



City Council Meeting Agenda
November 13, 2023 - 6:45 PM
City Council Chambers, City Hall, 3rd Floor,
1528 Third Avenue, Rock Island, IL

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1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Moment of Silence

5. Public Comment

6. Minutes

- a. Minutes of the October 23, 2023 Study Session and regular City Council Meeting.

Motion:	Motion whether or not to approve the minutes as printed.
VV	Voice Vote is needed.

7. Closed Session Minutes

- a. Minutes of the October 23, 2023 Closed Session.

Motion:	Motion whether or not to approve the minutes as printed.
RC	Roll Call vote is needed.

8. Awards and Honor Presentations, Officer Swearing in Ceremony, and Proclamations

- a. Presentation from Dr. LaDrina Wilson regarding the Quad Cities Chamber of Commerce and the Rock Island Arsenal Defense Alliance.
- b. Proclamation declaring November 25, 2023 as Small Business Saturday in the City of Rock Island.

9. Update Rock Island

10. Ordinances

- a. An Ordinance consolidating the Arts Commission and Beautification Commission into the Arts & Beautification Commission. (Second Reading)

Motion: Motion whether or not to pass the ordinance.
RC Roll Call vote is needed.

- b. An Ordinance consolidating the Planning Commission and Board of Zoning Appeals into the Planning & Zoning Commission. (Second Reading)

Motion: Motion whether or not to pass the ordinance.
RC Roll Call vote is needed.

11. Consent Agenda

All items under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion and subsequent roll call vote. There will be no separate discussion of these items unless an Alderperson so requests, in which case, the item will be moved from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Claims for the weeks of October 13, through October 19, 2023, in the amount of \$456,960.27; for the weeks of October 20, through October 26, 2023 in the amount of \$724,718.20; and payroll for the weeks of October 2nd through October 15th, 2023 in the amount of \$1,673,191.73
- b. International City/County Management Association (ICMA) claims for the week of October 07 through October 20, 2023, in the amount of \$32,680.05
- c. ACH Payments for the month of September 2023 in the amount of \$2,874,686.88.
- d. Purchase Card Claims for the period of August 29 through September 26, 2023 in the amount of \$69,942.85.
- e. Report from the Public Works Department regarding payment in the amount of \$28,338.54 to Edgewater Resources LLC, Madison, Wisconsin, for engineering and design services for the Sunset Marina 400 dock replacement, electrical upgrades and dredging analysis.
- f. Report from the City Manager regarding payment to Humility Homes & Services, Davenport, IA in the amount of \$20,000.00 towards the use of a winter emergency shelter from December 1, 2023 to April 15, 2024.

Motion: Motion whether or not to approve Consent Agenda items a through f.
RC Roll Call vote is needed.

12. Claims

- a. Report from the Public Works Department regarding payment in the amount of \$37,462.14 to Langman Construction, Rock Island, Illinois, for an emergency water main repair at 24th Street and 5th Avenue.

- b. Report from the Public Works Department regarding a payment in the amount of \$101,480.70 to Valley Construction Company, Rock Island, Illinois, for the 2023 Seal Coat Program.
- c. Report from the Public Works Department regarding payment 2 in the amount of \$108,704.08 to Walter D. Laud, East Moline, Illinois, for the 28th Street 20th to 21st Avenue Storm Sewer Project.
- d. Report from the Public Works Department regarding payment 6 and final in the amount of \$98,027.38 to General Constructors, Davenport, Iowa, for the Schwiebert Park Marina Dock Renovations.

Motion: Motion whether or not to allow claims a through d.
 RC Roll Call vote is needed.

13. Contracts / Agreements

- a. Report from the Police Department regarding an agreement with the Rock Island/Milan School District 41 for a School Resource Officer.

Motion: Motion whether or not to approve the SRO and reciprocal reporting agreements as recommended, subject to any minor attorney modifications; authorize the City Manager to execute the SRO agreement; and authorize the Chief of Police to execute the reciprocal reporting agreement.
 RC Roll Call vote is needed.

- b. Report from the Community and Economic Development Department regarding a Consultant Services Agreement with dphilms.

Motion: Motion whether or not to approve the agreement and authorize the City Manager to execute the agreement, subject to minor attorney modifications.
 RC Roll Call vote is needed.

- c. Report from the Community and Economic Development Department Regarding a Letter of Intent to Sell the 31st Avenue Site to Community Home Partners.

Motion: Motion whether or not to approve the Letter of Intent; and authorize the City Manager to execute the document.
 RC Roll Call vote is needed.

- d. Report from the Community and Economic Development Department regarding the demolition of the Bear Manufacturing Building at 2015 5th Avenue, and the negotiation of the contract with Valley Construction in the amount not to exceed \$163,350.

Motion: Motion whether or not to approve the demolition; and direct staff to negotiate a contract with Valley Construction.

RC Roll Call vote is needed.

- e. Report from the Public Works Department requesting approval to award a bid to McClintock Plumbing, Inc., Silvis, IL, to retain a plumber for the Water Meter Replacement Project in the amount of \$1,960,050.00 plus additional pricing as needed and use \$614,580.92 of ARPA funds towards the project.

Motion: Motion whether or not to award the bid as recommended; authorize the use of ARPA funds; and authorize the City Manager to execute the contract documents.

RC Roll Call vote is needed.

14. Ordinances with Reports from Departments

- a. Report from the Mayor's Office and City Clerk regarding amendments to the City of Rock Island Code of Ordinances, Chapter 2, Article VI, Division 10: Police Community Relations Commission. (First Reading)

Motion: Motion whether or not to consider the amendments to the ordinance.

RC Roll Call vote is needed.

15. Budget/Finance Items

- a. Report from the Finance Department regarding an interfund loan in the amount of \$350,000, and an adjustment to the CY 2023 budget, increasing the Parks & Recreation Fund (555) revenue and expenses by \$350,000, and decreasing the General Fund (101) by \$350,000.

Motion: Motion whether or not to approve the interfund loan and budget adjustment as recommended.

RC Roll Call vote is needed.

- b. Report from the Finance Department regarding an adjustment to the CY 2023 budget, increasing the General Fund Excess (102) and decreasing the General Fund (101) by \$7,816,860.87.

Motion: Motion whether or not to approve the budget adjustment as recommended.

RC Roll Call vote is needed.

- c. Report from the Finance Department regarding an adjustment to the CY 2023 budget, increasing the Parks & Recreation Fund (555) revenue and expenses by \$11,912.48.

Motion: Motion whether or not to approve the budget adjustment as recommended.

RC Roll Call vote is needed.

- d. Report from the Finance Department regarding a budget adjustment increasing expenses in the TIF #5 Columbia Park Fund (205) by \$17,000.00.

Motion: Motion whether or not to approve the budget adjustment as recommended.
RC Roll Call vote is needed.

- e. Report from the Finance Department regarding a budget adjustment increasing the General Fund (248) budget by \$614,580.92.

Motion: Motion whether or not to approve the budget adjustment as recommended.
RC Roll Call vote is needed.

- f. Report from the Finance Department regarding a budget transfer and adjustment from the North 11th Street TIF (203) to the Capital Improvements - Streets Fund (302) in the amount of \$48,000.00

Motion: Motion whether or not to approve the budget transfer and adjustment as recommended.
RC Roll Call vote is needed.

16. Department Reports

- a. Report from the Community and Economic Development Department Regarding the Use of Remaining APRA Funds for Housing Rehabilitation.

Motion: Motion whether or not approve \$140,287.00 in ARPA restricted funds for Housing Rehabilitation.
RC Roll Call vote is needed.

17. Appointments to Boards/Commissions/Committees

- a. Report from the Mayor's Office regarding the temporary appointment of Jessica Sager as City Treasurer.

Motion: Motion whether or not to approve the appointment as recommended.
RC Roll Call vote is needed.

18. Other Business/New Business

19. Closed Session

- a. **5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of the closed meeting.**

5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives.

Motion: Motion whether or not to enter Closed Session for the exceptions cited.
RC Roll Call vote is needed.

20. Adjourn

a. Motion to Adjourn.

Motion: Motion whether or not to adjourn to November 27, 2023.
VV: Voice Vote is needed.

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CITY OF ROCK ISLAND
CITY COUNCIL STUDY SESSION
City Council Chambers, City Hall, 3rd Floor,
1528 Third Avenue, Rock Island, IL

10/23/2023 - Minutes

1. Call to Order

Mayor Thoms called the meeting to order at 5:30 p.m. and welcomed everyone.

2. Roll Call

Mayor Thoms asked City Clerk Samantha Gange to call the roll.

Present: Mayor Mike Thoms, Alderpersons Jenni Swanson, Dylan Parker, Mark Poulos and Bill Healy.

Alderman Randy Hurt arrived at 5:33 p.m.

Absent: Alderman Moses Robinson.

Staff: Assistant City Manager and Parks and Recreation Director John Gripp, Attorney Leslie Day, City Clerk Samantha Gange, and other City Staff.

MOTION:

Alderman Poulos moved to allow Alderman Judith Gilbert to attend via remote connection; Alderman Swanson seconded.

VOTE:

Motion passed on a 4-0-2 voice vote. Aye: Parker, Poulos, Healy, and Swanson. Nay: None. Absent: Robinson, Hurt.

3. Public Comment

Mayor Thoms asked if anyone in the public wished to speak. No residents were signed up or volunteered.

4. Presentations

- a. Public Works - Proposal for Dumpster Registration

Public Works Superintendent Luke VanLandegen discussed the benefits of dumpster registration. He provided

background information on the dumpster blight in the downtown area, and a number of photos to illustrate the problems. He noted that most businesses address dumpster issues immediately, and the purpose of the presentation is not to single out any business, as it is a widespread problem downtown. Sometimes messes are simply overflow, but other times it is a matter of illegal dumping. He said staff spoke with public works departments in other municipalities to acquire different perspectives on what does and does not work for dumpster management. He added that the key is to not allow the dumpster areas to get in disarray from the beginning.

Mr. VanLandegen discussed the current ordinance language, which says dumpsters are to be serviced once a week, which is partly an awareness issue, but rarely happens. The Zoning divisions and the Public Works Department have the authority to require dumpsters on private property to be properly screened or fenced. Non-compliance to the ordinance would follow the nuisance violation protocols. He pointed to the nuance with the City's authority regarding private property dumpsters and those on right-of-ways. He said the current challenges include ownership identification of dumpsters, multiple service providers, haulers that may not be aware of the weekly service requirement, and the abuse of dumpster areas with illegal dumping activities.

Mr. VanLandegen discussed proposed solutions to the dumpster issues. The first proposal is to have dumpsters registered with the City to identify ownership and location. Another is to have one exclusive hauler for the entire downtown area, similar to what is done in Iowa City, IA. Consolidation of dumpsters represents an additional potential solution. Registration would include a label on the dumpster that identifies the related business and their address. Benefits for registration of dumpsters include the establishment of clear accountability, as local authorities will gain insight as to who is responsible for waste disposal at all locations. This would be invaluable in a non-compliance scenario. Additionally, registration would provide a legal framework for enforcement and streamline the process of addressing non-compliance. Drawbacks for registration would potentially include additional administrative tasks and time for businesses, as well as the need for City staff to process the information and assess registration fees.

Mr. VanLandegen discussed the benefits of having an exclusive provider for hauling in the downtown. These include the ensurement of a consistent level of service tailored to the unique needs of the downtown, more reliable service times with less clutter, and the advantage of businesses not having to shop for providers. Drawbacks to exclusivity would potentially include dealing with existing contracts held by businesses with other providers. This might require negotiation and contract buyouts. There is also the potential for service disruptions as well as missed pickups during the transition period.

Mr. VanLandegen discussed the benefits of consolidation. This would potentially include having reduced clutter and optimizing the usage of space, as well as streamlining the collection of waste while reducing noise and odors. He discussed the recommendations of Public Works, which include a phased approach to downtown waste collection improvement. This would start with registration, leaving the option open to having an exclusive provider in the area. Additionally, an ordinance would be drafted to Council to implement the registration program and mandate consolidation where appropriate. The second phase would include an assessment of the initial impact of registration, and if the feedback is positive, move towards a centralized waste management program in the downtown.

Mr. VanLandegen said community engagement in the process would be essential. The plan would be to engage stakeholders to ensure needs are met and concerns addressed, and he said most businesses would agree this is an issue that needs a resolution. Jack Cullen, Executive Director of the Rock Island Downtown Alliance addressed Council, stating there was potential for areas of consolidation, including the Arts Alley

project. Mr. VanLandegen said proposals such as this would help to create a people-friendly environment in the downtown.

Mayor Thoms asked whether or not a cost for registration would be recommended. Mr. VanLandegen replied they have not arrived at that point in the process. Mayor Thoms asked which department would be responsible for registration. Mr. VanLandegen replied it would likely need to be a combination of the Community and Economic Development (CED) and Public Works departments, as CED is currently identified by ordinance as having enforcement capabilities on nuisance violations.

Alderperson Swanson suggested it would be beneficial to send staff to each business for the initial process of registration at their location. She expressed concern that businesses with dumpsters close to their location would have the responsibility for the entire cluster of dumpsters. She noted the pushback regarding the potential Project NOW purchase of the Star Cres Building, expressing concern that said pushback would feel justified if violations occurred at that cluster location. Mr. VanLandegen agreed, and said mandating dumpster responsibility would be challenging. Mayor Thoms remarked that it could potentially drive costs down to consolidate with one vendor. He suggested looking at long-term solutions for enclosures as some materials are easily damaged, and can add to blight.

Alderperson Healy discussed some of the difficulties his downtown business has encountered with their hauling vendor. He commented that registration would help with the issues that they are facing. Mr. VanLandegen said there are extremes pertaining to what haulers will allow, and Public Works should be able to help facilitate finding a consolidation vendor.

b. Inspections Presentation on Demolition Process

Community & Economic Development Director Miles Brainard and Building Official Jerad Irvine presented the first of a four-part series on inspections. This involved an overview of the Inspections Division and the demolition processes and policies. Mr. Brainard said the Inspections Division is comprised of the building official and his team, who are responsible for ensuring the safety of the built environment. There are three subdivisions including the trades, housing and property maintenance, and health. Demolition generally falls into two broad categories, including emergency and non-emergency. Emergency demolitions are considered when there is an imminent threat to public safety. Non-emergency demolitions are considered to eliminate blighted conditions, and are undertaken as a last resort. Non-emergency demolitions are both taken seriously and done sparingly. When a demolition occurs, the City loses property tax revenue, as well as the opportunity for creative reuse and the loss of cultural heritage.

Mr. Brainard discussed details of how a demolition is considered an emergency, using the Klass building as an example. It is at risk of collapse onto the right-of-way or other buildings, including the nearby parking lot. This demolition is time-sensitive, but not necessarily fast, as the legal process can be lengthy. The court process is in place and could take time before the demolition. Steps have been taken to ensure safety, including an erected fence surrounding the property. This process is uncommon and invoked rarely.

Mr. Irvine discussed the standard operating procedures for a demolition. He said they are done on a case-by-case basis, and depending on the ownership situation, the circuit court is petitioned for an order to demolish based on the 1 by 1 process. Once the order is granted, bidding documents are prepared, and City Council can approve the contract in order for the demolition to begin. State statute defines 1x1 as the application

required by the Circuit Court, including a posting on the building itself.

Mr. Brainard discussed the non-emergency demolitions process. Generally, these are houses that have deteriorated past the point of no return, or properties that are not owned by anyone. In any given year, the City has funds to address 4 to 6 of these properties, a number which can fluctuate when more funds are available. This is usually through Community Development Block Grant (CDBG) funds. Buildings on the foreclosed, vacant, or abandoned property list are monitored and structural elements evaluated. The 2x2 notice differs from 1x1 simply because there is a 2 foot by 2 foot sign on the building as opposed to 1x1, per state statute. Mr. Irvine said the department is taking more of a systematic approach, including a scoring process that is based on various factors such as proximity to a school, etc. Staff adds in data, and a list is generated based on the aforementioned scores. Mr. Irvine and the department is working on making this more documentable and objective.

Mr. Brainard discussed special circumstances and industrial demolitions. From time to time, the City may acquire a commercial or industrial building for economic development reasons. Prior to the demolition, a last call for rehab can be issued for 30 days, which is not a common practice, and does not often take place. Mr. Brainard asked Council if they had any questions or comments, or questions about how the department approaches demolitions.

Aldersperson Parker thanked the department for their work and development of these processes. He said he appreciated the last call option, but would also like to see it with residential structures, and would like to see the Land Bank utilize the last call approach with properties such as these. Mr. Brainard explained that most of the 2x2 demolition situations do not end up with the City being the owner. Staff would need to get legal permission in this type of situation, but if the Land Bank were involved, that would be different. Aldersperson Parker said ultimately, he would prefer to see other alternatives aside from demolition, such as prevention before it gets to a certain state.

Aldersperson Gilbert asked about the status of the old parks and recreation office, and whether it was demolished. Mr. Gripp and Mr. Brainard responded affirmatively. Mr. Brainard said other sessions would be forthcoming that focus on rental inspections, and vacant or abandoned property registration.

5. Adjourn

- a. Motion to Adjourn.

Motion:	Motion whether or not to adjourn.
RC	Voice vote is needed.

MOTION:

Aldersperson Poulos moved to adjourn; Aldersperson Healy seconded.

VOTE:

Motion passed on a 6-0-1 voice vote. Aye: Poulos, Healy, Hurt, Gilbert, Swanson, and Parker. Nay: None.
Absent: Robinson.

The meeting adjourned at 6:18 p.m.

Josh Adams, Deputy City Clerk

**CITY OF ROCK ISLAND
CITY COUNCIL MEETING**
City Council Chambers, City Hall, 3rd Floor,
1528 Third Avenue, Rock Island, IL

10/23/2023 - Minutes

1. Call to Order

Mayor Thoms called the meeting to order at 6:45 p.m. and welcomed everyone.

2. Roll Call

Mayor Thoms asked City Clerk Samantha Gange to call the roll.

Present: Mayor Thoms, Alderpersons Robinson, Hurt, Swanson, Parker, Poulos and Healy.

Staff: Assistant City Manager and Parks and Recreation Director John Gripp, Attorney Leslie Day, City Clerk Samantha Gange, and other City Staff.

Mayor Thoms said that Alderperson Gilbert was home ill and would like to participate remotely and Council members would need to take a vote to allow her to participate in the meeting via remote connection.

Alderperson Poulos made a motion to allow Alderperson Gilbert to attend the meeting via remote connection; seconded by Alderperson Healy. Motion passed on a 6-0-0 voice vote.

Alderperson Gilbert was present via remote connection.

Absent: None.

3. Pledge of Allegiance

Mayor Thoms led in the reciting of the Pledge of Allegiance.

4. Moment of Silence

Mayor Thoms requested a moment of silence. A moment of silence was observed.

5. Public Comment

Ann Boege addressed Council regarding recent problems with squatters in her neighborhood. She provided

background information regarding a woman who continues to trespass in her neighborhood. Ms. Boege described an incident when a woman tried to break into her vehicle and she caught her and was assaulted. She claimed the Rock Police Department had trespassed her, but she continued to return. She remarked that the property owners and landlords are not properly taking care of vacant homes in the City and asked if there was a way to put more responsibility onto property owners and hold them accountable.

Teisha McNeil addressed council regarding an apartment she has been renting for almost a year. She identified McDonald's Properties as the leasing agency and described her experience since she moved in last December. She said the apartment she moved into had holes in the floors with rats and mice; drains with flies, gnats and maggots; major plumbing issues that didn't get addressed and the maintenance department comes and leaves without completing the work. She claimed that the City of Rock Island had fined the owner, Jesse Singh, for code violations and claimed they addressed the violations with illegal fixes. Ms. McNeil further discussed her complaint and experience with the Rock Island Human Rights Commission, who told her not to allow the maintenance department into her apartment until they could get mediation. She provided further details of her experience and asked Council members for assistance.

Mayor Thoms asked Community & Economic Development Director Miles Brainard to follow up with Ms. McNeil.

6. Minutes

- a. Minutes from the October 9, 2023 Study Session and regular City Council Meeting.

Motion: Motion whether or not to approve the minutes as printed.
VV: Voice Vote is needed.

MOTION:

Aldersperson Gilbert moved to approve the minutes with noted corrections; Aldersperson Parker seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

7. Awards and Honor Presentations, Officer Swearing in Ceremony, and Proclamations

- a. Presentation of the 2023 Labor Day Parade Awards.

A presentation of the 2023 Labor Day parade awards was given. Photos were taken with the winners and Mayor Thoms. The winners were Longfellow Liberal Arts Elementary School. quad Cities 50's Club, Los Charros Riders, Rock Island Girl's Softball, The Black Family, The Refuge Church and Denkmann Elementary School.

Clerk Gange read a proclamation declaring October 24, 2023 as World Polio Day. Mayor Thoms read his

declaration.

Mayor Thoms acknowledged the retirement of Finance Director Linda Barnes and thanked her for her years of service to the City.

Mayor Thoms announced items 12a and 12d were being removed from the agenda and would not be considered.

8. Closed Session Minutes

- a. Minutes from the October 9, 2023 Closed Session.

Motion:	Motion whether or not to approve the Closed Session minutes.
VV:	Roll Call vote is needed.

MOTION:

Aldersperson Gilbert moved to approve the Closed Session minutes; Aldersperson Healy seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

9. Update Rock Island

Fright Night in the Park

Attention ghosts, goblins and witches! Fright Night in the Park is this Thursday, Oct. 26 from 5 to 7 p.m. Enjoy a fun and safe Halloween event with trick-or-treating and a costume contest at Schwiebert Riverfront Park.

The first 500 children will receive a free goodie bag, a live DJ will be spinning fun dance music and secret guest judges will walk around the park handing out costume contest prize certificates to be turned in for a special prize.

Halloween Trick-or-Treat hours

Trick-or-treating will take place in the City of Rock Island on Tuesday, October 31 from 5 to 8 p.m. Participating households are asked to turn on porch and outdoor lights and make sure walkways are well lit and free of debris or tripping hazards. For safety reasons, please do not hand out homemade food or treats. Pre-packaged candy and treats only.

First Ward/West End Trunk and Trick-or-Treating

Also on Halloween, families are invited to take part in Trunk and Trick-or-Treating, hosted by First Ward Alderman Moses Robinson on Tuesday, Oct. 31 from 5 p.m. to 7 p.m. along 9th Street between 6th and 7th avenues. This free and fun event offers a safe alternative for kids going door to door. Candy, hot dogs, chips and music will be provided.

The event is sponsored by residents of First Ward, Community Caring Conference and Omega Psi Phi Fraternity, Inc.

10. Consent Agenda

All items under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion and subsequent roll call vote. There will be no separate discussion of these items unless an Alderperson so requests, in which case, the item will be moved from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Claims for the weeks of September 29 through October 05, 2023 in the amount of \$1,094,984.27; for the weeks of October 06, through October 12, 2023 in the amount of \$884,162.28; and payroll for the weeks of September 18 through October 1, 2023 in the amount of \$1,677,923.21.
- b. International City/County Management Association (ICMA) claims for the week of September 23 through October 06, 2023, in the amount of \$32,689.75.
- c. Report from the Public Works Department regarding payment in the amount of \$23,144.00 to CDM Smith, Chicago, Illinois, for the Phosphorus Removal Feasibility Study/Optimization Plan Project.
- d. Report from the Information Technology Department regarding the annual renewal of the Milestone maintenance agreement in the amount of \$12,983.00 to Tri-City Electric, Davenport, Iowa for video recording software used for video surveillance of city buildings.
- e. Report from the Public Works Department regarding payment in the amount of \$28,133.60 to the Illinois Department of Transportation, Springfield, Illinois, for the US-67 (15th Street) handicap ramps.

Motion:	Motion whether or not to approve Consent Agenda items a through e.
RC	Roll Call vote is needed.

MOTION:

Alderperson Robinson moved to approve Consent Agenda items a through e; Alderperson Hurt seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

11. Claims

- a. Report from the Public Works Department regarding payment in the amount of \$616,138.34 to Langman Construction, Rock Island, Illinois, for payment #5 for the 11th Street Water Main

Replacement Project.

- b. Report from the Public Works Department regarding payment in the amount of \$89,423.73 to Walter D. Laud, East Moline, Illinois, for the 28th Street 20th to 21st Avenue Storm Sewer Project.
- c. Report from the Public Works Department regarding payment #5 and final in the amount of \$25,528.05 to 5 Cities Construction, Coal Valley, Illinois, for the 37th Avenue and 46th Street Reconstruction Project.

Motion:	Motion whether or not to approve Claims items a through c.
RC	Roll Call vote is needed.

MOTION:

Alderpersion Hurt moved to approve Claim items a through c; Alderpersion Swanson seconded.

DISCUSSION:

Alderpersion Parker rescued himself from the vote due to the nature of his employment.

VOTE:

Motion PASSED on a 6-0-0 roll call vote. Aye: Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

12. Contracts / Agreements

- a. Report from the Police Department regarding an agreement with the Rock Island/Milan School District 41 for a School Resource Officer.

Motion:	Motion whether or not to approve the SRO and reciprocal reporting agreements as recommended, subject to any minor attorney modifications; authorize the City Manager to execute the SRO agreement; and authorize the Chief of Police to execute the reciprocal reporting agreement.
RC	Roll Call vote is needed.

This item was removed from the agenda.

- b. Report from the Police Department regarding bids for towing services, recommending the bid be awarded to Quad City Towing.

Motion:	Motion whether or not to award the bid as recommended.
RC	Roll Call vote is needed.

MOTION:

Aldersperson Hurt moved to table the item until the November 27, 2023 meeting; Aldersperson Swanson seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

- c. Report from the Police Department regarding bids for dry cleaning services, recommending the bid be awarded to Burke Cleaners in the amount of \$11,766.15.

Motion: Motion whether or not to award the bid as recommended.

RC Roll Call vote is needed.

MOTION:

Aldersperson Poulos moved to award the bid as recommended; Aldersperson Robinson seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

- d. Report from the Community and Economic Development Department regarding a Growing Rock Island Together (GRIT) Agreement with Wake Brewing.

Motion: Motion whether or not to approve the assistance agreement, subject to minor attorney modifications; and authorize the City Manager to execute the agreement.

RC Roll Call vote is needed.

This item was removed from the agenda.

- e. Report from the Community and Economic Development Department regarding a Growing Rock Island Together (GRIT) Agreement with QC Coffee and Pancake House.

Motion: Motion whether or not to approve the assistance agreement, subject to minor

attorney modifications; and authorize the City Manager to execute the agreement.

RC Roll Call vote is needed.

MOTION:

Aldersperson Parker moved to approve the assistance agreement, subject to minor attorney modifications, and authorize the City Manager to execute the agreement; Aldersperson Poulos seconded.

VOTE:

Motion on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

- f. Report from the Community and Economic Development Department regarding a Growing Rock Island Together (GRIT) Agreement with Media Link, Inc.

Motion: Motion whether or not to approve the assistance agreement, subject to minor attorney modifications; and authorize the City Manager to execute the agreement.

RC Roll Call vote is needed.

MOTION:

Aldersperson Gilbert moved to approve the assistance agreement, subject to minor attorney modifications, and authorize the City Manager to execute the agreement; Aldersperson Swanson seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

- g. Report from the Information Technology Department regarding a three-year agreement with Google Workspace for software subscription service in the amount of \$69,159.00.

Motion: Motion whether or not to approve the three-year agreement with Google Workspace and authorize the City Manager to execute the agreement.

RC Roll Call vote is needed.

MOTION:

Aldersperson Robinson moved to approve the three-year agreement with Google Workspace and authorize the

City Manager to execute the agreement; Alderperson Healy seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

13. Ordinances with Reports from Departments

- a. Report from the Community & Economic Development Department regarding the consolidation of the Arts Commission and Beautification Commission into the Arts & Beautification Commission. (First Reading)

Motion:	Motion whether or not to approve the consolidation of the Arts Commission and Beautification Commission into the Arts & Beautification Commission and consider the ordinance.
RC	Roll Call vote is needed.

MOTION:

Alderperson Parker moved to approve the consolidation of the Arts Commission and Beautification Commission into the Arts & Beautification Commission and consider the ordinance; Alderperson Poulos seconded.

DISCUSSION:

Alderperson Swanson said she struggled with whether or not to approve this consolidation. However, after reviewing the data that was sent regarding the large number of meetings canceled because of a lack of a quorum, she feels that it is in the best interest for these commissions to be consolidated. She remarked that the two groups could work together to develop a plan.

Alderperson Gilbert referenced an email sent to Council members from a current Arts Commission member that distinguishes the different purposes of each commission. She noted that some members of the Arts Commission have either resigned or indicated they would resign as a result of the consolidation. She offered that the quorum and attendance issues could have been resolved by reducing the number of members on each commission.

VOTE:

Motion PASSED on a 5-2-0 roll call vote. Aye: Parker, Healy, Robinson, Hurt, Swanson. Nay: Poulos, Gilbert. Absent: None.

- b. Report from the Community & Economic Development Department Ordinance regarding the consolidation of the Planning Commission and Board of Zoning Appeals into the Planning & Zoning

Commission. (First Reading)

Motion:	Motion whether or not to approve the consolidation of the Planning Commission and Board of Zoning Appeals into the Planning & Zoning Commission and consider the ordinance.
RC	Roll Call vote is needed.

MOTION:

Aldersperson Parker moved to approve the consolidation of the Planning Commission and Board of Zoning Appeals and consider the ordinance; Aldersperson Robinson seconded.

DISCUSSION:

Aldersperson Poulos asked what other options are available for appeal. Mr. Brainard responded with an example of a request from a resident for a Special Use Permit. The request is then brought to the Planning Commission and then to the City Council for final approval. Mr. Brainard provided another example regarding a request for special permission from a resident to operate a major home occupation. This type of request is brought to the Board of Zoning Appeals for no particular reason other than it has always been that way. The request could have gone to the Planning Commission as well. He remarked that the divisions of labor are randomly assigned to the two groups with no particular reason or division. He noted that none of the processes in the Code would change. Aldersperson Healy asked how the appeal process would work with the consolidation. Mr. Brainard said there isn't an appeal process as it currently stands with either committee or the consolidation. Attorney Day remarked that under the City's code, the appeal process is covered under the Administrative Review Act.

Mayor Thoms remarked that other communities in Illinois, including Moline, do not have two separate committees for these. Attorney Day added that under state law, there is nothing that would prevent us from consolidating these committees.

Aldersperson Gilbert commented that she had requested several data items during the presentation on these consolidations at the last meeting. She said she never received the information and was unable to evaluate it and therefore would vote no.

VOTE:

Motion Passed on a 6-1-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Swanson. Nay: Gilbert. Absent: None.

14. Resolutions with Reports from Departments

- a. Report from the Public Works Department regarding a Motor Fuel Tax Resolution for the 35th Avenue 22nd to 24th Street Reconstruction Project.

Motion: Motion whether or not to adopt the resolution.
RC Roll Call vote is needed.

MOTION:

Aldersperson Hurt moved to adopt the resolution; Aldersperson Poulos seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

- b. Report from the Community and Economic Development Department regarding a resolution as part of the Illinois Housing Development Association (IHDA) Strong Communities Program Round 2.

Motion: Motion whether or not to adopt the resolution; and direct the mayor to execute the Officer Certificate and Certificate of Incumbency.
RC Roll Call vote is needed.

MOTION:

Aldersperson Parker moved to adopt the resolution, and direct the mayor to execute the Officer Certificate and Certificate of Incumbency; Aldersperson Healy seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

- c. Report from the Mayor's Office and General Administration regarding an amendment to the moratorium on all new class A, B, C, D, & E liquor licenses.

Motion: Motion whether or not to approve the amendment to the Resolution.
RC Roll Call vote is needed.

MOTION:

Aldersperson Hurt moved to approve the amendment to the resolution; Aldersperson Healy seconded.

DISCUSSION:

Mayor Thoms clarified to Alderperson Parker that this amendment would allow a business holding a liquor license that is included in the moratorium to sell the business and the new owner obtain the same liquor license at the business as previously held.

Alderperson Robinson asked how much longer it would take for the new ordinance to come to Council. Mayor Thoms and Attorney Day indicated they have had meetings in the past week regarding the possible changes and have also been researching fifteen other cities.

Alderperson Robinson commented that the signature requirement process needed to be revised. Mayor Thoms noted this requirement will be removed with the new ordinance.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

15. Department Reports

- a. Report from the Public Works Department requesting certain equipment be declared as surplus.

Motion:	Motion whether or not to declare the listed items as surplus and grant Public Works permission to auction the surplus in a manner most advantageous to the City.
RC	Roll Call vote is needed.

MOTION:

Alderperson Healy moved to declare the listed items as surplus and grant Public Works permission to auction the surplus in a manner most advantageous to the City; Alderperson Poulos seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

16. Events/Misc Requests

- a. Report from the City Clerk's office regarding a request from Christian Care, 2209 3rd Avenue to hold their 2nd annual Frigid Feet walk on Saturday, December 16, 2023 from 8:00 a.m. to 11:00 a.m.

Motion:	Motion whether or not to approve the request as recommended.
---------	--

RC Roll Call vote is needed.

MOTION:

Aldersperson Parker moved to approve the request as recommended; Aldersperson Robinson seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

17. Other Business/New Business

Mayor Thoms welcomed Tom Flaherty, the new Assistant to the City Manager and Economic Development Director to the City. Mr. Flaherty thanked the Council and the Mayor.

18. Closed Session

- a. **5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives.**

Motion: Motion whether or not to enter Closed Session for the exceptions cited.

RC: Roll Call vote is needed.

MOTION:

Aldersperson Healy moved to enter Closed Session for the exception cited; Aldersperson Poulos seconded.

VOTE:

Motion PASSED on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

19. Adjourn

- a. Motion to Adjourn to November 13, 2023.

Motion: Motion whether or not to adjourn.

RC Roll Call vote is needed.

Upon entering back into the regular Council meeting, roll call was taken. All City Council members and the

Mayor were present.

MOTION:

Aldersperson Healy moved to adjourn the meeting; Aldersperson Parker seconded.

VOTE:

Motion Passed on a 7-0-0 roll call vote. Aye: Parker, Poulos, Healy, Robinson, Hurt, Gilbert, Swanson. Nay: None. Absent: None.

The meeting concluded at 8:21 p.m.

Samantha Gange, City Clerk



WHO WE ARE

A non-profit organization
dedicated to creating a
prosperous regional
economy where all can thrive

HOW WE DO IT

BUSINESS & ECONOMIC GROWTH

- Business expansion
- Business retention
- Business attraction
- Innovation ecosystem
- Rock Island Arsenal Defense Alliance

TALENT ATTRACTION & DEVELOPMENT

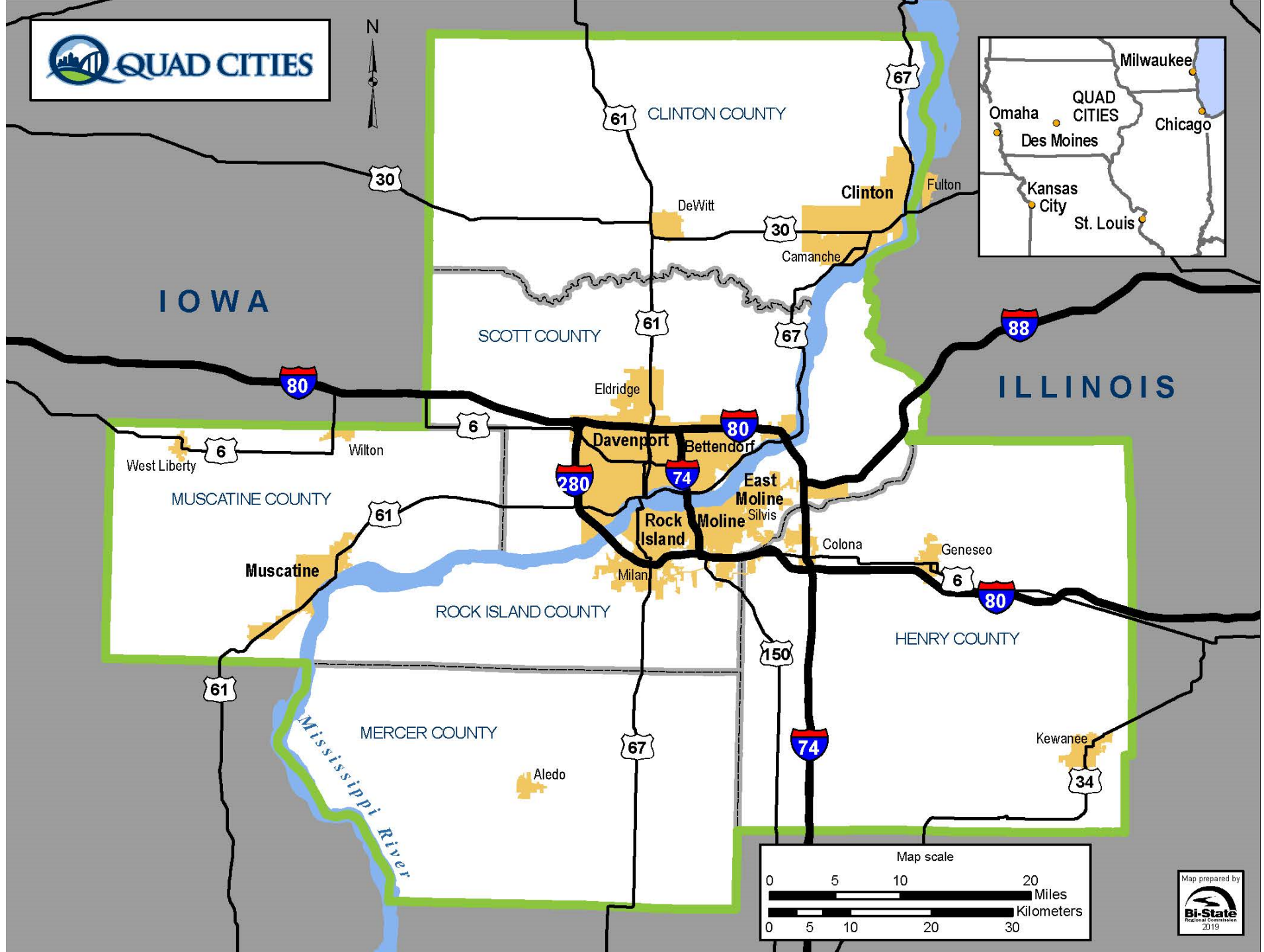
- Talent attraction
- Talent retention
- Talent development
- Inclusion

PLACEMAKING & PLACE MANAGEMENT

- Regional placemaking initiatives
- Business Improvement District management
 - Downtown Davenport Partnership
 - Downtown Bettendorf Organization
 - Downtown Rock Island

STRONG CHAMBER

- Government advocacy
- Marketing & sales
- Finance & administration
- Quad Cities Chamber Foundation



TOP 5 CORE INDUSTRIES:



Defense



Ag Innovation



Logistics



Corporate
Operations &
Support Services



Advanced
Manufacturing

OUR FOCUS INDUSTRIES

88			72			79		
F	1	<u>New Active Projects</u>	F	2	<u>New Active Projects</u>	F	3	<u>New Active Projects</u>
Y		62 Business Attraction 26 Business Retention	Y		59 Business Attraction 13 Business Retention	Y		70 Business Attraction 9 Business Retention
2			2			2		
0		<u>6 Successful Projects</u>	0		<u>7 Successful Projects</u>	0		<u>4 Successful Projects</u>
2		1 Business Attraction 5 Business Expansion	2		1 Business Attraction 6 Business Expansion	2		1 Business Attraction 3 Business Expansion
Total Economic Impact: \$201,928,711			Total Economic Impact: \$195,239,005			Total Economic Impact: \$72,596,712		

REGIONAL WINS - ECONOMIC IMPACT

BUSINESS ATTRACTION

- *regional promotion & marketing*
- *outreach to site selectors & companies*
 - *regional RFI responses*
 - *project management services*

In partnership with our investors & public sector partners

- *major municipalities of the Quad Cities & 6 counties*

WHAT WE DO



PROJECT FOOD MANUFACTURING

QUAD CITIES PROPOSAL

SEPTEMBER 2023



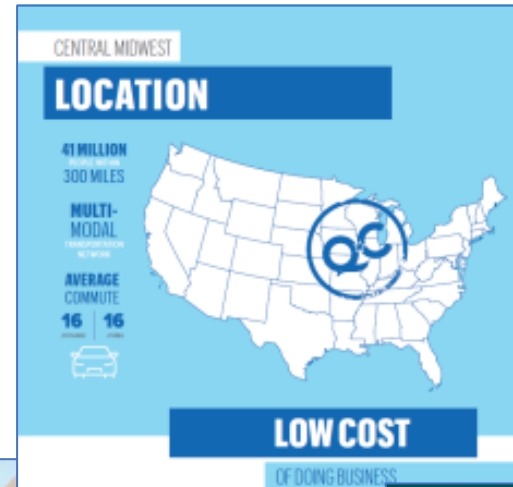
WHY CHOOSE

THE QUAD CITIES?

