



**City Council Meeting Agenda
February 17, 2025 - 5:30 PM
City Council Chambers, City Hall, 3rd Floor,
1528 Third Avenue, Rock Island, IL**

Click Here to Watch Live

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Meeting Minutes**
 - a. DRAFT 01-21-2025 Meeting Minutes
- 5. Old Business**
- 6. Other Business/New Business**
 - a. Approval of the CDC Co-Chair of the board.
 - b. CDBG Public Service applicants presentations for the 2025-2026 grant year.
Presentation will start at 5:30pm, allowing 10 mins for each presentation. The order of presenting is as follows:

Christian Care
Narrative
Martin Luther King Center
Spring Forward
YWCA

Staff has attached the score sheets to utilize during the presentations. The scoring process will be finalized and funding recommendations will take place on the next meeting on March 17, 2025.
- 7. Adjourn**

Next Meeting March 17, 2025.

This agenda may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements from 8:00 am to 5:00 pm, Monday through Friday, by contacting the City Clerk's Office at (309) 732-2010 or visiting in person at: 1528 Third Avenue, Rock Island, IL 61201.

Memorandum

To: Rock Island City Council
From: Nichole Mata
Subject: DRAFT 01-21-2025 Meeting Minutes
Date: February 17, 2025



Introduction and Background Information:

CDC DRAFT Meeting Minutes for 1-21-2025.

Motion: Approval of the DRAFT CDC January 21, 2025 Meeting Minutes

RC Roll Call vote is needed.

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

n/a

Recommendation:

Approval of the DRAFT CDC Meeting Minutes from January 21, 2025.

Submitted by: Nichole Mata

Approved by:

Rock Island Community Development Minutes

City Hall, City Council Chamber

1528 3rd Avenue, Rock Island, IL

January 21, 2025

5:30 PM



Voting Members Present Ametra Carrol-Castaneda
Christine Adamson
Jeremy Crafton
Jen Osing
Richinda Sakho

Voting Members Absent Hershel Jackson
KJ Whitley
Tom Tarnow

Staff Present Nichole Mata

Call to Order and Roll Call

Adamson called the meeting to order at 5:39 PM.

Public Comment

No public comment.

Adamson asked for approval of the meeting minutes from November 28, 2024. Crafton made the motion and Carrol-Castaneda second the motion. No discussion and motion carried unanimously on a vote of 5-0.

Old Business

No Old Business.

Other Business/New Business

Mata discussed the change that needed to be made for the CDC meeting. Sakho made the motion and Osing second the motion. no discussion and motion carried unanimously on a vote of 5-0.

Mata discussed the 2025-2026 Public Service Applications and Staff Summary. The vendors that moved on were Spring Forward, Martin Luther King Center, Narrative, YWCA and Christian Care. Crafton asked about doing a percentage of allocation instead of a dollar amount. Mata answered all the questions.

Adjournment

Adamson asked for a motion to adjourn the meeting at 6:31PM. Crafton approved and Carroll-Castaneda 2nd the motion. The motion carried unanimously on a vote of 5-0.

Memorandum



To: Rock Island City Council
From: Nichole Mata
Subject: CDBG Public Service applicants presentations for the 2025-2026 grant year.
Presentation will start at 5:30pm, allowing 10 mins for each presentation. The order of presenting is as follows:

Christian Care
Narrative
Martin Luther King Center
Spring Forward
YWCA

Staff has attached the score sheets to utilize during the presentations. The scoring process will be finalized and funding recommendations will take place on the next meeting on March 17, 2025.

Date: February 17, 2025

Introduction and Background Information:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

n/a

Recommendation:

Please bring scoring sheet for each applicant and questions to the next meeting to discuss the Public Service funding recommendation for City Council.

