

ROCK ISLAND PARKS &  
RECREATION – PARK BOARD  
February 17th, 2026

Park and Recreation Board Meeting – 5:30 p.m.  
Rock Island Fitness & Activity Center  
4303 24<sup>th</sup> Street, Rock Island, IL.

**AGENDA**

1. Call to order
2. Audience - Public Comment
3. Approval of the Minutes
  - a. Approval of January Minutes
4. Correspondence
  - a. Every Child
  - b. Christian Care
5. Finances:
  - a. Monthly Report from Finance Department
  - b. Bills for the month of January \$39,235.87
6. Directors Reports:
  - a. Director's Report
  - b. Assistant Director's / Golf Services Report
7. Rock Island Fitness and Activity Center & Whitewater Junction:
  - a. Managers' Reports
  - b. Preschool Report
8. Golf Maintenance:
  - a. Golf Superintendents Reports
    - i. Highland Springs

ii. Saukie

9. Recreational Field Reports:

- a. Community Rec & Adaptive Programming
- b. Special Events & Fundraising Manager
- c. Marketing
- d. Sports Programming

10. Park Field Reports:

- a. Sports Fields Maintenance Manager Report
- b. Chief Horticulturist Report

11. Business:

- a. Nikki Smith: Community Recreation & Facilities Manager
- b. Special Event Application: Lynch-Clark Wedding
- c. Special Event Application: Eggstravaganza
- d. Playground Move: Update
- e. March Park Board Meeting

12. Items Not on the Agenda (Action cannot be taken on an item not on the agenda)

13. Adjourn

CITY OF ROCK ISLAND  
PARK BOARD MEETING  
RIFAC, Room 5  
Rock Island IL 61201

January 20th 2026 Minutes

1. Call to Order

President Fred Dasso called the meeting to order at 5:30 pm.

2. Attendance

Members Present: Fred Dasso, Mike Foley, Paul Hansen, John McEvoy, Bill Anderson,  
Venessa Taylor

Members Absent: Bill Anderson

Staff Present: John Gripp, Executive Director; Todd Winter, Assistant Director; Kimberly  
Kruse, Parks Administrative Office Manager

Staff Absent: none

Audience: none

3. Motion to move to Item 11A: David Driskill, Sports Maintenance Manager presentation  
made by Mr. Foley. Seconded by Mr. McEvoy. All said yes.

4. November Park Board Minutes

Minutes are adopted as written.

5. Correspondence

Thank you from Heart of Hope Ministries, Seton Catholic School, CCKMA Organization,  
RI/Milan Booster Club were recognized.

6. Monthly Report from Finance Department as of November 2025 was given

7. Approval of the Bills for the Months of November 2025 for \$94,181.63 and December 2025  
for \$81,695.31

Mr. Dasso: Aye Mr. Foley: Aye Mr. McEvoy: Aye Ms. Taylor: Aye Mr. Hansen: Aye Mr.  
Anderson: Abs

8. Director's Report and other reports

Monthly Reports given by Executive Director and Assistant Director as written in the  
park board packet available on the rigov.org website.

9. New Business

Motion to approve Chalk Art Fest made by Mr. Foley. Seconded by Mr. McEvoy.

Mr. Dasso: Aye Mr. Foley: Aye Mr. McEvoy: Aye Ms. Taylor: Aye Mr. Hansen: Aye  
Mr. Anderson: Abs

Motion to approve Pride Festival made by Mr. Hansen. Seconded by Mr. Foley.

Mr. Dasso: Aye Mr. Foley: Aye Mr. McEvoy: Aye Ms. Taylor: Aye Mr. Hansen: Aye  
Mr. Anderson: Abs

Motion to approve Christ Temple made by Mr. Foley. Seconded by Mr. Hansen.

Mr. Dasso: Aye Mr. Foley: Aye Mr. McEvoy: Aye Ms. Taylor: Aye Mr. Hansen: Aye  
Mr. Anderson: Abs

The Playground from Hasselroth Park will be relocated next to Hauberg Field, replacing the outdated playground currently in place.

The meeting was adjourned at 6:10 pm

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Kimberly B Kruse,  
Parks & Recreation  
Admin Office Manager



February 5, 2026

Rock Island Parks and Rec.  
Carrie Roelf  
4303 24<sup>th</sup> Street  
Rock Island, IL 61201

**Board of Directors**

Chris Vaughan, *Chair*  
Matt Moran, *1<sup>st</sup> Vice Chair*  
Tilford Flowers, *2<sup>nd</sup> Vice Chair*  
Jacob Bobbitt, *Treasurer*  
Jennifer Hunter, *Secretary*  
Kristin Berry, *Past Chair*

Abbey Furlong  
Thomas Herr  
Riane Leib  
Barb Melbourne  
Andrew Raya  
Beth Ann Stratton  
Ron Wastyn

**President**

Nicole Mann



Candid.

**Let's talk**

Moline - 309-736-7170  
Muscatine - 563-264-0580  
info@foreverychild.org

**Stop by**

**Moline Office**  
524 15<sup>th</sup> St.  
Moline, IL 61265

**Muscatine Office:**  
1600 Mulberry Ave.  
Muscatine, IA 52761

Dear Carrie,

Thank you. You provide kids in our community with safe, healthy childhoods!

Thank you so much for your donation of a round of golf with a cart for our upcoming fundraising event. This item is sure to be a popular one at our event! We are deeply grateful for your support.

At EveryChild, you are instrumental in helping us in our efforts to end child abuse in our communities and give every child the foundation they need for a safe, healthy childhood. Your commitment to building and supporting healthy children and families is so appreciated.

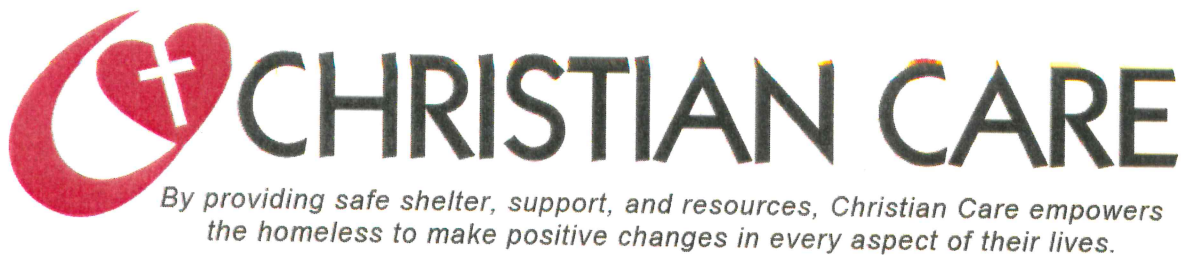
Thank you for believing, as we do, that childhood well-being is a community issue. It takes a community to provide every child with the childhood they deserve. Thank you for helping children and families thrive!

Sincerely,

Brooke Hendrickx

Vice President of Development and Communications

*EveryChild certifies that this cash gift represents a contribution to our organization. No goods or services have been provided in exchange for this contribution. Furthermore, this organization's tax exempt 501(c)(3) status and its status as "not a private foundation" under Section 509(a) remains unchanged. Please retain this receipt for your tax records. The IRS no longer accepts cancelled checks as valid substantiation for charitable gifts.*



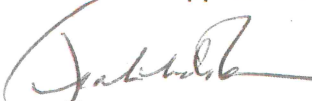
Rock Island Parks & Rec.  
John Gripp, Executive Director  
4303 – 24<sup>th</sup> Street

Dear John,

We extend our heartfelt thanks for your generous in-kind donation to our 2026 Have a Heart for the Homeless Luncheon. Your contribution of an assortment of access passes and admissions will play a pivotal role in our silent auction/raffles, helping to raise crucial funds for our organization. It is through the generosity of individuals like you that we are able to continue providing shelter, nourishing meals, and brighter futures to the most vulnerable members of our community.

Reflecting on 2025, we proudly served nearly 46,000 meals and offered services to over 400 individuals and families through our shelters and street outreach program. Your kindness stands as a beacon of hope, empowering us to sustain and grow these vital efforts. We are profoundly grateful for your support.

With sincere appreciation,

  
Franklin Roe, Jr.  
Executive Director

*John,  
on behalf of Christian Care  
Thank you for supporting  
our fundraiser  
J*

Love  
your  
courses!  
TYSM!  
😊

Thank  
you!

A note of thanks for  
your BINGO night  
donation in support of  
the SHS Post Prom. We  
couldn't do it without  
your generosity!