Where is the Midwest sweet spot for industry and creativity? QC, That's Where!

In the QC, there is an ease of doing business, a workforce skilled in manufacturing, a central location with multi-modal transportation access and a supply chain flush with materials for Fortune 500 companies in the region.

The Quad Cities attracts investors and entrepreneurs because it holds an inventive imagination that embraces entrepreneurship and global aspirations. QC offers an open-minded network and drive that make the region a hub of ambition and innovation for a new generation.



REGIONAL RFI RESPONSE

BUSINESS RETENTION & EXPANSION

- *outreach to primary industry businesses*
- *resource facilitation for funding options, workforce development & technical assistance*
- *business development introductions*
- *project management for expansions*



WHAT WE DO

BUSINESS AND ECONOMIC GROWTH

SUPPORT THE ATTRACTION AND GROWTH OF BUSINESSES IN THE REGION AND PROMOTE AN INCLUSIVE LOCAL ECONOMY

- Market regional assets to attract new businesses in our targeted industries
- Encourage investment and infrastructure for shovel-ready sites

2023 FORWARD STRATEGIC VISION

WORK

LIVE

MOVE



BUSINESS AND ECONOMIC GROWTH

SUPPORT THE ATTRACTION AND GROWTH OF BUSINESSES IN THE REGION AND PROMOTE AN INCLUSIVE LOCAL ECONOMY

- Market regional assets to attract new businesses in our targeted industries
- Encourage investment and infrastructure for shovel-ready sites
- Support the growth and expansion of existing businesses
- Deliver programming and resources to meet the demands of high-growth industries and occupations
- Provide networking, business development and training opportunities for businesses
- Create an inclusive economy to ensure equitable access and economic prosperity in the region

WORKFORCE AND TALENT DEVELOPMENT

ADDRESS THE IMMEDIATE AND FUTURE WORKFORCE NEEDS OF REGIONAL EMPLOYERS

STRONG AND SUSTAINABLE CHAMBER

ADVOCATE FOR BUSINESSES IN THE REGION AND EFFECTIVELY COMMUNICATE REGIONAL SUCCESSSES

- Leverage the influence of the Chamber to advocate for pro-business legislation
- Communicate across a dynamic set of stakeholders the value of the Chamber
- Secure sustainable funding and effectively deploy stakeholders' investments
- Align with regional partners to elevate the QC brand outside of the market
- Enhance volunteerism to engage a wide community audience
- Integrate diversity, equity and inclusion as integral values across the organization and region

QUADCITIESCHAMBER.COM

STRATEGIC VISION PRIORITY

- Acreage that is **annexed & zoned** appropriately with **single ownership** and **defined price**
- Phase I and Geotechnical soil **studies completed**
Bonus studies include archaeological and wetlands delineations studies
- If not already onsite, a **timeline and cost to get utilities extended** (Electric, Gas, Water, Sewer, Fiber)

HOW DO WE DEFINE SHOVEL READY?



Rock Island Arsenal Defense Alliance

Promoting the sustainability
of one of the Quad Cities
Region's Largest Employers



Purpose

- Rock Island Arsenal (RIA) is the QC's second largest employer with 6500 employees
 - It's continued presence in the QC cannot be taken for granted – Base Realignment and Closure (BRAC) is a real threat
- The Rock Island Arsenal Defense Alliance (RIADA) is a community led 501c6 organization
- Dedicated to support and promote RIA and Quad Cities defense industries
- Strategic goals include protecting and sustaining existing missions at RIA and grow RIA capabilities and opportunities

History

- Community-wide efforts to support RIA began in 2003 with the establishment of the Rock Island Arsenal Development Group (RIADG)
 - Mission was to promote and support RIA
- In 2020, RIADG affiliated with the Quad Cities Chamber of Commerce and changed its name to RIADA
 - Mission broadened to supporting RIA and QC defense industries
 - Move made in recognition of the Quad Cities Chamber of Commerce's overall efforts to promote economic opportunities in the Quad Cities

Rock Island Arsenal Economic Impact

- Deere and RIA are the region's largest employers approx. 6,500
- Largely civilian employment base
- Rock Island has 319 employees at the Arsenal
- Goal of Post-Secondary Institution, Public and Private Sector Funding
- Current investment- \$17,400 annually
- Requested Investment- \$26,100 annually



Memorandum



To: Rock Island City Council
From: Tanner Osing, Miles Brainard, Director
Subject: An Ordinance consolidating the Arts Commission and Beautification Commission into the Arts & Beautification Commission. (Second Reading)

Motion: Motion whether or not to pass the ordinance.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The City of Rock Island has had an Arts Commission (AC) and Beautification Commission (BC) for many years. Both bodies advise the City Council on activities and programs related to their subject areas. Specifically, the AC is responsible for overseeing the City's Arts Services Agreement with Quad City Arts and providing input on other arts activities. The BC recognizes and promotes the beautification of the City through different programs and awards, including Yard of the Month, Tell on Your Neighbor, Community Garden Certificates, and cleanup activities. Although different, the responsibilities of both groups are connected when considering their importance on placemaking and improving the quality of life for residents.

Staff have spent time reflecting on this connection and believe that consolidating the AC and BC would be beneficial for residents, commissioners, and staff. In short, a new Arts & Beautification Commission (ABC) would be a nine (9) member body that would assume the responsibilities of both commissions. Staff recognize that this commission would have different and distinct areas of expertise, but ultimately believe that melding is possible since both groups share a common goal in making Rock Island a better place to live.

Additionally, staff reason consolidation would ensure continued knowledge building and promote greater commission activity. The AC typically has regularly scheduled meetings throughout the year, while the BC meets seasonally. A consolidated commission will result in more frequent meetings, thus allowing for more learning opportunities and hopefully develop a community leadership pipeline for commissioners. Additionally, the Planning & Zoning Division is fully staffed for the first time in over four (4) years and consists of three (3) full-time staff members: Planning & Zoning Manager, Urban Planner, and GIS Specialist. Staff desire to get back to more frequent and proactive planning activities given this capacity, and believe that a consolidated commission will be a dynamic group for staff to work with as a partner.

The AC and BC reviewed the consolidation proposal. Many Arts Commissioners expressed mixed feelings about the proposal and some even oppose it, noting that they would not be interested in joining the new commission. Commissioners mentioned concerns that consolidation would dilute the value placed on the arts in the City, as there would be fewer commissioners with that background on the new commission. A commissioner further raised

the point that there is less emphasis placed on performing arts already and that could be further exacerbated through consolidation. Additionally, a commissioner recognized that the activities of both commissions may merge but are not the same and should remain separate. Some Beautification Commissioners recognized the value that consolidation would bring. Members of both commissions expressed concern about the process and timeline for the proposed consolidation.

Staff recognize the concerns of both commissions. If the proposed consolidation is approved, staff will work with the Mayor's Office to appoint members that have diverse backgrounds in the arts, including those in the performing arts. The new commission could also make it a priority to include programs and activities geared towards the performing arts in the Annual Arts Action Plan. Staff further understand that there are different activities that the current commissions oversee that will not overlap. However, staff believe that having one body to oversee these activities will be more effective than the current structure as projects that affect placemaking can be viewed more holistically.

Lastly, staff is proposing that the new commission go into effect after the first of the year. This will allow for ample time to make new appointments and administratively prepare for the consolidation.

Previous Council Action (if any):

N/A

Budget Impact:

N/A

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

N/A

Council Goal (if applicable):

N/A

Recommendation:

The Community & Economic Development Department recommends that the City Council approve the consolidation of the Arts Commission and Beautification Commission into the Arts & Beautification Commission and consider the ordinance.

Submitted by: Joshua Adams

Approved by: Joshua Adams

**AN ORDINANCE AMENDING CHAPTER 11 OF THE CODE OF ORDINANCES OF
THE CITY OF ROCK ISLAND, ILLINOIS TO CONSOLIDATE THE ARTS
COMMISSION AND THE BEAUTIFICATION COMMISSION INTO THE ARTS &
BEAUTIFICATION COMMISSION**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCK ISLAND,
ILLINOIS:

Section One: The City Council has determined that it is in the best interest of the community that the Arts Commission and the Beautification Commission be combined into a single public body. This new body shall adopt all of the functions and responsibilities of the two bodies functioning in an advisory capacity.

Section Two: Chapter 14, Article IV “Arts Commission” is hereby removed and reserved.

Section Three: Chapter 11, Article III “Beautification Commission” is hereby removed and replaced in its entirety as follows.

Article 3: Arts & Beautification Commission

Sec. 11-51. Creation of Commission:

There is created an Arts & Beautification Commission to assist the City in the planning and development of arts and beautification programs that encourage public and private investment towards enhancing community character and improving the quality of life. The Commission shall consist of nine (9) members appointed by the Mayor with the consent of the City Council. Five (5) members of the Commission shall constitute a quorum. The Commission members shall be broadly representative of the community with knowledge of the visual and performing arts, landscape architecture, horticulture, ecology, and the environment.

Sec. 11-52. Duties of Commission:

The Arts & Beautification Commission shall possess advisory powers unless otherwise delegated by the City Council. The Commission’s duties shall include:

- A. Soliciting community input on the arts and beautification programming;
- B. Advising the Mayor and City Council on matters to do with arts and beautification;
- C. Acting as a liaison between the City, agencies, associations, and residents relative to programs and activities;
- D. Making recommendations on the development of new programs and activities;
- E. Monitoring and evaluating programs and activities

Sec. 11-3. Officers:

The Commission shall have a Chair and a Vice chair elected by the Commission who shall each serve a term of one (1) year and shall be eligible for reelection. The Chair shall preside over meetings. In the absence of the Chair, the Vice Chair shall perform the duties of the Chair. If both are absent, a temporary Chair shall be elected by those present. A staff liaison from the Community & Economic Development Department shall serve as Secretary to the Commission and be responsible for preparing and publishing agendas and meeting minutes.

Sec. 11-54. Meetings:

The Commission shall schedule regular meetings on a monthly basis. Meetings may be cancelled for lack of business. Additional meetings may be called when needed. All meetings shall be run in accordance with the most recent edition of Robert's Rules of Order as well as all applicable local, state, and Federal codes.

Sec. 11-55. Terms of Appointment:

- A. The Commission members shall be divided into three (3) groups and initially appointed for terms of one (1), two (2), and three (3) years respectively. Thereafter, members shall be eligible to serve three (3) year terms. Members may serve two (2) consecutive terms (including the initial appointment term) before being required to take at least one (1) year off of the Commission. They may thereafter serve again.
- B. During the interval between appointments, any vacancy occurring on the Commission shall be filled by the Mayor with the consent of the City Council. Each member chosen to fill a vacancy shall hold office for the remainder of the unexpired term being occupied.
- C. A member may be removed from the Commission, with or without cause, by a two-thirds (2/3rds) majority vote of the Commission. Any member who does not attend at least two-thirds (2/3rds) of the meetings in any twelve (12) month period (or, if not in office for the entire period, such portion of the period that the member was in office) shall be automatically deemed to have resigned from the Commission unless waived by the affirmative two-thirds (2/3rds) majority vote of the Commission.

Secs. 11-56 through 11-70 reserved.

Section Four: The membership of both the Arts Commission and the Beautification Commission, now dissolved, is hereby invited to seek appointment to the Arts & Beautification Commission.

Section Five: All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict. All references to either the "Arts Commission" or the "Beautification Commission" is hereby replaced with "Arts & Beautification Commission" wheresoever such references appear in City codes, ordinances, and regulations.

Section Six: This ordinance shall be in full force and effect beginning on January 1st 2024.

MAYOR OF THE CITY OF ROCK ISLAND

PASSED: _____

APPROVED: _____

ATTEST: _____
CITY CLERK

Memorandum



To: Rock Island City Council
From: Tanner Osing, Miles Brainard, Director
Subject: An Ordinance consolidating the Planning Commission and Board of Zoning Appeals into the Planning & Zoning Commission. (Second Reading)

Motion: Motion whether or not to pass the ordinance.
RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The City of Rock Island has had a Planning Commission (PC) and Board of Zoning Appeals (BZA) for many years. Both bodies exercise authority over zoning and land development proposals in the City. The PC is responsible for holding public hearings and making recommendations to the City Council on rezoning & special use permit requests, text amendments to the Zoning Ordinance, subdivision plats, and updates to the City's Comprehensive Plan along with other planning documents. Similarly, the BZA holds public hearings but makes final decisions on variance requests from the Zoning & Sign Ordinance, temporary uses, and special exceptions for all properties unless they are business zoned parcels over 20,000 square feet. Overall, both bodies primarily deal with issues stemming from the City's Zoning & Sign Ordinances but have different practice areas without a clear reason for divide.

As many will remember, a consolidated commission was previously proposed by consultant, Ancel Glink, in 2017. This proposal involved other updates to the duties and authority of the commission in addition to consolidation. Staff have spent time reflecting on this proposal and agree that changes to the duties and authority of the BZA and PC is still not appropriate. However, staff does believe there is merit to a simple consolidation and is therefore proposing to consolidate the PC and BZA into one commission called the Planning & Zoning Commission (PZC).

In short, the PZC would be a nine (9) member body that would assume the responsibilities of both bodies functioning both in an advisory and quasi-adjudicative capacity. Staff reason that there are three (3) main benefits to consolidation that are outlined as follows.

- Consolidation would offer a more efficient process for applicants needing different zoning approvals, and help staff guide them through that process. For example, an applicant seeking a rezoning and variance would only need to attend one (1) commission meeting rather than two (2) meetings before going to the City Council. Reducing the time required for applicants will encourage development as longer processes often discourage investment through added complexity and confusion, whether real or perceived. A streamlined development process will also help staff

provide better customer service to each applicant by reducing the time needed to create public notices, develop reports, and coordinate meeting schedules.

- Consolidation would simplify the public hearing process to the benefit of applicants, members of the public, commissioners, and staff. One (1) public hearing rather than two (2) would not only be more efficient, but also minimize confusion regarding different aspects of a project. For example, a development that needs a rezoning may also need other setback or parking variances. It can become difficult for the public, commissioners, and staff to discern what facts are relevant to what approval, as there are often overlapping concerns and intertwined issues. With consolidation, all parties will be able to understand and evaluate a project more holistically.
- Consolidation would ensure continued knowledge building and promote greater commission activity. The BZA typically has more regular business with frequent meetings during the spring and summer months, whereas the PC often meets four (4) to five (5) times a year. A consolidated commission will result in more frequent meetings, thus allowing for more learning opportunities and hopefully developing a community leadership pipeline for commissioners. Additionally, the Planning & Zoning Division is fully staffed for the first time in over four (4) years and consists of three (3) full-time staff members: Planning & Zoning Manager, Urban Planner, and GIS Specialist. Staff desire to get back to more frequent and proactive planning activities given this capacity, and believe that a consolidated commission will be a dynamic group for staff to work with as a partner.

The PC and the BZA reviewed the consolidation proposal. Overall, there was positive feedback, with some commissions noting that they would like to serve on the consolidated commission. Commissioners noted that training would be important across the board. Both groups also mentioned that it might be difficult to find people willing to serve, especially with the addition of term limits. Staff understand this challenge, but contend that term limits are important to allow more residents to become experienced with planning & zoning topics. Planning Commissioners noted that the role of the City's Comprehensive Plan as it relates to the Commission's activities should be explicitly called out in the ordinance. Staff concurred with this recommendation and updated the ordinance accordingly.

Lastly, staff is proposing that the PZC go into effect after the first of the year. This will allow ample time to make new appointments and administratively prepare for the consolidation without delaying any development projects.

Previous Council Action (if any):

N/A

Budget Impact:

N/A

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

N/A

Council Goal (if applicable):

N/A

Recommendation:

The Community & Economic Development Department recommends that the City Council approve the consolidation of the Planning Commission and Board of Zoning Appeals into the Planning & Zoning Commission and consider the ordinance.

Submitted by: Joshua Adams

Approved by: Joshua Adams

**AN ORDINANCE AMENDING CHAPTER 11 OF THE CODE OF ORDINANCES OF
THE CITY OF ROCK ISLAND, ILLINOIS TO CONSOLIDATE THE PLANNING
COMMISSION AND BOARD OF ZONING APPEALS INTO THE PLANNING &
ZONING COMMISSION**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCK ISLAND,
ILLINOIS:

Section One: The City Council has determined that it is in the best interest of the community that the Planning Commission and the Board of Zoning Appeals be combined into a single public body. This new body shall adopt all of the functions and responsibilities of the two bodies functioning both in an advisory and quasi-adjudicative fashion.

Section Two: Chapter 11 “Planning and Development” is hereby retitled “Community & Economic Development.”

Section Three: Chapter 11, Article I “Planning Commission” is hereby removed and replaced in its entirety as follows.

Article 1: Planning & Zoning Commission

Sec. 11-1. Creation of Commission:

There is created a Planning & Zoning Commission to assist the City in the development and enforcement of land use regulations and the zoning code. The Commission shall consist of nine (9) members appointed by the Mayor with the consent of the City Council. Five (5) members of the Commission shall constitute a quorum. The Commission members shall be broadly representative of the community with knowledge of land use regulations, zoning law, real estate, land development, geography, and other expertise associated with urban planning.

Sec. 11-2. Duties of Commission:

The Planning & Zoning Commission shall possess advisory powers only except in regards to their role as a code appeals board. The Commission’s duties shall include:

- A. Soliciting community input on the adoption and development of codes;
- B. Advising the Mayor and City Council on land use regulation and matters to do with urban planning;
- C. Assisting in preparing and recommending, including any changes, to City Council a Comprehensive Plan for future development of the City and using said plan to evaluate requests presented before the Commission;
- D. Acting as a liaison between the City, agencies, associations, and residents relative to programs and activities;
- E. Making recommendations on the development of new programs and activities including those in pursuance of the Comprehensive Plan;
- F. Monitoring and evaluating programs and activities; and

- G. Acting as a quasi-adjudicative board of appeals as provided in the zoning code, sign ordinance, and other applicable City codes.

Sec. 11-3. Officers:

The Commission shall have a Chair and a Vice chair elected by the Commission who shall each serve a term of one (1) year and shall be eligible for reelection. The Chair shall preside over meetings. In the absence of the Chair, the Vice Chair shall perform the duties of the Chair. If both are absent, a temporary Chair shall be elected by those present. A staff liaison from the Community & Economic Development Department shall serve as Secretary to the Commission and be responsible for preparing and publishing agendas and meeting minutes.

Sec. 11-4. Meetings:

The Commission shall schedule regular meetings on a monthly basis. Meetings may be cancelled for lack of business. Additional meetings may be called when needed. All meetings shall be run in accordance with the most recent edition of Robert's Rules of Order as well as all applicable local, state, and Federal codes.

Sec. 11-5. Terms of Appointment:

- A. The Commission members shall be divided into three (3) groups and initially appointed for terms of one (1), two (2), and three (3) years respectively. Thereafter, members shall be eligible to serve three (3) year terms. Members may serve two (2) consecutive terms (including the initial appointment term) before being required to take at least one (1) year off of the Commission. They may thereafter serve again.
- B. During the interval between appointments, any vacancy occurring on the Commission shall be filled by the Mayor with the consent of the City Council. Each member chosen to fill a vacancy shall hold office for the remainder of the unexpired term being occupied.
- C. A member may be removed from the Commission, with or without cause, by a two-thirds (2/3^{rds}) majority vote of the Commission. Any member who does not attend at least two-thirds (2/3^{rds}) of the meetings in any twelve (12) month period (or, if not in office for the entire period, such portion of the period that the member was in office) shall be automatically deemed to have resigned from the Commission unless waived by the affirmative two-thirds (2/3^{rds}) majority vote of the Commission.

Secs. 11-6 through 11-15 reserved.

Section Four: Appendix A, Article VIII "Board of Zoning Appeals", Section 1 "Creation, Membership and Procedure" is hereby removed and replaced entirely as follows.

Sec. 8-1: Creation and Procedure

The Planning & Zoning Commission established in Chapter 11, Article 1 of the City Municipal Code shall act as a code appeals board and shall be responsible for any matters upon which it is required to do by this Article. The chair of the

commission, or in their absence, the vice chair or temporary chair, may administer oaths and compel attendance of witnesses. The Commission may call on the City's departments for assistance in the performance of its duties, and it shall be the duty of such departments to render such assistance to the Commission as may reasonably be required.

Section Five: The membership of both the Planning Commission and Board of Zoning Appeals, now dissolved, is hereby invited to seek appointment to the Planning & Zoning Commission.

Section Six: All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict. All references to either the "Planning Commission" or the "Board of Zoning Appeals" is hereby replaced with "Planning & Zoning Commission" wheresoever such references appear in City codes, ordinances, and regulations.

Section Seven: This ordinance shall be in full force and effect beginning on January 1st 2024.

MAYOR OF THE CITY OF ROCK ISLAND

PASSED: _____

APPROVED: _____

ATTEST: _____

CITY CLERK

CITY OF ROCK ISLAND
CHART OF ACCOUNTS

October 13, 2023 through
October 19, 2023
TOTAL: \$456,960.27

FUNDS	FUND NAME	DEPT	DEPARTMENT NAME
101	General Fund	111	1st Ward
201	TIF #1 Downtown	112	2nd Ward
202	TIF #2 South 11th Street	113	3rd Ward
203	TIF #3 North 11th Street	114	4th Ward
204	TIF #4 Jumer's Casino Rock Island	115	5th Ward
205	TIF #5 Columbia Park	116	6th Ward
206	TIF #6 NE I280/Parkway	117	7th Ward
207	Community/Economic Development	118	Mayor
208	TIF #7 The Locks	119	Mayor & Council Administration
209	TIF #8 Watchtower	122	General Administration
210	Public Benefit	123	Legal Services
211	Martin Luther King Center	131	City Clerk
212	MLK Facility Improvement	155	Human Resources Administration
213	TIF #9 1st Street	156	Human Resources Services
221	Motor Fuel Tax	157	Insurance
222	Foreign Fire Insurance	211	Finance Administration
223	Riverboat Gaming	212	Customer Service
224	State Drug Prevention	213	Accounting Services
225	DUI Fine Law	214	Budget and Grants Management
226	Court Supervision	256	Information Technology
227	Crime Laboratory	311	Community/Economic Development Administration
241	US Dept of Justice Grant	312	Economic Development
242	Community Development Block Grant	313	Planning/Redevelopment
243	Federal Drug Prevention	314	Inspection
244	Neighborhood Stabilization ARRA	356	Martin Luther King Jr Community Center
245	Schwiebert Park Boat Dock	411	Police Administration
246	Ridgewood Business Park	412	Field Operations Bureau
251	Public Library	413	Criminal Investigation Bureau
252	Volunteers of the RI Library	414	Administration/Technical Services Bureau
271	Honor Guard Contributions	415	Tactical Operations
272	DARE	451	Fire Administration November 5, 2021 through
273	Police Contributions	452	Fire Emergency Services
274	Elderly Service Contributions	453	Fire Protective Inspect
275	RI Auxiliary Police	454	Ambulance
276	RI Labor Day Parade	611	Public Works Administration
277	ESO Christmas Tour	612	Motor Vehicle Parking System
278	Adopt A School	613	Water Meter Services
279	Fire Donations	615	Engineering
282	Lead Grant	616	Municipal Services
301	Capital Improvements	617	Fleet Services
302	Capital Improvements - Streets	618	Utilities Service
405	Debt Service	619	Utilities Maintenance
501	Water Operation & Maintenance	711	Library Administration
502	Water Capital 2010A BAB'S	712	Library Info Services
506	Wastewater Operations & Maintenance	713	Library Circulation
507	Stormwater Utility	714	Library Extension
508	Wastewater Capital 2010A BAB'S	811	Park/Recreation Administration
510	Solid Waste	813	Recreation
511	Centennial Bridge	818	Whitewater Aquatic Center
541	Sunset Marina	819	Schwiebert Riverfront Park
555	Parks & Recreation	822	Parks
581	CDBG Loan Programs	834	Highland Golf Maintenance
582	State Affordable Housing	835	Highland Clubhouse
583	Community/Economic Development Loans	846	Golf Pro Shop
584	CIRLF Loan Fund	854	Saukie Golf Maintenance
585	MPF Endowment Loans	855	Saukie Clubhouse
586	Brownfield Revolving Loan Fund	867	RIFAC
595	Public Housing	891	Donations P/R Admin
601	Fleet Services	892	Donations Parks
602	Fleet Amortization	893	Donations Recreation Programs
606	Engineering	894	Donations Golf Maintenance
609	Hydroelectric Plant	895	Donations Highland/Saukie Clubhouse
621	Self-Insurance	896	Donations Golf Pro Shop
626	Employee Health Plan	897	Donations RIFAC
701	Fire Pension	898	Donations Longview Aquatic Center
706	Police Pension	899	Donations Riverfront Park
711	Cafeteria Plan	910	Police Fire Commission
712	Loan Escrow	920	Fire Pension
831	GASB 34	930	Police Pension
901	MLK Activity	940	Cafeteria Plan
905	IL DCFS		
906	Dept of Human Services		
907	MLK Capital Contributions		
950	Public Library Foundation		

REPORT PARAMETERS

ORGANIZATION : 010
BANK : 1
PRINT BY : CHECK DATE
SORT OPTION : VENDOR NAME
PRINT DETAILS : Y
BEGINNING CHECK DATE : 10/19/23
ENDING CHECK DATE : 10/19/23
ORG NAME FOR EXTRACT FILE : APPP101923

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	176353	\$4995.00 4995.00	10/19/23 507-616322-53802-00000000	18124		1 ADVANTAGE WEED & FEED LLC Weed control		S	OUTSTANDING
1	46639	\$10892.60 10892.60	10/19/23 501-618352-52217-00000000	14179		0 ALEXANDER CHEMICAL CORPORATION Chlorine Invoice # 72528		T	CLEARED
1	46640	\$3791.86 398.68 156.15 2028.32 1208.71	10/19/23 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 101-452271-51402-00000000	00056		0 ALEXIS FIRE EQUIPMENT CO FLEET-2023-0003013 FLEET-2023-0003013 FLEET-2023-0003013 Coats new hires		T	CLEARED
1	176354	\$12000.00 7200.00 4800.00	10/19/23 101-122041-53103-6536297 248-867564-53806-8222671	18082		0 ANDREW J DASSO City Hall Improvements RIFAC ARPA work		S	OUTSTANDING
1	46641	\$2760.03 26.20 11.34 8.29 11.59 16.44 25.26 15.18 17.60 8.04 38.28 6.40 33.28- 149.14 149.14 21.51 2179.99 108.91	10/19/23 601-617364-52305-00000000 601-617364-52209-00000000 601-617364-52209-00000000 601-617364-52305-00000000 601-617364-52204-00000000 601-617364-52202-00000000 601-617364-52204-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52206-00000000 601-617364-52206-00000000 601-617364-52305-00000000 601-617362-52402-00000000 555-834751-52305-00000000	15725		0 ARNOLD MOTOR SUPPLY LLP FLEET-2023-0002990 FLEET-2023-0003002 FLEET-2023-0003002 FLEET-2023-0003002 FLEET-2023-0003023 FLEET-2023-0003073 FLEET-2023-0003072 FLEET-2023-0003123 FLEET-2023-0003122 FLEET-2023-0003132 FLEET-2023-0003130 Credit/returned air filter Degreaser Degreaser Filter for shop Mobile parts washer machine highland batt		T	CLEARED
1	176355	\$12439.42 12439.42	10/19/23 101-256081-53822-6176000	18553		1 ASSETWORKS INC ASSETWORKS ANNUAL MAINT/SUPPOR		S	OUTSTANDING
1	176356	\$19.99 19.99	10/19/23 601-617364-52305-00000000	00109		0 AUTOZONE STORES LLC FLEET-2023-0003083		S	OUTSTANDING
1	176357	\$1250.00 1250.00	10/19/23 901-356921-53112-00000041	18459		0 AVERY DEMETRIUS PEARL II consultant services		S	OUTSTANDING
1	46642	\$65.00 65.00	10/19/23 207-312851-53806-0000328	18067		0 BCRGEHN INC 1322 14 1/2 Street		T	CLEARED
1	176339	\$14400.00 14400.00	10/19/23 242-311041-53112-6196230	17613		0 BENEVATE INC 07/02/23 - 07/01/2024 subscrip		S	OUTSTANDING

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	46643	\$52.84 18.24 34.60	10/19/23 601-617364-52305-0000000 601-617364-52305-0000000	00285		0 BEST DISTRIBUTING INC FLEET-2023-0003008 FLEET-2023-0003008		T	CLEARED
1	176340	\$5288.00 5288.00	10/19/23 207-312801-54101-0000000	00288		0 BI-STATE REGIONAL COMMISSION Membership Dues 100123-123123		S	OUTSTANDING
1	176358	\$23.99 23.99	10/19/23 251-713451-54305-0000420	02537		2 BLACKSTONE AUDIO INC RIP AV		S	OUTSTANDING
1	46644	\$1024.30 1024.30	10/19/23 555-834751-52203-0000000	00297		0 BLICK & BLICK OIL INC highland fuel		T	CLEARED
1	46645	\$17865.06 17865.06	10/19/23 701-000000-10121-0000000	18099		0 BMO HARRIS - FIRE PENSION PAYROLL FOR - 102023		T	CLEARED
1	46646	\$22666.63 22666.63	10/19/23 706-000000-10121-0000000	18100		0 BMO HARRIS - POLICE PENSION PAYROLL FOR - 102023		T	CLEARED
1	46647	\$1636.00 666.00 970.00	10/19/23 601-617364-52305-0000000 601-617364-52305-0000000	00301		0 BONNELL INDUSTRIES INC FLEET-2023-0003096 FLEET-2023-0003096		T	CLEARED
1	46648	\$429.20 429.20	10/19/23 251-712431-52210-0000000	01923		1 BRODART COMPANY TS PROCESSING		T	CLEARED
1	176359	\$273.82 273.82	10/19/23 051-000000-21403-0000000	12148		24 BROOKS LAW FIRM, P.C. PAYROLL FOR - 102023		S	OUTSTANDING
1	46649	\$258.05 258.05	10/19/23 251-712421-54305-0000000	01602		0 BTAC ACQUISITION CORP RIP REFERENCE		T	CLEARED
1	176360	\$756.75 756.75	10/19/23 510-000000-44177-0000000	18670		0 CAPTURIS trash pickup fee refund		S	OUTSTANDING
1	176361	\$825.00 825.00	10/19/23 901-356931-52216-5338000	18674		0 CARMEN WOODS christmas party		S	OUTSTANDING
1	46650	\$12604.00 6302.00 6302.00	10/19/23 501-618352-52217-0000000 501-618352-52217-0000000	17328		0 CHEMWATER INC Polymer Polymer		T	CLEARED
1	176362	\$48.89 48.89	10/19/23 211-356941-52206-0000000	15674		0 CINTAS CORPORATION NO. 2 building and grounds		S	OUTSTANDING
1	46651	\$9004.15 1493.58 4281.88 2784.16 134.22	10/19/23 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000	03309		0 COE EQUIPMENT INC FLEET-2023-0003062 FLEET-2023-0003056 FLEET-2023-0003060 FLEET-2023-0003060		T	CLEARED

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		149.47	601-617364-52305-00000000			FLEET-2023-0003058			
		160.84	601-617364-52305-00000000			FLEET-2023-0003058			
1	176363	\$1419.11 1419.11	10/19/23 506-618341-53804-00000000	17950		0 CONCENTRIC INTEGRATION LLC Bldg 50 HMI & Server		S	OUTSTANDING
1	46652	\$382.96 273.28 12.48 97.20	10/19/23 101-617374-52304-00000000 101-617374-52304-00000000 101-617374-52304-00000000	00333		0 CONSOLIDATED ELECTRICAL DISTRIBUTORS INC ,odget fises conduit brushing/locknut supplies		T	CLEARED
1	46653	\$2202.00 680.00 445.48 1076.52	10/19/23 555-818551-53801-00000000 506-618341-53801-00000000 506-618341-53801-00000000	00468		0 CRAWFORD HEATING & COOLING INC repiar 3in pool piping Maint plan agreement 1328 new txv=filter drier		T	CLEARED
1	176364	\$36.99 19.00 17.99	10/19/23 251-000000-44187-5646000 251-000000-44187-5646000	12846		0 EAST MOLINE PUBLIC LIBRARY REIMB EMPL LOST ITEM REIMB EMPL LOST ITEM		S	OUTSTANDING
1	46654	\$248.63 248.63	10/19/23 601-617364-53804-00000000	07653		0 EASTERN IOWA TIRE FLEET-2023-0003093		T	CLEARED
1	46655	\$4435.55 4435.55	10/19/23 101-452271-53804-00000000	16974		0 ED M FELD EQUIPMENT COMPANY INC contracted equipment		T	CLEARED
1	46656	\$2245.00 160.00 160.00 1720.00 80.00 125.00	10/19/23 555-855702-53822-00000000 555-835753-53822-00000000 555-822601-53822-00000000 555-813521-53822-00000000 555-822601-53822-00000000	18547		0 ESI ENVIRONMENTAL SERVICES LLC sauie portapots highland portapots parks portapts plex portapt longview portapot		T	CLEARED
1	176365	\$125.00 125.00	10/19/23 506-618341-53112-00000000	18107		1 EUROFINS ENVIRONMENT TESTING AMERICA HOLDINGSS cvafs		S	OUTSTANDING
1	176366	\$30.00 30.00	10/19/23 906-356921-51502-5323905	16760		0 FAITH MEUSER Reimbursement for expenses		S	OUTSTANDING
1	46657	\$135.26 41.63 45.46 48.17	10/19/23 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000	02528		1 FASTENAL COMPANY Fasteners Fasteners Fasteners		T	CLEARED
1	176367	\$54.00 54.00	10/19/23 555-813501-53112-6127000	18662		0 FAUSTO MENDEZ fall soccer ref		S	OUTSTANDING
1	46658	\$1506.00 967.00 539.00	10/19/23 251-714403-53822-00000000 501-618352-53801-00000000	00692		0 FBG SERVICE CORP RIS JANITORIAL SERV SEP 2023 Sept 2023-Monthly cleaning		T	CLEARED

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	46659	\$29581.52 7000.00 6428.57 11857.15 4295.80	10/19/23 101-616322-53822-6224000 101-616322-53822-6224000 507-616322-53822-6224000 101-314881-53822-6224000	14850		0 FINER FINISH GROUNDS CARE LLC City owned facilities - Sept 2 2023 mowing contract 2023 ROW MOWING CONTRACT September violation mowing		T	CLEARED
1	46660	\$163.14 163.14	10/19/23 051-000000-21403-0000000	17262		0 FIRE UNION SUPPORT FUND PAYROLL FOR - 102023		T	CLEARED
1	46661	\$17836.65 17836.65	10/19/23 051-000000-21403-0000000	05125		0 GAS & ELECTRIC CREDIT UNION PAYROLL FOR - 102023		T	CLEARED
1	176368	\$45.90 45.90	10/19/23 555-822611-52305-0000000	00199		0 GIBSON LTD hort batt		S	OUTSTANDING
1	46662	\$2032.50 2032.50	10/19/23 101-212056-53112-6519000	06490		0 GLOBAL SECURITY SERVICES September 2023 Monthly Charge		T	CLEARED
1	46663	\$759.45 119.45 70.00 150.00 105.00 105.00 105.00 105.00	10/19/23 555-854701-53822-0000000 555-867564-53822-0000000 555-818551-53801-0000000 555-855702-53822-0000000 555-813521-53822-0000000 555-835753-53822-0000000 555-854701-53822-0000000	18091		0 GLOBAL SECURITY SERVICES-IA saukie repair rifac security monitor wwj security monitor saukie security monitor plex security monitor highland security monitor saukie maint security monitor		T	CLEARED
1	46664	\$2861.42 538.32 266.46 169.56 848.33 305.23 733.52	10/19/23 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000 501-618352-52305-0000000 601-617364-52305-0000000 601-617362-52402-0000000	00365		0 GRAINGER FLEET-2023-0002996 FLEET-2023-0002996 FLEET-2023-0002996 sleever coupling insert.soleno Pump for older parts washer DG Pump/rotary vane		T	CLEARED
1	46665	\$541.40 541.40	10/19/23 101-617112-52207-0000000	01257		0 GREENWOOD CLEANING SYSTEMS INC wiper-flat pack		T	CLEARED
1	176369	\$400.00 400.00	10/19/23 101-616301-52306-0000000	01474		0 GREGORY L ECKERT exterior detail truck		S	OUTSTANDING
1	46666	\$8701.25 783.57 7917.68	10/19/23 555-867562-52218-0000000 501-618121-52217-0000000	06030		0 HAWKINS INC Azone/ deldrum alum sulfate,ammonia anhydrous		T	CLEARED
1	176341	\$40.00 40.00	10/19/23 101-113041-54401-0000000	17595		0 HEART OF HOPE MINISTRIES Heart of Hope Dinner Gala		S	OUTSTANDING
1	176370	\$273.90	10/19/23	15517		0 HI-LINE ELECTRIC CO., INC.		S	OUTSTANDING

