



**City Council Meeting Agenda  
December 8, 2025 - 5:45 PM  
City Council Chambers, City Hall, 3rd Floor,  
1528 Third Avenue, Rock Island, IL**

**Click Here to Watch Live**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Moment of Silence**
- 5. Public Comment**
- 6. Update Rock Island**
- 7. Public Hearings**
  - a. Public Hearing for the CY 2026 Budget.
- 8. Passage of Ordinances & Resolutions**
  - a. An Ordinance amending Chapter 8, Article XXIII, Establishing a Social Services License. (Second Reading)  
  
Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.
  - b. An Ordinance amending Chapter 8, Article XXIII, Section 8-577 A, Occupancy Limits. (Second Reading)  
  
Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.
  - c. An Ordinance amending Chapter 8, Article XXIII, Section 8-577, by adding a new provision O, Social Work and Therapy Services. (Second Reading)  
  
Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.
  - d. a. Resolution authorizing Tax Abatement in the amount of \$669,462.50, such funds to be provided

from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2014A.

b. Resolution authorizing Tax Abatement in the amount of \$1,195,210, such funds to be provided from revenue of the Tax Increment Financing fund and gaming fund to pay principal and interest on Taxable General Obligation Bonds, series 2014B.

c. Resolution authorizing Tax Abatement in the amount of \$234,787.50, such funds to be provided from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2015A.

d. Resolution authorizing Tax Abatement in the amount of \$239,200, such funds to be provided from revenue of the gaming and sewer funds to pay principal and interest on General Obligation Refunding Bonds, series 2015B.

e. Resolution authorizing Tax Abatement in the amount of \$255,000, such funds to be provided from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2016A.

f. Resolution authorizing Tax Abatement in the amount of \$82,468.76, such funds to be provided from revenue of the Tax Increment Financing fund and gaming fund to pay principal and interest on General Obligation Bonds, series 2016C.

g. Resolution authorizing Tax Abatement in the amount of \$299,431.26, such funds to be provided from the revenue of the hydroplant, parks and recreation and gaming funds to pay principal and interest on General Obligation Bonds, series 2017A.

h. Resolution authorizing Tax Abatement in the amount of \$469,400, such funds to be provided from revenue of the water and wastewater funds to pay principal and interest on Taxable General Obligation Bonds, series 2019A.

i. Resolution authorizing Tax Abatement in the amount of \$143,242.50, such funds to be provided from revenue of the Tax Increment Financing fund and gaming fund to pay principal and interest on Taxable General Obligation Bonds, series 2019C.

j. Resolution authorizing Tax Abatement in the amount of \$187,268.76, such funds to be provided from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2019D.

k. Resolution authorizing Tax Abatement in the amount of \$915,400, such funds to be provided from revenue of the water, wastewater, parks & recreation and gaming funds to pay principal and interest on General Obligation Bonds, series 2020.

l. Resolution authorizing Tax Abatement in the amount of \$539,200, such funds to be provided from revenue of the gaming, Sunset Marina and water funds to pay principal and interest General Obligation Refunding Bonds, series 2021A.

m. Resolution authorizing Tax Abatement in the amount of \$944,000, such funds to be provided

from revenue of the wastewater fund to pay principal and interest on General Obligation Refunding Bonds, series 2021B.

Motion: Motion to adopt Tax Abatement Resolutions a through m as recommended and direct the Finance Director to file the resolutions with the County Clerk.  
RC Roll Call vote is needed.

## 9. Ordinances (First Readings)

- a. Report from the Finance Department regarding an Ordinance adopting the budget for the fiscal year beginning January 1, 2026 and ending December 31, 2026. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

- b. Report from the Finance Department regarding an Ordinance for the levy, assessment and collection of property taxes for the City of Rock Island for the fiscal year beginning January 1, 2026 and ending December 31, 2026. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

- c. Report from the Finance Department regarding an Ordinance for the property tax levy of the Downtown Special Services Area (SSA), providing \$310,683 in property taxes for collection in the fiscal year beginning January 1, 2026 and ending December 31, 2026. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

- d. Report from the Public Works Department regarding a refuse service rate increase of 12% to take effect on January 1, 2026. (First Reading)

Motion: Motion to approve the rate increase; and consider the ordinance.  
RC Roll Call vote is needed.

- e. Report from the Public Works Department regarding an annual water rate increase of 5.5% to take effect on January 1, 2026, for the next four years. (First Reading)

Motion: Motion to approve the rate increase; and consider the ordinance.  
RC Roll Call vote is needed.

- f. Report from the Public Works Department regarding an annual wastewater rate increase of 5.5% to take effect on January 1, 2026, for the next four years. (First Reading)

Motion: Motion to approve the rate increase; and consider the ordinance.  
RC Roll Call vote is needed.

- g. Report from the Public Works Department regarding an annual stormwater rate increase to take effect on January 1, 2026, for the next four years. (First Reading)

Motion: Motion to approve the rate increase; and consider the ordinance.  
RC Roll Call vote is needed.

## 10. Consent Agenda

All items under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion and subsequent roll call vote. There will be no separate discussion of these items unless an Alderperson so requests, in which case, the item will be moved from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Claims for the week of November 7 through November 13 in the amount of \$1,156,316.61; and claims for the week of November 14 through November 20 in the amount of \$517,333.61; and payroll for the weeks of November 10, 2025 through November 23, 2025 in the amount of \$1,863,249.56.
- b. ACH Report for the month of October 2025 in the amount of \$8,664,527.75
- c. Purchase Card Claims for the period of September 27, 2025 through October 27, 2025 in the amount of \$73,372.57
- d. Minutes from the November 24, 2025 City Council Meeting.

Motion: Motion to approve Consent Agenda items a through d.  
RC Roll Call vote is needed.

## 11. Claims/Purchases

- a. Report from the Public Works Department regarding payment to McClintock Trucking and Excavating, Silvis, Illinois, for the SWTP/Casino Manhole Relocation Project in the amount of \$337,870.10.
- b. Report from the Public Works Department regarding payment to McClintock Trucking and Excavating, Silvis, Illinois, for a water main repair at 2339 38th Street in the amount of \$14,670.20.
- c. Report from the Public Works Department regarding a payment to J.C. Dillon, Peoria, Illinois, for Water Service Repair Program and Sewer Lateral Repair Program repairs in the amount of \$44,183.95.

- d. Report from the Public Works Department regarding payment 5 to Summerset Marine Construction, Whitewater, Wisconsin, for the Sunset Marina Dock Replacement Project in the amount of \$544,056.95.

Motion: Motion to allow claims a through d.  
RC Roll Call vote is needed.

- e. Report from the Community Development Department and Public Works Department regarding the purchase of an excavator for an amount not to exceed \$150,000 utilizing restricted and unrestricted ARPA funds.

Motion: Motion to approve the purchase.  
RC Roll Call vote is needed.

## 12. Contracts/Agreements

- a. Report from the Community Development Department regarding an amended right of entry agreement with Carlson Bros, Inc.

Motion: Motion to approve the amended agreement; and authorize the City Manager to execute the agreement.  
RC Roll Call vote is needed.

- b. Report from the Public Works Department regarding bids for the Landscaping Contract recommending that the bid be awarded to Lohman Earthworks, Davenport, Iowa, in the amount of \$216,986.22.

Motion: Motion to award the bid as recommended; and authorize the City Manager to execute the contract.  
RC Roll Call vote is needed.

- c. Report from the Public Works Department to extend the Water Service and Sewer Lateral Repair Program maintenance contract with J.C. Dillon, Peoria, Illinois, in the amount of \$1,050,000.

Motion: Motion to extend the contract as recommended; and authorize the City Manager to execute the contract documents.  
RC Roll Call vote is needed.

## 13. Department Reports

- a. Report from the Community Development Department regarding approval of an amendment to the Community Development Block Grant Program Manual regarding Build America, Buy America Act.

Motion: Motion to approve the amendments as recommended.  
RC Roll Call vote is needed.

- b. Report from the Community Development Department regarding amendments to the Housing Rehabilitation Program Policies and Procedures.

Motion: Motion to approve the amendments as recommended.  
RC Roll Call vote is needed.

- c. Report from the Community Development Department regarding approval of the Rehabilitation Handbook.

Motion: Motion to approve the Rehabilitation Handbook.  
RC Roll Call vote is needed.

#### **14. Rock Island Port Authority**

- a. Motion: Motion to close the regular City Council meeting and convene the Rock Island Regional Port District meeting.  
VV Voice vote is needed.

- b. Other Business/New Business

- c. Motion: Motion to exit the Rock Island Regional Port Authority and reconvene the regular City Council meeting.  
VV Voice vote is needed.

#### **15. Other Business/New Business**

#### **16. Closed Session**

- a. 5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of the closed meeting.

Motion: Motion to enter Closed Session for the exception cited.  
VV Voice vote is needed.

#### **17. Adjourn**

- a. Motion: Motion to adjourn to December 15, 2025.  
VV Voice vote is needed.

*This agenda may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements from 8:00 am to 5:00 pm, Monday through Friday, by contacting the City Clerk's Office at (309)*

*732-2010 or visiting in person at: 1528 Third Avenue, Rock Island, IL 61201.*

## Memorandum

**To:** Rock Island City Council  
**From:** Jessica Sager, Finance Director  
**Subject:** Public Hearing for the CY 2026 Budget.  
**Date:** December 8, 2025



---

### **Introduction and Background Information:**

The public hearing on the budget ordinance for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is scheduled for the City Council meeting on Monday, December 8th. The attached public hearing notice was printed in the Rock Island Argus newspaper on November 29, 2025. There is no action to be taken by City Council aside from holding the public hearing.

### **Previous Council Action (if any):**

### **Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

### **Council Goal (if applicable):**

### **Recommendation:**

Submitted by: Jessica Sager, Finance Director

---

Approved by:

Notice of Public Hearing  
City Of Rock Island, Illinois  
Proposed Municipal Budget for Calendar Year 2026

The Mayor and City Council will conduct a Public Hearing at 5:45 PM on MONDAY, DECEMBER 8, 2025 in the Council Chambers of City Hall, 1528 3<sup>rd</sup> Avenue, Rock Island, Illinois. The proposed Budget will include City of Rock Island funds as follows:

<b>Fund</b>	<b>Description</b>	<b>2026 City Council Budget</b>
100	GENERAL FUND	\$51,597,553
200	DEBT SERVICE	\$3,693,368
303	CAPITAL IMPROVEMNT-STREET IMPR	\$1,800,000
400	TIF 1 DOWNTOWN	\$15,605
401	TIF 3 N 11TH STREET	\$469,824
402	TIF 4 PKWY-I280 BALLYS CASINO	\$511,336
403	TIF 5 COLUMBIA PARK	\$413,060
404	TIF 6 THE LOCKS	\$24,500
405	TIF 7 WATCHTOWER	\$229,800
406	TIF 8 1ST STREET	\$5,000
407	TIF 9 CENTURY WOODS	\$227,000
408	TIF 10 HEATHER RIDGE	\$107,000
409	TIF 11 DOWNTOWN	\$391,000
415	DOWNTOWN SSA	\$310,659
420	COMMUNITY DEVELOPMENT	\$712,645
421	COMMUNITY DEVELPMNT BLOCK GRNT	\$1,037,340
435	MLK CENTER	\$205,264
440	MOTOR FUEL TAX	\$2,988,000
450	GAMING	\$3,677,895
455	STATE DRUG PREVENTION	\$29,087
460	DUI FINES	\$18,500
463	US DEPT OF JUSTICE GRANT	\$22,136
464	FEDERAL DRUG PREVENTION	\$36,300
465	POLICE DONATIONS	\$6,250
467	FOREIGN FIRE INSURANCE	\$100,000
470	RI LABOR DAY PARADE	\$14,775
475	AMERICAN RESCUE PLAN ACT	\$381,675
480	PUBLIC LIBRARY	\$3,564,722
500	WATER OPERATIONS-MAINTENANCE	\$13,604,011
505	WASTEWATER OPERATIONS-MAINT	\$13,861,010
510	STORMWATER UTILITY	\$4,295,026
515	SOLID WASTE	\$2,549,697
520	SUNSET MARINA	\$849,330
525	CDBG LOAN PROGRAM	\$9,923
527	CIRLF LOAN FUND	\$3,000
540	PARKS AND RECREATION FUND	\$8,330,791
545	ROCK ISLAND ARESENAL	\$2,993,303
600	FLEET SERVICES	\$3,817,252
605	FLEET AMORTIZATION	\$1,483,175
610	ENGINEERING	\$1,311,601

615	HYDROELECTRIC PLANT	\$106,433
620	EMPLOYEE HEALTH PLAN	\$8,862,000
621	SELF-INSURANCE	\$2,941,572
700	FIRE PENSION	\$6,510,235
705	POLICE PENSION	\$7,458,844
710	CAFETERIA PLAN	\$138,000
900	MLK ACTIVITY	\$872,628
911	IL CJIA	\$169,245
912	IL DCFS	\$315,980
913	DEPT OF HUMAN SERVICES	\$756,796
		<hr/>
TOTAL		153,830,145
LESS ELIMINATIONS		-30,613,033
BUDGET		123,217,112

Copies of the Budget as proposed are available for inspection online at [www.rigov.org](http://www.rigov.org). Assistance will be available for any handicapped or elderly person to enable them to attend the Public Hearing. The budget may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with the Finance Department during regular business hours (8:00 am to 5:00 pm), Monday through Friday. The City Council will accept written or oral proposals at the Public Hearing.

## Memorandum

**To:** Rock Island City Council  
**From:** Leslie Day, City Attorney  
**Subject:** An Ordinance amending Chapter 8, Article XXIII, Establishing a Social Services License. (Second Reading)



Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

The City has sought input from social service providers in Rock Island and across the State regarding the newly adopted Social Services License Ordinance. As part of that process, Legal provided a memorandum to Council regarding requested changes to the Social Service License by interested parties. Council participated in a work session on Monday, November 10, 2025, where they reviewed some of the changes and provided input to staff. These amendments received overwhelming support and are packaged together as a single action item. These changes include:

- An expanded "Purpose" section;
- Including a "Waiver" section where an applicant can request that a requirement be waived for good cause shown;
- Removal of the requirement that applicants provide a copy of their bylaws and articles of incorporation;
- Amending the inspections process so that the City will give a 24-hour notice for routine inspections, which will not apply to fire code inspections;
- Amending the Inspections section so that the City may interview employees or agents of the licensed provider, but will not interview those receiving care;
- Amending the signature requirement so that an individual seeking entry into a shelter should sign the agreement as soon as they are legally able to do so;
- Amending the records section so that agencies will keep an internal list of names receiving care, and such names will not be turned over to the City absent lawful process;
- Adding clarifying language that nothing in the Article prohibits an agency from contracting with a licensed medical provider to provide on-site care;
- Clarifying that contraband should be turned over prior to entering a shelter, but that property shall be returned so long as it is not unlawful to do so; and
- Allowing for an expedited appeals process.

### Previous Council Action (if any):

City Council adopted the Social Services Ordinance on October 13, 2025.

City Council participated in a work session regarding the proposed amendments on November 10, 2025.

**Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

Submitted by: Amanda Torres, Interim City Clerk

---

Approved by:

**AN ORDINANCE AMENDING CHAPTER 8 OF THE CODE OF ORDINANCES OF THE CITY OF ROCK ISLAND, ILLINOIS, ESTABLISHING A SOCIAL SERVICES LICENSE**

BE IT ORDAINED BY THE CITY COUNCIL OF ROCK ISLAND, ILLINOIS:

Section One: *Chapter 8, Article XXIII: Social Services License* is hereby amended as follows:

**ARTICLE XXIII: SOCIAL SERVICES LICENSE**

SEC. 8-568. PURPOSE. The purpose of this Article is to establish standards for the licensing and regulation of facilities that provide shelter to persons who are temporarily without permanent housing, as well as related facilities. The City is responsible for ensuring the health, safety, and welfare of all citizens, housed and unhoused, in a manner that ensures clean and orderly public spaces. ~~The facilities defined herein have the potential for a greater impact on surrounding properties and public spaces. Nothing in this Article shall be construed to infringe on the rights of unhoused persons to access social services. It shall instead be used to regulate facilities in a manner that balances the rights of all citizens. The City Manager or their designee shall administer this Article as described herein.~~

The City recognizes the essential role that social service facilities, including homeless shelters, play in safeguarding the welfare of vulnerable residents. This article is not intended to restrict or stigmatize homelessness, but to ensure that facilities providing shelter and related services operate safely and equitably, in coordination with community standards for public health and safety.

Homeless shelters, by their nature as temporary, overnight accommodations, involve unique considerations relating to fire safety, occupancy and neighborhood impact that justify distinct operational standards. These standards are designed to preserve access to shelters while protecting both occupants and the surrounding community. Licensing provides a transparent, accountable process that ensures service quality, fair oversight, and a balanced approach between compassion and responsibility. The City affirms its commitment to upholding the Illinois Bill of Rights for the Homeless, 775 ILCS 45 et seq., while exercising its home rule authority to promote the health, safety, and welfare of all citizens.

SEC. 8-569. DEFINITIONS. For the purpose of this Article, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

“Boarding house” – A building arranged or used for lodging for compensation, with or without meals, and not occupied as a single-family unit.

“Congregate living facility” – A building or part thereof that contains sleeping units where residents share bathroom or kitchen facilities, or both. Dwelling units with three bedrooms containing three unrelated persons, otherwise allowed by the City, shall not constitute congregate living facilities. Similarly, dwelling units authorized as unrelated group uses under the Zoning Code shall not constitute group living facilities.

“Detoxification facility” – Facilities that provide treatment for substance abuse, serving care recipients who are incapable of self-preservation or who are harmful to themselves or others.

“Food pantry” – a place that provides food directly to those in need. Food pantries receive, buy, store, and distribute food. Food pantries may also prepare meals to be served at no cost to those who receive them. A food pantry may be an ancillary use of a place of worship, a social service center, a homeless shelter, or another related facility.

“Emergency shelter” – a temporary facility that provides immediate, short-term housing and basic services to individuals or families who are experiencing homelessness in a crisis situation like a natural disaster.

“Halfway house” –a transitional living facility that provides a supportive environment for individuals who are moving from a more restrictive setting (such as prison, rehab, or psychiatric care) back into society. Halfway houses often include rules and curfews, mandatory meetings or therapy sessions, substance testing, and sometimes have time-limited stays. This definition also includes halfway houses as defined in the Zoning Ordinance.

“Homeless shelter, daytime” – A facility that provides temporary shelter to individuals and/or families who are experiencing homelessness during the day without allowing them to sleep there at night. These facilities often provide a flexible space with storage for personal belongings, access to laundry, hygiene supplies, and connection with other service providers. These facilities are sometimes referred to as drop-in centers and do not operate at night.

“Homeless shelter, nighttime” – A facility that provides temporary shelter to individuals and/or families who are experiencing homelessness, allowing them to sleep there at night. Homeless shelters may distinguish populations served by age and/or gender. These facilities are primarily in operation at night, but may be in operation during the day if they also function as another kind of facility, like a soup kitchen or food pantry.

“Soup kitchen” – a place where free meals, typically hot meals like soup, are provided to people in need, especially those who are homeless, poor, or otherwise unable to afford food. Soup kitchens are usually run by charitable organizations, religious groups, or community volunteers, and they often operate on donations and volunteer labor.

“Transitional housing” – a temporary living arrangement designed to help individuals move from a state of crisis or homelessness to stable, long-term housing. Transitional housing facilities often have a time-limited stay and provide support services.

SEC. 8-570 LICENSE REQUIRED. No person shall conduct, operate, or maintain or permit to be conducted, operated, or maintained or participate in the conduct, operation, or maintenance of any facility defined by this Article unless they have been issued a license as provided for in this Article.

SEC. 8-571. LICENSE EXEMPTION. No license shall be required for a food pantry or soup kitchen when it is accessory to a church, unit of government, or non-profit entity not otherwise regulated by this Article. This is provided that the food pantry or soup kitchen is limited to no more than twenty-five percent (25%) of the total available floor space of the principal use and operating exclusively between 8:00 AM and 8:00 PM. No license shall be required for emergency shelters established in response to a natural disaster, provided they operate for no more than thirty (30) days. Nothing in this article shall be construed to regulate residential care homes, both small and large, for people who have a disability as defined by the Americans with Disabilities Act (ADA). Also exempted from this Article are any group homes already licensed by the Illinois Department of Children and Family Services (DCFS), facilities providing temporary protection for persons escaping domestic violence, and non-profit restaurants operating using a pay-what-you-can model of service.

SEC. 8-571.1 WAIVER OF REQUIREMENTS. An applicant may request, either through the initial application process or any subsequent appeal, to waive any of the requirements outlined in subsections 8-572 “License Application,” 8-575 “Standards for Issuance of License, or 8-577 “Additional Requirements for Homeless Shelters.” No waiver shall be permitted for any building code or fire code compliance. The applicant must note on their application that they are requesting a waiver of one or more requirements and provide the rationale for the request. The City Manager or designee may grant the request, but must provide a written finding to accompany any waiver, identifying the specific provisions waived, the factual basis for the waiver, and how the waiver continues to protect public health, safety, and welfare. A denial of any waiver may be appealed through the process in subsection 8-580, and the City Council may grant or deny a waiver request as part of the appeals process.

SEC. 8-572. LICENSE APPLICATION. Application for a license shall be made to the City in such form and manner as may be prescribed by the City Manager or their designee. The application shall contain the following.

- A. The location of the premises for which a license is sought.
- B. The name and address of the applicant if an individual. If a firm, partnership, corporation, or association, the principal address of the entity and the name and address of its officers shall be required.
- C. Proof of IRS 501(c)(3) status, registration with the State Attorney General or Secretary of State if applicable, and evidence of good standing with the State.
- ~~D. Copies of the organization's bylaws, articles of incorporation, list of board members, and any other governance documentation.~~
- ~~E.~~D. Proof of liability insurance and any other insurance policy held by the organization.
- ~~F.~~E. Description of all programming and activities to take place at the premises with a summary of services offered, target populations, and community impact. This should include the proposed maximum number of persons to be housed or served at the facility as well as the days and hours of operation.
- ~~G.~~F. The names and job descriptions of the staff under whose management or supervision the facility will be operated.
- ~~H.~~G. The date of zoning action if it had been required for the proposed use.
- ~~I.~~H. A facility plan showing a floor plan, identifying different rooms and their uses, as well as any proposed changes to the layout. An outdoor space for use by patrons of no less than one hundred square feet (100 sq. ft) surrounded by a six-foot (6') fence must be included in the facility plan.
- ~~J.~~I. For shelters, guidelines to be utilized for the operation of shelter, including but not limited to such policies as admission criteria, procedures for linkage with social service agencies, procedures for termination of stay, and emergency response plans.
- ~~K.~~J. Information on any relevant experience the applicant may have in running a similar program.
- ~~L.~~K. Such other information as the City Manager or their designee may require to implement this Chapter.

Formatted: Font: (Default) Arial, 12 pt

SEC. 8-573. FACILITY INSPECTION. Upon receipt of a complete application, an inspection of the premises by emergency responders and code officials shall be undertaken. The applicant shall afford representatives of the City a reasonable opportunity to inspect the applicant's location for which the license is requested. Said representatives shall also be able to interview the applicant's agents and employees, ~~and any other person within their custody or control at the particular premises for which a license is being requested.~~ During the term of licensure, the City may conduct routine inspections of the shelter ~~at any time without notice to the licensee.~~ Except in emergencies or inspections authorized through the

building and fire code, a twenty-four (24) hour notice shall be provided prior to a routine inspection.

SEC. 8-574. NOTICES TO ADJACENT PROPERTY OWNERS. The City Manager or their designee shall, upon receipt of a complete application, notify adjacent property owners of the application. The notice shall contain a summary of the proposed facility, identify the organization that seeks to operate the facility, provide any other information about how the facility shall operate, and ask recipients whether or not they oppose the proposed facility. Notices shall be mailed to the owners of record at all properties within five hundred feet (500') of the parcel boundary where the facility is proposed. A notice stating the same information no less than one square foot (1'x1') in size shall be posted on or near the main entrance of the property where the facility is proposed as well. It shall be clearly visible from the primary public right-of-way. The City Manager or their designee shall allow for a thirty-day public comment period starting the day the notices are mailed and posted. Comments shall only be accepted in writing.

SEC. 8-575. STANDARDS FOR ISSUANCE OF LICENSE. Upon a review of the application, completion of an inspection, and conclusion of the thirty-day public comment period, the City Manager or their designee shall determine whether or not to issue a license based upon a balancing of the following factors, giving due consideration to public health, safety, and welfare. No single factor shall be determinative, and the City Manager or their designee shall weigh all relevant circumstances in reaching a decision.

- A. The application materials submitted are complete and accurate.
- B. An inspection of the proposed facility has demonstrated compliance with all applicable zoning, building, health, and fire codes adopted by the City.
- C. Community comments shall be considered as part of the overall record but shall not alone determine whether a license is issued.
- D. There are no facilities of the same kind within one thousand feet (1,000') of the proposed facility as measured from parcel boundaries.
- E. There are no child care providers, day care providers, pre-schools, schools, school-related facilities, or any institution of higher learning within one thousand feet (1,000') of the proposed facility as measured from parcel boundaries.
- F. There are no public parks, park facilities, or public recreational facilities of any kind within one thousand feet (1,000') of the proposed facility as measured from parcel boundaries.
- G. The City Manager or their designee believes that issuance of the license is in the public's best interests and will not adversely affect or have a substantial impact upon the public health, safety, or welfare of the City. The City Manager shall consider all relevant facts, including but not limited to the application packet submitted by the applicant.

SEC. 8-576. LICENSE TERM AND RENEWAL. All licenses shall be issued on an annual basis with their expiration date being one year from their issuance date.

Licenses shall not be non-transferable and shall be displayed in a conspicuous place near the main entrance inside the facility. Applying for a license renewal shall follow the same procedures as described for a first-time license application.

SEC. 8-577. ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS.

- A. Unless otherwise restricted, the maximum number of occupants permitted to remain in any such shelter shall be forty-nine (49) people or the maximum occupancy as determined by the Fire Marshal, whichever is less.
- B. No owner, operator, or manager of a shelter shall allow a person to occupy a shelter unless said person has signed an agreement stating that they understand that the stay is for a temporary period, and does not intend the shelter to be a permanent residence. If an individual is unable to sign the agreement at the time of intake due to intoxication or similar impairment, the individual shall sign the agreement as soon as they are able to do so. Shelters shall maintain policies clarifying the intended duration of stays while connecting individuals to longer-term housing opportunities.
- C. No owner, operator, or manager of a shelter shall operate a shelter for more than twelve (12) hours per day, be it a daytime or nighttime shelter. This limitation shall be understood to mean providing sleeping space for more than twelve (12) hours in the case of a nighttime shelter.
- D. Each shelter shall be staffed with at least two (2) persons on duty and awake during operating hours.
- E. Every licensee shall keep and maintain such records and make such reports to the City Manager or their designee as may reasonably be required to implement this Article, including demographic data on ~~but not limited to a list of names of all persons~~ who stays overnight at the shelter and the dates of ~~the~~ stay. Data from such reports and from applications on file within the City shall be made available by the City Manager or their designee. Every licensee shall maintain an internal list of the names of all persons who stay overnight at the shelter and dates of their stays, but such records shall not be subject to inspection by the City absent lawful process.
- F. Separate sleeping areas shall be provided for men, women, and parents with children, if applicable.
- G. The owner, operator, or manager of a shelter may allow the use of smoking materials therein, but only in an area separated from sleeping areas and under the supervision of the staff of the shelter. No person shall use smoking materials in any sleeping area of a shelter.
- H. Smoke detection devices, as described in the adopted fire code, shall be installed and maintained in the manner designated in said requirements, in each shelter as follows: within each sleeping area; in each corridor with the distance between each smoke detection device not to exceed forty feet (40'); at the uppermost ceiling of each stairwell and open shaft; and in each room or area used for storage.

- I. In each temporary shelter for the homeless, a diagram shall be posted on each floor of the shelter, illustrating evacuation routes from the floor and the shelter in the event of an emergency. Such a diagram shall measure no less than twenty inches (20") square, and shall be posted in a place and manner where it will be readily visible to occupants.
- J. It shall be unlawful for any person to provide as part of the regular accommodations or services of any shelter for the homeless, any medical care or treatment, nursing care, or other health-related care unless they are appropriately licensed in the State of Illinois to do so. Nothing contained herein shall prohibit any person from obtaining emergency medical care or treatment for any occupant of such shelter in the event of an emergency, nor shall it prohibit shelters from contracting with, or permitting, licensed medical providers to provide on-site care.-
- K. No person shall own, operate, or manage a shelter except on a not-for-profit basis and without charge to occupants thereof. However, occupants may be required to do work to maintain shelter facilities in exchange for shelter accommodations.
- L. No owner, operator, or manager shall knowingly allow a shelter occupant to bring weapons, alcohol, or unprescribed drugs into the shelter. All contraband shall be confiscated prior to entry into a shelter and may be returned to occupants, unless retention is otherwise required by law.
- M. Shelters shall establish reasonable policies to manage storage or personal belongings, consistent with safety and fire regulations, while respecting individuals' rights in their private property.
- N. Shelters must participate in the Northwest Illinois Continuum of Care and its coordinated entry program.

SEC. 8-578. VIOLATIONS. The City Manager or their designee shall have authority to issue written notices of violation to licensees. Such notices shall specify the particular violations and the time allowed for correction.

SEC. 8-579. LICENSE REVOCATION. Whenever the City Manager or their designee determines that a violation has occurred which endangers or threatens the life, health, safety, or welfare of people at a facility regulated by this Article or to the public as a result of said facility, the City Manager or their designee shall revoke the facility's license. Notice of revocation shall be in writing. Said notice shall be mailed to the property owner of record, the mailing address of the organization operating the facility if it is different, and posted on or near the main entrance of the property where the facility is operated. Where determined necessary, said notice shall contain an order for evacuation of the occupants, immediate correction of the violation(s), or such other measures which the City Manager or their designee determines to be required. The City Manager or their designee may also revoke the license of a facility for any uncorrected violation within the specified time or for repeated violations.

SEC. 8-580. APPEALS. Whenever the City Manager or their designee refuses to issue a license, refuses to renew a license, or revokes a license, the applicant or organization may appeal. Such an appeal must be submitted in writing within seven (7) days to the City Manager or their designee. The appeal shall clearly state how the applicant or organization meets or will meet the requirements of this Article. Upon review of the appeal, the City Manager or their designee shall consider such arguments and the pertinent facts before issuing a formal response. Said response shall be in writing and issued within seven (7) days. The decision of the City Manager or their designee may be appealed to the City Council. Such an appeal shall be in writing and submitted within seven (7) days. The Council shall consider such an appeal at its next regularly scheduled meeting or within thirty (30) days. A simple majority vote shall be required to grant an appeal. The decision of the Council shall be final.

Upon written request by the applicant/licensee, the appeal may be expediated to the next available council meeting or within fifteen (15) days, whichever is sooner, when weather or emergency conditions make delay unreasonable.

SEC. 8-581. FEES AND FINES. License applications and renewals shall be subject to a non-refundable fee of five hundred dollars (\$500). Any person violating any of the provisions of this Chapter is subject to prosecution and shall be fined not less than twenty-five dollars (\$25) nor more than five hundred dollars (\$500) for each offense. A separate and distinct offense shall be considered as having been committed for each and every day on which a violation is found to exist.

SEC. 8-582. SUMMARY ACTION. Nothing in this Article shall be construed to mean that the City lacks the authority to immediately order the closure of a facility if it is determined to be an immediate and serious menace to public health, safety, and welfare. Nothing in this Article shall be construed or applied to discriminate against persons nor to unduly restrict access to housing or shelter in violation of any federal or state law.

Section TWO: All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do conflict.

Section THREE: This ordinance shall be in full force and effect from its passage and approval as required by law.

\_\_\_\_\_  
Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**AN ORDINANCE AMENDING CHAPTER 8 OF THE CODE OF ORDINANCES OF THE CITY OF ROCK ISLAND, ILLINOIS, ESTABLISHING A SOCIAL SERVICES LICENSE**

BE IT ORDAINED BY THE CITY COUNCIL OF ROCK ISLAND:

Section One: *Chapter 8, Article XXIII: Social Services License* is hereby amended as follows:

**ARTICLE XXIII: SOCIAL SERVICES LICENSE**

SEC. 8-568. PURPOSE. The purpose of this Article is to establish standards for the licensing and regulation of facilities that provide shelter to persons who are temporarily without permanent housing, as well as related facilities. The City is responsible for ensuring the health, safety, and welfare of all citizens, housed and unhoused, in a manner that ensures clean and orderly public spaces.

The City recognizes the essential role that social service facilities, including homeless shelters, play in safeguarding the welfare of vulnerable residents. This article is not intended to restrict or stigmatize homelessness, but to ensure that facilities providing shelter and related services operate safely and equitably, in coordination with community standards for public health and safety.

Homeless shelters, by their nature as temporary, overnight accommodations, involve unique considerations relating to fire safety, occupancy and neighborhood impact that justify distinct operational standards. These standards are designed to preserve access to shelters while protecting both occupants and the surrounding community. Licensing provides a transparent, accountable process that ensures service quality, fair oversight, and a balanced approach between compassion and responsibility. The City affirms its commitment to upholding the Illinois Bill of Rights for the Homeless, 775 ILCS 45 *et seq.*, while exercising its home rule authority to promote the health, safety, and welfare of all citizens.

SEC. 8-569. DEFINITIONS. For the purpose of this Article, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

“Boarding house” – A building arranged or used for lodging for compensation, with or without meals, and not occupied as a single-family unit.

“Congregate living facility” – A building or part thereof that contains sleeping units where residents share bathroom or kitchen facilities, or both. Dwelling units with three bedrooms containing three unrelated persons, otherwise allowed by the City, shall not constitute congregate

living facilities. Similarly, dwelling units authorized as unrelated group uses under the Zoning Code shall not constitute group living facilities.

“Detoxification facility” – Facilities that provide treatment for substance abuse, serving care recipients who are incapable of self-preservation or who are harmful to themselves or others.

“Food pantry” – a place that provides food directly to those in need. Food pantries receive, buy, store, and distribute food. Food pantries may also prepare meals to be served at no cost to those who receive them. A food pantry may be an ancillary use of a place of worship, a social service center, a homeless shelter, or another related facility.

“Emergency shelter” – a temporary facility that provides immediate, short-term housing and basic services to individuals or families who are experiencing homelessness in a crisis situation like a natural disaster.

“Halfway house” –a transitional living facility that provides a supportive environment for individuals who are moving from a more restrictive setting (such as prison, rehab, or psychiatric care) back into society. Halfway houses often include rules and curfews, mandatory meetings or therapy sessions, substance testing, and sometimes have time-limited stays. This definition also includes halfway houses as defined in the Zoning Ordinance.

“Homeless shelter, daytime” – A facility that provides temporary shelter to individuals and/or families who are experiencing homelessness during the day without allowing them to sleep there at night. These facilities often provide a flexible space with storage for personal belongings, access to laundry, hygiene supplies, and connection with other service providers. These facilities are sometimes referred to as drop-in centers and do not operate at night.

“Homeless shelter, nighttime” – A facility that provides temporary shelter to individuals and/or families who are experiencing homelessness, allowing them to sleep there at night. Homeless shelters may distinguish populations served by age and/or gender. These facilities are primarily in operation at night, but may be in operation during the day if they also function as another kind of facility, like a soup kitchen or food pantry.

“Soup kitchen” – a place where free meals, typically hot meals like soup, are provided to people in need, especially those who are homeless, poor, or otherwise unable to afford food. Soup kitchens are usually run by charitable organizations, religious groups, or community volunteers, and they often operate on donations and volunteer labor.

“Transitional housing” – a temporary living arrangement designed to help individuals move from a state of crisis or homelessness to stable, long-term housing. Transitional housing facilities often have a time-limited stay and provide support services.

SEC. 8-570 LICENSE REQUIRED. No person shall conduct, operate, or maintain or permit to be conducted, operated, or maintained or participate in the conduct, operation, or maintenance of any facility defined by this Article unless they have been issued a license as provided for in this Article.

SEC. 8-571. LICENSE EXEMPTION. No license shall be required for a food pantry or soup kitchen when it is accessory to a church, unit of government, or non-profit entity not otherwise regulated by this Article. This is provided that the food pantry or soup kitchen is limited to no more than twenty-five percent (25%) of the total available floor space of the principal use and operating exclusively between 8:00 AM and 8:00 PM. No license shall be required for emergency shelters established in response to a natural disaster, provided they operate for no more than thirty (30) days. Nothing in this article shall be construed to regulate residential care homes, both small and large, for people who have a disability as defined by the Americans with Disabilities Act (ADA). Also exempted from this Article are any group homes already licensed by the Illinois Department of Children and Family Services (DCFS), facilities providing temporary protection for persons escaping domestic violence, and non-profit restaurants operating using a pay-what-you-can model of service.

SEC. 8-571.1 WAIVER OF REQUIREMENTS. An applicant may request, either through the initial application process or any subsequent appeal, to waive any of the requirements outlined in subsections 8-572 “License Application,” 8-575 “Standards for Issuance of License, or 8-577 “Additional Requirements for Homeless Shelters.” No waiver shall be permitted for any building code or fire code compliance. The applicant must note on their application that they are requesting a waiver of one or more requirements and provide the rationale for the request. The City Manager or designee may grant the request, but must provide a written finding to accompany any waiver, identifying the specific provisions waived, the factual basis for the waiver, and how the waiver continues to protect public health, safety, and welfare. A denial of any waiver may be appealed through the process in subsection 8-580, and the City Council may grant or deny a waiver request as part of the appeals process.

SEC. 8-572. LICENSE APPLICATION. Application for a license shall be made to the City in such form and manner as may be prescribed by the City Manager or their designee. The application shall contain the following.

- A. The location of the premises for which a license is sought.
- B. The name and address of the applicant if an individual. If a firm, partnership, corporation, or association, the principal address of the entity and the name and address of its officers shall be required.

- C. Proof of IRS 501(c)(3) status, registration with the State Attorney General or Secretary of State if applicable, and evidence of good standing with the State.
- D. Proof of liability insurance and any other insurance policy held by the organization.
- E. Description of all programming and activities to take place at the premises with a summary of services offered, target populations, and community impact. This should include the proposed maximum number of persons to be housed or served at the facility as well as the days and hours of operation.
- F. The names and job descriptions of the staff under whose management or supervision the facility will be operated.
- G. The date of zoning action if it had been required for the proposed use.
- H. A facility plan showing a floor plan, identifying different rooms and their uses, as well as any proposed changes to the layout. An outdoor space for use by patrons of no less than one hundred square feet (100 sq. ft) surrounded by a six-foot (6') fence must be included in the facility plan.
- I. For shelters, guidelines to be utilized for the operation of shelter, including but not limited to such policies as admission criteria, procedures for linkage with social service agencies, procedures for termination of stay, and emergency response plans.
- J. Information on any relevant experience the applicant may have in running a similar program.
- K. Such other information as the City Manager or their designee may require to implement this Chapter.

SEC. 8-573. FACILITY INSPECTION. Upon receipt of a complete application, an inspection of the premises by emergency responders and code officials shall be undertaken. The applicant shall afford representatives of the City a reasonable opportunity to inspect the applicant's location for which the license is requested. Said representatives shall also be able to interview the applicant's agents and employees. During the term of licensure, the City may conduct routine inspections of the shelter. Except in emergencies or inspections authorized through the building and fire code, a twenty-four (24) hour notice shall be provided prior to a routine inspection.

SEC. 8-574. NOTICES TO ADJACENT PROPERTY OWNERS. The City Manager or their designee shall, upon receipt of a complete application, notify adjacent property owners of the application. The notice shall contain a summary of the proposed facility, identify the organization that seeks to operate the facility, provide any other information about how the facility shall operate, and ask recipients whether or not they oppose the proposed facility. Notices shall be mailed to the owners of record at all properties within five hundred feet (500') of the parcel boundary where the facility is proposed. A notice stating the same information no less than one square foot (1'x1') in size shall be posted on or near the main entrance of the property where the facility is proposed as well. It shall

be clearly visible from the primary public right-of-way. The City Manager or their designee shall allow for a thirty-day public comment period starting the day the notices are mailed and posted. Comments shall only be accepted in writing.

**SEC. 8-575. STANDARDS FOR ISSUANCE OF LICENSE.** Upon a review of the application, completion of an inspection, and conclusion of the thirty-day public comment period, the City Manager or their designee shall determine whether or not to issue a license based upon a balancing of the following factors, giving due consideration to public health, safety, and welfare. No single factor shall be determinative, and the City Manager or their designee shall weigh all relevant circumstances in reaching a decision.

- A. The application materials submitted are complete and accurate.
- B. An inspection of the proposed facility has demonstrated compliance with all applicable zoning, building, health, and fire codes adopted by the City.
- C. Community comments shall be considered as part of the overall record but shall not alone determine whether a license is issued.
- D. There are no facilities of the same kind within one thousand feet (1,000') of the proposed facility as measured from parcel boundaries.
- E. There are no child care providers, day care providers, pre-schools, schools, school-related facilities, or any institution of higher learning within one thousand feet (1,000') of the proposed facility as measured from parcel boundaries.
- F. There are no public parks, park facilities, or public recreational facilities of any kind within one thousand feet (1,000') of the proposed facility as measured from parcel boundaries.
- G. The City Manager or their designee believes that issuance of the license is in the public's best interests and will not adversely affect or have a substantial impact upon the public health, safety, or welfare of the City. The City Manager shall consider all relevant facts, including but not limited to the application packet submitted by the applicant.

**SEC. 8-576. LICENSE TERM AND RENEWAL.** All licenses shall be issued on an annual basis with their expiration date being one year from their issuance date. Licenses shall not be non-transferable and shall be displayed in a conspicuous place near the main entrance inside the facility. Applying for a license renewal shall follow the same procedures as described for a first-time license application.

**SEC. 8-577. ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS.**

- A. Unless otherwise restricted, the maximum number of occupants permitted to remain in any such shelter shall be forty-nine (49) people or the maximum occupancy as determined by the Fire Marshal, whichever is less.
- B. No owner, operator, or manager of a shelter shall allow a person to occupy a shelter unless said person has signed an agreement stating that they understand that the stay is for a temporary period, and does not intend the shelter to be a permanent residence. If an individual is unable

to sign the agreement at the time of intake due to intoxication or similar impairment, the individual shall sign the agreement as soon as they are able to do so. Shelters shall maintain policies clarifying the intended duration of stays while connecting individuals to longer-term housing opportunities.

- C. No owner, operator, or manager of a shelter shall operate a shelter for more than twelve (12) hours per day, be it a daytime or nighttime shelter. This limitation shall be understood to mean providing sleeping space for more than twelve (12) hours in the case of a nighttime shelter.
- D. Each shelter shall be staffed with at least two (2) persons on duty and awake during operating hours.
- E. Every licensee shall keep and maintain such records and make such reports to the City Manager or their designee as may reasonably be required to implement this Article, including demographic data on who stays overnight at the shelter and the dates of stay. Data from such reports and from applications on file within the City shall be made available by the City Manager or their designee. Every licensee shall maintain an internal list of the names of all persons who stay overnight at the shelter and dates of their stays, but such records shall not be subject to inspection by the City absent lawful process.
- F. Separate sleeping areas shall be provided for men, women, and parents with children, if applicable.
- G. The owner, operator, or manager of a shelter may allow the use of smoking materials therein, but only in an area separated from sleeping areas and under the supervision of the staff of the shelter. No person shall use smoking materials in any sleeping area of a shelter.
- H. Smoke detection devices, as described in the adopted fire code, shall be installed and maintained in the manner designated in said requirements, in each shelter as follows: within each sleeping area; in each corridor with the distance between each smoke detection device not to exceed forty feet (40'); at the uppermost ceiling of each stairwell and open shaft; and in each room or area used for storage.
- I. In each temporary shelter for the homeless, a diagram shall be posted on each floor of the shelter, illustrating evacuation routes from the floor and the shelter in the event of an emergency. Such a diagram shall measure no less than twenty inches (20") square, and shall be posted in a place and manner where it will be readily visible to occupants.
- J. It shall be unlawful for any person to provide as part of the regular accommodations or services of any shelter for the homeless, any medical care or treatment, nursing care, or other health-related care unless they are appropriately licensed in the State of Illinois to do so. Nothing contained herein shall prohibit any person from obtaining emergency medical care or treatment for any occupant of such shelter in the event of an emergency, nor shall it prohibit shelters from contracting with, or permitting, licensed medical providers to provide on-site care.

- K. No person shall own, operate, or manage a shelter except on a not-for-profit basis and without charge to occupants thereof. However, occupants may be required to do work to maintain shelter facilities in exchange for shelter accommodations.
- L. No owner, operator, or manager shall knowingly allow a shelter occupant to bring weapons, alcohol, or unprescribed drugs into the shelter. All contraband shall be confiscated prior to entry into a shelter and may be returned to occupants, unless retention is otherwise required by law.
- M. Shelters shall establish reasonable policies to manage storage or personal belongings, consistent with safety and fire regulations, while respecting individuals' rights in their private property.
- N. Shelters must participate in the Northwest Illinois Continuum of Care and its coordinated entry program.

SEC. 8-578. VIOLATIONS. The City Manager or their designee shall have authority to issue written notices of violation to licensees. Such notices shall specify the particular violations and the time allowed for correction.

SEC. 8-579. LICENSE REVOCATION. Whenever the City Manager or their designee determines that a violation has occurred which endangers or threatens the life, health, safety, or welfare of people at a facility regulated by this Article or to the public as a result of said facility, the City Manager or their designee shall revoke the facility's license. Notice of revocation shall be in writing. Said notice shall be mailed to the property owner of record, the mailing address of the organization operating the facility if it is different, and posted on or near the main entrance of the property where the facility is operated. Where determined necessary, said notice shall contain an order for evacuation of the occupants, immediate correction of the violation(s), or such other measures which the City Manager or their designee determines to be required. The City Manager or their designee may also revoke the license of a facility for any uncorrected violation within the specified time or for repeated violations.

SEC. 8-580. APPEALS. Whenever the City Manager or their designee refuses to issue a license, refuses to renew a license, or revokes a license, the applicant or organization may appeal. Such an appeal must be submitted in writing within seven (7) days to the City Manager or their designee. The appeal shall clearly state how the applicant or organization meets or will meet the requirements of this Article. Upon review of the appeal, the City Manager or their designee shall consider such arguments and the pertinent facts before issuing a formal response. Said response shall be in writing and issued within seven (7) days. The decision of the City Manager or their designee may be appealed to the City Council. Such an appeal shall be in writing and submitted within seven (7) days. The Council shall consider such an appeal at its next regularly scheduled meeting or within thirty (30) days. A simple majority vote shall be required to grant an appeal. The decision of the Council shall be final.

Upon written request by the applicant/licensee, the appeal may be expediated to the next available council meeting or within fifteen (15) days, whichever is sooner, when weather or emergency conditions make delay unreasonable.

SEC. 8-581. FEES AND FINES. License applications and renewals shall be subject to a non-refundable fee of five hundred dollars (\$500). Any person violating any of the provisions of this Chapter is subject to prosecution and shall be fined not less than twenty-five dollars (\$25) nor more than five hundred dollars (\$500) for each offense. A separate and distinct offense shall be considered as having been committed for each and every day on which a violation is found to exist.

SEC. 8-582. SUMMARY ACTION. Nothing in this Article shall be construed to mean that the City lacks the authority to immediately order the closure of a facility if it is determined to be an immediate and serious menace to public health, safety, and welfare. Nothing in this Article shall be construed or applied to discriminate against persons nor to unduly restrict access to housing or shelter in violation of any federal or state law.

Section Two: All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do conflict.

Section Three: This ordinance shall be in full force and effect from its passage and approval as required by law.

---

Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

## Memorandum



**To:** Rock Island City Council  
**From:** Leslie Day, City Attorney  
**Subject:** An Ordinance amending Chapter 8, Article XXIII, Section 8-577 A, Occupancy Limits. (Second Reading)

Motion: Motion to consider the ordinance.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### **Introduction and Background Information:**

The City has sought input from social service providers in Rock Island and across the State regarding the newly adopted Social Services License Ordinance. As part of that process, Legal provided a memorandum to Council regarding requested changes to the Social Service License by interested parties. Council participated in a work session on Monday, November 10, 2025, where they reviewed some of the changes and provided input to staff. Amendments with varying levels of support are packed separately on the agenda.

This amendment would eliminate the 49-person maximum occupancy requirement and allow the standards of the Fire and Building Code to govern. The Fire Marshal would determine the building's total occupancy. Proponents of the amendment argue that if the shelter can accommodate more than 49 individuals, it should be able to do so. Opponents argue that there are justifiable reasons for the cap from a public safety and neighborhood impact perspective.

### **Previous Council Action (if any):**

### **Budget Impact:**

### **Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

### **Council Goal (if applicable):**

### **Recommendation:**

Submitted by: Amanda Torres, Interim City Clerk

---

Approved by:

**AN ORDINANCE AMENDING CHAPTER 8, ARTICLE XXIII, SECTION 8-577, ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS, SUBSECTION A, OF THE CODE OF ORDINANCES OF THE CITY OF ROCK ISLAND, ILLINOIS,**

BE IT ORDAINED BY THE CITY COUNCIL OF ROCK ISLAND, ILLINOIS:

**Section One:** Chapter 8, Article XXIII, Sec. 8-577 ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS, SUBSECTION A, shall be amended as follows:

SEC. 8-577. ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS.

A. Unless otherwise restricted, the maximum number of occupants permitted to remain in any such shelter shall be ~~forty-nine (49) people or the maximum occupancy as~~ determined by the Fire Marshal, pursuant to the City's Fire and Building Codes. These standards shall not be waivable. whichever is less.

**Section Two:** All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do conflict.

**Section Three:** This ordinance shall be in full force and effect from its passage and approval as required by law

\_\_\_\_\_  
Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk

**AN ORDINANCE AMENDING CHAPTER 8, ARTICLE XXIII, SECTION 8-577, ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS, SUBSECTION A, OF THE CODE OF ORDINANCES OF THE CITY OF ROCK ISLAND, ILLINOIS,**

BE IT ORDAINED BY THE CITY COUNCIL OF ROCK ISLAND, ILLINOIS:

**Section One:** Chapter 8, Article XXIII, Sec. 8-577 ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS, SUBSECTION A, shall be amended as follows:

SEC. 8-577. ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS.

- A. Unless otherwise restricted, the maximum number of occupants permitted to remain in any such shelter shall be determined by the Fire Marshal, pursuant to the City's Fire and Building Codes. These standards shall not be waivable.

**Section Two:** All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do conflict.

**Section Three:** This ordinance shall be in full force and effect from its passage and approval as required by law

---

Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

## Memorandum



**To:** Rock Island City Council  
**From:** Leslie Day, City Attorney  
**Subject:** An Ordinance amending Chapter 8, Article XXIII, Section 8-577, by adding a new provision O, Social Work and Therapy Services. (Second Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### **Introduction and Background Information:**

City Council passed the Social Services License Ordinance on October 13, 2025. After the passage of the Ordinance, several service providers approached the City with requests to amend the Ordinance. Those amendments were presented to Council during a work session on November 10, 2025. After the work session, council members have requested that an additional amendment be considered. This amendment would ensure that professional social work, counseling, and psychotherapy services can be provided only by those duly licensed in Illinois to perform such work.

### **Previous Council Action (if any):**

City Council passed the Social Services License Ordinance on October 13, 2025. A study session on new amendments was held on November 10, 2025.

### **Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

### **Council Goal (if applicable):**

### **Recommendation:**

Submitted by: Amanda Torres, Interim City Clerk

---

Approved by:

**AN ORDINANCE AMENDING CHAPTER 8, ARTICLE XXIII, SECTION 8-577, ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS, BY CREATING A NEW SUBSECTION (O) "SOCIAL WORK AND THERAPY SERVICES" OF THE CODE OF ORDINANCES OF THE CITY OF ROCK ISLAND, ILLINOIS.**

BE IT ORDAINED BY THE CITY COUNCIL OF ROCK ISLAND, ILLINOIS:

**Section One:** Chapter 8, Article XXIII, Section 8-577 shall be amended to insert a new subsection, (O) "Social Work and Therapy Services", and should be amended as follows:

**SEC. 8-577. ADDITIONAL REQUIREMENTS FOR HOMELESS SHELTERS**

(O) Social Work and Therapy Services. It shall be unlawful for any person to provide, or represent themselves as providing, professional social work, counseling, or psychotherapy services within a licensed facility unless they are duly licensed under Illinois to perform such services, including but not limited to licensure under the Clinical Social Work and Social Work Practice Act (225 ILCS 20/1 et. seq.) or the Professional Counselor and Clinical Professional Counselor Licensing and Practice Act (225 ILCS 107/1 et. seq).

Nothing in this subsection shall prohibit case management, housing navigation, spiritual counseling, peer mentoring, or other supportive services customarily provided by social service agencies or faith-based organizations, so long as such service does not constitute the practice of clinical therapy or licensed social work as defined by state law.

Facilities may contract with or allow licensed social workers, counselors, or therapists to provide such services onsite.

**Section Two:** All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do conflict.

**Section Three:** This ordinance shall be in full force and effect from its passage and approval as required by law

---

Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

## Memorandum

**To:** Rock Island City Council

**From:** Jessica Sager, Finance Director

**Subject:**

- a. Resolution authorizing Tax Abatement in the amount of \$669,462.50, such funds to be provided from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2014A.
- b. Resolution authorizing Tax Abatement in the amount of \$1,195,210, such funds to be provided from revenue of the Tax Increment Financing fund and gaming fund to pay principal and interest on Taxable General Obligation Bonds, series 2014B.
- c. Resolution authorizing Tax Abatement in the amount of \$234,787.50, such funds to be provided from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2015A.
- d. Resolution authorizing Tax Abatement in the amount of \$239,200, such funds to be provided from revenue of the gaming and sewer funds to pay principal and interest on General Obligation Refunding Bonds, series 2015B.
- e. Resolution authorizing Tax Abatement in the amount of \$255,000, such funds to be provided from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2016A.
- f. Resolution authorizing Tax Abatement in the amount of \$82,468.76, such funds to be provided from revenue of the Tax Increment Financing fund and gaming fund to pay principal and interest on General Obligation Bonds, series 2016C.
- g. Resolution authorizing Tax Abatement in the amount of \$299,431.26, such funds to be provided from the revenue of the hydroplant, parks and recreation and gaming funds to pay principal and interest on General Obligation Bonds, series 2017A.
- h. Resolution authorizing Tax Abatement in the amount of \$469,400, such funds to be provided from revenue of the water and wastewater funds to pay principal and interest on Taxable General Obligation Bonds, series



2019A.

i. Resolution authorizing Tax Abatement in the amount of \$143,242.50, such funds to be provided from revenue of the Tax Increment Financing fund and gaming fund to pay principal and interest on Taxable General Obligation Bonds, series 2019C.

j. Resolution authorizing Tax Abatement in the amount of \$187,268.76, such funds to be provided from revenue of the gaming fund to pay principal and interest on General Obligation Bonds, series 2019D.

k. Resolution authorizing Tax Abatement in the amount of \$915,400, such funds to be provided from revenue of the water, wastewater, parks & recreation and gaming funds to pay principal and interest on General Obligation Bonds, series 2020.

l. Resolution authorizing Tax Abatement in the amount of \$539,200, such funds to be provided from revenue of the gaming, Sunset Marina and water funds to pay principal and interest General Obligation Refunding Bonds, series 2021A.

m. Resolution authorizing Tax Abatement in the amount of \$944,000, such funds to be provided from revenue of the wastewater fund to pay principal and interest on General Obligation Refunding Bonds, series 2021B.

Motion: Motion to adopt Tax Abatement Resolutions a through m as recommended and direct the Finance Director to file the resolutions with the County Clerk.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

**Introduction and Background Information:**

The Tax Abatement resolutions for the outstanding general obligation debt for the City of Rock Island are attached for review and approval. The resolutions will be filed with the Rock Island County Clerk for the purpose of abating all the principal and interest payments of the City's bonds.

**Previous Council Action (if any):**

**Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

City Council approve the Tax Abatement resolutions and direct the Finance Director to file them with the Rock Island County Clerk.

Submitted by: Jessica Sager, Finance Director

---

Approved by:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of \$9,585,000 general obligation bonds, series 2014A, of the City of Rock Island, Illinois levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds", which passed December 8, 2014; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of gaming for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$669,462.50.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

## RESOLUTION NO.

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of \$15,865,000 taxable general obligation bonds, series 2014B, of the City of Rock Island, Illinois levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds", which passed December 8, 2014; and

Whereas, the Director of Finance previously directed the partial reduction of taxes heretofore levied for the years 2016 and 2017, pursuant to the sale of the City's Taxable General Obligation Refunding bonds 2016C; and

Whereas, the Director of Finance previously directed the partial reduction of taxes heretofore levied for the years 2019 thru 2022, pursuant to the sale of the City's Taxable General Obligation Refunding bonds 2019C; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of Tax Increment Financing and sales tax for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$1,195,210.00.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of \$6,075,000 general obligation bonds, series 2015A, of the City of Rock Island, Illinois levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds", which passed August 24, 2015; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of debt service and gaming funds for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$234,787.50.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of \$4,175,000 general obligation refunding bonds, series 2015B, of the City of Rock Island, Illinois levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds", which passed October 5, 2015; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of debt service, gaming and sewer funds for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$239,200.00.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of general obligation bonds of 2016 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2016A Bonds to be issued in an aggregate principal amount of not to exceed \$6,350,000, which passed October 24, 2016; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$3,505,000 of General Obligation Bonds, series 2016A; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of the gaming fund for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$255,000.00.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

## RESOLUTION NO.

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of general obligation bonds of 2016 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2016C Bonds to be issued in an aggregate principal amount of not to exceed \$2,100,000, which passed October 24, 2016; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$1,885,000 of General Obligation Bonds, series 2016C; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of Tax Increment Financing fund and sales tax for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$82,468.76.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

---

Mayor of the City of Rock Island

Attest:

---

City Clerk of the City of Rock Island

Passed:

Approved:

## RESOLUTION NO.

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of general obligation bonds of 2017 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2017A Bonds to be issued in an aggregate principal amount of not to exceed \$5,750,000, which passed August 28, 2017; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$4,840,000 of General Obligation Bonds, series 2017A; and

Whereas, the Director of Finance previously directed the full reduction of taxes heretofore levied for the years 2017 to 2023 of series 2009B, pursuant to the sale of the City's General Obligation Refunding bonds 2017A; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of hydroplant, parks and gaming funds for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$299,431.26.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of general obligation bonds of 2019 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2019A Bonds to be issued in an aggregate principal amount of \$4,700,000, which passed September 9, 2019; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$4,125,000 of General Obligation Bonds, series 2019A; and

Whereas, the Director of Finance previously directed the partial reduction of taxes heretofore levied for the years 2019 to 2029 of series 2010A, pursuant to the sale of the City's General Obligation Refunding bonds 2019A; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of the Water fund and Wastewater fund for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$469,400.00.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

---

Mayor of the City of Rock Island

Attest:

---

City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of general obligation bonds of 2019 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2019C Bonds to be issued in an aggregate principal amount of not to exceed \$4,000,000, which passed September 9, 2019; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$3,845,000 of General Obligation Bonds, series 2019C; and

Whereas, the Director of Finance previously directed the partial reduction of taxes heretofore levied for the years 2019 to 2022 of series 2014B, pursuant to the sale of the City's General Obligation Refunding bonds 2019C; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of the Tax Increment Financing fund and sales taxes for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$143,242.50

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of general obligation bonds of 2019 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2019D Bonds to be issued in an aggregate principal amount of not to exceed \$2,050,000, which passed September 9, 2019; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$1,980,000 of General Obligation Bonds, series 2019D; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of the gaming fund for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$187,268.76.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

---

Mayor of the City of Rock Island

Attest:

---

City Clerk of the City of Rock Island

Passed:

Approved:

## RESOLUTION NO.

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of \$12,355,000 general obligation bonds, series 2020, of the City of Rock Island, Illinois levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds", which passed September 14, 2020; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of Water and Wastewater, Parks & Recreation and Gaming funds for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$915,400.00.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

---

Mayor of the City of Rock Island

Attest:

---

City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of unlimited tax general obligation refunding bonds of 2021 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2021A Bonds to be issued in an aggregate principal amount of not to exceed \$8,100,000, which passed September 14, 2021; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$6,590,000 of General Obligation Refunding Bonds, series 2021A; and

Whereas, the Director of Finance previously directed the full reduction of taxes heretofore levied for the years 2021 to 2021 of series 2012A, 2021 to 2032 of series 2013A, pursuant to the sale of the City's General Obligation Refunding Bonds 2021A; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of debt service fund, gaming, sunset marina and water funds for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$539,200.00.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

\_\_\_\_\_  
Mayor of the City of Rock Island

Attest:

\_\_\_\_\_  
City Clerk of the City of Rock Island

Passed:

Approved:

**RESOLUTION NO.**

Whereas, the City Council of the City of Rock Island, Illinois, previously passed an ordinance entitled "an ordinance authorizing the issuance of unlimited tax general obligation refunding bonds of 2021 of the City of Rock Island, Illinois" levying a direct annual tax on the taxable property in the City to pay the principal and interest on such bonds known as the series 2021B Bonds to be issued in an aggregate principal amount of not to exceed \$13,700,000, which passed September 14, 2021; and

Whereas, the Director of Finance previously directed the partial abatement of the taxes levied pursuant to the Bond Ordinance reflecting the issuance of \$8,815,000 of General Obligation Refunding Bonds, series 2021B; and

Whereas, the City Council publicly represented to the citizens of said City that funds would be available from the revenues of wastewater funds for payment of said bonds; and

Whereas, funds will be available for the payment of said bonds; and

Whereas, in order to keep faith with said citizens, it is necessary that the County Clerk of Rock Island County be notified not to extend taxes for said bond issue.

Now, therefore be it resolved that the Mayor of the City of Rock Island and the Director of Finance be and are hereby instructed to file with said County Clerk a certificate stating that the City will have funds on hand sufficient to pay the principal and interest due on said bonds June 1, 2026 and December 1, 2026 in the amount of \$944,000.00.

Be it further resolved that the Mayor be authorized to sign said certificate, that his signature be attested by the City Clerk, and filed by the Director of Finance with the County Clerk of Rock Island County, Illinois.

---

Mayor of the City of Rock Island

Attest:

---

City Clerk of the City of Rock Island

Passed:

Approved:

# Memorandum



**To:** Rock Island City Council  
**From:** Jessica Sager, Finance Director  
**Subject:** Report from the Finance Department regarding an Ordinance adopting the budget for the fiscal year beginning January 1, 2026 and ending December 31, 2026. (First Reading)

Motion: Motion to consider the ordinance.  
 RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

The budget ordinance for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is attached for review on first reading. Budgeted General Fund revenues total \$51,593,053 and expenditures total \$51,593,053 representing a balanced budget with the use of prior years' excess funds.

Adjustments to the budget since the budget presentation in November include:

Change Description	Fund	Type	Amount
Emergency Homeless Shelter	ARPA (transfer to the General Fund)	Expense	\$25,000.00
Emergency Homeless Shelter	General Fund (incoming from ARPA Fund)	Revenue	\$25,000.00
Emergency Homeless Shelter	General Fund	Expense	\$25,000.00
IDOT Federal Step Grant	General Fund	Revenue	\$5,117.00
Patrol Scheduled Overtime	General Fund	Expense	\$5,117.00
Use Tax	General Fund	Revenue	\$130,500.00
Investment Income	General Fund	Revenue	\$15,750.00
General Liability Insurance	General Fund	Expense	\$16,291.00
General Liability Insurance	Community Development Block Grant Fund	Expense	(\$1,081.00)
General Liability Insurance	Library Fund	Expense	\$5,912.00

General Liability Insurance	Water Operations Maintenance Fund	Expense	\$35,317.00
General Liability Insurance	Wastewater Operations Maintenance Fund	Expense	\$33,573.00
General Liability Insurance	Stormwater Utility Fund	Expense	(\$20,521.00)
General Liability Insurance	Solid Waste Fund	Expense	(\$80,091.00)
General Fund Transfer for Fleet Amortization	Gaming Fund	Expense	(\$109,181.00)
Gaming Fund Transfer for Fleet Amortization	General Fund	Revenue	(\$109,181.00)
Professional Development for IML x 3	General Fund	Expense	(\$4,500.00)

Additionally, the City Council line item accounts for Professional Development and Representation have been merged into Representation. The proposed Representation line item account budget for CY 2026 is \$3,000.00 and the proposed Professional Development line item account budget is \$0.

**Previous Council Action (if any):**

**Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

City Council approve the ordinance, on first reading, adopting the budget for the fiscal year beginning January 1, 2026 and ending December 31, 2026.

Submitted by: Jessica Sager, Finance Director

---

Approved by:

Ordinance no. \_\_\_\_\_

An ordinance adopting the budget for all corporate purposes of the City of Rock Island, Illinois, in lieu of the appropriation ordinance, for the fiscal year commencing on the first day of January, 2026 and ending on the thirty-first day of December, 2026.

Whereas, on November 10, 2025 there was submitted to the Mayor and Council of the City of Rock Island, Illinois, a proposed budget for all corporate purposes of the City of Rock Island for the fiscal year commencing on the first day of January, 2026 and ending on the thirty-first day of December, 2026; and

Whereas, the Public Hearing will be conducted on December 8, 2025 as required by law; and

Whereas, the City, as a home rule unit has enacted such Ordinance under the provisions of Section 6, Article VII of the Constitution of the State of Illinois;

Now therefore, be it ordained by the Mayor and City Council of the City of Rock Island, Illinois that the budget for all corporate purposes of the City of Rock Island, Illinois for the fiscal year beginning January 1, 2026 and ending on December 31, 2026 is incorporated herein by reference, and is hereby adopted.

Be it further ordained that this Budget Adoption Ordinance is instead of the statutory appropriation ordinance and that the amounts set forth in the budget for various corporate purposes shall constitute the aggregate amount of appropriation for the City of Rock Island, Illinois.

<b>Fund</b>	<b>Description</b>	<b>2026 City Council Budget</b>
100	GENERAL FUND	\$51,593,053
200	DEBT SERVICE	\$3,693,368
303	CAPITAL IMPROVEMNT-STREET IMPR	\$1,800,000
400	TIF 1 DOWNTOWN	\$15,605
401	TIF 3 N 11TH STREET	\$469,824
402	TIF 4 PKWY-I280 BALLYS CASINO	\$511,336
403	TIF 5 COLUMBIA PARK	\$413,060
404	TIF 6 THE LOCKS	\$24,500
405	TIF 7 WATCHTOWER	\$229,800
406	TIF 8 1ST STREET	\$5,000
407	TIF 9 CENTURY WOODS	\$227,000
408	TIF 10 HEATHER RIDGE	\$107,000
409	TIF 11 DOWNTOWN	\$391,000
415	DOWNTOWN SSA	\$310,683
420	COMMUNITY DEVELOPMENT	\$712,645
421	COMMUNITY DEVELPMNT BLOCK GRNT	\$1,037,340
435	MLK CENTER	\$205,264
440	MOTOR FUEL TAX	\$2,988,000
450	GAMING	\$3,677,895
455	STATE DRUG PREVENTION	\$29,087
460	DUI FINES	\$18,500
463	US DEPT OF JUSTICE GRANT	\$22,136
464	FEDERAL DRUG PREVENTION	\$36,300

465	POLICE DONATIONS	\$6,250
467	FOREIGN FIRE INSURANCE	\$100,000
470	RI LABOR DAY PARADE	\$14,775
475	AMERICAN RESCUE PLAN ACT	\$381,675
480	PUBLIC LIBRARY	\$3,564,722
500	WATER OPERATIONS-MAINTENANCE	\$13,604,011
505	WASTEWATER OPERATIONS-MAINT	\$13,861,010
510	STORMWATER UTILITY	\$4,295,026
515	SOLID WASTE	\$2,549,697
520	SUNSET MARINA	\$849,330
525	CDBG LOAN PROGRAM	\$9,923
527	CIRLF LOAN FUND	\$3,000
540	PARKS AND RECREATION FUND	\$8,330,791
545	ROCK ISLAND ARESENAL	\$2,993,303
600	FLEET SERVICES	\$3,817,252
605	FLEET AMORTIZATION	\$1,483,175
610	ENGINEERING	\$1,311,601
615	HYDROELECTRIC PLANT	\$106,433
620	EMPLOYEE HEALTH PLAN	\$8,862,000
621	SELF-INSURANCE	\$2,941,572
700	FIRE PENSION	\$6,510,235
705	POLICE PENSION	\$7,458,844
710	CAFETERIA PLAN	\$138,000
900	MLK ACTIVITY	\$872,628
911	IL CJIA	\$169,245
912	IL DCFS	\$315,980
913	DEPT OF HUMAN SERVICES	\$756,796

---

TOTAL	153,825,669
LESS ELIMINATIONS	-30,613,033
BUDGET	123,212,636

This ordinance shall be in full force and effect from and after its passage and approval as required by law.

\_\_\_\_\_  
Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

# Memorandum



**To:** Rock Island City Council  
**From:** Jessica Sager, Finance Director  
**Subject:** Report from the Finance Department regarding an Ordinance for the levy, assessment and collection of property taxes for the City of Rock Island for the fiscal year beginning January 1, 2026 and ending December 31, 2026. (First Reading)

Motion: Motion to consider the ordinance.  
 RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

The property tax levy ordinance is attached for review on first reading. The property tax rate is expected to remain unchanged at 2.7708. Property tax revenue received in the fiscal year beginning January 1, 2026 and ending December 31, 2026 will increase by \$1,101,942 or 6.25%.

In accordance with 35 ILCS 200/20-15, library tax rates are itemized on the county tax bill and are therefore noted separately below.

	<b>Tax</b>			
	<b>extension for</b>	<b>Proposed</b>		
	<b>collections in</b>	<b>levy</b>		<b>Percent</b>
	<b>CY 2025</b>	<b>Dec. 2025</b>	<b>Difference</b>	<b>Change</b>
<b>City of Rock Island (CORI)</b>				
General Fund	1,107,538	1,739,111	631,573	57.02%
Police Pension	6,151,573	6,229,104	77,531	1.26%
Firefighter's Pension	5,162,995	5,280,483	117,488	2.28%
Total General Fund	12,422,106	13,248,698	826,592	6.65%
Park	2,442,181	2,594,848	152,667	6.25%
Bond & Interest / Public Benefit	80,791	35,842	(44,949)	-55.64%
<b>Total City of Rock Island</b>	<b>14,945,078</b>	<b>15,879,388</b>	<b>934,310</b>	<b>6.25%</b>
<b>Tax rate (CORI)</b>	<b>2.3493</b>	<b>2.3493</b>	<b>(0.0000)</b>	<b>0.00%</b>
<b>Rock Island Public Library (RIPL)</b>				
	<b>2,681,373</b>	<b>2,849,005</b>	<b>167,632</b>	<b>6.25%</b>

<b>Tax rate (RIPL)</b>	<b>0.4215</b>	<b>0.4215</b>	<b>(0.0000)</b>	<b>0.00%</b>
<b>Total Tax Levy (CORI and RIPL)</b>	<b>17,626,451</b>	<b>18,728,393</b>	<b>1,101,942</b>	<b>6.252%</b>
<b>Total Tax Rate (CORI and RIPL)</b>	<b>2.7708</b>	<b>2.7708</b>	<b>(0.0000)</b>	<b>0.00%</b>
Projected EAV	636,150,222	675,920,934	39,770,712	6.25%

**Previous Council Action (if any):**

**Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

City Council approve the ordinance on first reading adopting the property tax levy providing \$18,728,393 in property tax collections for the fiscal year beginning January 1, 2026 and ending December 31, 2026.