Sincerely,  
SHS Post Prom Sponsor & Committee

**PARKS AND RECREATION**  
**MONTHLY FINANCIAL REVIEW**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
For the One Month Ended December 31, 2025

	ORIGINAL BUDGET	REVISED BUDGET	YTD ACTUAL	% OF BUDGET
<b>ADMINISTRATION (INCLUDING PARKS MAINTENANCE)</b>				
REVENUES	(1,855,447.00)	(1,855,447.00)	(1,475,040.50)	79%
EXPENDITURES*	2,407,354.00	2,689,426.62	2,523,949.43	94%
NET	(551,907.00)	(833,979.62)	(1,048,908.93)	
<b>RECREATION PROGRAMS</b>				
REVENUES	(1,263,262.00)	(1,263,262.00)	(1,357,534.75)	107%
EXPENDITURES*	731,083.00	694,480.20	607,297.19	87%
NET	532,179.00	568,781.80	750,237.56	
<b>WHITEWATER JUNCTION</b>				
REVENUES	(510,900.00)	(510,900.00)	(382,263.41)	75%
EXPENDITURES*	507,424.00	517,636.64	533,855.14	103%
NET	3,476.00	(6,736.64)	(151,591.73)	
<b>HIGHLAND SPRINGS GOLF COURSE</b>				
REVENUES	(1,322,250.00)	(1,327,250.00)	(1,385,806.38)	104%
EXPENDITURES*	1,142,565.00	1,147,644.05	1,057,063.85	92%
NET	179,685.00	179,605.95	328,742.53	
<b>SAUKIE GOLF COURSE</b>				
REVENUES	(704,750.00)	(782,250.00)	(908,138.37)	116%
EXPENDITURES*	810,778.00	836,122.91	779,823.55	93%
NET	(106,028.00)	(53,872.91)	128,314.82	
<b>GOLF PRO SHOP</b>				
REVENUES	(45,050.00)	(45,050.00)	(49,115.89)	109%
EXPENDITURES*	30,200.00	13,700.00	24,295.58	177%
NET	14,850.00	31,350.00	24,820.31	
<b>ROCK ISLAND FITNESS AND ACTIVITY CENTER</b>				
REVENUES	(1,751,827.00)	(1,751,827.00)	(1,573,643.13)	90%
EXPENDITURES*	1,519,282.00	1,530,339.36	1,514,142.37	99%
NET	232,545.00	221,487.64	59,500.76	
<b>TOTAL (LESS CAPITAL PROJECTS)</b>				
REVENUES	(7,453,486.00)	(7,535,986.00)	(7,131,542.43)	95%
EXPENDITURES*	7,148,686.00	7,429,349.78	7,040,427.11	95%
DEPRECIATION	566,970.00	566,970.00	248,173.02	
NET	(262,170.00)	(460,333.78)	(157,057.70)	
<b>CAPITAL PROJECTS (HODGE PARK TRAIL, HIGHLAND SPRINGS &amp; SAUKIE CLUBHOUSES)</b>				
REVENUES	-	-	(115,585.81)	0%
EXPENDITURES*	304,800.00	1,264,893.79	1,246,877.23	99%
NET	(304,800.00)	(1,264,893.79)	(1,131,291.42)	

\*LESS DEPRECIATION

**PARKS AND RECREATION**  
**PRELIMINARY MONTHLY FINANCIAL REVIEW**  
**2 YEAR COMPARISON**  
**FOR THE ONE MONTH ENDED DECEMBER 31, 2025 & 2024**

During the budget process for CY 2025, \$507,866 was transferred from the General Fund surplus to the Parks and Recreation Fund to assist with balancing the 2025 budget. City Council approved the budget on first reading at their December 8, 2025 meeting and on second reading during their December 15, 2025 meeting.

1. Revenue:

Golf	Up \$13,551 (1%) from the same period in 2024
Memberships	Down \$24,060 (2%) from the same period in 2024
Programs	Up \$126,094 (14%) from the same period in 2024
Concessions	Up \$24,251 (4%) from the same period in 2024
Rentals	Down \$101,071 (18%) from the same period in 2024

2. Wage Expenses are down \$180,811 (5%) from the same period in 2024

3. Supply and Service Expenses are up \$243,472 (9%) over the same period in 2024

4. Year-to-date Revenues and Transfers - All sources

<u>2025</u>	<u>2024</u>
\$ (7,247,128)	\$ 7,746,697

5. Year-to-date Expenditures and Transfers - All sources - Excluding Depreciation Expense and Loss - Sale of Asset

<u>2025</u>	<u>2024</u>
\$ 8,287,304	\$ 6,953,700

6. Year-to-date Excess of Revenues over Expenditures excluding Depreciation Expense and Loss - Sale of Asset

<u>2025</u>	<u>2024</u>
\$ (1,040,176)	\$ 792,997

**Permanent Notes**

In 2017, the City of Rock Island adopted a new policy on the purchase of capital assets. Beginning in 2017, only purchases \$25,000 and over would be considered capital assets and depreciated over a period of time. Purchases under the \$25,000 threshold would be recorded as an expense in the year of the purchase. The previous threshold was \$10,000. The City's auditors suggested staff retroactively apply the new threshold to all capital assets regardless of when the asset was purchased. This resulted in a loss on the disposal of this equipment of \$200,226 which was not been included in expenditures for comparison reasons. This is a one-time charge as all of Park's capital assets under \$25,000 have been removed from the capital asset list as of this report. The removal of these assets reduced Park's annual depreciation expense by approximately \$42,000 (\$3,500 per month). During the 2018 audit, the auditors determined that the disposals were from prior years and created a journal entry to remove the loss from the 2018 books.

2018 also had an additional expense of approximately \$370,000 due to payments for accelerated payouts to IMRF. These payouts were for the years 2015-2017 when a few employees retired and were paid for their unused vacation time. The severance pay raised the retirees annual income and also raised the amount of their pension benefit which is why IMRF requested these additional funds. Since the expenditures were for years that are closed to adjustments, they had to be posted to 2018. This large amount should be a one time event due to the limitations that the city has placed on vacation time carried over each year. This event also caused the audit pension liability adjustment to be an unusually high amount in just under \$1 million dollars.

CITY OF ROCK ISLAND



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/1 TO 2026/1	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
540-000-000-214045-000-099998	MICHELLE ASHPAUGH	2008201.003	0	2026	1	INV P	35.00	010826	184247 REFUND CREDIT
						ACCOUNT TOTAL	35.00		
540-900-020-542020-000-000352	BROADCAST MUSIC INC	62958378	0	2026	1	INV P	459.00	012226	184345 MUSIC LICENSE FEE
000572	SESAC INC	750613 CY2026	0	2026	1	INV P	61.00	010826	184260 PARKS MUSIC LICENSE
						ACCOUNT TOTAL	520.00		
540-900-412-532010-000-000712	CS TECHNOLOGIES, INC	FEBRUARY 2026	0	2026	1	INV P	17.00	020526	184460 TELEPHONE SERVICES
000712	CS TECHNOLOGIES, INC	JANUARY 2026	0	2026	1	INV P	17.00	012926	184384 TELEPHONE SERVICES
							34.00		
						ACCOUNT TOTAL	34.00		
540-900-412-537015-000-000211	QUAD CITIES LANDFILL	3846937T081	0	2026	1	INV P	317.85	011526	184317 RIFAC GARBAGE
						ACCOUNT TOTAL	317.85		
540-900-412-538000-000-000948	THYMET PEST CONTROL	160321	0	2026	1	INV P	26.00	012226	10002185 CHALET BUG SPRAY
						ACCOUNT TOTAL	26.00		
540-900-414-532010-000-000712	CS TECHNOLOGIES, INC	FEBRUARY 2026	0	2026	1	INV P	5.68	020526	184460 TELEPHONE SERVICES
000712	CS TECHNOLOGIES, INC	JANUARY 2026	0	2026	1	INV P	5.68	012926	184384 TELEPHONE SERVICES
							11.36		
						ACCOUNT TOTAL	11.36		
540-900-700-514000-000-001045	EVAN HILLYER	011126	0	2026	1	INV P	133.70	012226	184351 REIMBURSE BOOTS
001045	EVAN HILLYER	012026	0	2026	1	INV P	54.55	012926	184391 REIMBURSE WORK PANT
							188.25		
						ACCOUNT TOTAL	188.25		
540-900-700-522090-000-000167	C D FORD & SONS INC	PS-INV07142	0	2026	1	INV P	2,533.84	012926	10002202 HORT SUN GRO, MB, P
						ACCOUNT TOTAL	2,533.84		
540-900-700-523020-000-						PK HRTCLT AUTO/EQUIP SUPPLIES			