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		7.60	601-617364-52305-00000000			FLEET-2023-0003011			
		160.00	601-617364-52305-00000000			FLEET-2023-0003079			
		16.30	601-617364-52305-00000000			FLEET-2023-0003079			
		90.00	601-617364-52305-00000000			FLEET-2023-0003079			
1	176342	\$207.13	10/19/23	18531		0 IAN FARMER		S	OUTSTANDING
		25.00	101-314881-54402-00000000			Illowa dues reimbursement			
		182.13	101-314881-51401-00000000			CY23 Uniform Reimbursement			
1	176371	\$2420.00	10/19/23	06107		0 IL DEPT OF NATURAL RESOURCES		S	OUTSTANDING
		2400.00	501-618041-53904-00000000			Hennepin Canal Lease			
		20.00	501-618041-53904-00000000			Hennepin Canal Lic # 3098			
1	176372	\$501.63	10/19/23	01343		0 IL ENVIRONMENTAL PROTECTION AGENCY		S	OUTSTANDING
		501.63	506-618041-54206-00000000			NPDES fee 7/1 to 6/30/24			
1	176343	\$110.00	10/19/23	02895		0 IL/IA CENTER FOR INDEPENDENT LIVING		S	OUTSTANDING
		110.00	242-311041-53112-6196230			Interpreting CDC Meeting - Jac			
1	176344	\$1810.50	10/19/23	01839		0 ILLINOIS FOP LABOR COUNCIL		S	OUTSTANDING
		1810.50	051-000000-21403-00000000			PAYROLL FOR - 102023			
1	176373	\$28.25	10/19/23	00184		0 ILLINOIS STATE POLICE		S	OUTSTANDING
		28.25	101-414223-53112-6253000			SPETEMBER PRINTS			
1	176374	\$355.50	10/19/23	15434		0 ILLINOIS STATE POLICE		S	OUTSTANDING
		355.50	101-414229-54202-00000000			3RD QUARTER SEX OFFENDER REGIS			
1	176375	\$354.87	10/19/23	18009		0 ILLINOIS TOOL WORKS INC		S	OUTSTANDING
		59.87	601-617364-52305-00000000			FLEET-2023-0003022			
		295.00	601-617364-52305-00000000			FLEET-2023-0003022			
1	46667	\$1799.81	10/19/23	01518		0 INGRAM INDUSTRIES INC		T	CLEARED
		1513.14	251-713451-54305-0000420			RIP BOOK			
		26.07	251-712431-52210-00000000			TS PROCESSING			
		67.93	251-713451-54305-5654000			RIP YA			
		1.98	251-712431-52210-00000000			TS PROCESSING			
		5.94	251-712431-52210-00000000			TS PROCESSING			
		46.78	251-714403-54305-5645420			CR RIP RIS BOOK			
		75.89	251-714403-54305-5645420			RIP CR RIS RIZ BOOK			
		61.42	251-714403-54305-5645420			RIP BOOK			
		0.66	251-712431-52210-00000000			TS PROCESSING			
1	176345	\$2340.00	10/19/23	08306		0 INTERSTATE FENCE AND CONSTRUCTION CO INC		S	OUTSTANDING
		2340.00	208-312801-52301-6537000			Temp Fence Rental Klass Proper			
1	176376	\$1341.80	10/19/23	13426		1 IOWA HEALTH SYSTEM		S	OUTSTANDING
		30.00	101-454273-51502-00000000			Class 7/12/23			
		1311.80	101-454273-52214-00000000			Ambulance Medication refill			

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	176377	\$1250.00 1250.00	10/19/23 901-356921-53112-0000041	13573		0 ISAAC CARR consultant services		S	OUTSTANDING
1	176378	\$36.00 36.00	10/19/23 555-813501-53112-6127000	15419		0 ISAAC PENA fall soccer ref		S	OUTSTANDING
1	176379	\$1350.00 1350.00	10/19/23 555-854701-53802-0000000	18669		0 JAMES J MESICH saukie our portion of the tree		S	OUTSTANDING
1	176346	\$500.00 500.00	10/19/23 101-311041-54402-0000000	11644		0 JIM GIESE COMMERCIAL ROOFING INC. DeSoto roof repair		S	OUTSTANDING
1	176380	\$20512.03 12139.00 8373.03	10/19/23 555-813521-52407-0000000 555-822601-52407-5288000	09958		0 JOHN DEERE GOVERNMENT & NATIONAL SALES Z970R Gator 6 x 4		S	OUTSTANDING
1	176347	\$2000.00 2000.00	10/19/23 207-312801-55109-0000000	18286		0 JUDY M HOFER 2022-2023 Tax Rebate		S	OUTSTANDING
1	46668	\$55.10 55.10	10/19/23 501-618352-53902-0000000	00488		0 K & S H2O INC di rental 10/1 to 10/31/23		T	CLEARED
1	176381	\$1572.36 1370.00 202.36	10/19/23 101-412207-53105-0000000 224-412207-52215-0000000	02028		0 KIMBERLY CREST VETERINARY HOSPITAL SPARKY SPARKY		S	OUTSTANDING
1	176382	\$600.00 600.00	10/19/23 901-356921-53112-0000041	18666		0 KIRA FOX consultant services		S	OUTSTANDING
1	46669	\$589.08 589.08	10/19/23 251-711401-53822-0000000	02914		1 KONE INC RIP MNTHLY ELEV SERV OCT 2023		T	CLEARED
1	46670	\$220.00 110.00 110.00	10/19/23 251-711401-53805-0000000 251-711401-53805-0000000	07348		0 KYMBYL KOMplete KARE INC SNOW REMOVAL SNOW REMOVAL		T	CLEARED
1	176383	\$1452.28 1452.28	10/19/23 501-618352-52305-0000000	12296		0 LAI LTD flowrox tube,rotor		S	OUTSTANDING
1	176348	\$31615.00 31615.00	10/19/23 242-313851-55230-6355230	00309		0 LANDEROS & SONS CONSTRUCTION INC S.Gay 1535 11th Street		S	OUTSTANDING
1	176349	\$220.51 220.51	10/19/23 051-000000-21403-0000000	15243		0 LEGAL SHIELD PAYROLL FOR - 102023		S	OUTSTANDING
1	46671	\$186.26 186.26	10/19/23 601-617364-52305-0000000	00434		0 LOGAN CONTRACTORS SUPPLY INC FLEET-2023-0002986		T	CLEARED
1	176384	\$36.00 36.00	10/19/23 555-813501-53112-6127000	18667		0 LOGAN ROGNANI fall soccer		S	OUTSTANDING

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TYPE
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BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		1140.28	211-356941-53703-00000000			utility bill			
		1596.50	101-617371-53703-00000000			9/23 Tr/Signal energy costs			
		1668.45	501-618352-53703-00000000			Clarification Bldg elec			
		334.98	501-619356-53703-00000000			Head House bldg elec			
		2558.80	501-618352-53703-00000000			2301 16 Ave elec			
		15.77	101-617119-53703-00000000			Watts Bldg elec			
		100.00	555-811041-53703-00000000			admin elec			
		4136.86	555-867564-53703-00000000			rifac elec			
		113.35	555-813511-53702-00000000			gas/hauberg			
		319.86	555-818551-53702-00000000			gas/whitewater junction			
		73.17	555-854701-53702-00000000			gas/saukie			
		109.97	555-834751-53702-00000000			gas/highland springs			
		149.56	555-822601-53702-00000000			gas/parks			
		551.38	555-813501-53703-00000000			elec/recreation			
		399.85	555-819614-53703-00000000			elec/schwiebert			
		636.08	555-813511-53703-00000000			elec/hauberg			
		345.60	555-813521-53703-00000000			elec/complex			
		2345.20	555-834751-53703-00000000			elec/highland springs			
		796.99	555-854701-53703-00000000			elec/saukie			
		1808.02	555-822601-53703-00000000			elec/parks			
		437.61	555-818551-53703-00000000			elec/whitewater junction			
1	46676	\$567.80	10/19/23	06990		0 MIDWEST BREATHING AIR LLC		T	CLEARED
		567.80	101-452271-53804-00000000			purification filter			
1	46677	\$1766.53	10/19/23	17981		0 MIDWEST TAPE LLC		T	CLEARED
		376.28	251-713451-54305-0000420			CR RIS RIZ AV			
		28.98	251-713451-54305-0000420			RIP AV			
		411.56	251-713451-54305-0000420			RIP AV			
		18.74	251-714403-54305-5645420			RIS AV			
		584.61	251-713451-54305-0000420			RIP AV			
		336.00	251-713451-54305-0000420			RIP AV			
		10.36	251-714403-54305-5645420			RIS AV			
1	46678	\$81.95	10/19/23	00574		0 MIDWEST WHEEL COMPANIES INC		T	CLEARED
		81.95	601-617364-52305-00000000			Purge kit for #8878			
1	176389	\$520.65	10/19/23	01781		1 MILLENNIUM WASTE INC		S	OUTSTANDING
		360.41	555-835753-53704-00000000			highland garbage			
		160.24	555-813521-53704-00000000			plex garbage			
1	46679	\$816.64	10/19/23	04206		0 MISSISSIPPI TRUCK AND TRAILER		T	CLEARED
		415.05	601-617364-52305-00000000			FLEET-2023-0003098			
		263.59	601-617364-52305-00000000			FLEET-2023-0003098			
		46.00	601-617364-53804-00000000			FLEET-2023-0003098			
		92.00	601-617364-53804-00000000			FLEET-2023-0003098			
1	46680	\$480.07	10/19/23	15816		0 MOTOR PARTS AND EQUIPMENT CORPORATION		T	CLEARED
		24.56	601-617364-52305-00000000			FLEET-2023-0002988			
		64.90	601-617364-52204-00000000			FLEET-2023-0002999			

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		359.90	601-617364-52305-0000000			FLEET-2023-0003038			
		30.71	601-617364-52305-0000000			FLEET-2023-0003076			
1	46681	\$719.08	10/19/23	17690		0 MULGREW OIL COMPANY		T	CLEARED
		519.08	555-854701-52203-0000000			saukie gas			
		200.00	555-834751-52203-0000000			saukie gas			
1	46682	\$3415.58	10/19/23	00669		0 MUTUAL WHEEL COMPANY INC		T	CLEARED
		100.72	601-617364-52305-0000000			FLEET-2023-0002983			
		19.76	601-617364-52305-0000000			FLEET-2023-0002983			
		8.80	601-617364-52305-0000000			FLEET-2023-0002983			
		916.26	601-617364-52305-0000000			FLEET-2023-0002991			
		274.80	601-617364-52305-0000000			FLEET-2023-0002989			
		864.00	601-617364-52305-0000000			FLEET-2023-0002989			
		258.80	601-617364-52305-0000000			FLEET-2023-0002989			
		68.28	601-617364-52305-0000000			FLEET-2023-0002989			
		846.00	601-617364-52305-0000000			FLEET-2023-0002989			
		58.16	601-617364-52305-0000000			FLEET-2023-0002989			
1	46683	\$759.73	10/19/23	12284		0 MYERS COX CO		T	CLEARED
		223.98	555-835753-52509-0000000			highland cups, tow, pap, dawn			
		535.75	555-835753-52501-0000000			highland food, snacks			
1	46684	\$677.92	10/19/23	16105		0 NATALIE G RUSH		T	CLEARED
		341.25	905-356921-53303-0000340			mileage reimbursement			
		336.67	905-356921-53303-0000440			mileage reimbursement			
1	176390	\$1250.00	10/19/23	07129		0 NATOSHIA LESHORE		S	OUTSTANDING
		1250.00	901-356921-53112-0000041			consultant services			
1	176391	\$63.98	10/19/23	18201		0 ODP BUSINESS SOLUTIONS LLC		S	OUTSTANDING
		63.98	101-256081-52101-0000000			BATTERIES			
1	46685	\$15955.55	10/19/23	01240		0 OFFICE MACHINE CONSULTANTS INC		T	CLEARED
		125.45	211-356041-53505-0000000			COPY CHARGES 7/1/23-9/30/23			
		45.03	248-356921-53505-8304662			COPY CHARGES 7/1/23-9/30/23			
		47.45	901-356041-53505-6302000			COPY CHARGES 7/1/23-9/30/23			
		14.30	903-356921-53505-0000243			COPY CHARGES 7/1/23-9/30/23			
		151.69	904-356921-53505-0000341			COPY CHARGES 7/1/23-9/30/23			
		42.23	905-356921-53505-0000440			COPY CHARGES 7/1/23-9/30/23			
		176.14	906-356921-53505-5323405			COPY CHARGES 7/1/23-9/30/23			
		25.79	906-356921-53505-5336404			COPY CHARGES 7/1/23-9/30/23			
		156.68	906-356921-53505-6163406			COPY CHARGES 7/1/23-9/30/23			
		49.17	905-356921-53505-0000440			COPY CHARGES 7/1/23-9/30/23			
		59.85	555-835753-53505-0000000			COPY CHARGES 7/1/23-9/30/23			
		256.09	101-616041-53505-0000000			COPY CHARGES 7/1/23-9/30/23			
		470.25	251-711041-53505-0000000			COPY CHARGES 7/1/23-9/30/23			
		6.50	251-711041-53505-0000000			COPY CHARGES 7/1/23-9/30/23			
		218.36	251-711041-53505-0000000			COPY CHARGES 7/1/23-9/30/23			
		130.97	101-411041-53505-0000000			COPY CHARGES 7/1/23-9/30/23			

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		118.32	101-411201-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.24	101-414226-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		2.82	101-414226-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		101.17	101-413216-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		494.87	101-413215-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		37.48	541-617041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		87.89	506-618041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		36.02	501-613358-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		36.02	501-619041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		36.02	507-619041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		36.01	506-619041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		5547.00	101-256081-52406-00000000			COPIER REPLACE-LIBRARY ADMIN			
		0.46	251-711041-53505-00000000			COPY CHARGES-LIB REF FINAL			
		57.20	251-711041-53505-00000000			LIB ADMIN TOSHIBA-FINAL READ			
		40.46	101-412206-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		47.29	501-618041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		179.90	101-211041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		22.04	101-314882-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		7.35	242-314882-53505-6199230			COPY CHARGES 7/1/23-9/30/23			
		171.63	101-611041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		53.06	601-617364-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		58.11	601-617041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		262.08	555-813501-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		87.36	555-811041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		43.54	101-311041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		55.46	101-312801-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		517.24	101-313811-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		72.49	101-314881-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		204.60	242-313851-53505-6197230			COPY CHARGES 7/1/23-9/30/23			
		1.00	101-411041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.10	101-412206-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		151.77	101-414221-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		17.18	101-414222-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		177.49	101-414223-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.76	101-414226-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		93.89	101-414229-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		388.75	101-414230-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.97	101-414235-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.59	101-411041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		373.83	101-412206-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.95	101-414226-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.19	101-414229-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.16	101-414230-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		760.71	101-211041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.01	101-256081-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.98	555-811041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		461.44	555-813501-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.45	555-822601-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		771.04	555-867501-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		645.95	555-867564-53505-00000000			COPY CHARGES 7/1/23-9/30/23			

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		423.45	101-155041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		141.15	626-157041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		549.79	101-451041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		0.50	101-451041-53505-00000000			COPY CHARGES 9/14/23-9/30/23			
		1.82	101-451041-53505-00000000			COPY CHARGES 9/14/23-9/30/23			
		0.25	101-451041-53505-00000000			COPY CHARGES 9/14/23-9/30/23			
		62.45	626-157041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		99.88	251-711041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		8.67	251-711041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		15.24	251-711041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		56.81	251-711041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
		357.25	101-611041-53505-00000000			COPY CHARGES 7/1/23-9/30/23			
1	176392	\$355.50	10/19/23	15436		0 OFFICE OF THE ATTORNEY GENERAL		S	OUTSTANDING
		355.50	101-414229-54202-00000000			3RD QUARTER SEX OFFENDER REGIS			
1	176393	\$59.25	10/19/23	15427		0 OFFICE OF THE ILLINOIS STATE TREASURER		S	OUTSTANDING
		59.25	101-414229-54202-00000000			3RD QUARTER SEX OFFENDER REGIS			
1	46686	\$343.34	10/19/23	04242		0 OREILLY AUTOMOTIVE STORES INC		T	CLEARED
		8.86	601-617364-52305-00000000			FLEET-2023-0002982			
		19.98	601-617364-52209-00000000			FLEET-2023-0003005			
		37.79	601-617364-52305-00000000			FLEET-2023-0003048			
		30.33	601-617364-52305-00000000			FLEET-2023-0003064			
		23.92	601-617364-52305-00000000			FLEET-2023-0003066			
		20.66	601-617364-52305-00000000			FLEET-2023-0003068			
		46.07	601-617364-52305-00000000			FLEET-2023-0003078			
		3.95	601-617364-52305-00000000			FLEET-2023-0003070			
		138.78	601-617364-52305-00000000			Starterf or #2391			
		40.00-	601-617364-52305-00000000			Core Credit			
		74.38	601-617364-52305-00000000			PS Hoses			
		21.38-	601-617364-52305-00000000			Credit/returned PS hose			
1	46687	\$2344.00	10/19/23	18086		1 PACE ANALYTICAL SERVICES LLC		T	CLEARED
		580.00	501-618121-53112-00000000			lead/copper rule package			
		1764.00	501-618352-53112-00000000			lead/copper/pfas			
1	46688	\$49.99	10/19/23	00753		0 PANTHER UNIFORMS INC		T	CLEARED
		49.99	101-411041-51401-00000000			MCLOUD PANTS			
1	46689	\$227.65	10/19/23	18027		0 PARTS AUTHORITY LLC		T	CLEARED
		53.35-	601-617364-52305-00000000			Credit/returned belt			
		53.35	601-617364-52305-00000000			Belt (returned)			
		227.65	601-617364-52305-00000000			Sensors for #129			
1	176394	\$279.23	10/19/23	01067		0 PERFORMANCE FOOD GROUP TPC		S	OUTSTANDING
		17.01-	555-813521-52501-00000000			plex adj			
		603.90-	555-813521-52501-00000000			plex adj			
		79.80	555-813521-52501-00000000			plex food			
		265.86	555-813521-52501-00000000			plex food			

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		114.60	555-813521-52501-00000000			plex food			
		87.60	555-813521-52501-00000000			plex food			
		352.28	555-813521-52501-00000000			plex food			
1	46690	\$1031.82	10/19/23	04257		0 PHELPS UNIFORM SPECIALISTS INC		T	CLEARED
		18.22	101-616041-53901-00000000			Uniforms			
		18.22	101-616041-53901-00000000			Uniforms			
		18.22	101-616041-53901-00000000			Uniforms			
		18.22	101-616041-53901-00000000			Uniforms			
		18.22	101-616041-53901-00000000			Uniforms			
		10.04	501-618121-53822-00000000			Mats/etc			
		21.78	501-618121-53901-00000000			Uniforms			
		10.04	501-618121-53822-00000000			Mats/etc			
		21.78	501-618121-53901-00000000			Uniforms			
		10.04	501-618121-53822-00000000			Mats/etc			
		21.78	501-618121-53901-00000000			Uniforms			
		10.04	501-618121-53822-00000000			Mats/etc			
		21.78	501-618121-53901-00000000			Uniforms			
		10.04	501-618121-53822-00000000			Mats/etc			
		21.78	501-618121-53901-00000000			Uniforms			
		38.85	501-618352-53822-00000000			mats/etc			
		59.23	501-618352-53901-00000000			uniforms			
		38.85	501-618352-53822-00000000			mats/etc			
		51.71	501-618352-53901-00000000			uniforms			
		38.85	501-618352-53822-00000000			mats/etc			
		51.71	501-618352-53901-00000000			uniforms			
		38.85	501-618352-53822-00000000			mats/etc			
		51.71	501-618352-53901-00000000			uniforms			
		38.85	501-618352-53822-00000000			mats/etc			
		51.71	501-618352-53901-00000000			uniforms			
		37.88	555-834751-53822-00000000			highland mats & towels			
		37.88	555-834751-53822-00000000			highland mats towels			
		37.88	555-834751-53822-00000000			highland mats towels			
		37.88	555-834751-53822-00000000			highland mats towels			
		37.88	555-834751-53822-00000000			highland mats towels			
		8.41	555-854701-53901-00000000			saukie laundry			
		17.97	555-854701-53822-00000000			saukie mats			
		8.41	555-854701-53901-00000000			saukie laundry			
		17.97	555-854701-53822-00000000			saukie mats			
		8.41	555-854701-53901-00000000			saukie laundry			
		17.97	555-854701-53822-00000000			saukie mats			
		8.41	555-854701-53901-00000000			saukie laundry			
		17.97	555-854701-53822-00000000			saukie mats			
		8.41	555-854701-53901-00000000			saukie laundry			
		17.97	555-854701-53822-00000000			saukie mats			
1	46691	\$60.79	10/19/23	00775		0 PLANT EQUIPMENT CO INC		T	CLEARED
		60.79	601-617364-52305-00000000			FLEET-2023-0003004			
1	176395	\$463.00	10/19/23	12084		1 PLEASANT VALLEY REDI-MIX INC		S	OUTSTANDING

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		463.00	101-616301-52306-0000000			12 AV - 22 ST			
1	176350	\$1710.88 1710.88	10/19/23 051-000000-21403-0000000	01834		0 POLICE & FIREMENS INSURANCE ASSN PAYROLL FOR - 102023		S	OUTSTANDING
1	46692	\$220.00 220.00	10/19/23 051-000000-21403-0000000	08643		0 POLICE BENEVOLENT PAYROLL FOR - 102023		T	CLEARED
1	176396	\$605.00 605.00	10/19/23 555-854701-53804-0000000	04120		0 POOLS WELDING INC saukie repair loader arm		S	OUTSTANDING
1	46693	\$3009.73 1886.13 628.10 277.00 218.50	10/19/23 101-212051-53203-6518000 101-212051-53203-6518000 101-213062-53203-6518000 101-213063-53203-6518000	18088		0 PROMOTION SUPPORT SERVICES INC Mailing of utility bills Mailing of past due utility bi Payroll Checks Processing Mail AP Checks + AP Fee		T	CLEARED
1	46694	\$344.00 344.00	10/19/23 506-618341-53112-0000000	01400		0 QC ANALYTICAL SERVICES LLC lab testing		T	CLEARED
1	176397	\$1168.00 849.50 318.50	10/19/23 555-867566-52212-6274000 555-867566-52212-6362000	18183		0 QC CUSTOM TEES & MORE sports shirts rifac sports shirts		S	OUTSTANDING
1	46695	\$6695.00 6695.00	10/19/23 207-312801-54101-6521000	18657		0 QUAD CITIES CHAMBER OF COMMERCE INC October 2023 overhead expense		T	CLEARED
1	176398	\$225.00 25.00 20.00 180.00	10/19/23 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000	18429		0 QUAD CITY PRESS INC FLEET-2023-0002903 FLEET-2023-0002903 FLEET-2023-0003126		S	OUTSTANDING
1	46696	\$2276.88 781.76 836.80 658.32	10/19/23 501-618121-53111-0000000 510-616332-53111-0000000 101-616601-53111-0000000	09892		0 QUALITY CONTROLLED STAFFING temp employee 9/24 to 9/30/23 seasonal 10/1 to 10/7/23 seasonal 10/1 to 10/7/23		T	CLEARED
1	46697	\$10491.25 10491.25	10/19/23 101-414226-53803-0000000	06729		0 RACOM CORPORATION RI ARSENAL CONTRACT		T	CLEARED
1	46698	\$884.50 49.99 49.99 49.99 49.99 99.98 79.65 99.98 96.98 153.00	10/19/23 101-412206-51401-6455000 101-412206-51401-6455000 101-412206-51401-6455000 101-412206-51401-6455000 101-412206-51401-6455000 601-617364-52305-0000000 101-412206-51401-6455000 101-412206-51401-6455000 101-412206-51401-6455000 101-412206-51403-0000000	00728		0 RAY OHERRON COMPANY INC PAULEY SHIRT GABLE SHIRT MUMMA PANTS RONK SHIRT PATTISON UNIFORM FLEET-2023-0003071 DANHOF UNIFORM CONNELLY UNIFORM DUTY BELT		T	CLEARED

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		154.95	101-412206-51404-00000000			DERUDDER BOOTS			
1	176399	\$340.20 46.10 294.10	10/19/23 601-617364-52305-00000000 601-617364-52305-00000000	18036		1 RDO TRUCK CENTER CO Balanced owed on invoice Switch		S	OUTSTANDING
1	176400	\$1485.00 1485.00	10/19/23 251-712421-53823-00000000	15729		1 REACHING ACROSS ILLINOIS LIBRARY SYSTEM-RAILSS E-READ IL MEMBER FEE ANNUAL			OUTSTANDING
1	176401	\$7059.75 2345.77 2356.99 2356.99	10/19/23 555-834751-52305-00000000 555-834751-52305-00000000 555-854701-52305-00000000	18369		0 REVELS TURF AND TRACTOR, LLC highland parts highland parts saukie parts		S	OUTSTANDING
1	46699	\$9441.58 1616.60 1697.16 561.69 641.77 1073.38 278.00 2056.10 1516.88	10/19/23 601-617364-52204-00000000 601-617364-52204-00000000 601-617364-52202-00000000 601-617364-52203-00000000 601-617364-52202-00000000 601-617364-52204-00000000 601-617364-52204-00000000 601-617364-52204-00000000 601-617364-52204-00000000	01409		0 RILCO INC FLEET-2023-0003041 FLEET-2023-0003041 FLEET-2023-0003041 FLEET-2023-0003042 FLEET-2023-0003040 FLEET-2023-0003039 FLEET-2023-0003107 FLEET-2023-0003107		T	CLEARED
1	46700	\$17.00 17.00	10/19/23 051-000000-21403-00000000	15528		0 RIPD COMMAND OFFICERS ASSOC PAYROLL FOR - 102023		T	CLEARED
1	46701	\$174.00 87.00 87.00	10/19/23 555-819615-52501-6295000 555-819615-52501-6295000	03166		0 RISM INC thurs groove thurs groove		T	CLEARED
1	176402	\$1250.00 1250.00	10/19/23 901-356921-53112-00000041	18460		0 RITA JETT consultant services		S	OUTSTANDING
1	46702	\$366.00 366.00	10/19/23 501-618352-53804-00000000	17373		0 RIVER CITIES ENGINEERING INC Tech support		T	CLEARED
1	46703	\$665.92 665.92	10/19/23 101-616301-52306-00000000	00607		0 RIVERSTONE GROUP INC ST 3/8 surface		T	CLEARED
1	46704	\$185.06 185.06	10/19/23 601-617364-52305-00000000	08470		0 RNOW INC. FLEET-2023-0003121		T	CLEARED
1	176403	\$2815.38 2815.38	10/19/23 101-256081-54101-5392000	00957		0 ROCK ISLAND COUNTY SHERIFF'S OFFICE WANS/LEADS - OCT 2023		S	OUTSTANDING
1	176404	\$729.66 729.66	10/19/23 051-000000-21403-00000000	02275		0 ROCK ISLAND FITNESS AND ACTIVITY CENTER PAYROLL FOR - 102023		S	OUTSTANDING
1	46705	\$558.37	10/19/23	00992		0 SADLER POWER TRAIN INC		T	CLEARED

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		78.57	601-617364-52305-00000000			FLEET-2023-0003017			
		479.80	601-617364-52305-00000000			FLEET-2023-0003101			
1	46706	\$162.94	10/19/23	01034		0 SEXTON FORD		T	CLEARED
		129.22	601-617364-52305-00000000			FLEET-2023-0003084			
		33.72	601-617364-52305-00000000			FLEET-2023-0003084			
1	176405	\$275.00	10/19/23	15482		0 SHAWN M MAZZAROLLO		S	OUTSTANDING
		275.00	601-617364-53804-00000000			FLEET-2023-0003112			
1	176406	\$3024.00	10/19/23	18388		1 SHAWNEE MISSION TREE SERVICE INC		S	OUTSTANDING
		2520.00	101-616321-53802-00000000			2039 43 ST ash tree removal			
		504.00	101-616321-53802-00000000			Sunset PK removal fallen limbs			
1	176407	\$2323.75	10/19/23	15634		0 SHOTTENKIRK INC		S	OUTSTANDING
		24.31	601-617364-52305-00000000			FLEET-2023-0002895			
		208.18	601-617364-52305-00000000			FLEET-2023-0002895			
		10.48	601-617364-52305-00000000			FLEET-2023-0002895			
		166.46	601-617364-52305-00000000			FLEET-2023-0002895			
		18.57	601-617364-52305-00000000			FLEET-2023-0002893			
		19.56	601-617364-52305-00000000			FLEET-2023-0002893			
		107.34	601-617364-52305-00000000			FLEET-2023-0003054			
		120.17	601-617364-52305-00000000			FLEET-2023-0002889			
		17.50	601-617364-52305-00000000			FLEET-2023-0003027			
		92.13	601-617364-52305-00000000			FLEET-2023-0003034			
		116.45	601-617364-52305-00000000			FLEET-2023-0003031			
		70.09	601-617364-52305-00000000			FLEET-2023-0003031			
		309.76	601-617364-52305-00000000			FLEET-2023-0003025			
		20.06	601-617364-52305-00000000			FLEET-2023-0003029			
		59.79	601-617364-52305-00000000			FLEET-2023-0003032			
		59.79	601-617364-52305-00000000			FLEET-2023-0003033			
		5.24	601-617364-52305-00000000			FLEET-2023-0003099			
		11.52	601-617364-52305-00000000			FLEET-2023-0003119			
		30.10	601-617364-52305-00000000			FLEET-2023-0003110			
		72.97	601-617364-52305-00000000			FLEET-2023-0003110			
		783.28	601-617364-52305-00000000			Door runs for #133			
1	176408	\$65.91	10/19/23	07179		0 STANDARD EQUIPMENT COMPANY		S	OUTSTANDING
		65.91	601-617364-52305-00000000			FLEET-2023-0003001			
1	176409	\$114.99	10/19/23	13702		0 STAPLES ADVANTAGE		S	OUTSTANDING
		114.99	101-451041-52101-00000000			INK CARTRIDGES			
1	46707	\$1601.86	10/19/23	01119		0 STECKER GRAPHICS INC		T	CLEARED
		490.00	101-617112-53801-00000000			wall graphic and installation			
		1111.86	501-613358-53502-00000000			perforated door hanger sheets			
1	176410	\$113.47	10/19/23	04467		0 SYNCHRONY BANK JCP		S	OUTSTANDING
		113.47	101-413215-51405-00000000			BUCHEN CLOTHING			

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	176411	\$45.22 45.22	10/19/23 251-711401	17308 -53204-0000000		0 T-MOBILE USA INC CELL PHONE SERV ML SEP 2023		S	OUTSTANDING
1	176412	\$74.00 74.00	10/19/23 211-356941	01058 -53801-0000000		0 TERMINIX INTERNATIONAL building and grounds		S	OUTSTANDING
1	46708	\$20.00 20.00	10/19/23 101-212384	05600 -53502-0000000		0 THE PRINTERS MARK Parking Permit Cards		T	CLEARED
1	176351	\$3880.06 3880.06	10/19/23 207-312801	18030 -55109-0000000		0 THOMAS S MEYER 2023 Tax Rebate Reimbursement		S	OUTSTANDING
1	176352	\$25.00 25.00	10/19/23 101-314881	08109 -51502-0000000		0 THOMAS STEGER October 2023 Lunch Reimburseme		S	OUTSTANDING
1	176413	\$1328.24 420.50 198.00 277.94 90.00 341.80	10/19/23 601-617364 601-617364 601-617364 601-617364 601-617364	17054 -52305-0000000 -53804-0000000 -52305-0000000 -53804-0000000 -53804-0000000		0 THOMPSON TIRE & RETREAD FLEET-2023-0002998 FLEET-2023-0002998 FLEET-2023-0003095 FLEET-2023-0003095 FLEET-2023-0003134		S	OUTSTANDING
1	46709	\$3278.41 428.24 60.49 116.41 2673.27	10/19/23 601-617364 601-617364 601-617364 601-617364	02631 -52305-0000000 -52305-0000000 -52305-0000000 -52305-0000000		0 TRUCK COUNTRY OF IOWA INC FLEET-2023-0003087 FLEET-2023-0003106 FLEET-2023-0003120 Brackets		T	CLEARED
1	176414	\$1500.00 1500.00	10/19/23 251-714404	06363 -53801-0000000		1 TWO RIVERS YMCA WM PIPE INSUL REPAIR PATCH		S	OUTSTANDING
1	46710	\$2448.00 334.50 212.50 1901.00	10/19/23 555-834751 555-854701 555-854701	01185 -52219-0000000 -52219-0000000 -52220-0000000		0 TYLER ENTERPRISES OF ELWOOD INC highland seclear, umaxx saukie surmount saukie bifen, truprill, reboun		T	CLEARED
1	46711	\$365.33 365.33	10/19/23 051-000000	02347 -21403-0000000		0 U A W LOCAL 2282 PAYROLL FOR - 102023		T	CLEARED
1	176415	\$414.08 414.08	10/19/23 906-356921	17933 -53505-5323405		0 UMU LAMBOI asp conference		S	OUTSTANDING
1	176416	\$16.00 16.00	10/19/23 101-451041	00792 -53301-0000000		0 UNITED PARCEL SERVICE Weekly service charge 9/30/23		S	OUTSTANDING
1	46712	\$9108.87 4545.36 4563.51	10/19/23 501-618352 501-618352	08460 -52217-0000000 -52217-0000000		0 UNITED STATE ALUMINATE COMPANY INC Liquid Alum Liquid Alum		T	CLEARED
1	46713	\$269.00	10/19/23	00802		0 UNITED WAY OF THE QUAD CITIES		T	CLEARED

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/19/23 - 10/19/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		269.00	051-000000-21403-0000000			PAYROLL FOR - 102023			
1	46714	\$6940.39 6940.39	10/19/23 555-867564-53801-0000000	18181		0 UNIVERSAL BUILDING MAINTENANCE LLC rifac cleaning		T	CLEARED
1	46715	\$380.50 380.50	10/19/23 501-619356-52303-0000000	00832		0 UTILITY EQUIPMENT COMPANY sb 421 two bolt top bolt 2"		T	CLEARED
1	176417	\$11462.91 11462.91	10/19/23 201-312641-53102-0000000	16181		0 VEENSTRA & KIMM, INC Prof service 8/20 to 9/16/23		S	OUTSTANDING
1	176418	\$1250.00 1250.00	10/19/23 901-356921-53112-0000041	18004		0 VENESSA TAYLOR consultant services		S	OUTSTANDING
1	46716	\$45.98 19.99 25.99	10/19/23 601-617364-52305-0000000 601-617364-52305-0000000	00146		0 VOTOUBEK INVESTMENTS FLEET-2023-0003125 FLEET-2023-0003128		T	CLEARED
1	176419	\$59.40 59.40	10/19/23 101-616601-52301-0000000	00762		0 WESTERN STRUCTURAL COMPANY 4 angles		S	OUTSTANDING
1	176420	\$10.69 10.69	10/19/23 606-615091-51402-0000000	17703		0 WHITE CAP LP hard hat		S	OUTSTANDING
1	176421	\$972.56 972.56	10/19/23 101-000000-41204-0000000	17848		0 XPO FREIGHT INC Refund Payment		S	OUTSTANDING
1	176422	\$8713.20 5140.79 3572.41	10/19/23 555-835753-53905-0000000 555-855702-53905-0000000	13074		0 YAMAHA MOTOR CORP USA highland golf carts saukie golf carts		S	OUTSTANDING
1	46717	\$343.48 32.10 208.63 102.75	10/19/23 501-618352-52303-0000000 501-618352-52303-0000000 501-618352-52303-0000000	00945		0 ZIMMER & FRANCESCON INC supplies pipe supplies		T	CLEARED
1	46718	\$706.00 198.00 354.00 1099.12 1099.12- 154.00	10/19/23 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000	16947		0 ZURCHER TIRE INC FLEET-2023-0003044 FLEET-2023-0003050 Tires for #7116 Credit/returned tires Tires for #9114		T	CLEARED

TOTAL # OF ISSUED CHECKS: 84 TOTAL AMOUNT: 184,168.49

TOTAL # OF WIRES: 0 TOTAL AMOUNT: 0.00

TOTAL # OF VOIDED/REISSUED/UNCLAIMED CHECKS: 0 TOTAL AMOUNT: 0.00

010 CITY OF ROCK ISLAND

CHECK REGISTER

DATE RANGE: 10/19/23 - 10/19/23

BANK	CHECK #	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	INVOICE #	TYPE	CHECK
WO #		AMOUNT	G/L ACCT #			DESCRIPTION		INV VEND	STATUS

TOTAL # OF ACH CHECKS:80TOTAL AMOUNT:272,791.78

TOTAL # OF UNISSUED CHECKS:0

FUND TOTALS

FUND	FUND NAME	ISSUED TOTAL	VOIDED/REISSUED TOTAL
051	PAYROLL CLEARING FUND	23,616.49	0.00
101	GENERAL FUND	88,582.21	0.00
201	TIF #1 DOWNTOWN	11,462.91	0.00
207	COMMUNITY/ECONOMIC DEVELOPMENT	17,928.06	0.00
208	TIF #6 The Locks	2,340.00	0.00
211	M L KING CENTER	1,505.08	0.00
224	STATE DRUG PREVENTION	202.36	0.00
242	COMMDEVBLOCKGRANT CFDA 14.218	46,371.13	0.00
248	American Rescue Plan Act (ARPA	4,845.03	0.00
251	PUBLIC LIBRARY	11,251.08	0.00
501	WATER OPERATIONS/MAINTENANCE	56,466.44	0.00
506	WASTEWATER OPER & MAINTENANCE	4,035.64	0.00
507	STORMWATER UTILITY	16,888.17	0.00
510	SOLID WASTE	1,593.55	0.00
541	SUNSET MARINA	37.48	0.00
555	PARK & RECREATION	71,956.14	0.00
601	FLEET SERVICES	45,172.07	0.00
606	ENGINEERING	10.69	0.00
626	EMPLOYEE HEALTH PLAN	203.60	0.00
701	FIRE PENSION	17,865.06	0.00
706	POLICE PENSION	22,666.63	0.00
901	MLK ACTIVITY	10,222.45	0.00
903	IL PUBLIC HEALTH	14.30	0.00
904	IL CJIA	151.69	0.00
905	IL DCFS	769.32	0.00
906	DEPT OF HUMAN SERVICES	802.69	0.00
TOTAL -		456,960.27	0.00

Tameka L. Toney

CITY OF ROCK ISLAND
CHART OF ACCOUNTS

October 20, 2023 through
October 26, 2023
TOTAL: \$724,718.26

FUNDS	FUND NAME	DEPT	DEPARTMENT NAME
101	General Fund	111	1st Ward
201	TIF #1 Downtown	112	2nd Ward
202	TIF #2 South 11th Street	113	3rd Ward
203	TIF #3 North 11th Street	114	4th Ward
204	TIF #4 Jumer's Casino Rock Island	115	5th Ward
205	TIF #5 Columbia Park	116	6th Ward
206	TIF #6 NE I280/Parkway	117	7th Ward
207	Community/Economic Development	118	Mayor
208	TIF #7 The Locks	119	Mayor & Council Administration
209	TIF #8 Watchtower	122	General Administration
210	Public Benefit	123	Legal Services
211	Martin Luther King Center	131	City Clerk
212	MLK Facility Improvement	155	Human Resources Administration
213	TIF #9 1st Street	156	Human Resources Services
221	Motor Fuel Tax	157	Insurance
222	Foreign Fire Insurance	211	Finance Administration
223	Riverboat Gaming	212	Customer Service
224	State Drug Prevention	213	Accounting Services
225	DUI Fine Law	214	Budget and Grants Management
226	Court Supervision	256	Information Technology
227	Crime Laboratory	311	Community/Economic Development Administration
241	US Dept of Justice Grant	312	Economic Development
242	Community Development Block Grant	313	Planning/Redevelopment
243	Federal Drug Prevention	314	Inspection
244	Neighborhood Stabilization ARRA	356	Martin Luther King Jr Community Center
245	Schwiebert Park Boat Dock	411	Police Administration
246	Ridgewood Business Park	412	Field Operations Bureau
251	Public Library	413	Criminal Investigation Bureau
252	Volunteers of the RI Library	414	Administration/Technical Services Bureau
271	Honor Guard Contributions	415	Tactical Operations
272	DARE	451	Fire Administration November 5, 2021 through
273	Police Contributions	452	Fire Emergency Services
274	Elderly Service Contributions	453	Fire Protective Inspect
275	RI Auxiliary Police	454	Ambulance
276	RI Labor Day Parade	611	Public Works Administration
277	ESO Christmas Tour	612	Motor Vehicle Parking System
278	Adopt A School	613	Water Meter Services
279	Fire Donations	615	Engineering
282	Lead Grant	616	Municipal Services
301	Capital Improvements	617	Fleet Services
302	Capital Improvements - Streets	618	Utilities Service
405	Debt Service	619	Utilities Maintenance
501	Water Operation & Maintenance	711	Library Administration
502	Water Capital 2010A BAB'S	712	Library Info Services
506	Wastewater Operations & Maintenance	713	Library Circulation
507	Stormwater Utility	714	Library Extension
508	Wastewater Capital 2010A BAB'S	811	Park/Recreation Administration
510	Solid Waste	813	Recreation
511	Centennial Bridge	818	Whitewater Aquatic Center
541	Sunset Marina	819	Schwiebert Riverfront Park
555	Parks & Recreation	822	Parks
581	CDBG Loan Programs	834	Highland Golf Maintenance
582	State Affordable Housing	835	Highland Clubhouse
583	Community/Economic Development Loans	846	Golf Pro Shop
584	CIRLF Loan Fund	854	Saukie Golf Maintenance
585	MPF Endowment Loans	855	Saukie Clubhouse
586	Brownfield Revolving Loan Fund	867	RIFAC
595	Public Housing	891	Donations P/R Admin
601	Fleet Services	892	Donations Parks
602	Fleet Amortization	893	Donations Recreation Programs
606	Engineering	894	Donations Golf Maintenance
609	Hydroelectric Plant	895	Donations Highland/Saukie Clubhouse
621	Self-Insurance	896	Donations Golf Pro Shop
626	Employee Health Plan	897	Donations RIFAC
701	Fire Pension	898	Donations Longview Aquatic Center
706	Police Pension	899	Donations Riverfront Park
711	Cafeteria Plan	910	Police Fire Commission
712	Loan Escrow	920	Fire Pension
831	GASB 34	930	Police Pension
901	MLK Activity	940	Cafeteria Plan
905	IL DCFS		
906	Dept of Human Services		
907	MLK Capital Contributions		
950	Public Library Foundation		