Submitted by: Jessica Sager, Finance Director

---

Approved by:

## Property Tax Levy Ordinance no. \_\_\_\_\_

An ordinance providing for the levy, assessment and collection of taxes for the City of Rock Island, Rock Island County, Illinois, for the fiscal year beginning the first day of January, 2025 and ending the thirty-first day of December, 2025. Be it ordained by the City Council of the City of Rock Island, Illinois, as follows:

Section 1. That there be levied, assessed and collected upon the real property of the City of Rock Island for the fiscal year beginning the first day of January, 2025 and ending the thirty-first day of December, 2025, the sum of eighteen million, seven hundred twenty-eight thousand, three hundred ninety-three dollars, (\$18,728,393) being the total of the budgeted amounts determined to be necessary to be raised by taxation for the fiscal year of the City of Rock Island. The specific amounts are levied for the purposes listed below, indicated by being placed in a separate column designated "Amount Raised by Taxation", which item appears at the right-hand column of this ordinance. The tax so levied is for the fiscal year of the City of Rock Island, and is for the budgeted amounts to be raised by taxation, the total of which has been determined as follows:

	Budget CY 2025	Amount raised by other than taxation	Amount raised by taxation
GENERAL FUND	52,317,868	60,221,737	1,739,111
FIRE PENSION	6,378,445	1,034,984	5,280,483
POLICE PENSION	7,284,573	659,051	6,229,104
PUBLIC LIBRARY	3,372,689	722,538	2,849,005
PARK & RECREATION	8,020,456	5,360,539	2,594,848
DEBT SERVICE	3,836,299	3,693,337	35,842
<b>TOTAL</b>	<b>81,210,330</b>	<b>71,692,186</b>	<b>18,728,393</b>
GENERAL FUND EXCESS	3,964,010	3,964,010	
TIF DISTRICT #1	33,156	33,156	0
TIF DISTRICT #3	239,803	239,803	0
TIF DISTRICT #4	2,401,370	2,401,370	0
TIF DISTRICT #5	341,433	341,433	0
COMMUNITY/ECONOMIC DEVELOPMENT	763,745	763,745	0
TIF DISTRICT #6	192,000	192,000	0
TIF DISTRICT #7	124,800	124,800	0
M L KING CENTER	220,000	220,000	0
TIF DISTRICT #8	5,000	5,000	0
TIF DISTRICT #9	227,000	227,000	0
TIF DISTRICT #10	67,000	67,000	0
MOTOR FUEL TAX	1,550,000	1,550,000	0
FOREIGN FIRE INSURANCE	65,000	65,000	0
RIVERBOAT GAMING	4,869,250	4,869,250	0
STATE DRUG PREVENTION	25,827	25,827	0
DUI FINE LAW	46,659	46,659	0
COURT SUPERVISION	10,769	10,769	0

	Budget CY 2025	Amount raised by other than taxation	Amount raised by taxation
DOWNTOWN SSA	310,659	310,659	0
US DEPT OF JUSTICE GRANT	22,136	22,136	0
COMM DEV BLOCK GRANT	1,000,000	1,000,000	0
FEDERAL DRUG PREVENTION	36,300	36,300	0
American Rescue Plan Act (ARPA)	3,652,766	3,652,766	0
DOWNTOWN INFRASTRUC PASS-THRU	3,267,181	3,267,181	0
POLICE CONTRIBUTIONS	6,250	6,250	0
RI LABOR DAY PARADE	16,750	16,750	0
FIRE DONATIONS	1,000	1,000	0
CAPITAL IMPROVEMENTS-STREETS	1,970,000	1,970,000	0
WATER OPERATIONS/MAINTENANCE	15,769,382	15,769,382	0
WASTEWATER OPER & MAINTENANCE	18,352,824	18,352,824	0
STORMWATER UTILITY	3,415,318	3,415,318	0
SOLID WASTE	2,592,148	2,592,148	0
SUNSET MARINA	1,385,624	1,385,624	0
CDBG LOAN PROGRAMS	9,757	9,757	0
CIRLF LOAN FUND	9,000	9,000	0
FLEET SERVICES	4,539,744	4,539,744	0
FLEET AMORTIZATION	1,161,598	1,161,598	0
ENGINEERING	1,323,608	1,323,608	0
HYDROELECTRIC PLANT	110,405	110,405	0
SELF-INSURANCE	2,643,983	2,643,983	0
EMPLOYEE HEALTH PLAN	8,332,761	8,332,761	0
CAFETERIA PLAN	115,000	115,000	0
MLK ACTIVITY	933,421	933,421	0
IL CJIA	133,369	133,369	0
IL DCFS	305,409	305,409	0
DEPT OF HUMAN SERVICES	710,887	710,887	0
	168,484,432	168,484,432	18,728,393
Eliminations	<u>-35,746,427</u>		
Net Total	<u><u>132,738,005</u></u>		

Section 2. All ordinances and parts of ordinances in conflict herewith are hereby repealed, insofar as they do so conflict.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval as required by law.

\_\_\_\_\_  
Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**Memorandum**



**To:** Rock Island City Council  
**From:** Jessica Sager, Finance Director  
**Subject:** Report from the Finance Department regarding an Ordinance for the property tax levy of the Downtown Special Services Area (SSA), providing \$310,683 in property taxes for collection in the fiscal year beginning January 1, 2026 and ending December 31, 2026. (First Reading)

Motion: Motion to consider the ordinance.  
 RC Roll Call vote is needed.

**Date:** December 8, 2025

**Introduction and Background Information:**

The property tax levy ordinance for the Downtown Special Service Area (SSA) is attached for review on first reading. The property tax rate is expected to decrease to 1.1209. SSA property tax revenue received in the fiscal year beginning January 1, 2026 and ending December 31, 2026 will remain flat at \$310,683.00.

	<b>Tax Extension for collections in CY 2025</b>	<b>Estimated Levy December 2025</b>	<b>Difference</b>	<b>Percent Change</b>
415-000-000-411000-000-				
Downtown SSA Fund	310,683	310,683	-	0.0000%
Projected EAV	27,650,653	27,716,397	65,744	0.2378%
Tax Rate	1.1223	1.1209	(0.001)	(0.1216%)
<b>Total Levy</b>	<b>310,683.00</b>	<b>310,683.00</b>	-	<b>0.0000%</b>
<b>Total Tax Rate</b>	<b>1.1236</b>	<b>1.1209</b>	<b>(0.0027)</b>	<b>(0.2372%)</b>

**Previous Council Action (if any):**

**Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

City Council approve the ordinance on first reading, adopting the property tax levy for the Downtown Special Service area providing \$310,683 in property tax collections for the fiscal year beginning January 1, 2026 and ending December 31, 2026.

Submitted by: Jessica Sager, Finance Director

---

Approved by:

Property Tax Levy  
Ordinance no. \_\_\_\_\_

An ordinance providing for the levy, assessment and collection of taxes for the City of Rock Island, Rock Island County, Illinois, for the fiscal year beginning the first day of January, 2025 and ending the thirty-first day of December, 2025. Be it ordained by the City Council of the City of Rock Island, Illinois, as follows:

Section 1. That a tax for the following sums of money, or as much thereof as may be authorized by law to defray all expenses and liabilities of the City be, and the same is, hereby levied for the purpose specified against designated taxable property in the Downtown Special Service Area in the City of Rock Island for the fiscal year commencing on the first day of January, 2025 and ending on the thirty-first day of December, 2025.

DOWNTOWN SPECIAL SERVICE AREA	Appropriation	Levied
Special Service Area Activities and Improvements	315,000	
Total Appropriation	315,000	
Total Levy for Special Service Area		310,683

Section 2. All ordinances and parts of ordinances in conflict herewith are hereby repealed, insofar as they do so conflict.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval as required by law.

\_\_\_\_\_  
Mayor of the City of Rock Island

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

## Memorandum



**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding a refuse service rate increase of 12% to take effect on January 1, 2026. (First Reading)

Motion: Motion to approve the rate increase; and consider the ordinance.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

The solid waste fund is reviewed annually during the budget process and an adjustment to the residential refuse fee will be necessary to maintain a balanced fund. The rate increase will apply to residential refuse services. The last rate adjustment occurred in 2018.

The following rate increase is proposed for 2026: a 12% adjustment to the residential refuse service rate, increasing the monthly fee from \$11.00 to \$12.32.

### Previous Council Action (if any):

### Budget Impact:

### Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

### Council Goal (if applicable):

### Recommendation:

The Public Works Department recommends that the City Council approve a twelve percent (12%) refuse service rate increase to take effect on January 1, 2026 and authorize the City Attorney to draft the required ordinance amendments.

Submitted by: Michelle Martin, Manager

---

Approved by:

**Sec. 13-25. Collection; Removal Generally:**

The Public Works Department shall provide solid waste collection and disposal services to residential properties in Rock Island with four (4) or fewer dwelling units as described in the residential solid waste disposal rules. Effective ~~January 1, 2018~~ **January 1, 2026**, the refuse charge shall be ~~eleven dollars (\$11.00)~~ **twelve dollars and thirty-two cents (\$12.32)** per month, per dwelling unit.

Residential properties with more than four (4) dwelling units may elect to receive solid waste and disposal services from the Public Works Department or make alternate arrangements. If the services provided by the Public Works Department are used, effective ~~January 1, 2018~~ **January 1, 2026**, the refuse charge shall be ~~eleven dollars (\$11.00)~~ **twelve dollars and thirty-two cents (\$12.32)** per month, per dwelling unit. (Ord. 057-2017, 12-18-2017; Ord. 036-2019, 7-8-2019)

**ORDINANCE NO. \_\_-2025**

**AN ORDINANCE AMENDING CHAPTER 13  
OF THE CODE OF ORDINANCES  
ESTABLISHING A REFUSE RATE INCREASE IN  
THE CITY OF ROCK ISLAND, ILLINOIS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCK ISLAND, ILLINOIS

Section One: Chapter 13, Article II, Section 13-25 of the Code of Ordinances of The City of Rock Island, Illinois, is hereby amended by deleting same in its entirety and by inserting in lieu thereof the following:

**“Sec. 13-25. Collection; Removal Generally:**

**The Public Works Department shall provide solid waste collection and disposal services to residential properties in Rock Island with four (4) or fewer dwelling units as described in the residential solid waste disposal rules. Effective January 1, 2026, the refuse charge shall be Twelve Dollars Thirty-Two Cents (\$12.32) per month, per dwelling unit.**

**Residential properties with more than four (4) dwelling units may elect to receive solid waste and disposal services from the Public Works Department or make alternate arrangements. If the services provided by the Public Works Department are used, effective January 1, 2026, the refuse charge shall be Twelve Dollars Thirty-Two Cents (\$12.32) per month, per dwelling unit.”**

Section Two. The above rate increase will only affect the standard refuse service and will not affect the yard waste or recycling subscription rates.

Section Three: All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict.

Section Four. This ordinance shall be in full force and effect from and after its passage and approval, as required by law, provided, however, the change in the refuse rate will take effect as of January 1, 2026.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this \_\_ day of December, 2025, A.D.

---

MAYOR OF THE CITY OF ROCK ISLAND

## Memorandum

**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding an annual water rate increase of 5.5% to take effect on January 1, 2026, for the next four years. (First Reading)



Motion: Motion to approve the rate increase; and consider the ordinance.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

In 2021, the City of Rock Island completed a water rate study with Stanley Consultants to evaluate revenues, expenses, and long-term capital needs. The study showed that previous rates were not sufficient to support operating costs, regulatory compliance, and future infrastructure improvements. In response, the City implemented rate increases as recommended in the study to ensure the water utility remained financially stable and able to meet its ongoing obligations.

Stanley Consultants has continued to update the rate model each year, and these reviews show that the utility must remain on the planned rate path to stay financially stable. Ongoing pressures include rising operating and maintenance costs, existing loan and bond payments, projected capital improvements, and IEPA debt-service coverage requirements.

The water utility functions as a self-supported enterprise fund, with all revenue dedicated to operation, maintenance, and capital needs.

To stay aligned with the long-term financial plan established in 2021, a 5.5% annual increase to water volume and service charges is recommended for 2026-2029. This adjustment maintains fund stability, supports critical infrastructure investment, and keeps the utility on track with regulatory and financial requirements.

The accompanying chart illustrates the projected impact if a 5.5% increase is applied annually for four years, extending projections through 2029.

Special Fees and Discounts: Elderly/Handicapped Users Discount will remain the same.

### Previous Council Action (if any):

### Budget Impact:

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

The Public Works Department recommends that the City Council approve a 5.5% annual water rate increase to take effect on January 1, 2026, for the next four years and authorize the City Attorney to draft the appropriate ordinance amendments reflecting these scheduled adjustments.

Submitted by: Michelle Martin, Manager

---

Approved by:

**Water Volume Charge:**

		5.5%	5.5%	5.5%	5.5%
Rate	Present Rates	2026	2027	2028	2029
First 15,000 ft <sup>3</sup>	\$4.81	\$5.07	\$5.34	\$5.63	\$5.94
Next 885,000 ft <sup>3</sup>	\$4.40	\$4.64	\$4.90	\$5.17	\$5.45
Over 900,000 ft <sup>3</sup>	\$3.36	\$3.54	\$3.73	\$3.94	\$4.16

**Quarterly Water Fixed Meter Charge:**

		5.5%	5.5%	5.5%	5.5%
Meter Size	Present Rates	2026	2027	2028	2029
5/8"	\$47.21	\$49.81	\$52.55	\$55.44	\$58.49
3/4"	\$50.28	\$53.05	\$55.97	\$59.05	\$62.29
1"	\$61.32	\$64.69	\$68.25	\$72.00	\$75.96
1-1/2"	\$72.62	\$76.61	\$80.82	\$85.27	\$89.96
2"	\$113.44	\$119.68	\$126.26	\$133.20	\$140.53
3"	\$367.83	\$388.06	\$409.40	\$431.92	\$455.68
4"	\$490.43	\$517.40	\$545.86	\$575.88	\$607.55
6"	\$753.97	\$795.44	\$839.19	\$885.34	\$934.04

**Monthly Water Fixed Meter Charge:**

		5.5%	5.5%	5.5%	5.5%
Meter Size	Present Rates	2026	2027	2028	2029
5/8"	\$26.96	\$28.44	\$30.00	\$31.65	\$33.40
3/4"	\$30.92	\$32.62	\$34.41	\$36.30	\$38.30
1"	\$32.50	\$34.30	\$36.19	\$38.18	\$40.28
1-1/2"	\$38.34	\$40.45	\$42.67	\$45.02	\$47.50
2"	\$55.18	\$58.21	\$61.41	\$64.79	\$68.35
3"	\$147.06	\$155.15	\$163.68	\$172.68	\$182.18
4"	\$208.43	\$219.89	\$231.98	\$244.74	\$258.20
6"	\$331.01	\$349.22	\$368.43	\$388.69	\$410.07
8"	\$331.01	\$349.22	\$368.43	\$388.69	\$410.07

# ORDINANCE NO. \_\_-2025

## AN ORDINANCE AMENDING CHAPTER 16 OF THE CODE OF ORDINANCES ESTABLISHING A WATER RATE INCREASE IN THE CITY OF ROCK ISLAND, ILLINOIS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCK ISLAND, ILLINOIS:

Section One. Pursuant to the provisions of Chapter 16, Article II, Section 16-34 of the Code of Ordinances of The City of Rock Island, Illinois, water rates in said City be and are hereby as set out below.

Section Two. That Section 16.34 is hereby amended by deleting subsections (a) and (b) in their entirety and inserting water rates as set forth below. The new 2026 rates are effective January 1, 2026. All other yearly rate increases become effective January 1, of that calendar year:

### “Water Volume Charge:

Rate	Present Rates	2026	2027	2028	2029
First 15,000 ft <sup>3</sup>	\$4.81	\$5.07	\$5.34	\$5.63	\$5.94
Next 885,000 ft <sup>3</sup>	\$4.40	\$4.64	\$4.90	\$5.17	\$5.45
Over 900,000 ft <sup>3</sup>	\$3.36	\$3.54	\$3.73	\$3.94	\$4.16

### Quarterly Water Fixed Meter Charge:

Meter Size	Present Rates	2026	2027	2028	2029
5/8"	\$47.21	\$49.81	\$52.55	\$55.44	\$58.49
3/4"	\$50.28	\$53.05	\$55.97	\$59.05	\$62.29
1"	\$61.32	\$64.69	\$68.25	\$72.00	\$75.96
1-1/2"	\$72.62	\$76.61	\$80.82	\$85.27	\$89.96
2"	\$113.44	\$119.68	\$126.26	\$133.20	\$140.53
3"	\$367.83	\$388.06	\$409.40	\$431.92	\$455.68
4"	\$490.43	\$517.40	\$545.86	\$575.88	\$607.55
6"	\$753.97	\$795.44	\$839.19	\$885.34	\$934.04

**Monthly Water Fixed Meter Charge:**

<b>Meter Size</b>	<b>Present Rates</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
5/8"	\$26.96	\$28.44	\$30.00	\$31.65	\$33.40
3/4"	\$30.92	\$32.62	\$34.41	\$36.30	\$38.30
1"	\$32.50	\$34.30	\$36.19	\$38.18	\$40.28
1-1/2"	\$38.34	\$40.45	\$42.67	\$45.02	\$47.50
2"	\$55.18	\$58.21	\$61.41	\$64.79	\$68.35
3"	\$147.06	\$155.15	\$163.68	\$172.68	\$182.18
4"	\$208.43	\$219.89	\$231.98	\$244.74	\$258.20
6"	\$331.01	\$349.22	\$368.43	\$388.69	\$410.07
8"	\$331.01	\$349.22	\$368.43	\$388.69	\$410.07

**Special Fees and Discounts: Elderly/Handicapped Users Discount will remain the same.”**

Section Three. All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict.

Section Four. This ordinance shall be in full force and effect from and after its passage and approval, as required by law, provided, however, the change in the waste water rates will take effect as of January 1, 2026.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this \_\_\_ day of December, 2025, A.D.

\_\_\_\_\_  
MAYOR OF THE CITY OF ROCK ISLAND

# Memorandum



**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding an annual wastewater rate increase of 5.5% to take effect on January 1, 2026, for the next four years. (First Reading)

Motion: Motion to approve the rate increase; and consider the ordinance.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

In 2021, the City of Rock Island completed a wastewater rate study with Stanley Consultants to evaluate revenues, expenses, and long-term capital needs. The study showed that previous rates were not sufficient to support operating costs, regulatory compliance, and future infrastructure improvements. In response, the City implemented rate increases as recommended in the study to ensure the wastewater utility remained financially stable and able to meet its ongoing obligations.

Stanley Consultants continues to update the rate model annually, and these reviews highlight the need to stay on a consistent and adequate rate path. The original rate recommendations did not account for significant cost escalations that have since occurred, including increased project costs for the Mill Street Digester Project, the Southwest Pump Station Project, and new phosphorus-reduction regulatory requirements. These updated cost drivers have intensified the need for a larger annual adjustment.

To realign with the long-term financial plan and ensure sufficient funding for operations, capital projects, and regulatory compliance, a 5.5% annual increase to wastewater volume and service charges is recommended for 2026–2029. This adjustment helps the utility catch up to the original financial assessment, maintain fund stability, and support critical infrastructure needs. The accompanying chart shows the projected impact of applying a 5.5% increase annually through 2029.

The accompanying chart illustrates the projected impact if a 5.5% increase is applied annually for four years, extending projections through 2029.

Special Fees and Discounts: Elderly/Handicapped Users Discount will remain the same.

## Previous Council Action (if any):

## Budget Impact:

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

The Public Works Department recommends that the City Council approve a 5.5% annual wastewater rate increase to take effect on January 1, 2026, for the next four years and authorize the City Attorney to draft the appropriate ordinance amendments reflecting these scheduled adjustments.

Submitted by: Michelle Martin, Manager

---

Approved by:

**Wastewater Volume Charge:**

		5.5%	5.5%	5.5%	5.5%
Rate	Present Rates	2026	2027	2028	2029
First 15,000 ft <sup>3</sup>	\$5.58	\$5.89	\$6.21	\$6.55	\$6.91
Over 15,000 ft <sup>3</sup>	\$3.58	\$3.78	\$3.99	\$4.20	\$4.43

**Quarterly Wastewater Fixed Meter Charge:**

		5.5%	5.5%	5.5%	5.5%
Meter Size	Present Rates	2026	2027	2028	2029
5/8"	\$63.44	\$66.93	\$70.61	\$74.49	\$78.59
3/4"	\$84.55	\$89.20	\$94.11	\$99.28	\$104.75
1"	\$126.82	\$133.80	\$141.15	\$148.92	\$157.09
1-1/2"	\$225.47	\$237.87	\$250.95	\$264.76	\$279.32
2"	\$317.06	\$334.50	\$352.90	\$372.30	\$392.78
3"	\$775.09	\$817.72	\$862.69	\$910.14	\$960.20
4"	\$1,268.34	\$1,338.10	\$1,411.69	\$1,489.34	\$1,571.25
6"	\$2,571.93	\$2,713.39	\$2,862.62	\$3,020.07	\$3,186.17

**Monthly Wastewater Fixed Meter Charge:**

		5.5%	5.5%	5.5%	5.5%
Meter Size	Present Rates	2026	2027	2028	2029
5/8"	\$28.21	\$29.76	\$31.40	\$33.13	\$34.95
3/4"	\$42.24	\$44.56	\$47.01	\$49.60	\$52.33
1"	\$49.13	\$51.83	\$54.68	\$57.69	\$61.86
1-1/2"	\$84.55	\$89.20	\$94.11	\$99.28	\$104.74
2"	\$119.79	\$126.38	\$133.33	\$140.66	\$148.40
3"	\$274.78	\$289.89	\$305.84	\$322.66	\$340.40
4"	\$465.05	\$490.63	\$517.61	\$546.08	\$576.12
6"	\$1,387.90	\$1,464.23	\$1,544.77	\$1,629.73	\$1,719.36

**ORDINANCE NO. \_\_-2025**

**AN ORDINANCE  
AMENDING CHAPTER 16 OF THE CODE OF ORDINANCES  
ESTABLISHING A WASTEWATER RATE INCREASE  
IN THE CITY OF ROCK ISLAND, ILLINOIS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCK ISLAND, ILLINOIS:

Section One. Pursuant to the provisions of Chapter 16, Article III, Section 16-85 of the Code of Ordinances of The City of Rock Island, Illinois, waste water rates in said City be and are hereby as set out below.

Section Two. That Section 16.85.1 is hereby amended by deleting all the rates contained therein, and the current rates and the increase in waste water rates as set forth below. The new 2026 rates are effective January 1, 2026 all other yearly rate increases become effective January 1, of that calendar year:

**“The wastewater service charge for the use of and for service supplied by the wastewater facilities of the City shall consist of a service charge and a volume charge.**

**VOLUME CHARGE PER 100 CUBIC FEET**

<b>Wastewater Volume Charge:</b>					
<b>Rate</b>	<b>Present Rates</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
First 15,000 ft <sup>3</sup>	\$5.58	\$5.89	\$6.21	\$6.55	\$6.91
Over 15,000 ft <sup>3</sup>	\$3.58	\$3.78	\$3.99	\$4.20	\$4.43
<b>Quarterly Wastewater Fixed Meter Charge:</b>					
<b>Meter Size</b>	<b>Present Rates</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
5/8"	\$63.44	\$66.93	\$70.61	\$74.49	\$78.59
3/4"	\$84.55	\$89.20	\$94.11	\$99.28	\$104.75
1"	\$126.82	\$133.80	\$141.15	\$148.92	\$157.09
1-1/2"	\$225.47	\$237.87	\$250.95	\$264.76	\$279.32
2"	\$317.06	\$334.50	\$352.90	\$372.30	\$392.78
3"	\$775.09	\$817.72	\$862.69	\$910.14	\$960.20

4"	\$1,268.34	\$1,338.10	\$1,411.69	\$1,489.34	\$1,571.25
6"	\$2,571.93	\$2,713.39	\$2,862.62	\$3,020.07	\$3,186.17

**Monthly Wastewater Fixed Meter Charge:**

Meter Size	Present Rates	2026	2027	2028	2029
5/8"	\$28.21	\$29.76	\$31.40	\$33.13	\$34.95
3/4"	\$42.24	\$44.56	\$47.01	\$49.60	\$52.33
1"	\$49.13	\$51.83	\$54.68	\$57.69	\$61.86
1-1/2"	\$84.55	\$89.20	\$94.11	\$99.28	\$104.74
2"	\$119.79	\$126.38	\$133.33	\$140.66	\$148.40
3"	\$274.78	\$289.89	\$305.84	\$322.66	\$340.40
4"	\$465.05	\$490.63	\$517.61	\$546.08	\$576.12
6"	\$1,387.90	\$1,464.23	\$1,544.77	\$1,629.73	\$1,719.36

“

Section Three. That Section 16.85.2 is hereby amended by deleting the Industrial Three-Part Rate and inserting in lieu thereof the following:

**“INDUSTRIAL THREE-PART RATE**

Meter Size	Present Rates	2026	2027	2028	2029
Volume (Per 100 Cubic Feet)	\$1.23	\$1.30	\$1.37	\$1.44	\$1.52
BOD (Per lb)	\$1.37	\$1.45	\$1.52	\$1.61	\$1.70
TSS (Per lb)	\$0.70	\$0.74	\$0.78	\$0.82	\$0.87

**Special Fees and Discounts: Elderly/Handicapped Users Discount will remain the same.”**

Section Four. All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict.

Section Five. This ordinance shall be in full force and effect from and after its passage and approval, as required by law, provided, however, the change in the waste water rates will take effect as of January 1, 2026.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this \_\_ day of December, 2025, A.D.

---

MAYOR OF THE CITY OF ROCK ISLAND

## **Exhibit A**

## Memorandum

**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding an annual stormwater rate increase to take effect on January 1, 2026, for the next four years. (First Reading)



Motion: Motion to approve the rate increase; and consider the ordinance.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

As part of the comprehensive Water and Wastewater Rate Study, Stanley Consultants also evaluated the Storm Water Utility's operating revenues, expenses, and long-term capital needs. The review shows that with current rates, Storm Water operating and capital costs will soon exceed available revenues.

The Storm Water Utility operates as a self-supported Enterprise Fund, meaning all revenue collected stays within the utility to support operations, maintenance, and capital financing. Enterprise Funds remain separate from the City's General Fund, aside from limited reimbursements for City services provided.

A rate adjustment is necessary to maintain service levels as operating costs rise and capital needs increase. Storm Water fees fund essential services such as levee maintenance, street sweeping, rain garden and drainage assistance programs, sump pump programs, and operation of flood pumps during Mississippi River flood events.

The Storm Water rates are proposed to increase by \$0.40 per month for the average household each year through 2029. Storm Water rates are based on a monthly charge and billed quarterly. The impact to the average household is \$4.80 per year (\$1.20 per quarter). The Storm Water rates are shown below.

The accompanying chart illustrates the projected impact if an increase by \$0.40 per month for the average household each year through 2029.

### Previous Council Action (if any):

### Budget Impact:

### Additional Information as applicable (i.e. provide alternative options, community or staff

input, staffing impact; resident impact; etc.):

**Council Goal (if applicable):**

**Recommendation:**

The Public Works Department recommends that the City Council approve the storm water rate increase as recommended and to take effect on January 1, 2026, for the next four years and authorize the City Attorney to draft the appropriate ordinance amendments reflecting these scheduled adjustments.

Submitted by: Michelle Martin, Manager

---

Approved by:

<b>Stormwater</b>						
<b>Customer</b>	<b>Present Rates</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	
Small Single-Family Resident	\$ 4.23	\$ 4.53	\$ 4.83	\$ 5.13	\$ 5.43	\$ <b>0.30</b>
Medium Single-Family Resident	\$ 5.65	\$ 6.05	\$ 6.45	\$ 6.85	\$ 7.25	\$ <b>0.40</b>
Large Single-Family Resident	\$ 7.07	\$ 7.57	\$ 8.07	\$ 8.57	\$ 9.07	\$ <b>0.50</b>
Non-Single-Family Resident	\$ 5.65	\$ 6.05	\$ 6.45	\$ 6.85	\$ 7.25	\$ <b>0.40</b>

**ORDINANCE NO. \_\_-2025**

**AN ORDINANCE  
AMENDING CHAPTER 16 OF THE CODE OF ORDINANCES  
ESTABLISHING A STORMWATER RATE INCREASE  
IN THE CITY OF ROCK ISLAND, ILLINOIS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCK ISLAND, ILLINOIS:

Section One: Pursuant to the provisions of Chapter 16, Article V, Section 16-905 of the Code of Ordinances of The City of Rock Island, Illinois, stormwater rates in said City be and are hereby increased effective January 1, 2026.

Section Two. That Section 16-905 is hereby amended by deleting all the rates contained therein, and the current rates inserted in lieu thereof. The new 2026 rates are effective January 1, 2026 all other yearly rate increases become effective January 1, of that calendar year:

“

<b>Customer</b>	<b>Rate Structure</b>	<b>Present Rates</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Small Single-Family Resident	Per Month	\$ 4.23	\$ 4.53	\$ 4.83	\$ 5.13	\$ 5.43
Medium Single-Family Resident	Per Month	\$ 5.65	\$ 6.05	\$ 6.45	\$ 6.85	\$ 7.25
Large Single-Family Resident	Per Month	\$ 7.07	\$ 7.57	\$ 8.07	\$ 8.57	\$ 9.07
Non-Single-Family Resident	Per IAU	\$ 5.65	\$ 6.05	\$ 6.45	\$ 6.85	\$ 7.25

**Special Fees and Discounts: Elderly/Handicapped Users Discount will remain the same.”**

Section Three. All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict.

Section Four. This ordinance shall be in full force and effect from and after its passage and approval, as required by law, provided, however, the change in the stormwater rates will take effect as of January 1, 2026.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this \_\_ day of December, 2025, A.D.

---

MAYOR OF THE CITY OF ROCK ISLAND



FUNDS	FUND NAME	DEPT	DEPARTMENT NAME
010	TREASURY FUND	100	CITY COUNCIL
051	PAYROLL CLEARING	105	MAYOR
100	GENERAL FUND	110	CITY ADMINISTRATION
200	DEBT SERVICE FUND	115	CITY CLERK
300	CAPITAL IMPROVEMENT	120	LEGAL SERVICES
302	CAPITAL IMPROVEMNT-ENGINEERING	125	HUMAN RESOURCES
303	CAPITAL IMPROVEMNT-STREET IMPR	130	INSURANCE
400	TIF 1 DOWNTOWN	131	CAFETERIA PLAN
401	TIF 3 N 11TH STREET	200	FINANCE
402	TIF 4 PKWY-I280 BALLYS CASINO	225	INFORMATION TECHNOLOGY
403	TIF 5 COLUMBIA PARK	300	COMMUNITY DEVELOPMENT
404	TIF 6 THE LOCKS	305	ECONOMIC DEVELOPMENT
405	TIF 7 WATCHTOWER	400	LIBRARY ADMINISTRATION
406	TIF 8 1ST STREET	405	LIBRARY ADULT SERVICES
407	TIF 9 CENTURY WOODS	410	LIBRARY CIRCULATION SERVICES
408	TIF 10 HEATHER RIDGE	415	LIBRARY EXTENSION SERVICES
409	TIF 11 DOWNTOWN	420	LIBRARY TECHNICAL SERVICES
415	DOWNTOWN SSA	425	LIBRARY YOUTH SERVICES
416	DOWNTOWN GRANT PASS THRU	500	FIRE DEPT ADMINISTRATION
420	COMMUNITY DEVELOPMENT	505	FIRE DEPT OPERATIONS
421	COMMUNITY DEVELOPMNT BLOCK GRNT	510	FD COMMUNITY RISK REDUCTION
422	HUD-DELACERDA HOUSE GRANT	515	FIRE DEPT PENSION
430	ECONOMIC DEVELOPMENT	600	MLK
435	MLK CENTER	700	MUNICIPAL SERVICES
440	MOTOR FUEL TAX	705	UTILITIES
441	MFT REBUILD ILLINOIS GRANT	710	FLEET SERVICES
442	LEAD GRANT	715	ENGINEERING
450	GAMING	720	SUNSET MARINA
455	STATE DRUG PREVENTION	800	POLICE DEPT ADMINISTRATION
460	DUI FINES	805	POLICE DEPT OPERATIONS
461	COURT SUPERVISION	810	POLICE DEPT INVESTIGATI November 5, 2021 through
462	CRIME LABORATORY	815	POLICE DEPT TECHNICAL SERVICES
463	US DEPT OF JUSTICE GRANT	820	POLICE DEPT PENSION
464	FEDERAL DRUG PREVENTION	900	PARKS
465	POLICE DONATIONS	905	RECREATION
466	FIRE DONATIONS	910	WHITewater JUNCTION
467	FOREIGN FIRE INSURANCE	915	HIGHLAND SPRINGS GOLF COURSE
470	RI LABOR DAY PARADE	920	SAUKIE GOLF COURSE
475	AMERICAN RESCUE PLAN ACT FUND	925	RIFAC
480	PUBLIC LIBRARY	930	PRO SHOP
500	WATER OPERATIONS-MAINTENANCE	935	DONATIONS-PARKS ADMIN
505	WASTEWATER OPERATIONS-MAINT	940	DONATIONS-PARKS
510	STORMWATER UTILITY	945	DONATIONS-RECREATION
515	SOLID WASTE	950	DONATIONS-GOLF MAINTENANCE
520	SUNSET MARINA	955	DONATIONS-HIGHLAND
525	CDBG LOAN PROGRAM	960	DONATIONS-SAUKIE
526	COMMUNITY/ECONOMIC DEV LOANS	965	DONATIONS-RIFAC
527	CIRLF LOAN FUND	970	DONATIONS-SCHWIEBERT PARK
530	BROWNFIELD REVOLVING LOAN FUND		
540	PARKS AND RECREATION FUND		
545	ROCK ISLAND ARESENAL		
600	FLEET SERVICES		
605	FLEET AMORTIZATION		
606	BUILDING AMORTIZATION		
610	ENGINEERING		
615	HYDROELECTRIC PLANT		
620	EMPLOYEE HEALTH PLAN		
621	SELF-INSURANCE FUND		
700	FIRE PENSION		
705	POLICE PENSION		
710	CAFETERIA PLAN		
800	GASB 34		
900	MLK ACTIVITY		
910	IL PUBLIC HEALTH		
911	IL CRIMINAL JUSTICE GRANT-MLK		
912	IL DEPT OF CHILD & FAM SVC-MLK		
913	DEPT OF HUMAN SERVICES-MLK		
999	DEFAULT FUND		

City of Rock Island  
AP Check Register  
11/7/2025-11/13/2025

NAME	INVOICE	INVOICE DESCRIPTION	G/L Account	CHECK NO	INVOICE NET
ALICE COOK	111025	BASKETBALL CLINIC	540-925-706-531050-000-	183759	22.50
ALICE COOK	11102025P	BASKETBALL INST/REF	540-925-706-531050-000-	183759	135.00
				<b>183759 Total</b>	<b>157.50</b>
AMALGAMATED BANK OF CHICAGO	62941125	ADMINISTRATIVE FEE 2016 A BONDS 11/01/2025-10/31/2	200-700-420-531030-000-	183760	475.00
AMALGAMATED BANK OF CHICAGO	62961125	ADMINISTRATIVE FEE BONDS 2016C 11/01/2025-10/31/26	200-305-020-531030-000-	183760	475.00
				<b>183760 Total</b>	<b>950.00</b>
ANDERSON REPAIR SERVICE	18465	TRUCK TESTS	600-710-431-542020-000-	183761	180.00
				<b>183761 Total</b>	<b>180.00</b>
B&B LAWN EQUIPMENT AND CYCLERY LLC	385401	BT-CKB7 CYLONE PULL 26HP WITH REMOTE	100-700-412-524030-000-	183762	6,451.00
				<b>183762 Total</b>	<b>6,451.00</b>
BI-STATE MASONRY	6555	LABOR, EQUIPMENT, MATERIALS HAUBERG CENTER-CARRIAG	100-700-412-538015-000-	183763	8,752.00
				<b>183763 Total</b>	<b>8,752.00</b>
BLACKSTONE PUBLISHING	2216589	LIBRARY MATERIALS - RIS AV	480-415-202-543020-000-	183764	239.90
				<b>183764 Total</b>	<b>239.90</b>
CAMPION BARROW AND ASSOCIATES INC	042774	KROGMAN-TUCKER-YEE-WILMINGTON-CONTRERAS	100-800-601-531020-000-	183765	2,325.00
				<b>183765 Total</b>	<b>2,325.00</b>
CDL ELECTRIC COMPANY LLC	J058234	OCTOBER 2025 RAILROAD SIGNAL MAINTENANCE	100-700-404-538015-000-	183766	950.00
				<b>183766 Total</b>	<b>950.00</b>
CHARLES SCHWAB & CO INC	111425 PAYROLL CSPOL	PAYROLL FOR 111425 CHARLES SCHWAB-POLICE PENSION	705-000-000-101090-000-	183767	22,373.25
				<b>183767 Total</b>	<b>22,373.25</b>
CHRISTIAN CARE	OCT2025 REIMBURSEMEN	OCTOBER2025 REIMBURSEMENT	421-305-151-541000-000-	183768	2,679.48
				<b>183768 Total</b>	<b>2,679.48</b>
CINTAS CORPORATION NO 2	4248964326	MLK WEEKLY MAT REPLACEMENT	435-600-500-538000-000-	183769	46.78
				<b>183769 Total</b>	<b>46.78</b>
CITY OF ROCK ISLAND	111425 PAYROLL RIFAC	PAYROLL FOR 111425 RIFAC	051-000-000-214010-000-	183770	545.11
				<b>183770 Total</b>	<b>545.11</b>
CONFERENCE TECHNOLOGIES INC	P-INV038472	SERVICE CALL	100-800-020-538035-000-	183771	383.76
CONFERENCE TECHNOLOGIES INC	P-INV038479	WM AV SYSTEM DIAGNOSTIC & REPAIR	480-415-203-538000-000-	183771	1,631.75
				<b>183771 Total</b>	<b>2,015.51</b>
COURT ORDERS, PAYROLL ONLY	111425 PAYROLL FAIQ	PAYROLL FOR 111425 FAIQ	051-000-000-214010-000-	183772	129.65
				<b>183772 Total</b>	<b>129.65</b>
D & K PRODUCTS	93719IN	SAUKIE CREEPING BENTGRASS	540-920-712-522090-000-	183773	3,665.00
				<b>183773 Total</b>	<b>3,665.00</b>
EQUIFAX INC	2068510331	OCTOBER CHARGES	100-815-614-531050-000-	183774	26.46
				<b>183774 Total</b>	<b>26.46</b>
FLAWLESS LOCS	2025 FACADE IMPROVEM	NOV2025 PEP REIMBURSEMENT	100-305-000-552030-000-	183775	1,450.00
				<b>183775 Total</b>	<b>1,450.00</b>
GILLESPIE AUTO ELECTRIC INC	110766	STARTER	600-710-431-523020-000-	183776	90.00

HI-LINE ELECTRIC CO, INC	3166759	FLAP WHEEL 80 GRIT AND 60 GRIT	600-710-431-523020-000-	<b>183776 Total</b>	<b>90.00</b>
HI-LINE ELECTRIC CO, INC	3168573	TERMINAL RING, CABLE LUG, PART BIN, PUSH LOCK AIRB	600-710-431-523020-000-	183777	100.44
				183777	167.06
				<b>183777 Total</b>	<b>267.50</b>
HR GREEN INC	194509	PROFESSIONAL SERVICES - GENERATOR/STANDBY POWER	500-705-020-531050-000-	183778	9,376.02
				<b>183778 Total</b>	<b>9,376.02</b>
IDI	IN979403	OCTOBER CONTRACT	100-810-612-524025-000-	183779	162.50
				<b>183779 Total</b>	<b>162.50</b>
DISTIBUTOR OPERATIONS INC	295382	31P-MHD	600-710-431-523020-000-	183780	139.95
DISTIBUTOR OPERATIONS INC	24189483	BATTERIES	600-710-431-523020-000-	183780	701.92
				<b>183780 Total</b>	<b>841.87</b>
IOWA HEALTH SYSTEM	6020IN6317	MEDICAL REFILL OCT	100-505-305-522065-000-	183781	930.70
				<b>183781 Total</b>	<b>930.70</b>
ISABELLA SPURGETIS	11102025P	BASKETBALL CLINIC INST	540-925-706-531050-000-	183782	22.50
				<b>183782 Total</b>	<b>22.50</b>
JANWAY COMPANY USA INC	254692	LIBRARY TOTE BAGS FOR RESALE	480-400-200-525030-000-	183783	626.50
				<b>183783 Total</b>	<b>626.50</b>
JOSEPH ARCHITECTURAL GROUP PC	JAG #205012	CENTRAL FIRE STATION	421-300-102-538000-000-	183784	718.75
JOSEPH ARCHITECTURAL GROUP PC	JAG #205011	LIBRARY	421-300-102-538000-000-	183784	812.50
				<b>183784 Total</b>	<b>1,531.25</b>
KENNEYS PEST CONTROL OF THE QUAD CITITES	912623	PEST CONTROL CH	100-500-300-538035-000-	183785	65.00
				<b>183785 Total</b>	<b>65.00</b>
KOHL'S DEPARTMENT STORES INC	5040546	GIRSKIS CLOTHING	100-810-612-514020-000-	183786	123.75
				<b>183786 Total</b>	<b>123.75</b>
LAMONTE STANFIELD JR	11102025P	FALL BASKETBALL INST	540-925-706-531050-000-	183787	67.50
				<b>183787 Total</b>	<b>67.50</b>
LOWES HOME CENTERS INC	999603	SCH SC ELECTRONIC LVR PLY, UNION SOCKET, PVC	100-700-412-523010-000-	183788	201.05
				<b>183788 Total</b>	<b>201.05</b>
MARLA SUSAN ANDICH	001	POLYMER CLAY PENDANT WORKSHOP	480-405-000-531040-000-	183789	200.00
				<b>183789 Total</b>	<b>200.00</b>
MEDIACOM	8384890010097049C	INTERNET SERVICES	100-225-000-538010-000-	183790	294.90
				<b>183790 Total</b>	<b>294.90</b>
MOTION INDUSTRIES INC	IL39-00404298	FG FITTING ELBOW FORGED FITTINGS	600-710-431-523020-000-	183791	10.68
				<b>183791 Total</b>	<b>10.68</b>
NEXSTAR BROADCASTING INC	4884046-3	PGA ADS	540-915-709-534000-000-	183792	350.00
				<b>183792 Total</b>	<b>350.00</b>
NORTHWEST MECHANICAL INC	77083	W.DURRY 1506 29 1/2 STREET	421-300-101-552005-000-	183793	7,344.00
				<b>183793 Total</b>	<b>7,344.00</b>
OFFICE DEPOT	442671125002	STAPLE REMOVER	100-225-000-521000-000-	183794	0.62
				<b>183794 Total</b>	<b>0.62</b>
OTP - REFUNDS	110625	D. DUBREE - DENTAL PREMIUMS REFUND	620-130-054-536000-000-	183795	1,290.90
				<b>183795 Total</b>	<b>1,290.90</b>
PALMIQ INC	INV-003481	WASABI CLOUD STORAGE	100-225-000-521010-000-	183796	2,100.00
				<b>183796 Total</b>	<b>2,100.00</b>
PERFORMANCE FOOD GROUP TPC	8025001	DOUGLAS FOOD	540-905-705-525000-000-	183797	50.86
				<b>183797 Total</b>	<b>50.86</b>

PLAYAWAY PRODUCTS LLC	512524	LIBRARY MATERIALS - RIZ AV	480-425-000-543020-000-	183798	839.67
				<b>183798 Total</b>	<b>839.67</b>
POYNETTE IRON WORKS INC	50487	ROLLOFF DOOR HINGE	600-710-431-523020-000-	183799	326.00
				<b>183799 Total</b>	<b>326.00</b>
PRO CLEAN CAR WASH	103-2025-09	SEPTEMBER PD CAR WASHES	600-710-431-538035-000-	183800	86.40
				<b>183800 Total</b>	<b>86.40</b>
QUAD CITIES CONVENTION & VISITORS BUREAU	00252470-IN	QUARTERLY FUNDING - ROCK ISLAND 10/01/25 - 12/31/2	100-305-000-541000-000-	183801	15,000.00
				<b>183801 Total</b>	<b>15,000.00</b>
WASTE CONNECTIONS OF ILLINOIS INC	15627C080	SPECIAL WASTE	505-705-427-537015-000-	183802	1,891.05
WASTE CONNECTIONS OF ILLINOIS INC	15629C080	GRASS CLIPPINGS	515-700-416-537015-000-	183802	2,201.15
WASTE CONNECTIONS OF ILLINOIS INC	3827590T081	SAUKIE LANE 3101 38TH ST	515-700-415-538020-000-	183802	151.10
WASTE CONNECTIONS OF ILLINOIS INC	15628C080	LANDFILL CHARGES OCTOBER 2025	515-700-415-537015-000-	183802	23,084.05
				<b>183802 Total</b>	<b>27,327.35</b>
WASTE CONNECTIONS OF ILLINOIS INC	3828601T081	RIFAC GARBAGE	540-925-714-537015-000-	183803	317.85
WASTE CONNECTIONS OF ILLINOIS INC	3828722T081	HAUBERG GARBAGE	540-905-707-537015-000-	183803	190.65
WASTE CONNECTIONS OF ILLINOIS INC	3828661T081	SCHWIEBERT GARBAGE	540-900-414-537015-000-	183803	175.55
WASTE CONNECTIONS OF ILLINOIS INC	3828646T081	PARKS GARBAGE	540-900-412-537015-000-	183803	97.99
WASTE CONNECTIONS OF ILLINOIS INC	3828618T081	PARKS GARBAGE	540-900-414-537015-000-	183803	424.46
WASTE CONNECTIONS OF ILLINOIS INC	3828624T081	SAUKIE GARBAGE	540-920-711-537015-000-	183803	213.01
				<b>183803 Total</b>	<b>1,419.51</b>
RAGHEN WALKER	11102025P	FALL BASKETBALL INST/REF	540-925-706-531050-000-	183804	90.00
				<b>183804 Total</b>	<b>90.00</b>
RDO TRUCK CENTER CO	70879V	ELBOW NIPPLE	600-710-431-523020-000-	183805	9.59
RDO TRUCK CENTER CO	70839V	PTX THREADLOCKER	600-710-431-522040-000-	183805	29.07
RDO TRUCK CENTER CO	70850V	LEVEL VALVE	600-710-431-523020-000-	183805	266.28
RDO TRUCK CENTER CO	70734VX1	SIDE MARKER LAMP	600-710-431-523020-000-	183805	107.70
RDO TRUCK CENTER CO	70734V	BASE	600-710-431-523020-000-	183805	69.76
				<b>183805 Total</b>	<b>482.40</b>
RS AMERICAS INC	9021310024	EATON CUTLER HAMMER	505-705-427-523020-000-	183806	866.93
				<b>183806 Total</b>	<b>866.93</b>
SCHOOL HEALTH CORPORATION	CINV000327486	ADPT SHIRTS	540-905-705-522055-000-	183807	857.00
				<b>183807 Total</b>	<b>857.00</b>
SEVEN CITIES SOD INC	62016	SAUKIE SOD	540-920-712-522000-000-	183808	224.00
SEVEN CITIES SOD INC	63118	HIGHLAND SOD	540-915-710-522000-000-	183808	281.25
SEVEN CITIES SOD INC	63079	HIGHLAND SOD	540-915-710-522000-000-	183808	340.00
SEVEN CITIES SOD INC	63094	HIGHLAND TUBES IN CREDIT	540-915-710-522000-000-	183808	(225.00)
SEVEN CITIES SOD INC	63119	HIGHLAND TUBES IN CREDIT	540-915-710-522000-000-	183808	(60.00)
SEVEN CITIES SOD INC	63093	HIGHLAND SOD	540-915-710-522000-000-	183808	375.00
				<b>183808 Total</b>	<b>935.25</b>
SHOTTENKIRK ILLINOIS INC	CM1208667	CREDIT - SENSOR	600-710-431-523020-000-	183809	(165.20)
SHOTTENKIRK ILLINOIS INC	1211875	TUBE,PLUNGER	600-710-431-523020-000-	183809	83.71
SHOTTENKIRK ILLINOIS INC	1211289	BOOT,INSULATOR,PAD,BEARING	600-710-431-523020-000-	183809	140.58
				<b>183809 Total</b>	<b>59.09</b>
SNOOPS GRILL	11.06.25	SNOW RODEO LUNCHEON	100-700-020-522075-000-	183810	990.00
				<b>183810 Total</b>	<b>990.00</b>
SOUTHPARK PSYCHOLOGY	12911LBAG	PRE EMPLOYMENT BOWEN-GANT	100-800-020-531020-000-	183811	700.00
				<b>183811 Total</b>	<b>700.00</b>

SYNCHRONY BANK	OCT2025	MORRIS 05600000771	100-800-020-514000-000-	183812	97.50
				<b>183812 Total</b>	<b>97.50</b>
T-MOBILE USA INC	968427943 110325	CELL SERV - RIT OCT 2025	480-400-200-532015-000-	183813	45.26
				<b>183813 Total</b>	<b>45.26</b>
THINC MANAGEMENT LLC	11.3.25	OCTOBER 2025 SETTLEMENT PAYMENT	500-705-020-531050-000-	183814	2,519.85
				<b>183814 Total</b>	<b>2,519.85</b>
TRANSAMERICA RETIREMENT SOLUTIONS	111425 PAYROLL TRANS	PAYROLL FOR 111425 TRANSAMERICA RETIREMENT	051-000-000-214010-000-	183815	753.01
				<b>183815 Total</b>	<b>753.01</b>
TRUCK COUNTRY IA INC	X106560250:01	LAMP-MAKER LED	600-710-431-523020-000-	183816	73.58
				<b>183816 Total</b>	<b>73.58</b>
TWO RIVERS YMCA	0000001962	WM NOVEMBER OCCUPANCY AGREEMENT	480-415-203-539015-000-	183817	3,542.73
				<b>183817 Total</b>	<b>3,542.73</b>
TYLER TECHNOLOGIES INC	045-541258	ERP IMPLEMENTATION	100-225-000-564010-000-	183818	12,521.23
				<b>183818 Total</b>	<b>12,521.23</b>
ULINE INC	199345572	BAG BUDDY, TRASH LINERS	600-710-431-522030-000-	183819	138.21
				<b>183819 Total</b>	<b>138.21</b>
WENDLING QUARRIES INC	1066886	SAUKIE USGA 35-60	540-920-712-522000-000-	183820	1,508.75
WENDLING QUARRIES INC	1066127	SAUKIE USGA 35-60	540-920-712-522000-000-	183820	4,204.52
				<b>183820 Total</b>	<b>5,713.27</b>
WESTERN STRUCTURAL COMPANY	25-1782	ANGLE	600-710-431-523020-000-	183821	55.75
				<b>183821 Total</b>	<b>55.75</b>
WHITE CAP SUPPLY HOLDINGS II, INC	50034106461	TAPE, CURING BLANKET	505-705-427-523000-000-	183822	89.58
				<b>183822 Total</b>	<b>89.58</b>
YAMAHA MOTOR CORP USA	11156	HS & SAUKIE GOLF CARTS	540-920-711-539020-000-	183823	8,713.20
				<b>183823 Total</b>	<b>8,713.20</b>
ZOLL MEDICAL CORP	4360176	MEDICAL SUPPLIES	100-505-305-522065-000-	183824	136.12
				<b>183824 Total</b>	<b>136.12</b>
IAN FARMER	1-5505	REIMBURSEMENT FOR INSP BADGE CASE	100-300-102-514000-000-	183825	20.00
IAN FARMER	1-5506	REIMBURSEMENT FOR INSP BADGE	100-300-102-514000-000-	183825	110.82
				<b>183825 Total</b>	<b>130.82</b>
LUCAS RITCHIE	2670473	REIMBURSEMENT FOR BOOTS 2025	100-300-102-514015-000-	183826	201.86
				<b>183826 Total</b>	<b>201.86</b>
A & A AC & REFRIGERATION INC	25AUG08550	WWJ ICE MACHINE	540-910-000-539005-000-	10001469	125.00
				<b>10001469 Total</b>	<b>125.00</b>
ADVANTAGE	169585-3	STUMP GRINDING 147 THROUGH OUT CITY OF RI	100-700-413-538005-000-	10001470	20,874.00
				<b>10001470 Total</b>	<b>20,874.00</b>
AFSCME	111425 PAYROLL AFSCM	PAYROLL FOR 111425 AFSCME	051-000-000-214010-000-	10001471	7,174.24
				<b>10001471 Total</b>	<b>7,174.24</b>
ARNOLD MOTOR SUPPLY LLP	50NV406413	CABINET DRAWERS	600-710-431-524040-000-	10001472	95.56
ARNOLD MOTOR SUPPLY LLP	50NV406543	SEALED BEAM-STD HALOGEN	600-710-431-523020-000-	10001472	19.01
ARNOLD MOTOR SUPPLY LLP	50NV406551	GENERAL PURPOSE ADH. CLEANER	600-710-431-522025-000-	10001472	57.52
ARNOLD MOTOR SUPPLY LLP	50NV407346	60AMP MAXI HLDR 8G	600-710-431-523020-000-	10001472	13.96
				<b>10001472 Total</b>	<b>186.05</b>
BONNELL INDUSTRIES INC	0223340-IN	SPINNER MOTOR W/NICKEL PLATED SHAFT	600-710-431-523020-000-	10001473	482.91
BONNELL INDUSTRIES INC	0223341-IN	NON-CORROSIVE SLEEVE, BOLTS, AUGER TO MOTOR COUPLE	600-710-431-523020-000-	10001473	219.09
BONNELL INDUSTRIES INC	0223357-IN	SWIVEL BOLT ASSY, UTILITY PLOWS, FLOAT LINK WELDME	600-710-431-523020-000-	10001473	602.40

BOUND TREE MEDICAL LLC	85982291	MEDICAL SUPPLIES	100-505-305-522065-000-	<b>10001473 Total</b>	<b>1,304.40</b>
				10001474	749.97
BOUND TREE MEDICAL LLC	85984139	MEDICAL SUPPLIES	100-505-305-522065-000-	<b>10001474 Total</b>	<b>749.97</b>
				10001475	1,175.19
CVS PHARMACY INC	54565091	10/16/2025 - 10/24/2025	620-130-054-536005-000-	<b>10001475 Total</b>	<b>1,175.19</b>
CVS PHARMACY INC	54581770	11/01/2025 - 11/07/2025	620-130-054-536005-000-	10001476	16,395.04
				10001476	38,479.26
CHARLES SCHWAB & CO INC	111425 PAYROLL CSFIR	PAYROLL FOR 111425 CHARLES SCHWAB-FIRE PENSION	700-000-000-101090-000-	<b>10001476 Total</b>	<b>54,874.30</b>
				10001477	18,740.68
COAST TO COAST CALIBRATIONS INC	151525	SCALE/BALANCE SVC0145	500-705-422-538015-000-	<b>10001477 Total</b>	<b>18,740.68</b>
				10001478	201.00
CULLIGAN OF DAVENPORT	0555621	SOLAR SALT DELIVERED WATER DEPT	500-705-422-522080-000-	<b>10001478 Total</b>	<b>201.00</b>
CULLIGAN OF DAVENPORT	0553216	DI RENTAL SERVICE FROM 9/01/2025 - 9/30/2025	500-705-422-539005-000-	10001479	592.95
CULLIGAN OF DAVENPORT	0556534	CULLIGAN NOV 2025 REFILL	435-600-500-538000-000-	10001479	55.10
				10001479	52.05
DULTMEIER SALES LLC	4297139	POLY ELBOW	600-710-431-523020-000-	<b>10001479 Total</b>	<b>700.10</b>
				10001480	14.45
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	1677-1000992	GENERATOR MAINTENANCE	100-500-301-538000-000-	<b>10001480 Total</b>	<b>14.45</b>
				10001481	860.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	1677-1000991	GENERATOR MAINTENANCE	100-500-300-538000-000-	<b>10001481 Total</b>	<b>860.00</b>
				10001482	815.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	1677-1000994	GENERATOR MAINTENANCE	100-500-303-538000-000-	<b>10001482 Total</b>	<b>815.00</b>
				10001483	865.00
ELLIOTT EQUIPMENT CO	189098	ASL PACK CYLINDER	600-710-431-523020-000-	<b>10001483 Total</b>	<b>865.00</b>
				10001484	4,314.76
ENTERPRISE FM TRUST	475558-100325	ENTERPRISE LEASE OCTOBER 2025	100-300-102-539020-000-	<b>10001484 Total</b>	<b>4,314.76</b>
				10001485	28,135.73
FASTENAL COMPANY	IABET190193	NUTS, NYLOCK Z, PARTS	600-710-431-523020-000-	<b>10001485 Total</b>	<b>28,135.73</b>
				10001486	144.09
FBG SERVICE CORP	1005712	OCTOBER 2025 MONTHLY CLEANING MSD, PW, CITY HALL	100-700-407-538000-000-	<b>10001486 Total</b>	<b>144.09</b>
FBG SERVICE CORP	1005715	OCTOBER 2025 MONTHLY CLEANING WTP	500-705-422-538000-000-	10001487	7,264.00
FBG SERVICE CORP	1005728	SW JANITORIAL SERVICES	480-415-202-538035-000-	10001487	651.00
				10001487	997.00
FINER FINISH GROUNDS CARE LLC	103031	PARKS MOWING CONTRACT	540-900-412-538035-000-	<b>10001487 Total</b>	<b>8,912.00</b>
				10001488	9,100.00
FIRE UNION SUPPORT FUND	111425 PAYROLL FIRE	PAYROLL FOR 111425 FIRE UNION SUPPORT FUND	051-000-000-214010-000-	<b>10001488 Total</b>	<b>9,100.00</b>
				10001489	130.74
GAS & ELECTRIC CREDIT UNION	111425 PAYROLL GAECU	PAYROLL FOR 111425 GAS AND ELECTRIC CREDIT UNION	051-000-000-214010-000-	<b>10001489 Total</b>	<b>130.74</b>
				10001490	12,612.81
GIERKE ROBINSON COMPANY INC	1164634-000	IMPERIAL PURPLE CUT-ALL DIAMOND BLADE, COUPLING SL	100-700-414-523000-000-	<b>10001490 Total</b>	<b>12,612.81</b>
				10001491	263.15
W.W. GRAINGER INC	9617891289	POST-CONTACT CLEANSER	100-700-412-514005-000-	<b>10001491 Total</b>	<b>263.15</b>
W.W. GRAINGER INC	9609211561	SLOW CLOSING SOLENOID VALVE, SOLENOID VALVE COIL	540-910-000-523010-000-	10001492	64.57
W.W. GRAINGER INC	9599994267	THERMOMETER, SOLAR LIGHT	100-700-412-523015-000-	10001492	1,533.55
W.W. GRAINGER INC	9693474729	PLASTIC STRAPPING, STRAPPING SEAL	100-700-405-523000-000-	10001492	54.90
				10001492	177.90

W.W. GRAINGER INC	9699178670	TRASH BAGS	540-925-020-522025-000-	10001492	193.70
W.W. GRAINGER INC	9688184507	FLEX-HONE	600-710-431-523020-000-	10001492	39.32
W.W. GRAINGER INC	9688184515	AUTOMOTIVE FUSE	600-710-431-523020-000-	10001492	28.08
W.W. GRAINGER INC	9691803333	PULLEY BLOCK SWIVEL EYE	600-710-431-523020-000-	10001492	272.70
W.W. GRAINGER INC	9693958879	LED DRIVER	100-700-403-523015-000-	10001492	802.98
W.W. GRAINGER INC	9693992969	TENNIS BALL SET	100-700-419-523025-000-	10001492	26.24
W.W. GRAINGER INC	9697375146	LED DRIVER	100-700-403-523015-000-	10001492	516.60
				<b>10001492 Total</b>	<b>3,710.54</b>
H COOPMAN TRUCKING EXCAVATING INC	20212620	HAUBERG HOUSE TOP SOIL	100-700-412-538000-000-	10001493	350.00
				<b>10001493 Total</b>	<b>350.00</b>
HAHN READY MIX	484971	4000 PSI F/A AIR	303-700-420-523025-000-	10001494	576.27
HAHN READY MIX	486097	72 HOUR / 3 DAY MIX 1115 21ST AVE	303-700-420-523025-000-	10001494	921.65
				<b>10001494 Total</b>	<b>1,497.92</b>
VOTUBEK INVESTMENTS INC	B748635	TUBING - H	600-710-431-523020-000-	10001495	7.45
VOTUBEK INVESTMENTS INC	B748847	WAT PROOF VELCRO	600-710-431-523020-000-	10001495	14.99
				<b>10001495 Total</b>	<b>22.44</b>
ILLINOIS FOP LABOR COUNCIL	111425 PAYROLL ILFOP	PAYROLL FOR 111425 IL FOP	051-000-000-214010-000-	10001496	1,593.00
				<b>10001496 Total</b>	<b>1,593.00</b>
IMEG CORP	25000324.00-7	PROJECT:25000324.00 CITY OF ROCK ISLAND / ROCK ISL	402-305-151-531005-000-	10001497	24,539.92
IMEG CORP	25000324.00-6	PROJECT 25000324.00 CITY OF ROCK ISLAND AVE W; INV	402-305-151-531005-000-	10001497	17,571.50
				<b>10001497 Total</b>	<b>42,111.42</b>
INGRAM LIBRARY SERVICES	90903730	LIBRARY MATERIALS - RIS	480-415-202-543020-000-	10001498	14.39
INGRAM LIBRARY SERVICES	90899728	LIBRARY MATERIALS - RIP	480-405-000-543020-000-	10001498	20.52
INGRAM LIBRARY SERVICES	90954061	LIBRARY MATERIALS - RIP	480-405-000-543020-000-	10001498	27.04
INGRAM LIBRARY SERVICES	90957682	LIBRARY MATERIALS - RIP	480-405-000-543020-000-	10001498	21.08
INGRAM LIBRARY SERVICES	91128297	LIBRARY MATERIALS - RIP CR	480-425-000-543020-000-	10001498	1,246.45
INGRAM LIBRARY SERVICES	91195645	LIBRARY MATERIALS - RIP CR RIS RIZ	480-405-000-543020-000-	10001498	172.25
INGRAM LIBRARY SERVICES	91201518	LIBRARY MATERIALS - RIP CR RIS RIZ	480-425-000-543020-000-	10001498	273.45
INGRAM LIBRARY SERVICES	91263476	LIBRARY MATERIALS - RIS	480-415-202-543020-000-	10001498	23.40
INGRAM LIBRARY SERVICES	91290984	LIBRARY MATERIALS - RIP RIS	480-415-202-543020-000-	10001498	43.80
INGRAM LIBRARY SERVICES	91506141	LIBRARY MATERIALS - RIP RIS RIZ	480-405-000-543020-000-	10001498	52.17
INGRAM LIBRARY SERVICES	91677100	LIBRARY MATERIALS - RIP CR RIS RIT RIZ	480-405-000-543020-000-	10001498	300.23
INGRAM LIBRARY SERVICES	91677101	LIBRARY MATERIALS - RIZ	480-415-203-543020-000-	10001498	21.08
INGRAM LIBRARY SERVICES	91739298	LIBRARY MATERIALS - RIP YA	480-405-000-543020-000-	10001498	67.52
INGRAM LIBRARY SERVICES	91739299	TS PROCESSING	480-410-000-522045-000-	10001498	0.99
INGRAM LIBRARY SERVICES	91773505	LIBRARY MATERIALS - RIP CR	480-405-000-543020-000-	10001498	1,030.18
INGRAM LIBRARY SERVICES	91776667	LIBRARY MATERIALS - RIP CR RIS RIZ	480-405-000-543020-000-	10001498	224.09
INGRAM LIBRARY SERVICES	91776668	TS PROCESSING	480-410-000-522045-000-	10001498	4.29
INGRAM LIBRARY SERVICES	91226549	LIBRARY MATERIALS - RIP CR RIS RIZ	480-405-000-543020-000-	10001498	201.32
INGRAM LIBRARY SERVICES	91022681	LIBRARY MATERIALS - RIP RIS RIZ	480-405-000-543020-000-	10001498	330.35
INGRAM LIBRARY SERVICES	91029538	LIBRARY MATERIALS - RIP CR RIS RIZ	480-405-000-543020-000-	10001498	262.09
INGRAM LIBRARY SERVICES	91029539	TS PROCESSING	480-410-000-522045-000-	10001498	4.62
INGRAM LIBRARY SERVICES	91290985	LIBRARY MATERIALS - RIP CR RIS RIT RIZ	480-405-000-543020-000-	10001498	2,457.25
INGRAM LIBRARY SERVICES	91423878	LIBRARY MATERIALS - RIP CR RIS RIZ	480-405-000-543020-000-	10001498	305.73
INGRAM LIBRARY SERVICES	91759140	LIBRARY MATERIALS - RIP RIS	480-405-000-543020-000-	10001498	299.84
INGRAM LIBRARY SERVICES	91576257	LIBRARY MATERIALS - RIP CR RIS RIT RIZ	480-405-000-543020-000-	10001498	213.72
INGRAM LIBRARY SERVICES	91839871	LIBRARY MATERIALS - RIP CR RIS RIT RIZ	480-405-000-543020-000-	10001498	466.54

INGRAM LIBRARY SERVICES	91858512	LIBRARY MATERIALS - RIP RIS	480-405-000-543020-000-	10001498	287.54
				<b>10001498 Total</b>	<b>8,371.93</b>
ITSVAVY LLC	01604375	LAPTOP - DAY	100-225-000-524025-000-	10001499	971.59
ITSVAVY LLC	01604551	VEEAM ANNUAL RENEWAL	100-225-000-538035-000-	10001499	8,789.39
				<b>10001499 Total</b>	<b>9,760.98</b>
JC DILLON INC	2025-168	WSRP	500-705-430-538025-000-	10001500	24,329.30
JC DILLON INC	2025-168 - 2	SLRP 2025	505-705-430-538025-000-	10001500	53,832.24
				<b>10001500 Total</b>	<b>78,161.54</b>
JOHNSON CONTROLS	1-136685474878	DT BOILER DIAGNOSTIC & REPAIR	480-400-200-538000-000-	10001501	5,344.35
JOHNSON CONTROLS	1-136295905898	DT CHILLER DIAGNOSTIC & REPAIR	480-400-200-538000-000-	10001501	3,516.75
				<b>10001501 Total</b>	<b>8,861.10</b>
JOHNSON CONTROLS	1-136482533190	DUCT PROBE MATERIALS	100-500-300-538000-000-	10001502	741.10
				<b>10001502 Total</b>	<b>741.10</b>
KONE INC	1159016541	SERVICE PASS ELEV POLICE DEPT 1212 5TH AVE	100-700-409-538000-000-	10001503	333.68
				<b>10001503 Total</b>	<b>333.68</b>
KRAFT POWER CORPORATION	MISAINV207060	WWTS ENGINE ANNUAL SERVICE	505-705-427-538015-000-	10001504	44,334.00
				<b>10001504 Total</b>	<b>44,334.00</b>
KYMBYL COMPLETE KARE INC	1048077	OCTOBER 2025 MOWING INVOICE	100-300-102-538035-000-	10001505	5,380.00
				<b>10001505 Total</b>	<b>5,380.00</b>
LANGMAN CONSTRUCTION INC	621	AGGREGATE CRUSHING MULTIPLE LOCATIONS	303-700-420-523025-000-	10001506	1,922.76
LANGMAN CONSTRUCTION INC	2025-142	PAY #2 SIDEWALK PAVEMENT PATCHING PROGRAM	500-705-428-538020-000-	10001506	435,153.06
				<b>10001506 Total</b>	<b>437,075.82</b>
PRE-PAID LEGAL SERVICES, INC	111425 PAYROLL LEGAL	PAYROLL FOR 111425 LEGAL SHIELD	051-000-000-214010-000-	10001507	141.81
				<b>10001507 Total</b>	<b>141.81</b>
LINDE GAS & EQUIPMENT INC	52944613	ARGON Q, FLAP DISC	505-705-427-523020-000-	10001508	112.81
LINDE GAS & EQUIPMENT INC	52937564	CYLINDER LEASE ACETYLENE 1 YR - 11/5/2026 WTP	500-705-422-523020-000-	10001508	266.87
				<b>10001508 Total</b>	<b>379.68</b>
MAKING FRIENDS WELCOME SERVICE INC	13904	MAKING FRIENDS VISITS - OCTOBER	480-400-020-534000-000-	10001509	30.00
				<b>10001509 Total</b>	<b>30.00</b>
MARTIN EQUIPMENT OF ILLINOIS INC	928349	4000 PSI GLOBL CORE BRAIDED, ELBOW, FEMALE SWIVEL	600-710-431-523020-000-	10001510	70.88
				<b>10001510 Total</b>	<b>70.88</b>
MENARDS INC	3229	AMDRO GOPHER GASSER, VICTOR GASSER	100-700-419-523025-000-	10001511	37.94
				<b>10001511 Total</b>	<b>37.94</b>
MICHAEL A JACKSON	1172-10312025	M. JACKSON MILE REIMB 10.2025	912-600-500-533005-000-	10001512	261.10
				<b>10001512 Total</b>	<b>261.10</b>
MIDAMERICAN ENERGY CO	573304379	573304379- 451 44TH STREET WELCOME SIGN	100-305-000-537010-000-	10001513	58.49
MIDAMERICAN ENERGY CO	571104049	ELECTRIC 2301 16TH AVE	500-705-422-537010-000-	10001513	6,550.53
MIDAMERICAN ENERGY CO	573384676	ELECTRIC 2215 16TH AVE, CLARIFICATION	500-705-422-537010-000-	10001513	2,311.51
MIDAMERICAN ENERGY CO	573385846	ELECTRIC 1807 3RD AVE, LIGHTING	100-700-402-537010-000-	10001513	87.42
MIDAMERICAN ENERGY CO	573402894	ELECTRIC 1440 24TH ST, HEAD HOUSE BLDG	500-705-428-537010-000-	10001513	496.13
MIDAMERICAN ENERGY CO	573403127	ELECTRIC 2301 16TH AVE	500-705-422-537010-000-	10001513	4,265.12
MIDAMERICAN ENERGY CO	573426479	1723 2ND AVE, LIGHTING	100-700-402-537010-000-	10001513	96.19
MIDAMERICAN ENERGY CO	573400983	ELECTRIC 304 17TH ST, RI PARKING LOT	100-700-405-537010-000-	10001513	129.84
MIDAMERICAN ENERGY CO	573685871	ELECTRIC 9010 RIDGEWOOD RD, WATER TOWER	500-705-422-537010-000-	10001513	38.78
MIDAMERICAN ENERGY CO	47810-60017 110325	RIP NAT GAS SERV OCT 2025	480-400-200-537005-000-	10001513	262.91
MIDAMERICAN ENERGY CO	47600-60016 110325	RIP ELEC SERV OCT 2025	480-400-200-537010-000-	10001513	1,096.63

MIDAMERICAN ENERGY CO	573449962	RI BOXING OCT ELECTRIC	900-600-500-537010-000-	<b>10001513 Total</b>	<b>15,393.55</b>
				10001514	157.17
MIDWEST MOTOR SUPPLY CO INC	103876486	WHEELS, FLAPWHEEL	600-710-431-523020-000-	<b>10001514 Total</b>	<b>157.17</b>
				10001515	108.60
MIDWEST TAPE LLC	507974834	LIBRARY MATERIALS - RIP AV	480-405-000-543020-000-	<b>10001515 Total</b>	<b>108.60</b>
MIDWEST TAPE LLC	507974832	LIBRARY MATERIALS - RIS RIZ AV	480-415-202-543020-000-	10001516	50.98
				10001516	50.98
NAPA AUTO PARTS	195273	CORE CREDIT	600-710-431-523020-000-	<b>10001516 Total</b>	<b>101.96</b>
NAPA AUTO PARTS	195339	TWD MTR BRKT	600-710-431-523020-000-	10001517	(121.86)
NAPA AUTO PARTS	195332	FIL AIR FILTER	600-710-431-523020-000-	10001517	12.56
				10001517	131.50
NCPERS	111425 PAYROLL NCPER	PAYROLL FOR 111425 NCPERS	051-000-000-214010-000-	<b>10001517 Total</b>	<b>22.20</b>
				10001518	908.00
OREILLY AUTOMOTIVE STORES INC	0753-130774	CORE RETURN	600-710-431-523020-000-	<b>10001518 Total</b>	<b>908.00</b>
OREILLY AUTOMOTIVE STORES INC	0753-130477	CPRE RETURN, BATTERY	600-710-431-523020-000-	10001519	(22.00)
OREILLY AUTOMOTIVE STORES INC	0753-130661	ABS SENSOR	600-710-431-523020-000-	10001519	(153.44)
OREILLY AUTOMOTIVE STORES INC	0753-130507	FUEL CAP, CANSTR SOL	600-710-431-523020-000-	10001519	43.69
OREILLY AUTOMOTIVE STORES INC	0753-129828	BATTERY, CORE CHARGE	600-710-431-523020-000-	10001519	42.75
				10001519	171.43
PACE ANALYTICAL SERVICES LLC	257232465	LAB TESTS	500-705-421-531050-000-	<b>10001519 Total</b>	<b>82.43</b>
PACE ANALYTICAL SERVICES LLC	257232464	LAB TESTING	500-705-422-531050-000-	10001520	80.00
				10001520	2,225.40
PARTS AUTHORITY LLC	441-368790	KIT-TPSENSOR	600-710-431-523020-000-	<b>10001520 Total</b>	<b>2,305.40</b>
				10001521	281.60
PHELPS UNIFORM SPECIALISTS INC	2153015	UNIFORMS/MATS ETC WTP	500-705-421-538035-000-	<b>10001521 Total</b>	<b>281.60</b>
PHELPS UNIFORM SPECIALISTS INC	2150167	UNIFORMS/MATS ETC WWTP	505-705-427-538035-000-	10001522	30.43
PHELPS UNIFORM SPECIALISTS INC	2150170	MATS/ETC - SWTP	505-705-427-538035-000-	10001522	92.48
PHELPS UNIFORM SPECIALISTS INC	2138292	UNIFORMS/MATS ETC - UMD	500-705-428-538035-000-	10001522	15.58
PHELPS UNIFORM SPECIALISTS INC	2150164	RIPL MAT SERVICE	480-400-200-538035-000-	10001522	160.30
PHELPS UNIFORM SPECIALISTS INC	2150157	SAUKIE LAUNDRY AND TOWELS	540-920-712-538035-000-	10001522	46.46
PHELPS UNIFORM SPECIALISTS INC	2156061	SAUKIE LAUNDRY AND TOWELS	540-920-712-538035-000-	10001522	25.59
PHELPS UNIFORM SPECIALISTS INC	2156052	HIGHLAND TOWELS AND LAUNDRY	540-915-710-538035-000-	10001522	25.59
PHELPS UNIFORM SPECIALISTS INC	2150148	HIGHLAND TOWELS /LAUNDRY	540-915-710-538035-000-	10001522	37.86
				10001522	37.86
PLANT EQUIPMENT CO INC	867339-000	ADAPTER	600-710-431-523020-000-	<b>10001522 Total</b>	<b>472.15</b>
PLANT EQUIPMENT CO INC	867338-000	ADAPTER	600-710-431-523020-000-	10001523	91.58
PLANT EQUIPMENT CO INC	867325-000	G25181-0808	600-710-431-523020-000-	10001523	6.86
PLANT EQUIPMENT CO INC	867224-000	PARTS	600-710-431-523020-000-	10001523	162.12
				10001523	401.50
POLICE BENEVOLENT	111425 PAYROLL POL	PAYROLL FOR 111425 POLICE BENEVOLENT	051-000-000-214010-000-	<b>10001523 Total</b>	<b>662.06</b>
				10001524	172.00
PSS INC	107458	BILLING PERIOD 10/01/25-10/31/25 UTILITY	100-200-075-532005-000-	<b>10001524 Total</b>	<b>172.00</b>
PSS INC	107460	BILLING PERIOD 10/01/25-10/31/25 AP CHECKS	100-200-076-532005-000-	10001525	2,049.50
PSS INC	107459	BILLING PERIOD 10/01/25-10/31/25 PAST DUE UTILITY	100-200-075-532005-000-	10001525	114.00
PSS INC	107461	BILLING PERIOD 10/01/25-10/31/25 PAYROLL CHECKS	100-200-076-532005-000-	10001525	541.26
PSS INC	107462	POSTAGE DEPOSIT	100-200-075-532000-000-	10001525	404.75
				10001525	10,000.00

