



Board of Directors Meeting
Wednesday, April 17, 2024

Minutes prepared by JJ

Members Present: Michael Glanz, Tameka Toney, Jessey Hullon, Moses Robinson, Heidi Huskamp-Collins, Jessica Sager

Members Absent: Kai Swanson, James Jones, Kayla Babers

Staff Present: Jerry Jones

- I. Call to Order by Moses at 5:03 pm
- II. Public Comment – No one present for public comment. Board members introduced themselves.
- III. *Approval of December Minutes - motion by Heidi, seconded Michael to approve December minutes, all approved with no corrections, motion carries unanimously.
- IV. Finance Report

| REVENUES | | | | | EXPENDITURES | | | | EXCESS/(DEFICIENCY) |
|---|-------------------|----------------------|-------------|----------------------|---------------------|-------------------|----------------------|-------------|---|
| Account Description | Budget | YTD Collections | % Collected | Prior Yr % Collected | Account Description | Budget | YTD Expenditures | % Expended | Prior Yr % Expended |
| FUND 211: M L KING CENTER | | | | | | | | | |
| Federal Grant | - | - | - | - | Personnel | 159,982 | 159,296 | 100% | |
| Community Room | 29,000 | 18,140 | 63% | | Supplies | 11,200 | 13,466 | 120% | This fund was budgeted for a deficit of \$47,875 and was exceeded by \$16,856. Community room rental and lease revenue did not meet expectations explaining the unplanned larger deficit. |
| Lease of Office Space | 7,000 | - | 0% | | Services | 97,105 | 95,661 | 99% | |
| MidAmerican Rebates | - | - | - | | Transfer | - | - | - | |
| Misc Donations | - | 1,055 | - | | | | | | |
| Interest | - | - | - | | | | | | |
| Transfers | 185,962 | 185,962 | 100% | | Other | 1,550 | 1,465 | 95% | |
| Fund 211 Total | \$ 221,962 | \$ 205,157 | 92% | | | \$ 269,837 | \$ 269,888 | 100% | |
| FUND 212: MLK FACILITY IMPROVEMENT | | | | | | | | | |
| Transfer | 90,498 | 90,498 | 0% | | Transfer | \$ - | \$ - | - | The City contributed \$90,498 to eliminate the negative deficit in this fund. |
| Fund 212 Total | \$ 90,498 | \$ 90,498 | 0% | | | \$ - | \$ - | - | \$ 90,498 |
| FUND 901: MLK ACTIVITY | | | | | | | | | |
| Fed Grant - PPP Loan | - | - | - | - | Personnel | 342,633 | 409,508 | 120% | The budgeted deficit of \$16,906 was exceeded due to: REVENUE: CDBG fund allocation being reduced, grant revenue falling short of projections, EXPENSE: personnell costs exceeded projections. This was somewhat mitigated with all other expense categories falling underbudget. |
| Federal Grant - CDBG | 162,000 | 84,884 | 52% | | Supplies | 99,123 | 83,082 | 84% | |
| Interest | 300 | 23,577 | 7859% | | Services | 221,162 | 166,717 | 75% | |
| Merch Sales - Camp Shirts | 500 | 255 | 51% | | Other | 110,500 | 70,540 | 64% | |
| Misc Donations | 178,555 | 210,651 | 118% | | Transfers | - | - | - | |
| Admission Fees | - | - | - | | | | | | |
| Misc Program Fees | 4,450 | 4,087 | 92% | | | | | | |
| Misc Non-Operating | - | - | - | | Contingency | - | - | - | |
| Misc Grants | 305,088 | 243,181 | 80% | | | | | | |
| Transfers | 105,619 | 105,619 | 100% | | | | | | |
| Fund 901 Total | \$ 756,512 | \$ 672,253.02 | 89% | | | \$ 773,418 | \$ 729,845.95 | 94% | |
| FUND 903: IL PUBLIC HEALTH | | | | | | | | | |
| Federal Grant-Revenue | 40,500 | 88,196 | 218% | | Personnel | 30,317 | 42,388 | 140% | This one year grant provided revenue exceeding expenses for administratives costs. |
| State Grant-Revenue | - | - | - | | Supplies | 750 | - | 0% | |
| Interest | - | 259 | - | | Services | 816 | 195 | 24% | |
| Transfers | 1,125 | 1,125 | 100% | | Transfer | 9,742 | 9,742 | 100% | |
| | | | | | Other | - | - | - | |
| Fund 903 Total | \$ 41,625 | \$ 89,579 | 215% | | | \$ 41,625 | \$ 52,324 | 126% | \$ 37,255 |
| FUND 904: IL C.JIA | | | | | | | | | |
| State Grant-Revenue | 271,412 | 317,621 | 117% | | Personnel | 75,702 | 80,185 | 106% | |
| Interest | - | 340 | - | | Supplies | 150 | 88 | 59% | |