CITY OF ROCK ISLAND



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/1 TO 2026/1	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	000071 MARTIN EQUIPMENT OF	945176	0	2026 1	INV	P	148.60	011526	10002096 HORT HOSES, HARDWAR
	000557 VAN WALL EQUIPMENT I	6789172	0	2026 1	INV	P	129.96	012226	10002194 HORT SAW CHAINS, NO
	ACCOUNT TOTAL						278.56		
540-900-700-532010-000-				PK	HRTCLT	TELEPHONE SERVICES			
	000712 CS TECHNOLOGIES, INC	FEBRUARY 2026	0	2026 1	INV	P	5.68	020526	184460 TELEPHONE SERVICES
	000712 CS TECHNOLOGIES, INC	JANUARY 2026	0	2026 1	INV	P	5.68	012926	184384 TELEPHONE SERVICES
							11.36		
	ACCOUNT TOTAL						11.36		
540-905-705-532010-000-				PK	RECPRG	TELEPHONE SERVICES			
	000712 CS TECHNOLOGIES, INC	FEBRUARY 2026	0	2026 1	INV	P	51.00	020526	184460 TELEPHONE SERVICES
	000712 CS TECHNOLOGIES, INC	JANUARY 2026	0	2026 1	INV	P	51.01	012926	184384 TELEPHONE SERVICES
							102.01		
	ACCOUNT TOTAL						102.01		
540-905-706-538030-000-				PK	COMPLEX	BUILDING IMPROVEMNT			
	001751 RTA PLAYGROUND EQUIP	1566 PT 1	0	2026 1	INV	P	8,750.00	011526	184320 50% DOWN PLAYGROUND
	ACCOUNT TOTAL						8,750.00		
540-905-707-537015-000-				PK	HAUBERG	WASTE DISPOSAL SVC			
	000211 QUAD CITIES LANDFILL	3846981T081	0	2026 1	INV	P	97.99	011526	184317 HAUBERG GARBAGE
	ACCOUNT TOTAL						97.99		
540-905-707-538000-000-				PK	HAUBERG	BLDGS & GROUNDS S/C			
	000948 THYMET PEST CONTROL	160322	0	2026 1	INV	P	26.00	012226	10002185 HAUBERG BUG SPRAY
	000948 THYMET PEST CONTROL	160323	0	2026 1	INV	P	60.00	012226	10002185 HAUBERG CARRIAGE HO
							86.00		
	ACCOUNT TOTAL						86.00		
540-910-000-523005-000-				PK	WHTWTR	PAINTING SUPPLIES			
	000054 GRAINGER	9764564028	0	2026 1	INV	P	801.76	011526	10002083 SUPPLIES
	000077 MENARDS INC	8155	0	2026 1	INV	P	98.17	012926	10002235 MIX&MEASRE, SAWHORS
	ACCOUNT TOTAL						899.93		
540-910-000-532010-000-				PK	WHTWTR	TELEPHONE SERVICES			
	000712 CS TECHNOLOGIES, INC	FEBRUARY 2026	0	2026 1	INV	P	34.00	020526	184460 TELEPHONE SERVICES
	000712 CS TECHNOLOGIES, INC	JANUARY 2026	0	2026 1	INV	P	34.01	012926	184384 TELEPHONE SERVICES
							68.01		

CITY OF ROCK ISLAND



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/1 TO 2026/1	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
				ACCOUNT TOTAL			68.01	
540-915-709-531030-000-001167	FOREUP GOLF SOFTWARE	01-2026-63603	0	PK HGLNDCL BANKING SERVICES	2026 1 INV P		428.00	010826 184219 HIGHLAND SOFTWARE F
				ACCOUNT TOTAL			428.00	
540-915-709-532010-000-000712	CS TECHNOLOGIES, INC	FEBRUARY 2026	0	PK HGLNDCL TELEPHONE SERVICES	2026 1 INV P		34.00	020526 184460 TELEPHONE SERVICES
540-915-709-532010-000-000712	CS TECHNOLOGIES, INC	JANUARY 2026	0		2026 1 INV P		34.01	012926 184384 TELEPHONE SERVICES
							68.01	
				ACCOUNT TOTAL			68.01	
540-915-709-539020-000-000685	GPS TECHNOLOGIES, IN	16146	0	PK HGLNDCL OPERATING LEASE	2026 1 INV P		630.00	010826 10002013 HIGHLAND GPS ON CAR
				ACCOUNT TOTAL			630.00	
540-915-709-544005-000-001355	IOWA GOLF ASSOCIATIO	15915	0	PK HGLNDCL DUES	2026 1 INV P		750.00	012926 184409 HIGHLAND MEMBER CLU
				ACCOUNT TOTAL			750.00	
540-915-710-522055-000-000112	LINDE GAS	54443196	0	PK HGLNDMT SUPPLIES/REC	2026 1 INV P		153.04	012926 10002233 HIGHLAND TANKS
540-915-710-522055-000-000162	PRESTIGE FLAG	764577	0		2026 1 INV P		1,892.68	011526 184315 HIGHLAND LOGO FLAGS
				ACCOUNT TOTAL			2,045.72	
540-915-710-523020-000-000163	R & R PRODUCTS INC	CD3106385	0	PK HGLNDMT AUTO/EQUIP SUPPLIES	2026 1 INV P		2,556.38	011526 10002120 HIGHLAND SPRINGS BE
540-915-710-523020-000-000163	R & R PRODUCTS INC	CD3106406	0		2026 1 INV P		162.20	011526 10002120 HIGHLAND TIRES
							2,718.58	
				ACCOUNT TOTAL			2,718.58	
540-915-710-532010-000-000712	CS TECHNOLOGIES, INC	FEBRUARY 2026	0	PK HGLNDMT TELEPHONE SERVICES	2026 1 INV P		11.32	020526 184460 TELEPHONE SERVICES
540-915-710-532010-000-000712	CS TECHNOLOGIES, INC	JANUARY 2026	0		2026 1 INV P		11.33	012926 184384 TELEPHONE SERVICES
							22.65	
				ACCOUNT TOTAL			22.65	
540-915-710-538035-000-000307	PHELPS UNIFORM SPECI	2202688	0	PK HGLNDMT OPERATNG SVC CNTRCT	2026 1 INV P		30.21	010826 10002038 HIGHLAND MATS, TOWE
540-915-710-538035-000-000307	PHELPS UNIFORM SPECI	2209012	0		2026 1 INV P		30.21	011526 10002117 HIGHLAND SPRINGS LA

CITY OF ROCK ISLAND



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/1 TO 2026/1	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	000307 PHELPS UNIFORM SPECI	2214587	0	2026 1	INV	P	30.21	012226	10002174 HIGHLAND LAUNDRY MA
	000307 PHELPS UNIFORM SPECI	C2197054	0	2026 1	CRM	P	-30.21	011526	10002117 CREDIT HIGHLAND MAT
							<b>60.42</b>		
							ACCOUNT TOTAL		60.42
540-915-710-539000-000-									PK HGLNDMT UNIFRMS/CLTHNG RENT
	000307 PHELPS UNIFORM SPECI	2202688	0	2026 1	INV	P	7.65	010826	10002038 HIGHLAND MATS, TOWE
	000307 PHELPS UNIFORM SPECI	2209012	0	2026 1	INV	P	7.65	011526	10002117 HIGHLAND SPRINGS LA
	000307 PHELPS UNIFORM SPECI	2214587	0	2026 1	INV	P	7.65	012226	10002174 HIGHLAND LAUNDRY MA
	000307 PHELPS UNIFORM SPECI	C2197054	0	2026 1	CRM	P	-7.65	011526	10002117 CREDIT HIGHLAND MAT
							<b>15.30</b>		
							ACCOUNT TOTAL		15.30
540-920-711-525020-000-									PK SAUKCL REC EQUIP CONCESSION
	000164 STERN BEVERAGE INC	471052	0	2026 1	INV	P	201.00	010826	10002049 SAUKIE BEER
							ACCOUNT TOTAL		201.00
540-920-711-531030-000-									PK SAUKCL BANKING SERVICES
	001167 FOREUP GOLF SOFTWARE	01-2026-63727	0	2026 1	INV	P	428.00	010826	184219 SAUKIE SOFTWARE FEE
							ACCOUNT TOTAL		428.00
540-920-711-532010-000-									PK SAUKCL TELEPHONE SERVICES
	000712 CS TECHNOLOGIES, INC	FEBRUARY 2026	0	2026 1	INV	P	34.00	020526	184460 TELEPHONE SERVICES
	000712 CS TECHNOLOGIES, INC	JANUARY 2026	0	2026 1	INV	P	34.01	012926	184384 TELEPHONE SERVICES
							<b>68.01</b>		
							ACCOUNT TOTAL		68.01
540-920-711-537015-000-									PK SAUKCL WASTE DISPOSAL SVC
	000211 QUAD CITIES LANDFILL	3846961T081	0	2026 1	INV	P	213.01	011526	184317 SAUKIE GARBAGE
							ACCOUNT TOTAL		213.01
540-920-712-522055-000-									PK SAUKMT SUPPLIES/RECREATIONL
	000524 MTI DISTRIBUTING INC	1505314-01	0	2026 1	INV	P	1,057.10	012926	10002241 SAUKIE LITTER, SPAR
							ACCOUNT TOTAL		1,057.10
540-920-712-523000-000-									PK SAUKMT BLDG MATERIALS/SPPLS
	000699 ARNOLD MOTOR SUPPLY	50NV418122	0	2026 1	INV	P	17.72	012226	10002141 SAUKIE FLOOR DRY
							ACCOUNT TOTAL		17.72
540-920-712-523005-000-									PK SAUKMT PAINTING SUPPLIES
	000077 MENARDS INC	8045	0	2026 1	INV	P	105.90	012226	10002163 SAUKIE SPRAY PAINT