RACHEL IPPOLITO	853	REIMBURSEMENT FOR NOTARY REG FEE	480-400-020-544005-000-	<b>10001525 Total</b>	<b>13,109.51</b>
				10001526	16.00
RAGAN MECHANICAL	28694	WINTERIZATION OF SPLASH PAD BACK FLOW	500-705-421-538015-000-	<b>10001526 Total</b>	<b>16.00</b>
RAGAN MECHANICAL	28672	DT BOILER EXHAUST REPLACEMENT	480-400-200-538000-000-	10001527	1,836.00
				10001527	5,377.87
				<b>10001527 Total</b>	<b>7,213.87</b>
RAY OHERRON COMPANY INC	2443740	CAPS	100-805-602-514000-000-	10001528	152.91
RAY OHERRON COMPANY INC	2443738	SANDERS PANTS	100-815-614-514000-000-	10001528	187.18
				<b>10001528 Total</b>	<b>340.09</b>
ALLIED SERVICES LLC	0400-002463928	RECYCLING SERVICES-OCTOBER 2025	515-700-417-537015-000-	10001529	17,349.36
				<b>10001529 Total</b>	<b>17,349.36</b>
RIPD COMMAND OFFICERS ASSOC	111425 PAYROLL RIPD	PAYROLL FOR 111425 RIPD COMMAND OFFICERS ASSOCIATN	051-000-000-214010-000-	10001530	16.00
				<b>10001530 Total</b>	<b>16.00</b>
RIVERSTONE GROUP INC	1441139	CONC STONE	303-700-420-523025-000-	10001531	269.87
RIVERSTONE GROUP INC	1441138	HMA ST SURFACE MIX	303-700-420-523025-000-	10001531	629.17
				<b>10001531 Total</b>	<b>899.04</b>
ROCK ISLAND FIRE UNION LOCAL #26	111425 PAYROLL RI FI	PAYROLL FOR 111425 RI FIRE UNION LOCAL	051-000-000-214010-000-	10001532	5,561.97
				<b>10001532 Total</b>	<b>5,561.97</b>
SAFETY-KLEEN SYSTEMS INC	98251238	USED OIL	600-710-431-537020-000-	10001533	235.00
				<b>10001533 Total</b>	<b>235.00</b>
STATE INDUSTRIAL PRODUCTS CORPORATION	903978150	DT WATER TREATMENT CHEM & SERVICE	480-400-200-522025-000-	10001534	1,020.00
				<b>10001534 Total</b>	<b>1,020.00</b>
STEALTH PARTNER GROUP LLC	110125	NOVEMBER BILLING	620-130-054-536000-000-	10001535	61,560.40
				<b>10001535 Total</b>	<b>61,560.40</b>
SYMMETRY ENERGY SOLUTIONS INC	20902224	RIFAC GAS	540-925-020-537005-000-	10001536	2,944.17
				<b>10001536 Total</b>	<b>2,944.17</b>
TEST INC	2510377	LAB TESTING	505-705-427-531050-000-	10001537	460.00
TEST INC	2510261	LAB TESTING	505-705-427-531050-000-	10001537	154.30
				<b>10001537 Total</b>	<b>614.30</b>
TYLER TECHNOLOGIES INC	045-542661	ERP IMPLEMENTATION	100-225-000-564010-000-	10001538	2,340.00
TYLER TECHNOLOGIES INC	045-543172	ERP IMPLEMENTATION - CUSTOM FORMS	100-225-000-564010-000-	10001538	3,500.00
				<b>10001538 Total</b>	<b>5,840.00</b>
UAW LOCAL 2282	111425 PAYROLL UAW	PAYROLL FOR 111425 UAW	051-000-000-214010-000-	10001539	392.35
				<b>10001539 Total</b>	<b>392.35</b>
UNIFORM DEN INC	119548	CHAPLAIN GRIMES	100-805-602-514000-000-	10001540	560.55
				<b>10001540 Total</b>	<b>560.55</b>
UNITED STATE ALUMINATE COMPANY INC	910200310	ALUM SULFATE	500-705-422-522080-000-	10001541	4,765.31
				<b>10001541 Total</b>	<b>4,765.31</b>
UNITED WAY OF THE QUAD CITIES	111425 PAYROLL UW	PAYROLL FOR 111425 UNITED WAY	051-000-000-214010-000-	10001542	207.68
				<b>10001542 Total</b>	<b>207.68</b>
UPS	0000643706445	UPS CHARGES	100-800-020-533000-000-	10001543	22.03
UPS	0000643706435	UPS CHARGES	100-500-020-533000-000-	10001543	250.88
				<b>10001543 Total</b>	<b>272.91</b>
VALLEY CONSTRUCTION CO	250277	CULVERT REPAIR 10111 35 ST W	510-705-429-538025-000-	10001544	32,280.76
				<b>10001544 Total</b>	<b>32,280.76</b>
VAN WALL EQUIPMENT INC	6623254	LINE X SHAPE 2.4 MMX281M NEON GREE	100-700-413-524005-000-	10001545	41.99

VAN WALL EQUIPMENT INC	6647707	MULTIPURPOSE GREASE TUBE, SPLINE SCREW, HEX NUT, HEX	100-700-413-522015-000-	<b>10001545 Total</b>	<b>41.99</b>
				10001546	171.24
WEX INC	108296488	FUEL PURCHASES	600-710-431-522010-000-	<b>10001546 Total</b>	<b>171.24</b>
				10001547	816.21
WP BEVERAGE LLC	94333090	DOUGLAS DRINKS	540-905-705-525005-000-	<b>10001547 Total</b>	<b>816.21</b>
				10001548	230.88
ZOLL MEDICAL CORP	4363375	MEDICAL SUPPLIES	100-505-305-522065-000-	<b>10001548 Total</b>	<b>230.88</b>
				10001549	94.05
				<b>10001549 Total</b>	<b>94.05</b>
				<b>Grand Total</b>	<b>\$ 1,156,316.61</b>

*Ethan D. Hott*

FUNDS	FUND NAME	DEPT	DEPARTMENT NAME
010	TREASURY FUND	100	CITY COUNCIL
051	PAYROLL CLEARING	105	MAYOR
100	GENERAL FUND	110	CITY ADMINISTRATION
200	DEBT SERVICE FUND	115	CITY CLERK
300	CAPITAL IMPROVEMENT	120	LEGAL SERVICES
302	CAPITAL IMPROVEMNT-ENGINEERING	125	HUMAN RESOURCES
303	CAPITAL IMPROVEMNT-STREET IMPR	130	INSURANCE
400	TIF 1 DOWNTOWN	131	CAFETERIA PLAN
401	TIF 3 N 11TH STREET	200	FINANCE
402	TIF 4 PKWY-I280 BALLYS CASINO	225	INFORMATION TECHNOLOGY
403	TIF 5 COLUMBIA PARK	300	COMMUNITY DEVELOPMENT
404	TIF 6 THE LOCKS	305	ECONOMIC DEVELOPMENT
405	TIF 7 WATCHTOWER	400	LIBRARY ADMINISTRATION
406	TIF 8 1ST STREET	405	LIBRARY ADULT SERVICES
407	TIF 9 CENTURY WOODS	410	LIBRARY CIRCULATION SERVICES
408	TIF 10 HEATHER RIDGE	415	LIBRARY EXTENSION SERVICES
409	TIF 11 DOWNTOWN	420	LIBRARY TECHNICAL SERVICES
415	DOWNTOWN SSA	425	LIBRARY YOUTH SERVICES
416	DOWNTOWN GRANT PASS THRU	500	FIRE DEPT ADMINISTRATION
420	COMMUNITY DEVELOPMENT	505	FIRE DEPT OPERATIONS
421	COMMUNITY DEVELOPMNT BLOCK GRNT	510	FD COMMUNITY RISK REDUCTION
422	HUD-DELACERDA HOUSE GRANT	515	FIRE DEPT PENSION
430	ECONOMIC DEVELOPMENT	600	MLK
435	MLK CENTER	700	MUNICIPAL SERVICES
440	MOTOR FUEL TAX	705	UTILITIES
441	MFT REBUILD ILLINOIS GRANT	710	FLEET SERVICES
442	LEAD GRANT	715	ENGINEERING
450	GAMING	720	SUNSET MARINA
455	STATE DRUG PREVENTION	800	POLICE DEPT ADMINISTRATION
460	DUI FINES	805	POLICE DEPT OPERATIONS
461	COURT SUPERVISION	810	POLICE DEPT INVESTIGATI November 5, 2021 through
462	CRIME LABORATORY	815	POLICE DEPT TECHNICAL SERVICES
463	US DEPT OF JUSTICE GRANT	820	POLICE DEPT PENSION
464	FEDERAL DRUG PREVENTION	900	PARKS
465	POLICE DONATIONS	905	RECREATION
466	FIRE DONATIONS	910	WHITewater JUNCTION
467	FOREIGN FIRE INSURANCE	915	HIGHLAND SPRINGS GOLF COURSE
470	RI LABOR DAY PARADE	920	SAUKIE GOLF COURSE
475	AMERICAN RESCUE PLAN ACT FUND	925	RIFAC
480	PUBLIC LIBRARY	930	PRO SHOP
500	WATER OPERATIONS-MAINTENANCE	935	DONATIONS-PARKS ADMIN
505	WASTEWATER OPERATIONS-MAINT	940	DONATIONS-PARKS
510	STORMWATER UTILITY	945	DONATIONS-RECREATION
515	SOLID WASTE	950	DONATIONS-GOLF MAINTENANCE
520	SUNSET MARINA	955	DONATIONS-HIGHLAND
525	CDBG LOAN PROGRAM	960	DONATIONS-SAUKIE
526	COMMUNITY/ECONOMIC DEV LOANS	965	DONATIONS-RIFAC
527	CIRLF LOAN FUND	970	DONATIONS-SCHWIEBERT PARK
530	BROWNFIELD REVOLVING LOAN FUND		
540	PARKS AND RECREATION FUND		
545	ROCK ISLAND ARESENAL		
600	FLEET SERVICES		
605	FLEET AMORTIZATION		
606	BUILDING AMORTIZATION		
610	ENGINEERING		
615	HYDROELECTRIC PLANT		
620	EMPLOYEE HEALTH PLAN		
621	SELF-INSURANCE FUND		
700	FIRE PENSION		
705	POLICE PENSION		
710	CAFETERIA PLAN		
800	GASB 34		
900	MLK ACTIVITY		
910	IL PUBLIC HEALTH		
911	IL CRIMINAL JUSTICE GRANT-MLK		
912	IL DEPT OF CHILD & FAM SVC-MLK		
913	DEPT OF HUMAN SERVICES-MLK		
999	DEFAULT FUND		

City of Rock Island  
AP Check Register  
11/14/25-11/20/25

NAME	INVOICE	INVOICE DESCRIPTION	G/L Account	CHECK NO	INVOICE NET
QUAD CITY WINDOW CLEANING INC	117741	GRAFFITI CLEAN UP 2317 4TH AVE	515-700-415-538035-000-	183827	250.00
				<b>183827 Total</b>	<b>\$ 250.00</b>
ALICE COOK	11172025P	FALL BASKETBALL INST/CT/SCORE	540-925-706-531050-000-	183828	108.00
				<b>183828 Total</b>	<b>\$ 108.00</b>
AMERICAN INDUSTRIAL DOOR COMPANY	690839	CLASSROOM DEADBOLTS FOR DT RESTROOM RENO	480-400-020-538000-000-	183829	1,617.20
				<b>183829 Total</b>	<b>\$ 1,617.20</b>
ASSURED PARTNERS CAPITAL INC	181582	NOVEMBER CONSULTING FEES	620-130-054-531050-000-	183830	2,875.00
ASSURED PARTNERS CAPITAL INC	181625	NOVEMBER MILLIMAN FEES	620-130-054-531050-000-	183830	600.00
				<b>183830 Total</b>	<b>\$ 3,475.00</b>
AUTUMN LAGE	121025	LADY JUSTICE RISING	100-815-610-515000-000-	183831	150.00
				<b>183831 Total</b>	<b>\$ 150.00</b>
B&B LAWN EQUIPMENT AND CYCLERY LLC	385402	CYCLONE PULL 26HP BT-CKB	100-700-412-524030-000-	183832	5,000.00
				<b>183832 Total</b>	<b>\$ 5,000.00</b>
BI-STATE REGIONAL COMMISSION	TSD 25-169	COAR HEARING 11/07/25	100-000-000-222015-000-	183833	1,160.00
				<b>183833 Total</b>	<b>\$ 1,160.00</b>
BRIAN KOZAK	CID 25-044	KOZAK CLOTHING REIMBURSEMENT	100-810-612-514020-000-	183834	309.96
				<b>183834 Total</b>	<b>\$ 309.96</b>
BRIT GRAY	110825 B. GRAY	LIBRARY AD ENT SERV - CYANOTYPE PROGRAM	480-405-000-531040-000-	183835	115.09
				<b>183835 Total</b>	<b>\$ 115.09</b>
TYRONE P WOODRUM	15243	MAIN SEWER LINE CLEANING	505-705-427-538000-000-	183836	120.00
				<b>183836 Total</b>	<b>\$ 120.00</b>
BURWELL MATERIAL HANDLING	SWO068277-5	RESEAL PRIMARY LIFT CYLINDER	600-710-431-538015-000-	183837	2,256.25
				<b>183837 Total</b>	<b>\$ 2,256.25</b>
CARAHSOFT TECHNOLOGY CORPORATION	48772045INV	OPEN FLOWS ANNUAL SUBSCRIPTION	100-225-000-538035-000-	183838	3,052.00
				<b>183838 Total</b>	<b>\$ 3,052.00</b>
CINTAS CORPORATION NO 2	4249693163	MLK BLDG MAT REPLACEMENT	435-600-500-538000-000-	183839	46.78
				<b>183839 Total</b>	<b>\$ 46.78</b>
STACEY KRESS	001	RIPL PAINT NITE EVENT TICKETS (20)	480-405-000-531040-000-	183840	500.00
				<b>183840 Total</b>	<b>\$ 500.00</b>
D & K PRODUCTS	97389IN	HIGHLAND DEFENDOR, IGNITION, SURFACTANT	540-915-710-522090-000-	183841	997.52
				<b>183841 Total</b>	<b>\$ 997.52</b>
EDGEWATER RESOURCES LLC	6048	ENGINEERING SERVICES SUNSET MARINA DOCK REPLACEMEN	520-710-020-531050-000-	183842	5,735.60
				<b>183842 Total</b>	<b>\$ 5,735.60</b>
FONDRIEST ENVIRONMENTAL INC	97504	REPLACEMENT PROBE GUARD	505-705-427-522020-000-	183843	12.42
				<b>183843 Total</b>	<b>\$ 12.42</b>
TLC PRODUCTS, INCP	81575	LLMO-S-1 4X1	505-705-427-522080-000-	183844	1,062.01
				<b>183844 Total</b>	<b>\$ 1,062.01</b>
GLOBAL WIRELESS LTD	2021653	FIRE STATION CAMERAS	475-225-000-538035-000-	183845	2,229.96
				<b>183845 Total</b>	<b>\$ 2,229.96</b>
HAMILTON BLAKE LLC	4015	REPAIR PARTS TRACTEL TIRFOR	100-505-304-524005-000-	183846	314.83

HR GREEN INC	188328	PROFESSIONAL SERVICES - GENERATOR/STANDBY POWER	500-705-020-531050-000-	<b>183846 Total</b>	<b>\$</b>	<b>314.83</b>
HR GREEN INC	189016	PROFESSIONAL SERVICES - GENERATOR/STANDBY POWER	500-705-020-531050-000-	183847		2,072.50
				183847		15,889.16
				<b>183847 Total</b>	<b>\$</b>	<b>17,961.66</b>
ILLINOIS STATE POLICE	20251007148	OCTOBER FEES	100-815-614-531050-000-	183848		135.00
				<b>183848 Total</b>	<b>\$</b>	<b>135.00</b>
INQUIREHIRE INC	132988	11/03/2025 - 11/10/2025 BACKGROUND CHECKS	100-125-050-531050-000-	183849		560.63
				<b>183849 Total</b>	<b>\$</b>	<b>560.63</b>
IOWA HEALTH SYSTEM	6020IN6137	MEDICAL REFILL MAY	100-505-305-522065-000-	183850		1,282.25
				<b>183850 Total</b>	<b>\$</b>	<b>1,282.25</b>
ISABELLA SPURGETIS	1117025P	PREK BB SKILS N DRILS	540-925-706-531050-000-	183851		149.25
				<b>183851 Total</b>	<b>\$</b>	<b>149.25</b>
JACKLYN YOUNG	121025	LADY JUSTICE RISING	100-815-610-515000-000-	183852		150.00
				<b>183852 Total</b>	<b>\$</b>	<b>150.00</b>
KOHL'S DEPARTMENT STORES INC	5041166	COSTAS CLOTHING	100-805-607-514020-000-	183853		339.96
				<b>183853 Total</b>	<b>\$</b>	<b>339.96</b>
LAMONTE STANFIELD JR	1117025P	BASKETBALL INST	540-925-706-531050-000-	183854		67.50
				<b>183854 Total</b>	<b>\$</b>	<b>67.50</b>
LUCINDA WINSLOW-HAIDSIK	167	COURT REPORT - LIQUOR HEARING - DEANNA'S PLACE	100-120-020-531000-000-	183855		200.00
				<b>183855 Total</b>	<b>\$</b>	<b>200.00</b>
LOHMAN EARTH WORKS	ML499	GROUNDS MAINTENANCE- IRRIGATION SHUT DOWN 10/23/25	100-700-405-538000-000-	183856		456.83
				<b>183856 Total</b>	<b>\$</b>	<b>456.83</b>
LOS CHARROS	184454	LABOR DAY PARADE FOOD	470-900-020-531035-000-	183857		818.90
				<b>183857 Total</b>	<b>\$</b>	<b>818.90</b>
LUCAS PATSCH	121225	COMP LATENT PRINT COMPARISON	100-815-610-515000-000-	183858		1,300.00
				<b>183858 Total</b>	<b>\$</b>	<b>1,300.00</b>
MIDWEST GROUNDCOVERS	PSI-014071	DOUGLAS PLANTS	540-900-412-522000-000-	183859		643.55
				<b>183859 Total</b>	<b>\$</b>	<b>643.55</b>
MODERN PIPING INC	24774	LABOR & MATERIALS UNIT NOT HEATING 1309 MILL ST	100-700-406-538000-000-	183860		649.71
				<b>183860 Total</b>	<b>\$</b>	<b>649.71</b>
NARRATIVES QC NFP	AUGUST2025	AUGUST 2025 REIMBRUSEMENT	421-305-151-541000-000-	183861		1,363.63
NARRATIVES QC NFP	SEPTEMBER 2025	SEPTEMBER 2025 REIMBURSEMENT	421-305-151-541000-000-	183861		1,363.63
NARRATIVES QC NFP	OCTOBER 2025	OCTOBER 2025 REIMBURSEMENT	421-305-151-541000-000-	183861		1,363.63
				<b>183861 Total</b>	<b>\$</b>	<b>4,090.89</b>
NOTT COMPANY	5329070-00	REELS, HOSE ASSEMBLY	505-705-427-523020-000-	183862		456.65
				<b>183862 Total</b>	<b>\$</b>	<b>456.65</b>
OTP - REFUNDS	199173	REIMBURSE - DRAINWORK, CAMERA WORK, USB, LOCATE	505-705-430-538025-000-	183863		359.00
				<b>183863 Total</b>	<b>\$</b>	<b>359.00</b>
OTP - REFUNDS	MADUKES120525.01	ACTIVE CLUB CATERING CHRISTMAS PARTY	900-600-500-522075-000-	183864		1,250.00
				<b>183864 Total</b>	<b>\$</b>	<b>1,250.00</b>
OTP - REFUNDS	11072025-01	DYNAMIC GEMS DANCE COMPETITION 8.31.25	900-600-500-522055-000-	183865		979.13
				<b>183865 Total</b>	<b>\$</b>	<b>979.13</b>
QUAD CITY PRESS INC	832694	OFFICE NAME TAG	100-700-020-521010-000-	183866		30.00
				<b>183866 Total</b>	<b>\$</b>	<b>30.00</b>
RAGHEN WALKER	11172025P	FALL BASKETBALL INST/CRT/SCORE	540-925-706-531050-000-	183867		148.50
				<b>183867 Total</b>	<b>\$</b>	<b>148.50</b>
REEDER TRANSPORTATION TRAINING CENTER, INC	10-17-25-R4	CONSULTING CDL ROAD & RANGE SKILLS TEST: TIM VICK	500-705-020-515000-000-	183868		1,250.00
				<b>183868 Total</b>	<b>\$</b>	<b>1,250.00</b>

ROCK ISLAND COUNTY	NOVEMBER 2025	WANS/LEADS -NOVEMBER 2025	100-225-000-541000-000-	183869	2,792.50
				<b>183869 Total</b>	<b>\$ 2,792.50</b>
ROCK ISLAND OPTOMETRIC CENTER LTD	303213833	M. MORITZ POLICE VISION EXAM	100-125-050-531020-000-	183870	228.00
				<b>183870 Total</b>	<b>\$ 228.00</b>
SMARTSIGHTS TECHNOLOGIES LLC	2581934824 3 YEAR	WIN-911 PRO SUBSCRIPTION RENEWAL #8006032, VOICE	500-705-422-538035-000-	183871	6,800.00
				<b>183871 Total</b>	<b>\$ 6,800.00</b>
STEAM ON WHEELS	026	ASP STEAM AUG 27-NOV 13	911-600-500-541005-000-	183872	5,500.00
				<b>183872 Total</b>	<b>\$ 5,500.00</b>
STERLING COMMERCIAL ROOFING	PS1490002902	1309 MILL ST LEAK INVESTIGATION	100-700-405-538035-000-	183873	554.26
				<b>183873 Total</b>	<b>\$ 554.26</b>
TAG COMMUNICATIONS INC	030196	WEBSITE DOMAIN NAME RENEWAL 2026	420-305-151-531050-000-	183874	738.00
				<b>183874 Total</b>	<b>\$ 738.00</b>
TINA NOE	101425	FEDERAL PRISONER INTERVIEW	100-815-610-515000-000-	183875	319.22
				<b>183875 Total</b>	<b>\$ 319.22</b>
UNIVERSITY OF ILLINOIS	UFIWD138	CARTER ACADEMY	100-505-304-515000-000-	183876	3,000.00
				<b>183876 Total</b>	<b>\$ 3,000.00</b>
UNIVERSITY OF ILLINOIS	UFIWD137	MANGELS ACADEMY	100-505-304-515000-000-	183877	6,700.00
				<b>183877 Total</b>	<b>\$ 6,700.00</b>
UNIVERSITY OF ILLINOIS	UFIWD136	BORNE ACADEMY	100-505-304-515000-000-	183878	6,700.00
				<b>183878 Total</b>	<b>\$ 6,700.00</b>
UNIVERSITY OF ILLINOIS	UFIWD135	THORNBURG ACADEMY	100-505-304-515000-000-	183879	6,700.00
				<b>183879 Total</b>	<b>\$ 6,700.00</b>
UNIVERSITY OF ILLINOIS	UFIWD134	SHORTER ACADEMY	100-505-304-515000-000-	183880	3,000.00
				<b>183880 Total</b>	<b>\$ 3,000.00</b>
UNIVERSITY OF ILLINOIS	UFIWD085	FAE PUMPER-KS, LT, MB, MM	100-505-304-515000-000-	183881	2,800.00
				<b>183881 Total</b>	<b>\$ 2,800.00</b>
UTILITY SERVICES CO. INC	631856	WATER TOWER 1405 36 ST BUILDING/GROUNDS SERVICE CO	500-705-428-538000-000-	183882	17,796.00
UTILITY SERVICES CO. INC	631857	WATER TOWER 1405 36 ST BUILDING/GROUND SERVICE CON	500-705-428-538000-000-	183882	35,775.00
				<b>183882 Total</b>	<b>\$ 53,571.00</b>
WHITE CAP SUPPLY HOLDINGS II, INC	50034076457	3/8 COBALT HSS JOBBER 135' BIT IRWIN	600-710-431-523020-000-	183883	63.90
				<b>183883 Total</b>	<b>\$ 63.90</b>
BAYSIDE BISTRO	000037	MLK THANKSGIVING COOK TURKEYS	900-600-500-522030-000-	183884	3,220.00
				<b>183884 Total</b>	<b>\$ 3,220.00</b>
BRIAN D TAUKE	3126	AEC - FULL CONFERENCE REIMBURSEMENT 2025	100-300-102-515000-000-	183885	175.00
				<b>183885 Total</b>	<b>\$ 175.00</b>
EVELYN GAY	1331-001	MLK THANKSGIVING SBC KITCHEN	900-600-500-522030-000-	183886	200.00
				<b>183886 Total</b>	<b>\$ 200.00</b>
MARK MANCHA	2024-2025 TAX REBATE	2024-2025 TAX REBATE	420-305-151-551005-000-	183887	3,110.10
				<b>183887 Total</b>	<b>\$ 3,110.10</b>
OTP - REFUNDS	WILSON11182025.02	WER DC PER DIEM	900-600-500-515000-000-	183888	414.00
				<b>183888 Total</b>	<b>\$ 414.00</b>
AIR ONE EQUIPMENT INC	228224	HARRINGTON 5"" STORZ BLIND CAP W/ANODIZED CHAIN	605-710-433-564015-000-	10001550	1,105.30
				<b>10001550 Total</b>	<b>\$ 1,105.30</b>
AMERICAN LEGAL PUBLISHING CORPORATION	45553	SUPPLEMENT PAGES: ORD 1-2025 THROUGH 67-2025	100-115-020-543010-000-	10001551	4,297.00
				<b>10001551 Total</b>	<b>\$ 4,297.00</b>
ARNOLD MOTOR SUPPLY LLP	50NV407529	ZINC 1/4 OZ P TYPE COATED (25 BX), 1/2 OZ, 3/4 OZ	600-710-431-523020-000-	10001552	253.34
ARNOLD MOTOR SUPPLY LLP	50NV407861	CUTTING OIL	600-710-431-522015-000-	10001552	10.71
ARNOLD MOTOR SUPPLY LLP	50CR060104	RETURN CORE	540-915-710-523020-000-	10001552	(12.00)

ARNOLD MOTOR SUPPLY LLP	50NV407484	HIGHLAND AUTO BATT	540-915-710-523020-000-	10001552	133.14
ARNOLD MOTOR SUPPLY LLP	50NV405677	SAUKIE BEAD SEALER	540-920-712-522040-000-	10001552	14.00
				<b>10001552 Total</b>	<b>\$ 399.19</b>
B & B DRAIN TECH QC INC	198995	DRAINWORK 1311 45TH AVE	505-705-430-538025-000-	10001553	179.00
				<b>10001553 Total</b>	<b>\$ 179.00</b>
YOLANDA JEFFERSON	028	MLK THANKSGIVING 2ND PAYMENT	900-600-500-522030-000-	10001554	750.00
				<b>10001554 Total</b>	<b>\$ 750.00</b>
BLICK & BLICK OIL INC	176561	87 OCTANE GASOHOL/GALLON	600-710-431-522010-000-	10001555	7,316.91
BLICK & BLICK OIL INC	176562	CLEAR #2 DIESEL/GALLON	600-710-431-522010-000-	10001555	9,699.87
				<b>10001555 Total</b>	<b>\$ 17,016.78</b>
BONNELL INDUSTRIES INC	0223449-IN	RACHET AND BRACKET	600-710-431-523020-000-	10001556	1,009.47
				<b>10001556 Total</b>	<b>\$ 1,009.47</b>
CVS PHARMACY INC	54589155	11/08/2025 - 11/15/2025	620-130-054-536005-000-	10001557	32,803.53
				<b>10001557 Total</b>	<b>\$ 32,803.53</b>
CENTENNIAL CONTRACTOR OF THE QUAD CITIES INC	27321	DOUGLAS TOPSOIL	540-900-412-522095-000-	10001558	90.00
				<b>10001558 Total</b>	<b>\$ 90.00</b>
CITYBLUE TECHNOLOGIES LLC	SVC31465	PW PLOTTER ANNUAL SERVICE CONTRACT	100-225-000-538015-000-	10001559	3,012.00
				<b>10001559 Total</b>	<b>\$ 3,012.00</b>
CLOUDPOINT GEOSPATIAL INC	INV-06324	MANAGED GIS SERVICES MONTHLY FEE	100-225-000-538035-000-	10001560	1,850.00
				<b>10001560 Total</b>	<b>\$ 1,850.00</b>
CRAWFORD COMPANY	10010625	HVAC SERVICE CALL 1430 24TH ST	505-705-428-538000-000-	10001561	1,186.82
CRAWFORD COMPANY	0036910	DOUGLAS ADA WORK RESTROOM	540-900-412-538000-000-	10001561	1,415.00
				<b>10001561 Total</b>	<b>\$ 2,601.82</b>
DULTMEIER SALES LLC	4299476	CAMLOCK LEVER COUPLING, DUST CAP	600-710-431-523020-000-	10001562	57.31
				<b>10001562 Total</b>	<b>\$ 57.31</b>
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	1677-1000814	GENERATOR REPAIR 1309 MILL ST	505-705-427-538015-000-	10001563	6,007.00
				<b>10001563 Total</b>	<b>\$ 6,007.00</b>
ELLIOTT EQUIPMENT CO	189601	NW123303 CAMERA, SVS-15MMF THREADED CABLE	600-710-431-523020-000-	10001564	468.22
				<b>10001564 Total</b>	<b>\$ 468.22</b>
EMILY TOBIN	111325 TOBIN	LIBRARY MATERIALS - RIP REFERENCE	480-410-000-543020-000-	10001565	60.00
				<b>10001565 Total</b>	<b>\$ 60.00</b>
ESI LLC	7433	PARKS PORTAPOTS	540-900-414-538035-000-	10001566	1,130.00
				<b>10001566 Total</b>	<b>\$ 1,130.00</b>
FBG SERVICE CORP	1005714	OCTOBER 2025 MONTHLY CLEANING 1322 24TH ST	505-705-428-538000-000-	10001567	1,019.00
FBG SERVICE CORP	1005713	OCTOBER 2025 MONTHLY CLEANING 1212 5TH AVE	100-700-409-538000-000-	10001567	6,257.00
FBG SERVICE CORP	1005727-2	PRORATED RIPL JANITORIAL SERVICES (WM)	480-415-203-538035-000-	10001567	297.60
				<b>10001567 Total</b>	<b>\$ 7,573.60</b>
FERGUSON US HOLDINGS INC	0539836	PACER HOSE NOZ, PACER HOSE NOZ ORING	500-705-428-523010-000-	10001568	1,258.26
				<b>10001568 Total</b>	<b>\$ 1,258.26</b>
FERGUSON US HOLDINGS INC	WW074293	HYDRA PLUG CMT FAST	500-705-428-522015-000-	10001569	222.58
				<b>10001569 Total</b>	<b>\$ 222.58</b>
FINER FINISH GROUNDS CARE LLC	103030	OCTOBER 2025 MOWING CONTRACT	100-700-437-538035-000-	10001570	26,595.41
				<b>10001570 Total</b>	<b>\$ 26,595.41</b>
FIRST AID CORPORATION	PS1826423	LUBRIPLATE GEAR SHIELD	600-710-431-522015-000-	10001571	339.05
				<b>10001571 Total</b>	<b>\$ 339.05</b>
GIERKE ROBINSON COMPANY INC	1165196-000	HOSE, DISCHARGE, 4" BAUER X 50'	510-705-429-523010-000-	10001572	792.00
GIERKE ROBINSON COMPANY INC	1165219-000	WALL FORM TROWEL, MAG FLOAT	510-705-429-524000-000-	10001572	76.01
				<b>10001572 Total</b>	<b>\$ 868.01</b>

W.W. GRAINGER INC	9709221106	FUSE	540-925-715-523015-000-	10001573	19.14
W.W. GRAINGER INC	9617472478	FILTER CARTRIDGE, WATER COOLER	100-700-405-523000-000-	10001573	363.36
W.W. GRAINGER INC	9612932518	GAUGE, PRESSURE	100-700-412-523010-000-	10001573	198.32
W.W. GRAINGER INC	9692091292	CHIPPING HAMMER	500-705-428-524005-000-	10001573	60.12
W.W. GRAINGER INC	9695485442	AUTOMOTIVE FUSE	600-710-431-523020-000-	10001573	42.12
W.W. GRAINGER INC	9696863043	V-BELT	505-705-427-523020-000-	10001573	102.59
W.W. GRAINGER INC	9703274473	INNER-OUTER REAMER	505-705-427-524000-000-	10001573	61.78
W.W. GRAINGER INC	9706265247	INTERNAL UNIT HEATER THERMOSTAT	505-705-427-523020-000-	10001573	174.76
W.W. GRAINGER INC	9699178688	STRING TRIMMER	610-715-434-523020-000-	10001573	197.00
				<b>10001573 Total</b>	<b>\$ 1,219.19</b>
HAHN READY MIX	486440	72 HOUR/3 DAY MIX 2567 37TH AVE	303-700-420-523025-000-	10001574	1,013.82
HAHN READY MIX	486504	FLOWABLE #1-NON STRENGTH 3700 34TH ST	303-700-420-523025-000-	10001574	581.13
				<b>10001574 Total</b>	<b>\$ 1,594.95</b>
VOTUBEK INVESTMENTS INC	A148047	POLY ROPE, SWIVEL BOLT, NYL REPL FLAG	505-705-427-523000-000-	10001575	61.36
VOTUBEK INVESTMENTS INC	B748965	9/16"" SLV DEMING BIT	505-705-427-524000-000-	10001575	45.98
VOTUBEK INVESTMENTS INC	A142637	TOOL SNDG HAND, SANDPAPER, SWIFF SWEEPER START KIT	100-700-412-523000-000-	10001575	42.96
VOTUBEK INVESTMENTS INC	A142639	9X11 600G SANDPAPER	100-700-412-523000-000-	10001575	10.32
VOTUBEK INVESTMENTS INC	A144182	BIT INSERT TORX SECURITY	100-700-412-523000-000-	10001575	7.99
VOTUBEK INVESTMENTS INC	A146785	WATERWELD 2 OZ PUTTY, LITH BATTERY, NUTS AND BOLTS	100-700-412-523000-000-	10001575	18.97
VOTUBEK INVESTMENTS INC	A146830	LTX SEALANT	100-700-412-523000-000-	10001575	15.98
VOTUBEK INVESTMENTS INC	A148030	EYE BOLTS WITH NUT ZINC	100-700-412-523000-000-	10001575	1.99
VOTUBEK INVESTMENTS INC	A148082	PIPE INSULATION FOAM, AUTO HEATING CABLE, VINYL EL	100-700-412-523000-000-	10001575	39.97
VOTUBEK INVESTMENTS INC	A148154	2X180 GRY LD SAFE TREAD	100-700-412-523000-000-	10001575	16.99
VOTUBEK INVESTMENTS INC	A148539	PAINT SPRY STN BLACK, HEX NUT, FLAT WASHER	100-700-405-523005-000-	10001575	29.26
VOTUBEK INVESTMENTS INC	A148604	BLACK SPRAY PAINT, HEX NUT	100-700-412-523010-000-	10001575	(14.78)
VOTUBEK INVESTMENTS INC	A148606	GALV PIPE STRAPS	100-700-412-523010-000-	10001575	12.30
VOTUBEK INVESTMENTS INC	A148795	GALV MERCH COUPLING, GALV NIPPLE	500-705-423-523010-000-	10001575	35.97
VOTUBEK INVESTMENTS INC	A149166	EYE BOLTS & NUT ZINC	100-700-412-523000-000-	10001575	3.78
VOTUBEK INVESTMENTS INC	A149169	SCREW EYES LARGE ZINC	100-700-412-523000-000-	10001575	4.98
VOTUBEK INVESTMENTS INC	B748978	NC PLUG TAP	600-710-431-523020-000-	10001575	4.29
VOTUBEK INVESTMENTS INC	A149859	THANKSGIVING DROP CLOTHS	900-600-500-522030-000-	10001575	85.98
				<b>10001575 Total</b>	<b>\$ 424.29</b>
HARRIS GOLF CARS	01-410912	HIGHLAND GOLF CART REPAIR	540-915-709-539020-000-	10001576	133.10
HARRIS GOLF CARS	01-410911	HIGHLAND GOLF CART REPAIR	540-915-709-539020-000-	10001576	133.10
HARRIS GOLF CARS	01-410172	HIGHLAND CART REPAIR	540-915-709-539020-000-	10001576	96.88
HARRIS GOLF CARS	01-410910	HIGHLAND CART REPAIR	540-915-709-539020-000-	10001576	283.10
				<b>10001576 Total</b>	<b>\$ 646.18</b>
HEMPEL PIPE & SUPPLY INC	62236-000	STAINLESS NIPPLES, CLAMPS, SEALANT	505-705-427-523010-000-	10001577	188.33
HEMPEL PIPE & SUPPLY INC	62373-000	STAINLESS STEAL THREADED STREET ELBOW	505-705-427-523010-000-	10001577	7.78
				<b>10001577 Total</b>	<b>\$ 196.11</b>
INGRAM LIBRARY SERVICES	92028155	LIBRARY MATERIALS - RIP RIS RIT RIZ	480-405-000-543020-000-	10001578	364.03
INGRAM LIBRARY SERVICES	92028156	LIBRARY MATERIALS - RIS	480-415-202-543020-000-	10001578	14.40
				<b>10001578 Total</b>	<b>\$ 378.43</b>
IOWA ILLINOIS OFFICE SOLUTIONS LLC	13409/RIP06	CHAIRS	100-815-610-564030-000-	10001579	8,105.70
				<b>10001579 Total</b>	<b>\$ 8,105.70</b>
ITSAVVY LLC	01607188	2 -50' CAT 5 CABLES	100-225-000-523015-000-	10001580	35.92
				<b>10001580 Total</b>	<b>\$ 35.92</b>
J & J LOCKS, SAFES & ALARMS, INC	64746	ANNUAL ALARM MONITORING OUTSIDE RESTROOM SCHWIEBER	100-700-414-538000-000-	10001581	300.00
				<b>10001581 Total</b>	<b>\$ 300.00</b>

JOHNSON CONTROLS	1-136605499043	METASYS CONTROLS - LABOR	505-705-427-538015-000-	10001582	550.75
JOHNSON CONTROLS	1-136779404299	DIAGNOSTIC SERVICE FOR DT CHILLER LOOP	480-400-200-538000-000-	10001582	458.75
				<b>10001582 Total</b>	<b>\$ 1,009.50</b>
KONE INC	871843914	ELEVATOR MAINTENANCE SVC - NOVEMBER	480-400-200-538035-000-	10001583	658.15
				<b>10001583 Total</b>	<b>\$ 658.15</b>
KYMBYL COMPLETE KARE INC	1048321	R IPL MOWING WM	480-415-203-538005-000-	10001584	65.00
				<b>10001584 Total</b>	<b>\$ 65.00</b>
LABORATORY CORP OF AMERICA, HOLDINGS	85173103	09/26/2025 - 10/24/2025	620-130-054-531050-000-	10001585	3,256.25
LABORATORY CORP OF AMERICA, HOLDINGS	84964104	09/02/2025 - 09/23/2025	620-130-054-531050-000-	10001585	1,011.25
LABORATORY CORP OF AMERICA, HOLDINGS	84592921	08/01/2025 - 08/22/2025	620-130-054-531050-000-	10001585	2,792.07
				<b>10001585 Total</b>	<b>\$ 7,059.57</b>
LOGAN CONTRACTORS SUPPLY INC	G52342	SPROCKET, B/S BEARING, WASHER, WHEEL BEARING	600-710-431-523020-000-	10001586	605.51
				<b>10001586 Total</b>	<b>\$ 605.51</b>
MARTIN EQUIPMENT OF ILLINOIS INC	931364	HIGHLAND ORING, CORE, ELBOW, SWIVEL	540-915-710-523020-000-	10001587	146.04
				<b>10001587 Total</b>	<b>\$ 146.04</b>
SHAWN M MAZZAROLLO	461590	JOHN DEERE 8921 LABOR AND INSTALLATION	600-710-431-538015-000-	10001588	175.00
				<b>10001588 Total</b>	<b>\$ 175.00</b>
MCCLINTOCK PLUMBING INC	284	T.CHILLBERG 2339 38TH STREET	421-300-101-552005-000-	10001589	20,594.12
				<b>10001589 Total</b>	<b>\$ 20,594.12</b>
MENARDS INC	3635	FAST SET CONCRETE MIX	100-700-412-523000-000-	10001590	44.82
				<b>10001590 Total</b>	<b>\$ 44.82</b>
MIDAMERICAN ENERGY CO	06691-58054-1025	STREET LIGHTS 1309 MILL ST	100-700-402-537010-000-	10001591	16,263.86
MIDAMERICAN ENERGY CO	36041-26008-1025	TRAFFIC SIGNALS 1309 MILL ST	100-700-401-537010-000-	10001591	1,579.34
MIDAMERICAN ENERGY CO	573749937	4910 8 ST DECHLORINATION ELECTRIC AND GAS	505-705-427-537005-000-	10001591	116.32
MIDAMERICAN ENERGY CO	573753637	1010 49 AVE CHLORINATION BLDG ELECTRIC AND GAS	505-705-427-537005-000-	10001591	119.22
MIDAMERICAN ENERGY CO	573743314	9100 14TH ST W SIREN	100-815-615-537010-000-	10001591	34.59
MIDAMERICAN ENERGY CO	573743213	7802 31ST ST W SIREN	100-815-615-537010-000-	10001591	34.68
MIDAMERICAN ENERGY CO	573767043	3909 31ST AV SIREN	100-815-615-537010-000-	10001591	38.03
				<b>10001591 Total</b>	<b>\$ 18,186.04</b>
MIDAMERICAN ENERGY CO	573211212	MLK OCT 2025 ELECTRIC	435-600-500-537010-000-	10001592	1,353.08
MIDAMERICAN ENERGY CO	573211297	MLK OCT 2025 GAS	435-600-500-537005-000-	10001592	210.62
MIDAMERICAN ENERGY CO	04350-83009 NOV25	PARKS UTILITIES	540-900-020-537010-000-	10001592	13,211.81
				<b>10001592 Total</b>	<b>\$ 14,775.51</b>
MIDWEST MAILWORKS INC	257958	10/20/2025 - 10/24/2025	100-125-020-532005-000-	10001593	819.62
MIDWEST MAILWORKS INC	258093	10/27/2025 - 10/31/2025	100-125-020-532005-000-	10001593	808.15
				<b>10001593 Total</b>	<b>\$ 1,627.77</b>
MIDWEST TAPE LLC	508030327	LIBRARY MATERIALS - RIP AV	480-405-000-543020-000-	10001594	74.96
MIDWEST TAPE LLC	508018944	LIBRARY MATERIALS - RIP AV	480-405-000-543020-000-	10001594	191.20
				<b>10001594 Total</b>	<b>\$ 266.16</b>
MRA THE MANAGEMENT ASSOCIATION	00494433	2026 ANNUAL MEMBERSHIP	100-125-050-515000-000-	10001595	1,600.00
				<b>10001595 Total</b>	<b>\$ 1,600.00</b>
NAPA AUTO PARTS	195527	BLACK JACK TIRE SUPPLY TIRE REPAIR	600-710-431-523020-000-	10001596	19.63
				<b>10001596 Total</b>	<b>\$ 19.63</b>
OREILLY AUTOMOTIVE STORES INC	0753-131307	SUPER GLUE	600-710-431-522040-000-	10001597	4.04
				<b>10001597 Total</b>	<b>\$ 4.04</b>
PHELPS UNIFORM SPECIALISTS INC	2156062	UNIFORMS & MATS 1500 24TH ST	500-705-428-538035-000-	10001598	152.43
PHELPS UNIFORM SPECIALISTS INC	2144211	1500 24 ST UNIFORMS AND MATS	500-705-428-538035-000-	10001598	160.30
PHELPS UNIFORM SPECIALISTS INC	2150160	1500 24 ST UNIFORMS AND MATS	500-705-428-538035-000-	10001598	160.30
PHELPS UNIFORM SPECIALISTS INC	2162020	CITY HALL MATS	100-700-405-538035-000-	10001598	48.85

PHELPS UNIFORM SPECIALISTS INC	2162023	1309 MILL ST BUILDING MAINT MATS	100-700-406-538035-000-	10001598	50.75
PHELPS UNIFORM SPECIALISTS INC	2162026	100 6 AV MSD MATS AND UNIFORMS	100-700-020-538035-000-	10001598	181.93
PHELPS UNIFORM SPECIALISTS INC	2162027	100 6 AV ELECTRICAL UNIFORMS	100-700-020-539000-000-	10001598	17.38
PHELPS UNIFORM SPECIALISTS INC	2162028	100 6 AV PARKS/MSD UNIFORMS	100-700-412-539000-000-	10001598	7.88
PHELPS UNIFORM SPECIALISTS INC	2156073	7101 38 ST W SW PLANT MOPS, SHOP TOWEL, MAT	505-705-427-538035-000-	10001598	15.58
PHELPS UNIFORM SPECIALISTS INC	2156070	1299 MILL ST WWP UNIFORMS AND MATS	505-705-427-538035-000-	10001598	92.48
PHELPS UNIFORM SPECIALISTS INC	2162019	RIPL MAT SERVICE (DT)	480-400-200-538035-000-	10001598	46.46
PHELPS UNIFORM SPECIALISTS INC	2162003	HIGHLAND TOWELS, LAUNDRY	540-915-710-538035-000-	10001598	37.86
				<b>10001598 Total</b>	<b>\$ 972.20</b>
PLANET HOLLY LLC	1033	OCTOBER 2025 REIMBURSEMENT	420-305-151-531050-000-	10001599	4,953.43
				<b>10001599 Total</b>	<b>\$ 4,953.43</b>
RACOM CORPORATION	INV37507	RIA QTR 4 2025	100-815-615-538010-000-	10001600	10,805.99
				<b>10001600 Total</b>	<b>\$ 10,805.99</b>
RAGAN MECHANICAL	28652	2 BACKFLOW TESTS SCHWIEBERT PARK	100-700-414-538000-000-	10001601	206.00
				<b>10001601 Total</b>	<b>\$ 206.00</b>
RAY OHERRON COMPANY INC	2445063	WILMINGTON SHOES/RAIN JACKET	100-805-602-514015-000-	10001602	296.05
RAY OHERRON COMPANY INC	2445060	YEE SHOES	100-805-602-514015-000-	10001602	143.96
RAY OHERRON COMPANY INC	2445061	KROGMAN SHOES	100-805-602-514015-000-	10001602	143.96
RAY OHERRON COMPANY INC	2445058	PAULEY SHOES	100-805-602-514015-000-	10001602	143.96
RAY OHERRON COMPANY INC	2445062	TUCKER SHOES	100-805-602-514015-000-	10001602	170.95
RAY OHERRON COMPANY INC	2445059	STRETCH FITTED CAPS	100-805-605-514000-000-	10001602	152.91
				<b>10001602 Total</b>	<b>\$ 1,051.79</b>
REPUBLIC PARENT LLC	6300104-00	ALUMINUM BLACK, HEAVYWALL CONDUIT, COUPLING	100-700-402-523015-000-	10001603	296.54
REPUBLIC PARENT LLC	6300178-00	LED EMERGENCY LIGHT	100-700-403-523015-000-	10001603	61.64
				<b>10001603 Total</b>	<b>\$ 358.18</b>
RIVERSTONE GROUP INC	7082	WATER - BLK 8499-CMC 4" SOLID, CMC 2" SOLID	500-705-440-523025-000-	10001604	652.65
RIVERSTONE GROUP INC	1439119	WATER DEPT FILL SAND	510-705-429-523025-000-	10001604	397.01
RIVERSTONE GROUP INC	1441140	WATER DEPT FILL SAND	510-705-429-523025-000-	10001604	671.17
RIVERSTONE GROUP INC	1443374	WATER DEPT FILL SAND	500-705-440-523025-000-	10001604	143.01
RIVERSTONE GROUP INC	1443373	PATCH VARIOUS STREETS - HMA ST SURFACE 3/8 IN MIX	303-700-420-523025-000-	10001604	294.74
RIVERSTONE GROUP INC	1434725	DOUGLAS CLEAN COMM CHIP	540-900-412-538025-000-	10001604	70.68
				<b>10001604 Total</b>	<b>\$ 2,229.26</b>
SEXTON FORD SALES INC	PO10015	MOTOR VEHICLES	475-710-433-564015-000-	10001605	108,656.00
				<b>10001605 Total</b>	<b>\$ 108,656.00</b>
SOLENIS LLC	134832726	PRAESTOL K 144 L-NA DRUM 200L	505-705-427-522080-000-	10001606	3,946.32
				<b>10001606 Total</b>	<b>\$ 3,946.32</b>
STATE INDUSTRIAL PRODUCTS CORPORATION	903998005	ADDL WATER TREATMENT CHEM FOR DT HVAC	480-400-200-522025-000-	10001607	1,020.00
				<b>10001607 Total</b>	<b>\$ 1,020.00</b>
STATE INDUSTRIAL PRODUCTS CORPORATION	903979166	PD - F625 CLOSED LOOP, WINTER PRO PG	100-700-409-538000-000-	10001608	3,052.50
				<b>10001608 Total</b>	<b>\$ 3,052.50</b>
GS CUSTOM GRAPHICS LLC	2152	1313 5 AV FD - 2025 F-350 SUPERCREW FULL WRAP BASE	600-710-431-538015-000-	10001609	4,352.70
				<b>10001609 Total</b>	<b>\$ 4,352.70</b>
STERN BEVERAGE INC	467562	SAUKIE BEER	540-920-711-525010-000-	10001610	120.60
				<b>10001610 Total</b>	<b>\$ 120.60</b>
SUNBELT RENTALS INC	175511804-0001	HIGHLAND SOD CUTTER RENTAL	540-915-710-539005-000-	10001611	243.00
				<b>10001611 Total</b>	<b>\$ 243.00</b>
SUNBELT RENTALS INC	168561402-0007	MINI EXCAVATOR CAB	510-705-429-539005-000-	10001612	1,820.00
SUNBELT RENTALS INC	172750887-0001-1021	SINGLE MANLIFT PUSH-TYPE	505-705-427-539005-000-	10001612	982.75
				<b>10001612 Total</b>	<b>\$ 2,802.75</b>

SYMMETRY ENERGY SOLUTIONS INC	20902214	NATURAL GAS DELIVERIES MULTIPLE LOCATIONS OCT 2025	100-700-405-537005-000-	10001613	5,213.82
				<b>10001613 Total</b>	<b>\$ 5,213.82</b>
TOTAL MAINTENANCE INC	212359	HIGHLAND REPAIR HEATER	540-915-710-538015-000-	10001614	197.00
				<b>10001614 Total</b>	<b>\$ 197.00</b>
TRANSITIONS NFP	20251115	#10 WINDOW ENVELOPES QUANTITY 1500	100-200-076-521000-000-	10001615	230.00
				<b>10001615 Total</b>	<b>\$ 230.00</b>
TRI CITY ELECTRIC COMPANY	341466	1212 5TH AV PD INSPECT ELEVATOR	100-700-409-538000-000-	10001616	288.00
				<b>10001616 Total</b>	<b>\$ 288.00</b>
TRUCK COUNTRY IA INC	X106560546:01	LAMP-STOP/TL/BACKUP,3 STUD, L&R	600-710-431-523020-000-	10001617	57.82
TRUCK COUNTRY IA INC	X106560620:01	LAMP-STOP/TL/BACKUP,3 STUD, L&R	600-710-431-523020-000-	10001617	57.82
				<b>10001617 Total</b>	<b>\$ 115.64</b>
TYLER ENTERPRISES OF ELWOOD INC	71619	HIGHLAND AMMON SULFATE	540-915-710-522095-000-	10001618	724.00
				<b>10001618 Total</b>	<b>\$ 724.00</b>
TYLER TECHNOLOGIES INC	045-543912	ERP IMPLEMENTATION	100-225-000-564010-000-	10001619	2,820.00
				<b>10001619 Total</b>	<b>\$ 2,820.00</b>
UNIQUE MANAGEMENT SERVICES INC	6146734	FIN SERV COLLECT OCT 2025	480-400-020-531025-000-	10001620	45.50
UNIQUE MANAGEMENT SERVICES INC	6146733	FIN SERV COLLECT OCT 2025	480-400-020-531025-000-	10001620	244.65
				<b>10001620 Total</b>	<b>\$ 290.15</b>
UPS	0000643706455	WEEKLY SERVICE CHARGE	600-710-431-533000-000-	10001621	22.08
				<b>10001621 Total</b>	<b>\$ 22.08</b>
USA BLUE BOOK	INV00870674	SONOSCOPE LEAK DETECTOR	500-705-428-524000-000-	10001622	119.40
				<b>10001622 Total</b>	<b>\$ 119.40</b>
USA BLUE BOOK	INV00882120	HYDRANT CAP GASKETS	500-705-428-523010-000-	10001623	231.50
USA BLUE BOOK	INV00882155	HYDRANT METER LOCK, MANHOLE COVER CUSHION GASKET R	500-705-428-523010-000-	10001623	381.96
				<b>10001623 Total</b>	<b>\$ 613.46</b>
WP BEVERAGE LLC	94334392	RIFAC DRINKS	540-925-020-525005-000-	10001624	329.27
				<b>10001624 Total</b>	<b>\$ 329.27</b>
XYLEM LTD	196805	DOUGLAS MULCH	540-900-412-522095-000-	10001625	112.00
				<b>10001625 Total</b>	<b>\$ 112.00</b>
ZIMMER & FRANCESCON INC	0176675-IN	CATCHBASIN CRETEX PRO-RINGS, CURB INLET, CURB BOX	510-705-429-523010-000-	10001626	1,436.00
ZIMMER & FRANCESCON INC	0176713-IN	2" BRASS THD BALL VALVE 2032T, BRASS NIPPLE	500-705-428-523010-000-	10001626	154.90
ZIMMER & FRANCESCON INC	0176714-IN	CURB INLET, CURB BOX, TYPE C GRAT	510-705-429-523010-000-	10001626	918.00
ZIMMER & FRANCESCON INC	0176715-IN	4" CATCHBASIN CRETEX PRO-RING	510-705-429-523010-000-	10001626	252.00
ZIMMER & FRANCESCON INC	0176642-IN	CURB INLET, CURB BOX, TYPE C GRAT	510-705-429-523010-000-	10001626	918.00
				<b>10001626 Total</b>	<b>\$ 3,678.90</b>
				<b>Grand Total</b>	<b>\$ 517,333.61</b>

*Ethan D. Hott*

Payroll Expense Posting Report  
 Period Covering: 11/10/25-11/23/25  
 Pay Date: 11/28/25

FUND	Fund Name	AMOUNT
101	General Fund	\$1,284,349.73
203	TIF District #3 N 11 St	\$2,318.65
204	TIF Jumers Casino RI	\$1,196.25
205	TIF Columbia Park	\$1,404.62
211	ML King Center	\$5,471.46
224	State Drug Prevention	\$3,230.33
242	Comm Dev Block Grant	\$14,688.03
248	ARPA Program	\$0.00
251	Library	\$74,857.41
501	Water	\$96,346.43
506	Wastewater	\$72,457.27
507	Stormwater	\$23,940.88
510	Refuse	\$24,391.92
541	Sunset Marina	\$3,747.74
555	Park & Recreation	\$103,789.29
601	Fleet Services	\$51,008.36
606	Engineering	\$33,567.51
621	Self-Insurance	\$644.54
626	Employee Health Ins	\$3,513.98
901	MLK Activity Fund	\$29,728.95
904	MLK Youth Srv	\$2,590.72
905	MLK DCFS Fund	\$9,092.50
906	MLK DHS Fund	\$20,912.99
		\$1,863,249.56

# City of Rock Island

## ACH Report

10/01/2025 - 10/31/2025

Date	Vendor	Description	Amount
10/1/2025	Delta Dental	Insurance Claims	\$4,555.98
10/8/2025	Delta Dental	Insurance Claims	\$4,038.16
10/15/2025	Delta Dental	Insurance Claims	\$5,120.18
10/22/2025	Delta Dental	Insurance Claims	\$3,266.43
10/29/2025	Delta Dental	Insurance Claims	\$3,946.99
	<b>Delta Dental Total</b>		\$20,927.74
10/15/2025	EasternPoint Trust Company	Settlement Payment	\$5,000,000.00
	<b>EasternPoint Trust Company Total</b>		\$5,000,000.00
10/17/2025	IL DEPT OF REVENUE	IL Sales Tax	\$10,239.00
10/22/2025	IL DEPT OF REVENUE	IL Unemployment Insurance	\$4,783.07
	<b>IL DEPT OF REVENUE Total</b>		\$15,022.07
10/1/2025	IPMG Claims	Check 5753 - Work Comp	\$13.00
10/1/2025	IPMG Claims	Check 5755 - Property Damage	\$500.00
10/1/2025	IPMG Claims	Check 5768 - Property Damage	\$3,205.59
10/2/2025	IPMG Claims	Check 5763 - Work Comp	\$229.54
10/2/2025	IPMG Claims	Check 5772 - Work Comp	\$276.19
10/2/2025	IPMG Claims	Check 5773 - Work Comp	\$329.70
10/2/2025	IPMG Claims	Check 5774 - Work Comp	\$280.68
10/3/2025	IPMG Claims	Check 5767 - Property Damage	\$4,165.20
10/7/2025	IPMG Claims	Check 5782 - Work Comp	\$855.85
10/7/2025	IPMG Claims	Check 5786 - Property Damage	\$2,300.00
10/8/2025	IPMG Claims	Check 5736 - Work Comp	\$164.52
10/9/2025	IPMG Claims	Check 5778 - Work Comp	\$287.78
10/9/2025	IPMG Claims	Check 5779 - Work Comp	\$350.89
10/9/2025	IPMG Claims	Check 5783 - Work Comp	\$276.19
10/9/2025	IPMG Claims	Check 5784 - Work Comp	\$280.68
10/14/2025	IPMG Claims	Check 5785 - Work Comp	\$605.82
10/15/2025	IPMG Claims	Check 5780 - Work Comp	\$5,989.56
10/15/2025	IPMG Claims	Check 5789 - Work Comp	\$348.35
10/15/2025	IPMG Claims	Check 5790 - Work Comp	\$628.79
10/15/2025	IPMG Claims	Check 5791 - Work Comp	\$287.78
10/15/2025	IPMG Claims	Check 5798 - Property Damage	\$2,500.00
10/16/2025	IPMG Claims	Check 5792 - Property Damage	\$15,000.00
10/17/2025	IPMG Claims	Check 5787 - Work Comp	\$270.48
10/17/2025	IPMG Claims	Check 5797 - Property Damage	\$319.71
10/20/2025	IPMG Claims	Check 5794 - Work Comp	\$39.00
10/20/2025	IPMG Claims	Check 5795 - Work Comp	\$39.00
10/20/2025	IPMG Claims	Check 5796 - Property Damage	\$546.71
10/27/2025	IPMG Claims	Check 5816 - Work Comp	\$64.48
10/28/2025	IPMG Claims	Check 5807 - Work Comp	\$364.50
10/28/2025	IPMG Claims	Check 5808 - Work Comp	\$348.35
10/28/2025	IPMG Claims	Check 5809 - Work Comp	\$343.77
10/29/2025	IPMG Claims	Check 5810 - Work Comp	\$94.29
10/30/2025	IPMG Claims	Check 5811 - Work Comp	\$269.50
10/30/2025	IPMG Claims	Check 5812 - Work Comp	\$329.70
10/30/2025	IPMG Claims	Check 5813 - Work Comp	\$274.83
10/30/2025	IPMG Claims	Check 5814 - Work Comp	\$221.32
10/30/2025	IPMG Claims	Check 5817 - Work Comp	\$787.50
10/30/2025	IPMG Claims	Check 5818 - Work Comp	\$287.50
10/31/2025	IPMG Claims	Check 5793 - Work Comp	\$104.00
	<b>IPMG Claims Total</b>		\$43,580.75
10/23/2025	JP MORGAN CHASE	Purchase Card Payment	\$86,721.69
	<b>JP MORGAN CHASE Total</b>		\$86,721.69
10/1/2025	Nomi Health Inc	Insurance Claims	\$231.46
10/8/2025	Nomi Health Inc	Insurance Claims	\$1,372.55
10/16/2025	Nomi Health Inc	Insurance Claims	\$1,196.32
10/23/2025	Nomi Health Inc	Insurance Claims	\$1,188.41
10/30/2025	Nomi Health Inc	Insurance Claims	\$2,963.14

	<b>Nomi Health Inc Total</b>		\$6,951.88
10/3/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$550.41
10/6/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$423.68
10/7/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$48.30
10/8/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$1,257.50
10/14/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$4,847.00
10/14/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$648.22
10/15/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$292.40
10/17/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$562.44
10/20/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$2,216.78
10/24/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$109.00
10/29/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$583.00
10/31/2025	PayFlex	Via Benefits - Retiree Health Care Payment	\$60.00
	<b>PayFlex Total</b>		\$11,598.73
10/2/2025	PAYMENTECH	Ambulance Credit Card & Processing Fees	\$917.35
10/3/2025	PAYMENTECH	Credit Card & Processing Fees	\$11,493.05
	<b>PAYMENTECH Total</b>		\$12,410.40
10/3/2025	Payroll Related	Federal Withholding Tax	\$227,171.07
10/6/2025	Payroll Related	IA Child Support	\$835.99
10/6/2025	Payroll Related	IL Withholding Tax	\$44,998.81
10/6/2025	Payroll Related	IL Child Support	\$863.49
10/8/2025	Payroll Related	MissionSquare/ICMA Claims	\$4,310.07
10/8/2025	Payroll Related	MissionSquare/ICMA Claims	\$173.08
10/8/2025	Payroll Related	MissionSquare/ICMA Claims	\$22,638.17
10/8/2025	Payroll Related	MissionSquare/ICMA Claims	\$4,800.76
10/17/2025	Payroll Related	IL Withholding Tax	\$43,767.68
10/17/2025	Payroll Related	Federal Withholding Tax	\$70.24
10/17/2025	Payroll Related	Federal Withholding Tax	\$217,119.92
10/20/2025	Payroll Related	IA Child Support	\$835.99
10/20/2025	Payroll Related	IL Withholding Tax	\$22.72
10/20/2025	Payroll Related	IL Child Support	\$863.49
10/21/2025	Payroll Related	MissionSquare/ICMA Claims	\$173.08
10/21/2025	Payroll Related	MissionSquare/ICMA Claims	\$22,799.90
10/21/2025	Payroll Related	MissionSquare/ICMA Claims	\$4,800.76
10/22/2025	Payroll Related	MissionSquare/ICMA Claims	\$4,297.36
10/31/2025	Payroll Related	IL Child Support	\$863.49
10/31/2025	Payroll Related	IA Withholding Tax	\$11,235.28
10/31/2025	Payroll Related	Federal Withholding Tax	\$211,316.98
	<b>Payroll Related Total</b>		\$823,958.33
10/1/2025	Pension Related	Fire Pension Transfer	\$1,043,821.21
10/1/2025	Pension Related	Police Pension Transfer	\$1,243,685.46
10/15/2025	Pension Related	IMRF Pension Transfer	\$139,310.75
10/16/2025	Pension Related	IMRF Pension Transfer	\$20.63
10/23/2025	Pension Related	Fire Pension Transfer	\$82,399.82
10/23/2025	Pension Related	Police Pension Transfer	\$98,177.21
	<b>Pension Related Total</b>		\$2,607,415.08
10/2/2025	Priority Payment Systems	Credit Card & Processing Fees	\$37.73
10/2/2025	Priority Payment Systems	Credit Card & Processing Fees	\$28.51
10/2/2025	Priority Payment Systems	Credit Card & Processing Fees	\$19.14
10/2/2025	Priority Payment Systems	Credit Card & Processing Fees	\$35.50
10/2/2025	Priority Payment Systems	Credit Card & Processing Fees	\$21.05
10/2/2025	Priority Payment Systems	Credit Card & Processing Fees	\$1,032.39
10/2/2025	Priority Payment Systems	Credit Card & Processing Fees	\$1,866.14
10/7/2025	Priority Payment Systems	Credit Card & Processing Fees	\$27.80
	<b>Priority Payment Systems Total</b>		\$3,068.26
10/1/2025	Rock Island County Sheriff's Office	Emergency Radio Tower System Payment	\$24,215.06
	<b>Rock Island County Sheriff's Office Total</b>		\$24,215.06
10/1/2025	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$3,132.72
10/8/2025	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$1,313.91
10/15/2025	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$906.83
10/22/2025	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$1,549.19
10/29/2025	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$1,755.11
	<b>TRISTAR RISK MGT Total</b>		\$8,657.76
	<b>Grand Total</b>		\$8,664,527.75

FUNDS	FUND NAME	DEPT	DEPARTMENT NAME
101	General Fund	111	1st Ward
201	TIF #1 Downtown	112	2nd Ward
203	TIF #3 North 11th Street	113	3rd Ward
204	TIF #4 Jumer's Casino Rock Island	114	4th Ward
205	TIF #5 Columbia Park	115	5th Ward
207	Community/Economic Development	116	6th Ward
208	TIF #6 The Locks	117	7th Ward
209	TIF #7 Watchtower	118	Mayor
210	Public Benefit	119	Mayor & Council Administration
211	Martin Luther King Center	122	General Administration
212	MLK Facility Improvement	123	Legal Services
213	TIF #8 1st Street	131	City Clerk
214	TIF #9 Century Woods	155	Human Resources Administration
215	TIF #10 Heather Ridge	156	Human Resources Services
221	Motor Fuel Tax	157	Insurance
222	Foreign Fire Insurance	211	Finance Administration
223	Riverboat Gaming	212	Customer Service
224	State Drug Prevention	213	Accounting Services
225	DUI Fine Law	214	Budget and Grants Management
226	Court Supervision	256	Information Technology
227	Crime Laboratory	311	Community/Economic Development Administration
241	US Dept of Justice Grant	312	Economic Development
242	Community Development Block Grant	313	Planning/Redevelopment
243	Federal Drug Prevention	314	Inspection
248	ARPA Fund	356	Martin Luther King Jr Community Center
249	Downtown Infrastructure Pass Thru	411	Police Administration
251	Public Library	412	Field Operations Bureau
271	Honor Guard Contributions	413	Criminal Investigation Bureau
272	DARE	414	Administration/Technical Services Bureau
273	Police Contributions	415	Tactical Operations
274	Elderly Service Contributions	451	Fire Administration November 5, 2021 through
275	RI Auxiliary Police	452	Fire Emergency Services
276	RI Labor Day Parade	453	Fire Protective Inspect
277	ESO Christmas Tour	454	Ambulance
278	Adopt A School	611	Public Works Administration
279	Fire Donations	612	Motor Vehicle Parking System
282	Lead Grant	613	Water Meter Services
301	Capital Improvements	615	Engineering
302	Capital Improvements - Streets	616	Municipal Services
303	Street Improvement Fee	617	Fleet Services
405	Debt Service	618	Utilities Service
501	Water Operation & Maintenance	619	Utilities Maintenance
502	Water Capital 2010A BAB'S	711	Library Administration
506	Wastewater Operations & Maintenance	712	Library Info Services
507	Stormwater Utility	713	Library Circulation
508	Wastewater Capital 2010A BAB'S	714	Library Extension
510	Solid Waste	811	Park/Recreation Administration
511	Centennial Bridge	813	Recreation
541	Sunset Marina	818	Whitewater Aquatic Center
555	Parks & Recreation	819	Schwiebert Riverfront Park
581	CDBG Loan Programs	822	Parks
582	State Affordable Housing	834	Highland Golf Maintenance
583	Community/Economic Development Loans	835	Highland Clubhouse
584	CIRLF Loan Fund	846	Golf Pro Shop
585	MPF Endowment Loans	854	Saukie Golf Maintenance
586	Brownfield Revolving Loan Fund	855	Saukie Clubhouse
595	Public Housing	867	RIFAC
601	Fleet Services	891	Donations P/R Admin
602	Fleet Amortization	892	Donations Parks
606	Engineering	893	Donations Recreation Programs
609	Hydroelectric Plant	894	Donations Golf Maintenance
621	Self-Insurance	895	Donations Highland/Saukie Clubhouse
626	Employee Health Plan	896	Donations Golf Pro Shop
701	Fire Pension	897	Donations RIFAC
706	Police Pension	898	Donations Longview Aquatic Center
711	Cafeteria Plan	899	Donations Riverfront Park
901	MLK Activity	910	Police Fire Commission
904	IL CJIA	920	Fire Pension
905	IL DCFS	930	Police Pension
906	Dept of Human Services	940	Cafeteria Plan

**City of Rock Island**  
**Purchase Card Report**  
9/27/2025 - 10/27/2025

Date	Merchant Name	Description	Account Number	Amount
09/29/2025	4 ALL PROMOS	Split - C. FOREMAN-POLICE-PROMO (16.68%)	101-412206-54501-0000000	\$ 199.49
09/29/2025	4 ALL PROMOS	Split - C. FOREMAN-POLICE-PROMO (83.32%)	101-411041-54501-0000000	\$ 996.28
	<b>4 ALL PROMOS Total</b>			\$ 1,195.77
09/29/2025	ADOBE	K LESHOURES - MLK - T. TONEY ADOBE SOFTWARE	906-356921-52101-6163606	\$ 846.17
	<b>ADOBE Total</b>			\$ 846.17
09/29/2025	AMAZON MKTPL*6P4SS9JB3	M VIDMAR - PW - SPERTEK AIR CLEANER	601-617364-52305-0000000	\$ 44.80
	<b>AMAZON MKTPL*6P4SS9JB3 Total</b>			\$ 44.80
09/29/2025	AMAZON MKTPL*7Q7908G43	A RUIZ - MLK - FACILITY SUPPLIES	211-356941-52301-0000000	\$ 30.62
	<b>AMAZON MKTPL*7Q7908G43 Total</b>			\$ 30.62
09/29/2025	AMAZON MKTPL*NJ5K49IE0	C. FOREMAN-POLICE-OFFICE SUPPLIES	101-412208-52401-0000000	\$ 35.16
	<b>AMAZON MKTPL*NJ5K49IE0 Total</b>			\$ 35.16
09/29/2025	AMAZON.COM*OY2Z290M3	C. FOREMAN-POLICE-OFFICE SUPPLIES	101-411041-52101-0000000	\$ 27.12
	<b>AMAZON.COM*OY2Z290M3 Total</b>			\$ 27.12
09/29/2025	AMAZON.COM*Z71E50FK3	N SMITH - PARKS - RIFAC PAPER TOWELS	555-867564-52207-0000000	\$ 125.05
	<b>AMAZON.COM*Z71E50FK3 Total</b>			\$ 125.05
09/29/2025	B AND B DO IT BEST HAR	T WINTER - PARKS - HIGHLAND KEYS	555-835753-52301-0000000	\$ 7.96
	<b>B AND B DO IT BEST HAR Total</b>			\$ 7.96
09/29/2025	DGX - ROCK ISLAND	T BROOKS - MLK - HS CLUB SUPPLIES	901-356921-52212-6525751	\$ 40.10
	<b>DGX - ROCK ISLAND Total</b>			\$ 40.10
09/29/2025	DOG POOP BAGS.COM	J RINER - PW - BOXED ROLLS, TIE HANDLED BAGS	101-616601-52301-0000000	\$ 418.25
	<b>DOG POOP BAGS.COM Total</b>			\$ 418.25
09/29/2025	DOLLARTREE	D GLEASON - PARKS - FRIGHT NIGHT TUBS	555-819615-52212-6299000	\$ 15.00
	<b>DOLLARTREE Total</b>			\$ 15.00
09/29/2025	EL FOGON MEXICAN BAR &	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 53.50
	<b>EL FOGON MEXICAN BAR &amp; Total</b>			\$ 53.50
09/29/2025	FACEBK *5RM9G4DJL2	N SMITH - PARKS - FRAUD CHARGES	555-867564-52212-0000000	\$ 30.00
	<b>FACEBK *5RM9G4DJL2 Total</b>			\$ 30.00
09/29/2025	FACEBK *BM8X93MHL2	N SMITH - PARKS - FRAUD CHARGES	555-867564-52212-0000000	\$ 100.00
	<b>FACEBK *BM8X93MHL2 Total</b>			\$ 100.00
09/29/2025	FAIRFIELD INN	I PENA - FIRE - LODGING	101-451041-51502-0000000	\$ 52.20
	<b>FAIRFIELD INN Total</b>			\$ 52.20
09/29/2025	HAMPTON INN HOTELS	C. FOREMAN-POLICE-TRAINING	101-414223-51502-0000000	\$ 610.50
	<b>HAMPTON INN HOTELS Total</b>			\$ 610.50
09/29/2025	HANDY TRUE VALUE HARDW	J HAMPSEY - PW - GLASS SCRAPER AND RAZOR BLADE	501-618352-52401-0000000	\$ 6.28
	<b>HANDY TRUE VALUE HARDW Total</b>			\$ 6.28
09/29/2025	HARVEST MARKET 572	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 69.08
09/29/2025	HARVEST MARKET 572	L THORNBURG - FIRE - MEALS	101-452271-51502-0000000	\$ 56.15
09/29/2025	HARVEST MARKET 572	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 47.00
	<b>HARVEST MARKET 572 Total</b>			\$ 172.23
09/29/2025	HAYMAKERS 715	K SHORTER - FIRE - MEALS	101-452271-51502-0000000	\$ 8.92
	<b>HAYMAKERS 715 Total</b>			\$ 8.92
09/29/2025	HUCK'S FOOD & FUEL S	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 14.49
09/29/2025	HUCK'S FOOD & FUEL S	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 8.10
	<b>HUCK'S FOOD &amp; FUEL S Total</b>			\$ 22.59
09/29/2025	HY-VEE MILAN 1415	J MOORE - PARKS - HS FOOD	555-835753-52501-0000000	\$ 17.49
	<b>HY-VEE MILAN 1415 Total</b>			\$ 17.49
09/29/2025	HY-VEE ROCK ISLAND 154	L TRICE - MLK - ASP STAFF INCENTIVE	901-356921-52207-5332761	\$ 25.00
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 25.00
09/29/2025	INTERSTATE ALL BATTERY	J HAMPSEY - PW - BATTERY SLA1056 IB 5 SLA 250	501-618352-52103-0000000	\$ 746.88
	<b>INTERSTATE ALL BATTERY Total</b>			\$ 746.88
09/29/2025	LOWES #00104*	A MCDOWELL - PARKS - DOUGLAS RECIP SAW	555-822601-52402-5288000	\$ 180.48