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| | | | | | | | | |
|---|---------------------|---------------------|-------------|--------------|---------------------|---------------------|------------|--|
| Transfer | 1,406 | 1,406 | 100% | Services | 742 | 706 | 95% | Revenue exceeded expenses due to reimbursement for previous years of service being in 2023. Also, subcontracted services were absorbed by MLK staff. |
| | | | | Transfer | 27,142 | 27,142 | 100% | |
| | | | | Other | 167,260 | 95,087 | 57% | |
| Fund 904 Total | \$ 272,818 | \$ 319,367 | 117% | | \$ 270,996 | \$ 203,208 | 75% | \$ 116,159 |
| FUND 905: IL DCFS | | | | | | | | |
| State Grant - DCFS | 236,385 | 228,559 | 97% | Personnel | 189,359 | 171,659 | 91% | |
| Interest | - | - | - | Supplies | 5,470 | 5,242 | 96% | |
| Transfers | 3,375 | 3,375 | 100% | Services | 23,007 | 22,723 | 99% | |
| | | | | Transfer | 25,775 | 25,775 | 100% | |
| | | | | Other | - | 1,599 | - | |
| Fund 905 Total | \$ 239,760 | \$ 231,934 | 97% | | \$ 243,611 | \$ 226,998 | 93% | \$ 4,936 |
| FUND 906: DEPT OF HUMAN SERVICES | | | | | | | | |
| Fed Grants - Preg Pre | 250,229 | 625,676 | 250% | Personnel | 451,852 | 403,777 | 89% | Revenue exceeded expenses due to increases to grant awards with Illinois Department to Human Services. |
| Fed Grants - Drug Prevention | - | - | - | Supplies | 3,521 | 3,037 | 86% | |
| Fed Grants - Teen Reach | 368,211 | - | 0% | Services | 13,717 | 8,937 | 65% | |
| Donations | - | - | - | Transfer | 43,984 | 43,984 | 100% | |
| Interest | - | - | - | Other | 133,115 | 113,271 | 85% | |
| Transfers | 5,804 | 5,804 | 100% | | | | | |
| Fund 906 Total | \$ 624,244 | \$ 631,480 | 101% | | \$ 646,189 | \$ 573,006 | 89% | \$ 58,474 |
| GRAND TOTAL | \$ 2,247,419 | \$ 2,240,269 | 100% | #REF! | \$ 2,245,676 | \$ 2,055,271 | 92% | \$ 184,998 |

| | | | | | | |
|-----------------------------------|---------------|--------------|--------------|---------------|---------------|----------------|
| Total Assets | \$ 455.00 | \$ 15,405.88 | \$ 22,877.81 | \$ 207,274.83 | \$ 339,058.13 | \$ -131,328.30 |
| Total Liabilities | \$ 76,822.94 | \$ 1,895.17 | \$ 11,665.62 | \$ 140,687.93 | \$ 73,635.44 | \$ 9,770.45 |
| Total Fund Equity | \$ -76,367.94 | \$ 35,663.74 | \$ 18,421.36 | \$ 289,653.68 | \$ 224,922.87 | \$ -141,098.75 |
| Total Liabilities and Fund Equity | \$ 455.00 | \$ 37,558.91 | \$ 30,086.98 | \$ 430,341.61 | \$ 298,558.31 | \$ -131,328.30 |