REPORT PARAMETERS

ORGANIZATION : 010
BANK : 1
PRINT BY : CHECK DATE
SORT OPTION : VENDOR NAME
PRINT DETAILS : Y
BEGINNING CHECK DATE : 10/26/23
ENDING CHECK DATE : 10/26/23
ORG NAME FOR EXTRACT FILE : APPP102623

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/26/23 - 10/26/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	176452	\$12531.00 12531.00	10/26/23 242-313851-55220-6215210	18682		0 AGM ENVIRONMENTAL LLC J.Ford & B.Euring 1305 14th St		S	OUTSTANDING
1	46719	\$5383.80 100.00- 5483.80	10/26/23 506-618341-52217-0000000 506-618341-52217-0000000	14179		0 ALEXANDER CHEMICAL CORPORATION Credit/chlorine Chlorine		T	CLEARED
1	46720	\$1680.19 1283.36 396.83	10/26/23 601-617364-52305-0000000 601-617364-52305-0000000	00056		0 ALEXIS FIRE EQUIPMENT CO FLEET-2023-0003168 FLEET-2023-0003198		T	CLEARED
1	176453	\$1500.00 1500.00	10/26/23 601-617041-54303-0000000	15142		0 ALLDATA LLC AllData renewal		S	OUTSTANDING
1	46721	\$1571.04 844.69 514.70 105.83 105.82	10/26/23 101-213064-53107-6138000 405-616316-53107-6138000 581-313851-53107-6217000 584-312801-53107-6221000	04665		0 AMERICAN BANK & TRUST CO Banking Service - September 20 Banking Service - September 20 Banking Service - September 20 Banking Service - September 20		T	CLEARED
1	176423	\$132.23 132.23	10/26/23 101-000000-44114-0000000	17652		0 AMERIGROUP Amb Refund - K. Eliff		S	OUTSTANDING
1	176454	\$10800.00 10800.00	10/26/23 101-122041-53103-6536297	18082		0 ANDREW J DASSO City Hall Improvements		S	OUTSTANDING
1	176455	\$411.42 411.42	10/26/23 506-618341-52305-0000000	12818		0 APPLIED INDUSTRIAL TECHNOLOGIES INC Parts/supplies		S	OUTSTANDING
1	46722	\$157.48 4.78 63.99 63.99 24.72	10/26/23 601-617364-52305-0000000 601-617362-52401-0000000 601-617362-52401-0000000 555-834751-52305-0000000	15725		0 ARNOLD MOTOR SUPPLY LLP FLEET-2023-0003207 Pistol gun for shop Pistol gun for shop highland qd elec clnr		T	CLEARED
1	176456	\$7253.36 2426.11 2412.89 2414.36	10/26/23 626-157141-53112-0000000 626-157141-53112-0000000 626-157141-53112-0000000	18167		0 ASSUREDPARTNERS CAPITAL INC 5 of 12 Monthly Installments 6 of 12 Monthly Installments 7 of 12 Monthly Installments		S	OUTSTANDING
1	176457	\$54.43 54.43	10/26/23 101-414226-53207-0000000	00010		1 AT & T CORP SEPT STATEMENT		S	OUTSTANDING
1	176458	\$294.07 167.40 45.99 125.68 45.00-	10/26/23 601-617364-52206-0000000 601-617364-52305-0000000 601-617364-52305-0000000 601-617364-52305-0000000	00109		0 AUTOZONE STORES LLC FLEET-2023-0003158 FLEET-2023-0003190 PS pump for #20 Core Credit		S	OUTSTANDING
1	46723	\$2317.13	10/26/23	17651		0 BERKSHIRE HATHAWAY ENERGY COMPANY		T	CLEARED

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		710.64	506-618341-53702-00000000			Utilities			
		107.02	501-618352-53702-00000000			Utilities			
		255.45	101-617111-53702-00000000			Utilities			
		117.82	501-618352-53702-00000000			Utilities			
		1126.20	101-617120-53702-00000000			Utilities			
1	46724	\$181.83	10/26/23	00285		0 BEST DISTRIBUTING INC		T	CLEARED
		10.34	601-617364-52305-00000000			FLEET-2023-0003135			
		14.95	601-617364-52305-00000000			FLEET-2023-0003135			
		156.54	601-617364-52305-00000000			FLEET-2023-0003135			
1	176459	\$1160.00	10/26/23	00288		0 BI-STATE REGIONAL COMMISSION		S	OUTSTANDING
		1160.00	101-000000-22204-00000000			CORA HEARING 10/06/23			
1	46725	\$3998.00	10/26/23	15917		0 BIBLIOTHECA, LLC		T	CLEARED
		3998.00	251-711401-53804-00000000			RIP SELFCHECKS S/C ANNUAL			
1	176460	\$1125.00	10/26/23	18678		0 BIG ISLAND RIVER CONSERVANCY DISTRICT		S	OUTSTANDING
		1125.00	101-122041-59201-00000000			Violation Levee Ordinance			
1	46726	\$24855.53	10/26/23	00297		0 BLICK & BLICK OIL INC		T	CLEARED
		14764.87	601-617364-52203-00000000			5301 Gals Gasohol			
		10090.66	601-617364-52203-00000000			2701 Gals Diesel			
1	176424	\$985.50	10/26/23	07981		0 BLUE CROSS BLUE SHIELD OF ILLINOIS		S	OUTSTANDING
		985.50	101-000000-44114-00000000			Amb Refund - A. Inman			
1	176425	\$77.37	10/26/23	07981		0 BLUE CROSS BLUE SHIELD OF ILLINOIS		S	OUTSTANDING
		77.37	101-000000-44114-00000000			Amb Refund - First Initial Las			
1	176426	\$909.40	10/26/23	07981		0 BLUE CROSS BLUE SHIELD OF ILLINOIS		S	OUTSTANDING
		909.40	101-000000-44114-00000000			Amb Refund - A. Veasey			
1	176427	\$1010.48	10/26/23	07981		0 BLUE CROSS BLUE SHIELD OF ILLINOIS		S	OUTSTANDING
		1010.48	101-000000-44114-00000000			Amb Refund - B. Reynolds			
1	176461	\$2548.62	10/26/23	16232		0 BONNIE HOWARD		S	OUTSTANDING
		672.69	905-356921-53303-0000440			Mileage reimbursement			
		853.47	905-356921-53303-0000440			mileage reimbursement			
		1022.46	905-356921-53303-0000440			mileage reimbursement			
1	46727	\$7500.00	10/26/23	00308		0 BRANDT CONSTRUCTION CO		T	CLEARED
		7500.00	101-617375-53804-00000000			Track repairs IL92/Milan PKWY			
1	46728	\$270.00	10/26/23	01829		1 BSN SPORTS LLC		T	CLEARED
		270.00	555-867566-52212-6274000			double ball cart			
1	176462	\$420.00	10/26/23	18143		0 CARI WINTER		S	OUTSTANDING
		420.00	555-867566-53112-6362000			tumbling teacher			

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1	46729	\$23144.00 23144.00	10/26/23 506-618343-53112-00000000	14329		1 CDM SMITH Phosphorus Study Engin Service		T	CLEARED
1	176463	\$48.89 48.89	10/26/23 211-356941-53801-00000000	15674		0 CINTAS CORPORATION NO. 2 building and grounds		S	OUTSTANDING
1	176464	\$384.80 384.80	10/26/23 601-617364-53822-00000000	13765		0 CLEAN SWEEP OF I & I LLC 9/23 vehicle washes		S	OUTSTANDING
1	46730	\$541.64 267.76 146.80 59.72 67.36	10/26/23 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000	03309		0 COE EQUIPMENT INC FLEET-2023-0003151 FLEET-2023-0003183 FLEET-2023-0003213 FLEET-2023-0003213		T	CLEARED
1	176465	\$89.99 89.99	10/26/23 101-119041-52101-00000000	01925		0 COLMAN FLORIST AND GREENHOUSE Plant from Council to Todd		S	OUTSTANDING
1	176466	\$749.00 749.00	10/26/23 101-616301-52306-00000000	00451		0 COOPMAN TRUCKING EXCAVATING Top soil		S	OUTSTANDING
1	46731	\$9500.00 5850.00 3650.00	10/26/23 555-818551-52303-00000000 555-818551-53801-00000000	00468		0 CRAWFORD HEATING & COOLING INC Supply custom PVC for pool Install parts on main pool		T	CLEARED
1	46732	\$72160.83 41694.47 30466.36	10/26/23 626-157141-53602-00000000 626-157141-53602-00000000	14239		0 CVS PHARMACY INC CVS 10/01/23 to 10/07/23 CVS 10/08/23 to 10/15/23		T	CLEARED
1	46733	\$4780.72 4780.72	10/26/23 621-157133-53602-00000000	00514		0 DAVENPORT ELECTRIC CONTRACT COMPANY Davenport Electric Storm Damag		T	CLEARED
1	176428	\$13683.60 13683.60	10/26/23 242-313851-55230-6355230	18512		0 DNA ROOFING & GUTTER SOLUTIONS LLC B.Debrobander 730 5th Street		S	OUTSTANDING
1	46734	\$1749.00 1749.00	10/26/23 101-452271-51402-00000000	16974		0 ED M FELD EQUIPMENT COMPANY INC Ice rescue suit		T	CLEARED
1	46735	\$26815.49 1352.40 901.60 15731.51 450.80 796.66 2034.41 1267.98 450.80 500.54 1525.59 1352.40	10/26/23 101-314881-53905-00000000 101-314882-53905-00000000 101-412206-53905-00000000 101-414222-53905-00000000 101-452271-53905-00000000 101-616301-53905-00000000 101-617371-53905-00000000 242-313851-53905-6197230 251-711401-53905-00000000 501-619356-53905-00000000 555-813501-53905-00000000	17917		0 ENTERPRISE FM TRUST Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease Enterprise Lease		T	CLEARED

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		450.80	555-822621-53905-00000000			Enterprise Lease			
1	176429	\$406.24 406.24	10/26/23 242-311041-53112-6196230	04866		0 ENVIRONMENTAL HAZARDS SERVICES LLC 1826 9 1/2 Street		S	OUTSTANDING
1	46736	\$162.84 162.84	10/26/23 601-617364-52305-00000000	02528		1 FASTENAL COMPANY Fasteners		T	CLEARED
1	46737	\$25528.05 25528.05	10/26/23 231-616311-53806-26060000	18306		0 FIVE CITIES CONSTRUCTION COMPANY 37 AV - 46 ST Reconstruction		T	CLEARED
1	176467	\$51.95 51.95	10/26/23 101-411041-54501-00000000	17790		0 FRANCIS A PROCHASKA BYRON'S RETIREMENT PLAQUE		S	OUTSTANDING
1	46738	\$257.45 257.45	10/26/23 251-712431-52210-00000000	01514		0 GAYLORD BROS TS PROCESSING		T	CLEARED
1	46739	\$250.00 187.50 62.50	10/26/23 626-157141-53112-05200000 621-157131-53602-05200000	15343		0 GENESIS HEALTH SYSTEM 75EE 25WC		T	CLEARED
1	176468	\$1678.57 1678.57	10/26/23 626-157141-53112-05200000	15891		0 GENVENTURES September 2023 Pharmacy Bill		S	OUTSTANDING
1	176469	\$469.11 180.10 268.54 20.47	10/26/23 601-617364-52305-00000000 601-617364-52305-00000000 555-854701-52103-00000000	00199		0 GIBSON LTD FLEET-2023-0003191 FLEET-2023-0003199 saukie batt		S	OUTSTANDING
1	46740	\$8721.00 8721.00	10/26/23 101-256081-52406-00000000	17736		1 GLOBAL PAYMENTS INC PARKS-18 VERIFONE T650C PIN PA		T	CLEARED
1	46741	\$770.97 28.20 39.83 32.38 670.56	10/26/23 506-618341-52204-00000000 506-618341-52305-00000000 501-618352-52305-00000000 501-619121-52302-00000000	00365		0 GRAINGER Oil Chart Vacuum breaker Marking paint		T	CLEARED
1	46742	\$1.70 1.70	10/26/23 555-855702-53905-00000000	12721		0 HARRIS MOTOR SPORTS saukie clip		T	CLEARED
1	46743	\$1329.50 1329.50	10/26/23 501-619356-52404-00000000	04970		0 HD SUPPLY FACILITIES MAINTENANCE Chlorine		T	CLEARED
1	176470	\$1057.50 1057.50	10/26/23 501-618041-53112-00000000	07758		0 HR GREEN INC Grant application		S	OUTSTANDING
1	176430	\$167.73 167.73	10/26/23 101-000000-44114-00000000	12668		0 HUMANA HEALTH CARE PLANS Amb Refund - L. Solomon		S	OUTSTANDING

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1	176471	\$1635.68 1635.68	10/26/23 901-356911-52216-5330000	01104		0 HY-VEE FOOD STORES thanksgiving		S	OUTSTANDING
1	176431	\$110.64 85.64 25.00	10/26/23 101-314881-51401-0000000 101-314881-54402-0000000	18531		0 IAN FARMER Uniform Reimbursement #2 ILLOWA Dues Reimbursement cy23		S	OUTSTANDING
1	176432	\$100.00 100.00	10/26/23 242-311041-53112-6196230	00163		0 ILLINOIS DEPARTMENT OF PUBLIC HEALTH CY23 IDPH License - J.Laxton		S	OUTSTANDING
1	176433	\$40.77 40.77	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - J. Nosal		S	OUTSTANDING
1	176434	\$40.92 40.92	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - C. Mcallister		S	OUTSTANDING
1	176435	\$42.00 42.00	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - L. Porter		S	OUTSTANDING
1	176436	\$48.04 48.04	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - S. Vandemaele		S	OUTSTANDING
1	176437	\$33.02 33.02	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - L. Porter		S	OUTSTANDING
1	176438	\$347.64 347.64	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - S. Thompson		S	OUTSTANDING
1	176439	\$336.44 336.44	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - E. Anguiano		S	OUTSTANDING
1	176440	\$9.87 9.87	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - R. Steinbaugh		S	OUTSTANDING
1	176441	\$419.82 419.82	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - A. Morgyn		S	OUTSTANDING
1	176442	\$403.02 403.02	10/26/23 101-000000-44114-0000000	01918		1 ILLINOIS DEPT OF PUBLIC AID Amb Refund - S. Yazeji		S	OUTSTANDING
1	46744	\$4058.14 127.99 924.56 165.27 28.41 718.03 1331.07 474.13 31.02 0.99	10/26/23 251-713451-54305-0000000 251-713451-54305-0000420 251-713451-54305-0000420 251-713451-54305-0000420 251-713451-54305-0000420 251-713451-54305-0000420 251-713451-54305-0000420 251-712431-52210-0000000 251-712431-52210-0000000	01518		0 INGRAM INDUSTRIES INC RIP MATERIALS RIP CR RIS RIZ BOOK CR RIS RIZ BOOK CR RIS RIZ BOOK RIP BOOK RIP CR RIS RIT RIZ BOOK RIP RIS RIT RIZ BOOK TS PROCESSING TS PROCESSING		T	CLEARED

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		93.04	251-713451-54305-5654000			YA BOOK			
		104.71	251-713451-54305-0000420			RIP BOOK			
		58.92	251-713451-54305-0000420			RIP RIS RIZ BOOK			
1	176472	\$1499.47	10/26/23	18658		0 ION HOLDINGS LLC		S	OUTSTANDING
		1499.47	501-618352-52305-0000000			Emer Escape Breathing App			
1	176473	\$1950.00	10/26/23	13426		1 IOWA HEALTH SYSTEM		S	OUTSTANDING
		1950.00	101-155101-53112-0000000			Unity Point 4th QRT Services			
1	176474	\$5500.00	10/26/23	04769		0 IOWA ILLINOIS TAYLOR INSULATION INC		S	OUTSTANDING
		5500.00	101-617125-53801-0000000			Materials			
1	46745	\$11496.40	10/26/23	16057		1 ITSAVVY LLC		T	CLEARED
		9844.40	101-256081-52406-0000000			10 DESKTOPS			
		1652.00	101-256081-52406-0000000			10 EXTRA MEMORY			
1	176443	\$19.98	10/26/23	15727		0 JENNIFER BOTE		S	OUTSTANDING
		19.98	101-311041-52101-0000000			2023 Supplies for meeting reim			
1	176444	\$462.25	10/26/23	18684		0 JENNIFER JOHNSON		S	OUTSTANDING
		462.25	101-000000-44114-0000000			Amb Refund - A. Johnson			
1	176445	\$345.84	10/26/23	18672		0 JERAD IRVINE		S	OUTSTANDING
		345.84	101-314881-51502-0000000			ICC Conference Reimbursement			
1	176475	\$150.00	10/26/23	18149		0 JOSHUA TUTTLE		S	OUTSTANDING
		150.00	101-414223-51502-0000000			PROACTIVE PATROL TACTICS			
1	46746	\$34.95	10/26/23	00488		0 K & S H2O INC		T	CLEARED
		34.95	211-356941-53801-0000000			building and grounds			
1	176476	\$600.00	10/26/23	17178		0 K AND D CUTTING AND CORING INC		S	OUTSTANDING
		600.00	101-616301-52306-0000000			Curb cuts			
1	176477	\$600.00	10/26/23	18666		0 KIRA FOX		S	OUTSTANDING
		600.00	904-356921-54102-0000341			asp programs			
1	46747	\$3843.16	10/26/23	09539		0 LABORATORY CORP OF AMERICA, HOLDINGS		T	CLEARED
		950.70	626-157141-53112-0520000			Labcorp September			
		2892.46	626-157141-53112-0520000			Labcorp End of JUL/AUG			
1	46748	\$874.10	10/26/23	17260		0 LAWMEN'S & SHOOTERS SUPPLY INC		T	CLEARED
		299.35	101-414223-51401-0000000			AWARDS			
		275.40	101-414223-51401-0000000			AWARDS			
		299.35	101-414223-51401-0000000			AWARDS			
1	176478	\$288.00	10/26/23	18679		0 LINDSAY A RUSSELL		S	OUTSTANDING
		288.00	276-811041-53109-0000000			labor day thank you cookies			

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		10.08	601-617364-52305-00000000			FLEET-2023-0003172			
		36.76	601-617364-52305-00000000			FLEET-2023-0003172			
		415.90	601-617364-52305-00000000			FLEET-2023-0003172			
		314.44	601-617364-52305-00000000			FLEET-2023-0003172			
		158.14	601-617364-52305-00000000			FLEET-2023-0003176			
		27.44	601-617364-52305-00000000			FLEET-2023-0003172			
		219.25	601-617364-52305-00000000			FLEET-2023-0003170			
		13.57	601-617364-52305-00000000			FLEET-2023-0003188			
		7.57	601-617364-52305-00000000			FLEET-2023-0003205			
		17.91	601-617364-52305-00000000			FLEET-2023-0003205			
		2.86	601-617364-52305-00000000			FLEET-2023-0003205			
		1.69	601-617364-52305-00000000			FLEET-2023-0003205			
		1758.60	601-617364-52305-00000000			FLEET-2023-0003205			
		28.66	601-617364-52305-00000000			FLEET-2023-0003205			
		2.25	601-617364-52305-00000000			FLEET-2023-0003205			
		7.36	601-617364-52305-00000000			FLEET-2023-0003185			
		7.99	601-617364-52305-00000000			FLEET-2023-0003185			
		143.45	601-617364-52305-00000000			FLEET-2023-0003219			
		29.28	555-854701-52305-00000000			saukie adapter fitting			
1	176480	\$36.00	10/26/23	18594		0 MEGHANNE FREEHILL		S	OUTSTANDING
		36.00	555-867566-53112-6274000			basketball camp			
1	46750	\$160.74	10/26/23	00528		0 MENARD INC		T	CLEARED
		160.74	101-616301-52306-00000000			Materials/supplies			
1	176447	\$1350.00	10/26/23	03219		0 MERIDIAN TITLE CO		S	OUTSTANDING
		225.00	207-312851-53806-0000328			1322 14 1/2 Street title searc			
		225.00	242-314882-53801-6200230			2525 6th Avenue title search			
		225.00	242-314882-53801-6200230			1519 12th Street title search			
		225.00	242-314882-53801-6200230			1037 16th Street title search			
		225.00	242-314882-53801-6200230			507 13th Avenue title search			
		225.00	242-314882-53801-6200230			1324 15th Street title search			
1	176481	\$206.84	10/26/23	00816		1 MHC KENWORTH-QUAD CITIES		S	OUTSTANDING
		154.16	601-617364-52305-00000000			Parts for #7115			
		52.68	601-617364-52305-00000000			Screws for #7115			
1	46751	\$46166.49	10/26/23	00560		0 MIDAMERICAN ENERGY CO		T	CLEARED
		55.48	101-312801-53703-00000000			4199 46th Ave Sign			
		23.21	251-711401-53703-00000000			DT ELECTRIC BILL OCT 2023			
		30.16	501-618352-53703-00000000			RW RD water tower elec			
		20.97	506-618341-53702-00000000			Dechlorination Bldg			
		45.73	506-618341-53703-00000000			Dechlorination Bldg			
		21.67	506-618341-53702-00000000			Chlorination Bldg			
		51.04	506-618341-53703-00000000			Chlorination Bldg			
		9182.17	501-618352-53703-00000000			Pumping Station Elec			
		15784.33	506-618341-53703-00000000			WWTP Elec			
		5247.86	501-618352-53703-00000000			Reservoir Domes Elec			
		15703.87	101-617372-53703-00000000			9/23 Street Lights			

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1	46752	\$974.42 581.19 393.23	10/26/23 101-155041-53203-00000000 101-155041-53203-00000000	02440		0 MIDWEST MAILWORKS INC Midwest Mailworks 10/02-10/06 Midwest M 09/25 to 09/29		T	CLEARED
1	46753	\$130.44 130.44	10/26/23 251-713451-54305-0000420	17981		0 MIDWEST TAPE LLC RIP AV		T	CLEARED
1	176482	\$229.32 229.32	10/26/23 251-713451-54305-0000420	17981		0 MIDWEST TAPE LLC CR RIS RIZ AV		S	OUTSTANDING
1	176483	\$295.11 193.19 101.92	10/26/23 211-356941-53801-00000000 510-616331-53805-00000000	01781		0 MILLENNIUM WASTE INC Building and grounds Pickup at Marina		S	OUTSTANDING
1	46754	\$128.00 128.00	10/26/23 101-617371-52304-00000000	00319		0 MOBOTREX INC Anchor bolts		T	CLEARED
1	176484	\$591.86 591.86	10/26/23 601-617364-52305-00000000	01109		0 MOTION INDUSTRIES INC FLEET-2023-0003186		S	OUTSTANDING
1	46755	\$328.92 90.39 88.39 129.80 20.34	10/26/23 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52204-00000000 601-617364-52204-00000000	15816		0 MOTOR PARTS AND EQUIPMENT CORPORATION FLEET-2023-0003153 FLEET-2023-0003209 FLEET-2023-0003196 FLEET-2023-0003220		T	CLEARED
1	46756	\$1072.44 24.31 1048.13	10/26/23 555-834751-52305-00000000 555-834751-52305-00000000	12083		0 MTI DISTRIBUTING INC highland decal/diag highland hyd motor asm		T	CLEARED
1	46757	\$1176.66 790.26 386.40	10/26/23 555-854701-52203-00000000 555-855702-52203-00000000	17690		0 MULGREW OIL COMPANY saukie fuel saukie fuel		T	CLEARED
1	46758	\$237.86 13.60 164.76 29.75 29.75	10/26/23 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000 601-617364-52305-00000000	00669		0 MUTUAL WHEEL COMPANY INC FLEET-2023-0003144 FLEET-2023-0003144 FLEET-2023-0003144 FLEET-2023-0003144		T	CLEARED
1	176448	\$309.44 309.44	10/26/23 101-000000-44114-00000000	14757		1 NATIONAL GOVERNMENT SERVICES INC. Amb Refund - R. Vogelbaugh		S	OUTSTANDING
1	176449	\$354.05 354.05	10/26/23 101-000000-44114-00000000	14757		1 NATIONAL GOVERNMENT SERVICES INC. Amb Refund - J. Cooper		S	OUTSTANDING
1	46759	\$5791.11 147.01 55.68	10/26/23 101-131041-53505-00000000 101-616041-53505-00000000	01240		0 OFFICE MACHINE CONSULTANTS INC COPY CHARGES 7/1/23-9/30/23 COPY CHARGES 10/1/23-10/23/23		T	CLEARED

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/26/23 - 10/26/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		110.42	251-711041-53505-00000000			COPY CHARGES 10/1/23-10/23/24			
		2739.00	101-256081-52406-00000000			LIBRARY CIRC COPIER REPLACEMENT			
		2739.00	101-256081-52406-00000000			MSD COPIER REPLACEMENT			
1	46760	\$48.21	10/26/23	04242		0 OREILLY AUTOMOTIVE STORES INC		T	CLEARED
		41.73	601-617364-52305-00000000			Pwr Belt for fuel pumps			
		6.48	101-616321-52202-00000000			Spark plugs			
1	46761	\$21592.73	10/26/23	02053		0 PAPPAS WRIGHT P.C.		T	CLEARED
		16383.73	101-155101-53101-00000000			Pappas w September expenses			
		5209.00	101-155101-53101-00000000			Aug2023GEM			
1	176450	\$23000.00	10/26/23	18315		0 PARWAN MINI MART INC		S	OUTSTANDING
		23000.00	203-312801-55109-6311000			2021 taxes pay in 22 reimburse			
1	46762	\$194.60	10/26/23	04257		0 PHELPS UNIFORM SPECIALISTS INC		T	CLEARED
		38.92	251-711401-53801-00000000			WEEKLY MAT SERV SEP 2023			
		38.92	251-711401-53801-00000000			WEEKLY MAT SERV SEP 2023			
		38.92	251-711401-53801-00000000			WEEKLY MAT SERV SEP 2023			
		38.92	251-711401-53801-00000000			WEEKLY MAT SERV SEP 2023			
		38.92	251-711401-53801-00000000			WEEKLY MAT SERV SEP 2023			
1	176485	\$1379.06	10/26/23	15751		0 PILLAR EQUIPMENT INC		S	OUTSTANDING
		1107.62	601-617364-52305-00000000			FLEET-2023-0003217			
		140.04	601-617364-52305-00000000			FLEET-2023-0003217			
		131.40	601-617364-52305-00000000			FLEET-2023-0003217			
1	46763	\$609.88	10/26/23	00775		0 PLANT EQUIPMENT CO INC		T	CLEARED
		338.46	601-617364-52305-00000000			FLEET-2023-0003137			
		21.19	601-617364-52305-00000000			FLEET-2023-0003157			
		154.32	601-617364-52305-00000000			FLEET-2023-0003136			
		95.91	601-617364-52305-00000000			FLEET-2023-0003181			
1	176486	\$1152.50	10/26/23	12084		0 PLEASANT VALLEY REDI-MIX INC		S	OUTSTANDING
		614.00	101-616301-52306-00000000			Cement			
		538.50	101-616301-52306-00000000			Cement			
1	176487	\$28.00	10/26/23	07893		0 PRAIRIECAT		S	OUTSTANDING
		28.00	251-711041-51502-00000000			PUG DAY - 2 STAFF ATTENDEES			
1	46764	\$13207.34	10/26/23	17644		0 QCII LLC		T	CLEARED
		2899.16	621-157133-53602-00000000			Sevpro Fire and Water services			
		10308.18	621-157133-53602-00000000			Structure cleaning and drying			
1	46765	\$97653.00	10/26/23	18657		0 QUAD CITIES CHAMBER OF COMMERCE INC		T	CLEARED
		20000.00	207-312801-54101-6521000			Quarterly support for downtown			
		77653.00	232-312801-53112-00000000			Quarterly SSA support			
1	176488	\$180.00	10/26/23	16699		0 QUAD CITIES WILDCATS BOWLING		S	OUTSTANDING
		180.00	211-000000-44407-00000000			Banquet Room Deposit refund			

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CHECK REGISTER
DATE RANGE: 10/26/23 - 10/26/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	46772	\$1851.44 439.44 350.00 1062.00	10/26/23 101-617121-52304-00000000 101-617121-52304-00000000 101-616306-52306-00000000	00899		0 REPUBLIC PARENT LLC Electrical supplies REPL LED Drivers Stop sign poles/signs		T	CLEARED
1	176490	\$50.00 50.00	10/26/23 101-000000-42201-00000000	18339		0 RICARDO BURRIS Permit Refund B222173		S	OUTSTANDING
1	46773	\$40.00 40.00	10/26/23 601-617364-52204-00000000	01409		0 RILCO INC Oil drums		T	CLEARED
1	46774	\$1302.88 695.80 321.90 285.18	10/26/23 506-619346-52306-00000000 501-619356-52306-00000000 101-616301-52306-00000000	00607		0 RIVERSTONE GROUP INC Cold mix patch Fill sand patch repairs		T	CLEARED
1	176491	\$59.34 59.34	10/26/23 101-155101-52216-00000000	18683		0 ROB BAUGOUS QC Coffee & pancake House		S	OUTSTANDING
1	176492	\$1515.00 1515.00	10/26/23 901-356921-52207-6162019	18343		0 ROCK ISLAND CENTER BUILDING LLC ri boxing club rent		S	OUTSTANDING
1	46775	\$486.12 288.54 197.58	10/26/23 601-617364-52305-00000000 601-617364-53804-00000000	00992		0 SADLER POWER TRAIN INC FLEET-2023-0003159 FLEET-2023-0003216		T	CLEARED
1	46776	\$24292.25 24292.25	10/26/23 101-452271-51402-00000000	07881		0 SANDRY FIRE SUPPLY LLC SAFETY APPREAL NEW HIRES		T	CLEARED
1	176493	\$2592.00 2592.00	10/26/23 501-618121-53822-00000000	17337		0 SCHEBLER COMPANY RPZ Testing Arsenal		S	OUTSTANDING
1	176494	\$5433.33 5433.33	10/26/23 101-616334-53822-6505000	18170		0 SEAN MCNAIR Mulching/inspections		S	OUTSTANDING
1	176495	\$175.74 175.74	10/26/23 101-452271-51502-00000000	18430		0 SEAN TOOHEY FSVO TRAINING		S	OUTSTANDING
1	176496	\$8340.55 8340.55	10/26/23 101-617120-53801-00000000	18675		0 SEVEN HILLS PAVING LLC Re-striping, seal asphalt		S	OUTSTANDING
1	46777	\$1385.28 1298.40 86.88	10/26/23 601-617364-52305-00000000 601-617364-52305-00000000	01034		0 SEXTON FORD FLEET-2023-0003161 FLEET-2023-0003201		T	CLEARED
1	176497	\$6408.84 6408.84	10/26/23 224-413216-51402-00000000	18681		0 SHELLBACK TACTICAL LLC PLATE CARRIERS		S	OUTSTANDING
1	176498	\$515.58	10/26/23	15634		0 SHOTTENKIRK INC		S	OUTSTANDING

010 CITY OF ROCK ISLAND
CHECK REGISTER
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BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		30.10	601-617364-52305-00000000			FLEET-2023-0003156			
		54.98	601-617364-52305-00000000			FLEET-2023-0003232			
		306.80	601-617364-52305-00000000			FLEET-2023-0003234			
		27.76	601-617364-52305-00000000			FLEET-2023-0003236			
		95.94	601-617364-52305-00000000			FLEET-2023-0003155			
1	176499	\$1390.73	10/26/23	07179		0 STANDARD EQUIPMENT COMPANY		S	OUTSTANDING
		59.14	601-617364-52305-00000000			FLEET-2023-0003178			
		467.17	601-617364-52305-00000000			FLEET-2023-0003178			
		223.60	601-617364-52305-00000000			FLEET-2023-0003178			
		118.32	601-617364-52305-00000000			FLEET-2023-0003180			
		15.47	601-617364-52305-00000000			FLEET-2023-0003180			
		31.10	601-617364-52305-00000000			FLEET-2023-0003180			
		5.05	601-617364-52305-00000000			FLEET-2023-0003180			
		20.41	601-617364-52305-00000000			FLEET-2023-0003180			
		3.48	601-617364-52305-00000000			FLEET-2023-0003180			
		446.99	601-617364-52305-00000000			FLEET-2023-0003195			
1	46778	\$270.00	10/26/23	01119		0 STECKER GRAPHICS INC		T	CLEARED
		270.00	276-811041-53503-00000000			labor day banner			
1	176500	\$845.06	10/26/23	14046		1 SWIMOUTLET.COM		S	OUTSTANDING
		421.20	555-818551-51401-00000000			wwj guard suits			
		423.86	555-818551-51401-00000000			wwj guard suits			
1	46779	\$74.00	10/26/23	01058		0 TERMINIX INTERNATIONAL		T	CLEARED
		74.00	211-356941-53801-00000000			Buildng and grounds			
1	46780	\$10.00	10/26/23	05600		0 THE PRINTERS MARK		T	CLEARED
		10.00	555-835753-52103-00000000			highland nameplate			
1	46781	\$560.83	10/26/23	01057		0 THE SHERWIN WILLIAMS COMPANY		T	CLEARED
		560.83	601-617364-52302-00000000			Paint/supplies			
1	46782	\$1973.88	10/26/23	04354		0 TICKLE ASPHALT CO LTD		T	CLEARED
		256.36	101-616301-52306-00000000			Asphalt			
		431.12	101-616301-52306-00000000			Asphalt			
		365.68	101-616301-52306-00000000			Asphalt			
		449.48	101-616301-52306-00000000			Asphalt			
		225.76	101-616301-52306-00000000			Asphalt			
		245.48	101-616301-52306-00000000			Asphalt			
1	46783	\$336.00	10/26/23	16088		0 TRISTAR BENEFIT ADMINISTRATORS		T	CLEARED
		336.00	626-157141-53104-00000000			NOV Tristar			
1	46784	\$17.04	10/26/23	02631		0 TRUCK COUNTRY OF IOWA INC		T	CLEARED
		17.04	601-617364-52305-00000000			FLEET-2023-0003223			
1	176501	\$3600.00	10/26/23	03686		0 TWIN STATES TECHNICAL SERVICE LTD		S	OUTSTANDING
		3600.00	101-256081-53822-00000000			PROFESSIONAL TECHNICAL SERVICE			

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/26/23 - 10/26/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
1	176502	\$175.00 175.00	10/26/23	08283		0 TYRONE P WOODRUM Camera & locate sewer lateral		S	OUTSTANDING
1	176503	\$486.09 486.09	10/26/23	04918		0 ULINE INC Gloves		S	OUTSTANDING
1	176504	\$83.31 16.00 67.31	10/26/23	00792		0 UNITED PARCEL SERVICE Shipping Shipping		S	OUTSTANDING
1	46785	\$9200.00 9200.00	10/26/23	12965		0 VAN WALL EQUIPMENT INC highland debris blower		T	CLEARED
1	176505	\$647.18 36.01 36.01 36.01 36.01 36.01 36.01 36.01 35.01 36.01 36.01 36.01 36.01 36.01 36.01 11.88 11.88 12.25 11.88 11.88 12.25 11.88 11.88 12.25 11.88 11.88 12.25 11.88 12.25	10/26/23	11026		0 VERIZON WIRELESS 309-230-0176 309-428-0104 309-428-4839 309-428-5150 309-429-0086 309-429-0299 309-520-4520 309-781-0540 309-798-0286 309-798-0291 309-798-0298 309-798-0308 309-798-8519 309-428-5946 (33%) 309-428-5946 (33%) 309-428-5946 (34%) 309-429-8116 (33%) 309-429-8116 (33%) 309-429-8116 (34%) 309-592-0150 (33%) 309-592-0150 (33%) 309-592-0150 (34%) 309-592-0189 (33%) 309-592-0189 (33%) 309-592-0189 (34%) 309-592-0245 (33%) 309-592-0245 (33%) 309-592-0245 (34%)		S	OUTSTANDING
1	46786	\$604.78 129.98 12.68 2.20 129.99 12.97	10/26/23	00146		0 VOTUBEK INVESTMENTS Hose Fasteners Fasteners Ext cord Duopower, straps		T	CLEARED

010 CITY OF ROCK ISLAND
CHECK REGISTER
DATE RANGE: 10/26/23 - 10/26/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		5.97	101-617121-52304-00000000			Covers			
		4.79	101-617121-52304-00000000			Connector			
		5.99	101-617121-52304-00000000			paint			
		150.11	501-619356-52301-00000000			Padlocks/fasteners/cable			
		150.10	506-619346-52301-00000000			Padlocks/fasteners/cable			
1	176451	\$3710.00	10/26/23	06568		0 W.F. SCOTT PAINTING & DECORATING INC		S	OUTSTANDING
		3710.00	101-312801-53801-00000000			CED Conference room fixed			
1	46787	\$89423.73	10/26/23	02330		0 WALTER D LAUD INC		T	CLEARED
		89423.73	507-619348-56312-2801000			28 ST 20-21 AV Storm Sewer			
1	176506	\$28.80	10/26/23	00762		0 WESTERN STRUCTURAL COMPANY		S	OUTSTANDING
		28.80	601-617364-52305-00000000			FLEET-2023-0003229			
1	176507	\$34.92	10/26/23	18626		0 WHITE CAP SUPPLY HOLDINGS II, LLC		S	OUTSTANDING
		34.92	101-452271-52401-00000000			Hand broom			
1	176508	\$341.40	10/26/23	04358		0 WOLSELEY INVESTMENTS INC-POLLARDWATER		S	OUTSTANDING
		141.16	506-619346-52306-00000000			Cement			
		154.50	501-619121-52401-00000000			Pry bars			
		45.74	506-619041-51402-00000000			Gloves			
1	46788	\$528.92	10/26/23	17008		1 WP BEVERAGE LLC		T	CLEARED
		528.92	555-855702-52502-00000000			saukie drinks			
1	46789	\$368.20	10/26/23	00945		0 ZIMMER & FRANCESCON INC		T	CLEARED
		35.90	501-619356-52303-00000000			Couplings/nipples			
		332.30	501-619356-52303-00000000			Couplings/nipples/curb boxes			