Date	Merchant Name	Description	Account Number	Amount
	<b>LOWES #00104* Total</b>			\$ 180.48
09/29/2025	MOES SW GRILL #100373	K SHORTER - FIRE - MEALS	101-452271-51502-0000000	\$ 16.43
	<b>MOES SW GRILL #100373 Total</b>			\$ 16.43
09/29/2025	NAPOLI S OF CHAMPAIGN	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 26.39
09/29/2025	NAPOLI S OF CHAMPAIGN	L THORNBURG - FIRE - MEALS	101-452271-51502-0000000	\$ 24.15
09/29/2025	NAPOLI S OF CHAMPAIGN	K SHORTER - FIRE - MEALS	101-452271-51502-0000000	\$ 33.01
09/29/2025	NAPOLI S OF CHAMPAIGN	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 23.03
	<b>NAPOLI S OF CHAMPAIGN Total</b>			\$ 106.58
09/29/2025	NCL OF WISCONSIN INC	K MILES - PW - BUFFER SOLUTION, AMMONIA	506-618341-52205-0000000	\$ 208.42
	<b>NCL OF WISCONSIN INC Total</b>			\$ 208.42
09/29/2025	RED LOBSTER 0133	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 50.00
	<b>RED LOBSTER 0133 Total</b>			\$ 50.00
09/29/2025	SMK*SURVEYMONKEY.COM	C ROELF - PARKS - REC RENEWAL	555-813501-53401-0000000	\$ 468.00
	<b>SMK*SURVEYMONKEY.COM Total</b>			\$ 468.00
09/29/2025	SQ *ESPRESSO ROYALE CA	L THORNBURG - FIRE - MEALS	101-452271-51502-0000000	\$ 6.20
	<b>SQ *ESPRESSO ROYALE CA Total</b>			\$ 6.20
09/29/2025	SUBWAY 7480	L THORNBURG - FIRE - MEALS	101-452271-51502-0000000	\$ 15.93
	<b>SUBWAY 7480 Total</b>			\$ 15.93
09/29/2025	TARGET 00009266	D LESLEY - PARKS - SAUKIE FOOD	555-855702-52501-0000000	\$ 60.80
	<b>TARGET 00009266 Total</b>			\$ 60.80
09/30/2025	ADOBE	C ROELF - PARKS - REC STOCK PHOTOS	555-813501-53503-0000000	\$ 29.99
	<b>ADOBE Total</b>			\$ 29.99
09/30/2025	AMAZON MKTPL*NJ26D5XB1	L COYNE - PARKS - CAMP USB CABLE	555-813531-52212-0000000	\$ 4.29
	<b>AMAZON MKTPL*NJ26D5XB1 Total</b>			\$ 4.29
09/30/2025	AMAZON MKTPL*QN8ZY1TH3	N HARTMAN - PW - PIPE REMOVER,PLUMBERS TAPE	501-619121-52401-0000000	\$ 47.54
	<b>AMAZON MKTPL*QN8ZY1TH3 Total</b>			\$ 47.54
09/30/2025	AMAZON.COM*J52SA0T33	T WINTER - PARKS - HIGHLAND SLOW COOKER	555-835753-52506-0000000	\$ 47.99
	<b>AMAZON.COM*J52SA0T33 Total</b>			\$ 47.99
09/30/2025	AMAZON.COM*NJ1RV3XM1	M VIDMAR - PW - DEWALT GREASE GUN	601-617362-52402-0000000	\$ 246.53
	<b>AMAZON.COM*NJ1RV3XM1 Total</b>			\$ 246.53
09/30/2025	BIG GROVE TAVERN	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 36.58
09/30/2025	BIG GROVE TAVERN	L THORNBURG - FIRE - MEALS	101-452271-51502-0000000	\$ 26.39
09/30/2025	BIG GROVE TAVERN	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 26.39
	<b>BIG GROVE TAVERN Total</b>			\$ 89.36
09/30/2025	CASEYS #3531	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 16.33
	<b>CASEYS #3531 Total</b>			\$ 16.33
09/30/2025	CHICAGO TRIBUNE SUBS	C. Skolrood - Admin - Newspaper Subscription	101-122041-54301-0000000	\$ 19.96
	<b>CHICAGO TRIBUNE SUBS Total</b>			\$ 19.96
09/30/2025	CINEMARK 1090 RSTBAR	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 690.00
	<b>CINEMARK 1090 RSTBAR Total</b>			\$ 690.00
09/30/2025	EMBASSY SUITES	J UPTON - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ 304.07
09/30/2025	EMBASSY SUITES	T MATLICK - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ 304.07
09/30/2025	EMBASSY SUITES	L PERRY - PW - OUT OF TOWN TRAVEL	506-618041-51502-0000000	\$ 304.07
	<b>EMBASSY SUITES Total</b>			\$ 912.21
09/30/2025	FACEBK *L7H572D4Z2	C ROELF - PARKS - LANTERN PARADE/PARTY IN THE PARK AD	555-813501-53401-0000000	\$ 23.07
	<b>FACEBK *L7H572D4Z2 Total</b>			\$ 23.07
09/30/2025	FACEBK *VFJAQZC2C2	L LOCKHEART - LIBRARY - EVENT PROMOTIONS: PETTING ZOO AND RIPL T-SHIRT SALE	251-711041-53401-0000000	\$ 17.85
	<b>FACEBK *VFJAQZC2C2 Total</b>			\$ 17.85
09/30/2025	HY-VEE ROCK ISLAND 154	P PENA - PARKS - DOUGLAS FOOD	555-813501-52501-5288000	\$ 12.45
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 12.45
09/30/2025	IL DNR GRANTS	D GLEASON - PARKS - GRANT FEE	555-811041-54205-6341000	\$ 177.92
	<b>IL DNR GRANTS Total</b>			\$ 177.92
09/30/2025	JERSEY MIKE'S UNIONQPS	T MATLICK - PW - OUT OF TOWN TRAVEL FOOD	501-618041-51502-0000000	\$ 14.23
09/30/2025	JERSEY MIKE'S UNIONQPS	L PERRY - PW - OUT OF TOWN TRAVEL	506-618041-51502-0000000	\$ 18.83
	<b>JERSEY MIKE'S UNIONQPS Total</b>			\$ 33.06
09/30/2025	LASTPICTUREHOUSE	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 360.00

Date	Merchant Name	Description	Account Number	Amount
	<b>LASTPICTUREHOUSE Total</b>			\$ 360.00
09/30/2025	LOWES #00907*	N HARTMAN - PW - SEALANT	501-619356-52306-0000000	\$ 28.56
	<b>LOWES #00907* Total</b>			\$ 28.56
09/30/2025	MCCORMICK PLACE	L PERRY - PW - OUT OF TOWN TRAVEL	506-618041-51502-0000000	\$ 16.77
	<b>MCCORMICK PLACE Total</b>			\$ 16.77
09/30/2025	MCDONALD'S F1018	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 30.15
	<b>MCDONALD'S F1018 Total</b>			\$ 30.15
09/30/2025	PP*TROPHY WORLD, INC.	A RUIZ - MLK - BOARD MEMBER NAME TAG	901-356921-52101-0000039	\$ 10.00
	<b>PP*TROPHY WORLD, INC. Total</b>			\$ 10.00
09/30/2025	SAMS CLUB #8238	P PENA - PARKS - DOUGLAS PAPER TOWEL	555-813501-52509-5288000	\$ 15.48
	<b>SAMS CLUB #8238 Total</b>			\$ 15.48
09/30/2025	THE SPA AT RHYTHM CITY	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 200.00
	<b>THE SPA AT RHYTHM CITY Total</b>			\$ 200.00
09/30/2025	UBER *TRIP	J UPTON - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ 6.48
09/30/2025	UBER *TRIP	J UPTON - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ 5.00
	<b>UBER *TRIP Total</b>			\$ 11.48
09/30/2025	WEF REG	J UPTON - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ 245.00
09/30/2025	WEF REG	T MATLICK - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ 245.00
	<b>WEF REG Total</b>			\$ 490.00
10/01/2025	AMAZON MKTPL*2Q16S7X93	N HARTMAN - PW - SCREWDRIVER SET, PEPE EXTRACTOR	507-619348-52401-0000000	\$ 82.28
	<b>AMAZON MKTPL*2Q16S7X93 Total</b>			\$ 82.28
10/01/2025	AMAZON MKTPL*NJ6KD5AB2	T WINTER - PARKS - HIGHLAND ARPA	248-835753-53806-0000000	\$ 112.36
	<b>AMAZON MKTPL*NJ6KD5AB2 Total</b>			\$ 112.36
10/01/2025	AMAZON MKTPLACE PMTS	M VIDMAR - PW - REFUND GENERATOR	601-617364-52305-0000000	\$ (8.99)
	<b>AMAZON MKTPLACE PMTS Total</b>			\$ (8.99)
10/01/2025	AMAZON.COM*NJ7AZ5S51	C. FOREMAN-POLICE-COLORED PAPER	101-411041-52102-0000000	\$ 41.34
	<b>AMAZON.COM*NJ7AZ5S51 Total</b>			\$ 41.34
10/01/2025	AMAZON.COM*NJ8RQ38U1	T WINTER - PARKS - HIGHLAND MOSQUITO REPELLENT	555-835753-52509-0000000	\$ 31.92
	<b>AMAZON.COM*NJ8RQ38U1 Total</b>			\$ 31.92
10/01/2025	CACTUS GRILL 00 OF 00	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 20.00
10/01/2025	CACTUS GRILL 00 OF 00	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 19.00
	<b>CACTUS GRILL 00 OF 00 Total</b>			\$ 39.00
10/01/2025	HARBOR FREIGHT TOOLS34	J POULOS - PW - HEAVY DUTY IMPACT SCREWDRIVER	506-618341-52401-0000000	\$ 152.98
	<b>HARBOR FREIGHT TOOLS34 Total</b>			\$ 152.98
10/01/2025	HOLIDAY INNS	G MARTY - FIRE - LODGING	101-452271-51502-0000000	\$ 1,534.54
	<b>HOLIDAY INNS Total</b>			\$ 1,534.54
10/01/2025	JIMMY JOHNS 9008	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 40.14
	<b>JIMMY JOHNS 9008 Total</b>			\$ 40.14
10/01/2025	LEE NEWS SUBSCRIPTION	C. Skolrood - Admin - Newspaper Subscription	101-122041-54301-0000000	\$ 38.99
	<b>LEE NEWS SUBSCRIPTION Total</b>			\$ 38.99
10/01/2025	SAMSCLUB.COM	K BAILEY - PARKS - PRESCHOOL SNACKS	555-867501-52216-0000000	\$ 143.34
	<b>SAMSCLUB.COM Total</b>			\$ 143.34
10/01/2025	USPS PO 1667860402	C. PAULEY-POLICE-POSTAGE	101-411041-53301-0000000	\$ 20.80
	<b>USPS PO 1667860402 Total</b>			\$ 20.80
10/02/2025	AMAZON MKTPL*NJ3B807H1	K KRUSE - PARKS - DEPOSIT BAGS	555-867564-52101-0000000	\$ 179.90
	<b>AMAZON MKTPL*NJ3B807H1 Total</b>			\$ 179.90
10/02/2025	AMAZON MKTPL*NJ9CL0K01	K KRUSE - PARKS - DEPOSIT BAGS AND PENS	555-867564-52101-0000000	\$ 189.56
	<b>AMAZON MKTPL*NJ9CL0K01 Total</b>			\$ 189.56
10/02/2025	AMAZON WEB SERVICES	N BLAIR - IT - AWSGIS, SEPT 2025	101-256091-53822-0000000	\$ 42.93
	<b>AMAZON WEB SERVICES Total</b>			\$ 42.93
10/02/2025	AMAZON.COM*NJ6FD6MA2	A RUIZ - MLK - BLDG SUPPLIES OFFICE	901-356921-52101-0000039	\$ 20.54
	<b>AMAZON.COM*NJ6FD6MA2 Total</b>			\$ 20.54
10/02/2025	APPLE.COM/BILL	Split - P PENA - PARKS - CAPCUT VIDEO EDITOR (33.35%)	555-813501-52212-6274000	\$ 32.56
10/02/2025	APPLE.COM/BILL	Split - P PENA - PARKS - CAPCUT VIDEO EDITOR (33.34%)	555-813501-52212-6127000	\$ 32.55
10/02/2025	APPLE.COM/BILL	Split - P PENA - PARKS - CAPCUT VIDEO EDITOR (16.66%)	555-813501-52212-6085000	\$ 16.27
10/02/2025	APPLE.COM/BILL	Split - P PENA - PARKS - CAPCUT VIDEO EDITOR (8.33%)	555-813501-52212-6275000	\$ 8.13

Date	Merchant Name	Description	Account Number	Amount
10/02/2025	APPLE.COM/BILL	Split - P PENA - PARKS - CAPCUT VIDEO EDITOR (8.33%)	555-813501-52212-6269000	\$ 8.13
10/02/2025	APPLE.COM/BILL	P PENA - PARKS - PROHIBITED USAGE - PAID	540-867566-52212-0000000	\$ 10.99
	<b>APPLE.COM/BILL Total</b>			\$ 108.63
10/02/2025	GIH*GLOBALINDUSTRIALEQ	N HARTMAN - PW - PLASTIC NESTING STORAGE SHELF	501-619356-52301-0000000	\$ 87.52
	<b>GIH*GLOBALINDUSTRIALEQ Total</b>			\$ 87.52
10/02/2025	GOOGLE *ADS5976596107	C ROELF - PARKS - RIFAC ADS	555-867564-53401-0000000	\$ 167.42
	<b>GOOGLE *ADS5976596107 Total</b>			\$ 167.42
10/02/2025	GOOGLE CLOUD MTZ2GX	N GOETZ - IT - GOOGLE CLOUD SERVICES	101-256081-53822-0000000	\$ 0.35
	<b>GOOGLE CLOUD MTZ2GX Total</b>			\$ 0.35
10/02/2025	HARBOR FREIGHT TOOLS34	M WEEKS - PW - SMALL TOOLS, HAMMERS	506-618341-52401-0000000	\$ 92.94
	<b>HARBOR FREIGHT TOOLS34 Total</b>			\$ 92.94
10/02/2025	HIGHLAND PACKING COMPA	A. Torres - Admin - Food for United Way Kickoff	101-155101-53109-0000000	\$ 374.00
	<b>HIGHLAND PACKING COMPA Total</b>			\$ 374.00
10/02/2025	INTERSTATE ALL BATTERY	J HAMPSEY - PW - LITHIUM BATTERY	501-618352-52103-0000000	\$ 1.99
	<b>INTERSTATE ALL BATTERY Total</b>			\$ 1.99
10/02/2025	MCALISTERS #101636	A RUIZ - MLK - WER STRATEGIC MEETING	901-356921-52212-6525751	\$ 132.92
	<b>MCALISTERS #101636 Total</b>			\$ 132.92
10/02/2025	NAEMT	C JACOBS - FIRE - PD MEMBERSHIP	101-454273-51502-0000000	\$ 30.00
	<b>NAEMT Total</b>			\$ 30.00
10/02/2025	NEW SAMS.COM MEM#	A. Torres - Admin - Sam's Club Membership Fee	101-122041-54401-0000000	\$ 20.00
	<b>NEW SAMS.COM MEM# Total</b>			\$ 20.00
10/02/2025	NNA SERVICES LLC	C NOBILING - LIBRARY - NOTARY CERTIFICATION FOR SW BRANCH MANAGER	251-711041-51502-0000000	\$ 206.00
	<b>NNA SERVICES LLC Total</b>			\$ 206.00
10/02/2025	NRPA OPERATING	K KRUSE - PARKS - DEPT RENEWAL DUES	555-811041-54402-0000000	\$ 1,200.00
	<b>NRPA OPERATING Total</b>			\$ 1,200.00
10/02/2025	PHELPS FASHION APPAREL	A RUIZ - MLK - MLK BOARD MEMBER SHIRT	901-356921-52101-0000039	\$ 48.73
	<b>PHELPS FASHION APPAREL Total</b>			\$ 48.73
10/02/2025	POSTCARDMANIA	C ROELF - PARKS - RIFAC CREDIT ON CAMPAIGN	555-867564-53401-0000000	\$ (49.00)
	<b>POSTCARDMANIA Total</b>			\$ (49.00)
10/02/2025	SAMS CLUB #8238	D GLEASON - PARKS - THUR GROOVE FOOD	555-819615-52501-6295000	\$ 135.98
	<b>SAMS CLUB #8238 Total</b>			\$ 135.98
10/02/2025	SAMSCLUB.COM	A. Torres - Admin - Food for United Way Kickoff	101-155101-53109-0000000	\$ 575.58
	<b>SAMSCLUB.COM Total</b>			\$ 575.58
10/02/2025	TARGET 00009266	N FREY - PARKS - RIFAC PAPER	555-867564-52101-0000000	\$ 36.00
	<b>TARGET 00009266 Total</b>			\$ 36.00
10/02/2025	THE UPS STORE 6007	C. PAULEY-POLICE-POSTAGE	101-411041-53301-0000000	\$ 14.14
	<b>THE UPS STORE 6007 Total</b>			\$ 14.14
10/02/2025	WCI*WASTE CONNECTIONS	L VANLANDEGEN - PW - REFUSE PICK UP AT SAUKIE LANE	510-616331-53822-0000000	\$ 151.10
10/02/2025	WCI*WASTE CONNECTIONS	L VANLANDEGEN - PW - ROLL OFF CONTAINER 10 31 AV	510-616331-53822-0000000	\$ 136.38
	<b>WCI*WASTE CONNECTIONS Total</b>			\$ 287.48
10/02/2025	ZOH*ZOHO CORP	N BLAIR - IT - ADSS RENEWAL	101-256081-53822-0000000	\$ 2,390.00
	<b>ZOH*ZOHO CORP Total</b>			\$ 2,390.00
10/03/2025	ADOBE	H HURTADO - MLK - FGM ADOBE SUBSCRIPTIONO	901-356921-52101-0000039	\$ 21.69
	<b>ADOBE Total</b>			\$ 21.69
10/03/2025	AMAZON MKTPL*NJ6H172A2	K KUYKENDALL - LIBRARY - SUPPLIES FOR STITCH CLUB, SILENT BOOK CLUB, AND YOGA PROGRAM	251-713451-52211-0000000	\$ 247.66
	<b>AMAZON MKTPL*NJ6H172A2 Total</b>			\$ 247.66
10/03/2025	AMAZON MKTPL*NV0260CW1	T WINTER - PARKS - HIGHLAND ARPA	248-835753-53806-0000000	\$ 676.94
	<b>AMAZON MKTPL*NV0260CW1 Total</b>			\$ 676.94
10/03/2025	AMAZON MKTPL*NV2HE6ON1	A RUIZ - MLK - MLK ORAL HISTORY 600100 -522055-60002-000000	901-356921-52212-0100002	\$ 48.73
	<b>AMAZON MKTPL*NV2HE6ON1 Total</b>			\$ 48.73
10/03/2025	AMAZON MKTPL*NV3CU1O71	D CUNEO - LIBRARY - DT JANITORIAL SUPPLIES	251-711401-52206-0000000	\$ 85.88
	<b>AMAZON MKTPL*NV3CU1O71 Total</b>			\$ 85.88
10/03/2025	AMAZON MKTPL*NV4C37F61	K LESHOURES - MLK - THANKSGIVING CARRY OUT BAGS	901-356911-52207-5330080	\$ 33.99
	<b>AMAZON MKTPL*NV4C37F61 Total</b>			\$ 33.99
10/03/2025	AMAZON MKTPL*NV8BE9BR0	D CUNEO - LIBRARY - DT JANITORIAL SUPPLIES	251-711401-52206-0000000	\$ 38.77
	<b>AMAZON MKTPL*NV8BE9BR0 Total</b>			\$ 38.77

Date	Merchant Name	Description	Account Number	Amount
10/03/2025	AMAZON.COM*NV3R448E0	N FREY - PARKS - RIFAC POWER STRIP	555-867564-52101-0000000	\$ 9.11
	<b>AMAZON.COM*NV3R448E0 Total</b>			\$ 9.11
10/03/2025	BENNIGAN'S-ROCK ISLAND	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 25.00
	<b>BENNIGAN'S-ROCK ISLAND Total</b>			\$ 25.00
10/03/2025	GRAINGER	N HARTMAN - PW - MARKING PAINT	501-619356-52302-0000000	\$ 271.22
	<b>GRAINGER Total</b>			\$ 271.22
10/03/2025	HY-VEE MOLINE 1416	H GRAY - PARKS - PRESCHOOL LUNCHES	555-867501-52216-0000000	\$ 909.68
10/03/2025	HY-VEE MOLINE 1416	H GRAY - PARKS - PRESCHOOL LUNCHES	555-867501-52216-0000000	\$ 912.10
	<b>HY-VEE MOLINE 1416 Total</b>			\$ 1,821.78
10/03/2025	IN *TECHNOLOGY SOLUTIO	L VANLANDEGEN - PW - SNOW PLOW ADL	101-616307-53205-0000000	\$ 70.00
	<b>IN *TECHNOLOGY SOLUTIO Total</b>			\$ 70.00
10/03/2025	J AND M HARDWARE INC	M DEMARLIE - PARKS - ENAMEL	555-822601-52302-0000000	\$ 8.79
10/03/2025	J AND M HARDWARE INC	D GLEASON - PARKS - SRP TANK, SCRUB FLOOR RED	555-819615-52212-0000000	\$ 91.49
	<b>J AND M HARDWARE INC Total</b>			\$ 100.28
10/03/2025	JIMMY JOHNS 9003	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 20.25
10/03/2025	JIMMY JOHNS 9003	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 21.39
10/03/2025	JIMMY JOHNS 9003	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 22.17
	<b>JIMMY JOHNS 9003 Total</b>			\$ 63.81
10/03/2025	MCDONALD'S F1018	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 6.69
	<b>MCDONALD'S F1018 Total</b>			\$ 6.69
10/03/2025	MCMASTER-CARR	J POULOS - PW - HEX NUTS	506-618341-52305-0000000	\$ 33.96
	<b>MCMASTER-CARR Total</b>			\$ 33.96
10/03/2025	MENARDS MOLINE IL	A MCDOWELL - PARKS - DOUGLAS RECIP BLADES	555-822601-52402-5288000	\$ 27.46
	<b>MENARDS MOLINE IL Total</b>			\$ 27.46
10/03/2025	ROSS MEDICAL SUPPLY	R GRAFF - FIRE - MEDICAL SUPPLIES	101-454273-52214-0000000	\$ 433.99
	<b>ROSS MEDICAL SUPPLY Total</b>			\$ 433.99
10/03/2025	SKELETON KEY ART AND A	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 25.00
	<b>SKELETON KEY ART AND A Total</b>			\$ 25.00
10/03/2025	SQ *SOI 2 THAI STREET	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 49.99
	<b>SQ *SOI 2 THAI STREET Total</b>			\$ 49.99
10/03/2025	TEXAS ROADHOUSE #2043	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 39.44
10/03/2025	TEXAS ROADHOUSE #2043	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 25.40
	<b>TEXAS ROADHOUSE #2043 Total</b>			\$ 64.84
10/03/2025	USPS PO 1667860402	N SIMMONS - LIBRARY - INTER-LIBRARY LOAN POSTAGE	251-713451-53201-0000000	\$ 42.51
	<b>USPS PO 1667860402 Total</b>			\$ 42.51
10/03/2025	WALGREENS #9921	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 13.56
	<b>WALGREENS #9921 Total</b>			\$ 13.56
10/06/2025	4IMPRINT, INC	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 264.64
	<b>4IMPRINT, INC Total</b>			\$ 264.64
10/06/2025	ALDI 68015	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 4.77
	<b>ALDI 68015 Total</b>			\$ 4.77
10/06/2025	ALDI 68081	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 3.18
	<b>ALDI 68081 Total</b>			\$ 3.18
10/06/2025	AMAZON MKTPL*NV2PO62O0	C. FOREMAN-POLICE-SUPPLIES	101-412208-52401-0000000	\$ 23.70
	<b>AMAZON MKTPL*NV2PO62O0 Total</b>			\$ 23.70
10/06/2025	AMAZON MKTPL*NV34F4IE0	L LOCKHEART - LIBRARY - READ BRACELET (STYLE 1) FOR GIVEAWAYS	251-711041-54501-0000000	\$ 14.99
	<b>AMAZON MKTPL*NV34F4IE0 Total</b>			\$ 14.99
10/06/2025	AMAZON MKTPL*NV6DK3V11	C. FOREMAN-POLICE-BOARD	101-411041-52101-0000000	\$ 165.90
	<b>AMAZON MKTPL*NV6DK3V11 Total</b>			\$ 165.90
10/06/2025	AMAZON MKTPL*NV6GN3M51	S FOSTER - LIBRARY - SCAVENGER HUNT PRIZES; DINOVENBER ACTIVITY SUPPLIES; STORYTIME A	251-713471-52211-0000000	\$ 264.19
	<b>AMAZON MKTPL*NV6GN3M51 Total</b>			\$ 264.19
10/06/2025	AMAZON MKTPL*NV6OY9SA0	C. FOREMAN-POLICE-BOARD	101-411041-52101-0000000	\$ 69.99
	<b>AMAZON MKTPL*NV6OY9SA0 Total</b>			\$ 69.99
10/06/2025	AMAZON MKTPL*NV78P71D1	L LOCKHEART - LIBRARY - READ BRACELET (STYLE 2) FOR GIVEAWAYS	251-711041-54501-0000000	\$ 14.99
	<b>AMAZON MKTPL*NV78P71D1 Total</b>			\$ 14.99
10/06/2025	AMAZON MKTPL*ACE PMTS	M VIDMAR - PW - REFUND/CREDIT GENERATOR	601-617364-52305-0000000	\$ (8.99)

Date	Merchant Name	Description	Account Number	Amount
10/06/2025	AMAZON MKTPLACE PMTS	T KAVANAUGH - PW - REFUND NEON ROPE LIGHTS	101-617372-52304-0000000	\$ (71.96)
10/06/2025	AMAZON MKTPLACE PMTS	T KAVANAUGH - PW - REFUND NEON ROPE LIGHTS	101-617372-52304-0000000	\$ (139.98)
	<b>AMAZON MKTPLACE PMTS Total</b>			\$ (220.93)
10/06/2025	AMAZON.COM*NJ4X159N2	D CUNEO - LIBRARY - DT JANITORIAL SUPPLIES	251-711401-52206-0000000	\$ 155.16
	<b>AMAZON.COM*NJ4X159N2 Total</b>			\$ 155.16
10/06/2025	COLUMN PUBLIC NOTICE	D CUNEO - LIBRARY - CREDIT FOR LEGAL ADVERT	251-711041-53401-0000000	\$ (176.36)
10/06/2025	COLUMN PUBLIC NOTICE	D CUNEO - LIBRARY - CREDIT FOR LEGAL ADVERT	251-711041-53401-0000000	\$ (59.60)
	<b>COLUMN PUBLIC NOTICE Total</b>			\$ (235.96)
10/06/2025	HARBOR FREIGHT TOOLS34	C. PAULEY-POLICE-TOOLS	101-412206-52401-0000000	\$ 84.60
	<b>HARBOR FREIGHT TOOLS34 Total</b>			\$ 84.60
10/06/2025	HARVEST MARKET 572	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 39.70
10/06/2025	HARVEST MARKET 572	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 50.26
10/06/2025	HARVEST MARKET 572	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 56.89
	<b>HARVEST MARKET 572 Total</b>			\$ 146.85
10/06/2025	HY-VEE MILAN 1415	D LESLEY - PARKS - SAUKIE FOOD	555-855702-52501-0000000	\$ 49.27
10/06/2025	HY-VEE MILAN 1415	J MOORE - PARKS - HS FOOD	555-835753-52501-0000000	\$ 76.72
	<b>HY-VEE MILAN 1415 Total</b>			\$ 125.99
10/06/2025	HY-VEE ROCK ISLAND 154	R HITCHCOCK - PW - CANDY FOR KIDS AT THE OPEN HOUSE	101-611041-52216-0000000	\$ 40.13
10/06/2025	HY-VEE ROCK ISLAND 154	A RUIZ - MLK - HS CLUB SUPPLIES	901-356921-52212-6525751	\$ 34.99
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 75.12
10/06/2025	ICONS MARTINI	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 50.00
	<b>ICONS MARTINI Total</b>			\$ 50.00
10/06/2025	INTL ASSOC FOR ID	C. FOREMAN-POLICE-DUES	101-414223-51502-0000000	\$ 300.00
	<b>INTL ASSOC FOR ID Total</b>			\$ 300.00
10/06/2025	LOVE'S #0367 INSIDE	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 13.54
10/06/2025	LOVE'S #0367 INSIDE	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 12.18
	<b>LOVE'S #0367 INSIDE Total</b>			\$ 25.72
10/06/2025	LOVE'S #0685 INSIDE	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 9.67
	<b>LOVE'S #0685 INSIDE Total</b>			\$ 9.67
10/06/2025	MCMASTER-CARR	J POULOS - PW - SLIDER-BED CONVEYORS	506-618341-52305-0000000	\$ 554.97
10/06/2025	MCMASTER-CARR	J POULOS - PW - STAINLESS STEEL HEX NUT	506-618341-52301-0000000	\$ 27.08
	<b>MCMASTER-CARR Total</b>			\$ 582.05
10/06/2025	MEDIACOM BRO*	S TOOHEY - FIRE - CABLE	222-451041-53706-0000000	\$ 65.60
10/06/2025	MEDIACOM BRO*	S TOOHEY - FIRE - CABLE	222-451041-53706-0000000	\$ 65.60
	<b>MEDIACOM BRO* Total</b>			\$ 131.20
10/06/2025	MENARDS MOLINE IL	D CUNEO - LIBRARY - PVC PIPE AND SLATWALL FOR SW MAINTENANCE PROJECTS	251-714403-52301-0000000	\$ 127.96
	<b>MENARDS MOLINE IL Total</b>			\$ 127.96
10/06/2025	MOES SW GRILL #100373	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 13.02
10/06/2025	MOES SW GRILL #100373	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 14.02
10/06/2025	MOES SW GRILL #100373	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 13.79
	<b>MOES SW GRILL #100373 Total</b>			\$ 40.83
10/06/2025	RES* FOURPOINTS	T MATLICK - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ (188.65)
10/06/2025	RES* FOURPOINTS	T MATLICK - PW - OUT OF TOWN TRAVEL CREDIT	501-618041-51502-0000000	\$ (157.86)
10/06/2025	RES* FOURPOINTS	T MATLICK - PW - OUT OF TOWN TRAVEL CREDIT	501-618041-51502-0000000	\$ (166.03)
10/06/2025	RES* FOURPOINTS	T MATLICK - PW - OUT OF TOWN TRAVEL	501-618041-51502-0000000	\$ (308.70)
10/06/2025	RES* FOURPOINTS	T MATLICK - PW - OUT OF TOWN TRAVEL CREDIT	501-618041-51502-0000000	\$ (198.41)
	<b>RES* FOURPOINTS Total</b>			\$ (1,019.65)
10/06/2025	REX BAC T TECHNOLOGIES	N HARTMAN - PW - ROOT KILLER	506-619346-52209-0000000	\$ 182.90
	<b>REX BAC T TECHNOLOGIES Total</b>			\$ 182.90
10/06/2025	RIVERFRONT GRILLE	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 50.00
	<b>RIVERFRONT GRILLE Total</b>			\$ 50.00
10/06/2025	TRAVEL GUARD GROUP INC	G JONES - MLK - WER HS CLUB TRAVEL INSURANCE 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 151.32
	<b>TRAVEL GUARD GROUP INC Total</b>			\$ 151.32
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 374.17
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 16.11
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 374.17

Date	Merchant Name	Description	Account Number	Amount
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 374.17
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 374.17
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 374.17
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 374.17
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 16.11
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 68.79
10/06/2025	UNITED AIRLINES	G JONES - MLK - WER HS CLUB PROF DVLPM 606525 -515000-00000-000000	901-356921-51502-6525000	\$ 68.79
	<b>UNITED AIRLINES Total</b>			\$ 2,414.82
10/07/2025	AL S BURGERS	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 25.00
	<b>AL S BURGERS Total</b>			\$ 25.00
10/07/2025	AMAZON MKTPL*NF9NJ93Z0	T BAIN - IT - NAME PLATES	101-256081-52101-0000000	\$ 45.05
	<b>AMAZON MKTPL*NF9NJ93Z0 Total</b>			\$ 45.05
10/07/2025	AMAZON MKTPL*NV32V87N1	C. FOREMAN-POLICE-SHREDDER	101-411041-52101-0000000	\$ 99.24
	<b>AMAZON MKTPL*NV32V87N1 Total</b>			\$ 99.24
10/07/2025	AMAZON MKTPL*NV9CL17Z1	A Rasmussen - HR - Covid tests for Wellness Clinic use 626-157141-53112-0520000	626-157141-53112-0520000	\$ 126.16
	<b>AMAZON MKTPL*NV9CL17Z1 Total</b>			\$ 126.16
10/07/2025	AMAZON.COM*NV3BB0KP1	A RUIZ - MLK - BLDG FACILITY SUPPLIES	901-356921-52101-0000039	\$ 15.99
	<b>AMAZON.COM*NV3BB0KP1 Total</b>			\$ 15.99
10/07/2025	CORPORATE CASUALS - 2	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 151.22
	<b>CORPORATE CASUALS - 2 Total</b>			\$ 151.22
10/07/2025	HARBOR FREIGHT TOOLS34	J JORDAN - PW - HOSE QICK DISCONNECT	555-818551-52303-0000000	\$ 31.25
	<b>HARBOR FREIGHT TOOLS34 Total</b>			\$ 31.25
10/07/2025	IPRA* INV-42671	J GRIPP - PARKS - RENEWAL	555-811041-54402-0000000	\$ 245.00
	<b>IPRA* INV-42671 Total</b>			\$ 245.00
10/07/2025	IPRA* INV-42682	C ROELF - PARKS - MEMBERSHIP RENEWAL	555-813501-54402-0000000	\$ 245.00
	<b>IPRA* INV-42682 Total</b>			\$ 245.00
10/07/2025	IPRA* INV-42690	K KRUSE - PARKS - RENEWAL DUES	555-811041-54402-0000000	\$ 245.00
	<b>IPRA* INV-42690 Total</b>			\$ 245.00
10/07/2025	IPRA* INV-42708	T WINTER - PARKS - RENEWAL DUES	555-811041-54402-0000000	\$ 245.00
	<b>IPRA* INV-42708 Total</b>			\$ 245.00
10/07/2025	IPRA* INV-42878	L COYNE - PARKS - RENEWAL DUES	555-813501-54402-0000000	\$ 245.00
	<b>IPRA* INV-42878 Total</b>			\$ 245.00
10/07/2025	MERRY-ANN S DINER	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 20.74
10/07/2025	MERRY-ANN S DINER	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 25.34
10/07/2025	MERRY-ANN S DINER	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 22.81
	<b>MERRY-ANN S DINER Total</b>			\$ 68.89
10/07/2025	OFFICEMAX/DEPOT 6195	D GLEASON - PARKS - CHR, LENZER, HB,	555-813501-52101-0000000	\$ 149.99
	<b>OFFICEMAX/DEPOT 6195 Total</b>			\$ 149.99
10/07/2025	SLICE*NAPOLISITALIANRE	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 70.62
	<b>SLICE*NAPOLISITALIANRE Total</b>			\$ 70.62
10/07/2025	SP FIGHTING CHANCE S	D CUNEO - LIBRARY - TEST UNIT FOR BUILDING SECURITY UPGRADE	251-711401-53801-0000000	\$ 94.99
	<b>SP FIGHTING CHANCE S Total</b>			\$ 94.99
10/07/2025	TARGET.COM	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 36.01
	<b>TARGET.COM Total</b>			\$ 36.01
10/08/2025	AMAZON MKTPL*NV08O0H62	L COYNE - PARKS - CAMP WHEELS	555-813531-52212-0000000	\$ 29.63
	<b>AMAZON MKTPL*NV08O0H62 Total</b>			\$ 29.63
10/08/2025	AMAZON MKTPL*NV4MI1V82	L COYNE - PARKS - CAMP BALLS FOR ACTIVITY	555-813531-52212-0000000	\$ 67.14
	<b>AMAZON MKTPL*NV4MI1V82 Total</b>			\$ 67.14
10/08/2025	AMAZON MKTPLPLACE PMTS	T KAVANAUGH - PW - REFUND NEON ROPE LIGHTS	101-617372-52304-0000000	\$ (239.98)
10/08/2025	AMAZON MKTPLPLACE PMTS	T KAVANAUGH - PW - REFUND NEON ROPE LIGHTS	101-617372-52304-0000000	\$ (119.98)
	<b>AMAZON MKTPLPLACE PMTS Total</b>			\$ (359.96)
10/08/2025	AMAZON.COM*NV1WF2WV1	A CAMPBELL - LIBRARY - DT OFFICE SUPPLIES	251-711041-52101-0000000	\$ 10.02
	<b>AMAZON.COM*NV1WF2WV1 Total</b>			\$ 10.02
10/08/2025	AMAZON.COM*NV9Y125O2	A RUIZ - MLK - BLDG FACILITY SUPPLIES	901-356921-52101-0000039	\$ 34.49
	<b>AMAZON.COM*NV9Y125O2 Total</b>			\$ 34.49
10/08/2025	ATH 6001	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 22.28

Date	Merchant Name	Description	Account Number	Amount
	<b>ATH 6001 Total</b>			\$ 22.28
10/08/2025	CROWDER SUPPLY CO	N HARTMAN - PW - COUPLINGS,SAFETY CLIPS	501-619356-52402-0000000	\$ 201.98
	<b>CROWDER SUPPLY CO Total</b>			\$ 201.98
10/08/2025	EBAY O*14-13666-28403	T MUNSON - PW - FUEL FILTER HOUSING	601-617364-52305-0000000	\$ 999.99
	<b>EBAY O*14-13666-28403 Total</b>			\$ 999.99
10/08/2025	GIH*GLOBALINDUSTRIALEQ	N HARTMAN - PW - PLASTIC NESTING STORAGE SHELVES	507-619348-52305-0000000	\$ 89.15
	<b>GIH*GLOBALINDUSTRIALEQ Total</b>			\$ 89.15
10/08/2025	GREEN GRIPPERS	M DEMARLIE - PARKS - HORT WHEEL COVERS	555-822611-52305-0000000	\$ 43.90
	<b>GREEN GRIPPERS Total</b>			\$ 43.90
10/08/2025	HOLIDAY INNS	G MARTY - FIRE - LODGING	101-452271-51502-0000000	\$ 1,096.10
	<b>HOLIDAY INNS Total</b>			\$ 1,096.10
10/08/2025	HY-VEE MOLINE 1416	H GRAY - PARKS - PRESCHOOL LUNCHES	555-867501-52216-0000000	\$ (140.00)
	<b>HY-VEE MOLINE 1416 Total</b>			\$ (140.00)
10/08/2025	HY-VEE ROCK ISLAND 154	C. FOREMAN-POLICE-MEETING	101-411041-54401-0000000	\$ 90.36
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 90.36
10/08/2025	IPRA* INV-42688	D GLEASON - PARKS - MEMBERSHIP RENEWAL	555-813501-54402-0000000	\$ 245.00
	<b>IPRA* INV-42688 Total</b>			\$ 245.00
10/08/2025	KIRBY FOOD & LIQUOR	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 8.98
	<b>KIRBY FOOD &amp; LIQUOR Total</b>			\$ 8.98
10/08/2025	PREMIER AND COMPANIES	N HARTMAN - PW - GAS CANS	506-619346-52306-0000000	\$ 219.68
	<b>PREMIER AND COMPANIES Total</b>			\$ 219.68
10/08/2025	SAMSCLUB #8238	D GLEASON - PARKS - THUR GROOVE FOOD	555-819615-52501-6295000	\$ 56.22
	<b>SAMSCLUB #8238 Total</b>			\$ 56.22
10/08/2025	SHEET GURUS SMS	L TRICE - MLK - ASP SEPT 2025 COMMUNICATION	906-356921-52212-5332504	\$ 55.76
	<b>SHEET GURUS SMS Total</b>			\$ 55.76
10/08/2025	SUPER.COM * HOTELS	T Osing - CED - Hotel for Conference in Chicago, IL.	101-313811-51502-0000000	\$ 162.33
	<b>SUPER.COM * HOTELS Total</b>			\$ 162.33
10/08/2025	TRIVAGODEALS	T Osing - CED - Hotel for Conference in Chicago, IL.	101-313811-51502-0000000	\$ 396.00
	<b>TRIVAGODEALS Total</b>			\$ 396.00
10/08/2025	WCI*MWI	H HURTADO - MLK - OCT 2025 TRASH	211-356941-53701-0000000	\$ 232.54
	<b>WCI*MWI Total</b>			\$ 232.54
10/08/2025	WINGSTOP 653	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 49.91
10/08/2025	WINGSTOP 653	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 26.72
	<b>WINGSTOP 653 Total</b>			\$ 76.63
10/08/2025	WM SUPERCENTER #2231	C JIMENEZ - MLK - BLDG SUPPLIES	211-356041-52301-0000000	\$ 21.71
	<b>WM SUPERCENTER #2231 Total</b>			\$ 21.71
10/09/2025	AL S BURGERS	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 25.00
	<b>AL S BURGERS Total</b>			\$ 25.00
10/09/2025	AMAZON MKTPL*NF1F95Z01	N HARTMAN - PW - FILTERES	506-619346-52301-0000000	\$ 98.60
	<b>AMAZON MKTPL*NF1F95Z01 Total</b>			\$ 98.60
10/09/2025	AMAZON MKTPL*NF2EZ2VD0	A RUIZ - MLK - MLK ORAL HISTORY 600100 -522050-60002-000000	901-356921-52212-0100002	\$ 23.74
	<b>AMAZON MKTPL*NF2EZ2VD0 Total</b>			\$ 23.74
10/09/2025	AMAZON MKTPL*NF2IS0Z81	D CUNEO - LIBRARY - REPLACEMENT VANITY LIGHT FOR DT RESTROOM	251-711401-53801-0000000	\$ 67.96
	<b>AMAZON MKTPL*NF2IS0Z81 Total</b>			\$ 67.96
10/09/2025	AMAZON MKTPL*NF5N823Y1	C. FOREMAN-POLICE-OFFICE SUPPLIES	101-411041-52101-0000000	\$ 19.10
	<b>AMAZON MKTPL*NF5N823Y1 Total</b>			\$ 19.10
10/09/2025	AMAZON MKTPL*NF6GD03Z1	J GLIDEWELL - PW - GRIT SANDING SPONGE	555-818551-52301-0000000	\$ 49.49
	<b>AMAZON MKTPL*NF6GD03Z1 Total</b>			\$ 49.49
10/09/2025	AMAZON MKTPL*NF9NI2TF1	C. FOREMAN-POLICE-OFFICE SUPPLIES	101-411041-52101-0000000	\$ 17.98
	<b>AMAZON MKTPL*NF9NI2TF1 Total</b>			\$ 17.98
10/09/2025	AMAZON MKTPL*NF9VO4NM1	N HARTMAN - PW - TRASH BAGS	501-619041-52206-0000000	\$ 42.99
	<b>AMAZON MKTPL*NF9VO4NM1 Total</b>			\$ 42.99
10/09/2025	AMERICAN RED CROSS	N FREY - PARKS - RIFAC FIRST AID EPI PENS	555-867564-52212-6338000	\$ 125.82
	<b>AMERICAN RED CROSS Total</b>			\$ 125.82
10/09/2025	B AND B DO IT BEST HAR	A MCDOWELL - PARKS - DOUGLAS BLDG HARDWARE	555-822601-52301-5288000	\$ 59.50
	<b>B AND B DO IT BEST HAR Total</b>			\$ 59.50

Date	Merchant Name	Description	Account Number	Amount
10/09/2025	FAMILY DOLLAR	L TRICE - MLK - ASP EDUCATIONAL SUPPLIES	906-356921-52212-5332504	\$ 36.00
	<b>FAMILY DOLLAR Total</b>			\$ 36.00
10/09/2025	HARBOR FREIGHT TOOLS34	M CASTANEDA - PW - SAND PAPER	101-617114-52301-0000000	\$ 38.94
	<b>HARBOR FREIGHT TOOLS34 Total</b>			\$ 38.94
10/09/2025	HOTEL FELIX	T Osing - CED - Fees for hotel in Chicago	101-313811-51502-0000000	\$ 33.20
	<b>HOTEL FELIX Total</b>			\$ 33.20
10/09/2025	ILLINOIS LIBRARY ASSOC	A CAMPBELL - LIBRARY - ANNUAL IL LIBRARY ASSOCIATION DUES	251-711041-54402-0000000	\$ 150.00
	<b>ILLINOIS LIBRARY ASSOC Total</b>			\$ 150.00
10/09/2025	IN *TECHNOLOGY SOLUTIO	L VANLANDEGEN - PW - SNOW PLOW ADL	101-616307-53205-0000000	\$ 70.00
10/09/2025	IN *TECHNOLOGY SOLUTIO	L VANLANDEGEN - PW - SNOW PLOW ADL	101-616307-53205-0000000	\$ 35.00
	<b>IN *TECHNOLOGY SOLUTIO Total</b>			\$ 105.00
10/09/2025	J AND M HARDWARE INC	J POULOS - PW - PLUMBING SUPPLIES	506-618341-52303-0000000	\$ 52.02
	<b>J AND M HARDWARE INC Total</b>			\$ 52.02
10/09/2025	JIMMY JOHNS 9003	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 13.47
	<b>JIMMY JOHNS 9003 Total</b>			\$ 13.47
10/09/2025	KAVANAUGH HILLTOP TAVE	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 26.00
	<b>KAVANAUGH HILLTOP TAVE Total</b>			\$ 26.00
10/09/2025	MENARDS MOLINE IL	M DEMARLIE - PARKS - HORT WOOD, SINK, SIGN POST	555-822601-52301-0000000	\$ 1,002.59
	<b>MENARDS MOLINE IL Total</b>			\$ 1,002.59
10/09/2025	PFS/ROMA TPC	D GLEASON - PARKS - THUR GROOVE FOOD	555-819615-52501-6295000	\$ 176.06
	<b>PFS/ROMA TPC Total</b>			\$ 176.06
10/09/2025	SQ *SMITH BURGER COMPA	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 12.87
10/09/2025	SQ *SMITH BURGER COMPA	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 10.20
10/09/2025	SQ *SMITH BURGER COMPA	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 10.36
	<b>SQ *SMITH BURGER COMPA Total</b>			\$ 33.43
10/09/2025	TST*FLOS KITCHEN - FHO	T Osing - CED - Meal in Chicago for conference	101-313811-51502-0000000	\$ 17.88
	<b>TST*FLOS KITCHEN - FHO Total</b>			\$ 17.88
10/09/2025	USPS PO 1667860402	N FREY - PARKS - RIFAC STAMPS	555-867564-53201-0000000	\$ 15.60
	<b>USPS PO 1667860402 Total</b>			\$ 15.60
10/09/2025	VSP*GAYLORD ARCHIVAL	A RUIZ - MLK - MLK ORAL HISTORY 600100 -522050-60002-000000	901-356921-52212-0100002	\$ 231.86
	<b>VSP*GAYLORD ARCHIVAL Total</b>			\$ 231.86
10/09/2025	WAL-MART #2231	L TRICE - MLK - ASP EDUCATIONAL SUPPLIES	906-356921-52212-5332504	\$ 154.91
10/09/2025	WAL-MART #2231	L COYNE - PARKS - DAYTRIPPERS CRAFTS	555-867565-52212-6151000	\$ 57.50
	<b>WAL-MART #2231 Total</b>			\$ 212.41
10/10/2025	AMAZON MKTPL*NF9I421X1	T MATLICK - PW - WINTER JACKETS	501-618352-51401-0000000	\$ 142.98
	<b>AMAZON MKTPL*NF9I421X1 Total</b>			\$ 142.98
10/10/2025	B AND B DO IT BEST HAR	A MCDOWELL - PARKS - DOUGLAS RETURN HARDWARE	555-822601-52301-5288000	\$ (26.73)
	<b>B AND B DO IT BEST HAR Total</b>			\$ (26.73)
10/10/2025	CGIRERESULTS.COM	E Amissah-Mensah - CED - 2025 APA-IL State Conference	101-313811-51502-0000000	\$ 10.10
	<b>CGIRERESULTS.COM Total</b>			\$ 10.10
10/10/2025	D J*WSJ	C. Skolrood - Admin - Newspaper Subscription	101-122041-54301-0000000	\$ 38.99
	<b>D J*WSJ Total</b>			\$ 38.99
10/10/2025	EB *HEROES BANQUET	H HURTADO - MLK - HEROES BANQUET 606525 -521000-00000-000000	901-356921-52101-6525000	\$ 375.00
	<b>EB *HEROES BANQUET Total</b>			\$ 375.00
10/10/2025	ELEVATE MILAN	L COYNE - PARKS - DAYTRIPPERS FIELD TRIP	555-867565-53110-6151000	\$ 330.00
	<b>ELEVATE MILAN Total</b>			\$ 330.00
10/10/2025	EP* CONNECTIONS IN PRE	C JIMENEZ - MLK - SUP PROF DLVPMT	906-356921-51502-5323605	\$ 400.00
	<b>EP* CONNECTIONS IN PRE Total</b>			\$ 400.00
10/10/2025	HOBBY-LOBBY #535	A RUIZ - MLK - 25HT ANNIVERSARY SUPPLIES	901-356921-52101-0000039	\$ 50.26
	<b>HOBBY-LOBBY #535 Total</b>			\$ 50.26
10/10/2025	HY-VEE MILAN 1415	K KUYKENDALL - LIBRARY - FOOD FOR "COFFEE & CONVERSATIONS" PROGRAM	251-711041-52216-0000297	\$ 42.23
	<b>HY-VEE MILAN 1415 Total</b>			\$ 42.23
10/10/2025	HY-VEE ROCK ISLAND 154	A RUIZ - MLK - 25TH ANNIVERSARY SUPPLIES	901-356921-52101-0000039	\$ 50.94
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 50.94
10/10/2025	IN *TECHNOLOGY SOLUTIO	L VANLANDEGEN - PW - SNOW PLOW ADL	101-616307-53205-0000000	\$ 930.00
	<b>IN *TECHNOLOGY SOLUTIO Total</b>			\$ 930.00

Date	Merchant Name	Description	Account Number	Amount
10/10/2025	J AND M HARDWARE INC	J POULOS - PW - PLUMBING SUPPLIES	506-618341-52303-0000000	\$ 27.55
10/10/2025	J AND M HARDWARE INC	Split - J POULOS - PW - GLAV COUPLING (8.61%)	506-618341-52305-0000000	\$ 4.99
10/10/2025	J AND M HARDWARE INC	Split - J POULOS - PW - PURPLE CLEANER (91.39%)	506-618341-52206-0000000	\$ 52.99
10/10/2025	J AND M HARDWARE INC	K SYSLO - PW - SCREWDRIVER	501-618352-52401-0000000	\$ 12.98
	<b>J AND M HARDWARE INC Total</b>			\$ 98.51
10/10/2025	JCPENNEY 1963	T. MCCLOUD-POLICE-CLOTHING	101-411041-51401-0000000	\$ 247.15
	<b>JCPENNEY 1963 Total</b>			\$ 247.15
10/10/2025	JIMMY JOHNS 9003	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 12.58
10/10/2025	JIMMY JOHNS 9003	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 22.17
10/10/2025	JIMMY JOHNS 9003	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 24.49
	<b>JIMMY JOHNS 9003 Total</b>			\$ 59.24
10/10/2025	LOWES #00104*	J JORDAN - PW - FLUIDMASTER WAXLESS RING, PRO-FLUSH	101-617111-52303-0000000	\$ 118.98
	<b>LOWES #00104* Total</b>			\$ 118.98
10/10/2025	OFFICEMAX/DEPOT 6195	N FREY - PARKS - RIFAC DUSTRER	555-867564-52101-0000000	\$ 25.69
	<b>OFFICEMAX/DEPOT 6195 Total</b>			\$ 25.69
10/10/2025	PAYPAL *NIMCOINC	C JIMENEZ - MLK - SUP DRUG RED RIBBON WEEK SHIRTS 206565 -52100-00000-000000	901-356921-52101-6565000	\$ 617.80
	<b>PAYPAL *NIMCOINC Total</b>			\$ 617.80
10/10/2025	SIGNUPGENIUS	A RUIZ - MLK - OCT 2025 COMMUNICATION	901-356921-52101-0000039	\$ 11.99
	<b>SIGNUPGENIUS Total</b>			\$ 11.99
10/10/2025	SUNDAY*IL PORCELLINO	T Osing - CED - Meal while in Chicago for conference	101-313811-51502-0000000	\$ 55.37
	<b>SUNDAY*IL PORCELLINO Total</b>			\$ 55.37
10/10/2025	TEXAS ROADHOUSE #2043	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 33.43
10/10/2025	TEXAS ROADHOUSE #2043	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 44.72
10/10/2025	TEXAS ROADHOUSE #2043	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 24.06
	<b>TEXAS ROADHOUSE #2043 Total</b>			\$ 102.21
10/10/2025	USPS PO 1667860402	N FREY - PARKS - RIFAC POSTAGE	555-867564-53201-0000000	\$ 30.38
	<b>USPS PO 1667860402 Total</b>			\$ 30.38
10/10/2025	WEATHERTECH	M VIDMAR - PW - MUDFLAP KIT	602-617365-56406-0000000	\$ 159.90
10/10/2025	WEATHERTECH	M VIDMAR - PW - FRONT FLOORLINER VEH 8939	602-617365-56406-0000000	\$ 118.95
	<b>WEATHERTECH Total</b>			\$ 278.85
10/13/2025	1000BULBS.COM	J GLIDEWELL - PW - LIGHT BULBS	101-616614-52304-0000000	\$ 183.56
	<b>1000BULBS.COM Total</b>			\$ 183.56
10/13/2025	AMAZON MKTPL*Nf18O2511	M VIDMAR - PW - GASKETS	601-617364-52305-0000000	\$ 16.48
	<b>AMAZON MKTPL*Nf18O2511 Total</b>			\$ 16.48
10/13/2025	AMAZON MKTPL*Nf21D0HU2	C. FOREMAN-POLICE-OFFICE SUPPLIES	101-411041-52101-0000000	\$ 21.78
	<b>AMAZON MKTPL*Nf21D0HU2 Total</b>			\$ 21.78
10/13/2025	AMAZON MKTPL*Nf3U20SR1	I PENA - FIRE - OFFICE SUPPLIES	101-452271-52401-0000000	\$ 43.99
	<b>AMAZON MKTPL*Nf3U20SR1 Total</b>			\$ 43.99
10/13/2025	AMAZON MKTPL*Nf66F9IM0	C. FOREMAN-POLICE-BOARD	101-411041-52101-0000000	\$ 69.99
	<b>AMAZON MKTPL*Nf66F9IM0 Total</b>			\$ 69.99
10/13/2025	AMAZON MKTPL*Nf8182HA2	M DEMARLIE - PARKS - HORT SPRAY TANK CAP COVER	555-822611-52305-0000000	\$ 98.20
	<b>AMAZON MKTPL*Nf8182HA2 Total</b>			\$ 98.20
10/13/2025	AMAZON MKTPL*Nf9F05IO0	M DEMARLIE - PARKS - OUTDOOR LIGHTS	555-822601-52304-0000000	\$ 55.98
	<b>AMAZON MKTPL*Nf9F05IO0 Total</b>			\$ 55.98
10/13/2025	AMAZON.COM*Nm3GH8LB0	N HARTMAN - PW - LINED COLD WEATHER GLOVES	501-619121-51402-0000000	\$ 119.04
	<b>AMAZON.COM*Nm3GH8LB0 Total</b>			\$ 119.04
10/13/2025	AMAZON.COM*Nm53C6AI0	C. FOREMAN-POLICE-CLOTHING	101-415216-51405-0000000	\$ 69.99
	<b>AMAZON.COM*Nm53C6AI0 Total</b>			\$ 69.99
10/13/2025	CASEYS #3538	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 6.79
	<b>CASEYS #3538 Total</b>			\$ 6.79
10/13/2025	CULVERS OF NEIL ST	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 12.06
10/13/2025	CULVERS OF NEIL ST	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 13.58
	<b>CULVERS OF NEIL ST Total</b>			\$ 25.64
10/13/2025	FRAUD CREDIT	N SMITH - PARKS - FRAUD CHARGE	555-867564-52212-0000000	\$ (30.00)
10/13/2025	FRAUD CREDIT	N SMITH - PARKS - FRAUD CHARGE	555-867564-52212-0000000	\$ (100.00)
	<b>FRAUD CREDIT Total</b>			\$ (130.00)

Date	Merchant Name	Description	Account Number	Amount
10/13/2025	GB* QC PRESENTERS INC	L LOCKHEART - LIBRARY - LUNCH & LEARN MEETING W/ PR NETWORK	251-711041-51502-0000000	\$ 15.76
	<b>GB* QC PRESENTERS INC Total</b>			\$ 15.76
10/13/2025	HARVEST MARKET 572	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 34.66
10/13/2025	HARVEST MARKET 572	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 46.29
	<b>HARVEST MARKET 572 Total</b>			\$ 80.95
10/13/2025	HOLIDAY INNS	G MARTY - FIRE - LODGING	101-452271-51502-0000000	\$ 1,096.10
10/13/2025	HOLIDAY INNS	A TYSMA - PW - OUT OF TOWN TRAVEL	101-611041-51502-0000000	\$ 756.00
	<b>HOLIDAY INNS Total</b>			\$ 1,852.10
10/13/2025	HOTEL FELIX	T Osing - CED - Meal while at conference in Chicago	101-313811-51502-0000000	\$ 69.94
	<b>HOTEL FELIX Total</b>			\$ 69.94
10/13/2025	HY-VEE ROCK ISLAND 154	D LESLEY - PARKS - SAUKIE FOOD	555-855702-52501-0000000	\$ 30.91
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 30.91
10/13/2025	J AND M HARDWARE INC	P PENA - PARKS - KEYS	555-813501-52212-6085000	\$ 1.99
10/13/2025	J AND M HARDWARE INC	J POULOS - PW - RED HOSE	506-618341-52303-0000000	\$ 14.90
10/13/2025	J AND M HARDWARE INC	J POULOS - PW - BARB INSERT, HOSE CLAMP	506-618341-52303-0000000	\$ 15.54
	<b>J AND M HARDWARE INC Total</b>			\$ 32.43
10/13/2025	LITTLE CAESARS 1764005	A RUIZ - MLK - ASP FOOD MEALS	901-356921-52216-0000000	\$ 27.46
	<b>LITTLE CAESARS 1764005 Total</b>			\$ 27.46
10/13/2025	LOVE'S #0685 INSIDE	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 9.26
	<b>LOVE'S #0685 INSIDE Total</b>			\$ 9.26
10/13/2025	MAILBOXES AND PARCEL D	T WINTER - PARKS - HIGHLAND SHIP	555-835753-53201-0000000	\$ 22.15
	<b>MAILBOXES AND PARCEL D Total</b>			\$ 22.15
10/13/2025	MEDIACOM BRO*	S TOOHEY - FIRE - CABLE	222-451041-53706-0000000	\$ 65.60
	<b>MEDIACOM BRO* Total</b>			\$ 65.60
10/13/2025	MOBILE BEACON	Split - K BROZOVICH - LIBRARY - DT LIBRARY MATERIALS (75%)	251-713451-54305-0000000	\$ 360.00
10/13/2025	MOBILE BEACON	Split - K BROZOVICH - LIBRARY - WM LIBRARY MATERIALS (25%)	251-714404-54305-0000000	\$ 120.00
	<b>MOBILE BEACON Total</b>			\$ 480.00
10/13/2025	PARKWHIZ, INC.	T Osing - CED - Parking fee for conference in Chicago	101-313811-51502-0000000	\$ 62.00
	<b>PARKWHIZ, INC. Total</b>			\$ 62.00
10/13/2025	REPLIT, INC.	L VANLANDEGEN - PW - REPLIT CORE	101-611041-53204-0000000	\$ 25.00
10/13/2025	REPLIT, INC.	L VANLANDEGEN - PW - REPLIT	101-611041-53204-0000000	\$ 3.01
	<b>REPLIT, INC. Total</b>			\$ 28.01
10/13/2025	REPUBLIC SERVICES TRAS	L VANLANDEGEN - PW - ROLL OFF CONTAINERS	510-616331-53805-0000000	\$ 353.05
	<b>REPUBLIC SERVICES TRAS Total</b>			\$ 353.05
10/13/2025	SCHOOL SPECIALTY ECOMM	D CUNEO - LIBRARY - WHITEBOARD FOR BUSINESS DIRECTOR'S OFFICE	251-711041-52101-0000000	\$ 85.96
	<b>SCHOOL SPECIALTY ECOMM Total</b>			\$ 85.96
10/13/2025	SQ *EL PATRON	A RUIZ - MLK - MONTHLY TEAM MEETING	901-356911-52216-0000039	\$ 357.00
	<b>SQ *EL PATRON Total</b>			\$ 357.00
10/13/2025	TARGET 00009266	K KUYKENDALL - LIBRARY - SUPPLIES FOR SEASONAL PROGRAMS	251-713451-52211-0000000	\$ 12.00
	<b>TARGET 00009266 Total</b>			\$ 12.00
10/13/2025	TARGET.COM	L LOCKHEART - LIBRARY - CHALK MARKERS FOR LIBRARY SIGNS	251-711041-52101-0000000	\$ 5.43
	<b>TARGET.COM Total</b>			\$ 5.43
10/13/2025	TST*LAIMOON	T Osing - CED - Meal while at conference in Chicago	101-313811-51502-0000000	\$ 21.24
	<b>TST*LAIMOON Total</b>			\$ 21.24
10/13/2025	USPS PO 1667860402	N SIMMONS - LIBRARY - INTER-LIBRARY LOAN POSTAGE	251-713451-53201-0000000	\$ 37.56
10/13/2025	USPS PO 1667860402	C. PAULEY-POLICE-POSTAGE	101-411041-53301-0000000	\$ 21.20
	<b>USPS PO 1667860402 Total</b>			\$ 58.76
10/13/2025	VIBRANT ARENA	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 390.00
	<b>VIBRANT ARENA Total</b>			\$ 390.00
10/14/2025	AMAZON MKTPL*Nf42K4QS2	M VIDMAR - PW - KEYSAFE SPIN DIAL,KEYLESS	602-617365-56406-0000000	\$ 43.85
	<b>AMAZON MKTPL*Nf42K4QS2 Total</b>			\$ 43.85
10/14/2025	AMAZON MKTPL*Nm10Y51Z0	N HARTMAN - PW - LIFTING TOOL FOR MANHOLE COVERS/STORM DRAINS	507-619348-52401-0000000	\$ 135.24
	<b>AMAZON MKTPL*Nm10Y51Z0 Total</b>			\$ 135.24
10/14/2025	AMAZON MKTPL*Nm54C63D1	N FREY - PARKS - RIFAC STICKY NOTES, TAPE, CORRECTION TAPE	555-867564-52101-0000000	\$ 30.12
	<b>AMAZON MKTPL*Nm54C63D1 Total</b>			\$ 30.12
10/14/2025	AMAZON MKTPL*Nm6LX5PH0	N SMITH - PARKS - RIFAC WALL CLOCKS	555-867564-52212-0000000	\$ 43.59

Date	Merchant Name	Description	Account Number	Amount
	<b>AMAZON MKTPL*NM6LX5PH0 Total</b>			\$ 43.59
10/14/2025	AMAZON MKTPL*NM7UA93X1	K KRUSE - PARKS - DESK CALENDAR	555-811041-52101-0000000	\$ 11.88
	<b>AMAZON MKTPL*NM7UA93X1 Total</b>			\$ 11.88
10/14/2025	AMAZON MKTPL*NM8396ZV1	T KAVANAUGH - PW - ELECTRICAL BOX	101-617374-52304-0000000	\$ 371.98
	<b>AMAZON MKTPL*NM8396ZV1 Total</b>			\$ 371.98
10/14/2025	AMAZON MKTPL*NM88224T1	N HARTMAN - PW - PROVE FOR LOCATING UNDERGROUND PIPES	506-619346-52401-0000000	\$ 252.26
	<b>AMAZON MKTPL*NM88224T1 Total</b>			\$ 252.26
10/14/2025	AMAZON.COM*NF3BM26X2	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 12.14
	<b>AMAZON.COM*NF3BM26X2 Total</b>			\$ 12.14
10/14/2025	AMAZON.COM*NF4F436C2	N SMITH - PARKS - RIFAC FEBREZE REFILL	555-876564-52206-0000000	\$ 9.43
	<b>AMAZON.COM*NF4F436C2 Total</b>			\$ 9.43
10/14/2025	AMAZON.COM*NF7A866C2	N SMITH - PARKS - RIFAC DISINFECT WIPES	555-867564-52206-0000000	\$ 10.36
	<b>AMAZON.COM*NF7A866C2 Total</b>			\$ 10.36
10/14/2025	AMAZON.COM*NF8R81QZ2	M VIDMAR - PW - SOCKET	601-617362-52401-0000000	\$ 19.95
	<b>AMAZON.COM*NF8R81QZ2 Total</b>			\$ 19.95
10/14/2025	AMAZON.COM*NM1S69N11	N SMITH - PARKS - RIFAC PAPER TOWELS	555-867564-52207-0000000	\$ 125.05
	<b>AMAZON.COM*NM1S69N11 Total</b>			\$ 125.05
10/14/2025	AMAZON.COM*NM3HQ51E0	N SMITH - PARKS - RIFAC CREAMER	555-867564-52502-0000000	\$ 11.04
	<b>AMAZON.COM*NM3HQ51E0 Total</b>			\$ 11.04
10/14/2025	AMERICAN RED CROSS	K BAILEY - PARKS - PRESCHOOL FIRST AID EPI PENS	555-867501-54206-0000000	\$ 48.00
	<b>AMERICAN RED CROSS Total</b>			\$ 48.00
10/14/2025	HY-VEE MILAN 1415	J MOORE - PARKS - HS FOOD	555-835753-52501-0000000	\$ 98.65
	<b>HY-VEE MILAN 1415 Total</b>			\$ 98.65
10/14/2025	JIMMY JOHNS 9003	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 11.58
	<b>JIMMY JOHNS 9003 Total</b>			\$ 11.58
10/14/2025	MEDIACOM BRO*	S TOOHEY - FIRE - CABLE	222-451041-53706-0000000	\$ 54.03
	<b>MEDIACOM BRO* Total</b>			\$ 54.03
10/14/2025	MERRY-ANN S DINER	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 20.74
10/14/2025	MERRY-ANN S DINER	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 26.42
	<b>MERRY-ANN S DINER Total</b>			\$ 47.16
10/14/2025	SLICE*NAPOLISITALIANRE	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 80.60
10/14/2025	SLICE*NAPOLISITALIANRE	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 25.02
	<b>SLICE*NAPOLISITALIANRE Total</b>			\$ 105.62
10/14/2025	SQ *IRON + GRAIN COFFE	T. MCCLLOUD-POLICE-MEETING	101-411041-54401-0000000	\$ 41.28
	<b>SQ *IRON + GRAIN COFFE Total</b>			\$ 41.28
10/14/2025	WM SUPERCENTER #3255	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 10.56
10/14/2025	WM SUPERCENTER #3255	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 21.64
10/14/2025	WM SUPERCENTER #3255	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 16.06
	<b>WM SUPERCENTER #3255 Total</b>			\$ 48.26
10/15/2025	AMAZON MKTPL*NF1LC0I52	P PENA - PARKS - WHISTLES	555-813501-52212-6274000	\$ 9.99
	<b>AMAZON MKTPL*NF1LC0I52 Total</b>			\$ 9.99
10/15/2025	AMAZON MKTPL*NF5UV1UF2	L VANLANDEGEN - PW - COUNTERTOP BRACKETS	101-617120-53801-0000000	\$ 93.49
	<b>AMAZON MKTPL*NF5UV1UF2 Total</b>			\$ 93.49
10/15/2025	AMAZON MKTPL*NF8KV4I52	D DAVIS - PW - PENS	101-611041-52101-0000000	\$ 38.42
	<b>AMAZON MKTPL*NF8KV4I52 Total</b>			\$ 38.42
10/15/2025	AMAZON MKTPL*NM25Q4G41	Split - D DAVIS - PW - BINDER CLIPS (77.3%)	101-611041-52101-0000000	\$ 16.55
10/15/2025	AMAZON MKTPL*NM25Q4G41	Split - D DAVIS - PW - SCISSORS (22.7%)	101-611041-52103-0000000	\$ 4.86
	<b>AMAZON MKTPL*NM25Q4G41 Total</b>			\$ 21.41
10/15/2025	AMAZON MKTPL*NM3108PS1	A RUIZ - MLK - FACILITY/BLDG SUPPLIES	901-356921-52101-0000039	\$ 9.49
	<b>AMAZON MKTPL*NM3108PS1 Total</b>			\$ 9.49
10/15/2025	AMAZON MKTPL*NM5D495X0	K KUYKENDALL - LIBRARY - SUPPLIES FOR FRIEZE LECTURE SERIES & CRAFT SUPPLY SWAP	251-713451-52211-0000000	\$ 126.26
	<b>AMAZON MKTPL*NM5D495X0 Total</b>			\$ 126.26
10/15/2025	AMAZON MKTPL*NM6WD2VW1	D DAVIS - PW - CLEANING SUPPLIES/DUSTER	101-611041-52206-0000000	\$ 26.97
	<b>AMAZON MKTPL*NM6WD2VW1 Total</b>			\$ 26.97
10/15/2025	AMAZON.COM*NM04O8QN0	N SMITH - PARKS - RIFAC HAND SANITIZER	555-867564-52206-0000000	\$ 21.84
	<b>AMAZON.COM*NM04O8QN0 Total</b>			\$ 21.84