FUND 212: MLK FACILITY IMPROVEMENT

| Account Number | Account Name | Beginning Balance | CPTD Debit | CPTD Credit | CYTD Debit | CYTD Credit | Ending Balance |
|-----------------------------------|--------------|-------------------|------------|-------------|--------------|--------------|----------------|
| Total Assets | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 90,498.00 | \$ 90,497.70 | 0.30 |
| Total Liabilities | | \$ 90,497.70 | \$ 0.00 | \$ 0.00 | \$ 90,497.70 | \$ 0.00 | 0.00 |
| Total Fund Equity | | \$ -90,497.70 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 90,498.00 | 0.30 |
| Total Liabilities and Fund Equity | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 90,497.70 | \$ 90,498.00 | 0.30 |

FUND 901: MLK ACTIVITY

| Account Number | Account Name | Beginning Balance | CPTD Debit | CPTD Credit | CYTD Debit | CYTD Credit | Ending Balance |
|-----------------------------------|--------------|-------------------|---------------|---------------|-----------------|-----------------|----------------|
| Total Assets | | \$ 1,289,134.23 | \$ 330,976.54 | \$ 172,945.10 | \$ 1,587,664.36 | \$ 1,616,834.10 | 1,259,964.49 |
| Total Liabilities | | \$ 855,783.54 | \$ 45,136.18 | \$ 213,276.91 | \$ 482,529.40 | \$ 510,952.59 | 884,206.73 |
| Total Fund Equity | | \$ 433,350.69 | \$ 444,651.26 | \$ 434,541.97 | \$ 1,691,528.12 | \$ 1,633,935.19 | 375,757.76 |
| Total Liabilities and Fund Equity | | \$ 1,289,134.23 | \$ 489,787.44 | \$ 647,818.88 | \$ 2,174,057.52 | \$ 2,144,887.78 | 1,259,964.49 |

FUND 903: IL PUBLIC HEALTH

| Account Number | Account Name | Beginning Balance | CPTD Debit | CPTD Credit | CYTD Debit | CYTD Credit | Ending Balance |
|-----------------------------------|--------------|-------------------|-------------|-------------|---------------|---------------|----------------|
| Total Assets | | \$ 16,578.73 | \$ 182.85 | \$ 817.16 | \$ 104,381.05 | \$ 81,810.70 | 39,149.08 |
| Total Liabilities | | \$ 14,801.52 | \$ 5.28 | \$ 122.23 | \$ 14,879.13 | \$ 194.56 | 116.95 |
| Total Fund Equity | | \$ 1,777.21 | \$ 1,401.91 | \$ 650.65 | \$ 69,752.26 | \$ 107,007.18 | 39,032.13 |
| Total Liabilities and Fund Equity | | \$ 16,578.73 | \$ 1,407.19 | \$ 772.88 | \$ 84,631.39 | \$ 107,201.74 | 39,149.08 |

FUND 904: IL CJIA

| Account Number | Account Name | Beginning Balance | CPTD Debit | CPTD Credit | CYTD Debit | CYTD Credit | Ending Balance |
|-----------------------------------|--------------|-------------------|---------------|---------------|-----------------|-----------------|----------------|
| Total Assets | | \$ 72,463.68 | \$ 288,856.26 | \$ 93,148.76 | \$ 515,562.28 | \$ 415,629.13 | 172,396.83 |
| Total Liabilities | | \$ 144,551.98 | \$ 81,893.77 | \$ 210,219.95 | \$ 309,622.54 | \$ 293,396.74 | 128,326.18 |
| Total Fund Equity | | \$ -72,088.30 | \$ 416,373.06 | \$ 483,754.38 | \$ 692,994.90 | \$ 809,153.85 | 44,070.65 |
| Total Liabilities and Fund Equity | | \$ 72,463.68 | \$ 498,266.83 | \$ 693,974.33 | \$ 1,002,617.44 | \$ 1,102,550.59 | 172,396.83 |