CITY OF ROCK ISLAND



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/1 TO 2026/1									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION		
				ACCOUNT TOTAL				105.90	
540-920-712-523020-000-000163	R & R PRODUCTS INC CD3105011	0	2026 1	PK SAUKMT AUTO/EQUIP SUPPLIES INV P				1,532.10	011526 10002120 SAUKIE BEDKNIFE, RO
				ACCOUNT TOTAL				1,532.10	
540-920-712-532010-000-000712	CS TECHNOLOGIES, INC FEBRUARY 2026	0	2026 1	PK SAUKMT TELEPHONE SERVICES INV P				5.68	020526 184460 TELEPHONE SERVICES
540-920-712-532010-000-000712	CS TECHNOLOGIES, INC JANUARY 2026	0	2026 1	PK SAUKMT TELEPHONE SERVICES INV P				5.68	012926 184384 TELEPHONE SERVICES
								11.36	
				ACCOUNT TOTAL				11.36	
540-920-712-538005-000-001644	HYPERION CONSTRUCTIO 2421	0	2026 1	PK SAUKMT HORTICULTURAL S/C INV P				2,000.00	012926 184404 SAUKIE TREE WORK
				ACCOUNT TOTAL				2,000.00	
540-920-712-538035-000-000307	PHELPS UNIFORM SPECI 2214596	0	2026 1	PK SAUKMT OPERATING SVC CNTRCT INV P				27.34	012926 10002245 SAUKIE TOWELS AND L
				ACCOUNT TOTAL				27.34	
540-920-712-539000-000-000307	PHELPS UNIFORM SPECI 2214596	0	2026 1	PK SAUKMT UNIFORM/CLOTHNG RENT INV P				10.05	012926 10002245 SAUKIE TOWELS AND L
				ACCOUNT TOTAL				10.05	
540-925-706-522055-000-000988	QC CUSTOM TEES & MOR 22749	0	2026 1	PK RIFSPOR SUPPLIES/RECREATNAL INV P				72.25	012226 184360 RIFAC SEASONAL
540-925-706-522055-000-000988	QC CUSTOM TEES & MOR 22750	0	2026 1	PK RIFSPOR SUPPLIES/RECREATNAL INV P				1,139.00	012226 184360 RIFAC WINTER BASKET
540-925-706-522055-000-000988	QC CUSTOM TEES & MOR 22862	0	2026 1	PK RIFSPOR SUPPLIES/RECREATNAL INV P				137.00	012926 184428 WINTER BASKETBALL S
540-925-706-522055-000-000988	QC CUSTOM TEES & MOR 22874	0	2026 1	PK RIFSPOR SUPPLIES/RECREATNAL INV P				348.00	012926 184428 WINTER BASKETBALL N
								1,696.25	
				ACCOUNT TOTAL				1,696.25	
540-925-714-522025-000-000054	GRAINGER 9772166253	0	2026 1	PK FACILITY SUPPLIES/CLEAN INV P				23.44	012926 10002220 CLEANER, COPPER CUP
540-925-714-522025-000-001719	J&M HARDWARE INC A156873	0	2026 1	PK FACILITY SUPPLIES/CLEAN INV P				48.98	012926 10002226 CLR CLEANER, SPRAYE
				ACCOUNT TOTAL				72.42	
540-925-714-523000-000-000054	GRAINGER 9758016514	0	2026 1	PK FACILITY BLD MATERIAL/SPPLS INV P				261.40	012926 10002220 COMBINATION PADLOCK
540-925-714-523000-000-000077	MENARDS INC 7767	0	2026 1	PK FACILITY BLD MATERIAL/SPPLS INV P				123.89	012926 10002235 WHITE TRIM SCREW, G

CITY OF ROCK ISLAND



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/1 TO 2026/1										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION		
001719 J&M HARDWARE INC	A155912	0	2026 1	INV	P			CRN BRCE, RUBB SEAL	20.53	012926
001719 J&M HARDWARE INC	A156119	0	2026 1	INV	P			RUBBER WASHER	1.49	012926
									<b>22.02</b>	
								ACCOUNT TOTAL	407.31	
540-925-714-523005-000-001719 J&M HARDWARE INC	A156228	0	2026 1	INV	P			PK FACILITY PAINTING SUPPLIES	23.48	012926
								ROLER MCFROFBR, QT		10002226
								ACCOUNT TOTAL	23.48	
540-925-714-523010-000-000054 GRAINGER	9772166253	0	2026 1	INV	P			PK FACILITY PLUMBING SUPPLIES	48.72	012926
000054 GRAINGER	9774391495	0	2026 1	INV	P			CLEANER, COPPER CUP	133.74	012926
000054 GRAINGER	9774918644	0	2026 1	INV	P			SUPPLIES	104.67	012926
								SOLENOID		10002220
									<b>287.13</b>	
								ACCOUNT TOTAL	287.13	
540-925-714-523015-000-000054 GRAINGER	9763866473	0	2026 1	INV	P			PK FACILITY ELECTRICAL SPPLS	76.12	012926
								COMPARTMENT BOX, LE		10002220
								ACCOUNT TOTAL	76.12	
540-925-714-525005-000-000816 WP BEVERAGE LLC	94341412	0	2026 1	INV	P			PK FACILITY BEVERAGE CONCESSN	213.78	012926
								RIFAC DRINKS		10002262
								ACCOUNT TOTAL	213.78	
540-925-714-532010-000-000712 CS TECHNOLOGIES, INC FEBRUARY 2026		0	2026 1	INV	P			PK FACILITY TELEPHONE SERVICES	67.99	020526
000712 CS TECHNOLOGIES, INC JANUARY 2026		0	2026 1	INV	P			TELEPHONE SERVICES	68.02	012926
								TELEPHONE SERVICES		184384
									<b>136.01</b>	
								ACCOUNT TOTAL	136.01	
540-925-714-537010-000-000874 SYMMETRY ENERGY SOLU 21189094		0	2026 1	INV	P			PK FACILITY ELECTRICITY SVC	5,965.34	011526
								RIFAC GAS		10002128
								ACCOUNT TOTAL	5,965.34	
540-925-714-537015-000-000211 QUAD CITIES LANDFILL 3847041T081		0	2026 1	INV	P			PK FACILITY WASTE DISPOSAL SVC	190.65	011526
								RIFAC GARBAGE		184317
								ACCOUNT TOTAL	190.65	
540-925-714-538000-000-000428 INTEGRITY CLEANING S 010926		0	2026 1	INV	P			PK FACILITY BLDG & GROUND S/C	1,440.00	011526
								RIFAC CLEANING		184289

**CITY OF ROCK ISLAND**



**INVOICE LIST BY GL ACCOUNT**

YEAR/PERIOD: 2026/1 TO 2026/1									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
001057 MODERN PIPING INC	25855	0	2026 1	INV	P				
						720.00	012226	184357	QUARTERLY MAINT
						ACCOUNT TOTAL			2,160.00
540-925-715-522085-000-000358 HAWKINS INC	7313076	0	2026 1	INV	P				
						1,591.60	012926	10002222	SULFURIC ACID
						ACCOUNT TOTAL			1,591.60
540-925-716-532010-000-000712 CS TECHNOLOGIES, INC FEBRUARY 2026		0	2026 1	INV	P				
000712 CS TECHNOLOGIES, INC JANUARY 2026		0	2026 1	INV	P				
						22.67	020526	184460	TELEPHONE SERVICES
						22.68	012926	184384	TELEPHONE SERVICES
						45.35			
						ACCOUNT TOTAL			45.35
FUND 540 PARKS AND RECREATION FUND						TOTAL:			39,235.87

\*\* END OF REPORT - Generated by JESSICA SAGER \*\*



**Rock Island Parks & Recreation Department:  
January 2026 Edition**

**Director  
John Gripp**

- **Monthly Park Objectives**

Staff and I met with Public Works for our monthly park objectives meeting. This is a very beneficial meeting to keep communication going smoothly in regards to repairs, projects and coordinated efforts. We discussed needs for opening Whitewater Junction, RIFAC projects and park needs.

- **QC76ers**

Todd, Pete and I met with Kevin Corrigan to discuss his league schedule at Douglas Park. Kevin has organized this league for several decades and has utilized Douglas Park. We will be holding his traditional dates on the calendar until his league schedule is finalized. We have opened all other dates so we can begin renting the fields for other programming use. Planning and scheduling seems to start earlier and earlier every year. This will allow us to meet the demand.