Date	Merchant Name	Description	Account Number	Amount
10/15/2025	AMAZON.COM*NM35L8840	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 6.22
	<b>AMAZON.COM*NM35L8840 Total</b>			\$ 6.22
10/15/2025	AMAZON.COM*NM5MX38X0	N FREY - PARKS - RIFAC FOLDERS	555-867564-52101-0000000	\$ 42.21
	<b>AMAZON.COM*NM5MX38X0 Total</b>			\$ 42.21
10/15/2025	APPLE.COM/BILL	P PENA - PARKS - PROHIBITED USAGE - PAID	555-867566-52212-0000000	\$ 2.99
	<b>APPLE.COM/BILL Total</b>			\$ 2.99
10/15/2025	IN *ABOUTGOLF, INC.	T WINTER - PARKS - SAUKIE GOLF BALLS	555-855702-52509-0000000	\$ 74.47
	<b>IN *ABOUTGOLF, INC. Total</b>			\$ 74.47
10/15/2025	JUMPIN JOEY S	K LESHOURES - MLK - REFUND SOC TAXES	901-356911-53902-6548000	\$ (108.68)
	<b>JUMPIN JOEY S Total</b>			\$ (108.68)
10/15/2025	MENARDS MOLINE IL	A MCDOWELL - PARKS - DOUGLAS BOARD UP CONC WINDOWS, REPAIR BATHROOM WALLS	555-822601-52301-5288000	\$ 187.56
	<b>MENARDS MOLINE IL Total</b>			\$ 187.56
10/15/2025	MOLINE FARM & FLEET	M WEEKS - PW - COVER FOR GENERATOR	506-618341-52401-0000000	\$ 19.99
	<b>MOLINE FARM &amp; FLEET Total</b>			\$ 19.99
10/15/2025	PENN STATION - 154 - I	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 30.14
10/15/2025	PENN STATION - 154 - I	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 30.75
10/15/2025	PENN STATION - 154 - I	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 26.28
	<b>PENN STATION - 154 - I Total</b>			\$ 87.17
10/15/2025	PROMOTIONS NOW	J BRIGGS - FIRE - PROMO SUPPLIES	101-453283-54501-0000000	\$ 709.50
	<b>PROMOTIONS NOW Total</b>			\$ 709.50
10/15/2025	RCAT	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 50.00
	<b>RCAT Total</b>			\$ 50.00
10/15/2025	SPO*FRONTSTREETPUB&EAT	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 50.00
	<b>SPO*FRONTSTREETPUB&amp;EAT Total</b>			\$ 50.00
10/15/2025	TICKETS*NATIONAL P	R ARNOLD - MLK - RD PROF DVLPMENT 606525 -521000-00000-000000	901-356921-52101-6525000	\$ 96.10
	<b>TICKETS*NATIONAL P Total</b>			\$ 96.10
10/16/2025	AMAZON MKTPL*NM0S76ZK2	M VIDMAR - PW - LIFTGATE HATCH PULL ASSIST STRAP	602-617365-56406-0000000	\$ 39.98
	<b>AMAZON MKTPL*NM0S76ZK2 Total</b>			\$ 39.98
10/16/2025	AMAZON MKTPL*NM5BU9900	M VIDMAR - PW - 2 REAR LIFTGATE HATCH PULL ASSIST STRAP	602-617365-56406-0000000	\$ 19.99
	<b>AMAZON MKTPL*NM5BU9900 Total</b>			\$ 19.99
10/16/2025	AMAZON MKTPL*NM6MA4NC2	K KUYKENDALL - LIBRARY - ARPA COMFORT CART SUPPLIES	251-711041-52103-0000297	\$ 101.52
	<b>AMAZON MKTPL*NM6MA4NC2 Total</b>			\$ 101.52
10/16/2025	AMAZON.COM*NM0BH8651	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 19.53
	<b>AMAZON.COM*NM0BH8651 Total</b>			\$ 19.53
10/16/2025	AMAZON.COM*NM83Z4240	K KRUSE - PARKS - STORAGE BOXES	555-867564-52101-0000000	\$ 18.49
	<b>AMAZON.COM*NM83Z4240 Total</b>			\$ 18.49
10/16/2025	AMERICAN WATER WORKS A	T MATLICK - PW - AWWA-S. ROSS	501-618352-54402-0000000	\$ 87.00
	<b>AMERICAN WATER WORKS A Total</b>			\$ 87.00
10/16/2025	PRIDE OF THE WAPSI	L TRICE - MLK - ASP EDUCATIONAL FIELD TRIP	906-356921-52212-5332504	\$ 102.99
	<b>PRIDE OF THE WAPSI Total</b>			\$ 102.99
10/16/2025	SAMSCLUB #8238	R GRAFF - FIRE - DUES	101-452271-52216-0000000	\$ 47.76
	<b>SAMSCLUB #8238 Total</b>			\$ 47.76
10/16/2025	SPECTRIO LLC	C ROELF - PARKS - RIFAC MUZAK	555-867564-53822-0000000	\$ 117.41
	<b>SPECTRIO LLC Total</b>			\$ 117.41
10/16/2025	SQ *LA FLAMA RESTAURAN	A CAMPBELL - LIBRARY - ONBOARDING LUNCHEON FOR NEW ADMINISTRATOR	251-711041-54401-0000000	\$ 168.67
	<b>SQ *LA FLAMA RESTAURAN Total</b>			\$ 168.67
10/16/2025	TECHSOUP	K LESHOURES - MLK - TPP SOFTWARE T. TONEY	906-356921-52101-6163606	\$ 125.00
	<b>TECHSOUP Total</b>			\$ 125.00
10/16/2025	TST* BOTTLENECK MANAGE	C JIMENEZ - MLK - SUP PROF DVLPMET	906-356921-51502-5323605	\$ 33.53
	<b>TST* BOTTLENECK MANAGE Total</b>			\$ 33.53
10/16/2025	U-HAUL MOVING & STORAG	H HURTADO - MLK - FAC FACILITY COSTS	905-356921-53112-0000640	\$ 173.20
	<b>U-HAUL MOVING &amp; STORAG Total</b>			\$ 173.20
10/16/2025	WAL-MART #2231	K KUYKENDALL - LIBRARY - ARPA COMFORT CART SUPPLIES	251-711041-52103-0000297	\$ 367.52
	<b>WAL-MART #2231 Total</b>			\$ 367.52
10/17/2025	AMAZON MKTPL*NM3TN6US0	Split - T WINTER - PARKS - HIGHLAND FOOD (70.95%)	555-835753-52501-0000000	\$ 14.63
10/17/2025	AMAZON MKTPL*NM3TN6US0	Split - T WINTER - PARKS - HIGHLAND PRIVACY WINDOW (29.05%)	555-835753-52301-0000000	\$ 5.99

Date	Merchant Name	Description	Account Number	Amount
	<b>AMAZON MKTPL*NM3TN6US0 Total</b>			\$ 20.62
10/17/2025	AMAZON MKTPL*NM5870D41	A TYSMA - PW - NITROGEN CARTRIDGE FOR CAMERA HEAD	606-615091-52305-0000000	\$ 211.26
	<b>AMAZON MKTPL*NM5870D41 Total</b>			\$ 211.26
10/17/2025	AMAZON MKTPL*NM83T7U20	K KUYKENDALL - LIBRARY - ARPA COMFORT CART SUPPLIES	251-711041-52103-0000297	\$ 284.02
	<b>AMAZON MKTPL*NM83T7U20 Total</b>			\$ 284.02
10/17/2025	COURTYARD BY MARRIOTT	C. FOREMAN-POLICE-OUT OF TOWN INVESTIGATION	101-413215-54201-0000000	\$ 127.80
	<b>COURTYARD BY MARRIOTT Total</b>			\$ 127.80
10/17/2025	CULVERS OF NEIL ST	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 19.49
10/17/2025	CULVERS OF NEIL ST	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 18.59
	<b>CULVERS OF NEIL ST Total</b>			\$ 38.08
10/17/2025	FS COM INC	T BAIN - IT - FIBER PATCH CABLES	101-256081-52304-0000000	\$ 81.60
	<b>FS COM INC Total</b>			\$ 81.60
10/17/2025	HY-VEE ROCK ISLAND 154	T WOODS - MLK - FAC LIFE SKILLS CLASSES	905-356921-52101-0000640	\$ 31.27
10/17/2025	HY-VEE ROCK ISLAND 154	N SMITH - PARKS - RIFAC COFFEE	555-867864-52502-0000000	\$ 12.98
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 44.25
10/17/2025	MAGGIANOS NAPERVILLE	C JIMENEZ - MLK - SUP PROF DVLPMPT	906-356921-51502-5323605	\$ 36.42
	<b>MAGGIANOS NAPERVILLE Total</b>			\$ 36.42
10/17/2025	MARITZ AT&L* ALA	A CAMPBELL - LIBRARY - PLA CONFERENCE REGISTRATION & HOTEL GUARANTEE	251-711041-51502-0000000	\$ 504.00
	<b>MARITZ AT&amp;L* ALA Total</b>			\$ 504.00
10/17/2025	MENARDS MOLINE IL	M VIDMAR - PW - 2EXT SCREW, 1X106" STANDARD BOARD	601-617364-52305-0000000	\$ 97.49
	<b>MENARDS MOLINE IL Total</b>			\$ 97.49
10/17/2025	SP 2XSAVINGS.COM	N HARTMAN - PW - DEODORANT BLOCKS	507-619348-52306-0000000	\$ 837.12
	<b>SP 2XSAVINGS.COM Total</b>			\$ 837.12
10/17/2025	WAL-MART #2231	A CAMPBELL - LIBRARY - FOOD FOR OCTOBER ART OPENING (WM)	251-711041-52216-0000000	\$ 22.26
	<b>WAL-MART #2231 Total</b>			\$ 22.26
10/20/2025	AMAZON MKTPL*NM3FW6BS2	K KUYKENDALL - LIBRARY - ARPA COMFORT CART SUPPLIES	251-711041-52103-0000297	\$ 387.61
	<b>AMAZON MKTPL*NM3FW6BS2 Total</b>			\$ 387.61
10/20/2025	AMAZON MKTPL*NM79Q1PW2	J BRIGGS - FIRE - POFESSIONAL DEVELOPMENT	101-453281-51502-0000000	\$ 62.23
	<b>AMAZON MKTPL*NM79Q1PW2 Total</b>			\$ 62.23
10/20/2025	AMAZON MKTPL*NM7F37BL2	K KUYKENDALL - LIBRARY - SEASONAL CRAFT SUPPLIES	251-713451-52211-0000000	\$ 34.92
	<b>AMAZON MKTPL*NM7F37BL2 Total</b>			\$ 34.92
10/20/2025	AMAZON MKTPL*NM8VM3062	K KUYKENDALL - LIBRARY - SEASONAL CRAFT SUPPLIES	251-713451-52211-0000000	\$ 40.95
	<b>AMAZON MKTPL*NM8VM3062 Total</b>			\$ 40.95
10/20/2025	AMAZON MKTPL*NU0CU0G40	J GLIDEWELL - PW - POOL WINTERIZE SUPPLIES	555-818551-52301-0000000	\$ 14.24
	<b>AMAZON MKTPL*NU0CU0G40 Total</b>			\$ 14.24
10/20/2025	AMAZON MKTPL*NU3TP94X1	C. FOREMAN-POLICE-BOOTS	101-412206-51404-0000000	\$ 105.55
	<b>AMAZON MKTPL*NU3TP94X1 Total</b>			\$ 105.55
10/20/2025	AMAZON MKTPL*NU7CG2GE0	J GLIDEWELL - PW - MAGNETIC DRIVE PUMP	555-818551-52301-0000000	\$ 78.00
	<b>AMAZON MKTPL*NU7CG2GE0 Total</b>			\$ 78.00
10/20/2025	AMAZON MKTPL*NU7FY1CQ1	C. FOREMAN-POLICE-BLDG MATERIALS	101-412206-52401-0000000	\$ 16.85
	<b>AMAZON MKTPL*NU7FY1CQ1 Total</b>			\$ 16.85
10/20/2025	AMAZON.COM*NM4L81WY1	N SMITH - PARKS - RIFAC SOAP REFILL	555-867564-52206-0000000	\$ 3.72
	<b>AMAZON.COM*NM4L81WY1 Total</b>			\$ 3.72
10/20/2025	AMAZON.COM*NU1OE9JD1	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 20.43
	<b>AMAZON.COM*NU1OE9JD1 Total</b>			\$ 20.43
10/20/2025	AMAZON.COM*NU9P140X0	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 15.33
	<b>AMAZON.COM*NU9P140X0 Total</b>			\$ 15.33
10/20/2025	AMERICAN RED CROSS	K BAILEY - PARKS - PRESCHOOL FIRST AID EPI PENS	555-867501-54206-0000000	\$ 48.00
	<b>AMERICAN RED CROSS Total</b>			\$ 48.00
10/20/2025	ATT* BILL PAYMENT	R GRAFF - FIRE - COMMUNICATION MABAS	101-452271-53803-0000000	\$ 36.27
	<b>ATT* BILL PAYMENT Total</b>			\$ 36.27
10/20/2025	FACEBK *BCKF9493C2	L LOCKHEART - LIBRARY - EVENT PROMOTIONS: FRIEZE LECTURE SERIES, BOOK SALE, ART SWAP	251-711041-53401-0000000	\$ 50.00
	<b>FACEBK *BCKF9493C2 Total</b>			\$ 50.00
10/20/2025	HARVEST MARKET 572	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 34.50
10/20/2025	HARVEST MARKET 572	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 39.34
10/20/2025	HARVEST MARKET 572	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 52.67

Date	Merchant Name	Description	Account Number	Amount
	<b>HARVEST MARKET 572 Total</b>			\$ 126.51
10/20/2025	HAYMAKERS 715	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 9.44
	<b>HAYMAKERS 715 Total</b>			\$ 9.44
10/20/2025	HOLIDAY INNS	C JACOBS - FIRE - LODGING	101-454273-51502-0000000	\$ 716.70
	<b>HOLIDAY INNS Total</b>			\$ 716.70
10/20/2025	HY-VEE MILAN 1415	D LESLEY - PARKS - SAUKIE FOOD	555-855702-52501-0000000	\$ 31.41
	<b>HY-VEE MILAN 1415 Total</b>			\$ 31.41
10/20/2025	IAAI	J BRIGGS - FIRE - PROFESSIONAL DEVELOPMENT	101-453281-51502-0000000	\$ 903.00
	<b>IAAI Total</b>			\$ 903.00
10/20/2025	IN *AQUASHIELD PRODUCT	J RINER - PW - SLIDEWAX,SLIDECOMPOUND	555-818551-52301-0000000	\$ 289.52
	<b>IN *AQUASHIELD PRODUCT Total</b>			\$ 289.52
10/20/2025	J AND M HARDWARE INC	A MCDOWELL - PARKS - DOUGLAS DEGREASER	555-822601-52206-5288000	\$ 18.99
	<b>J AND M HARDWARE INC Total</b>			\$ 18.99
10/20/2025	LITTLE CAESARS 1764005	L TRICE - MLK - ASP KIDS FOOD/MEALS	906-356921-52216-5332504	\$ 80.39
	<b>LITTLE CAESARS 1764005 Total</b>			\$ 80.39
10/20/2025	MARRIOTT	C JIMENEZ - MLK - SUP PROF DVLPMPT	906-356921-51502-5323605	\$ 376.88
	<b>MARRIOTT Total</b>			\$ 376.88
10/20/2025	MENARDS MOLINE IL	Split - D DRISKILL - PARKS - DOUGLAS ADAPT, SKT SET (33.1%)	555-822601-52401-5288000	\$ 44.91
10/20/2025	MENARDS MOLINE IL	Split - D DRISKILL - PARKS - DOUGLAS WOOD (66.9%)	555-822601-52301-5288000	\$ 90.79
10/20/2025	MENARDS MOLINE IL	Split - A MCDOWELL - PARKS - DOUGLAS SAW KIT (14.62%)	555-822601-52402-5288000	\$ 9.57
10/20/2025	MENARDS MOLINE IL	Split - A MCDOWELL - PARKS - DOUGLAS ROD TENSION (57.98%)	555-822601-52301-5288000	\$ 37.96
10/20/2025	MENARDS MOLINE IL	Split - A MCDOWELL - PARKS - DOUGLAS FVP RV MAR A/F (27.4%)	555-822601-52303-5288000	\$ 17.94
	<b>MENARDS MOLINE IL Total</b>			\$ 201.17
10/20/2025	MERRY-ANN S DINER	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 15.04
	<b>MERRY-ANN S DINER Total</b>			\$ 15.04
10/20/2025	NATIONAL FIRE PROTECTI	J BRIGGS - FIRE - PROFESSIONAL DEVELPOMENT	101-453281-51502-0000000	\$ 499.00
	<b>NATIONAL FIRE PROTECTI Total</b>			\$ 499.00
10/20/2025	ORKIN LLC 002	T WINTER - PARKS - RIFAC BUG SPRAY	555-835753-53801-0000000	\$ 135.00
	<b>ORKIN LLC 002 Total</b>			\$ 135.00
10/20/2025	SAMS CLUB #8238	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 147.74
	<b>SAMS CLUB #8238 Total</b>			\$ 147.74
10/20/2025	SAMSCLUB.COM	K BAILEY - PARKS - PRESCHOOL SNACKS	555-867501-52216-0000000	\$ 352.20
	<b>SAMSCLUB.COM Total</b>			\$ 352.20
10/20/2025	TARGET 00005330	D GLEASON - PARKS - HYDEEKABOUTIQ	555-819615-52212-6299000	\$ 30.00
	<b>TARGET 00005330 Total</b>			\$ 30.00
10/20/2025	UNCLE JULIO'S 025	C JIMENEZ - MLK - SUP PROF DVLPMPT	906-356921-51502-5323605	\$ 56.28
	<b>UNCLE JULIO'S 025 Total</b>			\$ 56.28
10/20/2025	USPS PO 1667860402	N SIMMONS - LIBRARY - INTER-LIBRARY LOAN POSTAGE	251-713451-53201-0000000	\$ 44.63
10/20/2025	USPS PO 1667860402	N FREY - PARKS - RIFAC STAMPS	555-867564-53201-0000000	\$ 2.17
	<b>USPS PO 1667860402 Total</b>			\$ 46.80
10/20/2025	WAL-MART #2231	S FOSTER - LIBRARY - ARPA COMFORT CART SUPPLIES	251-711041-52101-0000297	\$ 144.54
	<b>WAL-MART #2231 Total</b>			\$ 144.54
10/21/2025	DOLLARTREE	J MOORE - PARKS - HS FOOD	555-835753-52501-0000000	\$ 13.75
	<b>DOLLARTREE Total</b>			\$ 13.75
10/21/2025	HY-VEE MILAN 1415	J MOORE - PARKS - HS FOOD	555-835753-52501-0000000	\$ 137.40
	<b>HY-VEE MILAN 1415 Total</b>			\$ 137.40
10/21/2025	IN *J & J ACCESS & SEC	N SMITH - PARKS - RIFAC KEYS, CAM REBUILD	555-867564-53801-0000000	\$ 26.75
	<b>IN *J &amp; J ACCESS &amp; SEC Total</b>			\$ 26.75
10/21/2025	MENARDS MOLINE IL	Split - M DEMARLIE - PARKS - HORT HOLE SAW KIT (87.39%)	555-822611-52402-0000000	\$ 199.99
10/21/2025	MENARDS MOLINE IL	Split - M DEMARLIE - PARKS - HORT COUPLINGS (6.28%)	555-822611-52303-0000000	\$ 14.36
10/21/2025	MENARDS MOLINE IL	Split - M DEMARLIE - PARKS - HORT RTD SHTG (6.33%)	555-822611-52301-0000000	\$ 14.49
	<b>MENARDS MOLINE IL Total</b>			\$ 228.84
10/21/2025	MERRY-ANN S DINER	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 20.71
10/21/2025	MERRY-ANN S DINER	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 20.78
	<b>MERRY-ANN S DINER Total</b>			\$ 41.49
10/21/2025	R&B PRODUCTIONS INC.	T KAVANAUGH - PW - OUT OF TOWN TRAVEL	101-611041-54402-0000000	\$ 300.00

Date	Merchant Name	Description	Account Number	Amount
	<b>R&amp;B PRODUCTIONS INC. Total</b>			\$ 300.00
10/21/2025	SAMS CLUB #8238	L COYNE - PARKS - SNACKS	555-813501-52216-6395000	\$ 58.30
	<b>SAMS CLUB #8238 Total</b>			\$ 58.30
10/21/2025	SLICE*NAPOLISITALIANRE	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 40.57
10/21/2025	SLICE*NAPOLISITALIANRE	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 38.34
	<b>SLICE*NAPOLISITALIANRE Total</b>			\$ 78.91
10/21/2025	SQSP* WEBSITE#206054383	R ARNOLD - MLK - FUNDRAISING WEBSITE SOFTWARE 606525 -521000-00000-000000	901-356921-52101-6525000	\$ 276.00
	<b>SQSP* WEBSITE#206054383 Total</b>			\$ 276.00
10/21/2025	WHITE CAP #671	J POULOS - PW - CURING BLANKET, FOLDING UTILITY KNIFE, GORILLA TAPE	506-618341-52301-0000000	\$ 126.76
	<b>WHITE CAP #671 Total</b>			\$ 126.76
10/22/2025	AMAZON MKTPL*NU1MM5BL0	N BLAIR - IT - IPAD CASE	101-311041-52405-0000000	\$ 54.42
	<b>AMAZON MKTPL*NU1MM5BL0 Total</b>			\$ 54.42
10/22/2025	AMAZON.COM*NM9UX8RH2	T WINTER - PARKS - HIGHLAND DART CONTAINER	555-835753-52509-0000000	\$ 40.49
	<b>AMAZON.COM*NM9UX8RH2 Total</b>			\$ 40.49
10/22/2025	AMAZON.COM*NU4WQ9S40	T MUNSON - PW - PEAK WATT DC-TO-AC POWER CONVERTER	601-617364-52305-0000000	\$ 74.96
	<b>AMAZON.COM*NU4WQ9S40 Total</b>			\$ 74.96
10/22/2025	CTLP*VINAYAKA HOSPITAL	K Douglass - CED - Coffee while at GIS Conference	101-313811-51502-0000000	\$ 3.50
10/22/2025	CTLP*VINAYAKA HOSPITAL	K Douglass - CED - Coffee while at GIS Conference	101-313811-51502-0000000	\$ 3.50
	<b>CTLP*VINAYAKA HOSPITAL Total</b>			\$ 7.00
10/22/2025	HOLIDAY INNS	G MARTY - FIRE - LODGING	101-452271-51502-0000000	\$ 1,096.10
	<b>HOLIDAY INNS Total</b>			\$ 1,096.10
10/22/2025	HY-VEE ROCK ISLAND 154	K KUYKENDALL - LIBRARY - FOOD FOR FRIEZE LECTURE SERIES	251-711041-52216-0000000	\$ 25.96
10/22/2025	HY-VEE ROCK ISLAND 154	L. BARNES - COUNCIL - FOOD FOR THIRD WARD MEETING	101-113041-54401-0000000	\$ 53.81
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 79.77
10/22/2025	IL DPT PUB HEALTH EMS	C JACOBS - FIRE - CERTIFICATION	101-454273-54206-0000000	\$ 76.69
	<b>IL DPT PUB HEALTH EMS Total</b>			\$ 76.69
10/22/2025	IN *J & J ACCESS & SEC	H HURTADO - MLK - ASP DOOR/LOCK REPLACEMENT	901-356921-52101-5332761	\$ 1,695.00
	<b>IN *J &amp; J ACCESS &amp; SEC Total</b>			\$ 1,695.00
10/22/2025	J AND M HARDWARE INC	C. PAULEY-POLICE-KEYS	101-412206-52401-0000000	\$ 8.64
	<b>J AND M HARDWARE INC Total</b>			\$ 8.64
10/22/2025	LOGITECH	M Holderfield - CED - Key board and mouse for Inspection Conference room	101-311041-52405-0000000	\$ 32.53
	<b>LOGITECH Total</b>			\$ 32.53
10/22/2025	MENARDS MOLINE IL	Split - D DRISKILL - PARKS - DOUGLAS WOOD, DECK ST (50.64%)	555-822601-52301-5288000	\$ 84.07
10/22/2025	MENARDS MOLINE IL	Split - D DRISKILL - PARKS - DOUGLAS PROXTRA, PAINT (49.36%)	555-822601-52302-5288000	\$ 81.96
	<b>MENARDS MOLINE IL Total</b>			\$ 166.03
10/22/2025	SHERATON	K Douglass - CED - Hotel stay while at GIS Conference	101-313811-51502-0000000	\$ 299.70
	<b>SHERATON Total</b>			\$ 299.70
10/22/2025	SQ *SMITH BURGER COMPA	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 19.07
10/22/2025	SQ *SMITH BURGER COMPA	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 10.20
	<b>SQ *SMITH BURGER COMPA Total</b>			\$ 29.27
10/22/2025	TECHNICAL HOT AND COLD	J RINER - PW - BLOWER MOTOR ASSEMBLY	101-616114-52304-0000000	\$ 522.58
	<b>TECHNICAL HOT AND COLD Total</b>			\$ 522.58
10/23/2025	AMAZON MKTPL*NU1DP2U60	M DEMARLIE - PARKS - SPRINKLER NOZZLES	555-822601-52303-0000000	\$ 26.95
	<b>AMAZON MKTPL*NU1DP2U60 Total</b>			\$ 26.95
10/23/2025	AMAZON MKTPL*NU5FE1KW1	T WINTER - PARKS - HIGHLAND CLOTHES RACK	555-835753-52301-0000000	\$ 69.34
	<b>AMAZON MKTPL*NU5FE1KW1 Total</b>			\$ 69.34
10/23/2025	AMAZON MKTPL*NU5XQ7K21	K LESHOURES - MLK - 2026 DESKTOP CALENDAR	901-356921-52101-0000039	\$ 5.99
	<b>AMAZON MKTPL*NU5XQ7K21 Total</b>			\$ 5.99
10/23/2025	AMAZON MKTPL*NU71V42W1	N BLAIR - IT - 10 IPAD CASES	101-311041-52405-0000000	\$ 449.60
	<b>AMAZON MKTPL*NU71V42W1 Total</b>			\$ 449.60
10/23/2025	AMAZON MKTPL*NU8106452	J BRIGGS - FIRE - PROFFESIONAL DEVELPOMENT	101-453281-51502-0000000	\$ 457.88
	<b>AMAZON MKTPL*NU8106452 Total</b>			\$ 457.88
10/23/2025	AMAZON MKTPL*NU9EK1482	D CUNEO - LIBRARY - OFFICE SUPPLIES FOR DT & WM	251-711041-52101-0000000	\$ 54.30
	<b>AMAZON MKTPL*NU9EK1482 Total</b>			\$ 54.30
10/23/2025	AMAZON.COM*NU0IF14U2	N SMITH - PARKS - RIFAC PAPER TOWELS	555-867564-52207-0000000	\$ 125.05
	<b>AMAZON.COM*NU0IF14U2 Total</b>			\$ 125.05

Date	Merchant Name	Description	Account Number	Amount
10/23/2025	AMAZON.COM*NU1Z392M1	D DRISKILL - PARKS - DOUGLAS WINTER MAINT COAT	555-822601-51401-5288000	\$ 289.99
	<b>AMAZON.COM*NU1Z392M1 Total</b>			\$ 289.99
10/23/2025	CULVERS OF NEIL ST	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 12.92
10/23/2025	CULVERS OF NEIL ST	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 13.58
10/23/2025	CULVERS OF NEIL ST	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 15.25
	<b>CULVERS OF NEIL ST Total</b>			\$ 41.75
10/23/2025	DOLLARTREE	L COYNE - PARKS - PLATES, CUPS, ETC	555-813501-52212-6397000	\$ 19.50
	<b>DOLLARTREE Total</b>			\$ 19.50
10/23/2025	FAMILY DOLLAR	J LARSON - PW - BLEACH	501-618352-52217-0000000	\$ 14.10
	<b>FAMILY DOLLAR Total</b>			\$ 14.10
10/23/2025	HEATHER WHITE DESIGN	C ROELF - PARKS - RIFAC SIGNAGE	555-867564-53401-0000000	\$ 62.50
	<b>HEATHER WHITE DESIGN Total</b>			\$ 62.50
10/23/2025	HY-VEE MILAN 1415	J MOORE - PARKS - HS FOOD	555-835753-52501-0000000	\$ 23.44
	<b>HY-VEE MILAN 1415 Total</b>			\$ 23.44
10/23/2025	HY-VEE MOLINE 1416	C. PAULEY-POLICE-CANDY	101-412206-54501-0000000	\$ 92.19
	<b>HY-VEE MOLINE 1416 Total</b>			\$ 92.19
10/23/2025	INTERNATIONAL SOCIETY	A TYSMA - PW - CERTIFIED ISA ARBORIST	606-615091-51502-0000000	\$ 50.00
	<b>INTERNATIONAL SOCIETY Total</b>			\$ 50.00
10/23/2025	J AND M HARDWARE INC	K SYSLO - PW - CLR CLEANER	501-618352-52305-0000000	\$ 28.99
	<b>J AND M HARDWARE INC Total</b>			\$ 28.99
10/23/2025	MENARDS MOLINE IL	J POULOS - PW - ELECTRICAL SUPPLIES	506-618341-52304-0000000	\$ 144.09
	<b>MENARDS MOLINE IL Total</b>			\$ 144.09
10/23/2025	PORTILLOS HOT DOGS #10	K Douglass - CED - Meal while at GIS Conference	101-313811-51502-0000000	\$ 38.20
	<b>PORTILLOS HOT DOGS #10 Total</b>			\$ 38.20
10/23/2025	SP TOOLUP	N HARTMAN - PW - IMPACT WRENCH	501-619356-52402-0000000	\$ 1,596.00
	<b>SP TOOLUP Total</b>			\$ 1,596.00
10/24/2025	AMAZON MKTPL*NU4VD5T82	C. FOREMAN-POLICE-MEETING SUPPLIES	101-411041-52216-0000000	\$ 23.85
	<b>AMAZON MKTPL*NU4VD5T82 Total</b>			\$ 23.85
10/24/2025	AMAZON MKTPL*NU77D8WE1	M DEMARLIE - PARKS - SPRINKLER NOZZLES	555-822601-52303-0000000	\$ 60.00
	<b>AMAZON MKTPL*NU77D8WE1 Total</b>			\$ 60.00
10/24/2025	ATH 6001	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 26.64
10/24/2025	ATH 6001	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 18.60
10/24/2025	ATH 6001	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 25.00
	<b>ATH 6001 Total</b>			\$ 70.24
10/24/2025	EBAY O*10-13739-96838	C NOBILING - LIBRARY - USED DESENSITIZER MACHINE FOR CIRC DESK	251-711401-52406-0000000	\$ 64.99
	<b>EBAY O*10-13739-96838 Total</b>			\$ 64.99
10/24/2025	FERGUSON ENT, INC 520	J POULOS - PW - THRD 90 ELL, TEE, RPBV LL, WELD PIPE	506-618341-52301-0000000	\$ 887.77
	<b>FERGUSON ENT, INC 520 Total</b>			\$ 887.77
10/24/2025	HOLIDAY INNS	C. FOREMAN-POLICE-TRAINING	101-414223-51502-0000000	\$ 393.30
	<b>HOLIDAY INNS Total</b>			\$ 393.30
10/24/2025	HY-VEE MILAN 1415	L COYNE - PARKS - MINI PUMPKINS	555-813501-52212-6395000	\$ 7.50
	<b>HY-VEE MILAN 1415 Total</b>			\$ 7.50
10/24/2025	HY-VEE MOLINE 1416	H GRAY - PARKS - PRESCHOOL LUNCHES	555-867501-52216-0000000	\$ 909.68
	<b>HY-VEE MOLINE 1416 Total</b>			\$ 909.68
10/24/2025	HY-VEE ROCK ISLAND 154	N SIMMONS - LIBRARY - FOOD FOR "COFFEE & CONVERSATION" PROGRAM	251-711041-52216-0000297	\$ 9.98
10/24/2025	HY-VEE ROCK ISLAND 154	R Baugous - HR - Halloween Candy for Police Commission meeting	101-155041-53501-0000000	\$ 44.95
10/24/2025	HY-VEE ROCK ISLAND 154	K KUYKENDALL - LIBRARY - GENERAL PROGRAM SUPPLIES	251-713451-52211-0000000	\$ 22.60
10/24/2025	HY-VEE ROCK ISLAND 154	G JONES - MLK - STAFF DEPARTURE SUPPLIES	901-356921-52101-0000039	\$ 50.98
	<b>HY-VEE ROCK ISLAND 154 Total</b>			\$ 128.51
10/24/2025	ILLINOIS FIRE AND POLI	C. FOREMAN-POLICE-DUES	101-411041-54402-0000000	\$ 400.00
	<b>ILLINOIS FIRE AND POLI Total</b>			\$ 400.00
10/24/2025	LINDE GAS & EQUIPMENT	K SYSLO - PW - PROSTAR FC-SS-11 WIRE	501-618352-52305-0000000	\$ 40.28
	<b>LINDE GAS &amp; EQUIPMENT Total</b>			\$ 40.28
10/24/2025	MCDONALD'S F1018	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 11.12
10/24/2025	MCDONALD'S F1018	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 11.14
	<b>MCDONALD'S F1018 Total</b>			\$ 22.26

Date	Merchant Name	Description	Account Number	Amount
10/24/2025	SQ *FRIENDS OF HAUBERG	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ (84.00)
10/24/2025	SQ *FRIENDS OF HAUBERG	J Byrne - HR - Longevity Awards and Gifts	101-155101-54501-0000000	\$ 395.52
	<b>SQ *FRIENDS OF HAUBERG Total</b>			\$ 311.52
10/24/2025	THE HOME DEPOT #2111	N HARTMAN - PW - DEWALT POWER-PACK BATTERIES	501-619356-52402-0000000	\$ 1,048.00
	<b>THE HOME DEPOT #2111 Total</b>			\$ 1,048.00
10/24/2025	TST* OLD TOWNE BAKERY	K KUYKENDALL - LIBRARY - FOOD FOR FRIEZE LECTURE SERIES	251-711041-52216-0000000	\$ 57.00
	<b>TST* OLD TOWNE BAKERY Total</b>			\$ 57.00
10/27/2025	AMAZON MKTPL*N41X61M81	C. FOREMAN-POLICE-SHOES	101-412206-51404-0000000	\$ 140.00
	<b>AMAZON MKTPL*N41X61M81 Total</b>			\$ 140.00
10/27/2025	AMAZON MKTPL*N42AD3NL0	L COYNE - PARKS - PARTY SUPPLIES	555-813501-52212-6397000	\$ 70.95
	<b>AMAZON MKTPL*N42AD3NL0 Total</b>			\$ 70.95
10/27/2025	AMAZON MKTPL*N43T960Z0	K BAILEY - PARKS - PRESCHOOL STICKERS	555-867501-52212-0000000	\$ 16.24
	<b>AMAZON MKTPL*N43T960Z0 Total</b>			\$ 16.24
10/27/2025	AMAZON MKTPL*N46A17VH0	Split - K KUYKENDALL - LIBRARY - SUPPLIES FOR WINTER SCRABBLE & WINTER SEWING (22.73%)	251-713451-52211-0000000	\$ 44.96
10/27/2025	AMAZON MKTPL*N46A17VH0	Split - K KUYKENDALL - LIBRARY - HIGH-VISIBILITY KEYBOARD FOR PUBLIC PCS (77.27%)	251-711041-52406-0000000	\$ 152.80
	<b>AMAZON MKTPL*N46A17VH0 Total</b>			\$ 197.76
10/27/2025	AMAZON MKTPL*N496760F0	D CUNEO - LIBRARY - PROJECT BINDERS FOR ADMIN USE	251-711041-52101-0000000	\$ 82.47
	<b>AMAZON MKTPL*N496760F0 Total</b>			\$ 82.47
10/27/2025	AMAZON MKTPL*N49H34JT1	C. FOREMAN-POLICE-OFFICE SUPPLIES	101-411041-52101-0000000	\$ 15.96
	<b>AMAZON MKTPL*N49H34JT1 Total</b>			\$ 15.96
10/27/2025	AMAZON MKTPL*N49LV3ZO1	L LOCKHEART - LIBRARY - OFFICE CALENDARS; SIGNAGE HOLDERS FOR DT	251-711041-52101-0000000	\$ 22.71
	<b>AMAZON MKTPL*N49LV3ZO1 Total</b>			\$ 22.71
10/27/2025	AMAZON MKTPL*NU41A0B52	C. FOREMAN-POLICE-MEETING SUPPLIES	101-411041-52216-0000000	\$ 66.56
	<b>AMAZON MKTPL*NU41A0B52 Total</b>			\$ 66.56
10/27/2025	AMAZON MKTPL*NU4NN12G2	D CUNEO - LIBRARY - CARRYING CASE FOR CIRC. DEPT LABEL MAKER	251-711401-52103-0000000	\$ 20.99
	<b>AMAZON MKTPL*NU4NN12G2 Total</b>			\$ 20.99
10/27/2025	AMAZON MKTPL*NU5Z618K2	T KAVANAUGH - PW - SOLAR WALL STRIP	101-617374-52304-0000000	\$ 197.17
	<b>AMAZON MKTPL*NU5Z618K2 Total</b>			\$ 197.17
10/27/2025	AMAZON MKTPL*NU6MW18J2	K BAILEY - PARKS - PRESCHOOL SNACKS	555-867501-52216-0000000	\$ 26.89
	<b>AMAZON MKTPL*NU6MW18J2 Total</b>			\$ 26.89
10/27/2025	AMAZON MKTPL*NU6WG6BA2	N HARTMAN - PW - DEWALT 20V MAX CHARGER	501-619121-52402-0000000	\$ 445.70
	<b>AMAZON MKTPL*NU6WG6BA2 Total</b>			\$ 445.70
10/27/2025	AMAZON MKTPL*NU81I52L2	D CUNEO - LIBRARY - LABEL MAKER FOR CIRC. DEPT.	251-711401-52103-0000000	\$ 45.28
	<b>AMAZON MKTPL*NU81I52L2 Total</b>			\$ 45.28
10/27/2025	AMAZON.COM*N463O3XF1	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 14.34
	<b>AMAZON.COM*N463O3XF1 Total</b>			\$ 14.34
10/27/2025	AMAZON.COM*N48DH1JY0	K KRUSE - PARKS - KLEENEX	555-811041-52101-0000000	\$ 15.70
	<b>AMAZON.COM*N48DH1JY0 Total</b>			\$ 15.70
10/27/2025	AMAZON.COM*NU0CM0972	N SMITH - PARKS - RIFAC FOOD	555-867564-52501-0000000	\$ 18.58
	<b>AMAZON.COM*NU0CM0972 Total</b>			\$ 18.58
10/27/2025	AMAZON.COM*NU80C2RI2	A CAMPBELL - LIBRARY - SIX (6) NEW SEWING MACHINES FOR PROGRAMS	251-713451-52205-0000000	\$ 988.20
	<b>AMAZON.COM*NU80C2RI2 Total</b>			\$ 988.20
10/27/2025	AMAZON.COM*NU9F229J2	N SMITH - PARKS - RIFAC SIMPLE GREEN	555-867564-52206-0000000	\$ 10.43
	<b>AMAZON.COM*NU9F229J2 Total</b>			\$ 10.43
10/27/2025	B AND B DO IT BEST HAR	Split - D DRISKILL - PARKS - DOUGLAS THRML GLOVES (52.93%)	555-822601-51402-5288000	\$ 17.98
10/27/2025	B AND B DO IT BEST HAR	Split - D DRISKILL - PARKS - DOUGLAS FUEL STABIL (47.07%)	555-822601-52204-5288000	\$ 15.99
	<b>B AND B DO IT BEST HAR Total</b>			\$ 33.97
10/27/2025	CCI*CONSTANT-CONTACT	A RUIZ - MLK - OCT 2025 COMMUNICATION	901-356921-52101-0000039	\$ 48.00
	<b>CCI*CONSTANT-CONTACT Total</b>			\$ 48.00
10/27/2025	FUN EXPRESS	L COYNE - PARKS - CARNIVAL CRAFTS	555-813501-52212-6397000	\$ 65.10
	<b>FUN EXPRESS Total</b>			\$ 65.10
10/27/2025	HILTON	C. FOREMAN-POLICE-TRAINING	101-414223-51502-0000000	\$ 1,006.84
	<b>HILTON Total</b>			\$ 1,006.84
10/27/2025	HOLIDAY INNS	C. FOREMAN-POLICE-TRAINING	101-414223-51502-0000000	\$ 610.50
	<b>HOLIDAY INNS Total</b>			\$ 610.50
10/27/2025	HY-VEE MILAN 1415	D LESLEY - PARKS - SAUKIE FOOD	555-855702-52501-0000000	\$ 20.94

Date	Merchant Name	Description	Account Number	Amount
	<b>HY-VEE MILAN 1415 Total</b>			\$ 20.94
10/27/2025	MENARDS MOLINE IL	T WINTER - PARKS - HIGHLAND FAUCET COVER	555-835753-52301-0000000	\$ 18.90
	<b>MENARDS MOLINE IL Total</b>			\$ 18.90
10/27/2025	NTE 5433	Split - J RINER - PW - HIGH PRESSURE HOSE (89.19%)	101-617114-52301-0000000	\$ 329.99
10/27/2025	NTE 5433	Split - J RINER - PW - HIGH PRESSURE HOSE (10.81%)	101-617114-52303-0000000	\$ 39.99
	<b>NTE 5433 Total</b>			\$ 369.98
10/27/2025	SQ *BERNIER JEAN BAPTI	T. Thompson - Admin - ICMA Conference	101-122041-51502-0000000	\$ 50.00
	<b>SQ *BERNIER JEAN BAPTI Total</b>			\$ 50.00
10/27/2025	TEXAS ROADHOUSE #2043	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 33.08
10/27/2025	TEXAS ROADHOUSE #2043	M BORNE - FIRE - MEALS	101-452271-51502-0000000	\$ 45.14
10/27/2025	TEXAS ROADHOUSE #2043	M MANGELS - FIRE - MEALS	101-452271-51502-0000000	\$ 24.12
10/27/2025	TEXAS ROADHOUSE #2043	K SHORTER - FIRE - MEALS	101-452271-51502-0000000	\$ 43.51
	<b>TEXAS ROADHOUSE #2043 Total</b>			\$ 145.85
10/27/2025	TST*BAVAROS POS - TAMP	T. Thompson - Admin - ICMA Conference	101-122041-51502-0000000	\$ 47.85
	<b>TST*BAVAROS POS - TAMP Total</b>			\$ 47.85
10/27/2025	USPS PO 1667860402	N SIMMONS - LIBRARY - INTER-LIBRARY LOAN POSTAGE	251-713451-53201-0000000	\$ 18.42
	<b>USPS PO 1667860402 Total</b>			\$ 18.42
10/27/2025	WM SUPERCENTER #5115	A. Torres - Admin - Coffee Supplies & Mints for Exec. Conf. Room & Admin Lobby	101-122041-54401-0000000	\$ 15.10
	<b>WM SUPERCENTER #5115 Total</b>			\$ 15.10
	<b>Grand Total</b>			\$ 73,372.57

# Memorandum



**To:** Rock Island City Council  
**From:**  
**Subject:** Minutes from the November 24, 2025 City Council Meeting.

Motion: Motion to approve Consent Agenda items a through d.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

**Previous Council Action (if any):**

**Budget Impact:**

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

Submitted by: Amanda Torres, Interim City Clerk

---

Approved by:

**CITY OF ROCK ISLAND**  
**CITY COUNCIL MEETING**  
City Council Chambers, City Hall, 3rd Floor,  
1528 Third Avenue, Rock Island, IL

11/24/2025 - Minutes

**1. Call to Order**

Mayor Harris called the meeting to order at 5:44 p.m. and welcomed everyone.

**2. Roll Call**

Mayor Ashley Harris asked Interim City Clerk Amanda Torres to call the roll.

Present: Alderpersons Glen Evans, Randy Hurt, Linda Barnes, Jenni Swanson, Dylan Parker, Mark Poulos, Bill Healy, and Mayor Ashley Harris.

Absent: None.

Staff: City Manager Todd Thompson, Attorney Leslie Day, Interim City Clerk Amanda Torres, and other City Staff.

**3. Pledge of Allegiance**

Mayor Harris led in the reciting of the Pledge of Allegiance.

**4. Moment of Silence**

Mayor Harris requested a moment of silence. A moment of silence was observed.

**5. Presentations**

a. FY 2026 Budget Discussion

City Manager Thompson said the discussion was scheduled to answer unaddressed questions from Council. He said the transfer to the General Fund for fleet amortization will be removed in the final budget. He also explained that most of the sponsorships and contributions are paid out of the General Fund, but the Visitor's Bureau is paid using the Hotel Motel Tax.

Council members discussed the amount budgeted for conferences. Alderperson Parker proposed having a separate discussion regarding policy.

Alderperson Barnes said the General Fund is used to support contributions and sponsorships instead of the Gaming Fund as Gaming has taken on debt. She requested further information regarding contributions and sponsorships. Community Development Director Miles Brainard discussed how the organizations that receive contributions or sponsorships are categorized. Some are organizations where the City is a founding member while others were solicited by the City for services as a sole-source provider. Depending on the entity, there may be a contract, an intergovernmental agreement, a membership fee or a contribution. He clarified that the

increase to Quad City Arts was to provide the same level of service as prices have risen.

Aldersperson Barnes encouraged taking a closer look at the budget to reduce General Fund spending.

City Manager Thompson explained that the Gaming Fund is the amount of revenue it generates over time and what it funds has changed over time. A large amount of reoccurring debt takes up most of the fund. Finance Director Jessica Sager discussed the historical use of the funds and City policy. She said the Library's portion of the debt for the Johnson Controls Project was moved into the fund in 2024, but since the bond was issued in 2020, the fund has been used to cover the General Fund's liability of the project.

Aldersperson Evans discussed his dissatisfaction with street conditions in the First Ward.

Aldersperson Parker spoke about the Street Maintenance Utility Fee and how its revenue is spread equally amongst the wards.

Director Sager clarified that the Gaming Fund is covering the HVAC system for the Library.

Aldersperson Barnes proposed a financial planning taskforce.

Aldersperson Parker commented that the budget insufficiently resources key programs and strategies for the City, specifically regarding housing.

## **6. Public Comment**

Mayor Harris asked if anyone in the public wished to speak.

April Ladenburger and Natalie Linville-Mass spoke about the passing of Joshua Ludeking and a proposal to reduce the number of accidents around the 1900 block of 17th Street. Diagrams to support their proposal were provided.

Dr. Dwight Ford and Ron Lund spoke about homelessness and the social services licensing ordinance.

Heather Anderson and Kate Farrlel spoke about Birth to Five Illinois.

## **7. Update Rock Island**

### **More than 9,000 Thanksgiving meals served**

Over the course of three days, the Martin Luther King Jr. Community Center served more than 9,000 free Thanksgiving meals throughout the Quad Cities, making this the largest by far in the event's 36-year history.

Meals were distributed curbside at the MLK Center on Friday, November 21 and Saturday November 22. On Saturday, in partnership with Dohrn Transfer, meals were delivered throughout the Quad Cities to low-income housing, senior housing, and to seniors and people with disabilities. On Sunday, the MLK Center welcomed people to enjoy a free, hot Thanksgiving meal in its banquet room.

This event is made possible through the hard work of more than 300 volunteers, many of whom have been coming back for more than a decade. We thank them for their time and efforts.

**City offices closed for Thanksgiving**

City Hall and City offices will be closed this Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving holiday. During this week, refuse, recycling and yard waste will be on schedule with the exception that Thursday’s collection will be on Friday.

**8. Public Hearings**

- a. CY 2026 Truth in Taxation

Mayor Harris closed the regular meeting and opened the public hearing. He asked if anyone from the audience wished to speak.

No one spoke.

Mayor Harris closed the public hearing and reconvened the regular meeting.

**9. Ordinances (First Readings)**

- a. Report from the Legal Department regarding amendments to Chapter 8, Article XXIII, Establishing a Social Services License. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Parker moved to consider the ordinance; Aldersperson Poulos seconded.

VOTE:

Motion PASSED on a 6-1-0 roll call vote. Aye: Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: Evans. Absent: None.

- b. Report from the Legal Department regarding an amendment to Chapter 8, Article XXIII, Sections 8-569 and 8-571, regarding the removal of food pantries from the Ordinance. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Swanson moved to consider the ordinance; Aldersperson Barnes seconded.

VOTE:

Motion FAILED on a 3-4-0 roll call vote. Aye: Evans, Hurt, Barnes. Nay: Swanson, Parker, Poulos, Healy. Absent:

None.

- c. Report from the Legal Department regarding amendments to Chapter 8, Article XXIII, replacing City Manager with Mayor. (First Reading)

Motion: Motion to consider the ordinance.

RC Roll Call vote is needed.

MOTION:

Aldersperson Evans moved to consider the ordinance; Aldersperson Barnes seconded.

DISCUSSION:

Aldersperson Barnes discussed why the Mayor should be the license issuer rather than the City Manager.

VOTE:

Motion FAILED on a 2-5-0 roll call vote. Aye: Evans, Barnes. Nay: Hurt, Swanson, Parker, Poulos, Healy. Absent: None.

- d. Report from the Legal Department regarding amendments to Chapter 8, Article XXIII, Section 8-575, Distance Requirements. (First Reading)

Motion: Motion to consider the ordinance.

RC Roll Call vote is needed.

MOTION:

Aldersperson Barnes moved to consider the ordinance.

Motion died due to lack of a second.

- e. Report from the Legal Department regarding an amendment to Chapter 8, Article XXIII, Section 8-577 A, Occupancy Limits. (First Reading)

Motion: Motion to consider the ordinance.

RC Roll Call vote is needed.

MOTION:

Aldersperson Parker moved to consider the ordinance; Aldersperson Poulos seconded.

DISCUSSION:

City Attorney Day clarified that the amendment would allow the Fire Marshal to determine the building's total occupancy.

VOTE:

Motion PASSED on a 4-3-0 roll call vote. Aye: Evans, Hurt, Barnes, Parker. Nay: Swanson, Poulos, Healy. Absent: None.

- f. Report from the Legal Department regarding amendments to Chapter 8, Article XXIII, Section 8-577 C, Removal of 12-hour time limit. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Evans moved to consider the ordinance; Aldersperson Hurt seconded.

VOTE:

Motion FAILED on a 3-4-0 roll call vote. Aye: Evans, Hurt, Barnes. Nay: Swanson, Parker, Poulos, Healy. Absent: None.

- g. Report from the Legal Department regarding amendments to Chapter 8, Article XXIII, Section 8-577, by adding a new provision O, Social Work and Therapy Services. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Parker moved to consider the ordinance; Aldersperson Poulos seconded.

DISCUSSION:

City Attorney Day clarified that the item was requested by three council members and was not discussed with social service providers. Aldersperson Parker added that the social service license would require that licensees ensure that providers offering social work or psychotherapy within the licensees' facilities are properly licensed to practice.

VOTE:

Motion PASSED on a 5-2-0 roll call vote. Aye: Hurt, Swanson, Parker, Poulos, Healy. Nay: Evans, Barnes.

Absent: None.

- h. Report from the Traffic Engineering Committee regarding a request from Leo Bautista, 2804 40th Avenue, to install a three-way stop at the intersection of 28th Street and 40th Avenue. (First Reading)

Motion: Motion to consider the ordinance.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Swanson moved to consider, suspend the rules, and pass the ordinance; Aldersperson Healy seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

**10. Passage of Ordinances & Resolutions**

- a. Report from the Clerk's Office regarding a request from the St. Patrick Society to hold their annual St. Patrick's Day Parade and a resolution for the closure of the Master Sergeant Stanley Talbot Memorial Bridge and 15th Street (U.S. Highway 67) on Saturday, March 14, 2026 from 11:30 a.m. until 1:30 p.m.

Motion: Motion to approve the event as recommended and adopt the resolution.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Evans moved to approve the event as recommended and adopt the resolution; Aldersperson Parker seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

- b. Report from the Community Development Department regarding a resolution establishing a time and place for a public hearing for the North Rock Island Port District TIF Redevelopment Project Area.

Motion: Motion to adopt the resolution.  
RC Roll Call vote is needed.

**MOTION:**

Aldersperson Evans moved to adopt the resolution; Aldersperson Healy seconded.

**VOTE:**

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

**11. Consent Agenda**

All items under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion and subsequent roll call vote. There will be no separate discussion of these items unless an Aldersperson so requests, in which case, the item will be moved from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Claims for the week of October 31 through November 6 in the amount of \$869,346.34; and payroll for the weeks of October 27, 2025 through November 9, 2025 in the amount of \$1,841,021.91
- b. Report from the Information Technology Department regarding a payment in the amount of \$14,178.00 to Tyler Technologies of Plano, TX for the new point of sale hardware.
- c. Report from the Clerk's Office regarding a request from Phi Omega Phi of Augustana College to use sound amplification on Saturday, December 6, 2025 from 8 p.m. to 11 p.m. for a block party.
- d. Report from the Clerk's Office regarding a request from the Rock Island Downtown Alliance to use sound amplification and to close Arts Alley, the 1800 block of 2nd Avenue, the east half of the 1700 block of 2nd Avenue and the roundabout; a request to use the Green Lawn; a request to waive the sound amplification permit fee; and a request for the outdoor consumption of alcohol on Sunday, December 7, 2025 from 11 a.m. to 4 p.m. for the 2nd Avenue Holiday Market.
- e. Report from the Clerk's Office regarding a request from Christian Care to hold their annual Frigid Feet walk on Saturday, December 20, 2025 from 9 a.m. to 11 a.m.
- f. Minutes from the November 10, 2025 City Council Meeting.

Motion: Motion to approve Consent Agenda items a through f.  
RC Roll Call vote is needed.

**MOTION:**

Aldersperson Healy moved to approve Consent Agenda items a through f; Aldersperson Parker seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

**12. Claims/Purchases**

- a. Report from the Public Works Department regarding payment to Valley Construction, Rock Island, Illinois, for the Rebuild Downtown Rock Island Improvements Project in the amount of \$836,840.85.
- b. Report from the Public Works Department regarding payment 4 to Summerset Marine Construction, Whitewater, Wisconsin, for the Sunset Marina Dock Replacement Project in the amount of \$651,941.00.
- c. Report from the Public Works Department regarding payment to Crawford Company, Rock Island, Illinois, for the Sunset Marina Electrical Upgrades Project in the amount of \$36,000.00.

Motion: Motion to allow claims a through c.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Healy moved to allow claims a through c; Aldersperson Evans seconded.

Aldersperson Parker recused himself from the vote due to the nature of his employment.

VOTE:

Motion PASSED on a 6-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Poulos, Healy. Nay: None. Absent: None.

**13. Contracts/Agreements**

- a. Report from the Public Works Department regarding an addendum for additional IMEG engineering services for the Bally West Development Project in the amount of \$30,000.00.

Motion: Motion to approve the amendment; and authorize the City Manager to execute the document.  
RC Roll Call vote is needed.

MOTION:

Aldersperson Hurt moved to approve the amendment; and authorize the City Manager to execute the document; Aldersperson Healy seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

- b. Report from the Human Resources Department regarding a self-insurance package with IPMG in the amount of \$1,048,642.00

Motion: Motion to approve the self-insurance package as recommended; and authorize the City Manager to execute the contract.

RC Roll Call vote is needed.

MOTION:

Aldersperson Healy moved to approve the self-insurance package as recommended; and authorize the City Manager to execute the contract; Aldersperson Poulos seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

- c. Report from the Community Development Department regarding an amendment to the sale agreement with Ascentra Credit Union for Lot 2 of the Solomon Site.

Motion: Motion to approve the amendment; and authorize the City Manager to execute the agreement.

RC Roll Call vote is needed.

MOTION:

Aldersperson Evans moved to approve the amendment; and authorize the City Manager to execute the agreement; Aldersperson Barnes seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

**14. Budget/Finance Items**

- a. Report from the Finance Department regarding a budget adjustment to the TIF 11 Downtown Fund (409) in the amount of \$75,000.00.
- b. Report from the Finance Department regarding a budget adjustment to the MLK Activity Fund (900) in the amount of \$10,000.00.
- c. Report from the Finance Department regarding interfund transfer from the Water Operations Fund (500) to the Sunset Marina Fund (520) in the amount of \$1,540,000.00

Motion:                Motion to approve budget adjustments a through c.  
 RC                      Roll Call vote is needed.

Aldersperson Barnes requested that budget adjustment c be read separately.

MOTION:

Aldersperson Healy moved to approve budget adjustments a and b; Aldersperson Evans seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

MOTION:

Aldersperson Hurt moved to approve budget adjustment c; Aldersperson Healy seconded.

DISCUSSION:

Public Works Director Mike Bartels said the construction project is expected to be completed by the end of December. The FEMA reimbursement should take 60-90 days once all documents are submitted. Rates were increased in 2025 in anticipation of the capital project. It's expected that the 2026 lease rentals will bring in enough revenue for capital projects.

Finance Director Jessica Sager said there is a negative cash balance of \$1.7 million in the marina. The plan to eliminate the negative fund balance is similar to previous practice with other fund balances to help build the cash balance down. Final payments for the FEMA project won't be made until next year.

City Manager Thompson explained that water rates are set by a rate model that looks into future operational and capital costs. Some funds are reserved for future capital projects.

Aldersperson Barnes said she understood the project was already approved but didn't believe the transfer aligned with the City's financial policy as it relates to enterprise funds.

VOTE:

Motion PASSED on a 6-1-0 roll call vote. Aye: Evans, Hurt, Swanson, Parker, Poulos, Healy. Nay: Barnes.  
Absent: None.

**15. Department Reports**

- a. Report from the Clerk's Office regarding the schedule of regular meeting dates for the Rock Island City Council Calendar Year 2026.

Motion:	Motion to approve the City Council annual meetings calendar as recommended.
RC	Roll Call vote is needed.

**MOTION:**

Aldersperson Parker moved to approve the City Council annual meetings calendar as recommended; Aldersperson Poulos seconded.

**DISCUSSION:**

Aldersperson Barnes requested to add a special meeting for a budget workshop.

City Attorney Day clarified that Aldersperson Barnes was proposing a special meeting and the agenda item was a schedule of the regular council meetings. She added that a special meeting could be scheduled later similarly to ward meetings.

**VOTE:**

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None.  
Absent: None.

- b. Report from the Public Works Department regarding the surplus of City vehicles and equipment.

Motion:	Motion to approve the declaration of surplus vehicles and equipment and grant permission to dispose of the items in a manner that will be advantageous to the City of Rock Island.
RC	Roll Call vote is needed.

**MOTION:**

Aldersperson Parker moved to approve the declaration of surplus vehicles and equipment and grant permission to dispose of the items in a manner that will be advantageous to the City of Rock Island; Aldersperson Swanson seconded.

**VOTE:**

Motion PASSED on a 7-0-0 roll call vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

**16. Other Business/New Business**

Aldersperson Evans commended and thanked the MLK Center staff and volunteers for serving free Thanksgiving meals last week.

Aldersperson Parker proposed adding a motion at the beginning of each council meeting to approve or adopt the agenda.

Aldersperson Swanson remarked that it was a great week for the downtown last week. The tree lighting event drew a large crowd downtown on Wednesday. The Botanical Center's Winter Nights Winter Lights also opened to the public on Friday. She added that Quad City Arts kicks off their Festival of Trees this week.

**17. Adjourn**

- a. Motion to adjourn to December 8, 2025.

Motion:	Motion to adjourn.
VV	Voice vote is needed.

MOTION:

Aldersperson Poulos moved to adjourn; Aldersperson Healy seconded.

VOTE:

Motion PASSED on a 7-0-0 voice vote. Aye: Evans, Hurt, Barnes, Swanson, Parker, Poulos, Healy. Nay: None. Absent: None.

The meeting concluded at 7:14 p.m.

[MIN\_SIGNATURES]

# Memorandum



**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding payment to McClintock Trucking and Excavating, Silvis, Illinois, for the SWTP/Casino Manhole Relocation Project in the amount of \$337,870.10.  
**Date:** December 8, 2025

---

## Introduction and Background Information:

The Utilities Division solicited bids for the SWTP/Casino Manhole Relocation Project and awarded the contract to McClintock Trucking and Excavating, the lowest responsible bidder. The contract, along with the use of ARPA funds to finance the project, was approved by the City Council at its March 10, 2025, meeting.

Due to extended material lead times, construction did not begin until September 25, 2025. On October 2, 2025, while manually excavating for one of the new manholes included in the project, the contractor discovered that the existing pipe and the upstream manhole from which the pipe originated were severely deteriorated. The bottom of the pipe had completely disintegrated, and exposed rebar was visible within the concrete of the manhole.

City staff initiated an emergency change order to replace the existing pipe and upstream manhole to maintain the integrity of the wastewater collection system.

With the additional work included, the total project cost amounted to \$337,870.10.

## Previous Council Action (if any):

### Budget Impact:

Vendor: McClintock Trucking and Excavating, Silvis IL

Payment Amount: \$192,240.00

Fund:	475	ARPA
Department:	705	Utilities Services
Cost Center:	427	Southwest Wastewater Treatment Plant
Object Code:	538025	Infrastructure Maintenance
Project Number:	008518	Lift Station Replacement
Requisition Number:	25000360	

Payment Amount: \$145,630.10

Fund:	505	Wastewater Operations & Maintenance
Department:	705	Utilities Services
Division:	427	Wastewater Southwest Plant
Object:	538015	Equipment S/C
Requisition Number:	25000389	

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

The Public Works Department recommends that the City Council approve the payment to McClintock Trucking and Excavating, Silvis IL in the amount of \$337,870.10.

Submitted by: Michelle Martin, Manager

---

Approved by:



Project Casino 12" Sanitary Sewer Relocation

At the Rock Island S.W. STP

County Rock Island

Local Agency Rock Island

**Engineer's Payment Estimate**

Estimate No. 1 - FINAL From September 1, 2025 To October 31, 2025

Payable To: Name McClintock Trucking and Excavating  
Address 1701 1st Avenue, Silvis, IL 61282

Items	Awarded*		Added Quantity	Deducted Quantity	Completed		
	Quantity	Values			Quantity	Unit Price	Values
1 12" PVC SANITARY SEWER	180.0	\$ 27,000.00			180.0	\$ 150.00	\$ 27,000.00
2 SANITARY SEWER MANHOLE, TYPE A 4' DIA.	2.0	\$ 16,000.00			2.0	\$ 8,000.00	\$ 16,000.00
3 SANITARY SEWER MANHOLE, TYPE C 7' DIA.	1.0	\$ 75,000.00			1.0	\$ 75,000.00	\$ 75,000.00
4 RAISE SANITARY SEWER MANHOLE, TYPE C 4' DIA.	1.0	\$ 15,000.00			1.0	\$ 15,000.00	\$ 15,000.00
5 ABANDON EXISTING 12" SANITARY SEWER	1.0	\$ 2,000.00			1.0	\$ 2,000.00	\$ 2,000.00
6 CRUSHED STONE TRENCH FOUNDATION	20.0	\$ 1,500.00			20.0	\$ 75.00	\$ 1,500.00
7 ROCK FILL	929.0	\$ 55,740.00	77.1		1,006.1	\$ 60.00	\$ 60,366.00
Total Awarded Valued		\$ 192,240.00			Total Completed Values		\$ 196,866.00

Local Agency Project: Casino 12" Sanitary Sewer Relocation Total Brought Forward \$ 196,866.00

Miscellaneous Extras and Credits	Values
Change Order #1 - Add the following:	
Manhole Removal: 2.0 EA x \$1500.00 =	\$ 3,000.00
Change Order #2 - Add the Following:	
12" SDR 26-Did not use only 15"	0.0 FOOT x \$225.00 = \$ -
15" SDR 26	384.0 FOOT x \$250.00 = \$ 96,000.00
4' Manhole for 12"-Did not use only 15"	0 EA x 8500.00 = \$ -
4' Manhole for 15"	1.0 EA x \$9000.00 = \$ 9,000.00
Change Order #3 - T&M Work	
Invoice #2350 - Change Order 4' to 5' Manhole (Material Only)	4326.07 DOL x \$1.00 = \$ 4,326.07
Invoice #2337 - T&M for Exploratory Efforts of Ex. 18" Sanitary in bad condition, temp. flume	7185.15 DOL x \$1.00 = \$ 7,185.80
Invoice #2355 - T&M to prepare and install 5' Barrel Sections for Manhole 2	17673.73 DOL x \$1.00 = \$ 17,673.73
Invoice #2352 - T&M for MH Riser Cost Difference	1785.72 DOL x \$1.00 = \$ 1,785.72
Invoice #2356 - Water Main Crack Repair	2052.78 DOL x \$1.00 = \$ 2,052.78
Total Miscellaneous Extras and Credits	\$ 141,004.10
Total Value of Completed Work	\$ 337,870.10
Deduct Retainage 0%	\$ -
Balance Due on Completed Work	\$ 337,870.10
Previous Payments	Values
Total Previous Payments	\$ -
Net Amount Due	\$ 337,870.10

Signed: Tyler J. Sand  
IMEG

November 11, 2025  
Date

City of Rock Island  
Local Agency

Approved: \_\_\_\_\_  
Signed  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# Memorandum



**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding payment to McClintock Trucking and Excavating, Silvis, Illinois, for a water main repair at 2339 38th Street in the amount of \$14,670.20.  
**Date:** December 8, 2025

---

## Introduction and Background Information:

McClintock Trucking and Excavating, Inc. was on-site performing work for the Community and Economic Development Department when they identified a water main issue within their work zone at 2339 38<sup>th</sup> Street. Due to the urgent nature of the situation, they utilized their larger equipment already on site to complete the emergency water main repair.

McClintock Trucking and Excavating, Inc. is entitled to payment in the amount of \$14,670.20 for the emergency repair work completed from September 29-30, 2025.

## Previous Council Action (if any):

## Budget Impact:

Vendor: McClintock Trucking and Excavating, Inc., Silvis, IL  
Payment Amount: \$14,670.20

## Account Chargeable:

Fund:	500	Water Operation & Maintenance
Division:	705	Utilities Maintenance
Cost Center:	428	Water Distribution Maintenance
Object Code:	538025	Infrastructure Maintenance

Requisition Number: 25000397

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

## Council Goal (if applicable):

## Recommendation:

The Public Works Department recommends that the City Council approve the payment to McClintock Trucking and Excavating, Inc., Silvis, IL in the amount of \$14,670.20.

Submitted by: Michelle Martin, Manager

---

Approved by:

**McClintock Plumbing, Inc.**

1701 1st Ave

Silvis, IL 61282

Phone: (309) 203-1914



# Invoice

Invoice Number
2313
Invoice Date
11/17/2025

**Bill To:** City of Rock Island  
1309 Mill St

Rock Island, IL 61201

**Re:** 2339 38th Street RI T&M  
Water main break

Job No	Customer Job No	Customer PO	Payment Terms	Due Date
25-262			Net 30 Days	12/17/2025
Quantity	Description	U/M	Rate/Unit	Price

September 29-30, 2025- Work completed, equipment and materials needed to repair water main break at 2339 38th St. City provided repair band.

1.00 Labor		LS	945.47	945.47
1.00 Equipment Expense		LS	611.29	611.29
1.00 Subcontractor charges		LS	13,113.44	13,113.44

Subtotal	\$	14,670.20
Sales Tax (if applicable)	\$	0.00

**Total Due \$ 14,670.20**

*Thank you for your business!*

**There will be a 4% Fee for Credit Card Payments**

McClintock Plumbing, Inc.  
 Forced Account Bill for:  
 Septmeber 29-30, 2025

2339 38th Street Rock Island (25-262)

	Total Hours		Payroll	OT Payroll	Amount
	S.T.	O.T.	Rate	Rate	
Tyler Seaman, MES			\$ 26.45	\$ 39.68	\$ 138.88
Alan Shannon, Plumber Foreman	4.5	1	\$ 50.67	\$ 76.01	\$ 304.03
					<u>\$ 442.91</u>
Fringe Benefits					
Tyler Seaman, MES	3.5	hours @	\$ 14.22		\$ 49.77
Alan Shannon, Plumber Foreman	5.5	hours @	\$ 27.47		\$ 151.09
					<u>\$ 200.86</u>

35% of

Subtotals Labor	\$ 643.76
	<u>\$ 225.32</u>
Subtotals Labor	\$ 869.08

Plus Workman's Compensation Ins.  
 Public & Property Damage Liability Ins.  
 Federal Unemployment Tax  
 State Unemployment Tax  
 Federal Social Security Tax

0.05300	\$ 442.91	\$ 23.47
0.04180	\$ 442.91	\$ 18.51
0.06000		\$ -
0.02750		\$ -
0.06200	\$ 442.91	\$ 27.46
		<u>\$ 69.45</u>
		<u>\$ 6.94</u>
		<u>\$ 76.39</u>

Total Payroll Additives  
 10% of

Total Labor		<u>\$ 945.47</u>
-------------	--	------------------

I hereby certify that the above statement is a copy of that portion of the payroll which applies to the above stated work and that the rates shown for taxes and insurance are actual costs.

Signed Christi Long

Equipment Expense	Total Hours	Rate	Amount
Equipment Van (Foreman)	5.5	\$ 74.75	\$ 411.13
Equipment Van	3.5	\$ 57.19	\$ 200.17
Total Equipment Expense			<u>\$ 611.29</u>

Material Used	Qty	Unit	Unit Price	Amount
---------------	-----	------	------------	--------

Subtotal Material	\$ -
Plus 15%	\$ -
Total Material	<u>\$ -</u>

Subcontractor	Amount
McClintock Trucking & Excavating	\$12,488.99
Subtotal Subcontractors	<u>\$12,488.99</u>

Plus 5% or \$100, Whichever is greater	\$ 624.45
Total Subcontractors	<u>\$13,113.44</u>

Affidavit

This is to certify the material entered on this force account bill which was taken from stock is shown at our cost.

Permit	
Total Labor	\$ 945.47
Total Equipment Expense	\$ 611.29
Total Materials	\$ -
Total Subcontractor	\$ 13,113.44
	<u>\$ 14,670.20</u>

By Christi Long  
 By Christi Long

# McClintock Trucking and Excavating, Inc.

1701 1st Ave  
 Silvis, IL 61282  
 Phone: (309) 912-9138



# Invoice

Invoice Number	2359
Invoice Date	11/17/2025

**Bill To:** McClintock Plumbing, Inc.  
 1701 1st Ave  
 Silvis, IL 61282

**Re:** 2339 38th Street RI T&M  
 Water Main break (T&M)

Job No	Customer Job No	Customer PO	Payment Terms	Due Date
25-146			Net 30 Days	12/17/2025
Quantity	Description	U/M	Rate/Unit	Price

September 29-30, 2025- Work completed, materials and equipment needed to assist in repair water main break at 2339 38th Street.

1.00	Labor	LS	3,805.86	3,805.86
1.00	Equipment Expense	LS	1,522.09	1,522.09
1.00	Materials	LS	6,611.03	6,611.03
1.00	Subcontractor	LS	550.00	550.00

Subtotal	\$	12,488.98
Sales Tax (if applicable)	\$	0.00
<b>Total Due</b>	<b>\$</b>	<b>12,488.98</b>

*Thank you for your business!*





**input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**


The Public Works Department recommends that the City Council approve the payment to J.C. Dillon, Inc., Peoria, IL, in the amount of \$44,183.95.