TOTAL # OF ISSUED CHECKS: 86 TOTAL AMOUNT: 140,707.55

TOTAL # OF WIRES: 0 TOTAL AMOUNT: 0.00

TOTAL # OF VOIDED/REISSUED/UNCLAIMED CHECKS: 0 TOTAL AMOUNT: 0.00

TOTAL # OF ACH CHECKS: 71 TOTAL AMOUNT: 584,010.71

TOTAL # OF UNISSUED CHECKS: 0

FUND TOTALS

FUND	FUND NAME	ISSUED TOTAL	VOIDED/REISSUED TOTAL
101	GENERAL FUND	185,848.89	0.00
203	TIF #3 NORTH 11TH STREET	23,000.00	0.00
207	COMMUNITY/ECONOMIC DEVELOPMENT	20,225.00	0.00
211	M L KING CENTER	531.03	0.00
224	STATE DRUG PREVENTION	6,444.85	0.00
231	MFT Rebuild Illinois Grant	25,528.05	0.00
232	Downtown SSA	77,653.00	0.00
242	COMMDEVBLOCKGRANT CFDA 14.218	28,296.64	0.00
251	PUBLIC LIBRARY	9,530.12	0.00
276	RI LABOR DAY PARADE	558.00	0.00
405	DEBT SERVICE	514.70	0.00
501	WATER OPERATIONS/MAINTENANCE	24,999.54	0.00
506	WASTEWATER OPER & MAINTENANCE	47,173.70	0.00
507	STORMWATER UTILITY	89,484.98	0.00
510	SOLID WASTE	1,013.72	0.00
555	PARK & RECREATION	25,172.46	0.00
581	CDBG LOAN PROGRAMS	105.83	0.00
584	CIRLF LOAN FUND	105.82	0.00
601	FLEET SERVICES	48,687.64	0.00
606	ENGINEERING	35.01	0.00
621	SELF-INSURANCE	18,050.56	0.00
626	EMPLOYEE HEALTH PLAN	85,459.42	0.00
901	MLK ACTIVITY	3,150.68	0.00
904	IL CJIA	600.00	0.00
905	IL DCFS	2,548.62	0.00
TOTAL -		724,718.26	0.00

Tameka L. Toney

Payroll Expense Posting Report
Period Covering: 10/02/23-10/15/23
Pay Date: 10/20/23

FUND	Fund Name	AMOUNT
101	General Fund	\$ 1,155,318.76
203	TIF District #3 N 11 St	\$ 1,975.88
204	TIF Jumers Casino RI	\$ 1,275.24
205	TIF Columbia Park	\$ 1,248.12
211	ML King Center	\$ 6,018.46
242	Comm Dev Block Grant	\$ 9,871.40
248	ARPA Program	\$ 8,834.96
251	Library	\$ 67,140.46
501	Water	\$ 72,847.46
506	Wastewater	\$ 67,006.82
507	Stormwater	\$ 21,046.14
510	Refuse	\$ 27,491.65
541	Sunset Marina	\$ 3,516.34
555	Park & Recreation	\$ 107,548.67
601	Fleet Services	\$ 46,133.77
606	Engineering	\$ 31,188.68
621	Self-Insurance	\$ 3,475.64
626	Employee Health Ins	\$ 2,308.14
901	MLK Activity Fund	\$ 11,191.98
903	MLK - IPHA Grant	\$ 1,014.28
904	MLK Youth Srv	\$ 2,904.22
905	MLK DCFS Fund	\$ 4,968.56
906	MLK DHS Fund	\$ 16,895.13
		\$ 1,673,191.73

CITY OF ROCK ISLAND
CHART OF ACCOUNTS

October 07, 2023 through
October 20, 2023
TOTAL: \$ 32,680.05

FUNDS	FUND NAME	DEPT	DEPARTMENT NAME
101	General Fund	111	1st Ward
201	TIF #1 Downtown	112	2nd Ward
202	TIF #2 South 11th Street	113	3rd Ward
203	TIF #3 North 11th Street	114	4th Ward
204	TIF #4 Jumer's Casino Rock Island	115	5th Ward
205	TIF #5 Columbia Park	116	6th Ward
206	TIF #6 NE I280/Parkway	117	7th Ward
207	Community/Economic Development	118	Mayor
208	TIF #7 The Locks	119	Mayor & Council Administration
209	TIF #8 Watchtower	122	General Administration
210	Public Benefit	123	Legal Services
211	Martin Luther King Center	131	City Clerk
212	MLK Facility Improvement	155	Human Resources Administration
213	TIF #9 1st Street	156	Human Resources Services
221	Motor Fuel Tax	157	Insurance
222	Foreign Fire Insurance	211	Finance Administration
223	Riverboat Gaming	212	Customer Service
224	State Drug Prevention	213	Accounting Services
225	DUI Fine Law	214	Budget and Grants Management
226	Court Supervision	256	Information Technology
227	Crime Laboratory	311	Community/Economic Development Administration
241	US Dept of Justice Grant	312	Economic Development
242	Community Development Block Grant	313	Planning/Redevelopment
243	Federal Drug Prevention	314	Inspection
244	Neighborhood Stabilization ARRA	356	Martin Luther King Jr Community Center
245	Schwiebert Park Boat Dock	411	Police Administration
246	Ridgewood Business Park	412	Field Operations Bureau
251	Public Library	413	Criminal Investigation Bureau
252	Volunteers of the RI Library	414	Administration/Technical Services Bureau
271	Honor Guard Contributions	415	Tactical Operations
272	DARE	451	Fire Administration November 5, 2021 through
273	Police Contributions	452	Fire Emergency Services
274	Elderly Service Contributions	453	Fire Protective Inspect
275	RI Auxiliary Police	454	Ambulance
276	RI Labor Day Parade	611	Public Works Administration
277	ESO Christmas Tour	612	Motor Vehicle Parking System
278	Adopt A School	613	Water Meter Services
279	Fire Donations	615	Engineering
282	Lead Grant	616	Municipal Services
301	Capital Improvements	617	Fleet Services
302	Capital Improvements - Streets	618	Utilities Service
405	Debt Service	619	Utilities Maintenance
501	Water Operation & Maintenance	711	Library Administration
502	Water Capital 2010A BAB'S	712	Library Info Services
506	Wastewater Operations & Maintenance	713	Library Circulation
507	Stormwater Utility	714	Library Extension
508	Wastewater Capital 2010A BAB'S	811	Park/Recreation Administration
510	Solid Waste	813	Recreation
511	Centennial Bridge	818	Whitewater Aquatic Center
541	Sunset Marina	819	Schwiebert Riverfront Park
555	Parks & Recreation	822	Parks
581	CDBG Loan Programs	834	Highland Golf Maintenance
582	State Affordable Housing	835	Highland Clubhouse
583	Community/Economic Development Loans	846	Golf Pro Shop
584	CIRLF Loan Fund	854	Saukie Golf Maintenance
585	MPF Endowment Loans	855	Saukie Clubhouse
586	Brownfield Revolving Loan Fund	867	RIFAC
595	Public Housing	891	Donations P/R Admin
601	Fleet Services	892	Donations Parks
602	Fleet Amortization	893	Donations Recreation Programs
606	Engineering	894	Donations Golf Maintenance
609	Hydroelectric Plant	895	Donations Highland/Saukie Clubhouse
621	Self-Insurance	896	Donations Golf Pro Shop
626	Employee Health Plan	897	Donations RIFAC
701	Fire Pension	898	Donations Longview Aquatic Center
706	Police Pension	899	Donations Riverfront Park
711	Cafeteria Plan	910	Police Fire Commission
712	Loan Escrow	920	Fire Pension
831	GASB 34	930	Police Pension
901	MLK Activity	940	Cafeteria Plan
905	IL DCFS		
906	Dept of Human Services		
907	MLK Capital Contributions		
950	Public Library Foundation		

REPORT PARAMETERS

ORGANIZATION : 010
BANK : 2
PRINT BY : CHECK DATE
SORT OPTION : VENDOR NAME
PRINT DETAILS : Y
BEGINNING CHECK DATE : 10/20/23
ENDING CHECK DATE : 10/20/23
ORG NAME FOR EXTRACT FILE : APPP102023

010 CITY OF ROCK ISLAND

CHECK REGISTER

DATE RANGE: 10/20/23 - 10/20/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
2	102023	\$32680.05 32680.05	10/20/23 051-000000	07532 -21403-0000000		0 ICMA RETIREMENT CORP PAYROLL FOR - 102023			M OUTSTANDING
TOTAL # OF ISSUED CHECKS:				1	TOTAL AMOUNT:		32,680.05		
TOTAL # OF WIRES:				0	TOTAL AMOUNT:		0.00		
TOTAL # OF VOIDED/REISSUED/UNCLAIMED CHECKS:				0	TOTAL AMOUNT:		0.00		
TOTAL # OF ACH CHECKS:				0	TOTAL AMOUNT:		0.00		
TOTAL # OF UNISSUED CHECKS:				0					

FUND TOTALS

FUND	FUND NAME	ISSUED TOTAL	VOIDED/REISSUED TOTAL
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051	PAYROLL CLEARING FUND	32,680.05	0.00
		=====	=====
	TOTAL -	32,680.05	0.00

City of Rock Island

ACH Report

09/01/2023 - 09/30/2023

Date	Vendor	Description	Amount
9/13/2023	IL DEPT OF REVENUE	IL Sales Tax	\$7,392.00
	IL DEPT OF REVENUE Total		\$7,392.00
9/1/2023	IPMG Claims	Check 4109 - Work Comp	\$1,956.22
9/1/2023	IPMG Claims	Check 4138 - Work Comp	\$34.66
9/5/2023	IPMG Claims	Check 4103 - Work Comp	\$787.50
9/5/2023	IPMG Claims	Check 4110 - Work Comp	\$1,680.24
9/5/2023	IPMG Claims	Check 4111 - Work Comp	\$320.82
9/5/2023	IPMG Claims	Check 4112 - Work Comp	\$958.44
9/5/2023	IPMG Claims	Check 4121 - Work Comp	\$319.48
9/5/2023	IPMG Claims	Check 4125 - Work Comp	\$190.00
9/5/2023	IPMG Claims	Check 4126 - Work Comp	\$190.00
9/5/2023	IPMG Claims	Check 4127 - Work Comp	\$190.00
9/6/2023	IPMG Claims	Check 4105 - Work Comp	\$143.64
9/6/2023	IPMG Claims	Check 4106 - Work Comp	\$353.65
9/6/2023	IPMG Claims	Check 4115 - Work Comp	\$2,026.62
9/6/2023	IPMG Claims	Check 4137 - Work Comp	\$2,969.47
9/6/2023	IPMG Claims	Check 4140 - Work Comp	\$747.32
9/7/2023	IPMG Claims	Check 4152 - Work Comp	\$1,956.22
9/7/2023	IPMG Claims	Check 4153 - Work Comp	\$1,252.95
9/7/2023	IPMG Claims	Check 4154 - Work Comp	\$1,680.24
9/8/2023	IPMG Claims	Check 4113 - Work Comp	\$221.00
9/8/2023	IPMG Claims	Check 4116 - Work Comp	\$119.85
9/8/2023	IPMG Claims	Check 4117 - Work Comp	\$174.97
9/8/2023	IPMG Claims	Check 4118 - Work Comp	\$965.03
9/8/2023	IPMG Claims	Check 4122 - Work Comp	\$936.00
9/8/2023	IPMG Claims	Check 4123 - Work Comp	\$208.00
9/8/2023	IPMG Claims	Check 4124 - Work Comp	\$1,007.80
9/8/2023	IPMG Claims	Check 4128 - Work Comp	\$226.21
9/8/2023	IPMG Claims	Check 4129 - Work Comp	\$101.14
9/8/2023	IPMG Claims	Check 4130 - Work Comp	\$159.07
9/8/2023	IPMG Claims	Check 4131 - Work Comp	\$3,765.50
9/8/2023	IPMG Claims	Check 4132 - Work Comp	\$159.07
9/8/2023	IPMG Claims	Check 4143 - Work Comp	\$598.00
9/8/2023	IPMG Claims	Check 4144 - Work Comp	\$221.00
9/8/2023	IPMG Claims	Check 4145 - Work Comp	\$26.00
9/8/2023	IPMG Claims	Check 4146 - Work Comp	\$159.07
9/8/2023	IPMG Claims	Check 4147 - Work Comp	\$226.21
9/8/2023	IPMG Claims	Check 4148 - Work Comp	\$159.07
9/8/2023	IPMG Claims	Check 4149 - Work Comp	\$159.07
9/8/2023	IPMG Claims	Check 4150 - Work Comp	\$99.49
9/8/2023	IPMG Claims	Check 4151 - Work Comp	\$99.49
9/11/2023	IPMG Claims	Check 4104 - Work Comp	\$413.17
9/11/2023	IPMG Claims	Check 4114 - Property Damage	\$66.47
9/11/2023	IPMG Claims	Check 4120 - Work Comp	\$20.90
9/11/2023	IPMG Claims	Check 4134 - Work Comp	\$930.52
9/11/2023	IPMG Claims	Check 4135 - Work Comp	\$157.70
9/11/2023	IPMG Claims	Check 4136 - Work Comp	\$182.86
9/11/2023	IPMG Claims	Check 4142 - Work Comp	\$896.62
9/12/2023	IPMG Claims	Check 4108 - Work Comp	\$4,762.71
9/12/2023	IPMG Claims	Check 4141 - Work Comp	\$1,093.08
9/12/2023	IPMG Claims	Check 4155 - Work Comp	\$2,969.82
9/13/2023	IPMG Claims	Check 4156 - Work Comp	\$266.00
9/15/2023	IPMG Claims	Check 4119 - Work Comp	\$154.84
9/18/2023	IPMG Claims	Check 4107 - Work Comp	\$7,069.44
9/18/2023	IPMG Claims	Check 4133 - Property Damage	\$9,596.22
9/26/2023	IPMG Claims	Check 4173 - Work Comp	\$207.18
9/26/2023	IPMG Claims	Check 4174 - Work Comp	\$127.64
9/27/2023	IPMG Claims	Check 4158 - Work Comp	\$336.22

9/27/2023	IPMG Claims	Check 4159 - Work Comp	\$430.52
9/28/2023	IPMG Claims	Check 4161 - Work Comp	\$153.58
9/28/2023	IPMG Claims	Check 4162 - Work Comp	\$163.30
9/28/2023	IPMG Claims	Check 4163 - Work Comp	\$1,395.07
9/28/2023	IPMG Claims	Check 4164 - Work Comp	\$153.58
9/28/2023	IPMG Claims	Check 4168 - Work Comp	\$6,433.65
9/28/2023	IPMG Claims	Check 4169 - Work Comp	\$163.30
9/28/2023	IPMG Claims	Check 4170 - Work Comp	\$101.97
9/28/2023	IPMG Claims	Check 4171 - Work Comp	\$101.14
9/28/2023	IPMG Claims	Check 4182 - Work Comp	\$101.97
9/28/2023	IPMG Claims	Check 4183 - Work Comp	\$153.58
9/28/2023	IPMG Claims	Check 4184 - Work Comp	\$1,922.63
9/28/2023	IPMG Claims	Check 4185 - Work Comp	\$672.26
9/29/2023	IPMG Claims	Check 4176 - Work Comp	\$42,384.02
9/29/2023	IPMG Claims	Check 4178 - Work Comp	\$78.00
	IPMG Claims Total		\$111,208.47
9/26/2023	JP MORGAN CHASE	Purchase Card Payment	\$82,618.30
	JP MORGAN CHASE Total		\$82,618.30
9/5/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$24.30
9/6/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$2,168.93
9/7/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$3,647.63
9/11/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$946.50
9/13/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$338.22
9/14/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$910.31
9/15/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$510.66
9/20/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$520.19
9/22/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$318.25
9/25/2023	PayFlex	Via Benefits - Retiree Health Care Payment	\$94.50
	PayFlex Total		\$9,479.49
9/5/2023	PAYMENTECH	Credit Card & Processing Fees	\$8,678.53
9/5/2023	PAYMENTECH	Ambulance Credit Card & Processing Fees	\$1,142.94
	PAYMENTECH Total		\$9,821.47
9/8/2023	Payroll Related	CA Child Support	\$483.69
9/8/2023	Payroll Related	IL Child Support	\$1,240.44
9/8/2023	Payroll Related	IA Withholding Tax	\$6,152.77
9/8/2023	Payroll Related	Federal Withholding Tax	\$215,395.31
9/11/2023	Payroll Related	IL Withholding Tax	\$45,071.19
9/21/2023	Payroll Related	CA Child Support	\$483.69
9/21/2023	Payroll Related	IL Child Support	\$1,240.44
9/25/2023	Payroll Related	Federal Withholding Tax	\$201,213.15
9/26/2023	Payroll Related	IL Withholding Tax	\$42,486.05
	Payroll Related Total		\$513,766.73
9/5/2023	Pension Related	Fire Pension Transfer	\$989,534.52
9/5/2023	Pension Related	Police Pension Transfer	\$1,031,598.78
9/11/2023	Pension Related	IMRF Pension Transfer	\$111,872.66
	Pension Related Total		\$2,133,005.96
9/5/2023	Priority Payment Systems	Credit Card & Processing Fees	\$30.30
9/5/2023	Priority Payment Systems	Credit Card & Processing Fees	\$16.92
9/5/2023	Priority Payment Systems	Credit Card & Processing Fees	\$7.86
9/5/2023	Priority Payment Systems	Credit Card & Processing Fees	\$32.21
9/5/2023	Priority Payment Systems	Credit Card & Processing Fees	\$12.37
9/5/2023	Priority Payment Systems	Credit Card & Processing Fees	\$1,049.30
9/5/2023	Priority Payment Systems	Credit Card & Processing Fees	\$1,055.76
	Priority Payment Systems Total		\$2,204.72
9/6/2023	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$1,576.67
9/13/2023	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$909.09
9/20/2023	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$1,116.41
9/27/2023	TRISTAR RISK MGT	Section 125 FSA Reimbursement	\$828.24
	TRISTAR RISK MGT Total		\$4,430.41
9/22/2023	Wells Fargo Bank	Parks Equipment Lease Payment	\$759.33
	Wells Fargo Bank Total		\$759.33
	Grand Total		\$2,874,686.88

City of Rock Island

Purchase Card Report

08/29/2023 - 09/26/2023

Date	Merchant Name	Description	Account Number	Amount
09/11/2023	ADOBE *CREATIVE CLOUD	C Nobiling - Library - Adobe Creative Suite Software	251-711401-52406-0000000	359.88
	ADOBE *CREATIVE CLOUD Total			359.88
09/01/2023	ADOBE STOCK	C Roelf - Parks - Stock Photos	555-813501-53503-0000000	29.99
	ADOBE STOCK Total			29.99
09/04/2023	AMAZON WEB SERVICES	N Blair - IT - AWS-GIS, August 2023	101-256091-53822-0000000	39.33
	AMAZON WEB SERVICES Total			39.33
09/04/2023	AMAZON.COM	B Kennedy - Fire - Return for Keurig	222-451041-52405-0000000	(66.98)
09/08/2023	AMAZON.COM	J Riner - PW - Refund for Returned Filters	101-617111-52301-0000000	(322.28)
	AMAZON.COM Total			(389.26)
09/25/2023	AMAZON.COM*T13S342D2	A Campbell - Library - General Office Supplies	251-711041-52101-0000000	74.96
	AMAZON.COM*T13S342D2 Total			74.96
09/22/2023	AMAZON.COM*T15AU7E72	A RUIZ - MLK - FACILITY SUPPLIES	211-356941-53801-0000000	27.99
	AMAZON.COM*T15AU7E72 Total			27.99
09/06/2023	AMAZON.COM*TL4KN3UN2	R Vidmar - PW - Vinyl Letters and Numbers	601-617364-52305-0000000	37.34
	AMAZON.COM*TL4KN3UN2 Total			37.34
09/22/2023	AMAZON.COM*TX0Y87IX0	N Carr - Parks - WWJ Food	555-818551-52501-0000000	28.58
	AMAZON.COM*TX0Y87IX0 Total			28.58
09/19/2023	AMAZON.COM*TX2MV7S52	T Winter - Parks - Karaoke Speaker System	555-813501-52212-6127000	343.79
	AMAZON.COM*TX2MV7S52 Total			343.79
09/21/2023	AMAZON.COM*TX3529K10	R Vidmar - PW - 18 Gal Portable Industrial Fluid Drain Tank	601-617362-52402-0000000	259.48
	AMAZON.COM*TX3529K10 Total			259.48
09/22/2023	AMAZON.COM*TX3AZ2XY1	N Carr - Parks - RIFAC Food	555-867564-52501-0000000	15.33
	AMAZON.COM*TX3AZ2XY1 Total			15.33
09/21/2023	AMAZON.COM*TX3WD6GM1	N Carr - Parks - RIFAC Food	555-867564-52501-0000000	15.67
	AMAZON.COM*TX3WD6GM1 Total			15.67
09/15/2023	AMAZON.COM*TX5UU3OR0	N Blair - IT - Microphone Windscreens for Council Chambers	101-256081-52403-0000000	26.99
	AMAZON.COM*TX5UU3OR0 Total			26.99
09/22/2023	AMAZON.COM*TX6Y79X01	N Carr - Parks - RIFAC Cleaner/Degreaser	555-867564-52206-0000000	10.43
	AMAZON.COM*TX6Y79X01 Total			10.43
09/22/2023	AMAZON.COM*TX7YF3XS1	N Carr - Parks - RIFAC Floor Cleaner	555-867564-52206-0000000	9.34
	AMAZON.COM*TX7YF3XS1 Total			9.34
09/20/2023	AMAZON.COM*TX8852U92	N Carr - Parks - RIFAC Hand Towels	555-867564-52207-0000000	281.68
	AMAZON.COM*TX8852U92 Total			281.68
09/21/2023	AMAZON.COM*TX8I92G31	N Carr - Parks - RIFAC Food	555-867564-52501-0000000	42.47
	AMAZON.COM*TX8I92G31 Total			42.47
09/21/2023	AMAZON.COM*TX8ZP17Z0	N Carr - Parks - RIFAC Food	555-867564-52501-0000000	14.75
	AMAZON.COM*TX8ZP17Z0 Total			14.75
09/20/2023	AMAZON.COM*TX9YF2A81	N Carr - Parks - RIFAC Candy	555-867564-52501-0000000	7.36
	AMAZON.COM*TX9YF2A81 Total			7.36
09/01/2023	AMERICAN RED CROSS	M Hogan - Parks - RIFAC CPR Recert	555-867564-52212-6338000	28.00
09/25/2023	AMERICAN RED CROSS	M Hogan - Parks - RIFAC CPR Class	555-867564-52212-6338000	144.00
	AMERICAN RED CROSS Total			172.00
09/18/2023	AMERLIBASSOC ECOMMERCE	K Brozovich - Library - Annual Membership Dues	251-711041-54402-0000000	247.00

City of Rock Island
Purchase Card Report
08/29/2023 - 09/26/2023

Date	Merchant Name	Description	Account Number	Amount
	AMERLIBASSOC ECOMMERCE Total			247.00
09/07/2023	AMZN MKTP US	M DeMarlie - Parks - Hort Refund	555-822611-52305-00000000	(26.98)
	AMZN MKTP US Total			(26.98)
09/25/2023	AMZN MKTP US*T13PO0HA2	S Foster - Library - Program Supplies for Anime Day and Craft/Art Days	251-713471-52211-5651000	159.68
	AMZN MKTP US*T13PO0HA2 Total			159.68
09/21/2023	AMZN MKTP US*T156P4F62	A RUIZ - MLK - OFFICE SUPPLIES	211-356941-53801-0000030	44.44
	AMZN MKTP US*T156P4F62 Total			44.44
09/22/2023	AMZN MKTP US*T17GG2TY2	N Carr - Parks - RIFAC Disinfectants, Cleaners	555-867564-52206-00000000	80.65
	AMZN MKTP US*T17GG2TY2 Total			80.65
09/25/2023	AMZN MKTP US*T17GQ1602	B Smith - Finance - Office Supplies	101-211041-52101-00000000	64.55
	AMZN MKTP US*T17GQ1602 Total			64.55
09/25/2023	AMZN MKTP US*T188Y4OP0	B Smith - Finance - Office Equipment	101-211041-52405-00000000	197.99
	AMZN MKTP US*T188Y4OP0 Total			197.99
08/29/2023	AMZN MKTP US*T31QN08U2	D Gleason - Parks - SRP Furn Risers, Spray	555-819615-52212-00000000	44.56
	AMZN MKTP US*T31QN08U2 Total			44.56
08/29/2023	AMZN MKTP US*T32J86MI0	L Vanlandegen - PW - (25) American Flags	101-616322-52401-00000000	401.74
	AMZN MKTP US*T32J86MI0 Total			401.74
08/31/2023	AMZN MKTP US*T33L86HW1	T MUEHLER - POLICE - PRINTER RIBBON	101-411041-52101-00000000	127.40
	AMZN MKTP US*T33L86HW1 Total			127.40
09/04/2023	AMZN MKTP US*T34G50RD1	B Kennedy - Fire - Hand Tool/Grill	222-451041-52401-00000000	26.98
	AMZN MKTP US*T34G50RD1 Total			26.98
08/29/2023	AMZN MKTP US*T35AQ9202	T MUEHLER - POLICE - BATTERIES	101-411041-52101-00000000	27.17
	AMZN MKTP US*T35AQ9202 Total			27.17
08/31/2023	AMZN MKTP US*T36350WX2	T Matlick - PW - Woodeze Rod	501-618121-52305-00000000	28.61
	AMZN MKTP US*T36350WX2 Total			28.61
08/29/2023	AMZN MKTP US*T37549AL1	D Gleason - Parks - SRP Bandage	555-819615-52212-00000000	25.01
	AMZN MKTP US*T37549AL1 Total			25.01
08/29/2023	AMZN MKTP US*T382765R0	T MUEHLER - POLICE - BATTERIES	224-413216-52305-00000000	74.97
	AMZN MKTP US*T382765R0 Total			74.97
09/04/2023	AMZN MKTP US*T392F19E1	A RUIZ - MLK - BUILDING SUPPLIES	901-356941-53801-00000000	203.40
	AMZN MKTP US*T392F19E1 Total			203.40
09/04/2023	AMZN MKTP US*TL0AA0JP2	T Winter - Parks - Highland Air Filter	555-835753-52301-00000000	126.84
	AMZN MKTP US*TL0AA0JP2 Total			126.84
09/07/2023	AMZN MKTP US*TL0GT4R82	A RUIZ - MLK - FACILITY SUPPLIES	211-356941-52206-00000000	93.50
	AMZN MKTP US*TL0GT4R82 Total			93.50
08/31/2023	AMZN MKTP US*TL1A66FF2	T MUEHLER - POLICE - LANYARDS	101-411041-52101-00000000	16.47
	AMZN MKTP US*TL1A66FF2 Total			16.47
09/11/2023	AMZN MKTP US*TL1X30W61	T MUEHLER - POLICE - AWARD BOXES	101-411041-54501-00000000	94.68
	AMZN MKTP US*TL1X30W61 Total			94.68
08/31/2023	AMZN MKTP US*TL2C32FI2	T MUEHLER - POLICE - BADGE HOLDERS	101-411041-52101-00000000	17.99
	AMZN MKTP US*TL2C32FI2 Total			17.99
09/04/2023	AMZN MKTP US*TL2V65ND1	T MUEHLER - POLICE - OFFICE SUPPLIES	101-411041-52101-00000000	39.21
	AMZN MKTP US*TL2V65ND1 Total			39.21

City of Rock Island

Purchase Card Report

08/29/2023 - 09/26/2023

Date	Merchant Name	Description	Account Number	Amount
09/05/2023	AMZN MKTP US*TL4DG8SC2	D Gleason - Parks - Cable	555-813501-52101-0000000	19.04
	AMZN MKTP US*TL4DG8SC2 Total			19.04
09/06/2023	AMZN MKTP US*TL52712F0	T MUEHLER - POLICE - AWARD BOXES	101-411041-54501-0000000	17.88
	AMZN MKTP US*TL52712F0 Total			17.88
09/07/2023	AMZN MKTP US*TL5AX25L1	D Gleason - Parks - SRP Planner, Mic, Cords	555-819615-52212-0000000	61.37
	AMZN MKTP US*TL5AX25L1 Total			61.37
09/04/2023	AMZN MKTP US*TL5D66V70	T MUEHLER - POLICE - EARPLUGS	101-414223-52213-0000000	47.90
	AMZN MKTP US*TL5D66V70 Total			47.90
09/11/2023	AMZN MKTP US*TL5Q66W31	T Smith - Fire - Grill Replacement part	101-451041-52405-0000000	63.57
	AMZN MKTP US*TL5Q66W31 Total			63.57
09/04/2023	AMZN MKTP US*TL6EL2A32	T Matlick - PW - Pipe Tube Stainless Steel Wire Brush	501-618121-52305-0000000	27.09
	AMZN MKTP US*TL6EL2A32 Total			27.09
09/06/2023	AMZN MKTP US*TL82M6QY0	N Carr - Parks - WWJ Food	555-818551-52501-0000000	25.58
	AMZN MKTP US*TL82M6QY0 Total			25.58
09/04/2023	AMZN MKTP US*TL8PH9N80	T Winter - Parks - Glow Golf Tees	555-813501-52212-6289000	142.12
	AMZN MKTP US*TL8PH9N80 Total			142.12
09/04/2023	AMZN MKTP US*TL8SK9BP2	T MUEHLER - POLICE - SHOOTING SUPPLIES	101-414223-52213-0000000	27.20
	AMZN MKTP US*TL8SK9BP2 Total			27.20
09/06/2023	AMZN MKTP US*TL9288GU1	D Gleason - Parks - Wall Planner	555-813501-52101-0000000	20.45
	AMZN MKTP US*TL9288GU1 Total			20.45
09/18/2023	AMZN MKTP US*TR03A6W71	M DeMarlie - Parks - Hort Eye Wash, Gloves, Aprons	555-822611-51402-0000000	70.97
	AMZN MKTP US*TR03A6W71 Total			70.97
09/13/2023	AMZN MKTP US*TR05762B0	P Pena - Parks - Cheer Hair Bows	555-867566-52212-6342000	209.01
	AMZN MKTP US*TR05762B0 Total			209.01
09/11/2023	AMZN MKTP US*TR0AO4GV0	M Gonzalez - Parks - Preschool Paper Bags, Plasticware, Gloves	555-867501-52212-0000000	61.37
	AMZN MKTP US*TR0AO4GV0 Total			61.37
09/14/2023	AMZN MKTP US*TR0TX6VC1	C Maloney - Finance - Office Supplies	101-211041-52101-0000000	42.26
	AMZN MKTP US*TR0TX6VC1 Total			42.26
09/11/2023	AMZN MKTP US*TR1GJ7VU2	N Blair - IT - Wall Adapters for Cell Phones	101-256081-52304-0000000	23.98
	AMZN MKTP US*TR1GJ7VU2 Total			23.98
09/11/2023	AMZN MKTP US*TR1Y16LG0	C Skolrood - Admin - S.Hayden Stapler	101-122041-52101-0000000	15.74
	AMZN MKTP US*TR1Y16LG0 Total			15.74
09/11/2023	AMZN MKTP US*TR26940O2	A RUIZ - MLK - FACILITY EVENTS SUPPLIES	901-356941-53801-0000000	35.97
	AMZN MKTP US*TR26940O2 Total			35.97
09/13/2023	AMZN MKTP US*TR2LF2U82	P Pena - Parks - Monthly Planner	555-813501-52101-0000000	56.10
	AMZN MKTP US*TR2LF2U82 Total			56.10
09/11/2023	AMZN MKTP US*TR2LU7XE2	C Skolrood - Admin - Office Supplies	101-122041-52101-0000000	45.89
	AMZN MKTP US*TR2LU7XE2 Total			45.89
09/11/2023	AMZN MKTP US*TR3XN54R0	N Carr - Parks - RIFAC Daytrippers Ducks, Prize Wheel	555-867565-52212-6151000	53.57
	AMZN MKTP US*TR3XN54R0 Total			53.57
09/12/2023	AMZN MKTP US*TR4PC23Z1	M Hogan - Parks - RIFAC Pool Banner Flags	555-867562-52212-0000000	36.68
	AMZN MKTP US*TR4PC23Z1 Total			36.68
09/11/2023	AMZN MKTP US*TR4V87J82	C Skolrood - Admin - Parchment Specialty Paper	101-122041-52101-0000000	77.62

City of Rock Island
Purchase Card Report
08/29/2023 - 09/26/2023

Date	Merchant Name	Description	Account Number	Amount
	AMZN MKTP US*TR4V87J82 Total			77.62
09/14/2023	AMZN MKTP US*TR7553YO2	K Brozovich - Library - RIS Print Materials	251-714403-54305-0000000	31.38
	AMZN MKTP US*TR7553YO2 Total			31.38
09/11/2023	AMZN MKTP US*TR7U08LK0	C Skolrood - Admin - Parchment Specialty Paper	101-122041-52101-0000000	51.86
	AMZN MKTP US*TR7U08LK0 Total			51.86
09/15/2023	AMZN MKTP US*TR9I34MA1	M Gonzalez - Parks - Preschool Craft Items	555-867501-52212-0000000	25.84
	AMZN MKTP US*TR9I34MA1 Total			25.84
09/25/2023	AMZN MKTP US*TX23S5KO1	R Ippolito - Library - Building Supplies	251-714404-52301-0000000	68.43
	AMZN MKTP US*TX23S5KO1 Total			68.43
09/15/2023	AMZN MKTP US*TX2E314F2	Split - P Pena - Parks - Canopy Tent (33.33%)	555-813501-52212-6085000	68.79
09/15/2023	AMZN MKTP US*TX2E314F2	Split - P Pena - Parks - Canopy Tent (33.34%)	555-813501-52212-6127000	68.80
09/15/2023	AMZN MKTP US*TX2E314F2	Split - P Pena - Parks - Canopy Tent (33.33%)	555-813501-52212-6269000	68.79
	AMZN MKTP US*TX2E314F2 Total			206.38
09/22/2023	AMZN MKTP US*TX2ZJ1RB0	M DeMarlie - Parks - Hort Liners, Hanging Baskets	555-822611-52201-0000000	313.87
	AMZN MKTP US*TX2ZJ1RB0 Total			313.87
09/19/2023	AMZN MKTP US*TX3316B10	S Foster - Library - Children's Materials	251-713471-54305-0000000	51.92
	AMZN MKTP US*TX3316B10 Total			51.92
09/19/2023	AMZN MKTP US*TX35Z8ZG1	C Maloney - Finance - Office Supplies	101-211041-52101-0000000	33.30
	AMZN MKTP US*TX35Z8ZG1 Total			33.30
09/21/2023	AMZN MKTP US*TX47O9041	J Riner - PW - Socket Sets	101-616601-52401-0000000	91.34
	AMZN MKTP US*TX47O9041 Total			91.34
09/25/2023	AMZN MKTP US*TX53T12R1	J Riner - PW - Socket Sets	101-616601-52401-0000000	237.06
	AMZN MKTP US*TX53T12R1 Total			237.06
09/22/2023	AMZN MKTP US*TX53W15G1	A RUIZ - MLK - FACILITY SUPPLIES	211-356941-53801-0000000	35.22
	AMZN MKTP US*TX53W15G1 Total			35.22
09/21/2023	AMZN MKTP US*TX5DC07G0	M Gonzalez - Parks - Preschool Playthings	555-867501-52212-0000000	118.16
	AMZN MKTP US*TX5DC07G0 Total			118.16
09/15/2023	AMZN MKTP US*TX5FP7FT0	K Kuykendall - Library - Program Supplies - Mobile Display Shelves	251-713451-52211-0000000	178.00
	AMZN MKTP US*TX5FP7FT0 Total			178.00
09/15/2023	AMZN MKTP US*TX64J9Z32	M Gonzalez - Parks - Preschool Kids Sofa	555-867501-52212-0000000	318.99
	AMZN MKTP US*TX64J9Z32 Total			318.99
09/18/2023	AMZN MKTP US*TX75B4PE0	K Brozovich - Library - RIP AV & Library of Things Materials	251-713451-54305-0000000	88.49
	AMZN MKTP US*TX75B4PE0 Total			88.49
09/18/2023	AMZN MKTP US*TX7LF7GC0	T MUEHLER - POLICE - LANYARDS	101-411041-52101-0000000	43.97
	AMZN MKTP US*TX7LF7GC0 Total			43.97
09/19/2023	AMZN MKTP US*TX7M754H1	M Gonzalez - Parks - Preschool Storage Pins, Crafts	555-867501-52212-0000000	349.09
	AMZN MKTP US*TX7M754H1 Total			349.09
09/20/2023	AMZN MKTP US*TX8PI2DU0	A Campbell - Library - Microcassette Tapes for Recording Executive Sessions	251-711041-52101-0000000	49.84
	AMZN MKTP US*TX8PI2DU0 Total			49.84
08/31/2023	ANIMAL CARE EQUIPMENT	C FOREMAN - POLICE - KETCH ALL POLE	101-414235-52207-0000000	133.27
	ANIMAL CARE EQUIPMENT Total			133.27
09/26/2023	APPLE.COM/BILL	K Kuykendall - Library - Cloud Storage for iPad	251-712421-53823-0000000	9.99
	APPLE.COM/BILL Total			9.99