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FUND 905: IL DCFS

| Account Number | Account Name | Beginning Balance | CPTD Debit | CPTD Credit | CYTD Debit | CYTD Credit | Ending Balance |
|-----------------------------------|--------------|-------------------|---------------|---------------|---------------|---------------|----------------|
| Total Assets | | \$ 46,919.57 | \$ 120,007.50 | \$ 26,661.67 | \$ 290,098.20 | \$ 354,997.04 | \$ -17,979.27 |
| Total Liabilities | | \$ 113,523.79 | \$ 1,625.00 | \$ 45,313.90 | \$ 136,070.90 | \$ 66,236.01 | \$ 43,688.90 |
| Total Fund Equity | | \$ -66,604.22 | \$ 32,883.75 | \$ 82,540.68 | \$ 339,432.68 | \$ 344,368.73 | \$ -61,668.17 |
| Total Liabilities and Fund Equity | | \$ 46,919.57 | \$ 34,508.75 | \$ 127,854.58 | \$ 475,503.58 | \$ 410,604.74 | \$ -17,979.27 |

FUND 906: DEPT OF HUMAN SERVICES

| Account Number | Account Name | Beginning Balance | CPTD Debit | CPTD Credit | CYTD Debit | CYTD Credit | Ending Balance |
|-----------------------------------|--------------|-------------------|---------------|---------------|-----------------|-----------------|----------------|
| Total Assets | | \$ 120,333.22 | \$ 285,243.09 | \$ 132,579.18 | \$ 847,874.08 | \$ 883,428.50 | \$ 84,778.80 |
| Total Liabilities | | \$ 225,147.54 | \$ 16.19 | \$ 131,135.41 | \$ 275,085.37 | \$ 181,057.05 | \$ 131,119.22 |
| Total Fund Equity | | \$ -104,814.32 | \$ 585,135.39 | \$ 606,680.08 | \$ 1,242,306.34 | \$ 1,300,780.24 | \$ -46,340.42 |
| Total Liabilities and Fund Equity | | \$ 120,333.22 | \$ 585,151.58 | \$ 737,815.49 | \$ 1,517,391.71 | \$ 1,481,837.29 | \$ 84,778.80 |

Jessica reviewed the income statement explaining deficits and surpluses. Question was asked if there is any “feel” on the upcoming decision on CDBG funding. None could offer any insight other than the City Council vote should occur in the second meeting in May.

Motion to accept the Finance Report by Heidi. Second by Jessey. Motion approved unanimously.

V. Approval of fiscal signatory authority – Jessica

A sub account for the Martin Luther King Center is being created within the City of Rock Island’s account at American Bank. This will allow for donations through social media and other platforms to donate to MLK without the need for another financial entity nor separate account. Currently to receive those donations, we do so through an account at IH Mississippi Valley Credit Union because our organizational name is on the account which is a requirement for many third-party processing organizations. Individuals must be identified to have authority on the sub account. None may take any action on the account without one other approval of one other. The City’s practice is to have three individuals identified. It is recommended that following individuals be approved for this role:

- Jessica Sager – Finance Director City of Rock Island & Board Treasurer
- Gerald Jones – MLK Executive Director
- Heather Hurtado – MLK Fiscal Manager

Motion by Heidi seconded by Jessey to assign signatory authority for the Martin Luther King Center sub account to:

- Jessica Sager – Finance Director City of Rock Island & Board Treasurer
- Gerald Jones – MLK Executive Director
- Heather Hurtado – MLK Fiscal Manager

Discussion: Is there a threshold amount to require signatures. No. All withdrawals would require signatures. Also, all accounts are reconciled daily.