Submitted by: Michelle Martin, Manager

---

Approved by:

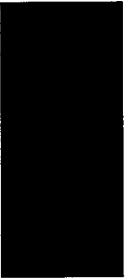
# Work Invoice

From: **J.C. Dillon, Inc**  


To: **City of Rock Island**  
**Rock Island, IL 61201**

**CORI 2025 WS & San. Lateral Program**

Invoice No. 59  
 Project No. 90025578  
 Date: 10/30/2025

Labor:	Date:	ST	Total	OT	Total	Payroll Amount	Insurance Amount (at ST)	Federal Unemployment Futa (7000 max)	State Unemployment Suta(13,590 max)	
<b>Laborers 309</b>										
	9/30/2025	8.00	34.30	274.40	3.00	51.45	154.35	428.75	377.30	
		4.00	34.30	137.20	1.00	51.45	51.45	188.65	171.50	
		8.00	34.30	274.40	1.50	51.45	77.18	351.58	325.85	
	10/1/2025	8.00	34.30	274.40	1.00	51.45	51.45	325.85	308.70	
		6.00	34.30	205.80	0.00	51.45	0.00	205.80	205.80	
		6.00	34.30	205.80	0.00	51.45	0.00	205.80	205.80	
		8.00	34.30	274.40	0.00	51.45	0.00	274.40	274.40	
	10/2/2025	1.50	34.30	51.45	0.00	51.45	0.00	51.45	51.45	
	10/3/2025	3.50	34.30	120.05	0.50	51.45	25.73	145.78	137.20	
	<b>Plumbers 25</b>	9/30/2025	2.50	34.30	85.75	1.00	51.45	51.45	137.20	120.05
	<b>Finishers 18</b>	10/1/2025	6.00	34.30	205.80	0.00	51.45	0.00	205.80	205.80
		10/2/2025	1.50	34.30	51.45	0.00	51.45	0.00	51.45	51.45
<b>Operators 150 D.8</b>	9/30/2025	1.00	41.50	41.50	0.00	62.25	0.00	41.50	41.50	
		8.00	41.50	332.00	1.50	62.25	93.38	425.38	394.25	
		2.00	41.50	83.00	0.00	62.25	0.00	83.00	83.00	
	10/1/2025	8.00	41.50	332.00	0.00	62.25	0.00	332.00	332.00	
	10/3/2025	3.50	41.50	145.25	0.00	62.25	0.00	145.25	145.25	
<b>Total</b>		<b>85.50</b>	<b>3094.65</b>	<b>9.50</b>	<b>504.98</b>	<b>3599.63</b>	<b>3,431.30</b>	<b>3,599.63</b>	<b>3,599.63</b>	

Labor Fringes	Amount
Laborers Local 309	60.00 @ 25.06 = 1,503.60
Plumbers Local 25	3.50 @ 27.47 = 96.15
Finishers Local 18	7.50 @ 32.79 = 245.93
Operators Local 150 D.8	24.00 @ 40.50 = 972.00
<b>Total</b>	<b>95.00</b> = <b>2,817.67</b> Labor Fringes

Sub total Labor 6,417.30

Plus 12.9 % of labor 6,417.30 @ 0.1290 = 827.83

					7,245.13	Sub-Total Labor
Worker's Comp Insurance excludes of premium	3,431.30	@	0.0822	282.05		
Liability Insurance excludes of premium and teamsters	3,431.30	@	0.0201	68.97		
Federal Unemployment	3,599.63	@	0.0060	21.60		
State Unemployment	3,599.63	@	0.0680	244.77		
Federal Social Security	3,599.63	@	0.0765	275.37		
<b>Sub Total Payroll Additives</b>				892.77		Total Payroll Additives
Plus 10 % of Payroll Additives	892.77	@	0.1000	89.28		Total Payroll Additives Markup
					982.04	
					8,227.17	<b>Total Labor</b>

**Equipment:**

	9/30/2025					
Ford F550 XL 4x4 Gas	11.00	@	38.62	424.82		
B&B Trailer - Equipment Mobilization	1.00	@	25.77	25.77		
John Deere 50G	9.50	@	34.16	324.52		
John Deere 50G Breaker	1.00	@	10.00	10.00		
Vermeer D10x15 Bore Rig	2.00	@	96.47	192.94		
2024 Vactor Comb. Jet/Vac	1.00	@	299.73	299.73		
	10/1/2025					
Ford F550 XL 4x4 Gas	9.00	@	38.62	347.58		
GMC/Chevy 1500 Sierra	1.00	@	24.10	24.10		
JCD Mack Dump Truck	2.00	@	56.33	112.66		
B&B Trailer - Equipment Mobilization	1.00	@	25.77	25.77		
John Deere 50G	8.00	@	34.16	273.28		
John Deere 50G Breaker	1.00	@	10.00	10.00		
	10/2/2025					
GMC/Chevy 1500 Sierra	1.50	@	24.10	36.15		
	10/3/2025					
Ford F550 F550 XL 4x4 Gas	4.00	@	38.62	154.48		
JCD Mack Dump Truck	1.00	@	56.33	56.33		
B&B Trailer - Equipment Mobilization	1.00	@	25.77	25.77		
John Deere 50G	2.50	@	34.16	85.40		
					2,429.30	<b>Total Equipment</b>

**Material:**

3/4" Copper	60.00	FT	6.50	390.00		
3/4" Corp	1.00	EA	107.35	107.35		
3/4" Comp Ball Curb St	1.00	EA	151.50	151.50		
5601 Curb Box Less Rod	1.00	EA	98.80	98.80		
42" Stationary Rod	1.00	EA	39.40	39.40		
Water Plug	1.00	EA	190.69	190.69		
#6x18" A706 Epoxy Coated	14.00	EA	1.01	14.14		
#6x24" Rebar Dowel Epoxy Coated	8.00	EA	4.09	32.72		
1600 STD City White Cure 5Gal	1.00	EA	55.00	55.00		
Base - 1" Down (Linwood)	13.80	Ton	15.25	210.45		
Hahn Ready Mix PP-1	1.00	LS	1474.48	1,474.48		
Guardian Topsoil	7.00	Ton	25.00	175.00		
Vac Truck Dump Fee	1.00	EA	200.00	200.00		
Dump Truck Dump Fee	4.00	EA	50.00	200.00		
Permits - Excavation & Plumbing	1.00	LS	110.00	110.00		
Material Mark up 6.9%			0.07	238.02		
					3,687.55	<b>Total Material</b>

**Subcontractors**

	9/30/2025					
RC Iossi Tandem Hauling	8.00	HR	106.00	848.00		
	10/1/2025					
RC Iossi Tandem Hauling	3.00	HR	106.00	318.00		
Bi-State Barricades	1.00	LS	400.00	400.00		
Subs Mark up 5% or \$100.00				100.00		
					1,666.00	<b>Total Sub contractors</b>

11/3/2025

**J.C. Dillon, Inc.**

Project Number: 90025578

**Sub Total**

**16,010.02 Sub Total**

**Bond Amount**

16,010.02 @ 0.0144

**230.54 Bond Amount**  
**0.10 Bond Markup 10%**  
**253.60 Total Bond**

**16,263.61 Total Invoice Due**

Rock Island Account #		
500-705-430-538025-000-	WSRP 702526	\$16,263.61

# Work Invoice

From: J.C. Dillon, Inc  
[Redacted]

To: City of Rock Island  
Rock Island, IL 61201

CORI 2025 WS & San. Lateral Program

Invoice No. 57  
Project No. 90025570  
Date: 10/27/2025

Labor:	Date:	ST	Total	OT	Total	Payroll Amount	Insurance Amount (at ST)	Federal Unemployment Futa (7000 max)	State Unemployment Suta(13,590 max)	
<b>Laborers 309</b>										
[Redacted]	9/18/2025	8.00	34.30	274.40	2.50	51.45	128.63	403.03	360.15	
		8.00	34.30	274.40	2.00	51.45	102.90	377.30	343.00	
		8.00	34.30	274.40	2.00	51.45	102.90	377.30	343.00	
	9/19/2025	1.00	34.30	34.30	0.00	51.45	0.00	34.30	34.30	
		1.00	34.30	34.30	0.00	51.45	0.00	34.30	34.30	
	9/29/2025	1.00	34.30	34.30	0.00	51.45	0.00	34.30	34.30	
		1.00	34.30	34.30	0.00	51.45	0.00	34.30	34.30	
	<b>Plumbers 25</b>	9/18/2025	8.00	34.30	274.40	0.00	51.45	0.00	274.40	274.40
	<b>Operators 150 D.8</b>	9/18/2025	8.00	42.12	336.96	0.50	63.18	31.59	368.55	358.02
	9/19/2025	1.00	42.12	42.12	0.00	63.18	0.00	42.12	42.12	
<b>Total</b>		<b>45.00</b>	<b>1613.88</b>	<b>7.00</b>	<b>366.02</b>	<b>1979.90</b>	<b>1,857.89</b>	<b>1,979.90</b>	<b>1,979.90</b>	
<b>Labor Fringes</b>										
Laborers Local 309		34.50	25.06				864.57			
Plumbers Local 25		8.00	27.47				219.76			
Operators Local 150 D.8		9.50	40.50				384.75			
<b>Total</b>		<b>52.00</b>					<b>1,469.08</b>			

Sub total Labor 3,448.98

Plus 12.9 % of labor	3,448.98	@	0.1290	444.92					
Worker's Comp Insurance excludes of premium	1,857.89	@	0.0822	152.72					
Liability Insurance excludes of premium and teamsters	1,857.89	@	0.0201	37.34					
Federal Unemployment	1,979.90	@	0.0060	11.88					
State Unemployment	1,979.90	@	0.0680	134.63					
Federal Social Security	1,979.90	@	0.0765	151.46					
<b>Sub Total Payroll Additives</b>				<b>488.04</b>					<b>488.04</b>
Plus 10 % of Payroll Additives	488.04	@	0.1000	48.80					
									<b>536.84</b>
									<b>4,430.73</b>

3,893.89 Sub-Total Labor

Total Payroll Additives  
Total Payroll Additives Markup

**4,430.73** Total Labor

Equipment: 9/18/2025



# Work Invoice

From: **J.C. Dillon, Inc**  
 To: **City of Rock Island**  
**Rock Island, IL 61201**

**CORI 2025 WS & San. Lateral Program**

Invoice No. 58  
 Project No. 90025571  
 Date: 10/29/2025

Laborers 309	Type	Date:	ST	Total	OT	Total	Payroll Amount	Insurance Amount (at ST)	Federal Unemployment Futa (7000 max)	State Unemployment Suta(13,590 max)			
[Redacted]	Foreman	9/16/2025	3.00	34.30	102.90	0.50	51.45	25.73	128.63	120.05	128.63	128.63	
			3.00	34.30	102.90	0.50	51.45	25.73	128.63	120.05	128.63	128.63	
	Foreman	9/17/2025	8.00	34.30	274.40	1.50	51.45	77.18	351.58	325.85	351.58	351.58	
			8.00	34.30	274.40	1.00	51.45	51.45	325.85	308.70	325.85	325.85	
	Foreman	9/18/2025	4.00	34.30	137.20	0.00	51.45	0.00	137.20	137.20	137.20	137.20	
			4.00	34.30	137.20	0.00	51.45	0.00	137.20	137.20	137.20	137.20	
	Foreman		5.00	34.30	171.50	0.50	51.45	25.73	197.23	188.65	197.23	197.23	
			4.00	34.30	137.20	0.50	51.45	25.73	162.93	154.35	162.93	162.93	
	Foreman	9/22/2025	0.00	34.30	0.00	1.00	51.45	51.45	51.45	34.30	51.45	51.45	
	Finishers 18		9/18/2025	5.00	34.30	171.50	0.50	51.45	25.73	197.23	188.65	197.23	197.23
			9/22/2025	0.00	34.30	0.00	1.00	51.45	51.45	51.45	34.30	51.45	51.45
Operators 150 D.8		9/17/2025	8.00	41.50	332.00	1.00	62.25	62.25	394.25	373.50	394.25	394.25	
		9/18/2025	4.00	41.50	166.00	0.00	62.25	0.00	166.00	166.00	166.00	166.00	
<b>Total</b>			<b>56.00</b>	<b>2007.20</b>	<b>8.00</b>	<b>422.40</b>	<b>2429.60</b>	<b>2,288.80</b>	<b>2,429.60</b>	<b>2,429.60</b>			

Labor Fringes	Total
Laborers Local 309	44.50 @ 25.06 = 1,115.17
Finishers Local 18	6.50 @ 32.79 = 213.14
Operators Local 150 D.8	13.00 @ 40.50 = 526.50
<b>Total</b>	<b>64.00 = 1,854.81</b>

Sub total Labor 4,284.41

Plus 12.9 % of labor	4,284.41 @ 0.1290	552.69
Worker's Comp Insurance excludes of premium	2,288.80 @ 0.0822	188.14
Liability Insurance excludes of premium and teamsters	2,288.80 @ 0.0201	46.00
Federal Unemployment	2,429.60 @ 0.0060	14.58
State Unemployment	2,429.60 @ 0.0680	165.21
Federal Social Security	2,429.60 @ 0.0765	185.86
<b>Sub Total Payroll Additives</b>		<b>599.80</b>

4,837.09 Sub-Total Labor

Total Payroll Additives

Plus 10 % of Payroll Additives	599.80	@	0.1000	59.98		
					<b>659.78</b>	Total Payroll Additives Markup
					<b>5,496.87</b>	<b>Total Labor</b>

**Equipment:**

	9/16/2025					
Chevrolet Silverado 2500 Custom 4x4 Gas	3.50	@	33.07	115.75		
B&B Trailer - Equipment Mobilization	1.00	@	25.78	25.78		
	9/17/2025					
Chevrolet Silverado 2500 Custom 4x4 Gas	9.50	@	33.07	314.17		
Ford F550 XL 4x4 Gas	1.00	@	38.62	38.62		
B&B Trailer - Equipment Mobilization	1.00	@	25.77	25.77		
John Deere 50G	9.00	@	34.16	307.44		
John Deere 50G Breaker	1.00	@	10.00	10.00		
John Deere 50G Compactor	1.00	@	10.00	10.00		
	9/18/2025					
Chevrolet Silverado 2500 Custom 4x4 Gas	4.00	@	33.07	132.28		
Ford F550 XL 4x4 Gas	1.00	@	38.62	38.62		
GMC/Chevy 1500 Sierra	5.50	@	24.10	132.55		
JCD Mack Dump Truck	4.00	@	56.33	225.32		
B&B Trailer - Equipment Mobilization	1.00	@	25.77	25.77		
John Deere 50G	4.00	@	34.16	136.64		
John Deere 50G Breaker	1.00	@	10.00	10.00		
	9/22/2025					
GMC/Chevy 1500 Sierra	1.00	@	24.10	24.10		
					<b>1,572.80</b>	<b>Total Equipment</b>

**Material:**

6" Femco Coupling VCP x VCP	1.00	EA	42.45	42.45		
6" Femco SV Bushing	1.00	EA	27.95	27.95		
6" SS Femco Shear Ring SRC-27	2.00	EA	39.25	78.50		
6" Street Sch40 45 Deg. Bend	1.00	EA	24.25	24.25		
6" x 4" Femco	1.00	EA	46.15	46.15		
6" Sch40 Pipe 10'	5.00	FT	14.95	74.75		
8x16 Blocks	2.00	EA	1.67	3.34		
Shims	10.00	EA	16.97	169.70		
1600 STD City White 5Gal	1.00	EA	55.00	55.00		
1/2"x4"x10' Nomaflex Expansion	15.00	FT	0.72	10.82		
Vulken Self Leveling	1.00	EA	25.00	25.00		
CM06 IL State Base	16.65	Ton	11.90	198.14		
Hahn Ready Mix	1.00	LS	859.49	859.49		
Dump Truck Dump Fee	1.00	EA	50.00	50.00		
Permits - Plumbing & Excavation	1.00	LS	110.00	110.00		
Material Mark up 6.9%			0.07	122.51		
					<b>1,898.04</b>	<b>Total Material</b>

**Subcontractors**

	9/17/2025					
K&D Cutting	1.00	LS	400.00	400.00		
RC Iossi Tandem Hauling	9.50	HR	106.00	1,007.00		
Modern Plumbing	1.00	LS	423.75	423.75		
Bi-State Barricades	1.00	LS	500.00	500.00		
Subs Mark up 5%				116.54		
					<b>2,447.29</b>	<b>Total Sub contractors</b>

**Sub Total**

<b>Sub Total</b>					<b>11,415.00</b>	<b>Sub Total</b>
Bond Amount	11,415.00	@	0.0144		<b>164.38</b>	Bond Amount
					<b>0.10</b>	Bond Markup 10%
					<b>180.81</b>	<b>Total Bond</b>

11,595.82 Total Invoice Due

Rock Island Account # 505-705-430-538025-000- SLRP 702564      \$11,595.82
---

# Work Invoice

From: **J.C. Dillon, Inc**  
 To: **City of Rock Island**  
**Rock Island, IL 61201**

**CORI 2025 WS & San. Lateral Program**  
 Invoice No. 61  
 Project No. 90025588  
 Date: 11/17/2025

Labor:	Date:	ST		Total	OT		Total	Payroll Amount	Insurance Amount (at ST)	Federal Unemployment Futa (7000 max)	State Unemployment Suta(13,590 max)
Laborers 309	10/6/2025	8.00	@	34.30	274.40	2.00	@	51.45	102.90	377.30	377.30
		8.00	@	34.30	274.40	1.00	@	51.45	51.45	325.85	325.85
	10/16/2025	5.00	@	34.30	171.50	0.00	@	51.45	0.00	171.50	171.50
		5.00	@	34.30	171.50	0.00	@	51.45	0.00	171.50	171.50
		2.00	@	34.30	68.60	0.00	@	51.45	0.00	68.60	68.60
	<b>Total</b>		<b>42.00</b>		<b>1527.00</b>	<b>4.00</b>		<b>216.60</b>	<b>1743.60</b>	<b>1,671.40</b>	<b>1,743.60</b>
Plumbers 25	10/6/2025	2.00	@	34.30	68.60	0.00	@	51.45	0.00	68.60	68.60
	<b>Total</b>										
Operators 150 D.8	10/6/2025	8.00	@	41.50	332.00	1.00	@	62.25	62.25	394.25	394.25
		4.00	@	41.50	166.00	0.00	@	62.25	0.00	166.00	166.00
<b>Total</b>											

Labor Fringes				
Laborers Local 309	31.00	@	25.06	776.86
Plumber Local 25	2.00	@	32.79	65.58
Operators Local 150 D.8	13.00	@	40.50	526.50
<b>Total</b>	<b>46.00</b>			<b>1,368.94</b>

Sub total Labor 3,112.54

Plus 12.9 % of labor	3,112.54	@	0.1290	401.52	
Worker's Comp Insurance excludes of premium	1,671.40	@	0.0822	137.39	
Liability Insurance excludes of premium and teamsters	1,671.40	@	0.0201	33.60	
Federal Unemployment	1,743.60	@	0.0060	10.46	
State Unemployment	1,743.60	@	0.0680	118.56	
Federal Social Security	1,743.60	@	0.0765	133.39	
<b>Sub Total Payroll Additives</b>				<b>433.40</b>	<b>Total Payroll Additives</b>
Plus 10 % of Payroll Additives	433.40	@	0.1000	43.34	<b>Total Payroll Additives Markup</b>
				<b>476.74</b>	
				<b>3,990.79</b>	<b>Total Labor</b>

Equipment:	Date:				
Ford F550 XL 4x4 Gas	10/6/2025	10.00	@	38.62	386.20
B&B Trailer - Equipment Mobilization		1.00	@	25.77	25.77
John Deere 50G		9.50	@	34.16	324.52
JCD Mack Dump Truck		4.00	@	56.33	225.32
	10/16/2025				

Chevy/GMC 1500 Sierra 4x2 Gas	5.00	@	24.10	120.50		
					<b>1,082.31</b>	<b>Total Equipment</b>
<b>Material:</b>						
4" Femco Coupling	2.00	EA	18.40	36.80		
4" SS Femco Shear Ring SRC-22	2.00	EA	32.00	64.00		
4" SCH40 PVC Pipe 10'	5.50	FT	5.00	27.50		
4" Femco SV Bushing	1.00	EA	6.85	6.85		
6"x4" Femco VCPxVCP	1.00	EA	46.15	46.15		
HMA IL-9.5FG Surface, N50, Mix "D"	1.68	Ton	73.50	123.48		
Hahn Ready Mix 4000 PSI Ternary Air	1.00	LS	272.09	272.09		
Dump Truck Dump Fee	1.00	EA	50.00	50.00		
Permits - Excavation & Plumbing	1.00	LS	110.00	110.00		
Material Mark up 6.9%			0.07	50.84		
					<b>787.71</b>	<b>Total Material</b>
<b>Subcontractors</b>						
	10/6/2025					
RC Iossi Tandem Hauling	8.25	HR	106.00	874.50		
Bi-State Barricades	10/6/2025 - 10/20/2025	1.00	LS	300.00		
Subs Mark up 5% or \$100.00				100.00		
					<b>1,274.50</b>	<b>Total Sub contractors</b>
<b>Sub Total</b>					<b>7,135.32</b>	<b>Sub Total</b>
<b>Bond Amount</b>	7,135.32	@	0.0144		<b>102.75</b>	<b>Bond Amount</b>
					<b>0.10</b>	<b>Bond Markup 10%</b>
					<b>113.02</b>	<b>Total Bond</b>
					<b>7,248.34</b>	<b>Total Invoice Due</b>

Rock Island Account # 505-705-430-538025-000- SLRP 702564      \$7,248.34
--

# Memorandum



**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding payment 5 to Summerset Marine Construction, Whitewater, Wisconsin, for the Sunset Marina Dock Replacement Project in the amount of \$544,056.95.

Motion: Motion to allow claims a through d.  
RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

Summerset Marine Construction, Whitewater, Wisconsin, is due Payment #5 for the Sunset Marina Dock Replacement Project. Payment #5 is in the amount of \$544,056.95.

### Previous Council Action (if any):

### Budget Impact:

Vendor: Summerset Marine Construction, Whitewater, WI  
Payment Amount: \$544,056.95

### Account Chargeable:

Fund:	520	Sunset Marina
Department:	710	Fleet Services
Division:	020	Admin
Object:	563055	Docks/Wharves
Project:	702465	Sunset Marina FEMA Project

### Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

### Council Goal (if applicable):

### Recommendation:

The Public Works Department recommends that the City Council approve Payment #5 to Summerset Marine Construction, Whitewater, WI, in the amount of \$544,056.95.

Submitted by: Michelle Martin, Manager

---

Approved by:

# AIA Document G702<sup>®</sup> – 1992

## Application and Certificate for Payment

<b>TO OWNER:</b> City of Rock Island 1309 Mill Street Rock Island, IL 61201	<b>PROJECT:</b> SUNSET MARINA	<b>APPLICATION NO:</b> 001	<b>Distribution to:</b> OWNER : [ ] ARCHITECT : [ ] CONTRACTOR : [ ] FIELD : [ ] OTHER : [ ]
<b>FROM</b> Summerset Marine Construction <b>CONTRACTOR</b> W3128 State Road 59 : Whitewater, WI 53190	<b>VIA</b> <b>ARCHITECT:</b>	<b>PERIOD TO:</b> November 30, 2025 <b>CONTRACT FOR:</b> Dock D400 Replacement <b>CONTRACT DATE:</b> 05-28-2025	
		<b>PROJECT NOS:</b> / /	

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703<sup>®</sup>, Continuation Sheet, is attached.

<b>1. ORIGINAL CONTRACT SUM</b> .....	3,130,413.00	
<b>2. NET CHANGE BY CHANGE ORDERS</b> .....	51,386.00	
<b>3. CONTRACT SUM TO DATE</b> (Line 1 ± 2).....	3,181,799.00	
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> (Column G on G703).....	3,021,684.21	
<b>5. RETAINAGE:</b>		
<b>a.</b> 5% of Completed Work		
(Column D + E on G703: \$2,613,933.20)=	130,696.66	
<b>b.</b> 5% of Stored Material		
(Column F on G703: \$407,751.01)=	20,387.55	
Total Retainage (Lines 5a + 5b or Total in Column I of G703).....	151,084.21	
<b>6. TOTAL EARNED LESS RETAINAGE</b> .....	2,870,600.00	
(Line 4 Less Line 5 Total)		
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> .....	2,326,543.05	
(Line 6 from prior Certificate)		
<b>8. CURRENT PAYMENT DUE</b> .....	544,056.95	
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b>		
(Line 3 less Line 6)	311,199.00	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	51,386.00	0.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	51,386.00	0.00
<b>NET CHANGES</b> by Change Order		51,386.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Signed by:  
Jake Ahnesorge, Director of Engineering  
66182516C13C44F... Date: 11/21/2025

By: \_\_\_\_\_ State of: \_\_\_\_\_ County of: \_\_\_\_\_

Subscribed and sworn to before  
me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public:  
My Commission expires: \_\_\_\_\_

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**..... 544,056.95

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** \_\_\_\_\_  
By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# Memorandum



**To:** Rock Island City Council  
**From:** Miles Brainard, Director, Mike Bartels, Director  
**Subject:** Report from the Community Development Department and Public Works Department regarding the purchase of an excavator for an amount not to exceed \$150,000 utilizing restricted and unrestricted ARPA funds.

Motion: Motion to approve the purchase.  
RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

The Community Development and Public Works Departments are concerned by the increasing number of residential properties requiring demolition. Such properties are severely deteriorated, often damaged by fire, and pose serious threats to public safety. They also reduce property values, attract nuisance activity, and degrade neighborhoods. High rates of abandonment and low levels of insurance coverage mean that the City is responsible for resolving the problem. Historically, the City has relied on third-party contractors for demolition services. As costs have increased and available funding has decreased, this approach has become untenable. The cost of an average demolition is approaching \$40,000.

It is time to bring demolitions in-house. Doing so will speed up the process and more efficiently address the demolition backlog. The Community Development Department can continue to oversee the identification, citation, and legal processing of demolition properties. The Public Works Department has the crews and most of the equipment required for demolition activities. One critical gap exists, however. The City needs a bigger excavator. Staff propose purchasing a previously-owned John Deere 160P excavator from Martin Equipment at a cost not-to-exceed \$150,000.

## Previous Council Action (if any):

NA

## Budget Impact:

Staff propose using \$43,535 in unspent Building Official salary, \$56,828 in unrestricted ARPA funds left over from completed projects, and \$49,637 in restricted ARPA funds allocated for infill and new housing activities to fund the \$150,000 purchase.

Fund	100	General Fund
Department	300	Community Development
Cost Center	100	
Object Code	564020	

Project Code

000300-564020-1000-000000

Funds previously allocated for demolition activity can be reallocated for other constructive purposes.

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

NA

**Council Goal (if applicable):**

NA

**Recommendation:**

The Community Development and Public Works Departments recommend that City Council approve the purchase utilizing restricted and unrestricted ARPA funds for a portion of the purchase.

Submitted by: Amanda Torres, Interim City Clerk

---

Approved by:

## Memorandum



**To:** Rock Island City Council  
**From:** Miles Brainard, Director, Melissa Holderfield, Administrative Assistant  
**Subject:** Report from the Community Development Department regarding an amended right of entry agreement with Carlson Bros, Inc.

Motion: Motion to approve the amended agreement; and authorize the City Manager to execute the agreement.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

At the end of October, the City Council approved a right of entry agreement for Carlson Bros, Inc., the general contractor for the Veteran Homes project. The purpose of the agreement was to use the adjacent City-owned property for staging vehicles and equipment needed for the project.

Since that time, the development team has reached out to the City regarding tying in the grading on the City-owned property to the Veteran Homes property. The contractor proposes to grade the City-owned lot to flatten out the tie in grades, and then use the excess fill for the project. Miller Trucking and Excavating will be conducting the work as a subcontractor for Carlson Bros. This project will have no extra cost for the City, and will provide a more "ready" site for commercial development.

### Previous Council Action (if any):

The City Council approved a right of entry agreement with Carlson Bros, Inc in October 2025.

### Budget Impact:

NA

### Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

NA

### Council Goal (if applicable):

NA

### Recommendation:

The Community Development Department recommends that the City Council approve the amended agreement with Carlson Bros, Inc; and authorize the City Manager to execute the

agreement.

Submitted by: Tanner Osing, Planning & Zoning Manager

---

Approved by:

## A M E N D M E N T T O R I G H T O F E N T R Y A G R E E M E N T

---

The undersigned, City of Rock Island, Illinois, a municipal corporation (hereinafter, CITY) and Carlson Bros., Inc., an Illinois corporation (hereinafter, GRANTEE), entered into a Right of Entry Agreement on October 31, 2025 (the AGREEMENT), and the Parties desire to amend the Agreement as follows:

**SECTION 1:** That Section 3 of the Agreement be and the same is amended with the addition of the following language as Section 3. F.:

### **SECTION 3 – ADDITIONAL PROVISIONS**

- A. Grantee's contractors shall be properly insured to cover liability for property damage and personal injury.
- B. Grantee will not permit, encourage, or invite others to use any part of the Premises for any purpose or activity not directly related to the contractors' staging of equipment and related work.
- C. Grantee shall comply with all local ordinances, and state and federal laws, rules and regulations relating to the Premises.
- D. Grantee accepts this limited right of entry onto the City's property and assumes all risks of accidents personally as well as for family, employees, independent contractors, or agents. Grantee shall indemnify and hold the City harmless from any and all acts in connection with the use or misuse of the Premises and from any and all accidents on the Premises during the term of this limited right of entry.
- E. This document shall represent the entire agreement between the Parties, and no party may rely upon any other written or oral representation concerning this matter.
- F. City permits Grantee's contractors to perform grading on the Premises to flatten out the tie-in grades to the Veterans Project site and use the excess fill material for the Veterans Project site.

Amendment to Right of Entry Agreement executed this \_\_\_\_ day of November, A.D., 2025.

**Carlson Bros., Inc.**

By:  \_\_\_\_\_  
Peter Egizio  
Sr Project Manager

**City of Rock Island**

By: \_\_\_\_\_  
**City Manager**

\_\_\_\_\_  
**City Clerk**

# Memorandum



**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department regarding bids for the Landscaping Contract recommending that the bid be awarded to Lohman Earthworks, Davenport, Iowa, in the amount of \$216,986.22.

Motion: Motion to award the bid as recommended; and authorize the City Manager to execute the contract.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

On November 26, 2025, at 9:00 a.m., the Public Works Department opened sealed bids for a contract to provide all labor, materials, and equipment necessary for landscaping City facilities, rights-of-way, and downtown flower beds.

The scope of work includes general maintenance of landscaping beds, mulching, pruning, mowing, and weekly inspections. The contract term is three (3) years with an option to extend for one (1) additional year by mutual agreement between the City and the Contractor.

## Previous Council Action (if any):

## Budget Impact:

Vendor: Lohman Earthworks of Davenport, IA  
Contract Amount: \$216,986.22

## Accounts Chargeable:

Fund:	100	General Fund
Division:	700	Municipal Services
Cost Center:	439	Weed Control
Object Class:	538035	Operating Service Contract

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

It is recommended that the City Council award the bid for the contract to Lohman Earthworks of Davenport, IA the amount of \$216,986.22.

Submitted by: Michelle Martin, Manager

---

Approved by:

# **Bid Tabulation Sheet**

## *City Of Rock Island*

### **Public Works Department**

Bid Date: November 26, 2025 at 9:01 a.m.

Project: Landscaping Contract 2026 - 2028

Item No.	Lohman Earth Works Davenport, IA			Yard Vets LLC Davenport, IA			Master Design Rock Island, IL			Greenspace Associates, Inc. Bettendorf, IA		
	Right of Way	Facilities	Fire Stations	Right of Way	Facilities	Fire Stations	Right of Way	Facilities	Fire Stations	Right of Way	Facilities	Fire Stations
Year 1	\$37,217.09	\$22,653.49	\$8,953.61	\$66,270.00	\$13,950.00	\$3,150.00	\$63,477.00	\$21,540.00	\$9,605.00	\$212,619.00	\$43,208.00	\$16,740.00
Year 2	\$39,077.94	\$23,786.16	\$9,401.29	\$79,583.50	\$14,647.50	\$3,350.00	\$64,747.00	\$21,960.00	\$9,797.00	\$219,000.00	\$44,500.00	\$17,290.00
Year 3	\$41,031.83	\$24,975.46	\$9,871.35	\$73,450.18	\$14,682.38	\$3,650.00	\$66,042.00	\$22,410.00	\$9,993.00	\$225,570.00	\$45,835.00	\$17,760.00
	\$117,326.86	\$71,415.11	\$28,226.25	\$219,303.68	\$43,279.88	\$10,150.00	\$194,266.00	\$65,910.00	\$29,395.00	\$657,189.00	\$133,543.00	\$51,790.00
	Total		\$216,968.22	Total		\$272,733.56	Total		\$289,571.00	Total		\$842,522.00

# Memorandum



**To:** Rock Island City Council  
**From:** Mike Bartels, Director  
**Subject:** Report from the Public Works Department to extend the Water Service and Sewer Lateral Repair Program maintenance contract with J.C. Dillon, Peoria, Illinois, in the amount of \$1,050,000.

Motion: Motion to extend the contract as recommended; and authorize the City Manager to execute the contract documents.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

The Public Works Department has been contacted by J.C. Dillon, Inc., Peoria, IL in regards to extending their contract for the 2025 Water Service & Sanitary Lateral Repair Program through 2026. The work performed by J.C. Dillon on this project has continued to be of exceptional quality and at favorable prices. J.C. Dillon was one of four bidders on the 2025 contract.

Engineering typically sees a yearly increase in labor costs of at least 3% and material costs of 2% for our maintenance programs. This anticipated rise in labor and construction material prices, with added unknowns and availability into the upcoming year, would likely result in an increase to overall program costs. The program was funded in 2025 for approximately \$950,000, and the 2026 budget is to be funded for approximately \$1,050,000.

## Previous Council Action (if any):

### Budget Impact:

**Vendor:** J.C. Dillon, Inc., Peoria, IL

**Contract Amount:** \$1,050,000

### Accounts Chargeable:

Fund:	500	Water Operation and Maintenance	(\$350,000)
Department:	705	Utilities Maintenance	
Division:	430	Service Repair Program	
Object:	538025	Infrastructure Maintenance	
Project:	2526	Water Service Repair Program	

Fund:	505	Wastewater Operation and Maintenance	(\$700,000)
Department:	705	Utilities Maintenance	

Division: 430 Service Repair Program  
Object: 538025 Infrastructure Maintenance  
Project: 2564 Sewer Lateral Repair Program

**Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):**

**Council Goal (if applicable):**

**Recommendation:**

It is recommended that the City Council extend the 2025 Water Service & Sanitary Lateral Repair Program maintenance contract with J.C. Dillon, Inc., Peoria, IL, in order to perform the required maintenance through 2026.

Submitted by: Michelle Martin, Manager

---

Approved by:



**Plumbing . Heating . Utilities . Trenchless Technologies . Hydro excavation**

11/19/2025

Mike Kane,

J.C. Dillon would like to extend the 2025 water service and sanitary lateral repair program contract for the City of Rock Island an additional year for work required in 2026.

Thank you,

A handwritten signature in black ink that reads "Pat Meyer". The signature is fluid and cursive, with a long horizontal stroke at the end.

Patrick Meyer

Peoria | Chicago | Davenport | St. Louis



# Memorandum



**To:** Rock Island City Council  
**From:** Nichole Mata  
**Subject:** Report from the Community Development Department regarding approval of an amendment to the Community Development Block Grant Program Manual regarding Build America, Buy America Act.

Motion: Motion to approve the amendments as recommended.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

The Community Development Division has completed an update to the City's Community Development Block Grant (CDBG) Program Manual.

This update incorporates policy changes mandated by the Department of Housing (HUD), specifically adding Section 23: Build America, Buy America Act to the manual.

Please review the revised program manual. The specific change is highlighted in yellow.

## Previous Council Action (if any):

N/A

## Budget Impact:

N/A

## Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

N/A

## Council Goal (if applicable):

N/A

## Recommendation:

The Community Development Department recommends that the City Council approve the amendments to the Community Development Block Grant Program Manual.

Submitted by: Nichole Mata

---

Approved by:



**Community Development Block Grant Program Manual**

Community & Economic Development Department  
Community Development Division  
1528 Third Avenue  
Rock Island, IL 61201

Approved by the Rock Island City Council on December 12, 2022  
Amended December 9, 2024

Contents

**Section 1: Introduction .....3**  
**Section 2: Staff and the Community Development Commission .....4**  
**Section 3: National Objectives.....5**  
**Section 4: Eligible and Ineligible Activities .....9**  
**Section 5: Documenting Benefit .....12**  
**Section 6: Subrecipient Application Process.....18**  
**Section 7: Subrecipient Agreements .....19**  
**Section 8: Subrecipient Reimbursement Requests .....20**  
**Section 9: Subrecipient Performance Monitoring.....21**  
**Section 10: Records to Be Maintained .....23**  
**Section 11: Environmental Review .....26**  
**Section 12: Lead-Based Paint .....27**  
**Section 13: Procurement.....30**  
**Section 14: Program Income.....36**  
**Section 15: Uniform Administrative Requirements .....37**  
**Section 16: Labor Standards .....38**  
**Section 17: Section 3.....41**  
**Section 18: MBE/WBE.....44**  
**Section 19: Equal Employment Opportunity .....45**  
**Section 20: Civil Rights and Section 504 .....46**  
**Section 21: Uniform Relocation Act .....48**  
**Section 22: Real Property Acquisition/Easement/Compensation.....49**

Section 1: Introduction

The City of Rock Island has been an Entitlement Community in the Community Development Block Grant (CDBG) Program of the US Department of Housing and Urban Development (HUD) since 1975. The CDBG Program distributes federal funds to states, counties, and cities to fulfill the following program goals:

- Provide decent, safe, and sanitary housing;

- Provide a suitable living environment; and
- Expand economic opportunities principally for low and moderate-income persons.

Basic requirements for a local CDBG program are set forth in CDBG Program Regulations 24 CFR 570. Federal requirements allow for extensive flexibility in how a local CDBG program may be managed. In the City of Rock Island, as in other communities, staff develop five-year Consolidated Plans and corresponding Annual Action Plans that establish how CDBG funds shall be used. These documents describe community needs, priorities, and resources as well as objectives and performance measures. They do not on their own, however, describe the overall CDBG Program's policies and procedures.

Federal regulations in 24 CFR 570.501(b) state that "The recipient of HUD funds is responsible for ensuring that CDBG funds are used in accordance with all program requirements. The use of designated public agencies, subrecipients, or contractors does not relieve the recipient of this responsibility." The City's CDBG Program policies and procedures must be fully described in a Program Manual that guides City employees, agencies, contractors, and subrecipients on how to use and account for CDBG funds. This Program Manual is intended to satisfy that Federal requirement.

Note that references herein to the "CDBG Program" refers to the entirety of CDBG-funded programming and activities undertaken by the City. Individual programs and activities under the umbrella of the CDBG Program are explained in appendices to this Program Manual. Examples of these include the General Housing Rehabilitation Program and the Commercial/Industrial Revolving Loan Fund (CIRLF). The City Council may from time to time approve amendments to either the Program Manual itself or the appendices as Federal regulation may require or to better align with changing community needs.

## Section 2: Staff and the Community Development Commission

The Community & Economic Development Department (CED) is responsible for administration of CDBG-funded programming including the Housing Rehabilitation Program. The Department is organized into four divisions, each of them headed by a manager reporting to the department director. The Community Development Division is the one primarily responsible for CDBG-funded programming but is assisted by the other divisions in various aspects of the programming.

The Community Development Division consists of three staff members.

- Community Development Manager: This position is responsible for supervision of the other two division staff members and coordinates all division activities. Adherence to policies and procedures as well as financial oversight are primary responsibilities as they pertain to the CDBG program. This position also ensures that overall goals are met.
- Housing Officer: This position is responsible for processing applications from people seeking housing rehabilitation assistance. They determine eligibility, update a waiting list for services, prepare contracts, and maintain case files.
- Construction Officer: This position is responsible for conducting inspections of properties receiving rehabilitation assistance, preparing scopes of work, monitoring the performance of contractors, and conducting final inspections. They are also responsible for lead-based paint hazard risk assessments and associated functions.

Other staff in the CED Department that assist with the CDBG program include:

- Planning & Zoning Manager: This position assists with historic preservation matters, specifically the Section 106 process.
- Geographic Information Systems (GIS) Specialist: This position uses mapping software to assemble the majority of what is included in environmental review documents. They also create site maps for projects when needed.
- Building Official: This position oversees CDBG-funded building demolitions when they occur.

The Community Development Commission, previously known as the Citizen's Advisory Committee, is overseen by the CED Department. This nine-person public body is responsible for holding public hearings required for development of the Annual Action Plan and the five-year Consolidated Plan. It is also responsible for making general recommendations about the use of CDBG funds as well as any similar funds overseen by the CED Department, such as those from the Illinois Housing Development Authority (IHDA). Members serve three-year terms and are eligible for two consecutive terms. Appointments to the Commission are made by the Mayor with the approval of the City Council. Members should have professional experience working in community development including but not limited to housing issues. Members should also be diverse and representative of the entire community.

### Section 3: National Objectives

When developing a CDBG-funded project, program, or activity, it is helpful to follow a step-by-step process to ensure compliance with all applicable regulations. The next several sections of this Program Manual discuss those steps. The first step in that process is determining which of HUD's three National Objectives are being met and how. If a proposed undertaking does not meet one of them, it cannot be considered for funding. All CDBG-funded undertakings must meet at least one of HUD's three National Objectives. The three National Objectives are:

1. Provide a benefit to low- to moderate-income persons and/or households;
2. Aid in the prevention or elimination of slums or blight; or
3. Meet an urgent community development need of recent origin that threatens the health or welfare of residents.

The following is a brief discussion of each National Objective including definitions, criteria, and examples.

**Criteria for Activities Benefiting Low/Moderate Income Persons**

A low- or moderate-income person is defined in the statute as a member of a household having an annual income equal to or less than 80% of the median income as defined by HUD. The three pertinent median income limits for CDBG are as follows:

- Extremely Low Income                      30% of median area income
- Very Low Income                              50% of median area income
- Low Income                                      80% of median area income

The median income changes annually, therefore, the household’s low- and moderate-income levels may also change. Every applicant must document the income levels of the potential beneficiaries of CDBG funding at the time of application submission to ensure that at least 51% of the beneficiaries’ meet HUD guidelines. Due to an “exception criteria” from HUD this is reduced to 45.68% for LMI Area Benefit projects. Income guidelines are updated annually and located on HUD’s website to review.

Activities, which benefit low/mod income persons, may be classified as providing:

- Area Benefit
- Limited Clientele Benefit to persons of low/moderate income
- Housing Benefit to persons of low/moderate income
- Job Creation or Retention for persons of low/moderate income

Examples of potentially eligible activities under the Area Benefit category may include activities such as street improvements; water and sewer line upgrades; and neighborhood facility construction. Potentially eligible activities under the Limited Clientele Benefit category may include the construction of a senior center; public services for the homeless; job training or job creation for low/mod income individuals; and meals on wheels for the elderly. Potentially eligible Housing Benefit Activities include the acquisition of property for permanent housing; rehabilitation of permanent housing; conversion of non-residential structures into permanent housing; and eligible activities connected with new housing construction. For an activity of Job Creation, the recipient must document that at least 51 percent of the jobs will be held by, or available to, low- and moderate-income persons. For activities designed for Job Creation or Retention, permanent jobs where at least 51 percent of the jobs, computed on a full-time equivalent basis, involve the employment of low- and moderate-income persons. Section IV contains information on specific guidelines for determining and documenting low- to- moderate income benefit.

To test whether a project will meet the low-and moderate-income benefit National Objective, it is helpful to follow these guidelines:

- To determine a project's eligibility using Area Benefit, refer to the low- and moderate-income area map available on HUD's website (<http://egis.hud.gov/cpdmaps/>) applicants may also contact the Office of Community Reinvestment staff to request an income survey be conducted of the service area of the project. At least 45.68% of households within the identified service area must meet the low- to- moderate income limits as set by HUD.
- To calculate Limited Clientele Benefit, determine the total household income of each user by household size. At least 51% of users must meet the income limits.
- To calculate Housing Benefit Activities, households meeting the income guidelines must occupy single-family structures. If the structure contains more than one unit, at least 51% of the units must be occupied by households meeting the income limits.

Note: The income of all adults (not necessarily related) living in the household must be combined and compared to the income limit for the number of persons living in the household. Staff from the Office of Community Reinvestment is available to assist applicants in this evaluation.

### **Criteria for Activities to Prevent or Eliminate Slums or Blight**

Activities that address the prevention or elimination of slums or blight may be classified as:

- An Area Basis
- A Spot Basis
- An Urban Renewal Basis

To qualify under the National Objective of slums or blight on an *Area* Basis, the activity must meet all of the following criteria:

- The area must be designated as a slum/blight area by the governing jurisdiction; and must meet the definition of a slum, blighted, deteriorated, or deteriorating area under state or local law.
- A substantial number of deteriorated or deteriorating buildings or public improvements must be located throughout the area.
- Documentation must be maintained by the governing jurisdiction on the boundaries of the area and the conditions, which qualified the area under this objective at the time of designation.
- The activity must address one of the conditions which contributed to the deterioration of the area.

Potentially eligible activities include assistance to commercial or industrial businesses; public facilities and improvements; and code enforcement provided the assistance is designed to address one or more of the specific conditions which qualified the area.

To qualify under the National Objective of prevention or elimination of slums or blight on a *Spot* Basis, the activity must meet all the following criteria:

- The activity must be designed to eliminate specific conditions of blight or physical decay at a specific location not incorporated in a slum or blighted area.
- The activity must be limited to acquisition, clearance, relocation, historic preservation, or building rehabilitation to eliminate specific conditions detrimental to public health and safety.

Potentially eligible activities under the objective to prevent or eliminate slums or blight on a spot basis include the removal of faulty wiring or falling plaster; historic preservation of a public facility; and demolition of a vacant, deteriorated, (non-historic) abandoned building.

To qualify under the National Objective of slums or blight on an *Urban Renewal* Basis, the activity must meet all of the following criteria:

- Located within an urban renewal project area or Neighborhood Development Program (NDP) action area; i.e., an area in which funded activities were authorized under an urban renewal Loan and Grant Agreement or an annual NDP Funding Agreement, pursuant to Title I of the Housing Act of 1949; and
- Necessary to complete the urban renewal plan, as then in effect, including *initial* land redevelopment permitted by the plan.

Despite the restrictions in (b) (1) and (2) of 24 CFR 570.208, any rehabilitation activity which benefits low- and moderate-income persons pursuant to paragraph (a)(3) of that section can be undertaken without regard to the area in which it is located or the extent or nature of rehabilitation assisted.

#### **Criteria for Activities to Meet an Urgent Community Development Need**

To qualify an activity under the objective of meeting an Urgent Community Development Need, an activity must be designed to alleviate existing conditions in which the governing jurisdiction certifies all of the following:

- The existing conditions pose a serious and immediate threat to the health, safety or welfare of the community.
- The existing conditions are of recent origin (within the last 18 months)
- The grantee is unable to finance the activity
- Other funding resources are not available.

A condition will generally be considered of recent origin if it developed or became critical within 18 months preceding certification. Activities meeting the urgent needs criteria involve emergency or disaster situations with substantial costs which overextend the ability of a community to pay the costs through local taxation. Examples of activities meeting the Urgent Community Development Need objective include ruptured sewer and water mains; damages resulting from major catastrophes; or emergencies such as floods and earthquakes.

#### Section 4: Eligible and Ineligible Activities

Once an activity has been classified as meeting a National Objective, the second step is to determine whether CDBG funds may be used for a specific project or activity. Many types of activities qualify for CDBG assistance. This section describes these in detail by type. The proper classification of an activity insures that CDBG funds are used only for eligible activities and may further identify applicable statutes, requirements, and regulations for certain activities.

#### **Activities that are Eligible**

HUD has established the listing of eligible activities below as provided in the CDBG regulations. It should be noted that the list occasionally changes and that several activities have specific eligibility requirements. The following are considered eligible activities:

#### Public Facility/Infrastructure Improvements – Related Activities

- Acquisition of Real Property (land and/or building) - in whole or in part, by purchase, long-term lease, donation or other. §570.201(a)
- Disposition of Real Property (land and/or building) - the payment of costs incidental to the disposition of real property acquired with CDBG funds. §570.201(b)
- Installation, construction, reconstruction, rehabilitation, and installation of public facilities (except government buildings). §570.201(c)
- Clearance and demolition. §570.201(d)
- Interim Assistance for Public Facilities and Improvements - including limited improvement to a deteriorating area as a prelude to permanent improvements and activities to alleviate an emergency condition. §570.201(f)
- Privately-Owned Utilities - including acquisition, reconstruction, rehabilitation, and installation of such. §570.201(l)
- Code Enforcement. §570.202(c)
- Fire Protection Equipment – considered for this purpose to be an integral part of a public facility and thus, purchase of such equipment would be eligible under §570.201(c)
- Construction Equipment – limited to the purchase of construction equipment for use as part of a Solid Waste Disposal facility. §570.201(c)
- Removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities. §507.201(c)
- Relocation costs incurred by displacement from CDBG projects. §570.201(i)
- Loss of rental income by owners holding units for persons displaced by CDBG projects. §570.201(j)
- Homeownership assistance, such as down payment assistance or mortgage interest subsidy for homebuyers. §570.201(n)

#### Rehabilitation and Preservation – Related Activities

- Rehabilitation of properties – including privately-owned homes, publicly-owned housing, publicly or privately-owned commercial or industrial buildings, nonresidential buildings owned by nonprofits, and manufactured housing when it is part of the permanent housing stock. §570.202(a).
- Historic Preservation - the rehabilitation, preservation and restoration of historic properties. Historic properties publicly or privately owned, may include those listed on or eligible for listing on the State or National Registers of Historic Places. §570.202(d).
- Renovation of closed buildings. §570.202(e).
- Lead-based paint testing, evaluation, reduction, and clearance. §570.202(f).
- Improvements to increase the efficient use of energy and or water in a structure. §570.202(b)
- Connection of residential structures to water distribution lines or local sewer collection lines. §570.202(b).
- Rehabilitation Services to include rehabilitation counseling, energy auditing, preparation of work specifications, loan processing, and inspections. §570.202(b)

#### Public Service Activities. §570.201(e)

- Employment training
- Crime Prevention
- Child Care
- Health and drug abuse and education

- Furnishings and Personal Property – limited to such items necessary for use by a recipient or its subrecipients in the administration of activities assisted with CDBG funds, or when eligible as firefighting equipment, or when such items constitute all or part of a Public Service.
- Operating and maintenance expenses associated with Public Service activities, interim assistance, and office space for program staff employed in carrying out the CDBG program. The use of CDBG funds to pay allocable costs of operating and maintaining a facility used in providing a Public Service even if no other costs of providing such service are assisted with CDBG funds.
- Fair housing counseling and homebuyer pre-purchase counseling
- Energy Conservation

**Economic Development Activities. §570.203, §570.204 and §570.201(o)**

- Acquisition, construction, rehabilitation, or installation of commercial or industrial buildings or railroad spurs.
- Grants, loans, loan guarantees, interest subsidies to businesses.
- Administrative costs directly related to economic development projects.
- Special activities by Community-Based Development Organizations (CBDOs) that are part of a broader effort to revitalize a neighborhood.
- Assistance to micro-enterprises, such as loans, grants, technical assistance, or supportive services.

**Planning and Administration. §570.205 and §570.206**

- Preparation of general plans such as the Consolidated Plan.
- Functional plans such as housing plans.
- Neighborhood plans and general historic preservation plans.
- Policy planning, management, and capacity building activities.
- Monitoring
- General program administration
  - General management, office expenses, travel, legal services, and salaries
  - Public information, Fair Housing activities, indirect costs, and preparation of applications for federal funds.
  - Does not include costs to directly deliver a specific project.

**Activities that are Ineligible**

Despite apparent inclusion within the listing of eligible activities, some activities fall within a category of explicitly ineligible activities. In general, any activities not authorized under the provisions of eligible activities are ineligible for funding.

- Purchase of Equipment - for example, construction, fixtures, motor vehicles, furnishings and other personal property not an integral structural fixture is generally ineligible;
- Operating and Maintenance Expenses – any expense associated with repairing, operating or maintaining public facilities, improvements and services is ineligible. Examples of ineligible operating and maintenance include: the maintenance and repair of publicly owned streets (filling of pot holes in streets, repairing of cracks in sidewalks, replacement of expended street light bulbs), parks (the mowing of recreational areas), water and sewer facilities, neighborhood facilities, senior centers, centers for persons with disabilities;

- Payment of staff salaries, utility costs and similar expenses necessary for the operation of public works and facilities;
- New Housing Construction – the construction of new permanent residential structures or for any program to subsidize or assist such new construction is ineligible except when carried out by an entity pursuant to §570.204(a).
- Income payments – any series of subsistence - type grant payments, such as housing allowances, food, clothing or utilities.

### Section 5: Documenting Benefit

Once an activity has been determined eligible, it is necessary to determine how that eligibility will be demonstrated in documentation. The following chart provides examples of how that can be done.

#### **Benefit to Low-and Moderate-Income (LMI) Persons (§570.208(a)): Required Documentation**

Activities benefiting low- and moderate-income (LMI) persons: Activities meeting the criteria in this section as applicable, will be considered to benefit low- and moderate-income persons unless there is substantial evidence to the contrary. In assessing any such evidence, the full range of direct effects of the assisted activity will be considered. (The recipient shall appropriately ensure that the activities that meet these criteria do not benefit moderate-income persons to the exclusion of low-income persons.)

As described in Section II, Low/Moderate income benefit activities are classified as Area Benefit; Limited Clientele; Housing Activities; or Job Creation or Retention.

Documenting Area Benefit (§570.208(a)(1))

HUD provides census data for the areas that qualify under the low/moderate income benefit on an area basis. The most current data and the accompanying maps delineating the areas for this application cycle are based on Census data (see Appendix A, C and D). The activity may benefit all the area's residents. It is important that all the boundaries of the service area be clearly defined. This area need not be coterminous with census tracts or other officially recognized boundaries but must include the entire area served by the activity. This National Objective is met if an eligible *non-housing* activity is undertaken and at least 45.68% of the residents in the defined service area who benefit from this activity are LMI.

Examples of eligible Area Benefit projects are:

- New sidewalks in a low/moderate income neighborhood
- A new paved road or water and sewer system in a low/moderate income neighborhood
- A new playground in a low/moderate income neighborhood

To qualify a project as Area Benefit for persons of low- and moderate-income, an applicant/subrecipient must:

- Establish the boundaries of the service area of the proposed community development project. The service area must be primarily residential in character and the activity must meet locally identified needs.
- Document the income of the families in the service area. If the HUD low- and moderate-income area data available does not show the area to be part of a low- and moderate-income block group, and there is reason to believe that the area is a "pocket of poverty," the City can provide technical assistance for conducting a survey of the households in the service area.

#### Documenting Limited Clientele Benefit (§570.208(a)(2))

Activities in this category benefit a specific group of people, rather than all the residents in a area. These are *non-housing* activities that are eligible because they are designed to benefit a limited number of persons. HUD requires that at least 51 percent of the members of these specific groups be persons of low- to moderate- income. Data on incomes of users is often available from the files of the service agency or sponsoring organization.

Examples of eligible Limited Clientele activities are:

- Construction or rehabilitation of a community center, center for senior citizens, homeless shelter, job training facility, or domestic abuse shelter
- Public services for the homeless or battered spouses, "Meals on Wheels" for the elderly, or food pantries, etc.

To qualify under this category, the activity must meet one of the following tests:

- Benefit a clientele 51 percent of which must meet the HUD definition for low/moderate income persons. Those benefiting from the activity must be documented, by family size and income, to show that at least 51% are LMI;

- The activity has income eligibility requirements limiting the activity to LMI persons only;
- Benefit a clientele generally presumed to be principally low/moderate income persons. The following groups are currently presumed to meet this criterion:
  - Abused children
  - Severely disabled adults (as defined by the Bureau of Census)
  - Elderly persons (62 years of age and over)
  - Illiterate adults
  - Migrant farm workers
  - Battered spouses
  - Persons with HIV/AIDS
  - Homeless persons
- Be of such nature and location that it may be concluded that the beneficiaries will primarily be low- and moderate-income persons.

### **Documenting Limited Clientele Benefit with User Data**

Applicants/Subrecipients who need documentation for limited clientele projects can obtain information about beneficiaries and users with CDBG survey forms. Nonprofit organizations, depending upon the type of activity they conduct, may already have user or intake forms and statistics. For example, health care centers may use intake forms to document family income; day care centers may use admittance applications to obtain data, etc.

The Office of Community Reinvestment will aid in the development of a CDBG survey form for any organization that does not currently have one.

The following activities Do not qualify under the Limited Clientele category:

- Activities that benefit all the residents of an area;
- Activities involving acquisition, construction or rehabilitation of property for housing; or
- Activities that benefit LMI persons through the creation or retention of jobs,
- Except job training and placement and/or other employment support services.  
§570.208(a)(2)(iv)

### **LMI Housing Activities (§570.208(a)(3))**

CDBG funds are primarily used for the rehabilitation of residential and mixed-use buildings. The original intent of the CDBG program was for housing rehabilitation, there are limitations on the way funds may be used for the construction of new housing. Important questions to ask when determining the eligibility of housing activities are:

- Does the activity benefit LMI households, or remove blight, and
- Is the subrecipient an eligible public or private non-profit organization or a special limited profit corporation?

Note: Only permanent housing is eligible under this subcategory for LMI benefit.

Examples of eligible Housing Activities benefiting low- and moderate-income persons/households are:

- Acquisition of land or existing buildings.
- Rehabilitation of owner-occupied or rental units.
- Conversion of non-residential structures to housing units.
- Newly constructed homes developed by a Community Based Development Organization (CBDO) as pursuant to §570.204(a).
- Purchase assistance for LMI homebuyers.

Note: The income of *all* adults (not necessarily related) living in the household must be combined and compared to the income limit for the number of persons living in the household.

Activities that include acquisition, construction or rehabilitation of housing units may qualify as meeting the National Objective of benefiting LMI households only to the extent that the required number of units is occupied by LMI households upon completion.

The required number of LMI units for Housing Activities cover both owner-occupied and rental units. *At completion:*

- If the unit is a single unit, the occupant must be an LMI household.
- In duplexes, at least one of the units must be occupied by an LMI household.
- When CDBG assistance is provided to buildings with more than two units, at least 51% of the units must be occupied by LMI households.

### **Documenting LMI Housing Activities**

For each activity, the following records must be kept:

- Fair Housing and Equal Opportunity rules apply to the use of CDBG funding therefore occupancy record identifying the occupants' race and ethnicity as well as female-headed households must be maintained on file.
- Documentation of household size and income must be maintained on file. Also include a copy of the HUD income limit for the relevant funding year as income limits typically change from year to year.

### **LMI Job Creation or Retention Activities (§570.208(a)(4))**

- For an activity that creates jobs, the recipient must document that at least 51 percent of the jobs will be held by, or will be available to, low- and moderate-income persons.
- For an activity that retains jobs, the recipient must document that the jobs would actually be lost without the CDBG assistance and that either or both of the following conditions apply with respect to at least 51percent of the jobs at the time the CDBG assistance is provided:
  - The job is known to be held by a low- or moderate-income person; or
  - The job can reasonably be expected to turn over within the following two years; and that steps will be taken to ensure that it will be filled by, or made available to, a low- and moderate-income person upon turnover.

Jobs that are not held or filled by a low- or moderate-income person may be considered available to low- and moderate-income persons for these purposes only if:

- Special skills that can only be acquired with substantial training or work experience or education beyond high school are not a prerequisite to fill such jobs, or the business agrees to hire unqualified persons and provide the needed training; and
- The recipient and the assisted business take actions to ensure that low- and moderate-income persons receive first considerations for filling such jobs.

For purposes of determining whether a job is held by or made available to a low- or moderate-income person, the person may be presumed to be a low- or moderate-income person if:

- He/she resides within a census tract (or block numbering area) that either:
- Meets the requirements of paragraph (A)(4)(c) of this section; or
- Has at least 70 percent of its residents who are low- and moderate-income persons, or
- The assisted business is located within a census tract (or block numbering area) that meets the requirements of paragraph (A)(4)(c) of this section and the job under consideration is to be located within that census tract.

A census tract (or block numbering area) qualifies for the presumptions permitted under paragraphs (A)(4)(b)(i)(1) and (ii) of this section if it is either part of a Federally-designated Empowerment Zone or Enterprise Community or meets the following criteria:

- It has a poverty rate of at least 20 percent as determined by the most recently available decennial census information;
- It does not include any portion of a central business district, as this term is used in the most recent Census of Retail Trade, unless the tract has a poverty rate of at least 30 percent as determined by the most recently available decennial census information; and

It evidences pervasive poverty and general distress by meeting at least one of the following standards:

- All block groups in the census tract have poverty rates of at least 20 percent;
- The specific activity being undertaken is in a block group that has a poverty rate of at least 20 percent, or
- Upon the written request of the recipient, HUD determines that the census tract exhibits other objectively determinable signs of general distress such as high incidence of crime, narcotics use, homelessness, abandoned housing, and deteriorated infrastructure or substantial population decline.

### **Prevention or Elimination of Slums and Blight: Required Documentation**

Activities, which eliminate or prevent slums and blight, can be conducted on an Area Basis, a Spot Basis, or in an Urban Renewal Area.

### **Elimination of Slum or Blight on an Area Basis**

Potentially eligible activities with the objective of eliminating slums and blight on an Area Basis include assistance to commercial/industrial properties for exterior or code related improvements, public facilities and improvements, as well as code enforcement, provided the assistance is designed to address one or more of the specific conditions that qualified the area as one of slum and blight.

**Elimination of Slums or Blight on a Spot Basis**

In order to qualify under the National Objective of elimination of slums and blight on a Spot Basis the activity must meet the following criteria:

- It must be designed to eliminate specific conditions of blight or physical decay on a Spot Basis not located in a slum or blighted area; or
- It must be limited to acquisition, clearance, relocation, historic preservation, or building rehabilitation to eliminate special conditions detrimental to public health and safety. Potentially eligible activities under the objective to eliminate slums or blight on a spot basis include the removal of faulty wiring or falling plaster; historic preservation of a public facility; or demolition of a vacant, deteriorated, (non-historic) abandoned building.

**Elimination of Slums or Blight in an Urban Renewal Area**

This category is intended to permit the redevelopment of areas in which activities were begun with funds received under Federal Urban Renewal and related programs (replaced by the CDBG Program). In order to qualify under the objective to eliminate slums or blight in an Urban Renewal Area, an activity must be:

- Located within an urban renewal project area; and
- Necessary to complete the urban renewal plan

**Urgent Need: Required Documentation**

The records to document urgent need should include the following:

- Photographs of the condition
- Building Department statements regarding health and safety hazards
- State and Federal designation of the condition as a disaster

In addition, if a participating unit of general local government within an urban county uses CDBG funds for an urgent need, the county Must be able to document that the participating local government was unable to finance the activity.

This chart provides a quick reference guide on documentation.

National Objective	Requirements	Example of Data Source
Low/Mod Income Benefit	<ul style="list-style-type: none"> <li>• Map identifying the boundaries of the service area</li> <li>• Income characteristics of the users. Most recent quarterly/annual reports on beneficiaries and users by income.</li> </ul>	<ul style="list-style-type: none"> <li>• Survey of residents’ incomes in the service area.</li> <li>• Census and Block Group Information.</li> <li>• Income surveys of all users of project or service as approved by the City.</li> </ul>

Removal of Slum or Blight	<ul style="list-style-type: none"> <li>● Board resolution designating area under state or local law.</li> <li>● Substantial number of buildings or public improvements must be deteriorated.</li> <li>● Map delineating boundaries of area. Activity addresses one or more of the deteriorated conditions.</li> <li>● Detailed narrative describing programs and comprehensive plans for improvements.</li> </ul>	<ul style="list-style-type: none"> <li>● Pre-rehabilitation inspection reports and a Phase I</li> <li>● Environmental Site Assessment.</li> <li>● Infrastructure conditions report. Detailed survey of building conditions and code violations.</li> <li>● Urban renewal plans.</li> </ul>
Urgent Need	<ul style="list-style-type: none"> <li>● Certification that condition poses serious threat to the health and welfare of the community.</li> <li>● Condition is recent.</li> <li>● Governing jurisdiction is unable to finance the project.</li> <li>● No other resources or funds are available.</li> </ul>	<ul style="list-style-type: none"> <li>● “Turndown letters” indicating no other source of funding is available.</li> <li>● Health Department reports documenting a serious condition.</li> <li>● Evidence that applicants designed activity to address the urgent need.</li> </ul>

Section 6: Subrecipient Application Process

Nonprofits and other agencies may request CDBG funding for their activities. In order to apply, they must submit a written request to the CED Department. The request shall be made using a format and/or forms provided by staff. The application period shall be from January 1 to January 31 of each calendar year. Applications received late will not be considered for that calendar year but may be submitted again the next year. The application must include a complete project description and/or scope of work with detailed cost estimates. If there are other sources of funding involved, those need to be clearly identified. A public announcement shall be made when the application period begins. Other City departments shall not be considered subrecipients, but shall submit project proposals and funding requests in the same manner and within the same timeframe as described above.

Staff will evaluate all applications using the following criteria.

1. Consolidated Plan Need/Strategy
  - a. Affordable Housing: Preserve existing units of affordable and special needs housing throughout the city and create additional units of such housing in areas where they are currently lacking and near employment centers.
  - b. Neighborhood Improvements: Public improvements to parks/infrastructure that directly affect the quality of neighborhoods/communities.
  - c. Facility Development: Acquisition, rehabilitation, and/or construction of facilities from which human/social services are provided to area residents.

- d. Homelessness: Increase the availability of emergency-shelter and transitional- housing services and facilities.
2. Leveraging of Other Resources
3. Project Readiness
4. Community Impact/Urgency
5. Urgent need for which no other funding is available. Factors considered include the extent of the project's physical improvements, and it's economic, environmental, and/or community health benefits. Consideration will be given to the number of low- and moderate-income residents that will benefit from the project, in relation to the amount of CDBG funds requested.
6. Organizations that have staff serving on the CDC shall be ineligible to apply for public service funding due to real or perceived conflicts of interest.

Having evaluated the applications, staff will make recommendations to the Community Development Commission regarding which activities should be funded as part of the development process for the Annual Action Plan. The Commission shall in turn make a recommendation to the City Council about the Annual Action Plan which shall include said activities.

The amount of funding awarded will be based on the applicants' project or activity proposal and its ability to assist the City in fulfilling its priorities. The applicant's demonstrated ability to expend funds within the program fiscal year will also be considered. Funding amounts and the release of funds is contingent upon the congressional approval of HUD's annual CDBG budget. Should Congress elect to reduce CDBG funding, the City will be required to modify allocations consistent with these reductions.

#### Section 7: Subrecipient Agreements

When an activity is approved for funding as described in the previous section, a Subrecipient Agreement shall be required. The agreement shall detail the obligations of both the CED Department and the subrecipient (formally the applicant). The agreement shall remain in effect the entire length of the project or activity. Agreements shall be approved by the City Council. AS stated previously, other City departments shall not be considered subrecipients, but shall enter into such an inter-departmental memorandum of understanding (MOU) with the CED Department for each project or activity receiving CDBG funding. The MOU shall also be approved by the City Council.

The agreement shall include, at a minimum, the following information.

- Scope of Work: The agreement shall include a description of the work to be performed, a schedule for completing the work, and a comprehensive budget.
- Project Management: The agreement shall specify that the CED Department shall manage the entire project from beginning to end on behalf of the subrecipient unless otherwise stated.
- Records and Reports: The agreement shall specify what documents and records must be produced by the subrecipient and provided to the CED Department.
- Program Income: The agreement shall include the program income requirements set forth in §570.504(c).

- Uniform Administrative Requirements: The agreement shall require the subrecipient to comply with applicable uniform administrative requirements as described in §570.502.
- Other program requirements: The agreement shall require the subrecipient to carry out each activity in compliance with all Federal laws and regulations described in subpart K of the regulations, except that:
  - The subrecipient does not assume the City’s environmental responsibilities described at §570.604; and
  - The subrecipient does not assume the City’s responsibility for initiating the review process under the provisions of 24 CFR part 52.
- Suspension and Termination: The agreement shall specify that, in accordance with 24 CFR 85.43, suspension or termination may occur if the subrecipient materially fails to comply with any term of the award, and that the award may be terminated for convenience in accordance with 24 CFR 85.44.
- Reversion of Assets: The agreement shall specify that upon its expiration the subrecipient shall transfer to the City any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds. It shall also include provisions designed to ensure that any real property under the subrecipient’s control that was acquired or improved in whole or in part with CDBG funds (including CDBG funds provided to the subrecipient in the form of a loan) is either:
  - Used to meet one of the national objectives in §570.208 (formerly §570.901) until five years after expiration of the agreement, or for such longer period as determined to be appropriate by the city; or
  - Not used in accordance with this section, in which event the subrecipient shall pay the city an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. The payment is program income to the City.

Section 8: Subrecipient Reimbursement Requests

The City provides reimbursement payments to subrecipients based on verification of expenditures. This is done by submission of a request for payment form with all required back-up documentation. The payment request is reviewed for completeness and accuracy by the Housing Officer. It is then submitted to the Community Development Manager for approval. The payment request is then submitted to the Finance Department for processing. Subrecipients must submit requests in a timely manner as described in their Subrecipient Project Agreement. The City, in turn, has thirty days to issue payment.

Each request for payment must have adequate documentation of eligible costs. Documentation may include invoices, payroll records, purchase orders, copies of canceled checks, timesheets reflecting time spent directly on CDBG activities, et cetera. Requests must only be for costs directly related to the approved activity and included in the approved budget attached to the contract. Subrecipients may not use CDBG funds for the following:

- General administrative costs;
- “Overhead” costs; or
- Costs applicable to all subrecipient activities regardless of funding source.

CDBG expenditures as shown in the City’s accounting system are reviewed every two weeks by the Community Development Manager who initiates the paperwork for a drawdown of funds through the

Integrated Disbursement and Information System (IDIS) reporting system based on actual expenses. The Community Development Manager submits the request for funds and the Finance Department approves the drawdown.

### Section 9: Subrecipient Performance Monitoring

The procedures established in this manual are intended to ensure program compliance with the requirements of the 24 CFR 570 and all other applicable laws and regulations. Staff will monitor subrecipient activities for compliance with program requirements in a variety of ways.

First, many activities will be carried out under the direct supervision of the Community Development Manager that will assist subrecipients in defining project scope, soliciting contractor bids, hiring contractors, and supervising project completion. The city will ensure timely project implementation through the use of management tools, including a critical (timed) path for implementation, and the use of quarterly performance reports from the subrecipient. These reports detail recent progress, target completion dates for various phases of the project and, if applicable, the clients served. Staff will conduct periodic site visits to monitor progress. Should a project fall behind schedule, the City will provide technical assistance to the subrecipient to bring the project into compliance with established schedules and deadlines.

Second, Staff will utilize “Desk Monitoring” to assess the quality of program performance over the duration of the contract. Desk monitoring of subrecipients shall concentrate on program, financial, and regulatory performance of the subrecipient, including capital improvement projects. Primary monitoring objectives are to make sure that subrecipients comply with all regulations governing administrative, financial, and programmatic operations. In conducting monitoring and performance reviews, staff will primarily rely on information obtained from the subrecipient's performance reports, records, audits,

allowed costs, review of financial reports, eligibility and number of beneficiaries served, compliance with federal regulations and City program requirements. Staff may also consider relevant information pertaining to a subrecipient's performance gained from other sources, including litigation, citizen comments, and other information provided by or concerning the subrecipient. As a guide to complete desk monitoring the City staff will use HUD's CPD Monitoring Handbook 6509.2 as a guide for review, the handbook is located at: <https://www.hudexchange.info/resource/290/hud-community-planning-and-developmentmonitoring-handbook-65092-rev6/>

A subrecipient's failure to perform under the terms of the contract with the City and/or maintain records in the prescribed manner may result in a finding that the subrecipient has failed to meet the applicable requirement to which the contract pertains. If staff finds that a subrecipient has failed to comply with program and/or contract requirements or has failed to meet a performance criterion, staff will take the following steps:

1. Issue a letter of warning advising the recipient of the deficiency and putting the subrecipient on notice that additional action will be taken if the deficiency is not corrected or is repeated;
2. Recommend, or request the subrecipient to submit, proposals for corrective actions, including the correction or removal of the causes of the deficiency.

City staff will offer technical assistance to subrecipients when monitoring indicates less than complete compliance with CDBG regulations or contract requirements. Such assistance may include, but is not limited to, providing applicable copies of Office of Management and Budget (OMB) circulars, in particular OMB's Uniform Grant Guidance or the latest edition of Playing by the Rules guidance for CDBG projects located at <https://www.hudexchange.info/resource/687/playing-by-the-rules-a-handbook-for-cdbgsuprecipients-on-administrative-systems/>.

If the subrecipient fails to undertake appropriate corrective or remedial actions which resolve the deficiency to the satisfaction of the Community Development Manager, the Staff may take one or more of the following actions. Such actions shall be designed to prevent a continuation of the performance deficiency; mitigate, to the extent possible, the adverse effects or consequences of the deficiency; and prevent a recurrence of the deficiency. Prior to a reduction, withdrawal, or adjustment of a grant or other appropriate action, taken pursuant to (1), (2), or (3) below, the subrecipient shall be notified of such proposed action and given an opportunity within a prescribed time period for an informal consultation. These actions may include but are not limited to the following:

1. Advise the subrecipient in writing that additional assurances are required;
2. Advise the subrecipient to suspend disbursement of funds for the deficient activity;
3. Advise the subrecipient to reimburse the City program account in any amounts improperly expended.

The City of Rock I shall have the same rights as the Secretary of HUD as to other remedies for noncompliance per §570.912 and §570.913.

#### Section 10: Records to Be Maintained

The City shall establish and maintain sufficient records to enable HUD to determine whether the City has met all of the requirements for activities administered by the City under the CDBG program. At a minimum, the following records will be maintained:

1. Records providing a full description of each activity assisted (or being assisted) with CDBG funds, including its location (if the activity has a geographical locus), the amount of CDBG funds budgeted, obligated and expended for the activity, and the provision in subpart C under which it is eligible.
2. Records demonstrating that each activity undertaken meets one of the criteria set forth in §570.208. (Criteria for National Objectives) The city of Rock Island may substitute evidence that the assisted person is homeless. Such records shall include the following information:
  - a. For each activity determined to benefit low- and moderate-income persons, the income limits applied and the point in time when the benefit was determined.
  - b. For each activity determined to benefit low- and moderate-income persons based on the area served by the activity as per HUD Notice CPD 05-06:
    - i. The boundaries of the service area;
    - ii. The income characteristics of families and unrelated individuals in the service area; and
    - iii. If the percent of low- and moderate-income persons in the service area is less than 51 percent, data showing that the area qualifies under the exception criteria set forth at §570.208(a)(1)(ii).

- c. For each activity determined to benefit low- and moderate-income persons because the activity involves a facility or service designed for use by a limited clientele consisting exclusively or predominantly of low- and moderate-income persons:
      - i. Documentation establishing that the facility or service is designed for the particular needs of or used exclusively by senior citizens, adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled," persons living with AIDS, battered spouses, abused children, the homeless, illiterate adults, or migrant farm workers, for which the regulations provide a presumption concerning the extent to which low- and moderate-income persons benefit; or
      - ii. Documentation describing how the nature and, if applicable, the location of the facility or service establishes that it is used predominantly by low- and moderate-income persons; or
      - iii. Data showing the size and annual income of the family of each person receiving the benefit.
- 3. Records that demonstrate that The City of Rock Island has made the determinations required as a condition of eligibility of certain activities, as prescribed in §570.201(f)-interim assistance, §570.201(i)(2) - emergency, §570.201(p) – technical assistance, §570.201(q) – higher education institutions, §570.202(b)(3) – rehabilitation loans, §570.206(f) - Submission of applications for federal programs, §570.209 – economic development, §570.210 – prohibition employee relocation, and §570.309 – restriction on location.
- 4. Records which demonstrate compliance with §570.505 - regarding any change of use of real property acquired or improved with CDBG assistance.
- 5. Records that demonstrate compliance with the citizen participation requirements prescribed in 24 CFR part 91, subpart B, for entitlement recipients.
- 6. Records that demonstrate compliance with the requirements in §570.606 regarding acquisition, displacement, relocation, and replacement housing.
- 7. Financial records, in accordance with the applicable requirements listed in §570.502 - uniform administrative requirements - including source documentation for entities not subject to parts 84 and 85 of the regulation. The city of Rock Island shall maintain evidence to support how the CDBG funds provided to such entities are expended. Such documentation must include, to the extent applicable, invoices, schedules containing comparisons of budgeted amounts and actual expenditures, construction progress schedules signed by appropriate parties (e.g., general contractor and/or a project architect), and/or other documentation appropriate to the nature of the activity.
- 8. Records required to be maintained in accordance with other applicable laws and regulations set forth in subpart K of this part.
- 9. Fair housing and equal opportunity records containing:
  - a. Documentation of the analysis of impediments and the actions The City of Rock Island has carried out with its housing and community development and other resources to remedy or ameliorate any impediments to fair housing choice in The City of Rock Island.
  - b. Data on the extent to which each racial and ethnic group and single-headed households (by gender of household head) have applied for, participated in, or benefited from, any program or activity funded in whole or in part with CDBG funds. Such information shall be used only as a basis for further investigation as to compliance with nondiscrimination requirements. No recipient is required to attain or maintain any statistical measure by race, ethnicity, or gender in covered programs.