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Date	Merchant Name	Description	Account Number	Amount
09/20/2023	ARNOLD MOTOR SUPPLY #5	A McDowell - Parks - Plex Mud Flap	555-813521-52305-0000000	51.98
	ARNOLD MOTOR SUPPLY #5 Total			51.98
09/25/2023	ATH 6001	T Smith - Fire - Training Meals	101-452281-51502-0000000	35.63
	ATH 6001 Total			35.63
09/01/2023	B AND B DO IT BEST HAR	A McDowell - Parks - Plex Channellock Reel	555-813521-52401-0000000	85.98
09/04/2023	B AND B DO IT BEST HAR	T Winter - Parks - HS Paint	555-835753-52302-0000000	19.96
09/15/2023	B AND B DO IT BEST HAR	M Weeks - PW - Clevis, Hardware	506-618341-52301-0000000	70.79
09/25/2023	B AND B DO IT BEST HAR	Split - A McDowell - Parks - Plex Spray Paint (42.09%)	555-813521-52302-0000000	15.98
09/25/2023	B AND B DO IT BEST HAR	Split - A McDowell - Parks - Plex Flex Hose (57.91%)	555-813521-52401-0000000	21.99
	B AND B DO IT BEST HAR Total			214.70
09/13/2023	BENNIGAN'S-ROCK ISLAND	T Smith - Fire - Commissioner Dinner	101-451041-52216-0000000	90.00
	BENNIGAN'S-ROCK ISLAND Total			90.00
09/13/2023	BEST WESTERN HOTELS	M Holderfield - CED - Hotel Stay for APA-IL for E.Amissah-Mensah.	101-313811-51502-0000000	103.01
09/13/2023	BEST WESTERN HOTELS	M Holderfield - CED - Hotel Stay for APA-IL for E.Amissah-Mensah.	101-313811-51502-0000000	103.01
09/25/2023	BEST WESTERN HOTELS	T Smith - Fire - Training Hotel Stay	101-452271-51502-0000000	275.00
	BEST WESTERN HOTELS Total			481.02
08/30/2023	BOUND TREE MEDICAL LLC	C Jacobs - Fire - Ambulance Medical Supplies	101-454273-52214-0000000	524.04
09/01/2023	BOUND TREE MEDICAL LLC	C Jacobs - Fire - Ambulance Medical Supplies	101-454273-52214-0000000	289.11
09/06/2023	BOUND TREE MEDICAL LLC	C Jacobs - Fire - Ambulance Medical Supplies	101-454273-52214-0000000	202.70
09/19/2023	BOUND TREE MEDICAL LLC	C Jacobs - Fire - Ambulance Medical Supplies	101-454273-52214-0000000	83.90
09/19/2023	BOUND TREE MEDICAL LLC	C Jacobs - Fire - Ambulance Medical Supplies	101-454273-52214-0000000	1,842.25
09/22/2023	BOUND TREE MEDICAL LLC	C Jacobs - Fire - Ambulance Medical Supplies	101-454273-52214-0000000	416.10
	BOUND TREE MEDICAL LLC Total			3,358.10
09/01/2023	BZFUTURE	N Blair - IT - Windows Server Key	101-256081-52406-0000000	16.69
	BZFUTURE Total			16.69
09/01/2023	DAVENPORT IA CITY	D Driskill - Parks - Douglas Compost	555-822601-52220-5288000	45.00
09/01/2023	DAVENPORT IA CITY	D Driskill - Parks - Douglas Compost	555-822601-52220-5288000	45.00
09/01/2023	DAVENPORT IA CITY	D Driskill - Parks - Douglas Compost	555-822601-52220-5288000	45.00
09/01/2023	DAVENPORT IA CITY	D Driskill - Parks - Douglas Compost	555-822601-52220-5288000	45.00
	DAVENPORT IA CITY Total			180.00
09/04/2023	DIGICERT	N Goetz - IT - Digital Certificate	101-256081-53803-0000000	149.00
	DIGICERT Total			149.00
09/12/2023	DNH*GODADDY.COM	A Campbell - Library - GoDaddy Domain Name Renewal	251-712421-53823-0000000	23.17
	DNH*GODADDY.COM Total			23.17
08/29/2023	DOLLAR-GENERAL #4112	A RUIZ - MLK - ASP SUPPLIES	901-356921-52102-5332000	16.95
09/08/2023	DOLLAR-GENERAL #4112	T BROOKS - MLK - WER - MEETING SUPPLIES	248-356921-52101-8304662	28.70
09/15/2023	DOLLAR-GENERAL #4112	L Vanlandegen - PW - McCafe	101-616041-52216-0000000	21.90
	DOLLAR-GENERAL #4112 Total			67.55
09/21/2023	DOLLARTREE	R Ippolito - Library - Program Supplies - Fall/Halloween	251-713451-52211-0000000	43.75
	DOLLARTREE Total			43.75
09/19/2023	DPH REGULATORY PROGRAM	M Holderfield - CED - T Delathower Plumbing License Renewal	101-314881-54206-0000000	340.00
	DPH REGULATORY PROGRAM Total			340.00
09/18/2023	DUNKIN #356648	H Gray - Parks - Preschool Lunches	555-867501-52216-0000000	55.40

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Date	Merchant Name	Description	Account Number	Amount
	DUNKIN #356648 Total			55.40
09/04/2023	EB PSYCH WHAT RESONAT	A RUIZ - MLK - RESOURCE DEVELOPMENT	901-356041-52101-6302000	10.00
	EB PSYCH WHAT RESONAT Total			10.00
08/31/2023	EBAY O*03-10481-71191	R Vidmar - PW - Fuel Rail (Returned)	601-617364-52305-0000000	271.92
08/31/2023	EBAY O*03-10481-71191	R Vidmar - PW - Credit for Returned Fuel Rail	601-617364-52305-0000000	(271.92)
	EBAY O*03-10481-71191 Total			-
08/30/2023	EBAY O*15-10471-39079	R Vidmar - PW - Fuel Rail (Returned)	601-617364-52305-0000000	237.47
08/31/2023	EBAY O*15-10471-39079	R Vidmar - PW - Credit for Returned Fuel Rail	601-617364-52305-0000000	(237.47)
	EBAY O*15-10471-39079 Total			-
08/30/2023	EBAY O*26-10464-81004	R Vidmar - PW - Backup Camera for #2445	601-617364-52305-0000000	90.89
	EBAY O*26-10464-81004 Total			90.89
09/25/2023	EIG*CONSTANTCONTACT.CO	A RUIZ - MLK - RESOURCE DEVELOPMENT	901-356041-52101-6302000	35.00
	EIG*CONSTANTCONTACT.CO Total			35.00
09/01/2023	ESRI	L Vanlandegen - PW - ArcGIS Online	606-615091-53804-0000000	120.00
	ESRI Total			120.00
09/01/2023	FACEBK DSDY8SK2C2	L Lockheart - Library - Meta Ads	251-711041-53401-0000000	15.63
	FACEBK DSDY8SK2C2 Total			15.63
09/01/2023	FACEBK NQJCYX3Z2	C Roelf - Parks - Rec Ads	555-813501-53401-0000000	180.36
	FACEBK NQJCYX3Z2 Total			180.36
09/04/2023	FAMILY DOLLAR #1452	T BROOKS - MLK - WER - MEETING SUPPLIES	248-356921-52101-8304662	18.65
09/21/2023	FAMILY DOLLAR #1452	A RUIZ - MLK - ASP SUPPLIES	901-356921-52102-5332000	11.00
09/22/2023	FAMILY DOLLAR #1452	T BROOKS - MLK - WER - MEETING SUPPLIES	248-356921-52101-8304662	26.55
	FAMILY DOLLAR #1452 Total			56.20
09/22/2023	FASTENAL COMPANY 01ILM	M Weeks - PW - Bolts for Gear Box	506-618341-52305-0000000	16.07
	FASTENAL COMPANY 01ILM Total			16.07
09/04/2023	FEDEX783132544956	R Thompson - Parks - Return Item Shipping	555-854701-53302-0000000	59.43
	FEDEX783132544956 Total			59.43
09/25/2023	FITNESS PLUS EQUIPMENT	J Glidewell - PW - Fitness Repair Parts	555-867564-52410-0000000	164.56
	FITNESS PLUS EQUIPMENT Total			164.56
09/14/2023	FREDPRYOR CAREERTRACK	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	199.00
	FREDPRYOR CAREERTRACK Total			199.00
08/31/2023	GDP*LN TRAINING	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	600.00
08/31/2023	GDP*LN TRAINING	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	600.00
	GDP*LN TRAINING Total			1,200.00
09/22/2023	GO2MARINE	R Vidmar - PW - Refrigerator for Ambulance #8925 Interior	601-617364-52305-0000000	1,000.70
	GO2MARINE Total			1,000.70
09/04/2023	GOOGLE ADS5976596107	C Roelf - Parks - Saukie Ads	555-855702-53401-0000000	226.99
	GOOGLE ADS5976596107 Total			226.99
09/18/2023	GOOGLE*ADS5976596107	Split - C Roelf - Parks - Highland Ads (40%)	555-846721-53401-0000000	200.00
09/18/2023	GOOGLE*ADS5976596107	Split - C Roelf - Parks - Rifac Ads (60%)	555-867564-53401-0000000	300.00
	GOOGLE*ADS5976596107 Total			500.00
09/08/2023	GRAINGER	J Poulos - PW - Retaining Ring	506-618341-52305-0000000	24.23
09/19/2023	GRAINGER	J Poulos - PW - Splicing Kit	506-618341-52305-0000000	166.47

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Date	Merchant Name	Description	Account Number	Amount
09/19/2023	GRAINGER	J Poulos - PW - Filter Rolls	506-618341-52305-0000000	290.64
09/19/2023	GRAINGER	J Poulos - PW - Roller Chain, Offset Links, Connecting Links	506-618343-52305-0000000	98.56
09/25/2023	GRAINGER	J Poulos - PW - Leather Gloves (10)	506-618341-51402-0000000	81.60
09/25/2023	GRAINGER	J Poulos - PW - General Purpose Motor 3/4 hp	506-618341-52305-0000000	659.57
	GRAINGER Total			1,321.07
09/13/2023	GUIARCENTER.COM CALL	D Gleason - Parks - SRP Speaker w/Bluetooth	555-819615-52212-0000000	534.94
	GUIARCENTER.COM CALL Total			534.94
09/04/2023	HAMPTON INN HOTELS	C JIMENEZ - MLK - TPP PROFESSIONAL DEVLOPMENT	906-356921-51502-6163406	222.32
	HAMPTON INN HOTELS Total			222.32
08/31/2023	HANDY TRUE VALUE HARDW	D Driskill - Parks - Intown Alum Scoop, Reel/Stand	555-822601-52401-6268000	61.98
08/31/2023	HANDY TRUE VALUE HARDW	M DeMarlie - Parks - Hort Gloves	555-822611-51402-0000000	14.98
09/01/2023	HANDY TRUE VALUE HARDW	Split - M Weeks - PW - Storage Boxes (90.3%)	506-618341-52301-0000000	25.98
09/01/2023	HANDY TRUE VALUE HARDW	Split - M Weeks - PW - Hose Washer (9.7%)	506-618341-52303-0000000	2.79
09/04/2023	HANDY TRUE VALUE HARDW	R Ippolito - Library - Building Supplies	251-711401-52301-0000000	23.08
09/04/2023	HANDY TRUE VALUE HARDW	R Ippolito - Library - Building Supplies	251-711401-52301-0000000	3.28
09/04/2023	HANDY TRUE VALUE HARDW	K Syslo - PW - Sweep Compound, Fasteners	501-618352-52305-0000000	54.31
09/04/2023	HANDY TRUE VALUE HARDW	Split - J Poulos - PW - Elec Tape (24.56%)	506-618341-52209-0000000	20.97
09/04/2023	HANDY TRUE VALUE HARDW	Split - J Poulos - PW - Wire, Rope Clips, Eye Bolts (75.44%)	506-618341-52301-0000000	64.40
09/04/2023	HANDY TRUE VALUE HARDW	K TINSLEY-LESHOURE - MLK - BUILDING AND GROUNDS	901-356941-53801-0000000	19.99
09/07/2023	HANDY TRUE VALUE HARDW	A McDowell - Parks - Plex Cattlegate Feet	555-813521-52301-0000000	24.18
09/08/2023	HANDY TRUE VALUE HARDW	J Poulos - PW - Paint	506-618341-52302-0000000	22.47
09/08/2023	HANDY TRUE VALUE HARDW	D Driskill - Parks - Plex Lock Ease, Edger Blade, Fluid	555-813521-52305-0000000	25.27
09/13/2023	HANDY TRUE VALUE HARDW	K Syslo - PW - Turnbuckle	501-618352-52305-0000000	4.38
09/13/2023	HANDY TRUE VALUE HARDW	D Gleason - Parks - SRP Thurs Groove	555-819615-52212-6295000	43.00
09/14/2023	HANDY TRUE VALUE HARDW	W Conger - PW - Shovel, Screen Feed Tube Cutter	501-619356-52401-0000000	54.98
09/14/2023	HANDY TRUE VALUE HARDW	M Weeks - PW - Nipples, Ball Valve, Elbow for Repair of Oil Line on Gearbox	506-618341-52305-0000000	28.56
09/14/2023	HANDY TRUE VALUE HARDW	J Poulos - PW - Fasteners	506-618341-52305-0000000	5.49
09/15/2023	HANDY TRUE VALUE HARDW	K Syslo - PW - Fogger, Alum Scoop	501-618352-52305-0000000	71.97
09/15/2023	HANDY TRUE VALUE HARDW	M Weeks - PW - Anchor Shackles, Fasteners	506-618341-52301-0000000	19.14
09/15/2023	HANDY TRUE VALUE HARDW	D Gleason - Parks - SRP Sand	555-819615-52212-0000000	9.49
09/18/2023	HANDY TRUE VALUE HARDW	W Conger - PW - Utility Knives, Scrapers, Mini Shovels	501-619356-52401-0000000	72.54
09/18/2023	HANDY TRUE VALUE HARDW	J Poulos - PW - Fasteners	506-618341-52301-0000000	2.79
09/18/2023	HANDY TRUE VALUE HARDW	D Gleason - Parks - SRP Marking Paint	555-819615-52212-0000000	35.96
09/21/2023	HANDY TRUE VALUE HARDW	D Driskill - Parks - Douglas Staples, Gun Tacker	555-822601-52401-5288000	38.98
09/22/2023	HANDY TRUE VALUE HARDW	K Syslo - PW - Soap Refill, Clorox, Cleaners, Adhesive	501-618121-52206-0000000	75.93
09/22/2023	HANDY TRUE VALUE HARDW	M Weeks - PW - Fasteners	506-618341-52305-0000000	17.52
09/25/2023	HANDY TRUE VALUE HARDW	J Poulos - PW - Cyl Rot File	506-618341-52305-0000000	7.49
	HANDY TRUE VALUE HARDW Total			851.90
09/15/2023	HARBOR FREIGHT TOOLS34	Split - J Poulos - PW - Coupler, Hoses, Shackle (72.72%)	506-618341-52305-0000000	39.96
09/15/2023	HARBOR FREIGHT TOOLS34	Split - J Poulos - PW - 750 GPH Drill Pump (27.28%)	506-618341-52402-0000000	14.99
	HARBOR FREIGHT TOOLS34 Total			54.95
08/31/2023	HGTV MAGAZINE	K Brozovich - Library - Refund for Overpayment of HGTV Magazine	251-712421-54305-0000000	(34.97)
	HGTV MAGAZINE Total			(34.97)

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Date	Merchant Name	Description	Account Number	Amount
09/25/2023	HILTON	S Gange - Admin - M.Robinson IML Hotel Stay	101-111041-51502-0000000	361.94
09/25/2023	HILTON	M Poulos - Admin - IML Conference Hotel Parking	101-116041-51502-0000000	57.40
09/25/2023	HILTON	S Gange - Admin - M.Poulos IML Hotel Stay	101-116041-51502-0000000	336.94
09/25/2023	HILTON	S Gange - Admin - M.Thoms IML Hotel Stay	101-118041-54401-0000000	1,183.02
	HILTON Total			1,939.30
09/15/2023	HILTON GARDEN INN	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	218.88
	HILTON GARDEN INN Total			218.88
09/07/2023	HOBBY-LOBBY #535	K Kuykendall - Library - Program Supplies	251-713451-52211-0000000	59.10
	HOBBY-LOBBY #535 Total			59.10
09/08/2023	HOLIDAY INNS	J Bote - CED - Placement for V Metcalf House Rehabilitation by the City	101-313851-55230-6355230	595.00
09/18/2023	HOLIDAY INNS	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	480.25
09/18/2023	HOLIDAY INNS	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	480.25
09/19/2023	HOLIDAY INNS	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	395.50
09/19/2023	HOLIDAY INNS	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	395.50
09/20/2023	HOLIDAY INNS	J Bote - CED - Placement for G Carle House Rehabilitation by the City	101-313851-55220-6215230	595.00
09/25/2023	HOLIDAY INNS	G Marty - Fire - Hotel / IAAI Conference	101-453282-51502-0000000	458.64
	HOLIDAY INNS Total			3,400.14
08/29/2023	HORIZONDATASYS.COM	N Blair - IT - Reboot Restore Renewal	101-256081-53822-0000000	198.00
	HORIZONDATASYS.COM Total			198.00
09/11/2023	HYATT PLACE	C JIMEMEZ - MLK - ASP CONFERENCE	901-356921-52102-5332000	221.09
09/25/2023	HYATT PLACE	C JIMEMEZ - MLK - ASP CONFERENCE	901-356921-52102-5332000	20.00
	HYATT PLACE Total			241.09
08/29/2023	HYDRO FIT	N Carr - Parks - RIFAC Wave Belt, Buoy	555-867562-52212-0000000	139.60
	HYDRO FIT Total			139.60
09/18/2023	HY-VEE DAVENPORT 1107	T Smith - Fire - Training Meals	101-452281-51502-0000000	74.81
	HY-VEE DAVENPORT 1107 Total			74.81
09/21/2023	HY-VEE DOTCOM WDM 6002	K TINSLEY-LESHOURE - MLK - OFFICE	211-356921-53801-0000000	64.26
	HY-VEE DOTCOM WDM 6002 Total			64.26
08/31/2023	HY-VEE F&F MILAN 5415	N RUSH - MLK- FAMILY ADOVOCACY CENTER- CLIENT SUPPLIES	905-356921-53112-0000340	50.00
09/05/2023	HY-VEE F&F MILAN 5415	N RUSH - MLK- FAMILY ADOVOCACY CENTER- CLIENT SUPPLIES	905-356921-53112-0000340	50.00
	HY-VEE F&F MILAN 5415 Total			100.00
09/04/2023	HY-VEE MILAN 1415	T Winter - Parks - Highland Food	555-835753-52501-0000000	80.27
09/04/2023	HY-VEE MILAN 1415	J Moore - Parks - Highland Food	555-835753-52501-0000000	130.00
09/04/2023	HY-VEE MILAN 1415	N RUSH - MLK- FAMILY ADOVOCACY CENTER- CLIENT SUPPLIES	905-356921-53112-0000340	50.00
09/08/2023	HY-VEE MILAN 1415	J Moore - Parks - Highland Food	555-835753-52501-0000000	130.00
09/18/2023	HY-VEE MILAN 1415	P Pena - Parks - Plex Food	555-813521-52501-0000000	17.63
09/18/2023	HY-VEE MILAN 1415	J Moore - Parks - Highland Food	555-835753-52501-0000000	21.86
09/18/2023	HY-VEE MILAN 1415	J Moore - Parks - Highland Food	555-835753-52501-0000000	130.00
09/18/2023	HY-VEE MILAN 1415	J Moore - Parks - Highland Cleaners, Tissues	555-835753-52509-0000000	97.95
09/22/2023	HY-VEE MILAN 1415	J Moore - Parks - Highland Food	555-835753-52501-0000000	130.00
09/25/2023	HY-VEE MILAN 1415	P Pena - Parks - Plex Food	555-813582-52501-6085000	24.52
	HY-VEE MILAN 1415 Total			812.23
09/01/2023	HY-VEE MOLINE 1416	H Gray - Parks - Preschool Lunches	555-867501-52216-0000000	571.88

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Date	Merchant Name	Description	Account Number	Amount
09/08/2023	HY-VEE MOLINE 1416	H Gray - Parks - Preschool Lunches	555-867501-52216-0000000	571.88
09/18/2023	HY-VEE MOLINE 1416	H Gray - Parks - Preschool Lunches	555-867501-52216-0000000	571.88
09/22/2023	HY-VEE MOLINE 1416	H Gray - Parks - Preschool Lunches	555-867501-52216-0000000	560.00
	HY-VEE MOLINE 1416 Total			2,275.64
09/18/2023	HY-VEE RCK ISLAND F&F	D Gleason - Parks - SRP Ice	555-819615-52504-0000000	3.49
	HY-VEE RCK ISLAND F&F Total			3.49
08/29/2023	HY-VEE ROCK ISLAND 154	K Kuykendall - Library - Program Supplies	251-713451-52211-0000000	8.96
08/30/2023	HY-VEE ROCK ISLAND 154	K Kuykendall - Library - Senior Resource Fair at MLK Center	251-711041-52216-0000000	20.14
09/01/2023	HY-VEE ROCK ISLAND 154	N Carr - Parks - WWJ Food	555-818551-52501-0000000	52.55
09/04/2023	HY-VEE ROCK ISLAND 154	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	32.28
09/04/2023	HY-VEE ROCK ISLAND 154	M Gonzalez - Parks - Preschool Snacks	555-867501-52216-0000000	10.48
09/05/2023	HY-VEE ROCK ISLAND 154	N Carr - Parks - WWJ Food	555-818551-52501-0000000	16.56
09/06/2023	HY-VEE ROCK ISLAND 154	N Carr - Parks - RIFAC Coffee	555-867564-52502-6225000	25.47
09/07/2023	HY-VEE ROCK ISLAND 154	M Gonzalez - Parks - Preschool Snacks	555-867501-52216-0000000	22.71
09/11/2023	HY-VEE ROCK ISLAND 154	P Pena - Parks - Soccer Food	555-813501-52501-6127000	13.55
09/14/2023	HY-VEE ROCK ISLAND 154	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	59.68
09/18/2023	HY-VEE ROCK ISLAND 154	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	88.43
09/19/2023	HY-VEE ROCK ISLAND 154	C FOREMAN - POLICE - CHIEF'S MEETING	101-411041-52216-0000000	28.40
09/19/2023	HY-VEE ROCK ISLAND 154	A Campbell - Library - Supplies for Knitting Circle and Broadway Walking Tour	251-713451-52211-0000000	21.75
09/19/2023	HY-VEE ROCK ISLAND 154	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	21.95
09/20/2023	HY-VEE ROCK ISLAND 154	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	48.63
09/21/2023	HY-VEE ROCK ISLAND 154	A Campbell - Library - Program Supplies for Broadway Walking Tour	251-713451-52211-0000000	32.15
09/25/2023	HY-VEE ROCK ISLAND 154	A Campbell - Library - Program Supplies for Hobbit Wreaths	251-713451-52211-0000000	12.48
09/25/2023	HY-VEE ROCK ISLAND 154	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	23.73
	HY-VEE ROCK ISLAND 154 Total			539.90
09/11/2023	IAAI	C Jacobs - Fire - 1yr IAAI Membership Dues	101-453282-54402-0000000	133.00
09/14/2023	IAAI	G Marty - Fire - IAAI Membership Dues 1yr	101-453282-54402-0000000	133.00
	IAAI Total			266.00
08/30/2023	IL MUNICIPAL LEAGUE	S Gange - Admin - Hayden IML Cancellation	101-122041-51502-0000000	(310.00)
	IL MUNICIPAL LEAGUE Total			(310.00)
09/13/2023	IL PROF LICENSE FEE	R Horton - PW - Licensing New Applications	606-615041-54206-0000000	61.35
	IL PROF LICENSE FEE Total			61.35
09/25/2023	ILACP	R LANDI - POLICE - DUES	101-411041-54402-0000000	150.00
	ILACP Total			150.00
09/21/2023	ILLINOIS AWWA	T Matlick - PW - Virtual Training 10/26 Fall Regulatory Update (Matlick/Upton)	501-618041-51502-0000000	160.00
	ILLINOIS AWWA Total			160.00
09/11/2023	ILLINOIS-TIF.COM	T Sipes - CED - Professional Development for M Brainard	101-313811-51502-0000000	195.00
	ILLINOIS-TIF.COM Total			195.00
09/06/2023	IN *ARROWHEAD SCIENTIF	C FOREMAN - POLICE - EVIDENCE SUPPLIES	101-414228-52205-0000000	286.57
	IN *ARROWHEAD SCIENTIF Total			286.57
09/07/2023	IN *NAHANT MARSH EDUCA	N Carr - Parks - Adv Camp Trip	555-813531-53110-0000000	180.00
	IN *NAHANT MARSH EDUCA Total			180.00
08/31/2023	IN *POWER GRAFX	Split - P Pena - Parks - Sports Shirts (16.67%)	555-813501-52212-6085000	129.38

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Date	Merchant Name	Description	Account Number	Amount
08/31/2023	IN *POWER GRAFX	P Pena - Parks - Sports Shirts	555-813501-52212-6085000	171.00
08/31/2023	IN *POWER GRAFX	P Pena - Parks - Sports Shirts	555-813501-52212-6085000	41.03
08/31/2023	IN *POWER GRAFX	Split - P Pena - Parks - Sports Shirts (33.33%)	555-813501-52212-6127000	258.73
08/31/2023	IN *POWER GRAFX	P Pena - Parks - Sports Shirts	555-813501-52212-6127000	1,493.51
08/31/2023	IN *POWER GRAFX	Split - P Pena - Parks - Sports Shirts (16.67%)	555-813501-52212-6269000	129.38
08/31/2023	IN *POWER GRAFX	P Pena - Parks - Sports Shirts	555-813501-52212-6269000	508.67
08/31/2023	IN *POWER GRAFX	Split - P Pena - Parks - Sports Shirts (16.67%)	555-867566-52212-6274000	129.38
08/31/2023	IN *POWER GRAFX	Split - P Pena - Parks - Sports Shirts (16.67%)	555-867566-52212-6275000	129.38
	IN *POWER GRAFX Total			2,990.46
09/14/2023	IN *TROPHY WORLD	A RUIZ - MLK - RESOURCE DEVELOPMENT	901-356921-53505-6302000	12.30
	IN *TROPHY WORLD Total			12.30
09/18/2023	INT'L CODE COUNCIL	M Holderfield - CED - ICC Conference Registration for J Irvine	101-314881-51502-0000000	325.00
09/22/2023	INT'L CODE COUNCIL	M Holderfield - CED - ICC Conference Registration for J Irvine	101-314881-51502-0000000	325.00
	INT'L CODE COUNCIL Total			650.00
09/18/2023	INT'L CODE COUNCIL INC	S Reinbeck - CED - City of Rock Island's ICC Membership	101-314881-54402-0000000	383.00
	INT'L CODE COUNCIL INC Total			383.00
09/25/2023	IPRA* IL	J Riner - PW - Certified Playground Safety Inspector Course J Riner - PW - Out of Town Travel	101-616041-51502-0000000	704.00
	IPRA* IL Total			704.00
09/15/2023	JIM'S RIB HAVEN INC	T Smith - Fire - Commissioner Dinner	101-451041-53505-0000000	96.81
	JIM'S RIB HAVEN INC Total			96.81
09/18/2023	LAKESHORE LEARNING MAT	M Gonzalez - Parks - Preschool Tax Exempt	555-867501-52212-0000000	7.15
09/18/2023	LAKESHORE LEARNING MAT	M Gonzalez - Parks - Preschool Canopy	555-867501-52212-0000000	114.43
	LAKESHORE LEARNING MAT Total			121.58
09/13/2023	LINDE GAS & EQUIPMENT	M Weeks - PW - Ground Clamp	506-618341-52402-0000000	81.80
09/13/2023	LINDE GAS & EQUIPMENT	M Weeks - PW - Refund Due to Sales Tax	506-618341-52402-0000000	(88.75)
	LINDE GAS & EQUIPMENT Total			(6.95)
09/18/2023	LITTLE CAESARS 3320-00	K TINSLEY-LESHOURE - MLK - ASP SUPPLIES	901-356921-52102-5332000	145.00
	LITTLE CAESARS 3320-00 Total			145.00
09/04/2023	LONGHORN STEAK 0125241	C JIMENEZ - MLK - TPP PROFESSIONAL DEVELOPMENT	906-356921-51502-6163406	24.52
	LONGHORN STEAK 0125241 Total			24.52
09/21/2023	LOVE'S #0754 OUTSIDE	T Sipes - CED - Gas Purchase/Professional Development.	101-312801-51502-0000000	60.25
	LOVE'S #0754 OUTSIDE Total			60.25
08/30/2023	LOWES #00104*	T Kavanaugh - PW - Electrical Parts for Cameras	101-617374-52304-0000000	139.60
08/30/2023	LOWES #00104*	Split - W Conger - PW - Step Bits (82.4%)	501-619121-52401-0000000	279.92
08/30/2023	LOWES #00104*	Split - W Conger - PW - 2-Cycle Oil (17.6%)	501-619356-52204-0000000	59.80
09/07/2023	LOWES #00104*	J Glidewell - PW - Adapters, Couplings, Pipe	101-616601-52303-0000000	90.27
09/20/2023	LOWES #00104*	A McDowell - Parks - Intown Staple Gun	555-822601-52401-6268000	14.98
	LOWES #00104* Total			584.57
09/08/2023	MAILBOXES AND PARCEL D	T Winter - Parks - GPS Repair	555-835753-53201-0000000	9.85
	MAILBOXES AND PARCEL D Total			9.85
09/21/2023	MARRIOTT	J Sager - Finance - Travel Expense	101-211041-51502-0000000	225.40
09/21/2023	MARRIOTT	B Smith - Finance - Travel Expenses	101-211041-51502-0000000	225.40

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Date	Merchant Name	Description	Account Number	Amount
	MARRIOTT Total			450.80
09/04/2023	MEDIACOM BRO*	B Kennedy - Fire - Cable	222-451041-53706-0000000	63.57
09/04/2023	MEDIACOM BRO*	B Kennedy - Fire - Cable	222-451041-53706-0000000	59.40
09/11/2023	MEDIACOM BRO*	B Kennedy - Fire - Cable	222-451041-53706-0000000	59.40
09/13/2023	MEDIACOM BRO*	B Kennedy - Fire - Cable	222-451041-53706-0000000	59.40
	MEDIACOM BRO* Total			241.77
08/30/2023	MELIN AGENCIES LLC - T	T Mendoza - PW - Replacement License Plates for Vehicle #4469	601-617364-54206-0000000	33.99
	MELIN AGENCIES LLC - T Total			33.99
08/30/2023	MENARDS MOLINE IL	B Bybee - PW - Wrenches	506-618341-52401-0000000	37.88
09/01/2023	MENARDS MOLINE IL	Split - B Bybee - PW - Gorilla Tape (13.8%)	506-618341-52209-0000000	7.57
09/01/2023	MENARDS MOLINE IL	Split - B Bybee - PW - Weed Killer, Lumber (86.2%)	506-618341-52301-0000000	47.28
09/07/2023	MENARDS MOLINE IL	D Driskill - Parks - Douglas Compost	555-822601-52220-5288000	195.02
09/07/2023	MENARDS MOLINE IL	M DeMarlie - Parks - Hort Plants	555-822611-52201-0000000	1,824.68
09/13/2023	MENARDS MOLINE IL	D Driskill - Parks - Douglas Nails, Wood	555-822601-52301-5288000	349.71
09/15/2023	MENARDS MOLINE IL	C Bower - Fire - Filters	101-451041-52207-0000000	119.94
09/25/2023	MENARDS MOLINE IL	M DeMarlie - Parks - Hort Spraypaint, Cedartone	555-822611-52301-0000000	271.34
	MENARDS MOLINE IL Total			2,853.42
09/13/2023	MH EQUIPMENT	S Harker - PW - Pump	555-834751-52305-0000000	586.79
	MH EQUIPMENT Total			586.79
09/12/2023	MICHAELS STORES 2106	A Campbell - Library - Knitting Circle and Hobbit Wreath-Making	251-713451-52211-0000000	117.30
	MICHAELS STORES 2106 Total			117.30
09/04/2023	MUSTANG SURVIVAL MFG.,	B Kennedy - Fire - 4 Lifejackets	222-451041-52401-0000000	633.74
	MUSTANG SURVIVAL MFG., Total			633.74
09/20/2023	MUTUAL WHEEL CO MILAN	A McDowell - Parks - Plex Flap	555-813521-52305-0000000	63.57
	MUTUAL WHEEL CO MILAN Total			63.57
09/26/2023	NCL OF WISCONSIN INC	K Miles - PW - Chemicals	506-618341-52205-0000000	586.66
	NCL OF WISCONSIN INC Total			586.66
09/01/2023	NNA SERVICES LLC	R Ippolito - Library - Annual Notary Dues	251-711041-54402-0000000	30.00
	NNA SERVICES LLC Total			30.00
09/26/2023	NOR*NORTHERN TOOL	N Hartman - PW - Shovels, Sledge Hammers, Bow Rakes, Wrenches	501-619121-52401-0000000	348.66
	NOR*NORTHERN TOOL Total			348.66
09/06/2023	NORTHERN TOOL EQUIP	J Glidewell - PW - Quincy 60 Gal-230V Recip	555-867564-52304-0000000	1,909.98
	NORTHERN TOOL EQUIP Total			1,909.98
09/26/2023	NY REVIEW OF BOOKS	K Brozovich - Library - NY Review of Books - 1 Yr Subscription	251-712421-54305-0000000	99.95
	NY REVIEW OF BOOKS Total			99.95
09/08/2023	ODP BUS SOL LLC# 10686	L Pannier - Parks - RIFAC Markers, Deposit Bags	555-867564-52101-0000000	118.03
	ODP BUS SOL LLC# 10686 Total			118.03
09/19/2023	O'REILLY 753	Split - D Driskill - Parks - Douglas Synth Oil (11.73%)	555-822601-52204-5288000	22.98
09/19/2023	O'REILLY 753	Split - D Driskill - Parks - Douglas Racing Jack, Skt Set (88.27%)	555-822601-52401-5288000	172.98
	O'REILLY 753 Total			195.96
09/14/2023	O'REILLY AUTO PARTS 75	M Weeks - PW - Gaskets, Paper	506-618341-52305-0000000	28.17
09/18/2023	O'REILLY AUTO PARTS 75	A McDowell - Parks - Plex Copper Plug	555-813521-52305-0000000	3.22
	O'REILLY AUTO PARTS 75 Total			31.39

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Date	Merchant Name	Description	Account Number	Amount
09/01/2023	OSAKA	C JIMENEZ - MLK - TPP PROFESSIONAL DEVELOPMENT	906-356921-51502-6163406	38.02
	OSAKA Total			38.02
08/29/2023	PANERA BREAD #203202 P	N PAULEY - POLICE - CHIEF'S MEETING	101-411041-52216-0000000	67.74
	PANERA BREAD #203202 P Total			67.74
09/22/2023	PAPA DEL S PIZZA	T Smith - Fire - Training Meals	101-452281-51502-0000000	25.37
	PAPA DEL S PIZZA Total			25.37
09/01/2023	PARTY CITY 5139	K TINSLEY-LESHOURE - MLK - ACTIVE CLUB SUPPLIES	901-356931-52210-5338000	16.20
09/04/2023	PARTY CITY 5139	R Hurt - Admin - Labor Day Parade Supplies	101-112041-54401-0000000	22.89
	PARTY CITY 5139 Total			39.09
08/30/2023	PATTERSON AUTO WRECK	R Vidmar - PW - Clock Spring for #2421	601-617364-52305-0000000	130.00
	PATTERSON AUTO WRECK Total			130.00
09/11/2023	PAYPAL *IAWPCO	L Perry - PW - Out of Town Travel (Registration)	506-618041-51502-0000000	50.00
	PAYPAL *IAWPCO Total			50.00
09/14/2023	PAYPAL *JIMPCC2438	N Carr - Parks - RIFAC Spin Bike	555-867561-52410-0000000	500.00
	PAYPAL *JIMPCC2438 Total			500.00
09/08/2023	PEAVEY CORP.	C FOREMAN - POLICE - EVIDENCE SUPPLIES	101-414228-52205-0000000	555.85
	PEAVEY CORP. Total			555.85
09/01/2023	PEPSI-WP BEV	D Gleason - Parks - SRP Thurs Groove Drinks	555-819615-52502-6295000	169.04
09/15/2023	PEPSI-WP BEV	D Gleason - Parks - Thurs Drinks	555-819615-52502-6295000	242.10
	PEPSI-WP BEV Total			411.14
08/30/2023	PFS/ROMA TPC	D Gleason - Parks - SRP Thurs Food	555-819615-52501-6295000	212.10
09/01/2023	PFS/ROMA TPC	K TINSLEY-LESHOURE - MLK - ACTIVE CLUB SUPPLIES	901-356931-52216-5338000	178.99
09/15/2023	PFS/ROMA TPC	D Gleason - Parks - SRP Food	555-819615-52501-6295000	227.77
	PFS/ROMA TPC Total			618.86
09/25/2023	POSTCARDMANIA	C Roelf - Parks - Rifac Cards and Ads	555-867564-53401-0000000	3,586.15
	POSTCARDMANIA Total			3,586.15
09/04/2023	PRO CLEAN CAR WASH ROC	K TINSLEY-LESHOURE - MLK - BUILDING AND GROUNDS	211-356921-53801-0000000	25.00
	PRO CLEAN CAR WASH ROC Total			25.00
09/18/2023	PY *QC CUSTOM TEES & M	D Gleason - Parks - Shirts	555-813501-51401-0000000	192.77
	PY *QC CUSTOM TEES & M Total			192.77
08/30/2023	RAYALLEN.COM JJDOG.C	Split - C FOREMAN - POLICE - COLLAR (97.28%)	101-412207-52401-0000000	249.99
08/30/2023	RAYALLEN.COM JJDOG.C	Split - C FOREMAN - POLICE - FREIGHT (2.72%)	101-414223-53302-0000000	6.99
	RAYALLEN.COM JJDOG.C Total			256.98
09/11/2023	REPUBLIC SERVICES TRAS	L Vanlandegen - PW - Recycling Service 9/23	510-616331-53805-0000000	94.29
	REPUBLIC SERVICES TRAS Total			94.29
08/29/2023	ROBERT BROOKE & ASSOCI	J Glidewell - PW - Hinge Set	101-616601-52301-0000000	86.10
	ROBERT BROOKE & ASSOCI Total			86.10
09/07/2023	ROSS MEDICAL SUPPLY	B Graff - Fire - Oxygen Supply	101-454273-52214-0000000	364.82
	ROSS MEDICAL SUPPLY Total			364.82
08/31/2023	SAMS CLUB #8238	M Gonzalez - Parks - Preschool Food	555-867501-52216-0000000	28.52
09/12/2023	SAMS CLUB #8238	T Smith - Fire - Sam's Membership	101-452271-52216-0000000	110.00
09/12/2023	SAMS CLUB #8238	D Gleason - Parks - SRP Buns	555-819615-52501-6295000	257.76
	SAMS CLUB #8238 Total			396.28