- **Bi-Weekly Meeting**

I met with the City Manager for our bi-weekly meeting. This meeting is a good opportunity to keep him in the loop with what is happening in the department. We discussed what is coming up as we prepare for spring/summer activities and facilities. Discussions have also started regarding the upcoming budgeting season.

- **Tax Exempt**

I spent a great deal of time completing the tax-exempt paperwork for the county. Each year this is done to maintain tax exempt status for park property.

- **Hauberg Athletic Field**

I met with Todd, David and Pete to discuss the athletic field at Hauberg. The field has seen a lot of action with the public soccer goals installed. We have had several rentals and there has been a lot of activity with adult teams. The field needs to be rested so it is in playable condition for our programming needs. The soccer goals will be moved to the Reservoir fields while the Hauberg field rests.

- **Harm Reduction**

Todd and I met with a harm reduction coordinator from the Project. Their mission is to reduce risk in dealing with contaminated items such as syringes and other harmful items that can be found in public spaces. They provide education, resources and social service direction at no charge.

- **State of the City Address**

Staff and I attended the State of the City Address given by the Mayor. The event was held at Bally's Casino and was very well attended.

**Meetings:**

- Department Head
- Budget Review
- Management Meeting
- Fundraising
- Friends of Hauberg
- Friends of Douglas Park
- Friends of Longview Park
- Friends of Lincoln Park
- Safety Review
- First Tee
- City Council
- Park Foundation
- Park Board

**Submitted by: Todd Winter, Assistant Director**

- The Saukie Simulator is going strong. We are running 2-Person Scrambles every two weeks. In January we played Bethpage Black and Ponte Vedra courses. Each event has averaged 15 teams.
- The First Tee Parent/Child Sim League began in January. 17 teams are registered.

- Hosted a rental of the Highland Springs clubhouse on January 31<sup>st</sup>.
- The Rock Island Moose is hosting a winter golf event at Saukie on February 28<sup>th</sup>. It is called the Chili Dipper Classic and funds raised will go Christian Care in Rock Island. This is another great partnership with the Rock Island Moose. They currently host three events at our golf courses.
- Sent out information to our returning golf league players. Leagues will begin at Saukie in mid-April and Highland Springs in early May.
- Sent out information to returning golf outings and weekend permanent tee time holders.
- Began recruiting for seasonal golf positions. We are hiring for golf rangers, concessions, and golf maintenance.
- Participated in a planning session with other City Department staff to assist the MLK Center in developing their strategic plan.
- Met with Washington Jr. High staff to discuss assisting their Field Day event at Hodge Park.
- Met with Staff regarding the usage of Hauberg Soccer/Football field and Douglas Park. The fields are being used heavily, which is a good thing. However, a plan will need to be developed to address over-use and rest for these fields.
- Met with Staff regarding sponsorship opportunities for Camps and Golf.
- Attended the annual State of the City Address at Bally's Casino.
- Met with Public Works staff to begin designing an Asset Management system for Parks and Recreation facilities and parks. The intent of this system is to keep an inventory of all equipment, mechanicals and facilities to better prioritize capital improvement projects and replacement schedules.
- Conducted a SWOC analysis with the Recreation Team. This is the first step in developing goals and objectives to update the Department's strategic plan. In February we will meet with City Department heads and community partners to gather additional feedback. The goal is to have a Strategic Plan and action steps finalized by the end of 2026.



**Submitted by: Nick Frey – Front Office Manager**

87 new members, not counting those sales that noted past member/transfer/renewal, or online membership sales.

**How People Heard About RIFAC:**

- former/past member/renewal/transfer -- 208
- referral – 40
- employer/school – 2
- drive by/walk in/local - 26
- programs – 1
- Google/online – 0
- Silversneakers - 16
- Silver/Active and Fit - 0
- Fitness Passport – 2

**Cancellations:**

ECP/Payroll Cancellations - 37  
 Top Reasons People Canceled their ECP in January:

1. Don't Use – 15
2. Seasonal – 11
3. Moving Away – 4

**Babysitting Room – 173**

**RIFAC Rentals – party rentals 9**

**Guest Pass Revenue:**

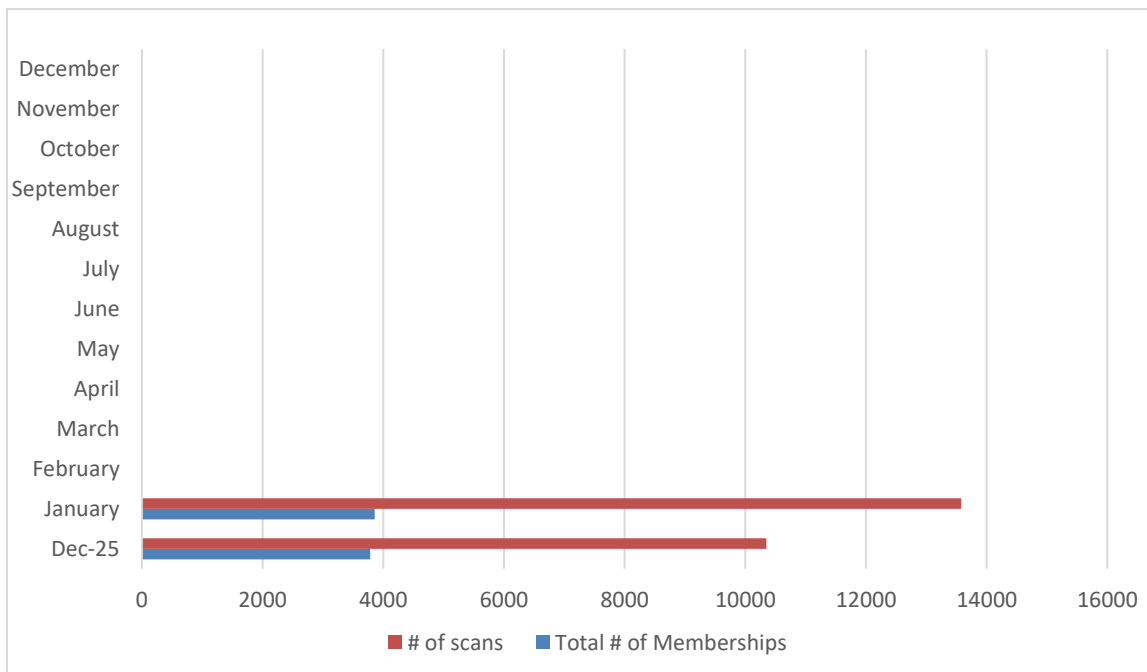
Type of Pass	Amount	Total Revenue
Youth 0-17	185	\$1,480.00
Adult 18+	186	\$2,232.00
Family	57	\$1,140.00
<b>Total</b>	<b>428</b>	<b>\$4,852.00</b>

**Pickleball Revenue:**

Type of Pass	Amount	Total Revenue
Drop In Member	111	\$222.00
Drop In Non-Member	208	\$832.00
<b>Total</b>	<b>319</b>	<b>\$1,054.00</b>

**Members Total – 3,859**

**Membership Scans – 13,578**



**Submitted by: Nikki Carr, Community Recreation & Facilities Manager**

Upcoming Activities/General Info

- We increased concessions rates at RIFAC in January.
- Membership sales and scans are up in January.
- We sold \$4,852.00 in gues passes in January. This is the highest it has been in 3 years.
- We added Sunday swim lessons this month. This is the first time we have held standard lessons on Sundays.
- Whitewater job positions are open. We have 90% of our staff returning from last year.

**Submitted by: Kathryn Bailey, RIFAC Preschool Director**

When it's too chilly outside, preschoolers can still have a snow-tastic time indoors.



Not only did Rock Island Public Library visit and reads us a story, so did WQPT PBS!



At the end of the month, many students from Alleman came to visit and we taught them how to dance to Danny Go! I think we wore the high-school kids out!



We're thrilled that warmer days are on the horizon. As the temperatures rise, we'll be embracing the great outdoors and making the most of the sunshine and fresh air.

**Submitted by: Chris Steeber- Golf Course Superintendent Highland Springs**

- Tree pruning has continued.
- Estimates for new garage door openers are coming in.
- Golf course supplies were ordered for the upcoming season.
- Janitorial bids were sent out through Bi-State.

February Projects

- Continue with tree work.
- Paint golf course supplies.
- Seasonal hiring.

