



# Labor Day Parade Advisory Board

## Meeting Minutes

### August 11, 2025

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**Board Members present:** David Diaz, Kim Nessler, Bill Sowards, Edna Sowards, KJ Whitley, Mary Chappell

**Board Members absent:** Erin Gehn, Grace Shirk

**City Staff present:** Dan Gleason

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The tenth meeting to discuss the 41<sup>st</sup> annual Rock Island Labor Day parade was called to order at 4:32 pm. The meeting was held in the conference room at the Rock Island Fitness and Activity Center or RIFAC.

#### **I. Introductions**

#### **2. Additions to the Agenda**

There were no additions to the agenda.

#### **3. Approval of August 4, 2025, Minutes**

A motion was made by K. Nessler and seconded by D. Diaz to approve the August 4, 2025, minutes as presented. Motion passed.

#### **4. Treasurer's Report**

D. Gleason passed out the Parade Budget Tracking sheet and confirmed no new expenses for the month. He reported that revenue received from sponsorships and entry fees totaled \$1,050.00.

#### Entries to Date

Members took a moment to review the latest list of entries provided by D. Gleason. Ten new entries were received over the past week, increasing the total to 41 entries. A review was also made of the musical entries to date.

#### **5. Discussion Items**

Among the items discussed included the location of the post parade pizza party. Three local pizzerias were considered by the board. Following discussion, a motion was made by K. Nessler and seconded by K. Whitley to hold the post event at Huckleberry's Pizza. The motion passed.

#### **6. Planning #40/Staging**

Following a review of the promotional schedule, members discussed shifting Manager Assignments for the parade and volunteer assignments. M. Chappell stressed the need for more volunteers on parade day. Also discussed was the need for open cars to carry Citizen of the Year category winners through the parade.

#### **7. Misc. Items of Concern**

No Items were presented.

#### **8. Public Comments**

No one from the public was present at the meeting.

**9. Adjournment**

With nothing further to discuss, a motion was made by K. Nessler and seconded by K. Whitley to adjourn. The motion passed. The meeting ended at 5:27 pm.

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Respectfully submitted by Mary Chappell