- c. Data on employment in each of The City of Rock Island operating units funded in whole or in part with CDBG funds, with such data maintained in the categories prescribed on the Equal Employment Opportunity Commission's EEO-4 form; and documentation of any actions undertaken to assure equal employment opportunities to all persons regardless of race, color, national origin, sex or handicap in operating units funded in whole or in part under this part.
- d. Data indicating the race and ethnicity of households (and gender of single heads of households) displaced because of CDBG funded activities, together with the address and census tract of the housing units to which each displaced household relocated. Such information shall be used only as a basis for further investigation as to compliance with nondiscrimination requirements. No recipient is required to attain or maintain any particular statistical measure by race, ethnicity, or gender in covered programs.
- e. Documentation of actions undertaken to meet the requirements of §570.607(b) which implements section 3 of the Housing Development Act of 1968, as amended (12 U.S.C. 1701U) relative to the hiring and training of low- and moderate-income persons and the use of local businesses.
- f. Data indicating the racial/ethnic character of each business entity receiving a contract or subcontract of \$25,000 or more paid, or to be paid, with CDBG funds, data indicating which of those entities are women's business enterprises as defined in Executive Order 12138, the amount of the contract or subcontract, and documentation of recipient's affirmative steps to assure that minority business and women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction and services. Such affirmative steps may include, but are not limited to, technical assistance open to all businesses but designed to enhance opportunities for these enterprises and special outreach efforts to inform them of contract opportunities. Such steps shall not include preferring any business in the award of any contract or subcontract solely or in part on the basis of race or gender.

## Section 11: Environmental Review

The CDBG Program requires that the environmental effects of each activity carried out with CDBG funds be assessed in accordance with the provisions of HUD's regulations covering the National Environmental Policy Act of 1969 (NEPA) and the related authorities listed in HUD's implementing regulations at 24 CFR Parts 50 and 58. The assessment is conducted considering other federal laws covering areas such as noise, air quality, historic properties, flood plains, wetlands, water quality, solid waste disposal, manmade hazards, farmlands protection, wild and scenic rivers, coastal areas, and endangered species.

The 1994 Amendments to the CDBG Program statute significantly changed the environmental review responsibilities of CDBG Program participants. It requires that units of general local government such as cities and counties assume the responsibility for the environmental review, including the publication of the environmental review process, and then later request that the funds be released by HUD. For subrecipients, the City as the unit of general local government will continue to be responsible for the environmental review.

CDBG-funded projects cannot begin until the environmental review process has been completed. The only tasks that may be undertaken prior to completing the environmental review assessment are administrative activities, feasibility and engineering studies, outreach, and planning activities. These have no effect on the human and physical environments and are exempted under Section 58.34 of 24 CFR Part 58.

The environmental review process should be initiated as soon as the proposed activities are determined. Environmental review expenses are considered as administrative costs under the CDBG Program. Private citizens and organizations can object to the release of funds for CDBG projects on certain procedural

grounds relating to the environmental review. Therefore, it is important that all procedural requirements be met.

#### Section 12: Lead-Based Paint

Lead poisoning is one of the most common health hazards to humans. There is a lot of lead in the urban environment. Although anyone can be lead-poisoned, children and women of childbearing age are at the greatest risk. Childhood lead poisoning is considered a major health problem because of its extremely damaging and irreversible effects. This can include brain damage, liver and kidney disorders, behavioral problems, blindness, permanent learning disabilities, and even death.

Lead poisoning is commonly the result of exposure to lead-based paint hazards. CDBG-funded activities cannot use lead-based paint and must account for any pre-existing lead-based paint hazards at a project site. Such hazards commonly include deteriorated lead-based paint on friction surfaces, impact surfaces, and accessible (chewable) surfaces as well as contaminated dust and soil. Lead-based paint that is intact and in good condition is usually not considered a hazard.

Determining if lead-based paint hazards exist and where they are located requires a licensed professional. In the case of the City, the Construction Officer is required to be so licensed and uses the following two methods to determine if lead-based paint hazards exist at a project site.

1. Scoring the Building Based on Risk Factors: Use the Lead Toxicity Risk Assessment developed by EPA as a guide to help you detect potential lead problems. This is not scientific, but less costly, and can help establish the likelihood of lead problems. A copy of the Lead Toxicity Risk Assessment may be obtained from EPA.
2. Testing: There are two testing methods that produce accurate lead readings:
  - a. XRF-X-Ray Fluorescence Detector: This is the newest testing technology, which is also available in portable form. The XRF portable is capable of measuring between 30-50 samples in three hours and provide immediate results.

- b. Laboratory Testing: Samples are collected from the property and sent to a laboratory. This is a more time-consuming approach.

Housing rehabilitation is a common CDBG-funded activity and certain requirements apply when a residential property being rehabilitated was constructed before 1978. At a minimum, the City and/or contractors are required to:

1. Notify a purchaser or lessee of the presence of any known lead-based paint and/or lead-based paint hazards;
2. Paint test surfaces to be disturbed or removed during rehabilitation for the presence of lead-based paint, or presume lead-based paint and notify the occupants of the results within 15 days of when the evaluation report is received or the presumption is made;
3. Provide each occupied dwelling unit discussed in the preceding section with the EPA-approved lead hazard information pamphlet *Protect Your Family from Lead in Your Home* or EPA-approved equivalent;
4. Reduce lead hazards as required by the applicable subparts of Part 35; and
5. Perform clearance testing, including dust testing, before re-occupancy after all but minimal (“de minimis”) amounts of paint disturbances. (See in the following section for details.)

The CDBG regulation at 24 CFR 570.608 states that the following subparts of Part 35 apply to the use of CDBG funds in pre-1978 housing:

- A - (Disclosure of Known Lead-Based Paint and/or Lead-Based Paint Hazards upon Sale or Lease of Residential Property),
- B - (General Lead-Based Paint Requirements and Definitions for All Programs)
- J - (Rehabilitation),
- K - (Acquisition, Leasing, Support Services, or Operation), and
- R - (Methods and Standards for Lead-Based Paint Hazard Evaluation and Hazard Reduction Activities).

Part 35, Subpart A, is called the Lead Disclosure Rule; and Part 35, Subparts B, J, K, and R, are called the Lead Safe Housing Rule. Certain properties are exempt from the requirements of the Lead Safe Housing Rule. They include:

1. Housing built on or after January 1, 1978;
2. Zero-bedroom dwellings, including efficiency apartments, single-room occupancy housing, dormitories, or military barracks;
3. Housing exclusively for the elderly or people with disabilities, unless a child under age 6 resides or is expected to reside there;
4. Units that have been found to be free of lead-based paint by a certified lead-based paint inspector;
5. Units where all lead-based paint has been removed;
6. Unoccupied housing that will remain vacant until it is demolished;
7. Non-residential portions of mixed-use buildings, except that spaces serving both residential and non-residential uses are covered by the rule;
8. Units that are to be rehabilitated without disturbing a painted surface; and

9. Units that are subject to emergency repair action needed to safeguard against imminent danger to human life, health or safety or to protect the property from further structural damage.

For properties that are covered by the Lead Safe Housing Rule, the lead-based paint requirements for rehabilitation depend on the amount of Federal rehabilitation assistance provided. The amount of Federal rehabilitation assistance is the average per unit amount of Federal funds for the hard costs of rehabilitation, excluding lead-based paint hazard evaluation and hazard reduction activities. In calculating this assistance amount, one must consider both the total amount of Federal assistance to be used (including CDBG and other funds) and the hard costs of rehabilitation (including Federal and non-Federal funds). Whenever these two amounts are not the same, the smaller of the two determines the type and level of lead-based paint requirement. For a structure with more than one dwelling unit, the thresholds are applied against the average amount of Federal assistance per unit or the average hard cost of rehabilitation per unit, whichever is lower.

The following is a general overview of the requirements based on dollar thresholds per year per assisted housing unit:

- Up to and including \$5,000: Notice, provision of pamphlet, paint testing of surfaces to be disturbed or presumption of lead-based paint, safe work practices as part of rehabilitation (except for minimal amounts of paint disturbances), repair any paint that is disturbed, and clearance after the work and before re-occupancy.
- \$5,001–\$25,000: Notice, provision of pamphlet, paint testing or presumption, risk assessment to identify lead-based paint hazards, interim control or standard treatment of lead-based paint hazards, and clearance.
- Over \$25,000: Notice, provision of pamphlet, paint testing or presumption, risk assessment, abatement of lead-based paint hazards, ongoing lead-based paint maintenance, and clearance.

Lead Safe work practices and clearance testing are not required when maintenance or hazard reduction activities do not disturb painted surfaces or do not exceed the following thresholds:

1. 20 square feet on exterior surfaces;
2. 2 square feet in any one interior room or space, or 10 percent of the total surface area on an interior or exterior component type with a small surface area (e.g., window sills, baseboards, and trim).

This is referred to as the *de minimus* rule and can be found at §35.1350(d) Safe work practices. When work is done under this rule, appropriate documentation shall be retained to demonstrate compliance.

The *Protect Your Family from Lead in Your Home* pamphlet can be downloaded in English and Spanish from [www.hud.gov/offices/lead](http://www.hud.gov/offices/lead) or [www.epa.gov/lead](http://www.epa.gov/lead), and single paper copies can be obtained from the National Lead Information Clearinghouse at 1-800-424-LEAD. Persons with hearing or speech impediments may access this telephone number via TTY by calling the tollfree Federal Information Relay Service at 1-800-877-8339.

The information in the preceding section is intended to provide basic information on lead-based paint requirements. The applicable portions of 24 CFR Part 35 must be reviewed when undertaking an activity subject to these requirements.

### Section 13: Procurement

The purpose of a procurement policy is to ensure that sound business judgement is utilized in all procurement transactions. That supplies, equipment, construction and services are obtained efficiently and economically, and in compliance with applicable federal and state law, and executive orders, and to ensure that all procurement transactions are conducted in a manner that provides full and open competition. These procedures will ensure that all solicitations incorporate clear and accurate descriptions of the technical requirements for the goods or services being procured. 30 ILCS 500 and Section of the Illinois Code must be followed on all applicable purchases. All other appropriate sections of the Illinois Code shall also apply.

The City shall maintain compliance with the federal requirements at 2 CFR, Sections 200.318-200.327. These requirements apply to the procurement of all supplies, equipment, and construction and services that include any federal program funding. 2 CFR references are noted in this section. All other appropriate sections of Illinois Code and local code shall also apply. When federal requirements conflict with local or state requirements, the federal requirement, or most restrictive requirement will be followed. The following federal requirements are included in this Program Manual for ease of reference.

#### **§200.318 General Procurement Standards:**

(a) The Non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §200.317 through 200.327.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The Non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest mean that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The Non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The Non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The Non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost. (h) The Non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.214.

(i) The Non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The Non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time- and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The Non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction. [85 FR 49543, Aug. 13, 2020, as amended at 86 FR 10440, Feb. 22, 2021]

(h) The Non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(i) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(j) The Non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(k) The Non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost. (h) The Non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.214.

(l) The Non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(m) (1) The Non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time- and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(iii) The actual cost of materials; and

(iv) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal

entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(n) The Non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction. [85 FR 49543, Aug. 13, 2020, as amended at 86 FR 10440, Feb. 22, 2021]

#### **§200.322 Domestic Preferences for Procurements:**

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

#### **§200.323 Procurement of Recovered Materials:**

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

#### **§200.324 Contract Cost and Price:**

(a) The Non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The Non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and, in all cases, where cost analysis is performed. To establish a fair

and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred, or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

#### **§200.325 Federal Awarding Agency or Pass-Through Entity [HSEMD] Review:**

(a) The Non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The Non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) The Non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
- (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
- (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
- (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The Non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The Non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The Non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

#### **§200.326 Bonding Requirements:**

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

#### Section 14: Program Income

The receipt and expenditure of program income as defined in §570.500(a) shall be recorded as part of the financial transactions of the City of Rock Island CDBG grant program. Program income received before grant closeout may be retained by The City of Rock Island if the income is treated as additional CDBG funds subject to all applicable requirements governing the use of CDBG funds.

#### Section 15: Uniform Administrative Requirements

The City shall follow the Office of Management and Budget (OMB) Uniform Grant Guidelines which are located at 2CFR200 and can be found at <http://www.ecfr.gov/>. Additionally, the City will ensure that all subrecipients comply with the Uniform Grant Guidelines.

#### Section 16: Labor Standards

Participants in The City of Rock Island’s CDBG program are responsible for full compliance with labor standards regulations at all contracting levels, including the general contractor, subcontractors, and any other lower level subcontractor. Construction work that is financed in whole or in part with CDBG funds must adhere to federal labor standards. Labor Standard requirements include the Davis-Bacon Act, Copeland “Anti-Kickback Act” and Contract Work Hours and Safety Standards Act.

These requirements are commonly known as the “Davis-Bacon and Related Acts”, abbreviated as “DBRA”. These Acts require that:

- Contractors with a history of non-compliance cannot participate in federally-assisted projects.
- Workers must be paid weekly wages set by the Department of Labor and be paid overtime at time-and-a half for hours worked beyond a forty (40) hour work week.

- No laborer or mechanic may be forced by their employer to work in conditions that are unsanitary, hazardous, or dangerous to the worker’s health.
- The City and the subrecipients must monitor compliance through contractor reports and on-site interviews with workers.

Down Payment Assistance (without construction or rehabilitation involved) or rehabilitation of owner-occupied homes do not trigger Labor Standards requirements.

The following activities trigger Federal Labor Standards:

- CDBG-funded construction or rehabilitation of properties with eight (8) or more total residential units.
- Other construction projects using over \$2,000 in CDBG funds. This could include public improvements to neighborhoods or housing projects, such as streets or sidewalks.
- Clearance of land or site improvements with CDBG funds which will ultimately result in eight (8) or more units (or homes) being built on the project site or which will be used for public improvements such as a park or parking lot.

“Construction” is broadly defined and includes the “Hard Costs” of rehabilitation, repairs, painting, decoration and the installation of equipment when installation costs are more than incidental. It does not include soft costs, such as design or engineering costs.

The following do not trigger Federal Labor Standards:

- Owners, supervisors and managers of the construction company
- Bona-fide self-employed contractors
- Government (state, local) employees involved with the project
- Utilities work (performed by utility companies)
- Construction work that is determined to not be part of a CDBG assisted project or building

Laws and Regulations that apply:

Davis-Bacon Act (DBA):

Pay workers the prevailing wage. All laborers and mechanics employed by contractors or subcontractors who work on a federally funded or assisted construction project where the contract is in excess of \$2,000 must be paid the “prevailing wage” for workers performing similar construction in the market area and they must be paid at least weekly. This wage rate is set periodically by the Department of Labor (DOL) and the CDBG Coordinator will request a wage determination from HUD prior to requesting bids or proposals from contractors. Published wage rates for CDBG projects must be posted on-site for review by employees’ and the general public.

1. Exceptions to Wage Rate: Workers classified as Apprentices and Trainees may be compensated at a rate that is less than the Davis-Bacon rate:
  - a. Apprentices – These are formal trainees that are registered in an apprenticeship program that has been approved by the DOL or by a state apprenticeship agency that has been recognized by the DOL. (A new apprentice is approved for probationary employment for 90 days and then registered.

- b. Trainee – These are registered participants in an employment training program that has been approved by the DOL. There is no provision for state agency approval. Probationary employment is an option that may be include in the program.

**Contract Work Hours and Safety Standards Act (CWHSSA):**

Applies to both federal contracts and indirect federally assisted contracts except where the assistance is solely in the nature of a loan guarantee or insurance. CWHSSA violations carry a liquidated damage penalty (\$10 a day per violation). Intentional violations of CWHSSA are considered a federal criminal misdemeanor.

1. Work Hours – Contractors must pay one and a half times the base hourly rate for each hour more than 40 that any employee works in a seven (7) day period.
2. Safety Standards – DOL has written standards that define what is unsanitary, hazardous, or dangerous. Laborers and mechanics may not be required to work in these conditions.

**Copeland Act (Anti-Kickback Act):**

1. No “Kick-Backs” to employers. All laborers and mechanics must be paid without “strings” attached to their paychecks and they must be paid at least weekly.
2. Take only Eligible Payroll Deductions. They must be paid at least the prevailing wage rate and cannot be required to have deductions taken from their check other than those that are permitted by DOL regulations.
3. Contract Language. All contracts for construction, reconstruction or repair (regardless of value) must contain the following prohibition: “No contractor or subcontractor shall induce, by any means, any person employed in such publicly-funded construction, reconstruction, or repair to give up any part of the compensation to which he/she is otherwise entitled by authorized payroll deductions.”
4. Submit Payroll Evidence. Weekly payroll and compliance statements are required to be submitted to the City of Rock Island’s CDBG Housing Officer.

**Fair Labor Standards Act (FLSA):**

Contains federal minimum wage rate and overtime (O/T) requirements. These requirements generally apply to any labor performed and may be pre-empted by other federal standards such as the DBRA prevailing wage requirements and CWHSSA O/T provisions. Only the DOL has the authority to administer and enforce FLSA. HUD will refer to the DOL any possible FLSA violations that are found on HUD projects.

**Section 17: Section 3**

The purpose of Section 3 of the Housing and Urban Development Act of 1968 is to ensure that when employment or contracting opportunities are generated because a federally funded or assisted project or activity necessitates the employment of additional persons or the awarding of contracts for work, preference must be given to low- and very low-income persons, particularly those who are recipients of government assistance for housing and/or to business concerns residing in the community where the project is located. It is important to note that Section 3 requirements apply to an entire project or activity regardless if it’s fully or partially funded with CDBG.

Section 3 requirements apply to a variety of HUD housing and community development assistance programs, including CDBG. Specifically, for entitled state and local governments that receive a combined total of \$200,000 or more in Community Planning and Development assistance, the Section 3 regulations require that contractors who receive contract work funded with CDBG in excess of \$100,000 are encouraged to provide, to the greatest extent feasible, training, employment, and contracting opportunities generated by the expenditure of CDBG funds to low- and very low- income persons, and business concerns owned by low- and very low- income persons, or which employ very low- income persons.

Section 3 is triggered when the normal completion of construction and rehabilitation project creates the need for new employment, contracting, or training opportunities. All new employment opportunities including laborers, mechanics, administrative support and professional services qualify as Section 3 jobs. The City will assist each contracting agency with the preparation of a Section 3 plan that must be included in each contract for construction services that exceeds \$100,000. If the expenditure of CDBG funding does not result in new employment, contracting, or training opportunities Section 3 requirements have not been triggered. As a condition of funding, subrecipients must submit reports (as applicable) with their Progress Reports on newly hired employees to the City for reporting to HUD.

Subrecipients responsibilities with regard to Section 3:

1. Implement procedures to notify Section 3 residents and business concerns about training, employment, and contracting opportunities generated by CDBG projects or activities;
2. Notify potential contractors and subcontractors working on Section 3 projects of their responsibilities;
3. Incorporate the Section 3 Clause into all covered solicitations and contract [see 24 CFR Part 135.38 below];
4. Facilitate the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns;
5. Refrain from entering into contracts with contracts that are in violation of Section 3 regulations;
6. Document actions taken to comply with Section 3; and
7. Submit Section 3 reports.

All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):

1. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
2. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
3. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a

notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

4. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
5. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
6. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
7. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).

Definitions of Section 3 Residents and Business Concerns are as follows:

Section 3 residents are:

- Residents of Public and Indian Housing; or
- Individuals that reside in the City and whose income does not exceed the local HUD income limits set forth for low- or very low-income households.

Section 3 Business Concerns are one of the following:

- Businesses that are 51% or more owned by Section 3 residents;
- Businesses whose permanent, full-time employees include persons, at least 30% of whom are currently Section 3 residents, or within three (3) years of the date of first employment with the firm were Section 3 residents; or
- Businesses that provide evidence of a commitment to subcontract in excess of 25% of the dollar amount of all subcontracts to be awarded to businesses that meet the qualifications described above.

## Section 18: MBE/WBE

It is national policy for federal programs to award a fair share of contracts to minority and woman-owned business firms. Subrecipients that are awarding contracts for construction and services to be supported with City CDBG funds shall take appropriate affirmative action to support minority and women-owned businesses (MBE and WBE businesses) and are encouraged to procure goods and services from labor surplus areas. At the time of contract execution, contractors shall complete and include with their contract the MBE/WBE participation forms that are a part of all CDBG bid documents and shall submit with the contract the required information on the solicitation of MBE/WBE firms in the proposed project or service.

Steps to affirmatively promote efforts to utilize MBE/WBE businesses should include:

- Placing qualified small and minority businesses and women's businesses enterprises on bid solicitation lists;
- Contacting these enterprises whenever they are potential sources for the services needing to be procured;
- Dividing the work to be performed, when economically feasible, into smaller tasks or quantities to permit maximum participation by these MBE/WBE and small firms;
- Establishing delivery schedules, where possible, which encourage the participation of these firms;
- Using the services and assistance of the Small Business Administration (SBA) and the Department of Commerce and Economic Opportunity to promote MBE/WBE participation; and
- Requiring prime contractors, if subcontracts are to be awarded, to affirmatively promote the solicitation and utilization of these firms by utilizing the above listed steps.

Contractors and their subcontractors will be required to demonstrate a good faith effort to promote the utilization of MBE/WBE firms for all CDBG-funded projects and services as a condition of the award of CDBG funds.

## Section 19: Equal Employment Opportunity

CDBG requires that subrecipients comply with the regulations discussed below governing employment and contracting opportunities.

- Equal Employment Opportunity, Executive Order 11246, as amended: Prohibits discrimination against any employee or applicant for employment because of race, color, religion, sex, or national origin. Provisions to effectuate this prohibition must be included in all construction contracts exceeding \$10,000. Implementing regulations may be found at 41 CFR Part 60.
- Employers must not discriminate.
- Employers must remove physical and administrative barriers to employment.
- Employers must make reasonable accommodations for individuals with known disabilities (e.g., job restructuring, providing readers of sign interpreters, making facilities accessible).

## Section 20: Civil Rights and Section 504

The CDBG regulations also require adherence to the following regulations governing the accessibility of federal-assisted buildings, facilities, and programs.

- Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155, 201, 218, and 225): Provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications. The Act, referred to as the ADA, also states that discrimination includes the failure to design and construct facilities (built for first occupancy after January 26, 1993) that are accessible to and usable by persons with disabilities. The ADA also requires the removal of architectural and communication barriers that are structural in nature in existing facilities. Removal must be readily achievable, easily accomplishable, and carried out without much difficulty or expense. Fair Housing Act: Multi-family dwellings must also meet the design and construction requirements at 24 CFR 100.205, which implement the Fair Housing Act (42 U.S.C. 3601-19).
- Section 504: Section 504 of the Rehabilitation Act of 1973 prohibits discrimination in federally assisted programs based on handicap. Section 504 imposes requirements to ensure that “Qualified individuals with handicaps” have access to programs and activities that receive Federal funds. Under Section 504, recipients and subrecipients are defined more broadly than under the CDBG program. Section 504 recipients and subrecipients include any entity that receives Federal funding.
- For any recipient or subrecipient principally involved in housing or social services, all of the activities of the agency, not just those directly receiving federal assistance, are covered under Section 504.
- Contractors and vendors are subject to Section 504 requirements only in the work they do on behalf of a recipient or subrecipient. The ultimate beneficiary of the Federal assistance is not subject to Section 504 requirements.
- Under Section 504, recipients and subrecipient are not required to take actions that create undue financial and administrative burdens or alter the fundamental nature of the program.

The Architectural Barriers Act of 1968 (42 USC 4151-4157):

This Act requires certain Federal and Federally-funded buildings and other facilities to be designed, constructed or altered in accordance with standards that ensure accessibility to, and use by, physically challenged people.

Removal of Physical Barriers:

- For new construction of multi-family projects, 5 percent of the units in the project (but not less than one unit) must be accessible to individuals with mobility impairments, and an additional 2 percent of the units (but not less than one unit) must be accessible to individuals with sensory impairments.
- The Section 504 definition of substantial rehabilitation multi-family projects includes construction in a project with 15 or more units for which the rehabilitation costs will be 75 percent or more of the replacement cost. In such developments, 5 percent of the units in the project (but not less than one unit) must be accessible to individuals with mobility impairments,

and an additional 2 percent (but not less than one unit) must be accessible to individuals with sensory impairments.

- When rehabilitation less extensive than substantial rehabilitation is undertaken, alterations must, to the maximum extent feasible, make the unit accessible to and usable by individuals with disabilities, until 5 percent of the units are accessible to people with mobility impairments. Alterations to common spaces must make the project accessible to the maximum extent feasible.
- Accessible units must be, to the maximum extent feasible, distributed throughout projects and sites, and must be available in a sufficient range of sizes and amenities so as not to limit choice.
- Owners and managers of projects with accessible units must adopt suitable means to assure that information regarding the availability of accessible units reaches eligible individuals with disabilities. They also must take reasonable non-discriminatory steps to maximize use of such units by eligible individuals.
- When an accessible unit becomes vacant, before offering the unit to a non-Severely disabled individual, the owner/manager should offer the unit; first, to a current occupant of the project requiring the accessibility feature; and second, to an eligible qualified applicant on the waiting list requiring the accessibility features. The usual standards for ensuring compliance with Section 504 are the Uniform Federal Accessibility Standards (UFAS), although deviations are permitted in specific circumstances.

#### Provide Program Accessibility:

- Individuals with disabilities must be able to find out about, apply for, and participate in federally assisted programs or activities.
- Special communication systems may be needed for outreach and ongoing communication (e.g., Telecommunications Devices for the Deaf (TDD), materials on tape or in Braille, accessible locations for activities and meetings).
- Policies and procedures must be non-discriminatory (e.g., housing providers may not ask people with disabilities questions not asked of all applicants, screen individuals with disabilities differently or assess an individual's ability to live independently).

## Section 21: Uniform Relocation Act

The City of Rock Island will strive to avoid activities that result in the displacement of area residents and businesses. Where displacement is unavoidable, all Federal requirements regarding displacement will be met. This section focuses on the procedures involved in obtaining property and/or permanent and temporary easements. All of the applicable procedures are set forth by the Federal Uniform Relocation and Real Property Acquisition Policies Act (URA). The objectives of the URA are:

- To ensure that owners of real property to be acquired for Community Development Block Grant (CDBG)-assisted projects are treated fairly and consistently,
- Encourage and expedite acquisition by agreements with property owners,
- To ensure that persons displaced from their homes or places of business as a result of CDBG-assisted activities are treated consistently and equitably and do not suffer disproportionate injury as the result of a project designed for the benefit of the public as a whole.

The URA applies to all federally assisted activities that involve the acquisition of real property, easements, or the displacement of persons, including displacement caused by rehabilitation and demolition activities. If CDBG assistance is used in any part of a project, the URA governs the acquisition of real property and any resulting displacement, even if local funds were used to pay the acquisition costs. Private persons, corporations or businesses that acquire property or displace persons for a CDBG-assisted project are subject to the URA.

Under the URA, all persons displaced as a direct result of acquisition, rehabilitation, or demolition, for a CDBG-assisted project, are entitled to relocation payments and other assistance under the URA. All acquisitions made in order to support a CDBG activity are subject to the URA. Acquisition that takes place on or after the date of submission of a CDBG application to fund an activity on that property is subject to URA, unless the Grantee shows that the acquisition was unrelated to the proposed CDBG activity. Acquisition that takes place before the date of submission of the application will be subjected to the URA if the Office of Community Reinvestment determines that the intent of the acquisition was to support a subsequent CDBG activity.

The URA provisions apply to all types of long-term acquisition of property, including when acquiring full fee title, fee title subject to retention of a life estate or a life use, long-term leases (including leases with options for extensions) of 50 years or more, and to permanent and temporary easements necessary for the project. However, the Grantee may apply these regulations to any less-than-full acquisition.

The relocation assistance provisions are applicable to homeowners, tenants, businesses and non-profits that must move because of an acquisition. Such homeowners and tenants are considered displaced persons. If the project involves displacement of the owner or tenant, please contact the Office of Community Reinvestment before proceeding with the acquisition process.

## Section 22: Real Property Acquisition/Easement/Compensation

Below are the steps required acquire real property:

1. Determine what Properties will be acquired: The subrecipient, with its Engineer or Attorney, should review every proposed activity to determine property acquisition needs and identify the particular properties to be obtained. Activities such as street widening, water and sewer improvements, or sidewalk construction do not have an obvious property acquisition requirement, but there is often a need to acquire easements or rights-of-way.
2. Determine Ownership of Properties to be acquired: The subrecipient must provide proof of ownership for the easement, land or building by conducting a title search of properties to be acquired for the project. This can be accomplished through a title
3. search. If the owner has acquired the property through a means other than a warranty deed, then the subrecipient must obtain either an attorney title opinion letter, or purchase title insurance through a title surety company. Permanent easement ownership may be determined by a search of records and accompanying attorney opinion letter stating the owner of record. In the case of public improvement activities, be sure to verify that the property to be improved is in the public domain. Sometimes rights-of-way are privately owned.
4. Establish a File for Each Property or Easement to be acquired: The subrecipient must establish and maintain a file for each property or easement to be acquired and include copies of all acquisition documents. Files must be retained for a period of specified in the subrecipients funding agreement.
5. Notify Owner of Interest in Acquiring the Real Property or Easement: As soon as feasible, the subrecipient shall notify the owner in writing of the subrecipient's interest in acquiring the real property or easement and the basic protections provided to the owner by law. In this initial notice to the property owner any applicable Housing and Urban Development (HUD) relocation notice should be delivered to the property owner or sent by certified or registered first-class mail with return receipt requested. Copies of certified mail return receipts or hand-delivered receipts must be placed in the subrecipients file.
6. Determine Value and Obtain Appraisal(s) and/or Market Estimates for Each Property or Easement: Before the initiation of negotiations, the value of the real property or easement should be determined by the subrecipient thru a market estimate using all available data or resources.
7. Establish and Offer Just Compensation: Upon completion of Step 5, the Grantee shall make a written offer to the owner to acquire the property for the full amount believed to be just compensation. The offer should identify the following:
  - a. A statement of the amount offered as just compensation,
  - b. A description and location identification of the real property and the interest in the real property to be acquired (e.g., fee simple, easement, etc., and
  - c. An identification of the buildings, structures, and other improvements (including removable building equipment and trade fixtures) which are included as part of the offer of just compensation. Where appropriate, the statement shall identify any other separately held ownership interest in the property, e.g., a tenant-owned improvement, and indicate that such an interest is not covered by this offer.
8. Complete Acquisition or Decide not to Acquire: Subrecipient or the subrecipient's attorney shall make all reasonable efforts to contact the owner or the owner's representative to discuss the offer to purchase the property, including the basis for the offer of just compensation, and

explain the acquisition policies and procedures, including the payment of incidental expenses. The owner shall be given a reasonable opportunity to consider the offer and present material that the owner believes is relevant to determining the value of the property and/or to suggest modifications in the proposed terms and conditions of the purchase. The time given can vary significantly depending on the circumstances, but property owners must be given a reasonable amount of time to consider the offer.

#### Voluntary Sale:

On occasion a subrecipient will be fortunate enough to find a suitable piece of property in which the property owner is interested in selling. This situation is known as a Voluntary Sale. An example of this situation would be a property that is already listed by the property owner for sale through a broker or self-sale. For this situation to be applicable the property owner must seriously want to sell the property.

Below are the steps for completing a voluntary sale transaction:

1. Determine Ownership of Property/Easement to be acquired: The subrecipient must always provide proof of ownership for the acquisition of easements, land or buildings, even when using the voluntary sale process. This is accomplished by conducting a title search to determine ownership of properties to be acquired. If the owner has acquired the property through a means other than a warranty deed, then the Grantee must obtain either an attorney title opinion letter, or purchase title insurance through a title surety company.
2. Establish a File for the Property: The subrecipient must establish and maintain a file for each property/easement to be acquired and include copies of all acquisition documents. Records must be retained for the period of time stated in the subrecipients funding agreement.
3. Inform the owner in writing of their interest in the property: Subrecipient must state the following in its offer:
  1. The subrecipient and the City will not use its power of eminent domain to acquire the property if negotiations fail.
  2. The subrecipient must also inform the owner of the value of the property based upon the available information.
  3. The offer must be made by certified mail.
4. Complete Acquisition: If the owner finds the offer to be acceptable, a purchase option or sales contract must be signed.

#### Relocation

In the event the subrecipient is acquiring a property that will require individuals to be temporarily or permanently relocated, the subrecipient must follow additional rules and regulations stated in the URA. If relocation procedures are required, the subrecipient should contact the City and staff will assist the subrecipient in meeting all the applicable regulations for the Uniform Relocation Act (URA). All of the URA rules and procedures are documented in the HUD 1378 Handbook.

#### Section 23: Build America, Buy America Act (the Act) (BABA)

#### **Buy America Preference (BAP)/ Build America, Buy America Act (the Act) (BABA)**

The Build America, Buy America Act (the Act) (BABA), enacted as part of the Infrastructure Investment and Jobs Act on November 15, 2021, established Buy America Preference (BAP) a domestic content procurement preference for all Federal financial assistance obligated for infrastructure projects after

May 14, 2022. The domestic content procurement preference requires that all iron, steel, manufactured products, and construction materials used in covered infrastructure projects, are produced in the United States. Note: BAP does not apply to CDBG-DR, CDBG-MIT, CDBG-CV, ESG-CV, HOPWA-CV, or Community Compass.

Examples of CDBG projects that are considered infrastructure projects, according to BABA, include:

- Rehabilitation, maintenance, and reconstruction of buildings and real property, including housing, and
- Construction and repair of public facilities and improvements, such as water, sewer, or other utilities, roads, bridges, sidewalks, homeless shelters, or broadband infrastructure.

Housing projects with five or more units should be considered as public infrastructure subject to BABA unless another BABA waiver or exemption applies.

Products covered under the BAP include:

1. Iron and steel
2. Construction materials
3. Manufactured products.

Products should be classified into just one of these categories. The classification must be made based on the product's status when brought to the work site.

Items that consist completely or predominantly of iron, steel, or a combination of both.

"Predominantly" means the cost of the iron and steel content exceeds 50% of the total cost of all the item's components. All manufacturing processes, starting from the initial melting stage and continuing through the application of coatings, must occur in the United States.

Articles, materials, or supplies used for construction activities that consist of only one of the items described below. For the purposes of the HUD Phased Implementation Waiver timeline described below, construction materials are divided into two categories: specifically, listed construction materials and not listed construction materials. Specifically, Listed Construction Materials: Items include (1) non-ferrous metals; (2) lumber; and (3) plastic- and polymer based composite building materials, pipe, and tube. Not Listed Construction Materials: Items include (1) all other plastic- and polymer-based materials (such as polymers used in fiber optic cables), (2) glass, (3) fiber optic cable, (4) optical fiber, (5) engineered wood, and (6) drywall. All manufacturing processes for the construction material must occur in the United States.

Manufactured products include articles, materials, or supplies that have either been:

1. Processed into a specific form or shape, or
2. Combined with other articles, materials, or supplies to create a product with different properties than the individual articles, materials, or supplies.

A manufactured product may include components that are construction materials or iron and steel products, unless the manufactured product also meets the definition of iron and steel or construction materials. In such instances, the product should be recategorized in the appropriate category.

Manufactured products must meet two production requirements. First, the final product must be manufactured in the United States. Second, at least 55% of the cost of the components making up the manufactured product must be associated with components that were mined, produced, or manufactured in the United States.

Cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives (collectively known as Section 70917(c) materials) are generally exempt from the BAP. However, Section 70917(c) materials may be used to produce a manufactured product, such as pre-cast concrete. Manufactured products that incorporate Section 70917(c) components are subject to the BAP.

Materials and activities not covered by the BAP:

1. Temporary products and materials that are removed at or before project completion, such as temporary scaffolding, equipment, or tools
2. Equipment and furnishings such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of or permanently affixed to the structure
3. Technical assistance and management costs
4. Design and planning costs, project scoping, or advance assistance. However, domestic preferences must be considered in planning to ensure compliance for construction projects e.g., design-build contracts
5. Acquisition and demolition projects where there are no articles, materials, or supplies that are incorporated into an infrastructure project

Buy America Preference may be waived if projects must be completed immediately to protect life, ensure safety, or prevent the destruction of property. These exigent circumstances guidance is in effect until November 23, 2027.

Department of Housing and Urban Development (HUD) has implemented a department wide public interest de minimis, Small Grants, and Minor Components waiver to the Buy America Domestic Content Procurement Preference (Buy America Preference, or BAP) as applied to iron, steel, manufactured products, and construction materials requirement of the Act for recipients of Federal Financial Assistance, with the threshold for the waiver being set at \$250,000.00. BAP will also be waived for a de minimis portion that compromises no more than 5 percent of the total cost of covered materials used in a project, up to \$1 million. Currently in effect until November 23, 2027.

Project/product-specific waivers are available on a limited, case-by-case basis, after HUD's review, a public comment period, and final approval from the Office of Management and Budget's Made In America Office (MIAO). Project-specific waivers are generally available for three reasons:

- Public interest: Adhering to the BAP would be inconsistent with the public interest.
- No availability: Covered materials are not produced in the USA in sufficient and reasonably available quantities or of a satisfactory quality.
- Unreasonable cost: Inclusion of domestically produced covered materials will increase the cost of the overall project by more than 25 percent.

Subrecipients will work with Community Development staff to apply for project/product specific waivers.

Build America, Buy America Procedures

1. Once final allocations are released by HUD, and the CDBG Budget has been approved by Council final projects will be determined.

2. Once determined a project total will exceed the BABA threshold of 250k total funds (both federal and non-federal), send subrecipient an email to confirm project total hasn't changed and the BABA Applicability form. Save email or response in project file.
3. Once completed BABA applicability form has been returned, review and determine if any general waivers are available.
4. If project total is over 250k AND there aren't any other federal agencies committing more funds than CDBG, send email requesting materials list. See example below.
5. Once materials list is received and reviewed to determine if a de minimis waiver would apply, CD staff will make a final determination. If de minimis waiver does not apply, CD staff notifies subrecipient or contractor they will need to adhere to BABA requirements.
6. Throughout the project, prior to a final reimbursement request being processed, all material purchase orders must be submitted and include a statement such as "Company Name hereby certifies the steel used are 100% melted and manufactured in United States of America" "This material was galvanized in the USA...", "Meet the Buy America Requirement", etc.
7. If subrecipient is unable to obtain necessary materials in America, ample documentation showing the attempt to obtain American made materials must be provided.

# Memorandum



**To:** Rock Island City Council  
**From:** Nichole Mata  
**Subject:** Report from the Community Development Department regarding amendments to the Housing Rehabilitation Program Policies and Procedures.

Motion: Motion to approve the amendments as recommended.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

## Introduction and Background Information:

Staff is recommending updates to the Emergency and General rehab policies and procedures. These updates are in yellow and consist of adding information in the sections of the application process, adding a section on insufficient property value, the initial inspection section and a contractor payment section. These updates are recommended by staff to provide better service to our residence and contractors in a timely matter and navigate through the process of receiving services through these programs.

The Community Development Commission voted on October 20 to recommend that the changes be approved.

## Previous Council Action (if any):

N/A

## Budget Impact:

N/A

## Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

N/A

## Council Goal (if applicable):

N/A

## Recommendation:

The Community Development Department recommends that the City Council approve the amendments to the Emergency and General Owner-Occupied Housing Rehabilitation Program's Policy and Procedures.

Submitted by: Nichole Mata

---

Approved by:

## General Owner-Occupied Housing Rehabilitation Program

1. **INTRODUCTION.** This appendix establishes the policies and procedures for the City of Rock Island's General Owner-Occupied Housing Rehabilitation Program (hereafter "the Program" or "the General Rehab Program"). It is funded using a Community Development Block Grant annual entitlement award from the US Department of Housing and Urban Development.
2. **CDBG PROGRAM.** The Community Development Block Grant (CDBG) program was established by Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, 42 United States Code 5301. Under the CDBG program, the U.S. Department of Housing and Urban Development (HUD) awards grants to State and local governments to aid in the development of viable urban communities. To be eligible for funding, program-funded projects must satisfy one of three HUD national program national objectives required in 24 CFR (Code of Federal Regulations) 570.208:
  - a. To benefit low- and moderate-income persons which are identified as persons with incomes below 80% of the area median household income; these income limits are determined and established by HUD utilizing Median Family Income estimates for each metropolitan area. Income limits are updated annually;
  - b. Prevention and elimination of slums and blight; and
  - c. Meeting urgent needs.
3. **NATIONAL OBJECTIVE.** The Program will be administered using the Low-Mod Housing benefit. CDBG funds shall be utilized for housing activities to assist income qualified homeowners with repair and rehabilitation of owner-occupied units. Eligible activities include: general rehabilitation of existing housing structures, including substantial rehabilitation to bring homes up to local codes and standards. The Program will address deferred maintenance. Repair and rehabilitation of the home's principal fixtures and components, including special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners will also be addressed. All program activities shall meet the National Objectives and the Public Benefit to existing income qualified homeowners. CDBG eligible costs for homeowner rehabilitation include:
  - a. Labor and materials,
  - b. Repair directed toward an accumulation of deferred maintenance,
  - c. Repair or replacement of principal fixtures and components of existing structures, d. Installation of safety devices,
  - e. Renovations through alterations, additions to, or enhancement of existing structures and improvements, and
  - f. Special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners
4. **ELIGIBLE HOUSING TYPES.** Single-family structures must be owner-occupied by the primary applicant. Structures containing two units must have one unit occupied by the owner/primary applicant. Rehabilitation services will only take place within the owner-occupied portion of the structure, except for roof replacements. Properties with more than two dwelling units shall not be eligible to receive assistance.

5. **AUTHORITY TO UNDERTAKE HOUSING REHABILITATION.** The Housing and Community Development Act of 1974 (HCDA) and the CDBG regulations permit the use of CDBG funds for repair and rehabilitation activities. Section 105(d) of the HCDA permits the use of CDBG funds for “clearance, demolition, removal, reconstruction, and rehabilitation (including rehabilitation which promotes energy efficiency) of buildings and improvements (including interim assistance, and financing public or private acquisition for reconstruction or rehabilitation, and reconstruction or rehabilitation, of privately-owned properties, and including the renovation of closed school buildings).” This provision is codified in the CDBG Entitlement program regulations at 24 CFR 570.202(a)(1) and 24 CFR 570.202(b)(2), which read as follows:
- (a)(1) Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building; and
  - (b)(2) Labor, materials, and other costs of rehabilitation of properties, including repair directed toward an accumulation of deferred maintenance, replacement of principal fixtures and components of existing structures, installation of security devices, including smoke detectors and dead bolt locks, and renovation through alterations, additions to, or enhancement of existing structures and improvements, abatement of asbestos hazards (and other contaminants) in buildings and improvements that may be undertaken individually or in combination with other programs or resources.
6. **FORGIVABLE LOAN.** Financial assistance shall be provided to income eligible homeowners as a forgivable loan secured through a recapture agreement. Recapture agreements in the amount equal to the cost of rehabilitation will be required for rehabilitation projects. Said agreements shall be recorded at the Rock Island County Recorder’s Office for a period of five (5) years to serve as a lien against the property for the duration of the recapture agreement requirements. The terms of the recapture agreement require that the home owner remain in the home for a period of five years. Once the five (5) year period has been fulfilled, either the homeowner or the City may have the lien released from the property.
7. **RECAPTURE EVENTS.** The income qualified homeowner will be responsible for repayment of the grant amount if one or more of the following events occur during the recapture period:
- a. The homeowner sells, conveys, or transfers title of the property for consideration to another person;
  - b. The homeowner rents or leases the property;
  - c. The homeowner forfeits ownership rights to the property due to foreclosure, bankruptcy, or any other similar means.
8. **NON-RECAPTURE EVENTS.** The following events are not recapture events:
- a. Transfer of title to homeowners' surviving spouse upon death of a joint tenant-owner;
  - b. Transfer of title to a spouse as a result of a divorce;
  - c. A transfer of title by will upon death;
  - d. Refinancing of the property to reduce interest rates; or
  - e. In the event that extenuating circumstances occur that are not listed above, the City will evaluate the situation and will, at its discretion, determine if the circumstances are appropriate by the City.

- 9. MAXIMUM ASSISTANCE AVAILABLE.** No project undertaken through the Program shall have a hard cost that exceeds \$24,999. The homeowner may, but is not required to, contribute their own matching funds if a broader scope of work is desired. A household may only receive assistance through the Program once every five (5) years. **In the event the most responsive and responsible bid exceeds the allowable funding, the homeowner will be notified and given the opportunity to cover the exceeded cost or reduce the scope of work prior to the scheduled contract signing before any work begins.**
- 10. APPLICATION REQUIREMENTS.** To be considered eligible to participate in the Program, the residence must be located within the municipal boundary of the City and be owner occupied confirmed as such through title search, tax records, and insurance policy information. The property must also be a legal conforming use according to the City's adopted zoning code, all property taxes must be current, all utility billing with the City must be current, and the applicant must meet all of the following requirements:
- a. **Household Income.** To be considered eligible for assistance, the applicant must meet the HUD income of limit of 80% or lower of the area median income (AMI). The City shall calculate and verify income qualifications using the Adjusted Gross Income as provided on the IRS 1040. Adjusted Gross Income is defined as individuals age 18 and older reporting to the Internal Revenue Service on Form 1040. Other income includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit). In order to determine applicant eligibility, the applicant shall submit the most current 1040 federal tax return and two months of income verification (pay stubs, social security statements etc.).
  - b. **Household Definition.** A Household shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the residence will not be considered to be household members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.
- 11. APPLICATION PROCESS.** Applicants shall complete an application as provided by the City and include any and all required documentation. In the event that the applicant requires assistance completing the application, the applicant may schedule an appointment with the Housing Officer. The application will be reviewed for completeness and the applicant will be income verified at the time of application in order to determine Program eligibility. Adjusted Gross Income as outlined in IRS form 1040 will be used to determine total household income. Applicants must fall below 80% of the established HUD AMI guidelines for the current year. Upon review of completed application and submission of supporting documentation, the Housing Officer will verify that the applicant does not have weed/grass and nuisance code violations, residency and homeownership requirements, homeowner insurance and income verification will also be completed. Property ownership will be confirmed through the title search using Laredo (Rock Island County Recorder's Office electronic records database). If a copy of the title is not available in Laredo, the applicant will be required to furnish a copy. The Housing Program Officer will ensure that all persons listed on the property's title are listed as an applicant. **Anyone listed on the deed of the house must reside in the house.** At this time Laredo will also be used to identify any liens or judgments on the

property. An assessment search will be performed via [www.rockislandcounty.org](http://www.rockislandcounty.org) to verify that all Property Taxes have been paid to date. Any delinquent taxes will need to be paid in order to move forward with the application. The completed application shall be valid for six months. After the six-month period has passed, a new application shall be required to proceed. Once an applicant is approved a formal letter will be sent out notifying of the approval and next steps in the process. Applicants who do not fully disclose all income and asset information will be denied assistance. If undisclosed income or asset information surfaces after the rehabilitation application is approved, the project will be terminated at that time and no additional assistance will be provided to the household. The City may deny any loan application based on delinquent property tax, outstanding tax liens, failure to provide accurate and requested information, and/or failure to adhere to program requirements within 30 days of the notification. If the City receives falsified documents such as applicants not disclosing income, residents at the home or rental properties they own, the applicant will become disqualified for assistance and removed from the waitlist. If the applicant is applying for assistance for sewer and or water replacement repairs, they must first check to see if they are on the City's insurance program. If they are on the plan they are ineligible for this type of assistance. Projects may be deemed infeasible for the following reasons.

- a. The cost of needed health and safety repairs of the home exceeds the programs maximum amount per house and no other sources are available.
  - b. The homeowner continues to demand improvements that fall outside the requirements of the program, such as repairs that are purely cosmetic. The Homeowner is in violation of the Homeowner Agreement or Construction Contract.
  - c. The homeowner is very non-cooperative and harasses or threatens contractor or the grantee employees.
  - d. The homeowner on more than one occasion or for an extended time prevents contractors from performing work.
12. **INSUFFICIENT PROPERTY VALUE.** For the purposes of this program, the value of a property shall be the estimated market value as determined by the Rock Island County Assessor's Office. To qualify for assistance, the cost of the rehabilitation activity shall not be greater than fifty percent (50%) of the estimated market value. This shall apply on a project by project basis with a new evaluation being assessed each time a given property may utilize the program.
13. **APPEAL Process:** If the applicant is unsatisfied with their determination of eligibility; the applicant may appeal the decision to HUD.
14. **WAITING LIST.** Following verification of income eligibility, applicants shall be placed on a waiting list on a first come, first serve basis. Income eligibility shall be reverified every six (6) months.
15. **INITIAL INSPECTION.** When an applicant's turn on the waiting list arrives, an initial inspection of the property shall be undertaken by the Construction Officer using a standardized form. The Program is focused on addressing code violations, making housing both safe and sanitary and accessibility needs. All applicable building, mechanical, electrical, plumbing, and health codes as adopted by the City are used to determine code violations. Such violations are hereafter ranked by severity as major, moderate, of minor. Cosmetic repair items are not allowed in the program and the program cannot necessarily address all the homeowner's concerns. A copy of the General Rehabilitation Program Inspection Checklist is attached at the end of the inspection. The City must have full access to the house during inspections and construction stages of the project. The house must be accessible, clean, safe and sanitary. It is the owner's responsibility to make sure the property is clean and has a clear egress path around all areas where construction will be completed. In the event of insect or rodent infestation, inspections will be postponed until the

owner provides documented proof of professional extermination. The property will not be eligible for services until all violations are corrected. The applicant will be given 30 days to address these violations. If the violations are not addressed the applicant will no longer be eligible for grant funding and be removed from the waitlist. If in the future the violations are addressed, they may apply to be placed back on the waitlist.

16. **SCOPE OF WORK.** Following the initial inspection, a scope of work shall be prepared by the Construction Officer. Activities in the scope shall be undertaken in order of priority corresponding with the code violations described above.
17. **ENVIRONMENTAL REVIEW.** When a scope of work is completed, the environmental review process shall begin. The environmental review record documents shall be prepared by the Geographic Information Systems (GIS) Specialist under the direction of the Planning & Zoning Manager. The Section 106 review process as required by the National Historic Preservation Act of 1966, as part of the environmental review documents, shall be overseen directly by the Planning & Zoning Manager. If the State Historic Preservation Office (SHPO) determines in the course of the Section 106 review process that the proposed undertaking.
18. **CONTRACTOR SELECTION.**

- a. **DEFINITIONS**

- i. Contractor - A term used to apply to both general contractors and subcontractors.
- ii. Contractor Guidelines - A shortened term used to refer to "Contractor Selection/Qualification Guidelines for Targeted Neighborhood Housing Stimulation Programs by the Planning and Redevelopment Division, Community and Economic Development Department, City of Rock Island, Illinois."
- iii. General Contractor - A contractor, who contracts to undertake an entire rehabilitation job under the City's Targeted Neighborhood Housing Stimulation Programs, using subcontractors and supervising them as needed while taking full responsibility for the job.
- iv. Subcontractor - A contractor who contracts to undertake one or more phases of a rehabilitation job under the City's Targeted Neighborhood Housing Stimulation Programs, with the City or some other contractor acting as general contractor.
- v. City - The City of Rock Island, Illinois; specifically, with reference to the Targeted Neighborhood Housing Stimulation Programs, is represented by the staff of the Planning and Redevelopment Division of the Community and Economic Development Department. References to the City in these guidelines refer to that staff, its policies and programs as approved by the City Council.
- vi. Housing Officer - A member of the staff of the Planning and Redevelopment Division, Community and Economic Development Department of the City, who processes applications for rehabilitation assistance, including the financial portion.
- vii. Construction Officer - A member of the staff of the Planning and

Redevelopment Division, Community and Economic Development Department of the City, who prepares work write-ups manages bids and contract documents, and supervises construction.

- viii. Community and Economic Development Director – the supervisor of the Community and Economic Development Department.

**b. CONTRACTOR QUALIFICATIONS**

- i. Prospective contractors must complete a Contractor Information Form. B. References and credit will be checked.
- ii. Contractors must have satisfactory client references.
- iii. Judgments against a contractor must be released prior to program participation.
- iv. Contractors must be registered with Duns & Bradstreet ([www.dnb.com](http://www.dnb.com)) and System of Award Management ([www.sam.gov](http://www.sam.gov)). There is no registration fee, for both of these federal requirement registrations.
- v. Registration with the City of Rock Island as well Liability insurance coverage is required and a certificate of insurance must be provided. \$100,000 each occurrence/\$300,000 aggregate bodily injury, including death. \$100,000 property damage.
- vi. Lead Certifications and Licenses when applicable to the Scope of Work.
- vii. No contractor will be added to the City's list of qualified contractors until requirements of II-A, B, and C are met.
- viii. Prospective contractors must be bonded and licensed as required by the City Inspection Division and Community and Economic Development Department.
- ix. Contractors must complete work in a manner which meets City Rehabilitation Specifications and all adopted City codes.
- x. Quality work is required.
- xi. Timely completion of work is required.
- xii. Contractors are required to furnish a current address and phone number where they may be contacted.
- xiii. Change of address and/or phone number must be reported immediately.
- xiv. At any time that contractor's address and phone number are incorrect and the Planning and Redevelopment Division cannot contact the contractor, that contractor will be dropped from the list(s) of contractors until the required information is furnished to the Planning and Redevelopment Division.
- xv. It is the contractor's responsibility to notify the Construction Officer and the homeowner of any delays or absences from the job once a Proceed Order has been issued.
- xvi. Working hours shall be from 8:00 a.m. to 5:00 p.m., Monday through Friday unless other arrangements are approved by the homeowner and the Construction Officer.

- c. CONTRACTOR DISQUALIFICATION.** Failure by a contractor to meet the above qualifying criteria shall result in disqualification from further participation in the program. Prior to execution of the contract, the homeowner may request rejection of a contractor for

good and substantiated reasons. The City will approve or deny this request. Additional reasons which may be grounds for contractor disqualification:

- i. Repeated and substantiated homeowner complaints.
- ii. Failure to honor the warranty as specified in the contract with the homeowner, or failure of the contractor to supply homeowner with warranties on products with warranties exceeding one year.
- iii. Failure of a contractor to resolve warranty issues will result in withholding work write-ups and bidding until issues are resolved or disqualification has taken place.
- iv. Repeated credit problems.
- v. Unprofessional or un-businesslike contract negotiation or implementation.
- vi. Discovery of fraud, life-threatening irresponsibility, or other immediate incapacity.
- vii. Repeated failure to bid with or without notification to the City.

d. **NOTICE OF DISQUALIFICATION.** Contractors considered for disqualification shall be notified of such pending disqualification in writing. The notice shall include at a minimum:

- i. Reason for pending disqualification.
- ii. Maximum time frame for abating disqualifying item(s).
- iii. Mailing of Pending Disqualification Notice –The "Pending Disqualification Notice" shall be mailed or hand-delivered to the latest known address or whereabouts of the contractor. No further notice shall be required. The City retains the right to disqualify any contractor immediately when fraud, life threatening irresponsibility or other immediate incapacity is evident. The City also retains the right to disqualify immediately a contractor who cannot be or one who has repeatedly failed to bid. No "Pending Disqualification Notice" is required. Reinstatement of any contractor after disqualification will be at the sole discretion of the city.

e. **SUBCONTRACTORS.** General contractors must furnish for the City a list of the subcontractors they propose to use on that job when they submit the bid. The City reserves the right to deny the use of any subcontractor who has been previously disqualified. If the contract awarded to the general contractor requires a change in subcontractor(s), the general contractor must notify the City before the new subcontractor begins work. Proposed subcontractors may be rejected by the City for good and substantiated reasons. General contractors are required to show that subcontractors meet appropriate licensing and bonding requirements and that they meet liability insurance coverage requirements as stated in II-C.

f. **BIDDING.** All projects shall be put out for competitive bidding for no less than one (1) week and no more than four (4) weeks.

- i. Bids shall be posted on the City website and provided to any contractor in any format upon their request. Contractors shall submit bids for consideration in sealed envelopes labeled as instructed in the invitation to bind instructions. Late bids will not be accepted.

- ii. All bids will be opened in public at a set time and place. At least two City staff members shall be present at any bid opening. Contractors retain the right to attend all bid openings.
- iii. After the bid opening, the successful bidder will be allowed to bid on another rehabilitation job but may only hold a maximum of three projects at one time unless approved by the city.
- iv. The contractor may decline to bid one job (pass). This pass will be treated as if the contractor had submitted an unsuccessful bid.
- v. Contractors who repeatedly decline to bid or fail to notify the City of their intent to pass may be dropped from the contractor list at the discretion of the City.
- vi. When a contractor is already under contract for or has been awarded the bid for a total of three (3) rehabilitation jobs through City programs, the contractor will not be invited to bid on a new job until no more than one contract remains open unless approved by the City.
- vii. If a contractor has been dropped from the City's list(s) of qualified bidders, the City reserves the right to refuse to accept a bid from that contractor even if that contractor would otherwise qualify under V-D.
- viii. The policy of the City, in general, shall be to award the contract(s) to the lowest qualified, responsive, responsible bidder(s):
  - 1. Bidders may be disqualified at the discretion of the City, as having bid too low, if a bid is more than 10% lower than the in-house estimate.
  - 2. Bidders may also be disqualified for having a bid too high in excess of 20% of the in-house estimate.
  - 3. Bids submitted with miscalculations will be disqualified.
  - 4. Any or all bids may be rejected at the discretion of the City for good cause.
- ix. Each bidder is required to bid each line item in the work write-up individually (if a general contractor) or each line item of the relevant trade (if a subcontractor).
- x. The City retains the right to delete any line item(s) after bidding is complete.
- xi. The City retains the right to negotiate modifications to the contract with the successful bidder in each case.

**18. PRE-CONSTRUCTION.** For every project undertaken through the Program, there shall be a preconstruction meeting with the homeowner, contractor, and staff. At this meeting there shall be a review of the contract documents, the scope of work, and the project timeline. Following this, contract documents shall be signed by the respective parties. The Project may thereafter begin.

**19. CONTRACTOR PAYMENT.** When work is complete, a final inspection of the property shall be undertaken using a standardized form. If the work is determined to be satisfactory and complete, the contractor may submit a request for payment using a standardized form provided by the City. The request for payments must include a final lien waiver, sworn statement, signed one (1) year warranty, and invoice. The Housing Officer, Construction Officer, and the homeowner must sign off to approve the request for payment before it can be process. **If seven (7) days elapse from the date the request has been received and the homeowner is unable or unwilling to sign despite reasonable attempts to address their concerns, the City shall retain the**

right to process the request and issue payment to the contractor. Once payment has been submitted the Housing Officer will mail out a letter stating the project has been completed with a one-year warranty on the work completed. If the homeowner fails to sign off for the final payment and/or access to the final inspection, the one-year warranty is voided.

- a. If the Construction Officer judges a change order to be excessive, the City reserves the right to obtain other bids.
- b. Payments to contractors shall be made in accordance with the provisions in the Rehabilitation Contract.
- c. Lump sum payments will be made after the inspection division's final inspection, approval by the Construction Officer(s) of the completed work, and approval by the Planning and Redevelopment Administrator and the Community and Economic Development Director is completed.
- d. In situations deemed appropriate by the City, progress payments may be approved, however, no more than 75% of the total contract (less the usual 10% retainer) may be paid in progress payments. The final payment will be made only after final inspection and approval and after all punch list items have been completed, inspected, and approved.
- e. There shall be no more than a total of two-progress payments and one final payment on a contract totaling \$15,000 or less (total of three payments).
- f. The total number of payments on a contract in excess of \$15,000 may be increased by one payment for each \$5,000 or portion thereof. (Examples: Maximum of four payments on a contract for \$18,000; maximum of five payments on a contract for \$24,900.)
- g. Each general contractor shall be required to furnish to the City the Federal Employer Identification Number for the general contractor's firm and for all subcontractor's firms.

## 20. GENERAL PROGRAM GUIDELINES.

- a. EXPENSES. Eligibility of expenses for the CDBG program are itemized in the most recent version of "Guide to National Objectives and Eligible Activities for CDBG Entitlement Communities" as published by HUD. A summary of the eligible costs are as follows:
  - i. Rehabilitation (hard costs) — Rehabilitation hard costs are actual costs to accomplish rehabilitation. Costs of labor, materials, supplies and other expenses required for completion of the rehabilitation of property, including repair or replacement of principal fixtures and components of existing structures (e.g., items eligible for repair within the program, individually or combined). This will be the total amount of the Contractor's invoice and the amount noted on the Recapture Agreement.
  - ii. Service Delivery (soft costs) — Staff costs and related expenses required for outreach efforts for marketing the program, rehabilitation counseling, screening potential applicant households and structures, energy auditing, preparing work specifications, loan underwriting and processing, inspections, and other services related to assisting owners, tenants, contractors, and other entities who are participating or seeking to participate in rehabilitation. The following are examples of soft costs:

1. Financing fees, credit reports, title binders and insurance, recording fees, transaction taxes, impact fees, legal and accounting, appraisals, architectural and engineering fees.
  2. Administrative costs.
  3. Environmental review costs.
  4. Lead Safe Housing Rule Compliance expenses. This includes any costs that are associated with complying with the Lead Rule that are not normally incurred as part of rehabilitation if the Rule did not apply. This can include:
    - a. Evaluation costs (risk assessments, visual assessments or inspections)
    - b. Laboratory and analysis fees
    - c. Lead sample testing supplies
    - d. Occupant protection, including relocation, storage or protection of belongings
    - e. Waste handling attributable to lead-based paint hazard reduction.
    - f. Specialized cleaning designed to remove LBP dust. The contractor can provide an estimate of the incremental costs associated with LBP hazard reduction.
    - g. Clearance activities, including visual assessments, dust wipes, and reports.
- b. **LMH HOUSING DOCUMENTATION REQUIRED.** In addition to the main documentation required for each project/activity, the following records must be maintained for projects/activities that are using LMH as a national objective:
- i. A written agreement with each landlord or developer receiving CDBG assistance. The agreement must specify:
    1. Total number of dwelling units in each multi-unit structure, and
    2. The number of those units which will be occupied by LMI households after assistance.
  - ii. Total cost of the activity, including both CDBG and non-CDBG funds
  - iii. The household size, ethnicity and income eligibility for each of the LMI households occupying assisted units
  - iv. Accomplishments for LMH activities include the number of owner-occupied units rehabilitated, including the number of these units occupied by the elderly.
- c. **HOUSEHOLD INCOME DOCUMENTATION REQUIRED.** The following definitions shall be used in the determination of a household's total AGI:
- i. Adjusted Gross Income shall be defined as adjusted gross income reported to the Internal Revenue Service on Internal Revenue Service (IRS) Form 1040 as follows:
    1. Wages, salaries, tips, etc.
    2. Taxable interest.
    3. Dividends.

4. Taxable refunds, credits or offsets of State and local income taxes. There are some exceptions - refer to Form 1040 instructions.
  5. Alimony (or separate maintenance payments) received.
  6. Business income (or loss).
  7. Capital gain (or loss).
  8. Other gains (or losses) (i.e., assets used in a trade or business that were exchanged or sold).
  9. Taxable amount of individual retirement account (IRA) distributions. (Includes simplified employee pension [SEP] and savings incentive match plan for employees [SIMPLE] IRA.)
  10. Taxable amount of pension and annuity payments.
  11. Rental real estate, royalties, partnerships, S corporations, trusts, etc.
  12. Farm income (or loss).
  13. Unemployment compensation payments.
  14. Taxable amount of Social Security benefits.
  15. Other income. (Includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; Alaska Permanent fund dividends; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit).
- ii. Total Adjusted Gross Income for the household shall be defined as the sum of the total adjusted gross income of each household member aged 18 or over. A household member shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the home will not be considered to be household members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.
- d. RECORD RETENTION PERIOD. Under the uniform administrative requirements of the CDBG regulations, grantees and sub recipients are required to retain CDBG records for a period of not less than four years. For sub recipients, the record retention period begins from the date of the submission of the CAPER in which the specific activity was reported on for the final time rather from the date of submission of the final expenditure report for the award.
- e. ACCESS TO RECORDS. HUD and the Comptroller General of the United States, or their authorized representatives, have the right to access grantee and sub recipient program records. This right is not limited to the retention period. Requirements regarding public access to records include:
- i. CDBG grantees are required to provide citizens with reasonable access to records regarding the past use of CDBG funds, consistent with applicable state and local laws regarding privacy and confidentiality; and
  - ii. The Consolidated Plan regulations require that grantees provide citizens, public agencies and other interested parties with reasonable and timely access to

information and records relating to the jurisdiction's Consolidated Plan and the use of assistance under the programs covered by the Consolidated Plan.

- f. CDBG ALLOCATION PROCESS. Refer to the City's main CDBG Program Manual to find details on how the City's overall application and allocation process works. The TNHSP submits two applications for Entitlement funds, one for staffing and support costs and another application for programmatic costs (hard costs and soft costs). City Council normally finalizes the allocation recommendations for the upcoming program year (April 1st-March 31st) in September of each year yet final Entitlement allocation amounts from HUD are announced in the Spring/Summer each year (after the program year has already started).
- g. CONSOLIDATED PLAN. The Community Development Manager is responsible for making sure that the Consolidated Plan is completed accurately and timely. The Consolidated Plan is prepared by the City of Rock Island every five years and describes needs, resources, priorities and proposed activities to be undertaken with respect to CDBG funds. An approved Consolidated Plan is one which has been approved by HUD. TNHSP staff is responsible for making sure that their proposed activities for the next five years are included in this analysis in order to continue being funded.
- h. ANNUAL ACTION PLAN. The Community Development Manager is responsible for making sure that the Annual Action Plan is completed accurately and timely. This document serves as an annual application to HUD for funding and must reflect the proposed activities that are in the Consolidated Plan. If a new activity is being proposed for funding, the Consolidated Plan must be amended. Further information on what triggers a Consolidated Plan amendment can be found in the City's main CDBG Policies and Procedures manual. Information on TNHSP staff and support costs are detailed in the Annual Action Plan as well as the expected accomplishments for each activity. A majority of the information used for the Annual Action Plan will be used from the applications submitted for funding for that program year. It is the TNHSP staff responsibility to make sure that the proposed accomplishments are adjusted with the final allocation amounts. Also, it is the TNHSP staff responsibility to track accomplishments on a 5-year basis to ensure that the Consolidated Plan goals are being met. If they are not, then a possible amendment to the Consolidated Plan may need to be made.
- i. DRAWDOWN REQUESTS. Drawdown requests should be made on a routine basis from TNHSP staff to Planning and Redevelopment Administrator. The information that should be included in these drawdown requests include:
  - i. Funds budgeted for project;
  - ii. Funds received in drawdowns to date;
  - iii. Funds obligated in most recent period and to date; iv. Funds expended in most recent period and to date;
  - v. Cash on hand (including program income identified as such); and
  - vi. Previous drawdowns requested but not yet received.
- j. QUARTERLY PROGRESS REPORTS. Quarterly accomplishment reports are due to the Planning and Redevelopment Administrator from sub recipients by the following dates: April 15, July 15, October 15, and January 15. These progress reports should contain the

following information: track actual project accomplishments, obligations, and spending patterns against planned operations and accomplishments.

## 21. OTHER REGULATIONS.

- a. RECORDS TO BE MAINTAINED (570.506). HUD regulation § 570.506 defines the process and types of records that must be maintained by the city. Records and documentation are maintained in order to demonstrate activity eligibility, national objective compliance, allowability of costs, and cost reasonableness. Appropriate staff will maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded. Such records shall include but are not limited to:
  - i. Records providing a full description of each activity undertaken;
  - ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
  - iii. Records required to determine the eligibility of activities;
  - iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
  - v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
  - vi. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
  - vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

The CED department shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the HUD CDBG program. The retention period begins on the date of the activities are recorded in IDIS. In the event of litigation, claims, audits, negotiations, or other actions that involve the above cited records that have been initiated before the expiration of the five-year period, then such records shall be retained through the resolution of all issues.

- b. CONFIDENTIALITY. The City of Rock Island and its employees shall maintain the confidentiality of all applicant information. Confidentiality shall apply to the applicant's identity and location of the subject property, as well as personal information supplied by the applicant and received by the City of Rock Island to determine the applicant's eligibility.
- c. FINANCIAL MANAGEMENT SYSTEMS (85.20). CDBG funded Neighborhood Housing programs execute outside contracts. The City of Rock Island CDBG program records an encumbrance/obligation when contracts are executed, purchase orders issued, etc. The city's CDBG program maintains grant compliance by maintaining supporting documentation for expenditures with invoices, contracts, or purchase orders, etc. The City of Rock Island has segregated the duties and controls to effectively reduce the opportunity for the perpetration or concealment of errors or irregularities in the normal course of duties. The City of Rock Island has internal control procedures that support its ability to prepare financial statements that are fairly presented in conformity with generally accepted and appropriate accounting principles and regulatory requirements. The city undergoes an annual single audit, which ensures the accuracy and integrity of data provided through a qualified opinion on the audited annual financial statements

and internal controls. Staff reviews financial information (e.g., drawdowns, unexpended balances) recorded in HUD's financial management systems (e.g., LOCCS, IDIS) to ensure that it matches the official accounting records of the Program for the period covered by the last CPD-required performance report? [24 CFR 570.507; 24 CFR 91.520] The Community Economic Development, Budget and Grant Manager works directly with the Finance Department to ensure that the information on obligations, expenditures, and program income submitted to HUD reconcile with the program participant's accounting records? [24 CFR 570.504; 24 CFR 570.507; 24 CFR 91.520]

- d. **TIMESHEETS.** The City of Rock Island internal payroll control procedures support its ability to meet HUD regulatory requirements. All CDBG funded staff position timesheets are reviewed and approved by the supervisor prior to submission for payroll processing. Community and Economic Development Department employees working on the CDBG programs shall have their salaries and wages supported by periodic monitoring to ensure that CDBG funds have been appropriately allocated and expended for the period covered by the monitoring. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]. Monitoring will be conducted annually prior to the completion of the Consolidated Annual Performance Evaluation Report. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]
- e. **PROGRAM INCOME (24 CFR 570.503 AND 570.504).** All proceeds collected under the recapture requirements of the Neighborhood Housing Programs shall be considered Program Income. Program Income shall be receipted into IDIS as Program Income and shall be expended on other projects before entitlement funds are obligated to projects.
- f. **PROCUREMENT, EQUIPMENT, AND REAL PROPERTY.** The Rock Island's CDBG programs shall follow the City of Rock Island procurement standards or the HUD procurement standards at § 85.36 (whichever is more stringent) when equipment and services are procured. All expenses for supplies and equipment and their use (e.g., uniforms/coveralls, handheld computers, gasoline, vehicle lease payments or use allowances) are eligible expenses for the delivery of Neighborhood Housing Program services.
- g. **LABOR STANDARDS (24 CFR 570.603).** The City of Rock Island's CDBG program shall adhere to all applicable regulations regarding labor standards. All laborers and mechanics employed by contractors or subcontractors on construction work in excess of \$2,000 and financed in whole or in part with CDBG funds must be paid "prevailing wages" that have been determined in accordance with the Davis-Bacon Act as amended (40 U.S.C. 276a–276a-5). The Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333) also applies to such activities. These labor standards shall apply only to the rehabilitation of residential property if the property contains more than four (4) units.
- h. **ENVIRONMENT REQUIREMENTS (24 CFR 570.604).** At the start of every Program Year an environmental review of CDBG Service Delivery programs is completed and up loaded in to the HUD HEROS system. Grantees are required to assume responsibility for environmental review, decision making, and other actions that would otherwise apply to HUD under the National Environmental Policy Act of 1969 and other related provisions of law. Under no circumstance shall CDBG assistance be obligated to the project. This includes but is not limited to, incurring project costs, entering into an agreement, or letting bids until the appropriate environmental review and public notification process

has been completed, and it has been determined that no other environmental measures are to be undertaken. Activities not subject to this restriction are those the regulations define as exempt from environmental review. However, before any party involved with the project can incur costs, even for activities that are exempt, the grantee must first make a formal determination that the activity is exempt. (The list of activities that are exempt from environmental review are found in 24 CFR part 58.34 and 58.35(b).)