**Submitted by: Robert "Tanner" Thompson- Golf Course Superintendent Saukie**

- Golf course supplies are being painted and will be completed by the end of the month
- New golf course supplies have been ordered and delivered for the upcoming season
- Tree clean up and maintenance is ongoing
- Equipment is being serviced at both golf courses and will continue
- Cutting reels will be taken to Oakwood CC to be sharpened

- Two trees have been removed around #12 tee box for the upcoming construction project this summer



#12 tee box after having trees removed

Ball washer after being painted

Upcoming Work for February/March

- Tree cleanup and maintenance will continue
- Equipment maintenance will continue
- Reels will be picked up From Oakwood CC after sharpening has been completed
- Course cleanup will begin toward the second half of March so we are ready to open if the weather permits

**Submitted by: Lauren Coyne – Community Recreation Manager**

Programs	Revenue
Adaptive Swim Lessons	\$216.00

General Info

- Adaptive Swim lessons started back up in January. We have continued with lessons on Wednesday afternoons, Saturday mornings and added a Sunday afternoon option.
- Met with RIMSD to finalize Summer Camp partnership. RIMSD will be advertising and sending children to Summer Adventure Camp. They plan to cover the costs for a certain number of children at Summer Adventure Camp.

- Met with Washington Junior High about helping with their Field Day event in the beginning of June.
- Special Olympic Senior Basketball has been practicing and playing scrimmage games on Monday evenings at RIFAC. There are 45 players enrolled in the program. One of our senior teams is advancing to the state tournament in March and will continue practicing until then.
- Rock Island Public Library came to RIFAC on January 30<sup>th</sup> to help facilitate RIFAC book club. We had 11 people in attendance. Book club is planned for the last Friday of every month.
- RIFAC BINGO was held for the first time on January 9<sup>th</sup> with 16 individuals in attendance. Lots of laughter and fun was had. This is a free program for our RIFAC members.
- Met with a professional virtually from the Kishwaukee Special Recreation Association. Learned about their facilities, programs and how they run their Special Recreation Association. The knowledge I gained from the meeting will help guide some of the adaptive and inclusive programs in the future.

#### Upcoming Activities:

- Spring Break Day Trippers camp is in the final stages of planning. Visitors and field trips have been confirmed. This camp starts in March.
- Actively planning the Buckets for ALL/Battle of the Buckets event with other Recreation Managers. There will be an adaptive session for individuals with disabilities called Buckets for ALL. This event will be on Saturday March 7<sup>th</sup>.
- In the planning stages for the All-Abilities Egg Hunt Swim Party for individuals with challenges. This event is an inclusive egg hunt and swim party for the individuals and their families.
- Special Olympic Spring Games will be starting soon. This program runs from March to the end of April with a competition at Galesburg High School. Spring Games are track and field events.





**Submitted by: Dan Gleason, Special Event & Fundraising Manager**

None for this month.

### **Monthly Accomplishments Report**

- Began preparations for the upcoming Revive Rock Island and Spring Community Garage Sale events, including drafting invitations and preparing registration materials.
- Collaborated with the Recreation Manager to complete the Junior Board 2025 Grant wrap-up report for submission to the Moline Community Foundation.
- Met with Rebecca Arnold from the Martin Luther King Center to build relationships and brainstorm collaborative ideas, strengthening interdepartmental and community partnerships.
- Spent several days developing a SWOT analysis for the Assistant Director as part of the department's Strategic Planning process; looking forward to next steps.
- Began updating 2026 sponsorship flyers for Managers and Assistant Director review.
- Completed the design and printing of basketball schedules for the Sports Recreation Manager.
- Updated the T-shirt number and name order form for the Sports Recreation Manager.

- Updated and distributed Sports League Sponsorship requests to new business prospects, utilizing a new contact database provided by the Downtown Rock Island Alliance.
- Submitted sponsorship requests to Rock Island Township, South Rock Island Township, The Arc of the Quad Cities, and Gas & Electric Credit Union for the Buckets for All / Battle for Buckets event, successfully securing \$2,000 in total sponsorship funding.
- Finalized 2026 concert series lineups, with Starlight Revue running June 9–July 14 and Thursday Night Groove running August 13–October 8.
- Met with the Assistant Director and Recreation Manager to develop a Summer Adventure Camp sponsorship packet.
- Met with the Assistant Director to establish a strategic plan for Golf Sponsorships, outlining priorities and focus areas for the year and creating a clear roadmap moving forward.
- Updated, finalized, and sent the 2026–2027 partnership contract to Happy Joe’s of Rock Island following Assistant Director review.

**STORM** by PARKS & RECREATION

Date	Time	Court
1/17	JAMBORES	8:30 SOUTH
1/18	OFF	
1/24	PRACTICE	8:15 SOUTH
1/28	OPEN GYM	8:30-9:45 REC 3/16
1/31	PRACTICE	9:45 SOUTH
2/2	OPEN GYM	8:30-9:45 REC 3/16
2/7	GRAND RIVER HARVE	10:00
2/9	OPEN GYM	8:30-9:45 REC 3/16
2/14	PACIFIC ISL	8:30
2/14	BLADE FALCONS	10:00
2/14	OPEN GYM	8:30-9:45 REC 3/16
2/21	TEN JAGUARS	8:15
2/23	OPEN GYM	8:30-9:45 REC 3/16
2/24	SOLO-BALLS	8:15

**ROCK ISLAND**  
**HARDSCAPE**  
 HARD. CREATIVE. WORK.  
 CONCRETE CONTRACTORS  
 563-636-8582

**Thinking about making a move?**  
**BOB KELLY**

**Blackhawk**  
 309-732-1111

**RIFAC**  
 309-732-1111

**WHEELAN-FELONY**  
 309-732-1111

**Submitted by: Carrie Roelf, Marketing Manager**

Out of the office

**Submitted by: Pete Pena, Sports Recreation Manager**

<u>Programs/Events Offered</u>	<sup>2046</sup> <u>Number of Participants</u> <sup>177</sup>	<u>Revenue</u>	<u>YTD</u>
1. Tennis Lessons	11	\$ 703	
2. Cheer Sideline Energy Program	12	\$ 791	
3. Preseason Basketball Academy	16	\$ 160	
4. Youth Basketball Winter League	138	\$ 7,922	
	<b>TOTAL</b>	<b>\$ 9,576</b>	9,576

<u>Facility Rental – Rec Gym</u>	<sup>11</sup> <u>Number of Events</u> <sup>12</sup>	<u>Revenue</u>	
1. Special Olympics Basketball practice	4	\$ n/a	
2. RI Future Rocks Basketball tourney	1	\$ 760	
3. Future Pioneers Boys basketball practices	6	\$ 576	
4. QC Football Alliance tryouts	1	\$ 160	
	<b>TOTAL</b>	<b>\$ 0</b>	1,496

Douglas Concessions

Monthly Revenue:	\$ 0.00	PTD (Rev minus Exp):	+	\$ NA	+	0.0 %
Monthly Expenditures:	\$ NA	YTD (Rev minus Exp):	-	NA	+	0.0 %
<b>Yearly Revenue:</b>	<b>\$ 0.00</b>	LY		\$25,065.25		

Upcoming Activities/General Info

- Partnership programs (Tennis, Tumbling & Cheer) programs have expanded.
- Pre-planning for NEW Fundraiser – “Battle of Buckets for ALL”
- PreK Skills & Drills Basketball camp was well received – 32 participants
- Cubs Bus Trip tickets have been released: June 20<sup>th</sup> Cubs vs Blue Jays



**Submitted by: David Driskill, Sports Field Maintenance**Maintenance

- Periodically checked on buildings and plumbing
- Checked on freezables
- continued 2026 planning for
  - maintenance schedule
  - event management
  - improvements funding and planning

Improvements

- Finished building portable fence
- Moved fence into place and organized supplies behind fence
- Built workbench for maintenance shed
- Organized areas of the maintenance shed to make the best use of space

**Submitted by: Marc DeMarlie, Chief Horticulturist**

Greenhouse maintenance is ongoing as needed. Plans for new signs at Longview, Lincoln are underway. Annuals have been ordered for next year. RIFAC signs are completed. We have begun working on Saukie sign but the ground is still a little frozen. All material for our annuals has been coming in and ready for the season. We rebuilt the table top in the back of the greenhouse for better storage and new heat options when the weather gets cold. Mowing contract was posted and are due back in March. We passed our pesticide test.

**Projects:** New areas developed or anything that is not our normal day-to-day tasks.

**Lawn Care:** Areas that we mow every week. **Irrigation systems:** Multiple systems throughout the city. **Landscape areas:** Areas that we maintain and visit at least once a week. **Watering:** Areas that need to be watered on our weekly schedule.

Lawn Care- Longview, Lincoln, SRP, RIFAC, Sylvan, Hodge.

Irrigation systems-5 Bridge, SRP, WWJ.

Watering- Longview greenhouse up to 3 times a week. Hanging baskets and planters as needed.

Landscape areas-23 Parks and City entryways. Work as weather allows

Projects- New signs at Longview, Lincoln and Shadybrook, mowing naturalized areas, Saukie front sign. Longview tropical areas.



**Memorandum  
Parks & Recreation Department**



**To:** Park Board  
**Subject:** 5.23 Lynch.Clark Wedding Application  
**Date:** Tuesday, January 20, 2026

---

**Background Information:**

Lynch.Clark wedding is asking for use of the Large Shelter at Sunset park on 5.23.26 for their wedding. They are asking for an amplified sound permit during their rental.