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Date	Merchant Name	Description	Account Number	Amount
08/30/2023	SAMSClub #8238	J Gilbert - Admin - Labor Day Candy	101-113041-54401-0000000	76.38
08/30/2023	SAMSClub #8238	D Gleason - Parks - SRP Buns	555-819615-52501-6295000	45.36
08/31/2023	SAMSClub #8238	M Gonzalez - Parks -Highland Food	555-835753-52501-0000000	69.90
09/06/2023	SAMSClub #8238	D Gleason - Parks - Thurs Food	555-819615-52501-6295000	272.50
09/11/2023	SAMSClub #8238	Split - P Pena - Parks - Sports Food (17.36%)	555-813501-52501-5288000	131.50
09/11/2023	SAMSClub #8238	Split - P Pena - Parks - Sports Food (20.66%)	555-813501-52501-6123000	156.48
09/11/2023	SAMSClub #8238	Split - P Pena - Parks - Sports Food (6.6%)	555-813501-52501-6127000	49.98
09/11/2023	SAMSClub #8238	Split - P Pena - Parks - Sports Food (13.2%)	555-813501-52501-6269000	100.00
09/11/2023	SAMSClub #8238	Split - P Pena - Parks - Sports Food (17.36%)	555-813521-52501-0000000	131.50
09/11/2023	SAMSClub #8238	Split - P Pena - Parks - Sports Food (24.82%)	555-867566-52501-6150000	188.02
09/12/2023	SAMSClub #8238	T Smith - Fire - Water	101-452271-52216-0000000	47.76
	SAMSClub #8238 Total			1,269.38
09/01/2023	SAMSClub.COM	M Gonzalez - Parks - Preschool Snacks	555-867501-52216-0000000	133.08
	SAMSClub.COM Total			133.08
09/21/2023	SCHOLASTIC, INC.	H Gray - Parks - Preschool Drawer Storage	555-867501-52212-0000000	(6.91)
	SCHOLASTIC, INC. Total			(6.91)
09/04/2023	SCOOTER'S COFFEE #759	C JIMENEZ - MLK - TPP PROFESSIONAL DEVLOPMENT	906-356921-51502-6163406	10.69
	SCOOTER'S COFFEE #759 Total			10.69
08/31/2023	SHEET GURUS SMS	J JONES - MLK - ASP OFFICE SUPPLIES	901-356921-52210-5332000	8.12
09/13/2023	SHEET GURUS SMS	K TINSLEY-LESHOURE - MLK - ASP	901-356921-52102-5332000	27.44
	SHEET GURUS SMS Total			35.56
08/31/2023	SHERWIN WILLIAMS 70315	J Laxton - CED - Paint for the Project House #2	242-313851-55305-6523910	49.44
	SHERWIN WILLIAMS 70315 Total			49.44
09/07/2023	SIRCHIE ACQUISITION CO	C FOREMAN - POLICE - CSI SUPPLIES	101-413227-52205-0000000	141.57
09/20/2023	SIRCHIE ACQUISITION CO	C FOREMAN - POLICE - CSI SUPPLIES	101-413227-52205-0000000	91.72
	SIRCHIE ACQUISITION CO Total			233.29
09/21/2023	SLIM CHICKENS 13702	T Smith - Fire - Training Meals	101-452281-51502-0000000	13.92
	SLIM CHICKENS 13702 Total			13.92
09/13/2023	SONIC WALL	N Blair - IT - Sonicwall Annual Renewal	101-256081-53822-0000000	3,980.00
	SONIC WALL Total			3,980.00
09/25/2023	SOUTH LOOP	T Sipes - CED - Parking Fee	101-312801-51502-0000000	120.00
	SOUTH LOOP Total			120.00
08/30/2023	SP POOLWEB COM	J Riner - PW - Chemicals	555-818551-52218-0000000	46.64
	SP POOLWEB COM Total			46.64
09/11/2023	SP SWIMOUTLET.COM	M Hogan - Parks - RIFAC Pool Swim Trunks	555-867562-51401-0000000	43.71
	SP SWIMOUTLET.COM Total			43.71
09/19/2023	SPECTRIO	C Roelf - Parks - Rifac Muzak	555-867564-53822-0000000	113.99
	SPECTRIO Total			113.99
09/19/2023	SQ *BLACK DOG SMOKE &	T Smith - Fire - Training Meals	101-452281-51502-0000000	37.42
	SQ *BLACK DOG SMOKE & Total			37.42
08/29/2023	SQ *ILLINOIS PLUMBING	M Holderfield - CED - T Delathower Plumbing Education Membership	101-314881-54402-0000000	35.00
09/13/2023	SQ *ILLINOIS PLUMBING	M Holderfield - CED - Late Fee Credited for T Delathower Plumbing License	101-314881-54206-0000000	(100.00)
	SQ *ILLINOIS PLUMBING Total			(65.00)

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Date	Merchant Name	Description	Account Number	Amount
09/14/2023	SQ *QUALITY AWARDS & L	C Skolrood - Admin - Name Plates (Colleen Skolrood & Leslie Day).	101-122041-52101-0000000	16.00
09/15/2023	SQ *QUALITY AWARDS & L	C Skolrood - Admin - Name Plate (Sarah Hayden)	101-122041-52101-0000000	8.00
09/20/2023	SQ *QUALITY AWARDS & L	N PAULEY - POLICE - SHAPPARD PLAQUE	101-411041-54501-0000000	44.95
	SQ *QUALITY AWARDS & L Total			68.95
09/11/2023	SUPPLYHOUSE.COM	J Glidewell - PW - Sales Tax Refund	101-616601-52303-0000000	(16.46)
	SUPPLYHOUSE.COM Total			(16.46)
08/30/2023	TARGET 00005330	D Gleason - Parks - Candy	555-813501-52212-6289000	90.00
09/04/2023	TARGET 00005330	D Gleason - Parks - Candy	555-813501-52212-6289000	30.00
09/04/2023	TARGET 00005330	D Gleason - Parks - SRP Fright Night Toys	555-819615-52212-6299000	105.00
	TARGET 00005330 Total			225.00
09/04/2023	TARGET 00009266	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	35.88
09/11/2023	TARGET 00009266	N Carr - Parks - RIFAC Tape, Mats	555-867564-52212-0000000	56.67
09/12/2023	TARGET 00009266	P Pena - Parks - Utility Tub, Trash Bags	555-813521-52509-0000000	90.21
09/19/2023	TARGET 00009266	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	17.94
09/25/2023	TARGET 00009266	D Lesley - Parks - Saukie Food	555-855702-52501-0000000	17.94
	TARGET 00009266 Total			218.64
09/22/2023	TRAFFICSAFETYSTORE.COM	N Hartman - PW - Solar Assist Amber D-Cell Flashers (18)	501-619356-52306-0000000	944.50
	TRAFFICSAFETYSTORE.COM Total			944.50
09/20/2023	TRELLO.COM* ATLISSIAN	C Skolrood - Admin - T. Thompson Trello Subscription	101-122041-54301-0000000	12.50
	TRELLO.COM* ATLISSIAN Total			12.50
09/25/2023	TRITECH FORENSICS	C FOREMAN - POLICE - TRAINING	101-414223-51502-0000000	429.00
	TRITECH FORENSICS Total			429.00
09/08/2023	TST* PEE WEES	A RUIZ - MLK - WER SUPPLIES	248-356921-52101-5304662	115.00
	TST* PEE WEES Total			115.00
09/13/2023	ULINE *SHIP SUPPLIES	J Riner - PW - Nitrile Gloves	101-616041-51402-0000000	86.11
	ULINE *SHIP SUPPLIES Total			86.11
09/25/2023	UNION LEAGUE CLUB OF C	T Sipes - CED - Professional Development Room Charge.	101-312801-51502-0000000	274.80
	UNION LEAGUE CLUB OF C Total			274.80
08/31/2023	USPS PO 1651060464	L Pannier - Parks - RIFAC Stamp	555-867564-53201-0000000	330.00
09/15/2023	USPS PO 1651060464	A Campbell - Library - Board Packet Mailing	251-713451-53201-0000000	3.27
	USPS PO 1651060464 Total			333.27
08/30/2023	USPS PO 1667860402	L Barnes - Finance - Postage	101-211041-53201-0000000	4.62
09/04/2023	USPS PO 1667860402	N Simmons - Library - ILL Postage	251-713451-53201-0000000	19.14
09/11/2023	USPS PO 1667860402	N Simmons - Library - ILL Postage	251-713451-53201-0000000	12.58
09/13/2023	USPS PO 1667860402	C Nobiling - Library - Postage for Circulation Notices & Library Cards	251-713451-53201-0000000	132.00
09/18/2023	USPS PO 1667860402	N Simmons - Library - ILL Postage	251-713451-53201-0000000	33.14
09/25/2023	USPS PO 1667860402	N Simmons - Library - ILL Postage	251-713451-53201-0000000	19.31
	USPS PO 1667860402 Total			220.79
09/08/2023	USPS PO 1667870401	Split - V SPINSBY - POLICE - POSTAGE (45.7%)	101-411041-53201-0000000	20.59
09/08/2023	USPS PO 1667870401	Split - V SPINSBY - POLICE - POSTAGE (11.61%)	101-411041-53301-0000000	5.23
09/08/2023	USPS PO 1667870401	Split - V SPINSBY - POLICE - POSTAGE (42.69%)	101-414223-53302-0000000	19.23
	USPS PO 1667870401 Total			45.05
08/31/2023	VAN WALL EQUIPMENT	Split - A McDowell - Parks - Plex Turf Gard (37.35%)	555-813521-52204-0000000	14.30

City of Rock Island
Purchase Card Report
08/29/2023 - 09/26/2023

Date	Merchant Name	Description	Account Number	Amount
08/31/2023	VAN WALL EQUIPMENT	Split - A McDowell - Parks - Plex Trimmer Line (62.65%)	555-813521-52305-0000000	23.99
	VAN WALL EQUIPMENT Total			38.29
09/19/2023	WALGREENS #9267	L Pannier - Parks - RIFAC cards	555-867564-52101-0000000	4.99
	WALGREENS #9267 Total			4.99
09/15/2023	WAL-MART #2231	N Carr - Parks - RIFAC Snacks	555-867564-52216-0000000	284.87
09/20/2023	WAL-MART #2231	M Gonzalez - Parks - Preschool Snacks	555-867501-52216-0000000	32.34
	WAL-MART #2231 Total			317.21
08/30/2023	WALMART.COM	D Gleason - Parks - Fright Night Candy	555-819615-52212-6299000	477.50
09/25/2023	WALMART.COM	N Hartman - PW - Husqvarna Diamond Saw Blade (3)	506-619346-52402-0000000	1,167.03
	WALMART.COM Total			1,644.53
08/30/2023	WALMART.COM 8009666546	D Gleason - Parks - Fright Night Candy	555-819615-52212-6299000	664.87
09/18/2023	WALMART.COM 8009666546	L Perry - PW - Phone Case	506-618341-52103-0000000	26.87
	WALMART.COM 8009666546 Total			691.74
08/31/2023	WM SUPERCENTER #2231	T Kavanaugh - PW - Television for Engineering	101-617374-52304-0000000	473.85
09/15/2023	WM SUPERCENTER #2231	M Gonzalez - Parks - Preschool Snacks	555-867501-52216-0000000	19.15
	WM SUPERCENTER #2231 Total			493.00
09/12/2023	WOODLANDMFG	M DeMarlie - Parks - Munic Letters	555-822613-52301-0000000	263.75
	WOODLANDMFG Total			263.75
09/07/2023	WORLD'S FINEST CHOCOLA	M Gonzalez - Parks - Preschool Fundraiser Candy	555-867501-52216-6117000	3,720.00
	WORLD'S FINEST CHOCOLA Total			3,720.00
09/04/2023	WPSG, INC.	B Graff - Fire - Safety Apparel	101-452271-51402-0000000	451.51
	WPSG, INC. Total			451.51
09/22/2023	WWW.AUGUSTANA.EDU	B Graff - Fire - Career Expo/Augie	101-451041-54402-0000000	300.00
	WWW.AUGUSTANA.EDU Total			300.00
09/04/2023	WWW.CGIRESULTS.COM	M Holderfield - CED - APA - IL Registration for E.Amissah-Mensah.	101-313811-51502-0000000	200.00
	WWW.CGIRESULTS.COM Total			200.00
09/18/2023	WWW.IL-IAAI.COM	G Marty - Fire - IAAI Training Conference	101-453282-51502-0000000	125.00
	WWW.IL-IAAI.COM Total			125.00
09/12/2023	ZOHO CORPORATION	N Blair - IT - ADSS Renewal	101-256081-53822-0000000	1,075.50
	ZOHO CORPORATION Total			1,075.50
	Grand Total			69,942.85

Memorandum



To: Rock Island City Council
From: Mike Bartels, Director
Subject: Report from the Public Works Department regarding payment in the amount of \$28,338.54 to Edgewater Resources LLC, Madison, Wisconsin, for engineering and design services for the Sunset Marina 400 dock replacement, electrical upgrades and dredging analysis.
Date: November 13, 2023

Introduction and Background Information:

Edgewater Resources was approved by the City Council on June 12, 2023 to perform engineering and design services for the Sunset Marina 400 dock replacement, electrical upgrades and dredging analysis.

Edgewater Resources is due payment for services provided for the months of August and September.

Previous Council Action (if any):

Budget Impact:

Vendor: Edgewater Resources, LLC, Madison, WI
Contract Amount: \$28,338.54

Account:

Fund:	541	Sunset Marina
Department:	617	Fleet Services
Cost Center:	041	Administration
Object Code:	53112	Consulting Services
Project Code:	0000	N/A
Grant:	297	ARPA

Purchase Order: P009123

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

The Public Works Department recommends that the City Council approve the payment in the

amount of \$28,338.54 to Edgewater Resources, LLC, Madison, WI.

Submitted by: Michelle Martin, Manager

Approved by: Colleen Skolrood, Executive Assistant



Edgewater Resources, LLC

PO Box 960
St. Joseph, MI 49085
Tel: 269-932-4502
www.edgewaterresources.com

Michael Bartels
City of Rock Islands
Public Works Director
1309 Mill Street
Rock Islands, IL 61201

Invoice

INVOICE DATE: 10/16/2023
INVOICE NUM: 4693
BILLING FROM: 8/1/2023
BILLING TO: 9/30/2023

22-063 D400 - Sunset Marina Dock 400 Replacement Managed By : Alejandra Lira-Pantoja

PHASE	CONTRACT AMOUNT	% COMPLETE*	CONTRACT BILLED TO DATE	CURRENT CHARGES
22-063 D400 - Task 1 Site Characterization	\$38,100.00	46	\$17,391.65	\$4,176.04
22-063 D400 - Task 2 Design Criteria	\$13,600.00	100	\$13,600.00	\$7,712.50
22-063 D400 - Task 3 Preliminary Design & Permitting	\$37,400.00	44	\$16,450.00	\$16,450.00
22-063 D400 - Task 4 Detailed Design	\$89,400.00	-	\$0.00	\$0.00
22-063 D400 - Task 5 Bidding Services	\$9,100.00	-	\$0.00	\$0.00
22-063 D400 - Task 6 Services During Construction	\$42,500.00	-	\$0.00	\$0.00
TOTALS	\$230,100.00		\$47,441.65	\$28,338.54

SUBTOTAL \$28,338.54

AMOUNT DUE THIS INVOICE \$28,338.54

This invoice is due upon receipt

ACCOUNT SUMMARY		
BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$47,441.65	\$19,103.11	\$28,338.54

*% complete only applies to fixed fee tasks within the project.

Memorandum



To: Rock Island City Council
From: Todd Thompson, City Manager
Subject: Report from the City Manager regarding payment to Humility Homes & Services, Davenport, IA in the amount of \$20,000.00 towards the use of a winter emergency shelter from December 1, 2023 to April 15, 2024.

Motion: Motion whether or not to approve Consent Agenda items a through f.
RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

Humility Homes & Services, Inc.(HHSI) along with the Quad Cities Housing Council, operates the only Winter Emergency Shelter supporting all quad citizens experiencing homelessness during the coldest months of the year (December - April).

Last year, the shelter served 153 individuals during the winter months, with anticipation that this number will increase this year. HHSI is asking municipalities to contribute additional dollars towards the operation of the winter shelter. They have indicated that if additional funding is not secured, the winter shelter will not be able to open.

Previous Council Action (if any):

None

Budget Impact:

\$20,000 - General Fund Contingency

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

The City contributed \$5,000 to the emergency winter shelter in 2022.

Council Goal (if applicable):

N/A

Recommendation:

It is the recommendation of the City Manager to approve the payment in the amount of \$20,000 using General Fund Contingency funds to support the winter emergency shelter.

Submitted by: Colleen Skolrood, Executive Assistant

Approved by: Colleen Skolrood, Executive Assistant

Winter Emergency Shelter - Year 4 Review (2022-2023) 138 days

Humility Homes and Services, Inc. (HHSI) operated the Winter Emergency Shelter adult individuals from December 1, 2022 – April 18, 2023, for 138 days. The table below illustrates an overview of data collected from this agency. Salvation Army operated the family Winter Emergency Shelter during those same dates and collected their own data.

Unique Individuals Served	% Reduction to Prior Year	Data Overview	
		Median Length of Stay	Average Length of Stay
Year 0 (2018-2019)	386	-	4 days
Year 1 (2019-2020)	350	-9.3%	4 days
Year 2 (2020-2021)	272	-22.3%	25 days
Year 3 (2021-2022)	200	-26.5%	12 days
Year 4 (2022-2023)	144	-28%	10 days

As part of a temporary, partial solution, to literal homelessness during inclement weather HHSI continues to utilize the reconfigured lower-level space of 1016 W 5th Street, Davenport, Iowa for additional winter shelter and seasonal influx. The reconfiguration allows HHSI to increase from 88 to 124 emergency shelter beds from December 1st to April 15th. Street Outreach teams and diversion strategies continue in full force throughout the year, and we have seen a continual decrease in the number of persons served through the winter shelter, however the needs continue to be **significant**.

As the fifth and “final” year of the functional zero plan begins, the challenges surrounding the use and operation of the Winter Emergency Shelter are becoming increasingly difficult to overcome for the Quad Cities Housing Council in support of both Humility Homes & Services, Inc., and Salvation Army. The lack of resources, limited availability of safe, affordable housing in the Quad Cities Community, the increasing costs of operations in managing this expanded shelter, the trends in the workforce and the general higher level of needs for those seeking services equates to expenditures that exceed past available funding. The current resources of our community seem to have been exhausted to operate this additional emergency shelter especially when there is no investment from all stakeholders to address the systematic issues at hand. Both agencies are suffering from staffing fatigue and shortages, fewer number of persons served overall from last year, but numbers since April 15th in the shelters have increased and ultimately less individuals housed, and systematic goals that are not realistically obtainable. At this time, despite the decrease in number of persons served, the possibility of the winter shelter to open on December 1st, 2023, is in question.

519 Fillmore St. | Davenport, IA 52802 | 563.326.1330

1016 W. 5th St. | Davenport, IA 52802 | 563.322.8065

www.humilityhomes.org

Costs of Winter Operating of 2022-23 vs. Winter Operating 2023-2024

The implementation of the winter shelter adds a minimum of four additional fulltime, seasonal, staff positions, an additional safety officer, and an increase in the demand for essential services, and basic needs. The cost of operations for the Winter of 2022-2023 for Humility Homes & Services was **\$221,326.00**. This does not include the cost of additional repairs having to be made at the shelter during those months nor does that include the year-round street outreach services. Breaking this down further, the cost per person is **\$1537.00**, and **\$1604.00** per day of operation. Last year's funding allocations/revenue dedicated to the winter shelter totaled **\$204,106.00** from money raised from the community including private, foundations and government resources.

Humility Homes & Services, Inc. had to make up the difference in lost revenue from specified donor dollars made to the overall agency leaving the agency cost burden for operating the community's Winter Emergency Shelter. We are at a staggering deficit that does not account for the forecasted increase in need this coming winter season. Looking at cost to open and operate this year, the budgeted amount is **\$352,883**. This is bare minimum to open for it to operate December 1st to April 15th for sheltering, but also for the year-round services to take place.

Targeted Populations Served

Year 0	Year 1	Year 2	Year 3	Year 4	
Low Barrier	166 (43%)	106 (30%)	119 (43%)	82 (41%)	45 (26%)
High Barrier	167 (43%)	211 (60%)	97 (36%)	80 (40%)	93 (54%)
Chronically Homeless	53 (14%)	33 (10%)	56 (21%)	38 (19%)	33 (19%)
Total	386 (100%)	350 (100%)	272 (100%)	200 (100%)	171 (100%)

Low barrier defined as individuals that generally had some income/benefits; experienced minor barriers to housing, i.e. Family conflict, emergency, etc. that lead them to an emergency shelter stay of five nights or less. This population has decreased due to stability funds that Street Outreach workers access year-round to ensure individuals do not need to come into the Winter Emergency Shelter on December 1st each year.

High barrier defined as individuals that generally had no income/benefits, experienced multiple barriers to housing i.e. disability, substance use, primarily experienced homelessness for the first or second time, and accessed emergency shelter for 6-32 nights. These individuals are on the cusp of falling into needing a supportive housing intervention, but many are being housed through Rapid Rehousing program. **This population need the greater community support to lower this number overall- the Quad Cities Housing Council nor Humility Homes & Services can make a dent in this population without a longer-term community solution.**

Chronically Homeless defined as individuals that have no income/benefits, experienced multiple barriers to housing, and have experienced homelessness several times, for many years, and accessed emergency shelter for 33 days or more. These individuals need an intervention called Supportive Housing. Humility Homes & Services added 15 new units of supportive living for individuals this last year, which there is a correlation **decrease** seen in this number.

Year 4 Outcomes

Of the 144 unique individuals served (171 total intakes):

- 22 have been housed (15%)
- 3 incarcerated (2%)

- 118 (82%) are unknown destinations
- 8 (6%) relocated to emergency shelter
- 7 moved to an alternative program, 4 were non-compliant and 6 maxed out on time allowances

Year 5 Outlook

- 1.** The Winter Emergency Shelter
- 2.** Continue what works - year-round street outreach and targeted diversion funds to continue to drive the demand for seasonal shelter down.
- 3.** Focus on the need for substantially larger amounts of safe, affordable housing options, that include all populations, circumstances, and level of individual need.

519 Fillmore St. | Davenport, IA 52802 | 563.326.1330

1016 W. 5th St. | Davenport, IA 52802 | 563.322.8065

www.humilityhomes.org

Memorandum



To: Rock Island City Council
From: Mike Bartels, Director
Subject: Report from the Public Works Department regarding payment in the amount of \$37,462.14 to Langman Construction, Rock Island, Illinois, for an emergency water main repair at 24th Street and 5th Avenue.
Date: November 13, 2023

Introduction and Background Information:

Langman Construction Company Inc. is entitled to payment in the amount of \$37,462.14 for an emergency water main repair at 24 Street and 5 Avenue. The repair work was done July 7 through September 29, 2023.

A larger excavator was required to do the work and subsequently a contractor with the proper equipment was hired. Langman Construction Inc. was selected on a rotational basis with other contractors.

Previous Council Action (if any):

Budget Impact:

Vendor: Langman Construction Inc., Rock Island, IL
Payment Amount: \$37,462.14
Account Chargeable:
Fund: 501 Water Operation & Maintenance
Division: 619 Utilities Maintenance
Cost Center: 356 Water Distribution Maintenance
Object Code: 53806 Infrastructure Maintenance

Requisition Number: R010035

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

The Public Works Department recommends that the City Council approve the payment to Langman Construction Inc., Rock Island, IL in the amount of \$37,462.14.

Submitted by: Michelle Martin, Manager

Approved by: Colleen Skolrood, Executive Assistant



BILL TO: City of Rock Island
Attn: John Pearson
1309 Mill Street
Rock Island, IL 61201

DATE OF INVOICE: 10/6/2023

INVOICE #: 2305-05

DESCRIPTION OF WORK: Emergency Watermain repair

LOCATION: 24th Street & 5th Ave

SUMMARY (See below for itemization):

LABOR	\$	24,059.45
EQUIPMENT	\$	7,056.89
MATERIAL	\$	5,543.81
SUBCONTRACTOR	\$	802.00
INVOICE TOTAL	\$	37,462.14

BREAKDOWN OF SUMMARY:

	7-Jul	10-Jul	11-Jul	14-Jul	21-Jul	27-Jul	28-Jul	15-Aug	16-Aug	29-Sep	S.T.	O.T.	D.T.	HR. RATE	INS.	PAYROLL
OPERATOR														\$ 39.50	\$ 691.25	\$ 691.25
	12.5	4.5	5		2	5				1	17.5			\$ 59.25	\$ 592.50	\$ 888.75
					2.5								15	\$ 79.00	\$ -	\$ -
Field Manager	1.5	2	2	2							7.5		0	\$ 31.20	\$ 234.00	\$ 234.00
	5.5											5.5		\$ 46.80	\$ 171.60	\$ 257.40
LABOR FOREMAN											0			\$ 34.25	\$ -	\$ -
												0		\$ 51.37	\$ -	\$ -
													0	\$ 68.50	\$ -	\$ -
LABOR		6	8	5	7.5	20	20	15	9	2	92.5			\$ 32.31	\$ 2,988.68	\$ 2,988.68
	11	3										14		\$ 48.47	\$ 452.34	\$ 678.51
													0	\$ 64.62	\$ -	\$ -
Field Manager 2		3	5			5	3	3	3	2	24			\$ 54.00	\$ 1,296.00	\$ 1,296.00
	5.5											5.5		\$ 81.00	\$ 297.00	\$ 445.50
													0	\$ 108.00	\$ -	\$ -
LABOR/PS											0			\$ 31.76	\$ -	\$ -
												0		\$ 47.64	\$ -	\$ -
													0	\$ 63.52	\$ -	\$ -
TRUCK		3	5			5					13			\$ 32.31	\$ 420.03	\$ 420.03
	5.5		0.5		2.5	0.5						9		\$ 48.47	\$ 290.79	\$ 436.19
													0	\$ 64.62	\$ -	\$ -
FINISHER				9			9			2	20			\$ 30.30	\$ 606.00	\$ 606.00
				1								1		\$ 45.45	\$ 30.30	\$ 45.45
SUBTOTAL	41.5	21.5	25.5	17	14.5	35.5	32	18	12	7	175	50	0		\$ 8,070.49	\$ 8,987.75
BENEFITS																
LABOR													136.0	HRS @	\$ 23.76	\$ 3,231.36
OPERATOR													54.5	HRS @	\$ 39.05	\$ 2,128.23
FIELD MGR													13	HRS @	\$ 12.77	\$ 166.01
FINISHER													21	HRS @	\$ 28.53	\$ 599.13
SUBTOTAL													224.5			\$ 15,112.48
PLUS 35%																\$ 5,289.37
SUBTOTAL BENEFITS AND HOURS																\$ 20,401.84
PUBLIC LIABILITY AND PROPERT DAMAGE INSURANCE												0.04	of	\$ 8,070.49	\$ 334.93	
WORKMEN COMP INSURANCE												0.04	of	\$ 8,070.49	\$ 322.82	
FED UNEMPLOYMENT TAX												0.01	of	\$ 15,112.48	\$ 90.67	
STATE UNEMPLOYMENT TAX												0.09	of	\$ 15,112.48	\$ 1,420.57	
FED SOCIAL SECURITY TAX												0.08	of	\$ 15,112.48	\$ 1,156.10	
SUBTOTAL PAYROLL ADDITIVES																\$ 3,325.10
PLUS 10%																\$ 332.51
TOTAL PAYROLL ADDITIVES																\$ 3,657.61
TOTAL LABOR																\$ 24,059.45

I hereby certify that the above statement is a copy of that portion of the payroll which applies to the above work.

EQUIPMENT (BLUE BOOK VALUES)	7-Jul	10-Jul	11-Jul	14-Jul	21-Jul	27-Jul	28-Jul	15-Aug	16-Aug	29-Sep	TOTAL	RATE	AMOUNT
410SL Backhoe	5.5	1.5								1.0	8.0	\$	86.41 \$ 691.28
Cat 308E						5.0					5.0	\$	103.71 \$ 518.55
Bomag					2.5						2.5	\$	60.37 \$ 150.93
Etnyre Tack Truck					2.0						2.0	\$	47.71 \$ 95.42
Tandem	5.5	3.0	5.5		2.5	5.5				2.0	24.0	\$	86.30 \$ 2,071.20
Tandem Trailer	5.5	3.0									8.5	\$	12.53 \$ 106.51
Pick up Truck	12.5	5.0	2.0	2.0	2.0	5.0	3.0	3.0	3.0		37.5	\$	29.21 \$ 1,095.38
Deere 290G			5.0								5.0	\$	182.98 \$ 914.90
TB 290	5.5	3.0									8.5	\$	98.91 \$ 840.74
Ford F750 Water Truck		1.5									1.5	\$	36.65 \$ 54.98
Concrete saw		1.5									1.5	\$	58.78 \$ 88.17
Arrow 1350	1.5	2.0									3.5	\$	122.53 \$ 428.86
TOTAL EQUIPMENT													\$ 7,056.89
MATERIAL													
Dump Fees											QTY 3	UNIT EA	RATE \$ 150.00 \$ 450.00
1" Clean											2	TN	\$ 12.00 \$ 24.00
CA6											32.8	TN	\$ 8.50 \$ 278.80
#4 bars											14	EA	\$ 2.00 \$ 28.00
#5 bars											34	EA	\$ 4.80 \$ 163.20
Tubes of Epoxy											3	EA	\$ 23.90 \$ 71.70
HMA											4	TN	\$ 80.00 \$ 320.00
Tack											1.5	Gal	\$ 5.00 \$ 7.50
Concrete											24.5	CY	\$ 141.94 \$ 3,477.50
SUBTOTAL MATERIAL													\$ 4,820.70
PLUS 15%													\$ 723.11
TOTAL MATERIAL													\$ 5,543.81
SUBCONTRACTOR													
DanAsh Trucking	7-Jul 5.75	10-Jul	11-Jul	14-Jul	21-Jul	27-Jul	28-Jul	15-Aug 1.0	16-Aug		TOTAL 6.75	RATE \$ 104.00	AMOUNT \$ 702.00
Selco											0	\$	\$ -
SUBTOTAL SUBCONTRACTOR													\$ 702.00
PLUS 5% or \$100													\$ 100.00
TOTAL SUBCONTRACTOR													\$ 802.00

Memorandum



To: Rock Island City Council
From: Mike Bartels, Director
Subject: Report from the Public Works Department regarding a payment in the amount of \$101,480.70 to Valley Construction Company, Rock Island, Illinois, for the 2023 Seal Coat Program.
Date: November 13, 2023

Introduction and Background Information:

Valley Construction Company, Rock Island, IL, is due Payment #1 for the 2023 Seal Coat Program, CRI #2111, for services provided from August 31 to October 13, 2023. Payment is in the amount of \$101,480.70.

Previous Council Action (if any):

Budget Impact:

Vendor: Valley Construction Company, Rock Island, IL

Contract Amount: \$101,480.70

Fund:	101	General Fund
Department:	616	Municipal Services
Cost Center:	301	Street Maintenance
Object Code:	53805	Street/Lot S/C
Project:	2111	Seal Coat Program

Requisition Number: R009683

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

The Public Works Department recommends that the City Council approve payment #1 to Valley Construction Company, Rock Island, IL, in the amount of \$101,480.70.

Submitted by: Michelle Martin, Manager

Approved by: Colleen Skolrood, Executive Assistant

CITY OF ROCK ISLAND

PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION

2023 Seal Coat Program
City Project: 2111
Contractor: Valley Construction Company
Project Engineer: Robert Horton, P.E.
Inspector: John Pearson

	Contract Amount	Completion Date
Original	\$108,157.00	06/30/23
Revised		

Pay Estimate # 1

Item No.	Description	Previous Quantity	Units	New Quantities	Quantity To Date	Unit Price	Earned To Date
1	HMA SURF REM 3-4 SP	0.0	SQ YD	12,323.20	12,323.20	\$ 2.25	\$ 27,727.20
2	PREP BASE	0.0	SQ YD	12,323.20	12,323.20	\$ 2.00	\$ 24,646.40
3	BIT MATL (CVR/SEAL),HFE-90	0.0	TON	27.30	27.30	\$ 765.00	\$ 20,884.50
4	COVER COAT AGG, CA-13	0.0	TON	0.00	0.00	\$ 50.00	\$ -
5	SEAL COAT AGG, CA-16	0.0	TON	158.01	158.01	\$ 50.00	\$ 7,900.50
6	TRAF CONT & PROT SPL	0.0	L SUM	1.00	1.00	\$ 10,000.00	\$ 10,000.00
Total							\$ 91,158.60

Change Orders					
	Description	Quant.	Unit	Price	Amount
1	Seal Coat Agg, CA-14 was switched to CA-16 due to the unavailability of CA-14 in the Quad City area. A price drop to \$45 (\$50 / ton in the bid) was accepted by the City of Rock Island.	229.38	Tons	\$ 45.00	\$ 10,322.10
					\$ 10,322.10

Previous Payments	
Payment Number	Amount
	\$ -

Payment Summary	
Total Cost of Work Performed to Date	\$ 91,158.60
Total Change Orders to Date	+ \$ 10,322.10
Total Amount Earned to Date	\$ 101,480.70
Total Retainage 0%	- \$ -
Total Previous Payments	- \$ -
Total Amount Due This Estimate : \$ 101,480.70	

Fund or Account Number	Amount
MFT Fund for General Maintenance	\$ 101,480.70
101-616301-53805-2111000	\$ -
Total:	\$ 101,480.70

The undersigned Contractor certifies that to the best of their knowledge, information and belief the Work Covered by this Payment Application has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous payments were issued and received from the City and that current payment shown herein is now due.

Contractor: Valley Construction Company

Signature 

Date 10/13/2023

Recommended for payment:


City Engineer

Date 10/24/2023

Memorandum



To: Rock Island City Council
From: Mike Bartels, Director
Subject: Report from the Public Works Department regarding payment 2 in the amount of \$108,704.08 to Walter D. Laud, East Moline, Illinois, for the 28th Street 20th to 21st Avenue Storm Sewer Project.
Date: November 13, 2023

Introduction and Background Information:

Walter D. Laud, Inc., East Moline, Illinois is due Payment #2 for the 28th Street Storm Sewer, 20th/21st Avenues, CRI #2801, for services provided from October 7 to October 20, 2023 in the amount of \$108,704.08.

Previous Council Action (if any):

Budget Impact:

Vendor: Walter D. Laud, Inc., East Moline, Illinois
Contract Amount: \$108,704.08

Fund:	507	Storm Water Utility
Department:	619	Utilities Maintenance
Cost Center:	348	SW Collection Maintenance
Object Code:	56312	Storm Water System
Project:	2801	28 St 20-21 Ave Storm Sewer

Requisition Number: R010071

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

The Public Works Department recommends that the City Council approve payment #2 to Walter D. Laud, Inc., East Moline, Illinois in the amount of \$108,704.08.

Submitted by: Michelle Martin, Manager

Approved by: Colleen Skolrood, Executive Assistant



Public Works Department / Engineering Division

PAY ESTIMATE NUMBER **2**
FOR THE PERIOD FROM 10/7/2023 to 10/20/2023

Contractor: Walter D Laud, Inc.

October 20, 2023

Project: 28th Street Storm Sewer Upgrade, 20th Ave to 21st Ave
Job Number: 2801
Engineer: Robert A. Horton, P.E.
Inspector: Tom Brokaw

	Contract Date	Contract Amount	Completion Date
ORIGINAL	8/16/2023	\$563,304.40	10/6/2023
REVISED	---	---	11/17/2023

Item No.	Description	Quantity	Unit	Unit Price	Scheduled Price	Completed Price	Total Price
1	Pavement Removal	2033.2	SY	\$8.00	\$ 16,265.60	873.00	\$ 6,984.00
2	Earth Excavation	338.9	CY	\$34.00	\$ 11,522.60	10.70	\$ 363.80
3	Geotechnical Fabric For Ground Stabilization	2033.2	SY	\$2.00	\$ 4,066.40	0.00	\$ -
4	Aggregate Base Course, Type A	617.5	Ton	\$30.00	\$ 18,525.00	19.40	\$ 582.00
5	Portland Cement Concrete Pavement (Jointed), 7" (With Integral Curb)	2033.2	SY	\$81.00	\$ 164,689.20	64.00	\$ 5,184.00
6	Sidewalk Removal	821.4	SF	\$2.00	\$ 1,642.80	0.00	\$ -
7	Portland Cement Concrete Sidewalk, 5"	358.7	SF	\$12.00	\$ 4,304.40	0.00	\$ -
8	Portland Cement Concrete Sidewalk, 6" (Pedestrian Curb Ramp)	290.7	SF	\$15.00	\$ 4,360.50	0.00	\$ -
9	Exposed Aggregate Sidewalk, 5"	66.5	SF	\$25.00	\$ 1,662.50	0.00	\$ -
10	Driveway Pavment Removal	206.3	SY	\$13.00	\$ 2,681.90	83.90	\$ 1,090.70
11	Exposed Aggregate Driveway Pavement, 6"	24.6	SY	\$115.00	\$ 2,829.00	0.00	\$ -
12	Portland Cement Concrete Driveway Pavement, 6"	181.7	SY	\$95.00	\$ 17,281.50	39.50	\$ 3,752.50
13	Sewer Removal	549.0	Foot	\$15.00	\$ 8,235.00	439.00	\$ 6,585.00
14	Storm Sewer, 36"	637.0	Foot	\$218.00	\$ 138,866.00	610.00	\$ 132,980.00
15	Storm Sewer, 18"	33.0	Foot	\$130.00	\$ 4,290.00	15.00	\$ 1,950.00
16	Storm Sewer, 15"	24.0	Foot	\$100.00	\$ 2,400.00	0.00	\$ -
17	Storm Sewer, Pressure Class Pipe, 15"	36.0	Foot	\$160.00	\$ 5,760.00	0.00	\$ -
18	Storm Sewer, 12"	22.0	Foot	\$80.00	\$ 1,760.00	0.00	\$ -
19	Storm Sewer, Pressure Class Pipe, 12"	44.0	Foot	\$131.00	\$ 5,764.00	0.00	\$ -
20	Removing Inlets	1	Each	\$750.00	\$ 750.00	0.00	\$ -
21	Removing Manholes	1	Each	\$1,000.00	\$ 1,000.00	1.00	\$ 1,000.00
22	Removing Manholes To Maintain Flow	1	Each	\$700.00	\$ 700.00	0.00	\$ -
23	Manholes To Be Adjusted (Use Existing Frame And Lid)	3	Each	\$400.00	\$ 1,200.00	0.00	\$ -
24	Diameter)	1	Each	\$5,100.00	\$ 5,100.00	0.00	\$ -
25	Manholes With New Frame And Lid (Type A, 6' Diameter)	2	Each	\$7,600.00	\$ 15,200.00	1.00	\$ 7,600.00
26	Manholes With New Frame And Lid (Type A, 7' Diameter)	1	Each	\$15,000.00	\$ 15,000.00	1.00	\$ 15,000.00
27	Manhole Relocation To Protect Water (Type A, 4' Diameter)	1	L SUM	\$6,000.00	\$ 6,000.00	0.00	\$ -
28	Catch Basin To Be Adjusted (Use Existing Frame And Grate)	7	Each	\$400.00	\$ 2,800.00	0.00	\$ -
29	Catch Basin, Single, With New Frame And Type C Grate	6	Each	\$3,600.00	\$ 21,600.00	0.00	\$ -
30	Pipe Underdrain, Perforated, Corrugated, Polyethylene, 4"	1150.0	Foot	\$17.00	\$ 19,550.00	0.00	\$ -
31	Trench Backfill	1320.4	CY	\$20.00	\$ 26,408.00	978.50	\$ 19,570.00
32	Sodding	742.0	SY	\$5.00	\$ 3,710.00	0.00	\$ -
33	Project Signs	2	Each	\$400.00	\$ 800.00	0.00	\$ -
34	Traffic Control And Protection	1	L SUM	\$13,500.00	\$ 13,500.00	0.40	\$ 5,400.00
35	Inlet And Pipe Protection	10	Each	\$100.00	\$ 1,000.00	0.00	\$ -
36	Carrier Pipe, Ductile Iron, Mechanical Joint, 8"	19.5	Foot	\$200.00	\$ 3,900.00	19.50	\$ 3,900.00
37	Casing Pipe, Steel, 14"	16.0	Foot	\$200.00	\$ 3,200.00	16.00	\$ 3,200.00
38	Connection of 18" and 36" Storm to Existing 6' Dia. Manhole	1	L SUM	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00
	Total Cost of Construction				\$ 563,304.40		\$ 220,142.00

Public Works Department / Engineering Division

PAY ESTIMATE NUMBER 9

FOR THE PERIOD FROM 10/7/2023 to 10/20/2023

Contractor: Walter D Laud, Inc.

October 20, 2023

Project: 28th Street Storm Sewer Upgrade, 20th Ave to 21st Ave

Job Number: 2801

Engineer: Robert A. Horton, P.E.

Inspector: Tom Brokaw

	Contract Date	Contract Amount	Completion Date
ORIGINAL	8/16/2023	\$563,304.40	10/6/2023
REVISED	---	---	11/17/2023

[illegible]

PREVIOUS PAYMENTS	
Payment	Amount
1	\$ 89,423.72
2	
3	
4	
5	
Total:	\$ 89,423.72

PAYMENT SUMMARY	
Total Amount of Work Completed to Date =	\$ 220,142.00
+ Change Orders =	\$ -
Total Amount Earned to Date =	\$ 220,142.00
Retained Percentage (10%) =	\$ 22,014.20
Total amount Earned Less Retained Percentage =	\$ 198,127.80
- Total Previous Payments =	\$ 89,423.72
TOTAL AMOUNT THIS PAYMENT =	\$ 108,704.08

The undersigned Contractor certifies that to the best of their knowledge, information and belief the Work Covered by this Payment Application has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous payments were issued and received from the City and that current payment shown herein is now due.