- i. HISTORIC PRESERVATION (36 CFR PART 800). It is the responsibility of the city to evaluate properties receiving federal assistance and consult with the State Historic Preservation Office as to whether the property:
    - i. is or could be determined eligible for listing on the National Register of Historic Places; ii. is located in a historic district or an area which could be determined eligible as a historic district;
    - iii. involves proposed changes that could have an adverse effect to a historic property that has been landmarked.
- In the event that the undertaking has been determined to be an adverse effect to a historic property, the city will identify all consulting parties to discuss the project impact and possible mitigation measures. Once the consulting parties agree on the mitigation, a Memorandum of Agreement must be completed with stipulations that provide clear and concise mitigation measures with all parties identified (36 CFR Part 800).
- j. NATIONAL FLOOD INSURANCE PROGRAM (24 CFR 570.605). The City of Rock Island participates in the National Flood Insurance Program and is protected by a United States Army Corps of Engineers flood wall, which has been certified by the National Emergency Management Agency. Areas within the flood wall are prone to ponding, projects undertaken in the ponding areas are required to have flood insurance and provide proof of flood insurance prior to and during the completion of the project.
    - i. Note: There is a statutory prohibition against providing Federal assistance to a person who had previously received Federal flood disaster assistance conditioned on obtaining and maintaining flood insurance and the person failed to obtain and maintain such insurance (24 CFR 58.6(b)).
  - k. FLOODPLAIN MANAGEMENT (24 CFR PART 55). Potential projects receiving federal assistance that propose new construction or substantial improvements of existing buildings located within the floodplain or special flood hazard areas shall be subject to 24 CFR Part 55.20, the "Eight Step Decision Making Process." Until such time as the Decision-Making Process is complete and mitigation measures in place, no federal funding or commitments can be obligated or agreements entered into.
    - i. Note: Executive Order 11988, Floodplain Management, directs agencies "to avoid direct or indirect support of floodplain development wherever there is a practicable alternative" (24 CFR Part 55).
  - l. RELOCATION AND ONE-FOR-ONE HOUSING REPLACEMENT (24 CFR 570.606). The City of Rock Island's CDBG Neighborhood Housing Programs comply with the following:
    - i. the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), 24 CFR 570.606(b), and 49 CFR Part 24; ii. the requirements of 24 CFR 570.606(c) and 24 CFR Part 42 governing the

Residential Anti-displacement and Relocation Assistance Plan (Plan) under Section 104(d) of the HCD Act.

Under the URA and the Plan, the city provides relocation assistance to persons (families, individuals, businesses, non-profit organizations, and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition, or conversion for a CDBG-assisted project. All property occupants must be issued certain notices on a timely basis. The Plan also requires the one-for-one replacement of any occupied or vacant occupiable low/moderate-income housing that is demolished or converted to another use in connection with a CDBG-assisted project. Finally, the Plan requires the identification of the steps that will be taken to minimize displacement.

- m. LEAD-BASED PAINT (24 CFR 570.608). CDBG-funded activities, such as the acquisition, construction, or rehabilitation of residential structures, may not use lead-based paint. Certain requirements apply to the use of CDBG funds for the rehabilitation of a residential property that was constructed before 1978. At a minimum, grantees are required to:
  - i. notify a purchaser or lessee of the presence of any known lead-based paint and/or lead-based paint hazards;
  - ii. paint test surfaces to be disturbed or removed during rehabilitation for the presence of lead-based paint, or presume lead-based paint and notify the occupants of the results within 15 days of when the evaluation report is received, or the presumption is made;
  - iii. provide each occupied dwelling unit outlined in the preceding section with the EPA-approved lead hazard information pamphlet “Protect Your Family From Lead in Your Home” or an EPA-approved equivalent;
  - iv. reduce lead hazards as required by the applicable subparts of Part 35;
  - v. performs clearance testing, including dust testing, before re-occupancy after all but minimal (“de minimis”) amounts of paint disturbances. (See in the following section for details). The CDBG regulation at 24 CFR 570.608 states that the following subparts of Part 35 apply to the use of CDBG funds in pre-1978 housing:
    - 1. Disclosure of Known Lead-Based Paint and/or Lead-Based Paint Hazards Upon Sale or Lease of Residential Property,
    - 2. General Lead-Based Paint Requirements and Definitions for All Programs,
    - 3. Rehabilitation,
    - 4. Acquisition, Leasing, Support Services, or Operation, and
    - 5. Methods and Standards for Lead-Based Paint Hazard Evaluation and Hazard Reduction Activities. Part 35, Subpart A, is called the Lead Disclosure Rule; and Part 35, Subparts B through R, are called the Lead Safe Housing Rule.
  - vi. Certain properties are exempt from the requirements of the Lead Safe Housing Rule. They include:
    - 1. Housing built on or after January 1, 1978;
    - 2. Zero-bedroom dwellings, including efficiency apartments, single-room occupancy housing, dormitories, or military barracks;

3. Housing exclusively for the elderly or people with disabilities, unless a child age 6 or under resides or is expected to reside there;
  4. Units that have been found to be free of lead-based paint by a certified lead-based paint inspector;
  5. Units where all lead-based paint has been removed;
  6. Unoccupied housing that will remain vacant until it is demolished;
  7. Non-residential portions of mixed-use buildings, except that spaces serving both residential and non-residential uses are covered by the rule;
  8. Units that are to be rehabilitated without disturbing a painted surface; and
  9. Units that are subject to emergency repair action needed to safeguard against imminent danger to human life, health or safety, or to protect the property from further structural damage.
- vii. For properties that are covered by the Lead Safe Housing Rule, the lead-based paint requirements for rehabilitation is contingent upon the amount of Federal rehabilitation assistance provided. The amount of Federal rehabilitation assistance is the average per unit amount of Federal assistance provided for the hard costs of rehabilitation, excluding lead-based paint hazard evaluation and hazard reduction activities. In calculating this assistance amount, the total amount of Federal assistance to be used (including CDBG and other funds) and the hard costs of rehabilitation (including Federal and non-Federal funds) must be considered. Whenever these two amounts are not the same, the smaller of the two determines the type and level of lead-based paint requirement. For a structure with more than one dwelling unit, the thresholds are applied against the average amount of Federal assistance per unit or the average hard cost of rehabilitation per unit, whichever is lower. The following guide outlines the funding amounts and the level of lead safe work practices (Subpart J: Rehabilitation):
1. Up to \$4,999 per unit hard costs
    - a. Paint testing and repair
    - b. Use Lead Safe Work Practices (LSWP)
    - c. Clearance
  2. \$5,000 up to \$24,999 per unit hard costs
    - a. Risk Assessment
    - b. Interim Controls
    - c. Clearance
  3. Over \$25,000 per unit hard costs
    - a. Risk Assessment
    - b. Abatement of all identified LBP Hazards (Not all LBP)
    - c. Clearance
- viii. For federally assisted projects that only requires repair, the de minimis levels for lead safe work practices will apply (24 CFR Part 35.1350 (d)). Safe work

practices are not required when maintenance or hazard reduction activities do not disturb painted surfaces that total more than:

1. 20 square feet (2 square meters) on exterior surfaces;
  2. 2 square feet (0.2 square meters) in any one interior room or space; or
  3. 10 percent of the total surface area on an interior or exterior type of component with a small surface area. Examples include window sills, baseboards, and trim.
- ix. The City shall follow 24 CFR 35.1350(d) for minor repairs undertaken as part of the program. Compliance shall be documented using project specifications. Substantial rehabilitation activities undertaken shall follow the lead safe rules as outlined in 24 CFR 35.1350.
- n. CONFLICT OF INTEREST (24 CFR 570.611). The Program shall follow the provisions of 24 CFR 84.42 and 570.611, which include (but are not limited to) the following:
- The city maintains a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds (All employee policies and guidelines can be found at [intranet.rigov.org/human-resources/personnel/policies](http://intranet.rigov.org/human-resources/personnel/policies)).
  - No employee, officer, or agent of the city shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or perceived, would be involved.

No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee, the Subrecipient, or any designated public agency. There are two conflict of interest provisions applicable to activities carried out with CDBG funding. The first, applies to the procurement of goods and services by subrecipients (24 CFR 84.42 and 85.36 and 24 CFR 570.611(a)(1)) The second provisions is located at 24 CFR 570.611(a)(2). These provisions cover situations not covered by parts 84 and 85. With respect to procurement activities, the subrecipient must maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. At a minimum, these standards must require that no employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if a real or perceived conflict would be involved. Such a conflict would arise when any of the following parties have a financial or other interest in the firm selected for an award:

- An employee, officer, or agent of the subrecipient;
- Any member of an employee's, officer's, or agent's immediate family;

- An employee's, agent's, or officer's partner; or
- An organization which employs or is about to employ any of the in the preceding section.

It is also required that employees, agents, and officers of subrecipients neither solicit nor accept gratuities, favors, or anything of value from contractors, or parties to sub agreements. However, subrecipients may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. Disciplinary actions for any violations of the regulations or policies by employees, agents, or officers of the subrecipient agency will be handled according to the above policies. With respect to all other CDBG-assisted activities, the general standard is that no employee, agent, or officer of the subrecipient, who exercises decision-making responsibility with respect to CDBG funds and activities, is allowed to obtain a financial interest in or benefit from CDBG activities, or have a financial interest in any contract, subcontract, or agreement regarding those activities or in the proceeds of the activities. Specific provisions include:

- Any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, a designated public agency, or a subrecipient, and to their immediate family members, and business partner(s).
- During employee tenure and for a period of 1 year after leaving the grantee or subrecipient organization.

Upon written request, exceptions may be granted by HUD on a case-by-case basis, after consideration of the cumulative effect of various factors listed at 24 CFR 570.611(d), and only with: (a) full disclosure of the potential conflict, and (b) a legal opinion of the grantee's attorney that there would be no violation of state or local laws in granting the exception.

- o. PROGRAM MONITORING (24 CFR 570.501(B), 24 CFR 85.40(A) AND (E), AND 24 CFR 84.51(A)). The Community and Economic Development Department is responsible for ensuring that all CDBG funds under its oversight are used in accordance with all program requirements, and for determining the adequacy of its subrecipients' performance. Accordingly, the Community Development staff is empowered to make site visits and review program files of the CDBG recipients as necessary to fulfill these responsibilities.
- p. SUSPENSION AND TERMINATION (24 CFR 570.503 (B) (6), 24 CFR 85.43 AND 44, AND 24 CFR 84.62). When problems arise in the performance of a subrecipient, the grantee is responsible for taking appropriate actions for correcting these deficiencies, including suspending or terminating the CDBG activities being carried out by the subrecipient (24 CFR 570.501(b)). Consistent with 24 CFR 570.503(b)(6), the written agreement between the grantee and the subrecipient must specify that suspension or termination may occur if the subrecipient materially fails to comply with any term of the CDBG award, and that the agreement may also be terminated for convenience (also see 24 CFR 85.43–85.44 and 84.62).
- q. UNALLOWABLE COSTS. The City of Rock Island excludes any unallowable costs as itemized in 2 CFR Part 225, Appendix B, including: entertainment, contributions and donation, fines and penalties, general government expenditures, lobbying and political activities from direct or indirect funding through the CDBG Code Enforcement Program.

- r. LOBBYING. The City of Rock Island prohibits the use of any federal, state, or locally appropriated funds to be used to compensate any person for influencing, or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. If any federal, state, or locally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the city will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- s. POLITICAL ACTIVITY (24 CFR 570.207(A)(3)). Pursuant to the Hatch Act, no Neighborhood Housing program funds will be used for political activities. Personnel employed with CDBG funding will in no way, or to any extent, engage in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C. The City prohibits the use of CDBG funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as sponsoring candidate forums, distributing brochures, voter transportation, or voter registration. However, a facility originally assisted with CDBG funds may be used on an incidental basis to hold meetings, candidate forums, or voter registration, provided that all parties and organizations have access to the facility on an equal basis and are assessed equal rent or use charges, if any.
- t. NON-DISCRIMINATION AND ACTIONS TO FURTHER FAIR HOUSING. Pursuant to 24 CFR 5.105 (a), CDBG grantees and sub-grantees must also comply with various fair housing and civil rights laws, including but not limited to the Fair Housing Act, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973. Grantees and subgrantees must assure that all CDBG-funded activities, including Code Enforcement and Neighborhood Housing Program activities, do not discriminate on the basis of race, color, religion, sex, disability, familial status, or national origin.
  - i. Title Vi of the Civil Rights Act of 1964 (Public Law 88-352 Implemented in 24 CFR Part 1). This law states that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
  - ii. Women and Minority Business Enterprises – Refer to 570.506(g), 85.36(e), and 84.44, affirmative steps documentation.
  - iii. Section 109 of Title I of the Housing and Community Development Act of 1974 prohibits CDBG grantees and sub-grantees from conduct that will cause discrimination on the ground of race, color, national origin, religion, or sex, in the participation in any program or activity funded in whole or in part with Federal financial assistance.
  - iv. Executive Order 11063, as amended by Executive Order 12259 (implemented in 24 CFR Part 107): This order and its implementing regulations require HUD to take all actions necessary to prevent discrimination because of race, color,

religion, sex, or national origin in the use, occupancy, sale, leasing, rental, or other disposition of residential property assisted with Federal loans, advances, grants, or contributions.

- v. Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq.): This law provides that any grant under Section 104 shall be made only if the grantee certifies to the satisfaction of the Secretary of HUD that the grantee will, among other things, affirmatively further fair housing.
- vi. Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq., particularly 42 U.S.C. 6101 et. seq., and 29 U.S.C. 794): This law mandates that no person on the grounds of race, color, national origin, sex, or religion shall be excluded from participation, denied the benefits of, or otherwise be subject to discrimination under any activity funded in whole or part with CDBG funds.
- vii. Section 3 of the Housing and Community Development Act of 1968 (12 U.S.C. 1701u): This section implemented at 24 CFR Part 135 requires that, to the greatest extent feasible, a subrecipient must:
  - 1. Ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low-and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to low-and very low-income residents within the service area of the project or the neighborhood in which the project is located, and to low and very low-income participants in other HUD programs.
  - 2. Award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to business concerns that provide economic opportunities for low and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns which provide economic opportunities to low-and very low-income residents within the service area or the neighborhood in which the project is located and to low-and very low-income participants in other HUD programs.
- viii. Section 504 of the Rehabilitation Act of 1973, as amended (implemented at 24 CFR Part 135): This section specifies that no otherwise qualified individual shall solely by reason of his or her handicap be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving Federal assistance. Part 8 requires that recipients ensure that their programs are accessible to and usable by persons with disabilities. Part 8 also prohibits recipients from employment discrimination based upon disability. ix. The Americans with Disabilities Act (ADA) of 1990: This law prohibits discrimination on the basis of disability in employment by

state and local governments and in places of public accommodation and commercial facilities. The ADA also requires that facilities that are newly constructed or altered, by, on behalf of, or for use of a public entity, be designed and constructed in a manner that makes the facility readily accessible to and usable by persons with disabilities. The Act defines the range of conditions that qualify as disabilities and the reasonable accommodations that must be made to assure equality of opportunity, full participation, independent living, and economic self-sufficiency for persons with disabilities.

- x. The Age Discrimination Act of 1975, as amended: This law provides that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving Federal assistance.
- xi. Executive Order 11246 (as amended by Executive Orders 11375 and 12086) — Equal Opportunity Under HUD Contracts and HUD-assisted Construction Contracts: This order requires that grantees and subrecipients and their contractors and subcontractors agree not to discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
- xii. The Architectural Barriers Act of 1968: The Architectural Barriers Act (ABA) of 1968 (ABA) (42 U.S.C. 4151-4157) requires that certain buildings financed with Federal funds must be designed, constructed, or altered in accordance with standards that ensure accessibility for persons with physical disabilities. The ABA covers any building or facility financed in whole or in part with Federal funds, except privately owned residential structures. Covered buildings and facilities designed, constructed, or altered with CDBG funds are subject to the ABA and must comply with the Uniform Federal Accessibility Standards.
- xiii. Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (Public Law 90-234): The Fair Housing Act prohibits discrimination in housing practices on the basis of race, color, religion, sex, and national origin. The Fair Housing Act was amended in 1988 to provide protections from discrimination in any aspect of the sale or rental of housing for families with children and persons with disabilities. The Fair Housing Act also establishes requirements for the design and construction of new rental or for-sale multi-family housing to ensure a minimum level of accessibility for persons with disabilities.
- xiv. Limited English Proficiency. Recipients of CDBG funds should take reasonable steps to ensure meaningful access to their programs and activities to limited English proficient individuals. As an aid to recipients, the Department published Final Guidance to Federal Financial Assistance Recipients: Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (LEP Guidance) in the Federal Register at 72 FR 2732.  
For assistance regarding LEP obligations, go to:  
[www.justice.gov/crt/lep/guidance/HUD\\_guidance\\_Jan07.pdf](http://www.justice.gov/crt/lep/guidance/HUD_guidance_Jan07.pdf) For more information on LEP, please visit:  
[www.hud.gov/offices/ftheo/promotingfh/lep.cfm](http://www.hud.gov/offices/ftheo/promotingfh/lep.cfm)

- xv. Affirmatively Further Fair Housing. CDBG recipients and subrecipients must affirmatively further fair housing in their use of such funds. Grantees may offer services to affirmatively further fair housing through the Program. Such costs, examples of which follow, are not eligible code enforcement expenses but could be eligible as public services or program administrative costs. Both of these categories have caps on the overall activity expenses.
  - 1. Providing mobility counseling or referrals to housing counseling agencies for persons temporarily or permanently displaced by code enforcement actions;
  - 2. Training staff on fair housing requirements;
  - 3. Providing outreach to marginalized populations
  - 4. Establishing partnerships with Fair Housing Organizations, state and local fair housing agencies, and community-based organizations representing protected classes under the Fair Housing Act.

## Emergency Owner-Occupied Housing Rehabilitation Program

1. **INTRODUCTION.** This appendix establishes the policies and procedures for the City of Rock Island's Emergency Owner-Occupied Housing Rehabilitation Program (hereafter "the Program" or "the Emergency Rehab Program"). It is funded using a Community Development Block Grant annual entitlement award from the US Department of Housing and Urban Development.
2. **CDBG PROGRAM.** The Community Development Block Grant (CDBG) program was established by Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, 42 United States Code 5301. Under the CDBG program, the U.S. Department of Housing and Urban Development (HUD) awards grants to State and local governments to aid in the development of viable urban communities. To be eligible for funding, program-funded projects must satisfy one of three HUD national program national objectives required in 24 CFR (Code of Federal Regulations) 570.208:
  - a. To benefit low- and moderate-income persons which are identified as persons with incomes below 80% of the area median household income; these income limits are determined and established by HUD utilizing Median Family Income estimates for each metropolitan area. Income limits are updated annually;
  - b. Prevention and elimination of slums and blight; and
  - c. Meeting urgent needs.
3. **NATIONAL OBJECTIVE.** The Program will be administered using the Low-Mod Housing benefit. CDBG funds shall be utilized for housing activities to assist income qualified homeowners with repair and rehabilitation of owner-occupied units. Eligible activities include: general rehabilitation of existing housing structures, including substantial rehabilitation to bring houses up to local codes and standards. The Program will address deferred maintenance. Repair and rehabilitation of the house's principal fixtures and components, including special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners will also be addressed. All program activities shall meet the National Objectives and the Public Benefit to existing income qualified homeowners. CDBG eligible costs for homeowner rehabilitation include:
  - a. Labor and materials,
  - b. Repair directed toward an accumulation of deferred maintenance,
  - c. Repair or replacement of principal fixtures and components of existing structures, d. Installation of safety devices,
  - e. Renovations through alterations, additions to, or enhancement of existing structures and improvements, and
  - f. Special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners
4. **ELIGIBLE HOUSING TYPES.** Single-family structures must be owner-occupied by the primary applicant. Structures containing two units must have one unit occupied by the owner/primary applicant. Rehabilitation services will only take place within the owner-occupied portion of the structure, except for roof replacements. Properties with more than two dwelling units shall not be eligible to receive assistance.

5. **AUTHORITY TO UNDERTAKE HOUSING REHABILITATION.** The Housing and Community Development Act of 1974 (HCDA) and the CDBG regulations permit the use of CDBG funds for repair and rehabilitation activities. Section 105(d) of the HCDA permits the use of CDBG funds for “clearance, demolition, removal, reconstruction, and rehabilitation (including rehabilitation which promotes energy efficiency) of buildings and improvements (including interim assistance, and financing public or private acquisition for reconstruction or rehabilitation, and reconstruction or rehabilitation, of privately-owned properties, and including the renovation of closed school buildings).” This provision is codified in the CDBG Entitlement program regulations at 24 CFR 570.202(a)(1) and 24 CFR 570.202(b)(2), which read as follows:
- (a)(1) Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building; and
  - (b)(2) Labor, materials, and other costs of rehabilitation of properties, including repair directed toward an accumulation of deferred maintenance, replacement of principal fixtures and components of existing structures, installation of security devices, including smoke detectors and dead bolt locks, and renovation through alterations, additions to, or enhancement of existing structures and improvements, abatement of asbestos hazards (and other contaminants) in buildings and improvements that may be undertaken individually or in combination with other programs or resources.
6. **FORGIVABLE LOAN.** Financial assistance shall be provided to income eligible homeowners as a forgivable loan secured through a recapture agreement. Recapture agreements in the amount equal to the cost of rehabilitation will be required for rehabilitation projects. Said agreements shall be recorded at the Rock Island County Recorder’s Office for a period of five (5) years to serve as a lien against the property for the duration of the recapture agreement requirements. The terms of the recapture agreement require that the homeowner remain in the house for a period of five years. Once the five (5) year period has been fulfilled, either the homeowner or the City may have the lien released from the property.
7. **RECAPTURE EVENTS.** The income qualified homeowner will be responsible for repayment of the grant amount if one or more of the following events occur during the recapture period:
- a. The homeowner sells, conveys, or transfers title of the property for consideration to another person;
  - b. The homeowner rents or leases the property;
  - c. The homeowner forfeits ownership rights to the property due to foreclosure, bankruptcy, or any other similar means.
8. **NON-RECAPTURE EVENTS.** The following events are not recapture events:
- a. Transfer of title to homeowners’ surviving spouse upon death of a joint tenant-owner;
  - b. Transfer of title to a spouse as a result of a divorce;
  - c. A transfer of title by will upon death;
  - d. Refinancing of the property to reduce interest rates; or
  - e. In the event that extenuating circumstances occur that are not listed above, the City will evaluate the situation and will, at its discretion, determine if the circumstances are appropriate by the City.

- 9. MAXIMUM ASSISTANCE AVAILABLE.** No project undertaken through the Program shall have a hard cost that exceeds \$24,999 with the exception of projects involving lead-poisoned children as described below for which there shall be no funding limit. The homeowner may, but is not required to, contribute their own matching funds if a broader scope of work is desired. There is no limit on the number of times a homeowner may receive assistance through the Program. In the event the most responsive and responsible bid exceeds the allowable funding, the homeowner will be notified and given the opportunity to cover the exceeded cost or reduce the scope of work prior to the scheduled contract signing before any work begins.
- 10. APPLICATION REQUIREMENTS.** To be considered eligible to participate in the Program, the residence must be located within the municipal boundary of the City and be owner occupied confirmed as such through title search, tax records, and insurance policy information. The property must also be a legal conforming use according to the City's adopted zoning code, all property taxes must be current, all utility billing with the City must be current, and the applicant must meet all of the following requirements:
- a. **Household Income.** To be considered eligible for assistance, the applicant must meet the HUD income of limit of 80% or lower of the area median income (AMI). The City shall calculate and verify income qualifications using the Adjusted Gross Income as provided on the IRS 1040. Adjusted Gross Income is defined as individuals age 18 and older reporting to the Internal Revenue Service on Form 1040. Other income includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit). In order to determine applicant eligibility, the applicant shall submit the most current 1040 federal tax return and two months of income verification (pay stubs, social security statements etc.).
  - b. **Household Definition.** A Household shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the residence will not be considered to be household members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.
- 11. APPLICATION PROCESS.** Applicants shall complete an application as provided by the City and include any and all required documentation. In the event that the applicant requires assistance completing the application, the applicant may schedule an appointment with the Housing Officer. The application will be reviewed for completeness and the applicant will be income verified at the time of application in order to determine Program eligibility. Adjusted Gross Income as outlined in IRS form 1040 will be used to determine total household income. Applicant must fall below 80% of the established HUD AMI guidelines for the current year. Upon review of completed application and submission supporting documentation, the Housing Officer will verify that the applicant does not have weed/grass and nuisance code violations, residency and homeownership ownership requirements, homeowner insurance and income verification will also be completed. Property ownership will be confirmed through the title search using Laredo (Rock Island County Recorder's Office electronic records database). If a copy of the title is not available in Laredo, the applicant will be required to furnish a copy. The Housing Officer will ensure that all persons listed on the property's title are listed as an applicant. Anyone listed

on the deed of the house must reside in the house. At this time Laredo will also be used to identify any liens or judgments on the property. An assessment search will be performed via [www.rockislandcounty.org](http://www.rockislandcounty.org) to verify that all Property Taxes have been paid to date. Any delinquent taxes will need to be paid in order to move forward with the application. The completed application shall be valid for six months. After the six-month period has passed, a new application shall be required to proceed. Once an applicant is approved a formal letter will be sent out notifying of the approval and next steps in the process. Applicants who do not fully disclose all income and asset information will be denied assistance. If undisclosed income or asset information surfaces after the rehabilitation application is approved, the project will be terminated at that time and no additional assistance will be provided to the household. The City may deny any loan application based on delinquent property tax, outstanding tax liens, failure to provide accurate and requested information, and/or failure to adhere to program requirements within 30 days of the notification. If the City receives falsified documents such as applicants not disclosing income, residents at the home or rental properties they owned etc. the applicant will become disqualified for assistance and removed from the waitlist. If the applicant is applying for assistance for sewer and or water replacement repairs, they must first check to see if they are on the City's insurance program. If they are on the plan they are ineligible for this type of assistance. Projects may be deemed infeasible for the following reasons.

- a. The cost of needed health and safety repairs of the home exceeds the programs maximum amount per house and no other sources are available.
  - b. The homeowner continues to demand improvements that fall outside the requirements of the program, such as repairs that are purely cosmetic. The Homeowner is in violation of the Homeowner Agreement or Construction Contract.
  - c. The homeowner is very non-cooperative and harasses or threatens contractor or the grant employees.
  - d. The homeowner on more than one occasion or for an extended time prevents contractors from performing work.
12. **INSUFFICIENT PROPERTY VALUE.** For the purposes of this program, the value of a property shall be the estimated market value as determined by the Rock Island County Assessor's Office. To qualify for assistance, the cost of the rehabilitation activity shall not be greater than fifty percent (50%) of the estimated market value. This shall apply on a project by project basis with a new evaluation being assessed each time a given property may utilize the program
13. **APPEAL Process:** If the applicant is unsatisfied with their determination of eligibility; the applicant may appeal the decision to HUD.
14. **WAITING LIST.** Following verification of income eligibility, applicants shall not be placed on a waiting list and will instead be assisted as quickly as possible.
15. **INITIAL INSPECTION.** Once an applicant's eligibility has been determined, an initial inspection of the property shall be undertaken by the Construction Officer using a standardized form. The Program is focused on addressing a narrow category of emergency situations that require immediate action. These are limited to the following.
- a. Furnace failure occurring, and a new unit is needed between November and April confirmed in writing by a third-party licensed contractor retained by the homeowner.
  - b. Hot water heater failure confirmed, and a new unit is needed in writing by a third-party licensed contractor retained by the homeowner.

- c. Water service failure confirmed in writing and a by the Public Works Department.
- d. Sewer lateral failure confirmed in writing by the Public Works Department.
- e. Roof failure so severe that mechanical and electrical systems are substantially threatened by water infiltration as confirmed by the Construction Officer in consultation with the Building Official.
- f. Barriers to accessibility so severe that a disabled homeowner is unable to reasonably enter or exist the house or utilize its primary facilities as confirmed by the Construction Officer in consultation with the Building Official.
- g. Lead poisoning in children under the age of six (6) confirmed through a blood test ordered by a qualified medical professional.
- h. Radon tests provided by a certified testing contractor that the radon limits are 4.0 pCi/L or higher in the home and a mitigation system is required.

The City must have full access to the house during inspections and construction stages of the project. The house must be accessible, clean, safe and sanitary. It is the owner's responsibility to make sure the property is clean and has a clear egress path around all areas where construction will be completed. In the event of insect or rodent infestation, inspections will be postponed until the owner provides documented proof of professional extermination. The property will not be eligible for services until all violations are corrected. The applicant will be given 30 days to address these violations. If the violations are not addressed the applicant will no longer be eligible for grant funding and be removed from the waitlist. If in the future the violations are addressed, they may apply to be placed back on the waitlist.

- 16. **SCOPE OF WORK.** Following the initial inspection, a scope of work shall be prepared by the Construction Officer. Activities in the scope shall include only what is necessary to address the emergency situations described above. In the case of a lead-poisoned child, the scope of work shall be those actions required to undertake full abatement of lead-based paint hazards.
- 17. **ENVIRONMENTAL REVIEW.** When a scope of work is completed, the environmental review process shall begin. The environmental review record documents shall be prepared by the Geographic Information Systems (GIS) Specialist under the direction of the Planning & Zoning Manager. The Section 106 review process as required by the National Historic Preservation Act of 1966, as part of the environmental review documents, shall be overseen directly by the Planning & Zoning Manager. If the State Historic Preservation Office (SHPO) determines in the course of the Section 106 review process that the proposed undertaking

18. **CONTRACTOR SELECTION.**

a. **DEFINITIONS**

- i. Contractor - A term used to apply to both general contractors and subcontractors.
- ii. Contractor Guidelines - A shortened term used to refer to "Contractor Selection/Qualification Guidelines for Targeted Neighborhood Housing Stimulation Programs by the Planning and Redevelopment Division, Community and Economic Development Department, City of Rock Island, Illinois."
- iii. General Contractor - A contractor, who contracts to undertake an entire rehabilitation job under the City's Targeted Neighborhood Housing Stimulation

Programs, using subcontractors and supervising them as needed while taking full responsibility for the job.

- iv. Subcontractor - A contractor who contracts to undertake one or more phases of a rehabilitation job under the City's Targeted Neighborhood Housing Stimulation Programs, with the City or some other contractor acting as general contractor.
- v. City - The City of Rock Island, Illinois; specifically, with reference to the Targeted Neighborhood Housing Stimulation Programs, is represented by the staff of the Planning and Redevelopment Division of the Community and Economic Development Department. References to the City in these guidelines refer to that staff, its policies and programs as approved by the City Council.
- vi. Housing Officer - A member of the staff of the Planning and Redevelopment Division, Community and Economic Development Department of the City, who processes applications for rehabilitation assistance, including the financial portion.
- vii. Construction Officer - A member of the staff of the Planning and Redevelopment Division, Community and Economic Development Department of the City, who prepares work write-ups manages bids and contract documents, and supervises construction.
- viii. Community and Economic Development Director – the supervisor of the Community and Economic Development Department.

**b. CONTRACTOR QUALIFICATIONS**

- i. Prospective contractors must complete a Contractor Information Form. B. References and credit will be checked.
- ii. Contractors must have satisfactory client references. iii. Judgments against a contractor must be released prior to program participation. iv. Contractors must be registered with Duns & Bradstreet ([www.dnb.com](http://www.dnb.com)) and System of Award Management ([www.sam.gov](http://www.sam.gov)). There is no registration fee, for both of these federal requirement registrations.
- v. Registration with the City of Rock Island as well Liability insurance coverage is required and a certificate of insurance must be provided. \$100,000 each occurrence/\$300,000 aggregate bodily injury, including death. \$100,000 property damage.
- vi. Lead Certifications and Licenses when applicable to the Scope of Work. vii. No contractor will be added to the City's list of qualified contractors until requirements of II-A, B, and C are met.
- viii. Prospective contractors must be bonded and licensed as required by the City Inspection Division and Community and Economic Development Department. ix. Contractors must complete work in a manner which meets City Rehabilitation Specifications and all adopted City codes.
- x. Quality work is required.
- xi. Timely completion of work is required.

- xii. Contractors are required to furnish a current address and phone number where they may be contacted.
  - xiii. Change of address and/or phone number must be reported immediately.
  - xiv. At any time that contractor's address and phone number are incorrect and the Planning and Redevelopment Division cannot contact the contractor, that contractor will be dropped from the list(s) of contractors until the required information is furnished to the Planning and Redevelopment Division.
  - xv. It is the contractor's responsibility to notify the Construction Officer and the homeowner of any delays or absences from the job once a Proceed Order has been issued.
  - xvi. Working hours shall be from 8:00 a.m. to 5:00 p.m., Monday through Friday unless other arrangements are approved by the homeowner and the Construction Officer.
- c. **CONTRACTOR DISQUALIFICATION.** Failure by a contractor to meet the above qualifying criteria shall result in disqualification from further participation in the program. Prior to execution of the contract, the homeowner may request rejection of a contractor for good and substantiated reasons. The City will approve or deny this request. Additional reasons which may be grounds for contractor disqualification:
- i. Repeated and substantiated homeowner complaints.
  - ii. Failure to honor the warranty as specified in the contract with the homeowner, or failure of the contractor to supply homeowner with warranties on products with warranties exceeding one year.
  - iii. Failure of a contractor to resolve warranty issues will result in withholding work write-ups and bidding until issues are resolved or disqualification has taken place.
  - iv. Repeated credit problems.
  - v. Unprofessional or un-businesslike contract negotiation or implementation.
  - vi. Discovery of fraud, life-threatening irresponsibility, or other immediate incapacity.
  - vii. Repeated failure to bid with or without notification to the City.
- d. **NOTICE OF DISQUALIFICATION.** Contractors considered for disqualification shall be notified of such pending disqualification in writing. The notice shall include at a minimum:
- i. Reason for pending disqualification.
  - ii. Maximum time frame for abating disqualifying item(s).
  - iii. Mailing of Pending Disqualification Notice –The "Pending Disqualification Notice" shall be mailed or hand-delivered to the latest known address or whereabouts of the contractor. No further notice shall be required. The City retains the right to disqualify any contractor immediately when fraud, lifethreatening irresponsibility or other immediate incapacity is evident. The City also retains the right to disqualify immediately a contractor who cannot be or one who has repeatedly failed to bid. No "Pending Disqualification Notice" is required. Reinstatement of any contractor after disqualification will be at the sole discretion of the city.

- e. **SUBCONTRACTORS.** General contractors must furnish for the City a list of the subcontractors they propose to use on that job when they submit the bid. The City reserves the right to deny the use of any subcontractor who has been previously disqualified. If the contract awarded to the general contractor requires a change in subcontractor(s), the general contractor must notify the City before the new subcontractor begins work. Proposed subcontractors may be rejected by the City for good and substantiated reasons. General contractors are required to show that subcontractors meet appropriate licensing and bonding requirements and that they meet liability insurance coverage requirements as stated in II-C.
- f. **BIDDING.** All projects shall be put out for competitive bidding for no less than one (1) week and no more than four (4) weeks.
  - i. Bids shall be posted on the City website and provided to any contractor in any format upon their request. Contractors shall submit bids for consideration in sealed envelopes labeled as instructed in the invitation to bind instructions. Late bids will not be accepted.
  - ii. All bids will be opened in public at a set time and place. At least two City staff members shall be present at any bid opening. Contractors retain the right to attend all bid openings.
  - iii. After the bid opening, the successful bidder will be allowed to bid on another rehabilitation job, but may only hold a maximum of three projects at one time unless approved by the city.
  - iv. The contractor may decline to bid one job (pass). This pass will be treated as if the contractor had submitted an unsuccessful bid.
  - v. Contractors who repeatedly decline to bid or fail to notify the City of their intent to pass may be dropped from the contractor list at the discretion of the City.
  - vi. When a contractor is already under contract for or has been awarded the bid for a total of three (3) rehabilitation jobs through City programs, the contractor will not be invited to bid on a new job until no more than one contract remains open unless approved by the City.
  - vii. If a contractor has been dropped from the City's list(s) of qualified bidders, the City reserves the right to refuse to accept a bid from that contractor even if that contractor would otherwise qualify under V-D.
  - viii. The policy of the City, in general, shall be to award the contract(s) to the lowest qualified, responsive, responsible bidder(s):
    1. Bidders may be disqualified at the discretion of the City, as having bid too low, if a bid is more than 10% lower than the in-house estimate.
    2. Bidders may also be disqualified for having a bid too high in excess of 20% of the in-house estimate.
    3. Bids submitted with miscalculations will be disqualified.
    4. Any or all bids may be rejected at the discretion of the City for good cause.
  - ix. Each bidder is required to bid each line item in the work write-up individually (if a general contractor) or each line item of the relevant trade (if a subcontractor).

- x. The City retains the right to delete any line item(s) after bidding is complete.
- xi. The City retains the right to negotiate modifications to the contract with the successful bidder in each case.

18. **PRE-CONSTRUCTION.** For every project undertaken through the Program, there shall be a preconstruction meeting with the homeowner, contractor, and staff. At this meeting there shall be a review of the contract documents, the scope of work, and the project timeline. Following this, contract documents shall be signed by the respective parties. The Project may thereafter begin.

19. **CONTRACTOR PAYMENT.** When work is complete, a final inspection of the property shall be undertaken using a standardized form. If the work is determined to be satisfactory and complete, the contractor may submit a request for payment using a standardized form provided by the City. The request for payments must include a final lien waiver, sworn statement, signed one (1) year warranty, and invoice. The Housing Officer, Construction Officer, and the homeowner must sign off to approve the request for payment before it can be process. If seven (7) days elapse from the date the request has been received and the homeowner is unable or unwilling to sign despite reasonable attempts to address their concerns, the City shall retain the right to process the request and issue payment to the contractor. Once payment has been submitted the Housing Officer will mail out a letter stating the project has been completed with a one-year warranty on the work completed. If the homeowner fails to sign off for the final payment and/or access to the final inspection, the one-year warranty is voided

- a. If the Construction Officer judges a change order to be excessive, the City reserves the right to obtain other bids.
- b. Payments to contractors shall be made in accordance with the provisions in the Rehabilitation Contract.
- c. Lump sum payments will be made after the inspection division's final inspection, approval by the Construction Officer(s) of the completed work, and approval by the Planning and Redevelopment Administrator and the Community and Economic Development Director is completed.
- d. In situations deemed appropriate by the City, progress payments may be approved, however, no more than 75% of the total contract (less the usual 10% retainer) may be paid in progress payments. The final payment will be made only after final inspection and approval and after all punch list items have been completed, inspected, and approved.
- e. There shall be no more than a total of two-progress payments and one final payment on a contract totaling \$15,000 or less (total of three payments).
- f. The total number of payments on a contract in excess of \$15,000 may be increased by one payment for each \$5,000 or portion thereof. (Examples: Maximum of four payments on a contract for \$18,000; maximum of five payments on a contract for \$24,900.)
- g. Each general contractor shall be required to furnish to the City the Federal Employer Identification Number for the general contractor's firm and for all subcontractor's firms.

20. **GENERAL PROGRAM GUIDELINES.**

- a. **EXPENSES.** Eligibility of expenses for the CDBG program are itemized in the most recent version of “Guide to National Objectives and Eligible Activities for CDBG Entitlement Communities” as published by HUD. A summary of the eligible costs are as follows:
  - i. **Rehabilitation (hard costs)** — Rehabilitation hard costs are actual costs to accomplish rehabilitation. Costs of labor, materials, supplies and other expenses required for completion of the rehabilitation of property, including repair or replacement of principal fixtures and components of existing structures (e.g., items eligible for repair within the program, individually or combined). This will be the total amount of the Contractor’s invoice and the amount noted on the Recapture Agreement.
  - ii. **Service Delivery (soft costs)** — Staff costs and related expenses required for outreach efforts for marketing the program, rehabilitation counseling, screening potential applicant households and structures, energy auditing, preparing work specifications, loan underwriting and processing, inspections, and other services related to assisting owners, tenants, contractors, and other entities who are participating or seeking to participate in rehabilitation. The following are examples of soft costs:
    - 1. Financing fees, credit reports, title binders and insurance, recording fees, transaction taxes, impact fees, legal and accounting, appraisals, architectural and engineering fees.
    - 2. Administrative costs.
    - 3. Environmental review costs.
    - 4. Lead Safe Housing Rule Compliance expenses. This includes any costs that are associated with complying with the Lead Rule that are not normally incurred as part of rehabilitation if the Rule did not apply. This can include:
      - a. Evaluation costs (risk assessments, visual assessments or inspections)
      - b. Laboratory and analysis fees
      - c. Lead sample testing supplies
      - d. Occupant protection, including relocation, storage or protection of belongings
      - e. Waste handling attributable to lead-based paint hazard reduction.
      - f. Specialized cleaning designed to remove LBP dust. The contractor can provide an estimate of the incremental costs associated with LBP hazard reduction.
      - g. Clearance activities, including visual assessments, dust wipes, and reports.
- b. **LMH HOUSING DOCUMENTATION REQUIRED.** In addition to the main documentation required for each project/activity, the following records must be maintained for projects/activities that are using LMH as a national objective:
  - i. A written agreement with each landlord or developer receiving CDBG assistance. The agreement must specify:

1. Total number of dwelling units in each multi-unit structure, and
  2. The number of those units which will be occupied by LMI households after assistance.
- ii. Total cost of the activity, including both CDBG and non-CDBG funds
  - iii. The household size, ethnicity and income eligibility for each of the LMI households occupying assisted units
  - iv. Accomplishments for LMH activities include the number of owner-occupied units rehabilitated, including the number of these units occupied by the elderly.
- c. HOUSEHOLD INCOME DOCUMENTATION REQUIRED. The following definitions shall be used in the determination of a household's total AGI:
- i. Adjusted Gross Income shall be defined as adjusted gross income reported to the Internal Revenue Service on Internal Revenue Service (IRS) Form 1040 as follows:
    1. Wages, salaries, tips, etc.
    2. Taxable interest.
    3. Dividends.
    4. Taxable refunds, credits or offsets of State and local income taxes. There are some exceptions - refer to Form 1040 instructions.
    5. Alimony (or separate maintenance payments) received.
    6. Business income (or loss).
    7. Capital gain (or loss).
    8. Other gains (or losses) (i.e., assets used in a trade or business that were exchanged or sold).
    9. Taxable amount of individual retirement account (IRA) distributions. (Includes simplified employee pension [SEP] and savings incentive match plan for employees [SIMPLE] IRA.)
    10. Taxable amount of pension and annuity payments.
    11. Rental real estate, royalties, partnerships, S corporations, trusts, etc.
    12. Farm income (or loss).
    13. Unemployment compensation payments.
    14. Taxable amount of Social Security benefits.
    15. Other income. (Includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; Alaska Permanent fund dividends; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit).
  - ii. Total Adjusted Gross Income for the household shall be defined as the sum of the total adjusted gross income of each household member aged 18 or over. A household member shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the house will not be considered to be household

members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.

- d. RECORD RETENTION PERIOD. Under the uniform administrative requirements of the CDBG regulations, grantees and sub recipients are required to retain CDBG records for a period of not less than four years. For sub recipients, the record retention period begins from the date of the submission of the CAPER in which the specific activity was reported on for the final time rather from the date of submission of the final expenditure report for the award.
- e. ACCESS TO RECORDS. HUD and the Comptroller General of the United States, or their authorized representatives, have the right to access grantee and sub recipient program records. This right is not limited to the retention period. Requirements regarding public access to records include:
  - i. CDBG grantees are required to provide citizens with reasonable access to records regarding the past use of CDBG funds, consistent with applicable state and local laws regarding privacy and confidentiality; and
  - ii. The Consolidated Plan regulations require that grantees provide citizens, public agencies and other interested parties with reasonable and timely access to information and records relating to the jurisdiction's Consolidated Plan and the use of assistance under the programs covered by the Consolidated Plan.
- f. CDBG ALLOCATION PROCESS. Refer to the City's main CDBG Program Manual to find details on how the City's overall application and allocation process works. The TNHSP submits two applications for Entitlement funds, one for staffing and support costs and another application for programmatic costs (hard costs and soft costs). City Council normally finalizes the allocation recommendations for the upcoming program year (April 1st-March 31st) in September of each year yet final Entitlement allocation amounts from HUD are announced in the Spring/Summer each year (after the program year has already started).
- g. CONSOLIDATED PLAN. The Community Development Manager is responsible for making sure that the Consolidated Plan is completed accurately and timely. The Consolidated Plan is prepared by the City of Rock Island every five years and describes needs, resources, priorities and proposed activities to be undertaken with respect to CDBG funds. An approved Consolidated Plan is one which has been approved by HUD. TNHSP staff is responsible for making sure that their proposed activities for the next five years are included in this analysis in order to continue being funded.
- h. ANNUAL ACTION PLAN. The Community Development Manager is responsible for making sure that the Annual Action Plan is completed accurately and timely. This document serves as an annual application to HUD for funding and must reflect the proposed activities that are in the Consolidated Plan. If a new activity is being proposed for funding, the Consolidated Plan must be amended. Further information on what triggers a Consolidated Plan amendment can be found in the City's main CDBG Policies and Procedures manual. Information on TNHSP staff and support costs are detailed in the Annual Action Plan as well as the expected accomplishments for each activity. A majority of the information used for the Annual Action Plan will be used from the applications submitted for funding for that program year. It is the TNHSP staff responsibility to make sure that the proposed accomplishments are adjusted with the

final allocation amounts. Also, it is the TNHSP staff responsibility to track accomplishments on a 5-year basis to ensure that the Consolidated Plan goals are being met. If they are not, then a possible amendment to the Consolidated Plan may need to be made.

- i. **DRAWDOWN REQUESTS.** Drawdown requests should be made on a routine basis from TNHSP staff to Planning and Redevelopment Administrator. The information that should be included in these drawdown requests include:
  - i. Funds budgeted for project;
  - ii. Funds received in drawdowns to date;
  - iii. Funds obligated in most recent period and to date; iv. Funds expended in most recent period and to date;
  - v. Cash on hand (including program income identified as such); and
  - vi. Previous drawdowns requested but not yet received.
- j. **QUARTERLY PROGRESS REPORTS.** Quarterly accomplishment reports are due to the Planning and Redevelopment Administrator from sub recipients by the following dates: April 15, July 15, October 15, and January 15. These progress reports should contain the following information: track actual project accomplishments, obligations, and spending patterns against planned operations and accomplishments.

## **21. OTHER REGULATIONS.**

- a. **RECORDS TO BE MAINTAINED (570.506).** HUD regulation § 570.506 defines the process and types of records that must be maintained by the city. Records and documentation are maintained in order to demonstrate activity eligibility, national objective compliance, allowability of costs, and cost reasonableness. Appropriate staff will maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded. Such records shall include but are not limited to:
  - i. Records providing a full description of each activity undertaken;
- ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program; iii. Records required to determine the eligibility of activities;
- iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- vi. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

The CED department shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the HUD CDBG program. The retention period begins on the date of the activities are recorded in IDIS. In the event of litigation, claims, audits, negotiations, or other actions that involve the above cited records that have been initiated before the expiration of the five-year period, then such records shall be retained through the resolution of all issues.

- b. CONFIDENTIALITY. The City of Rock Island and its employees shall maintain the confidentiality of all applicant information. Confidentiality shall apply to the applicant's identity and location of the subject property, as well as personal information supplied by the applicant and received by the City of Rock Island to determine the applicant's eligibility.
- c. FINANCIAL MANAGEMENT SYSTEMS (85.20). CDBG funded Neighborhood Housing programs execute outside contracts. The City of Rock Island CDBG program records an encumbrance/obligation when contracts are executed, purchase orders issued, etc. The city's CDBG program maintains grant compliance by maintaining supporting documentation for expenditures with invoices, contracts, or purchase orders, etc. The City of Rock Island has segregated the duties and controls to effectively reduce the opportunity for the perpetration or concealment of errors or irregularities in the normal course of duties. The City of Rock Island has internal control procedures that support its ability to prepare financial statements that are fairly presented in conformity with generally accepted and appropriate accounting principles and regulatory requirements. The city undergoes an annual single audit, which ensures the accuracy and integrity of data provided through a qualified opinion on the audited annual financial statements and internal controls. Staff reviews financial information (e.g., drawdowns, unexpended balances) recorded in HUD's financial management systems (e.g., LOCCS, IDIS) to ensure that it matches the official accounting records of the Program for the period covered by the last CPD-required performance report? [24 CFR 570.507; 24 CFR 91.520] The Community Economic Development, Budget and Grant Manager works directly with the Finance Department to ensure that the information on obligations, expenditures, and program income submitted to HUD reconcile with the program participant's accounting records? [24 CFR 570.504; 24 CFR 570.507; 24 CFR 91.520]
- d. TIMESHEETS. The City of Rock Island internal payroll control procedures support its ability to meet HUD regulatory requirements. All CDBG funded staff position timesheets are reviewed and approved by the supervisor prior to submission for payroll processing. Community and Economic Development Department employees working on the CDBG programs shall have their salaries and wages supported by periodic monitoring to ensure that CDBG funds have been appropriately allocated and expended for the period covered by the monitoring. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]. Monitoring will be conducted annually prior to the completion of the Consolidated Annual Performance Evaluation Report. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]
- e. PROGRAM INCOME (24 CFR 570.503 AND 570.504). All proceeds collected under the recapture requirements of the Neighborhood Housing Programs shall be considered Program Income. Program Income shall be receipted into IDIS as Program Income and shall be expended on other projects before entitlement funds are obligated to projects.
- f. PROCUREMENT, EQUIPMENT, AND REAL PROPERTY. The Rock Island's CDBG programs shall follow the City of Rock Island procurement standards or the HUD procurement standards at § 85.36 (whichever is more stringent) when equipment and services are procured. All expenses for supplies and equipment and their use (e.g., uniforms/coveralls, handheld computers, gasoline, vehicle lease payments or use

allowances) are eligible expenses for the delivery of Neighborhood Housing Program services.

- g. LABOR STANDARDS (24 CFR 570.603). The City of Rock Island’s CDBG program shall adhere to all applicable regulations regarding labor standards. All laborers and mechanics employed by contractors or subcontractors on construction work in excess of \$2,000 and financed in whole or in part with CDBG funds must be paid “prevailing wages” that have been determined in accordance with the Davis-Bacon Act as amended (40 U.S.C. 276a–276a-5). The Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333) also applies to such activities. These labor standards shall apply only to the rehabilitation of residential property if the property contains more than four (4) units.
- h. ENVIRONMENT REQUIREMENTS (24 CFR 570.604). At the start of every Program Year an environmental review of CDBG Service Delivery programs is completed and up loaded in to the HUD HEROS system. Grantees are required to assume responsibility for environmental review, decision making, and other actions that would otherwise apply to HUD under the National Environmental Policy Act of 1969 and other related provisions of law. Under no circumstance shall CDBG assistance be obligated to the project. This includes but is not limited to, incurring project costs, entering into an agreement, or letting bids until the appropriate environmental review and public notification process has been completed, and it has been determined that no other environmental measures are to be undertaken. Activities not subject to this restriction are those the regulations define as exempt from environmental review. However, before any party involved with the project can incur costs, even for activities that are exempt, the grantee must first make a formal determination that the activity is exempt. (The list of activities that are exempt from environmental review are found in 24 CFR part 58.34 and 58.35(b).)
- i. HISTORIC PRESERVATION (36 CFR PART 800). It is the responsibility of the city to evaluate properties receiving federal assistance and consult with the State Historic Preservation Office as to whether the property:
  - i. is or could be determined eligible for listing on the National Register of Historic Places;
  - ii. is located in a historic district or an area which could be determined eligible as a historic district;
  - iii. involves proposed changes that could have an adverse effect to a historic property that has been landmarked.

In the event that the undertaking has been determined to be an adverse effect to a historic property, the city will identify all consulting parties to discuss the project impact and possible mitigation measures. Once the consulting parties agree on the mitigation, a Memorandum of Agreement must be completed with stipulations that provide clear and concise mitigation measures with all parties identified (36 CFR Part 800).

- j. NATIONAL FLOOD INSURANCE PROGRAM (24 CFR 570.605). The City of Rock Island participates in the National Flood Insurance Program and is protected by a United States Army Corps of Engineers flood wall, which has been certified by the National Emergency Management Agency. Areas within the flood wall are prone to ponding, projects undertaken in the ponding areas are required to have flood insurance and provide proof of flood insurance prior to and during the completion of the project.
  - i. Note: There is a statutory prohibition against providing Federal assistance to a person who had previously received Federal flood disaster assistance

conditioned on obtaining and maintaining flood insurance and the person failed to obtain and maintain such insurance (24 CFR 58.6(b)).

- k. FLOODPLAIN MANAGEMENT (24 CFR PART 55). Potential projects receiving federal assistance that propose new construction or substantial improvements of existing buildings located within the floodplain or special flood hazard areas shall be subject to 24 CFR Part 55.20, the “Eight Step Decision Making Process.” Until such time as the Decision-Making Process is complete and mitigation measures in place, no federal funding or commitments can be obligated or agreements entered into.
  - i. Note: Executive Order 11988, Floodplain Management, directs agencies “to avoid direct or indirect support of floodplain development wherever there is a practicable alternative” (24 CFR Part 55).
- l. RELOCATION AND ONE-FOR-ONE HOUSING REPLACEMENT (24 CFR 570.606). The City of Rock Island’s CDBG Neighborhood Housing Programs comply with the following:
  - i. the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), 24 CFR 570.606(b), and 49 CFR Part 24; ii. the requirements of 24 CFR 570.606(c) and 24 CFR Part 42 governing the Residential Anti-displacement and Relocation Assistance Plan (Plan) under Section 104(d) of the HCD Act.

Under the URA and the Plan, the city provides relocation assistance to persons (families, individuals, businesses, non-profit organizations, and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition, or conversion for a CDBG-assisted project. All property occupants must be issued certain notices on a timely basis. The Plan also requires the one-for-one replacement of any occupied or vacant occupiable low/moderate-income housing that is demolished or converted to another use in connection with a CDBG-assisted project. Finally, the Plan requires the identification of the steps that will be taken to minimize displacement.
- m. LEAD-BASED PAINT (24 CFR 570.608). CDBG-funded activities, such as the acquisition, construction, or rehabilitation of residential structures, may not use lead-based paint. Certain requirements apply to the use of CDBG funds for the rehabilitation of a residential property that was constructed before 1978. At a minimum, grantees are required to:
  - i. notify a purchaser or lessee of the presence of any known lead-based paint and/or lead-based paint hazards;
  - ii. paint test surfaces to be disturbed or removed during rehabilitation for the presence of lead-based paint, or presume lead-based paint and notify the occupants of the results within 15 days of when the evaluation report is received or the presumption is made;
  - iii. provide each occupied dwelling unit outlined in the preceding section with the EPA-approved lead hazard information pamphlet “Protect Your Family From Lead in Your Home” or an EPA-approved equivalent; iv. reduce lead hazards as required by the applicable subparts of Part 35;
  - v. perform clearance testing, including dust testing, before re-occupancy after all but minimal (“de minimis”) amounts of paint disturbances. (See in the following section for details). The CDBG regulation at 24 CFR 570.608 states that the

following subparts of Part 35 apply to the use of CDBG funds in pre-1978 housing:

1. Disclosure of Known Lead-Based Paint and/or Lead-Based Paint Hazards Upon Sale or Lease of Residential Property,
2. General Lead-Based Paint Requirements and Definitions for All Programs,
3. Rehabilitation,
4. Acquisition, Leasing, Support Services, or Operation, and
5. Methods and Standards for Lead-Based Paint Hazard Evaluation and Hazard Reduction Activities. Part 35, Subpart A, is called the Lead

Disclosure Rule; and Part 35, Subparts B through R, are called the Lead Safe Housing Rule. vi. Certain properties are exempt from the requirements of the Lead Safe Housing Rule. They include:

1. Housing built on or after January 1, 1978;
2. Zero-bedroom dwellings, including efficiency apartments, single-room occupancy housing, dormitories, or military barracks;
3. Housing exclusively for the elderly or people with disabilities, unless a child age 6 or under resides or is expected to reside there;
4. Units that have been found to be free of lead-based paint by a certified lead-based paint inspector;
5. Units where all lead-based paint has been removed;
6. Unoccupied housing that will remain vacant until it is demolished;
7. Non-residential portions of mixed-use buildings, except that spaces serving both residential and non-residential uses are covered by the rule;
8. Units that are to be rehabilitated without disturbing a painted surface; and
9. Units that are subject to emergency repair action needed to safeguard against imminent danger to human life, health or safety, or to protect the property from further structural damage.

vii. For properties that are covered by the Lead Safe Housing Rule, the lead-based paint requirements for rehabilitation is contingent upon the amount of Federal rehabilitation assistance provided. The amount of Federal rehabilitation assistance is the average per unit amount of Federal assistance provided for the hard costs of rehabilitation, excluding lead-based paint hazard evaluation and hazard reduction activities. In calculating this assistance amount, the total amount of Federal assistance to be used (including CDBG and other funds) and the hard costs of rehabilitation (including Federal and non-Federal funds) must be considered. Whenever these two amounts are not the same, the smaller of the two determines the type and level of lead-based paint requirement. For a structure with more than one dwelling unit, the thresholds are applied against the average amount of Federal assistance per unit or the average hard cost of rehabilitation per unit, whichever is lower. The following guide outlines the

funding amounts and the level of lead safe work practices (Subpart J: Rehabilitation):

1. Up to \$4,999 per unit hard costs
    - a. Paint testing and repair
    - b. Use Lead Safe Work Practices (LSWP)
    - c. Clearance
  2. \$5,000 up to \$24,999 per unit hard costs
    - a. Risk Assessment
    - b. Interim Controls
    - c. Clearance
  3. Over \$25,000 per unit hard costs
    - a. Risk Assessment
    - b. Abatement of all identified LBP Hazards (Not all LBP)
    - c. Clearance
- viii. For federally assisted projects that only requires repair, the de minimis levels for lead safe work practices will apply (24 CFR Part 35.1350 (d)). Safe work practices are not required when maintenance or hazard reduction activities do not disturb painted surfaces that total more than:
1. 20 square feet (2 square meters) on exterior surfaces;
  2. 2 square feet (0.2 square meters) in any one interior room or space; or
  3. 10 percent of the total surface area on an interior or exterior type of component with a small surface area. Examples include window sills, baseboards, and trim.
- ix. The City shall follow 24 CFR 35.1350(d) for minor repairs undertaken as part of the program. Compliance shall be documented using project specifications. Substantial rehabilitation activities undertaken shall follow the lead safe rules as outlined in 24 CFR 35.1350.
- n. CONFLICT OF INTEREST (24 CFR 570.611). The Program shall follow the provisions of 24 CFR 84.42 and 570.611, which include (but are not limited to) the following:
- The city maintains a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds (All employee policies and guidelines can be found at [intranet.rigov.org/human-resources/personnelpolicies](http://intranet.rigov.org/human-resources/personnelpolicies)).
  - No employee, officer, or agent of the city shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or perceived, would be involved.

No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom

they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a “covered person” includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee, the Subrecipient, or any designated public agency. There are two conflict of interest provisions applicable to activities carried out with CDBG funding. The first, applies to the procurement of goods and services by subrecipients (24 CFR 84.42 and 85.36 and 24 CFR 570.611(a)(1)) The second provisions is located at 24 CFR 570.611(a)(2). These provisions cover situations not covered by parts 84 and 85. With respect to procurement activities, the subrecipient must maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. At a minimum, these standards must require that no employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if a real or perceived conflict would be involved. Such a conflict would arise when any of the following parties have a financial or other interest in the firm selected for an award:

- An employee, officer, or agent of the subrecipient;
- Any member of an employee's, officer's, or agent's immediate family; □ An employee's, agent's, or officer's partner; or
- An organization which employs or is about to employ any of the in the preceding section.

It is also required that employees, agents, and officers of subrecipients neither solicit nor accept gratuities, favors, or anything of value from contractors, or parties to subagreements. However, subrecipients may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. Disciplinary actions for any violations of the regulations or policies by employees, agents, or officers of the subrecipient agency will be handled according to the above policies. With respect to all other CDBG-assisted activities, the general standard is that no employee, agent, or officer of the subrecipient, who exercises decision-making responsibility with respect to CDBG funds and activities, is allowed to obtain a financial interest in or benefit from CDBG activities, or have a financial interest in any contract, subcontract, or agreement regarding those activities or in the proceeds of the activities. Specific provisions include:

- Any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, a designated public agency, or a subrecipient, and to their immediate family members, and business partner(s).
- During employee tenure and for a period of 1 year after leaving the grantee or subrecipient organization.

Upon written request, exceptions may be granted by HUD on a case-by-case basis, after consideration of the cumulative effect of various factors listed at 24 CFR 570.611(d), and only with: (a) full disclosure of the potential conflict, and (b) a legal opinion of the grantee's attorney that there would be no violation of state or local laws in granting the exception.

- o. PROGRAM MONITORING (24 CFR 570.501(B), 24 CFR 85.40(A) AND (E), AND 24 CFR 84.51(A)). The Community and Economic Development Department is responsible for ensuring that all CDBG funds under its oversight are used in accordance with all program

requirements, and for determining the adequacy of its subrecipients' performance. Accordingly, the Community Development staff is empowered to make site visits and review program files of the CDBG recipients as necessary to fulfill these responsibilities.

- p. **SUSPENSION AND TERMINATION** (24 CFR 570.503 (B) (6), 24 CFR 85.43 AND 44, AND 24 CFR 84.62). When problems arise in the performance of a subrecipient, the grantee is responsible for taking appropriate actions for correcting these deficiencies, including suspending or terminating the CDBG activities being carried out by the subrecipient (24 CFR 570.501(b)). Consistent with 24 CFR 570.503(b)(6), the written agreement between the grantee and the subrecipient must specify that suspension or termination may occur if the subrecipient materially fails to comply with any term of the CDBG award, and that the agreement may also be terminated for convenience (also see 24 CFR 85.43–85.44 and 84.62).
- q. **UNALLOWABLE COSTS**. The City of Rock Island excludes any unallowable costs as itemized in 2 CFR Part 225, Appendix B, including: entertainment, contributions and donation, fines and penalties, general government expenditures, lobbying and political activities from direct or indirect funding through the CDBG Code Enforcement Program.
- r. **LOBBYING**. The City of Rock Island prohibits the use of any federal, state, or locally appropriated funds to be used to compensate any person for influencing, or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. If any federal, state, or locally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the city will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- s. **POLITICAL ACTIVITY** (24 CFR 570.207(A)(3)). Pursuant to the Hatch Act, no Neighborhood Housing program funds will be used for political activities. Personnel employed with CDBG funding will in no way, or to any extent, engage in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C. The City prohibits the use of CDBG funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as sponsoring candidate forums, distributing brochures, voter transportation, or voter registration. However, a facility originally assisted with CDBG funds may be used on an incidental basis to hold meetings, candidate forums, or voter registration, provided that all parties and organizations have access to the facility on an equal basis and are assessed equal rent or use charges, if any.
- t. **NON-DISCRIMINATION AND ACTIONS TO FURTHER FAIR HOUSING**. Pursuant to 24 CFR 5.105 (a), CDBG grantees and sub-grantees must also comply with various fair housing and civil rights laws, including but not limited to the Fair Housing Act, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973. Grantees and subgrantees must assure that all CDBG-funded activities, including Code Enforcement

and Neighborhood Housing Program activities, do not discriminate on the basis of race, color, religion, sex, disability, familial status, or national origin.

- i. Title VI of the Civil Rights Act of 1964 (Public Law 88-352 Implemented in 24 CFR Part 1). This law states that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- ii. Women and Minority Business Enterprises – Refer to 570.506(g), 85.36(e), and 84.44, affirmative steps documentation.
- iii. Section 109 of Title I of the Housing and Community Development Act of 1974 prohibits CDBG grantees and sub-grantees from conduct that will cause discrimination on the ground of race, color, national origin, religion, or sex, in the participation in any program or activity funded in whole or in part with Federal financial assistance.
- iv. Executive Order 11063, as amended by Executive Order 12259 (implemented in 24 CFR Part 107): This order and its implementing regulations require HUD to take all actions necessary to prevent discrimination because of race, color, religion, sex, or national origin in the use, occupancy, sale, leasing, rental, or other disposition of residential property assisted with Federal loans, advances, grants, or contributions.
- v. Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq.): This law provides that any grant under Section 104 shall be made only if the grantee certifies to the satisfaction of the Secretary of HUD that the grantee will, among other things, affirmatively further fair housing.
- vi. Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq., particularly 42 U.S.C. 6101 et. seq., and 29 U.S.C. 794): This law mandates that no person on the grounds of race, color, national origin, sex, or religion shall be excluded from participation, denied the benefits of, or otherwise be subject to discrimination under any activity funded in whole or part with CDBG funds.
- vii. Section 3 of the Housing and Community Development Act of 1968 (12 U.S.C. 1701u): This section implemented at 24 CFR Part 135 requires that, to the greatest extent feasible, a subrecipient must:
  1. Ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low-and very low-income persons residing within the metropolitan area in which the CDBGfunded project is located; where feasible, priority should be given to low-and very low-income residents within the service area of the project or the neighborhood in which the project is located, and to lowand very low-income participants in other HUD programs.
  2. Award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint

hazards), housing construction, or other public construction project are given to business concerns that provide economic opportunities for low-and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns which provide economic opportunities to low-and very low-income residents within the service area or the neighborhood in which the project is located and to low-and very low-income participants in other HUD programs.

- viii. Section 504 of the Rehabilitation Act of 1973, as amended (implemented at 24 CFR Part 135): This section specifies that no otherwise qualified individual shall solely by reason of his or her handicap be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving Federal assistance. Part 8 requires that recipients ensure that their programs are accessible to and usable by persons with disabilities. Part 8 also prohibits recipients from employment discrimination based upon disability.
- ix. The Americans with Disabilities Act (ADA) of 1990: This law prohibits discrimination on the basis of disability in employment by state and local governments and in places of public accommodation and commercial facilities. The ADA also requires that facilities that are newly constructed or altered, by, on behalf of, or for use of a public entity, be designed and constructed in a manner that makes the facility readily accessible to and usable by persons with disabilities. The Act defines the range of conditions that qualify as disabilities and the reasonable accommodations that must be made to assure equality of opportunity, full participation, independent living, and economic self-sufficiency for persons with disabilities.
- x. The Age Discrimination Act of 1975, as amended: This law provides that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving Federal assistance.
- xi. Executive Order 11246 (as amended by Executive Orders 11375 and 12086) — Equal Opportunity Under HUD Contracts and HUD-assisted Construction Contracts: This order requires that grantees and subrecipients and their contractors and subcontractors agree not to discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
- xii. The Architectural Barriers Act of 1968: The Architectural Barriers Act (ABA) of 1968 (ABA) (42 U.S.C. 4151-4157) requires that certain buildings financed with Federal funds must be designed, constructed, or altered in accordance with standards that ensure accessibility for persons with physical disabilities. The ABA covers any building or facility financed in whole or in part with Federal funds, except privately owned residential structures. Covered buildings and facilities designed, constructed, or altered with CDBG funds are subject to the ABA and must comply with the Uniform Federal Accessibility Standards.
- xiii. Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (Public Law 90-234): The Fair Housing Act prohibits discrimination in housing practices on the basis

of race, color, religion, sex, and national origin. The Fair Housing Act was amended in 1988 to provide protections from discrimination in any aspect of the sale or rental of housing for families with children and persons with disabilities. The Fair Housing Act also establishes requirements for the design and construction of new rental or for-sale multi-family housing to ensure a minimum level of accessibility for persons with disabilities.

- xiv. Limited English Proficiency. Recipients of CDBG funds should take reasonable steps to ensure meaningful access to their programs and activities to limited English proficient individuals. As an aid to recipients, the Department published Final Guidance to Federal Financial Assistance Recipients: Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (LEP Guidance) in the Federal Register at 72 FR 2732. For assistance regarding LEP obligations, go to:  
[www.justice.gov/crt/lep/guidance/HUD\\_guidance\\_Jan07.pdf](http://www.justice.gov/crt/lep/guidance/HUD_guidance_Jan07.pdf) For more information on LEP, please visit:  
[www.hud.gov/offices/fheo/promotingfh/lep.cfm](http://www.hud.gov/offices/fheo/promotingfh/lep.cfm)
- xv. Affirmatively Further Fair Housing. CDBG recipients and subrecipients must affirmatively further fair housing in their use of such funds. Grantees may offer services to affirmatively further fair housing through the Program. Such costs, examples of which follow, are not eligible code enforcement expenses but could be eligible as public services or program administrative costs. Both of these categories have caps on the overall activity expenses.
  - 1. Providing mobility counseling or referrals to housing counseling agencies for persons temporarily or permanently displaced by code enforcement actions;
  - 2. Training staff on fair housing requirements;
  - 3. Providing outreach to marginalized populations
  - 4. Establishing partnerships with Fair Housing Organizations, state and local fair housing agencies, and community-based organizations representing protected classes under the Fair Housing Act.

## Memorandum



**To:** Rock Island City Council  
**From:** Nichole Mata  
**Subject:** Report from the Community Development Department regarding approval of the Rehabilitation Handbook.

Motion: Motion to approve the Rehabilitation Handbook.

RC Roll Call vote is needed.

**Date:** December 8, 2025

---

### Introduction and Background Information:

The new Rehabilitation Handbook has been added to our policy and procedures.

This handbook is designed to provide applicants with important program information, instruction, and guidance regarding our Rehabilitation Programs.

### Previous Council Action (if any):

N/A

### Budget Impact:

N/A

### Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

N/A

### Council Goal (if applicable):

N/A

### Recommendation:

The Community Development Department recommends that the City Council approve the Rehabilitation Handbook.

Submitted by: Nichole Mata

---

Approved by:

# City of Rock Island Housing Rehabilitation Program

## Homeowner Handbook

### Purpose of the Program

The City of Rock Island Housing Rehabilitation Program assists eligible homeowners in making necessary home repairs that improve health, safety, accessibility, and code compliance. The program is not a remodeling program—it focuses on essential repairs to ensure safe and livable housing conditions.

### 1. Eligibility Requirements

- **Income:** The household's gross annual income, adjusted for family size, must be less than or equal to 80% of the area median income (AMI) for the Rock Island metropolitan area, as determined by HUD.
- **Ownership:** The Owner must hold fee simple title, ownership or membership in a cooperative corporation covering the residence.
- **Residency:** The property must be the Owner's principal residence and all mortgage and deed holders must reside in the home.
- **Use of Funds:** Grant proceeds may be used only for eligible costs as defined in the City of Rock Island Housing Rehabilitation Program Policies & Procedures Manual.

### 2. Recapture and Restrictions

As a condition of the grant, the Owner agrees to repay the grant if a Recapture Event occurs within five (5) years of project completion.

Recapture Events include abandonment, renting, leasing, selling, or ceasing to occupy the property as the principal residence. Full repayment is required if this occurs within five years.

- **Exceptions (Not Recapture Events):**
  - Transfer to a surviving spouse upon death of a joint tenant.
  - Transfer to a spouse through divorce.
  - Transfer by will upon death.
  - Refinancing to reduce interest rates.
  - Other extenuating circumstances as approved by the City in writing.

### 3. Owner Cooperation

The Owner must provide access to the property and work areas, remove or cover personal belongings, and avoid actions that cause delays or interfere with contractor work.

#### **4. Owner Responsibilities**

- **Material Selections:** Before work begins, the Owner will make color and material selections. Once chosen, changes may not be made that delay or alter the work.
- **Reporting Issues:** Owners should not act as inspectors. Any concerns must be reported directly to the Contractor and, if necessary, the City.
- **Notifications:** The Owner must notify the City and Contractor in writing of any contract breaches or concerns.
- **Change Orders:** Only written Change Orders approved by the City and Contractor are allowed.
- **Salvage Items:** Before work begins, the Owner must identify any items they wish to keep and arrange for their storage or removal.

#### **5. Termination of Contract**

The contract may be terminated by the Owner or City for cause (such as contractor default, bankruptcy, or nonperformance) upon written notice. The City may also suspend or terminate the project with five (5) days' notice for Owner Default or program violations.

#### **6. Eligible Housing Types**

Single-family homes must be owner-occupied. Two-unit structures must have the owner residing in one unit; work will be done only in the owner's unit (except roof replacements). Properties with more than two units are not eligible.

Repairs are prioritized for health and safety issues, local code violations, and accessibility improvements.

#### **7. Maximum Assistance**

Maximum hard cost per project is \$24,999. Assistance is limited to once every five (5) years. If bids exceed the limit, the homeowner must pay the difference before work begins.

#### **8. Program Disqualification and Withdrawal**

The City may deny or withdraw assistance if the applicant has delinquent taxes, liens, provides false information, or fails to meet requirements within 30 days of notice. Applicants for sewer/water assistance must verify if covered under the City's insurance program; if so, they are ineligible.

The City may also withdraw from projects that exceed funding limits, involve cosmetic-only work, or when the homeowner is uncooperative or violates agreements.

#### **9. Property Standards**

Homes must be free of serious health or safety issues and must meet all applicable federal, state, and local codes upon completion.

## 10. Project Completion and Final Payment

If the homeowner fails to sign final documents within seven (7) days of request, the City may issue final payment to the contractor and declare the project complete. A one-year warranty applies to all completed work unless the homeowner refuses final inspection or sign-off.

### Acknowledgment and Signature

By signing below, I acknowledge that I have received, reviewed, and understand the City of Rock Island Housing Rehabilitation Program Handbook. I agree to comply with all program requirements and responsibilities outlined herein.

Homeowner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

City Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_