**Recommendation:**

It would be the Staffs recommendation to approved the application as written.

**Fee:**

Deposit: \$100

Rental: \$95

Sound Permit: \$25

**Submitted by:** Daniel Gleason, Special Events & Fundraising Manager

---

**Approved by:**

Park Board:  Yes  No

**Reviewed:** John Gripp, Director; Todd Winter, Asst Director



# PARK WEDDING PERMIT APPLICATION

## APPLICANT INFORMATION

Name of Applicant: Brittany Lynch

Fiancè's Name: Cade Clark

Address: 548 Church St

Apt/Ste:

City: Cameron

State:

Zip:

Email: Lynch2002us@gmail.com

Phone: 3097384525

Event Day On-Site Contact: 05/23/2026

Cell:

## EVENT INFORMATION

### LOCATION/FACILITY REQUESTED (Check all that apply)

- Schwiebert Riverfront Park
- Main Stage & Great Lawn
- Observation Shelter
- Triangle Lawn

- Sunset Park
- Longview Park

- Lincoln Park
- Band Shell & Shelter
- Gazebo
- Wedding Plaza

- Martin Luther King Jr. Park
- Terry Brooks Performance Stage & Shelter

### DAY & DATE(S)

Date: 05/23/2026 option 1 \_\_\_\_\_ option 2 \_\_\_\_\_

Event Times (include set-up and tear-down):

Arrival/Set-up: 12 : 00pm Ceremony Time: 2 : 00pm Departure Time: 4 : 00pm

ESTIMATED NUMBER OF ATTENDEES/PARTICIPANTS: 125

### EVENT DESCRIPTION:

- Wedding Ceremony
- Wedding Reception
- Wedding Ceremony & Reception

## EVENT FEATURES

Check all information appropriate to your event. Some event feature **may require additional permits & fees** from the Rock Island Park Board and/or the City of Rock Island.

### AMPLIFIED SOUND (Additional fees may apply)

Are you requesting permission to have amplified sound? NO YES (Please continue)

Hours of Amplified Sound: 1:30pm to 3pm

Description (Please describe purpose and plans for amplified sound)

Sound will be use for music to walk down the isle and sounds from the microphone.

Will music/sound be monitored for language content? NO YES Yes

Are you planning to provide live entertainment as a feature of your event?

Description: NO YES (Please continue)  
 \_\_\_\_\_  
 \_\_\_\_\_

**FOOD & NON-ALCOHOLIC BEVERAGES**

Are you requesting permission to **serve** food and/or beverages?

- Yes (Event Participants only)     
  Yes (to the General Public)     
  No

Are you requesting permission to **sell** food and/or beverages?

- Yes (Event Participants only)     
  Yes (to the General Public)     
  No

**IF FOOD IS DISTRIBUTED OR SOLD, THE CITY HEALTH INSPECTOR MUST BE CONTACTED AT 309-732-2915.**

If vendors/caterers are known please list:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ALCOHOL**

Alcohol for Special Events is only allowed on park property when a permit has been issued and the alcohol being provided is by a company that has appropriate licenses from the State of Illinois Liquor Commission, and has been approved by the Rock Island Park Board and given a license from the City of Rock Island. Request must be given to the Park Board eight-weeks in advance. Requests must be given to the City of Rock Island at least 30 days in advance. Approved copy of the appropriate licenses must be submitted to the Park Board within 30 days of the event. Please plan accordingly by **submitting all appropriate paperwork at least eight week prior to your event date** to allow the Park Board and City of Rock Island time to make recommendations to ensure participant and public safety.

Are you requesting permission to have beer or wine at your event?      NO      YES (Please continue)

- Serve       Sell     
 Please attach a detailed plan for serving alcohol and preventing underage drinking.

**Proof of dram show insurance coverage will be required.**

Who will be selling/serving the alcohol? \_\_\_\_\_

**Additional charges may apply with Serving/Selling Alcohol.**

**EVENT ADDITIONS**

Will your event require the use of **TENTS OR CANOPIES**?      NO      YES (Please continue)

Permit required for tents over 1,000 square feet. Additional fees may also apply.

Number of Tents: \_\_\_\_\_ Size: \_\_\_\_\_ x \_\_\_\_\_

Number of Tents: \_\_\_\_\_ Size: \_\_\_\_\_ x \_\_\_\_\_

**VEHICLES**

The Park Board may consider granting permission for the delivery of equipment and supplies for event set-up and tear-down. Additional Fees apply.

***Driving and/or Parking vehicles on grass/athletic fields is STRICTLY PROHIBITED.***

Are you requesting permission to operate staff/supply vehicles on Park Board service roads for delivery of equipment and supplies?      NO      YES (Please continue)

# Cars: \_\_\_\_\_ # Trailers: \_\_\_\_\_ # Buses: \_\_\_\_\_ # Semi Trucks: \_\_\_\_\_

# Golf Carts: \_\_\_\_\_ # Other: \_\_\_\_\_ Describe: \_\_\_\_\_

**POLICIES**

- Alcohol is not allowed in the park without proper documentation and fees.
- No set-up or decorating may take place until RI Parks & Rec staff is present.
- Refundable damage deposit is required for special event along with a valid credit card on file.
- Applicant is responsible for set-up and tear-down of all chairs, tables, equipment and decoration, as well as clean-up and taking trash to dumpster. Failure to do so will result in additional fees.
- Parks Staff will set up sound system (if rented) and applicant will appoint person to operate system.
- Prohibited: confetti, bird seed, rice, silk petals, or any other material that may cause litter.
- In case of inclement weather, equipment rental fees will be refunded. Park rental fee is non-refundable.
- Stakes may not be used in lawn due to irrigation system.
- Failure to clean up park after use may result in additional clean-up fees.
- Glass bottles are not allowed in the park for safety reasons.
- Cancellation policy: With at least a 30-day notice, the applicant will receive a refund of fees, less a cancellation of a \$50 fee.

With at least a 15-day notice, the applicant will receive a refund of fees, less a cancellation of a \$100 fee.

Within a 15-day notice, no refunds will be issued.

Inclement Weather cancellations must be discussed with Parks Special Event Manager.

Approval of this application will reserve for the applicant the requested event date/place, providing all requirements outlined by the Special Event Policy in writing to the applicant are met.

**GENERAL CONDITIONS**

Applicant agrees: to bear all costs of policing; cleaning and restoring park property used pursuant to the permit, to reimburse the Park Board of all such costs incurred by the Park Board; to pay by credit card on file if damage cost are greater than the refundable deposit; to indemnify the Park Board and hold the Park Board harmless from any liability to any person resulting g from damage or injury occurring in connection with the permitted event proximity caused by the action of the applicant, its officers, employees, or agents or any person under applicant's contract; to limit all activities conducted on Park Board property to the terms of the permit; and that failure to abide by the terms of the permit or any other applicable laws, rules or regulations may result in revocation of the permit, retention of all or a portion of the damage deposit, fines or result in revocation of the permit. The undersigned agrees by the execution hereof to indemnify and hold harmless the Rock Island Park Board against all liabilities, costs, and expenses which may arise in consequence of the granting of this permit.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I acknowledge that I have received, read and agree to the terms of the event and facility rules and the Rock Island Park Board Code of Ordinances and I agree to abide by them.

The Undersigned has full authority to represent the sponsoring organization:

Printed Name: Brittany Lynch

Signature: 

Date: 1/13/2026

**Memorandum  
Parks & Recreation Department**



**To:** Park Board  
**Subject:** 3.28 Eggstravaganza  
**Date:** Thursday, January 22, 2026

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**Background Information:**

Word of Life Church is requesting use of Longview Park again this year for their annual Easter Egg Hunt on March 28<sup>th</sup>. They will be using the large grass area for hunt, have bounce houses, free food and beverage and asking for Amplified Sound Permit.

**Recommendation:**

It would be the staffs recommendation to approve the event as written.

**Fee:**

Rental: \$175

Sound Permit: \$25

**Submitted by:** Daniel Gleason, Special Events & Fundraising Manager

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**Approved by:**

Park Board:  Yes  No

**Reviewed:** John Gripp, Director; Todd Winter, Asst Director

# SPECIAL EVENT PERMIT APPLICATION

A Special Event refers to an event that takes place on parks & Recreation property that is open to the public, or where an admission fee is charged, or food/alcohol is served or sold. This application to the Park Board should be submitted at least six weeks prior to the event; or eight weeks if requesting alcohol service or sales. The Park Board meets the third Tuesday of each month. The request MUST be received one week prior to the Park Board meeting to be included in agenda for approval.