Submitted by: Nichole Mata

Approved by:

City of Rock Island

Community Development Block Grant Program

FY2025 APPLICATION SCORESHEET

Applicant: _____

SCORING CRITERIA	POINTS POSSIBLE	POINTS AWARDED
Application Quality	5	
Presentation Quality	5	
Project Description	10	
Ability to Serve Overland Park & Community Need	20	
Equity & Inclusion	10	
Project Objectives	20	
Project Budget	15	
Capacity to Manage Program	15	
<i>Total Points</i>	100	

Scoring Criteria Descriptions

Application Quality: *Consider the entire application.*

High: Responses provided answered all questions, information is easy to understand, and additional details that anticipate questions the Advisory Committee may ask were provided. (4-5 Points)

Medium: Responses provided answered most questions and information was generally understandable. (3 Points)

Low: Responses provided did not answer several questions and/or information were difficult to understand. (1-2 Points)

Presentation Quality: *Consider the applicant's presentation.*

High: Responses provided answered all questions, information is easy to understand, and additional details that anticipate questions the Advisory Committee may ask were provided. (4-5 Points)

Medium: Responses provided answered most questions and information was generally understandable. (3 Points)

Low: Responses provided did not answer several questions and/or information were difficult to understand. (1-2 Points)

Project Description: *Consider the responses to questions on the application and presentation.*

High: Project is well-planned, and a detailed description is provided. (8-10 Points)

Medium: Project is described but may be lacking detail. (4-7 Points)

Low: Project is not clearly defined. (1-3 Points)

Ability to Serve Overland Park & Community Need: *Consider the responses to questions on the application and presentation.*

High: Project will have a large or long-lasting positive impact on the LMI people/households served. Project may help meet a new, emerging, or unique community need. (15-20 Points)

Medium: Project will have a moderate or medium-term positive impact on the LMI people/households served. Project may help meet a new, emerging, or unique community need. (8-14 Points)

Low: Project will have a limited or short-lived impact on the LMI people/households served. (1-7 Points)

Equity & Inclusion: *Consider the entire application and applicant presentation.*

High: Applicant provides clear and compelling commitment to equity, provides service personalization and/or policy examples. (8-10 Points)

Medium: Applicant describes some understanding of equity, few details or examples. (4-7 Points)

Low: Applicant provides little to no understanding or program examples of equitable services. (1-3 Points)

Project Objectives: *Consider the responses to questions on the application and presentation.*

High: Project goals, outputs, and outcomes are clearly stated, have a clear relationship to stated City goals or priorities, and are likely to be achieved within the period of performance. The applicant has a well-developed method to measure impact. (11-15 Points)

Medium: Project goals, outputs, and outcomes are stated, may have a relationship to stated City goals or priorities, and may be achieved within the period of performance. The applicant has a method to measure impact. (6-10 Points)

Low: Project goals, outputs, and outcomes are not clearly defined, have a weak or unclear relationship to stated City goals or priorities, and are unlikely to be achieved within the period of performance. A method to measure impact is unclear or not discussed. (1-5 Points)

Project Budget: *Consider the responses to questions on the application and presentation.*

High: Project budget is described well and demonstrates reasonable expenditures for the project. The agency has or will secure other needed funding to carry out the project and, if applicable, ensure long-term viability. (11-15 Points)

Medium: Project budget is described and demonstrates mostly reasonable expenditures for the project. The agency has identified some, but not all, needed funding to carry out the project. (6-10 Points)

Low: Project budget is not fully described and raises questions about the reasonableness of project expenditures. CDBG funds may be the sole funding source and/or no resources are available for long-term viability. (1-5 Points)

Capacity to Manage Program: *Consider the responses to questions on the application and presentation.*

High: Applicant has demonstrated experience on projects of a similar size and scope. If the applicant has previously received CDBG funds from Overland Park, they have consistently spent funds in a timely manner and have performed well. (15-20 Points)

Medium: Applicant has some demonstrated experience on projects of a similar size or scope. If the applicant has previously received CDBG funds from Overland Park, they have mostly spent funds in a timely manner and have generally performed well. (8-14 Points)

Low: Applicant has little to no demonstrated experience on projects of a similar size and scope. If the applicant has previously received CDBG funds from Overland Park, they may have encountered issues with spending funds in a timely manner and/or have had inconsistent or poor performance. (1-7 Points)