



Labor Day Parade Advisory Board

Meeting Minutes

August 19, 2024

Board Members present: David Diaz, Kathy Garrison, Vicki Hess, Art Milton, Grace Shirk, Bill Sowards, Edna Sowards, KJ Whitley, Mary Chappell

Board Members absent:

City Staff present: Dan Gleason

The 15th meeting to discuss the **40th** annual Rock Island Labor Day parade was called to order at 12:07 pm. The meeting was held in the conference room at the Rock Island Fitness and Activity Center or RIFAC.

I. Additions to the Agenda

There were no additions to the agenda.

3. Approval of the August 12, 2024, Minutes

A motion was made by B. Sowards and seconded by G. Shirk to approve the minutes. Motion passed.

4. Treasurer's Report/ Entry Update

D. Gleason reported no expenses for the week. He did confirm \$580.00 in revenue, with \$130.00 from entry fees and \$450.00 from sponsorship payments. He circulated the recent list of entries that totaled 66. He also mentioned that the entry deadline is today and, as in past years, expects to receive additional entries this week.

5. Planning #40 Parade

A review was made of the list under the Planning/Staging agenda item. M. Chappell confirmed the addition of the Los Charros riders to the line-up and that K. Garrison and daughter will assist with the group. A question was raised regarding staging for the Golf Carts. M. Chappell reported that she was waiting for confirmation from the provider on status. D. Diaz mentioned the need to find a vehicle for a group of military veterans. There was discussion on the need for open cars for the Citizen of the Year category winners.

A. Milton circulated the latest list of volunteer assignments for parade day. Still a need to secure volunteers for the event. Reminder was made of the volunteer review meeting set for Saturday, August 31, 9 am, at WJHS.

M. Chappell reported on the bid received from Erika Ubeda from Isa Balloon Design and More for the various balloons selected for the parade. The total came to \$2,125.00. Following discussion, a motion was made by K. Whitley and seconded by D. Diaz to approve the amount. The motion passed.

6. Discussion Items

Board members discussed the post parade gathering, tentatively scheduled at Riverfront Grille in Rock Island. A review was made of the ILLINI Band program schedule following the parade. The final decision was to secure Riverfront Grille, with pizzas available at 1:30 pm. The meeting will start at 2 pm.

E. Sowards discussed having military vehicles in the parade. She will pursue option available. A quick review was made of the remaining meeting dates. Members were reminded of the parade line-up meeting scheduled for next Saturday, starting at 9:30 at A. Milton's home.

7. Misc. Items of Concern

No items were presented.

8. Public Comments

No one from the public was present at the meeting.

9. Adjournment

With nothing further to discuss, a motion was made by K. Whitley and seconded by E. Sowards to adjourn. The motion passed and the meeting ended at 1:16 pm.

Respectfully submitted by Mary Chappell