## APPLICANT INFORMATION

Name of Applicant/Event Organizer: Amy Payton

Organization/Production Company: Word of Life

Federal Tax ID or 501©3 #: \_\_\_\_\_ (attach current verification)

Address: 1804 7th Avenue Apt/Ste: \_\_\_\_\_

City: Rock Island State: IL Zip: 61201

Email: amy.payton@rocketmail.com Phone: 309-786-1100

Event Day On-Site Contact: 3/28/2026 Cell: 309-912-3936

Event Sponsor: (Are you, the applicant, organizing this event on behalf of another organization?) (NO) YES

Only fill out if you answered YES above.

Name of Organization: \_\_\_\_\_

Sponsoring Organization Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Ste: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## EVENT INFORMATION

Event Name: Eggstravaganza

Location/Facility Requested (Check all that apply):

<input type="checkbox"/> Schwiebert Riverfront Park	<input type="checkbox"/> Sunset Park	<input type="checkbox"/> Lincoln Park	<input type="checkbox"/> Martin Luther King Jr. Park
<input type="checkbox"/> Main Stage & Great Lawn	<input type="checkbox"/> Longview Park	<input type="checkbox"/> Band Shell & Shelter	<input type="checkbox"/> Terry Brooks Performance Stage & Shelter
<input type="checkbox"/> Observation Shelter	<input type="checkbox"/> Douglas Park	<input type="checkbox"/> Gazebo	
<input type="checkbox"/> Triangle Lawn		<input type="checkbox"/> Wedding Plaza	
<input type="checkbox"/> Other _____			

Event Date(s): 3/28/2026 Event Time: 11:00 to 1:00

Set-Up Date(s): 3/28/2026 Set-Up Time: 9:00 to 11:00

Tear-Down Date(s): 3/28/2026 Tear-Down Time: 1:00 to 3:00

Estimated Number of Attendees/Participants: 300

Will this event interfere with/impede normal use of the area by the public?  
 What actions will be taken to reduce impact to others? Have clear walkways (NO) YES

Previous Year Date/Location: Has this event been previously held? NO (YES)

Location: Longview Park Date: 4/12/2025

Do you plan to charge admission/participation fees? (NO) YES (Please fill out info below)

Fee Per Adult: \$ \_\_\_\_\_ Fee Per Child: \$ \_\_\_\_\_ or General Admission: \$ \_\_\_\_\_

Who is the recipient of the monies collected? \_\_\_\_\_

Additional Fees may apply with admission/participation fees.

Event Description:

Provide a detailed description of your event. Additional information may be attached.

Event will include bounce houses & egg hunt for different age ranges. Open to public. Free event breakfast corn dogs and water, popcorn and cotton candy are available for free. We will also have a balloon artist handing out balloon creations - also free

EVENT FEATURES

All event features are subject to the approval of the Park Board. Additionally, certain features such as street closures and those mentioned below may require separate permits from the City of Rock Island. For more information regarding City of

FOOD & NON-ALCOHOLIC BEVERAGES

Are you requesting permission to sample food and/or beverages?

- Yes (Event Participants only) Yes (to the General Public) No

Are you requesting permission to sell food and/or beverages?

- Yes (Event Participants only) Yes (to the General Public) No

IF FOOD IS DISTRIBUTED OR SOLD, THE CITY HEALTH INSPECTOR MUST BE CONTACTED AT 309-732-2915.

If vendors/caterers are known please list:

Blank lines for listing vendors/caterers

Indicate the number of vendors and type of stand for each (tent/trailer/grill/table only/truck/etc.):

Form with fields for Beverages, Food, Merchandise, Info/Registration, and Other

ALCOHOL

Alcohol for Special Events is only allowed on park property when a permit has been issued and the alcohol being provided is by a company that has appropriate licenses from the State of Illinois Liquor Commission, and has been approved by the Rock Island Park Board and given a license from the City of Rock Island. Request must be given to the Park Board eight-weeks in advance. Requests must be given to the City of Rock Island at least 30 days in advance. Approved copy of the appropriate licenses must be submitted to the Park Board within 30 days of the event. Please plan accordingly by submitting all appropriate paperwork at least eight week prior to your event date to allow the Park Board and City of Rock Island time to make recommendations to ensure participant and public

Are you requesting permission to have beer or wine at your event? NO YES (Please continue)
o Serve o Sell Please attach a detailed plan for serving alcohol and preventing underage drinking.

Proof of dram show insurance coverage will be required.

Who will be selling/serving the alcohol?

Additional charges may apply with Serving/Selling Alcohol.

**EVENT ADDITIONS**

If you're planning to erect, install, or use any of these structures, describe below. A separate sheet with additional details may be attached.

Will your event include the installation of **STAGES/PLATFORMS**?  NO YES (Please continue)

Description: \_\_\_\_\_

Will your event include the use of **PORTABLE TOILETS**?  NO YES (Please continue)

Required at MLK Jr. Park & Park Board may require at other locations.

Number of Toilets: \_\_\_\_\_ Locations: \_\_\_\_\_

Will your event include the use of **DUMPSTERS** or Garbage Control?  NO YES (Please continue)

Park Board may require, Garbage May Not Overflow at any time during your event.

Description: \_\_\_\_\_

Are you requesting that your event include the installation of **FENCING**?  NO YES (Please continue)

Required at any park if Serving Alcohol.

Describe purpose and location: \_\_\_\_\_

Will signage be used in the Park and what type: Portable signs indicating egg hunt times

Will your event include the use of **OTHER STRUCTURES OR FEATURES** no identified above?  NO YES (Please continue)

(Inflatable's, Fireworks, Barricades, Bleachers, Table/Chairs, Etc...)

Description: \_\_\_\_\_

Will your event require the use of **TENTS OR CANOPIES**?  NO YES (Please continue)

Permit required for tents over 1,000 square feet. Additional fees may also apply.

Number of Tents: \_\_\_\_\_ Size: \_\_\_\_\_ x \_\_\_\_\_

Number of Tents: \_\_\_\_\_ Size: \_\_\_\_\_ x \_\_\_\_\_

**RENTAL OF EQUIPMENT**

Rental of Chairs, Tables, Stanchions & Fences are **ONLY** available at Schwiebert Riverfront Park.

Are you requesting rental of any of the following from RI Parks & Rec?  NO YES (Please continue)

# Chairs: \_\_\_\_\_ # Tables: \_\_\_\_\_ # Stanchions: \_\_\_\_\_ # of Fence Sections: \_\_\_\_\_  
(90 Available) (10 Available) (20 Available) (60 Available)  
(Each 8' wide x 4' high)  
(Required if serving alcohol)

Attach a Site Map if you plan to include any of the previously mentioned features at your event. The Site Map should indicate the relative location of the following: all sources of amplifies sound and direction of sound, tents and canopies with sizes, stages, promotional cars, inflatable's, portable toilets, dumpsters, fences & barricades, and other structures; proposed driving paths for all equipment and supply vehicles, location of vehicles you wish to retain on Park Board property during the event; locations a alcohol, food and merchandise services/sales; and proposed street closures. Site Maps are subject to the approval of the Park Board.

**MERCHANDISE**

Are you requesting permission to **sample** merchandise?

- Yes (Event Participants only)
- Yes (to the General Public)
- No

Are you requesting permission to **sell** merchandise?

- Yes (Event Participants only)
- Yes (to the General Public)
- No

**ELECTRICAL** (Additional fees may apply)

Indicate the number of electrical outlets that will be needed, and attach a description or site map:

Electrical outlets needed: 1 Location: Shelter Purpose: 150 music/announce  
 Electrical outlets needed: \_\_\_\_\_ Location: \_\_\_\_\_ Purpose: meets

**AMPLIFIED SOUND** (Additional fees may apply)

Are you requesting permission to have amplified sound?

- NO
- YES (Please continue)

Hours of Amplified Sound: 11:00 to 1:00

Description (Please describe purpose and plans for amplified sound)

fun upbeat music for atmosphere

Will music/sound be monitored for language content?

- NO
- YES

Are you planning to provide live entertainment as a feature of your event?

- NO
- YES (Please continue)

Description: \_\_\_\_\_

Will you provide sound equipment or rent from Rock Island Parks & Recreation? (Renting only available to Schwiebert Park)

- Provide
- Rent Includes 2 speakers, 2 microphones with stands, and adaptor for CD player, MP3 Player or IPOD (players not included). System is designated for speaking and solo artists; not suitable for band amplification.

How will you be using the System? \_\_\_\_\_

**VEHICLES**

The Park Board may consider granting permission for the delivery of equipment and supplies for event set-up and tear-down. Additional Fees apply.

**Driving and/or Parking vehicles on grass/athletic fields is STRICTLY PROHIBITED.**

Are you requesting permission to operate staff/supply vehicles on Park Board service roads for delivery of equipment and supplies?

- NO
- YES (Please continue)

# Cars: \_\_\_\_\_ # Trailers: \_\_\_\_\_ # Buses: \_\_\_\_\_ # Semi Trucks: \_\_\_\_\_

# Golf Carts: \_\_\_\_\_ # Other: \_\_\_\_\_ Describe: \_\_\_\_\_