Motion passes unanimously

VI. Election: Vice Chair and member – Moses

The Governance Committee nominates Kai Swanson for Vice Chair and Lizandra Gomez-Ramirez for a three-year term.



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Motion for Kai Swanson to serve as Vice-Chair by: Michael

Seconded by: Heidi

Discussion: Is there any concern about perception of conflict of interest with a sitting City Council member as chair and the spouse of a council member as vice-chair. Members discussed but expressed no concern and agreed that this may be a strong strategic decision to strengthen board-council relations.

Motion carries unanimously

Motion for Lizandra Gomez-Ramirez to serve a three-year term as member by: Tameka

Seconded by: Heidi

Discussion: Jerry described Lizandra's legal expertise as Asst. DA and Rock Island residency.

Motion carries unanimously

VII. West End Revitalization – Jerry provided an overview of a three-year plan. Informed the board that the next 6 months will focus on building capacity to raise funds, recruiting a visioning committee for a Community Development Corporation and communication/community relations plan.

Discussion: Members agreed that reaching out to DARI as they are “mandating” some partnerships would be helpful.

Members asked when would John Deere be approached about their future involvement. Jerry informed that the meeting will be May 13th with Mara Downing and her team. MLK will bring the Mayor to the presentation as well.

Members suggested that trying to anticipate and have a good understanding of potential community objections to the SSA would be beneficial.

VIII. 50th Anniversary – Jerry

Jerry reminds board that 2025 will be MLK 50th anniversary. Staff recommends:

- A key note speaker of some renown for the January Memorial Service. Also, expansion of the I Have A Dream Award to two awards. One for Rock Island and one for the Quad Cities.
- A volunteer recognition event in March and kick off an endowment campaign
- A MLK reunion in September incorporated into the Family Fun Day/Soul of the City event.

Jerry confirms that the following board members will participate in the planning: Heidi Huiskamp-Collins and Kai Swanson. Aimee Bland had committed but is no longer within the Quad Cities.

IX. Director's Report - Jerry

- A large investment has been committed by Jeff and Reggie Goldstein. They have given permission for their names to be public but not gift amounts. As discussed in our presentation, we will seek to add to the team for resource development.
- We have received a large contribution to our endowment from Jim Bertelsen. Inspired by BLM, Jim came to us, offering scholarship money for Black students from Rock Island. He gave us a total of \$12,000 in 2 years for 5 scholarships at least 1 more in the works.

He grew up in Cambridge, IL. Started college but did not finish because money ran out. This was his way of paying it forward.



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In March, Jim Contacted Rebecca about a major gift (50,000). Rebecca prepared 3 options.

Upon discussing with Jim, it became clear that he intended this to be a legacy gift; he wanted to complete his charitable giving while he was still alive. For this reason, he selected the MLK endowment option.

Jim was placed in hospice on April 5, & has been non-responsive since April 7. His family has ensured that his wishes be fulfilled. We will certainly devise a way to best honor Jim and his contributions in consultation with his family.

Jerry reminded the board that they voted on the creation of a board managed endowment and he will bring more information on the formation of that endowment in the June meeting.

- MLK Moment/Birdies – Jerry shared the story of Jaiden who has been with the MLK Center.
- Thanksgiving Event. Jerry informs the board that the staff recommends a hybrid of previous structure that would include carry-out, delivery and sit-down dinner.
- Jerry updated the Board on Soul of the City. This is a collaborative event with RI Parks and Rec, Polyrythms, RI County NAACP, and QCAIR featuring Family Fun Day, the Jazz Fest, and rib contest. August 16-17th
- Jerry thanked board member Jessey Hullon for the upcoming free vision and eye glasses clinic Virdi is sponsoring on July 18th at Virdi eye clinic.
- Jerry informed the Board of three new members to the MLK Team:
 - Heather Hurtado – Fiscal Manager
 - Avery Pearl – West End Revitalization
 - Joana Perez - Substance Use Prevention

Adjourned at 6:02 pm