Contractor: Walter D Laud, Inc.

Signature

10/20/23
Date

Recommended for payment:

Recommended for payment:

Michael Kane
City Engineer

10/25/2023
Date

Acct: 507-619348-56501-2801000 \$108,704.08

Memorandum



To: Rock Island City Council
From: Mike Bartels, Director
Subject: Report from the Public Works Department regarding payment 6 and final in the amount of \$98,027.38 to General Constructors, Davenport, Iowa, for the Schwiebert Park Marina Dock Renovations.

Motion: Motion whether or not to allow claims a through d.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

General Constructors, Inc, Davenport, IA is due Payment #6 and Final for construction on the Schwiebert Park Marina Dock Renovations April 30, 2023 to September 9, 2023. Payment is in the amount of \$98,027.38.

Previous Council Action (if any):

Budget Impact:

Vendor: General Constructors, Inc, Davenport, IA
Payment Amount: \$98,027.38

Fund:	301	Capital Improvements
Department:	819	Schwiebert Riverfront Park
Cost Center:	322	Levee/Right of Way Maintenance
Object Code:	53806	Infrastructure Maintenance
Project Code	2828	Schwiebert Park Marina Dock Renovations
Grant:	000	

Requisition Number: R0010058

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

The Public Works Department recommends that the City Council approve Payment #6 and

Final to General Constructors, Inc, Davenport, IA in the amount of \$98,027.38.

Submitted by: Michelle Martin, Manager

Approved by: Colleen Skolrood, Executive Assistant

Progress Estimate

Contractor's Application

Progress Estimate					Application Number: 6						
For (contract): Schwiebert Park Transient Boat Dock					Application Date 9/29/2023						
Application Period: 04/30/2023 - 9/29/2023											
A				B	C	D	E	F	G	H	I
Item	Description	Bid Quantity	Unit Price	Bid Value	Work Completed			Materials Presently Stored (not in C or D)	Total Completed and Stored to Date		Balance to Finish (B - G)
Bid Item No.					From Previous Application	Quantity this Period	Value this Application		\$ (C + E + F)	% (G / B)	
1	Mobilization	1	\$45,000.00	\$45,000.00	\$45,000.00		\$0.00	\$0.00	\$45,000.00	100.00%	\$0.00
2	Marine Plant	1	\$105,000.00	\$105,000.00	\$105,000.00		\$0.00	\$0.00	\$105,000.00	100.00%	\$0.00
3	Remove Existing Damaged Piles	6	\$1,500.00	\$9,000.00	\$9,000.00		\$0.00	\$0.00	\$9,000.00	100.00%	\$0.00
4	New Anchor Pile and Caps	4	\$27,500.00	\$110,000.00	\$110,000.00		\$0.00	\$0.00	\$110,000.00	100.00%	\$0.00
5	Concrete Boom Anchor	1	\$3,000.00	\$3,000.00	\$3,000.00		\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00
6	Purchase New Dock Material	1	\$40,050.00	\$40,050.00	\$40,050.00		\$0.00	\$0.00	\$40,050.00	100.00%	\$0.00
7	Install New and Existing Docks	1	\$97,000.00	\$97,000.00	\$97,000.00		\$0.00	\$0.00	\$97,000.00	100.00%	\$0.00
8	Repair and Install Existing Gangway	1	\$78,000.00	\$78,000.00	\$78,000.00		\$0.00	\$0.00	\$78,000.00	100.00%	\$0.00
9	Reinstall Existing Debris Boom	1	\$8,500.00	\$8,500.00	\$8,500.00		\$0.00	\$0.00	\$8,500.00	100.00%	\$0.00
10	Floating Dock Ladders	14	\$350.00	\$4,900.00	\$4,900.00		\$0.00	\$0.00	\$4,900.00	100.00%	\$0.00
11	Fire Staging Sign	2	\$300.00	\$600.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00
12	Life Rings & Cabinets (Including Spare Rings	3	\$877.00	\$2,631.00	\$0.00	3.00	\$2,631.00	\$0.00	\$2,631.00	100.00%	\$0.00
13	Fire Suppression Sub	1	\$28,250.00	\$28,250.00	\$25,425.00	0.10	\$2,825.00	\$0.00	\$28,250.00	100.00%	\$0.00
14	Electrical Sub	1	\$64,318.00	\$64,318.00	\$51,454.00	0.20	\$12,864.00	\$0.00	\$64,318.00	100.00%	\$0.00
TOTAL				\$596,249.00	\$577,329.00		\$18,320.00		\$595,649.00	100.00%	\$0.00
CHANGE ORDERS											
1	Additional Dock Componets	1	\$40,985.61	\$40,985.61	\$40,985.61	0.00	\$0.00	\$0.00	\$40,985.61	100.00%	\$0.00
2	Docks, Piles, Debris Boom	1	\$190,071.49	\$190,071.49	\$190,071.49	0.00	\$0.00	\$0.00	\$190,071.49	100.00%	\$0.00
3	Brackets	1	\$8,311.35	\$8,311.35	\$8,311.35	0.00	\$0.00	\$0.00	\$8,311.35	100.00%	\$0.00
4	Light Bollards	1	\$7,225.75	\$7,225.75	\$0.00		\$7,225.75	\$0.00	\$7,225.75	100.00%	\$0.00
SUBTOTAL			\$246,594.20	\$246,594.20	\$239,368.45		\$7,225.75		\$246,594.20		\$0.00
Totals				\$842,843.20	\$816,697.45		\$25,545.75		\$842,243.20	100%	\$0.00

Memorandum

To: Rock Island City Council
From:
Subject: Report from the Police Department regarding an agreement with the Rock Island/Milan School District 41 for a School Resource Officer.



Motion: Motion whether or not to approve the SRO and reciprocal reporting agreements as recommended, subject to any minor attorney modifications; authorize the City Manager to execute the SRO agreement; and authorize the Chief of Police to execute the reciprocal reporting agreement.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

Attached are two proposed agreements between the Rock Island/Milan School District #41 and the City of Rock Island for the purpose of providing a Police Department School Resource Officer (SRO) to Rock Island High School. The first agreement identifies the intent and terms for providing a police department SRO to the high school for the 2023/2024 school year. The second agreement identifies the intent and terms for the reporting of information between the school district and the police department.

Approval of these agreements by the Rock Island/Milan School Board will be requested at the October 24th Board meeting.

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

The Police Department recommends that the City Council approve both the one-year agreement for providing a School Resource Officer (SRO) to Rock Island High School and the reciprocal reporting agreement, subject to any minor attorney modifications, and authorize the City Manager to execute the SRO agreement and the Chief of Police to execute the reciprocal reporting agreement with the School District.

Submitted by: Joshua Adams

Approved by: Colleen Skolrood, Executive Assistant

**AGREEMENT FOR SCHOOL RESOURCE OFFICER BETWEEN THE CITY OF ROCK ISLAND
AND THE BOARD OF EDUCATION OF ROCK ISLAND MILAN SCHOOL DISTRICT NO. 41**

2023 – 2024 SCHOOL YEAR

THIS AGREEMENT (“Agreement”), is made and entered into by and between the City of Rock Island, a municipal corporation (**“Rock Island”**), and the Board of Education of Rock Island-Milan School District 41, Rock Island County, Illinois, (**District**) (collectively, the **“Parties”**).

WITNESSETH

WHEREAS, both the 1970 Illinois Constitution (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize and encourage intergovernmental cooperation; and

WHEREAS, Section 1-7(A)(8) and 5-905(1)(h) of the Juvenile Court Act, Sections 10-20.14, 10-21.7, 10-27.1A&B and 22-20 of the Illinois School Code, and Section 10/6(a)(6.5) of the Illinois School Student Records Act provide for and authorize agreements between local law enforcement agencies and school districts for reciprocal reporting of criminal offenses committed by students; and

WHEREAS, the Board and Rock Island believe that having a police officer, properly trained in juvenile justice programs, assigned to Rock Island High School (**“High School”**) will facilitate a more personal relationship between law enforcement agents and students, assist in educational program, deter juvenile crime, and promote the safety and security of students, staff, and the school premises; and

WHEREAS, the Board wishes to have available the services of a police officer from Rock Island who will act as a School Resource Officer in the Rock Island High School maintained by the School District.

WHEREAS, Rock Island is willing to provide a police officer to act as a School Resource Officer in the Rock Island High School maintained by the School District in exchange for the payment referenced in this School District; and

WHEREAS, the School District and Rock Island are entering into this Agreement for the purposes of promoting safety and a positive school culture for staff, students, and families; enhancing understanding and trust between students and law enforcement; promoting school participation and completion by students; facilitating appropriate information sharing; and informing the Parties’ collaborative relationship to best serve the school community;

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained in this Agreement and other good and valuable consideration, the School District and Rock Island agree as follows:

I. MISSION AND AUTHORITY

A. Mission Statement, Goals, and Objectives. This mission of this Agreement, and specifically the assignment of a School Resource Officer, is to support and foster the safe and healthy development of all students in the School District through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion is indispensable to achieving positive outcomes for youth and public safety.

The Parties are guided by the following goals and objectives (the **“Goals and Objectives”**):

- i. Foster a safe and supportive school environment that allows all students to learn and flourish regardless of race, religion, national origin, immigration status, gender, disability, sexual orientation, gender identity, emergent bilingual, and socioeconomic status.
- ii. Promote and maintain a strong partnership and lines of communication between the School District and police personnel and clearly delineate their roles and responsibilities.

- iii. Establish a framework for principled conversation and decision making by the School District and police personnel regarding student misbehavior and students in need of services.
- iv. Promote the safety and security of students, staff, and the school premises.
- v. Ensure that school personnel and School Resource Officer have clearly defined roles in responding to student misbehavior and that school administrators are responsible for code of conduct and routine disciplinary violations.
- vi. Minimize the number of students unnecessarily out of the classroom, arrested at school, or court involved.
- vii. Promote and maintain personal relationships between students and law enforcement agents such that students and community members see the law enforcement agents as a facilitator of needed supports as well as a source of protection.
- viii. Provide requirements and guidance for training including School Resource Officer training required by law and consistent with best practices, and training for school personnel as to when it is appropriate to request School Resource Officer intervention.
- ix. Outline processes for initiatives that involve the School Resource Officer and school personnel, such as violence prevention and intervention and emergency management planning.
- x. Offer presentations and programming to the school focusing on criminal justice issues, community and relationship building, and prevention, health, and safety topics.

B. School District Authority Over the Educational Environment. Collaboration between the School District and Rock Island and respect for the important role each party plays in connection with our community's youth are essential to the success of the mission of both Parties. The Parties seek to implement a partnership that creates effective and positive school student discipline that (a) is part of the School District's larger effort to address school safety and climate; (b) includes proactive and restorative methods rather than only punitive; and (c) is clear, consistent, and equitable, as further delineated in Subsection D. of Section "The School Resource Officer Program." Rock Island recognizes the responsibility and authority of the School District to manage the educational environment, including, but not limited to, disciplining students for violations of the Student Code of Conduct. The School District recognizes that discretion regarding whether to investigate or charge a student or other individual with an ordinance, criminal, or traffic violation lies with law enforcement officials. Both Parties understand the privacy protections of federal and state law in the disclosure of student records. The School District may refuse disclosure requests by Police Officials without a warrant, court order, or other exception enumerated by the Illinois School Student Records Act, 105 ILCS 10/, and the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.

II. THE SCHOOL RESOURCE OFFICER PROGRAM

A. Selection of School Resource Officer. The School District, through Rock Island High School Administration, and Rock Island Police Department will work collaboratively to select one School Resource Officer. Rock Island will provide to the School District qualified police officers who are in good standing with Rock Island and with the following desired qualifications for review:

- i. Illinois Certified Police Officer;
- ii. Attended a 40-hour Basic School Resource Officer training class (to be obtained within 6 months of start of assignment);
- iii. Trained in gang resistance and alcohol/drug resistance curricula based on grade level assignment(s);
- iv. Verbal, written, and interpersonal skills including public speaking; and
- v. Knowledge of, and experience in, matters involving cultural diversity

Rock Island shall assign to the School District the police officers mutually agreed upon by the School District and Rock Island to act as the School Resource Officer.

B. Criminal Background Checks. The Police Department may submit a copy of cleared Federal Bureau of investigation and State Trooper background checks in lieu of any duplicative background checks required in this Section (Section II.B.). The School District shall initiate criminal background checks of officers prior to assignment at the School District. Rock Island agrees to make all potential School Resource Officer candidates available to the School District for fingerprint-based criminal background checks in accordance with Section 10-21.9 of the Illinois School Code. 105 ILCS 5/10-21.9. The School Resource Officer may not begin an assignment at the District until a fingerprint-based criminal background check in accordance with Section 10-21.9 of the Illinois School Code is initiated and checks of the Illinois State Police Murderer and Violent Offender Against Youth Registry, Illinois Sex Offender Database, and DCFS Child Abuse and Neglect Tracking System have been completed. Rock Island shall not assign any officer to the District if his or her criminal background check reveals convictions that would subject an individual to license suspension or revocation pursuant to Section 21B-80 of the Illinois School Code or who has been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987.

C. Relationship. The School Resource Officer shall remain an employee of Rock Island and will at all times abide by all personnel rules of Rock Island and the applicable Collective Bargaining Agreement. As an employee of Rock Island and not the School District, the School Resource Officer shall not be entitled to any benefits that the School District provides to its employees. Rock Island shall be fully responsible to the School Resource Officer for the payment of all employee compensation and benefit obligations.

D. Supervision. As an employee of Rock Island, the School Resource Officer shall be subject to the chain of command of Rock Island Police Department. When serving in the role of School Resource Officer, he/she shall coordinate and communicate with the Principal or Principal's designee regarding daily activities and work at his/her direction. The School Resource Officer shall ensure

that the Principal remains aware of material interactions and information involving their work, including, but not limited to, arrests and searches of students' persons and property that occurs on School District property unless such communication is of a sensitive nature and may interfere with an ongoing investigation.

In the event that the School District believes that the School Resource Officer or Rock Island has failed to abide by the terms and conditions of this Agreement or the rules and regulations of the School District, the Principal shall notify Rock Island Police Department and the Superintendent (and/or designee) of what the Principal believes to be the specific problem(s) or complaint(s). The Chief of Police or the direct supervisor of the School Resource Officer at the Rock Island Police Department, the Principal, and/or the Superintendent (and/or designee) shall meet and cooperatively discuss a resolution of any issues which may be the source of such specific complaint(s) or problem(s) and endeavor to find a mutually agreeable solution. If the specific problem(s) or complaint(s) raised by the Principal is or are not remedied within ten (10) days of the date of the aforesaid meeting, the Principal or designee may request and Rock Island will take additional action to remedy the complaint(s) or problem(s), or the Principal or designee may request a new School Resource Officer and work cooperatively with the supervisor or Chief of Police to appoint a new School Resource Office in accordance with Subsection A. of Section "The School Resource Officer.

In the event that the School Resource Officer believes that the Principal is failing to abide by the expectations of this agreement, the School Resource Officer shall meet with the principal. If issues continue, the Chief of Police, Superintendent, School Resource Officer, and Principal shall meet and cooperatively discuss a resolution.

- E. Scope of Duties.** The scope of the School Resource Officer's duties and responsibilities is set out in Exhibit A, which may be changed or redefined at any time when agreed upon in writing by both the Rock Island Police Department and Principal or the Principal's designees.

The School Resource Officer shall not serve as a school disciplinarian, as an enforcer of school regulations, or in place of school-based mental health providers. The Principal or School District administrators shall be responsible for student code of conduct violations and routine disciplinary violations that do not require a law enforcement response. The School Resource Officer shall not use police powers to address traditional school discipline issues, including non-violent disruptive behavior. The School Resource Officer must conduct him/herself in a professional manner and must maintain the highest level of respect and integrity within the school community. The School Resource Office must maintain a caring attitude towards students and remain sensitive to the problems of students and staff in the school environment. The School Resource Officer shall read and understand the policies concerning student behavior and the student code of conduct for both the School District and Rock Island High School. The School Resource Officer shall be responsible for investigating and responding to criminal misconduct.

The position of School Resource Officer is a staff liaison position and is considered an integral part of the pupil personnel services of the high school. Specifically, the position is a part of the Student Affairs Office under the immediate supervision of Rock Island High School Administration, and in this relationship the School Resource Officer's duties (non-criminal) are under the authority and responsibility of the Principal of Rock Island High School.

- F. Schedule.** The School Resource Officer be assigned at the School District by the first day of the fall of 2023 semester and ending on the last day of student attendance in the spring 2024 semester, as detailed on the School District calendar. The School Resource Officer's working hours shall span from 7:30 a.m. to 3:30 p.m. each day that school is in session unless otherwise noted in the School Calendar or by the School District administration.

The Rock Island Police Department shall not be required to assign an alternate officer to the school due to absences from sickness of the assigned officer, approved paid leave, training, court requirements, or other department related duties. The Rock Island Police Department may assign an alternate officer to fill in for the assigned officer basing its consideration on current staffing levels and qualifications of officers available to fill in as an alternate.

G. Evaluation of the Program. At least once a year, the Principal or their designee and the Chief of Police or their designee shall meet to discuss and evaluate the Program.

H. Cost. The School District shall reimburse Rock Island for seventy (70) percent annual salary, benefits, and police squad expenses of the School Resource Officer, and Rock Island shall pay thirty (30) percent of the School Resource Officer's annual salary, benefits, and police squad expenses. The total annual salary, benefits and police squad expenses for the School Resource Officer are \$169,322.03, subject to change by a duly authorized amendment to this Agreement. The School District shall also be responsible for paying all overtime accrued due to requesting the School Resource Officer's presence at any function that falls outside the normal operation hours of the school, such as, but not limited to, sporting events, dances, or other extracurricular activities.

I. Reciprocal Reporting and Student Records.

i. Reciprocal Reporting. Rock Island and the School District shall share information as obligated and/or restricted by law, including without limitation Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the School Code of Illinois, as amended, and Sections 1-7 (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act of 1987, as amended, and as set forth in the Reciprocal Reporting Agreement between the School District and Rock Island.

ii. Reporting By Police Officials to School Officials. As provided by Section 1-7(a)(8) of the Juvenile Court Act, and except as limited or prohibited by other laws or administrative regulations, law enforcement officials will share law enforcement records with School District officials that relate to any offenses or suspected offenses with respect to a minor enrolled in one of the School District's schools who is the subject of an ongoing investigation directly related to school safety or who has been taken into custody or arrested when police officials believe that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds and sharing the information will not (i) create a threat of harm to any person, (ii) jeopardize a pending or actually and reasonably contemplated investigation, (iii) interfere with a pending or contemplated law enforcement, administrative, or judicial proceeding; (iv) create a substantial likelihood that a person would be deprived of a fair trial or impartial hearing; (v) disclose unique or specialized investigative techniques; (vi) or cause an unnecessary invasion of a person's privacy.

iii. Student Records.

1. The Parties agree that all student, personnel, medical, and School District-related business records generated by School District employees or students are the property of the School District. The Parties agree to comply with all State of Illinois and federal laws, including the Illinois Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/1 et. seq., the Illinois School Student Records Act, 105 ILCS 10/1 et. seq., the Health Insurance Portability and

Accountability Act of 1996, the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), and all rules and regulations governing the release of student, personnel, and medical records.

2. For purposes of the Illinois School Student Records Act, 105 ILCS 10/1 et. seq., and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), the School Resource Officer shall be considered a school official and agent of the School District. As such, the School Resource Officer shall have access to student records only as necessary for the fulfillment of his/her duties as prescribed in this Agreement. The School Resource officer shall keep all student records confidential. The School Resource Officer shall disclose student records only in circumstances and in a manner authorized by State and federal law.
3. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of the School Resource Officer shall be deemed the reports of a law enforcement professional and shall not be considered a student record. 105 ILCS 10/2(d). For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), the School Resource Officer designated to work with the School District pursuant to this Agreement shall be considered a law enforcement unit of the school such that the records created by School Resource Officer for the purpose of law enforcement shall not be considered educational records.

J. Rock Island Access to Images from School District Digital Cameras.

- i. Provision of Digital Camera System Software. The School District shall provide the Rock Island Police Department with the necessary software in order to enable the Rock Island Police Department to view real time and recorded images created by the School District digital cameras on Rock Island Police Department computers. Rock Island shall use reasonable and good faith efforts to enter into any required software license agreement with the vendor of the software at Rock Island's sole cost.
- ii. Limited Viewing. Individuals authorized to view images created by the School District digital cameras shall be limited to the Rock Island Police Department Police Chief; Rock Island Police Department employees authorized by the Chief or, in the absence of the Chief, the Chief's designee; and Rock Island's IT employees and IT contractors authorized by the Chief of Police, or in the absence of the Chief of Police, the Chief of Police's designee (collectively, "Authorized Viewers"). Rock Island shall not permit any individual, including Authorized Viewers, to view images created by the School District digital cameras on a routine basis. Authorized Viewers shall only view real time or recorded images created by the School District digital cameras when viewing is:
 1. Necessary or prudent, as determined by Rock Island, for the Rock Island Police Department to deter or protect against an imminent and substantial threat that is likely to result in significant bodily harm or damage to School District property;
 2. Necessary or prudent for training purposes, with advance notice of the date, time, and purpose to the School Principal or designee; or
 3. Consented to by the School District for investigative purposes.
- iii. Limited Retention. The School District's digital images are automatically recorded and maintained for a limited time period. Rock Island shall not retain any recordings beyond

the automatic maintenance period unless such images are part of an active or reasonably contemplated police investigation into actual or suspected criminal activity. Rock Island will provide notice to the Superintendent of such extended maintenance.

- iv. Freedom of Information Act. If Rock Island receives a Freedom of Information Act request for any School District digital images, Rock Island shall immediately notify the School District and work in good faith with the School District before responding to the Freedom of Information Act request.
- v. School Student Records. The images created on the School District's digital cameras are created for security purposes and are therefore not school student records as defined by Section 2 of the Illinois School Student Record Act, 105 ILCS 10/2, and Section 375.10 of Title 23 of the Illinois Administrative Regulations, 23 ILADC 375.10. Such images may, however, become school student records if subsequently used by the School District in a student disciplinary matter.

The School District shall notify the Rock Island Police Chief of any recordings that become school student records. Rock Island shall, if permitted by law, erase any images that Rock Island has retained that have become school student records, unless such images are part of an active or reasonably contemplated police investigation into actual or suspected criminal activity.

Any images that Rock Island maintains that have become school student records must be kept strictly confidential and only disclosed:

1. With approval of the Superintendent of the School District or the Superintendent's designee;
2. In the case of an emergency as defined in Section 375.60 of Title 23 of the Illinois Administrative Regulations, 23 ILADC 375.60; or
3. In good faith consultation with the Superintendent of the School District or the Superintendent's designee and in accordance with the Illinois School Student Records Act. 105 ILCS 10/6.

K. Use of Body Worn Cameras By Rock Island Police Officers on School District Property.

- i. Law, Cooperation and Authority. The Law Enforcement Officer-Worn Body Camera Act (50 ILCS 706/10-1 et seq.) was recently enacted into law enabling police officers to utilize body worn cameras ("BWC") in certain situations. Rock Island and District recognize both the merit and potential problems that may arise from a School Resource Officer's use of a BWC while on District property.

The Parties agree to cooperate fully, to execute all supplementary documents, and to take all additional actions which are consistent with and which may be necessary or appropriate to give full force and effect to the basic terms and intent of this section of the Agreement (Section II.K). The Parties acknowledge that each Party shall bear their own cost and expenses incurred to comply with these terms.

- ii. Body Worn Camera General Usage. During the school day, the School Resource Officer shall not activate his/her body worn camera except in the following situations:

1. Any self-initiated activity where it is previously known or facts develop that a custodial arrest will be made or other law enforcement-related activity will occur;
2. Any self-initiated activity where it is previously known or facts develop that the questioning or investigation will or is reasonably likely to be used in later criminal charges;
3. When feasible, when the contact becomes adversarial, the subject exhibits unusual or aggressive behavior, or circumstances indicate that an internal complaint will likely be filed;
4. As otherwise required by state law.

iii. Body Worn Cameras in Interviews. When interviewing a crime victim or witness of an investigation who is a student, the School Resource Officer will make attempt(s) to notify a parent or guardian and the High School Principal (and/or designee) of the student that the interview shall be or has been recorded, and document the time and manner of the parental notification, unless in the opinion of the School District emergency or exigent circumstances exist requiring otherwise that prevent such notification. If the School Resource Officer has a reasonable, articulable suspicion that a victim or witness has committed or is in the process of committing a crime, the School Resource Officer, unless impractical or impossible, must indicate on the recording or in his/her report the reason for recording despite the request of the victim or witness and/or the parent/guardian of the victim or witness not to record the interaction.

iv. Prohibited Uses of Body Worn Cameras. The body worn camera shall not be activated when the School Resource Officer is communicating with an individual in an area where a person has a reasonable expectation of privacy, such as bathrooms, locker rooms, the nurse's office, a school counselor's office, or a school social worker's office, unless the School Resource Officer is engaged in a law enforcement-related encounter or activity. Exceptions may be made by the School Resource Officer in emergency or exigent circumstances.

The body worn camera shall not be activated when the School Resource Officer is engaged in community caretaking functions, such as:

1. Conversations with students and staff that are unrelated to the investigation of a crime;
2. Meetings with school administrators, counselors, deans and other school personnel to identify and discuss individuals and conditions that could result in delinquent behavior and to develop plans to respond to same;
3. Informal and relationship-building conversations with students, staff, parents, and visitors as part of the School Resource Officer's duty to provide a daily visible police presence and amicable collaboration; and
4. Discussions and presentations by the School Resource Officer to students and staff for instructional purposes.

- v. Notice to School District of Recording. The School Resource Officer will notify the Rock Island School Principal or their designee of any recording made in the course of his/her duties as School Resource Officer. Any recording created by a body worn camera is a law enforcement record, not a school student record. Upon request of the School District, and if not prohibited by law, Rock Island Police Department will provide the District copies of any video of students, parents, employees, or others on school property. A video that is shared with the School District may become a school student record. Rock Island Police Department will comply with all applicable laws and policies related to the release of video recordings, including but not limited to the Law Enforcement Officer-Worn Body Camera Act, 50 ILCS 706; the Juvenile Court Act, 705 ILCS 405/1-7; and the Freedom of Information Act, 5 ILCS 140. Rock Island Police Department will notify the School District point of contact prior to a student(s) or District employee.
- vi. Limited to School Resource Officer. The provisions in this section of the Agreement shall only apply to the School Resource Officer or an officer acting in the capacity of the School Resource Officer while conducting duties as the School Resource Officer; it shall not apply to other law enforcement officers from Rock Island Police Department or any other law enforcement agency.

III. GENERAL TERMS

A. Term and Termination.

- i. Term. This Agreement shall immediately take effect on the date of the last signature shall be in full force and effect for a period of one year thereafter.

Thereafter, this agreement may be renewed if acceptable to both Parties.

- ii. Termination. Either party may terminate this Agreement at the end of any month during the term of this agreement by giving thirty (30) day prior written notice of such termination. In addition, the Parties may terminate this Agreement at any time by mutual written agreement.

B. Relationship of the Parties. Nothing in this Agreement shall be construed to consider any party, or its respective employees or agents, as the agents or

employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer, or joint venture relationship between Rock Island and the School District. No party shall become bound, with respect to third parties, by any representation, act, or omission of the other party. This Agreement is for the benefit of the contracting parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.

C. Indemnification.

- i. School District. To the fullest extent permitted by law, the School District agrees to indemnify and hold harmless Rock Island, its officers, officials, agents, volunteers, employees, and their successors and assigns, in their individual and official capacities (the **“Rock Island Indemnified Parties”**) from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without

limitation, reasonable attorneys' fees and litigation costs, incurred by the Rock Island Indemnified Parties arising out of any activity of the School District in performance of this Agreement, or any act or omission of the School District or of any employee, agent, contractor, or volunteer of the School District (the "**School Indemnitors**"), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the School Indemnitors.

- ii. Rock Island. To the fullest extent permitted by law, Rock Island agrees to indemnify and hold harmless the School District, its Board and its members, employees, volunteers, agents, their successors, and assigns, in their individual and official capacities (the "**School District Indemnified Parties**") from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys' fees and litigation costs, incurred by the School Indemnified Parties arising out of any activity of Rock Island in performance of this Agreement, or any act or omission of Rock Island or of any employee, agent, contractor or volunteer of Rock Island (the "**Rock Island Indemnitors**"), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the Rock Island Indemnitors.
- iii. Defenses Under the Tort Immunity Act. Nothing contained in any provision of this Agreement is intended to constitute a waiver of the defenses available to the School District or Rock Island under the Illinois Local Governmental and Governmental Employees Tort Immunity Act.
- iv. Worker's Compensation. Notwithstanding the indemnification obligations provided in Subsection C of Section III "General Terms" of this Agreement, for the purposes of this Agreement, any injury incurred by the School Resource Officer for which that School Resource Officer would be entitled to benefits under the worker's compensation statutes of this State shall be the obligation of the Rock Island, and the School Resource Officer shall, at all times, be considered, for worker's compensation purposes, to be an employee of the Rock Island. Each party shall bear its own costs for workers' compensation and employee benefits, unless otherwise noted in this Agreement.

D. Insurance Requirements.

Each party to this Agreement shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of this Agreement.

i. Minimum Scope of Insurance. Coverage shall be at least as broad as:

1. Commercial General Liability - Occurrence form; names the other party as additional insured on a primary and non-contributory basis. Coverage must be included for sexual abuse and molestation.
2. Automobile Liability; names the other party as additional insured on a primary and non-contributory basis.
3. Police Professional Liability/ Errors and Omissions policy; names the other party, its President and Board, Board members, and employees as additional insured on a primary and non-contributory basis.

4. Worker's Compensation as required by Illinois statutes and Employers' Liability Insurance.
5. Umbrella or Excess Liability policy; provides follow form coverage to the above listed policies.

ii. Minimum Limits of Insurance. Each party shall maintain limits no less than:

1. Commercial General Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate for bodily injury, personal injury, and property damage.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Professional Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate liability limit for errors and omissions, professional/malpractice liability.
4. Workers' Compensation and Employers' Liability: Workers' Compensation statutory limits as required by the Labor Code of the State of Illinois, and Employers' Liability limits of \$1,000,000 Each Accident/\$1,000,000 Disease -Each Employee/\$1,000,000 Disease - Policy Limit.
5. Umbrella or Excess Liability Coverage: \$5,000,000 per occurrence limit with a \$5,000,000 aggregate.

iii. Deductibles and Self-Insured Provisions. A party's obligations hereunder may be satisfied through a self-insurance trust or pool maintained by that party or its affiliates.

iv. Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:

1. All Coverages. Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the other party.
2. Certificate of Insurance. Upon request, each party shall furnish the other party with Certificates of Insurance evidencing the coverage required by this Agreement, that are signed by a person authorized by that insurer to bind coverage on its behalf. Each party reserves the right to request and require the other party to provide full, certified copies of the insurance policies.
3. In the event of the expiration of the policy period for any one or more of the insurance policies, the insured party shall promptly furnish the other party with current Certificates of Insurance evidencing its continued coverage as required by this Agreement.

E. Complete Agreement. This Agreement amends and supersedes the Agreement signed between the Parties on [DATE] and sets forth all covenants, conditions, and promises between the Parties. There are no covenants, promises, agreements, conditions or understandings between the Parties, either

oral or written, other than those contained in this Agreement.

F. Amendments and Modifications. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly signed by an authorized representative of each Party.

G. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

H. Assignment. Neither party hereto may assign its respective rights or duties hereunder.

I. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law.

J. Exhibits. Exhibit A is incorporated into and made part of this Agreement.

K. Interpretation. Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative works or other genders. Words importing the singular shall include the plural and vice versa unless the context shall otherwise indicate. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligation of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of this Agreement.

L. Waiver of Breach. If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party nor shall it prevent either party from enforcing such provisions.

M. Compliance with All Laws. Rock Island and the School District shall observe and comply with the laws, ordinances, regulations, codes of Federal, State, and County agencies that may in any manner affect the performance of this Agreement.

N. Third Party Beneficiary. This Agreement shall not be construed as to create a duty on a Party to a nonparty or a right of a nonparty to enforces any provision of this Agreement, even a provision whose enforcement would benefit the nonparty.

O. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

P. Corporate Authority. Each party represents and warrants that the person whose name appears on the signature page below is or has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party. Following initial approval of this Agreement by the Rock Island Board and the School District Board and except for amendment of this Agreement, the City Manager and the Principal, or their designees, shall have authority to execute and do all actions contemplated to be done by Rock Island and the School District respectively under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their property officers duly authorized to execute the same.

ROCK ISLAND-MILAN SCHOOL BOARD OF EDUCATION DISTRICT NO. 41 and CITY OF ROCK ISLAND

By: _____ Name: Mr. Todd Thompson
Title: City Manager

By: _____ Name: Terrell Williams
Title: Board of Education President

Attest: _____

Attest: _____

Name: _____ Title: _____

Date: _____

Name: _____ Title: _____

Date: _____

EXHIBIT A

Duties and Responsibilities of School Resource Officer

The Rock Island police officer assigned to the School District as its School Resource Officer shall have the following duties and responsibilities:

Educational Responsibilities

1. Work cooperatively with administrators and staff to plan and schedule appropriate student lessons based on grade level assignment(s) in topics including, but not limited to, gang/violence and drug/alcohol resistance education.
2. Provide training for staff on the role of the School Resource Officer as well as on topics of interest and importance to the staff related to the School Resource Officer's expertise.
3. Work collaboratively with administrators to arrange and participate in parent/community education sessions.

School Resource Officer Responsibilities

1. Promote a positive, mutually respectful relationship and enhance communications between police officers, students, staff, and parents at the School District.
2. Be available to students, staff, parents, and school community organizations as a resource.
3. Interact with students as a positive role model.
4. Collaborate on a regular basis with administrators, keeping clear lines of communications with designees identified by the Principal on a daily basis. This shall include, but not be limited to, apprising the Principal and School District Administrators of criminal and non-criminal situations encountered, current crime trends, problem areas, or other areas of concern which have potential for disruption in the school or within the community.
5. Collaborate with Student Services personnel to identify behaviorally at-risk students, establish a working relationship with such students, and develop interventions to prevent delinquent behavior. This includes troubled, delinquent, neglected, or abused students.
6. Assist administrators in investigating and responding to student conduct in violation of building, the School District Student Handbook, and the School District behavior policies, including assisting, when requested, with inspections and searches and testifying at suspension review and expulsion hearings.
7. Become familiar with the attendance area of the Rock Island High Schools in terms of delinquency patterns, trouble spots, neglect of children who are students of the school, and other related problems.
8. Coordinate with School District officials in making necessary incident and situational referrals to other agencies. Any matters that concern a student's immigration status shall be handled in a manner consistent with District procedures.
9. Accompany Rock Island High School personnel on home visits, as requested.
10. Participate when requested in the School District review of safety plans and the conducting of school safety drills.
11. Facilitate communication between the Rock Island Police Department and the School District, including ensuring the regular and proper collection and reporting of data regarding school-based arrests, citations, and court referrals of students, as well as other measures that may assist Rock Island and District in

evaluating the performance of the School Resource Officer and the success, fairness, and effectiveness of the Program.

12. Playing a role in lockdown, searches, evacuation and other drills.
13. Providing crowd supervision when present at extracurricular and athletic events, including school dances, games, and other events.
14. Serving as a resource from time to time for specific classroom instruction, including such things as gang education, substance abuse prevention, applicable laws, the rights of citizens interacting with police, the consequences of arrests, and related matters.
15. Maintain familiarity with the School District Code of Conduct.
16. Attend disciplinary meeting with students and parents only upon request by School District administration.
17. Serve as consultant to the School District in matters of crime prevention, law enforcement, community youth services and other related matters.
18. Develop and maintain familiarity with community delinquency patterns, trouble spots, and other community problems.
19. Assist in preventing truancy, in processing truancy cases, and in making home visits when requested.
20. Assist in the supervision of extra-curricular activities, as requested.

Security Responsibilities

1. Maintain a high level of visibility during school entrance and dismissal times as well as during passing periods.
2. Assist with supervision of co-curricular school activities both at home and away, as requested.
3. Meet with administrators to advise them of potentially violent situations and to plan for the safe resolution of those situations.
4. Follow building and School District behavior policies and refer all matters of school discipline to the proper administrator.
5. Provide protection to students, staff, and the school from theft, vandalism, assault, and other violations of the law.
6. Assist staff in the event of an emergency.
7. Supervise parking lots and automobile traffic near the school and prevent loitering and trespassing on school property when requested to do so.
8. Check for unauthorized persons in and around School District premises and assist School District officials in handling incidents involving persons trespassing and committing criminal acts on School District Property.

General

1. Perform duties in street clothes, except on those occasions when, in the judgment of the Rock Island High School Principal or his/her designated representative, the standard police uniform would be more appropriate. If the Rock Island High School Principal or his/her designee wants the School Resource Officer to wear his/her uniform, the Principal or designee shall notify the Officer or the Officer's supervisor at least 24 hours in advance of the request approved by the Chief of Police or designee.

2. Carry his/her service weapon, badge, handcuffs, taser, and other equipment.
3. Assume responsibility for finding a substitute when absent. An officer with previous high school and/or middle school experience (including co-curricular activities) will be provided whenever possible and available.
4. Participate in periodic training through the Illinois School Resource Officers Association, National Association of School Resource Officers, or similar organizations.
5. Proactively work with school personnel to prevent crime on school grounds, protect students and staff and provide a safe and secure school environment. This includes, but is not limited to, patrolling the school and grounds, monitoring pedestrian and monitoring vehicular traffic on school grounds.
6. For purposes of the Rock Island Police Department, the officer reports directly to the supervisor at the Rock Island Police Department or, in his/her absence, to the Chief of Police.
7. For purposes of the Rock Island High School, the School Resource Officer reports directly to the Principal and works as a member of the Student Services Team.
8. Participate all in-service training and certification requirements that apply to all certified officers of the Rock Island Police Department.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE ROCK ISLAND POLICE DEPARTMENT AND THE BOARD OF EDUCATION OF THE ROCK ISLAND-MILAN SCHOOL DISTRICT REGARDING RECIPROCAL REPORTING

This AGREEMENT (“**Agreement**”) is entered into by and between the ROCK ISLAND POLICE DEPARTMENT, Rock Island County, Illinois, a municipal corporation in the State of Illinois (the “**Department**”), and the BOARD OF EDUCATION OF ROCK ISLAND-MILAN SCHOOL DISTRICT NO. 41, Rock Island County, Illinois, an Illinois Public School District (the “**School District**”) and is established and maintained under the authority of Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the School Code of Illinois and in compliance with Section 6(a) of the Illinois School Student Records Act (105 ILCS 10/6) and Sections 1-7 (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act of 1987, all as may hereafter be amended; and under Article VII, Section 10 of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., which provide for the execution of agreements and implementation of cooperative ventures between public agencies within the State of Illinois.

NOW THEREFORE, in consideration of the mutual promises herein contained, and in furtherance of the purposes of promoting safety, security, and order for the staff, students, and the school community, it is hereby agreed by and between the School District and the Department as follows:

1. Reciprocal Reporting Guidelines.
 - a. The School District’s Superintendent or designee and the Department’s Chief of Police (“**Chief**”) or designee are hereby authorized and directed to prepare and implement guidelines for reciprocal reporting under the School Code and as otherwise appropriate for the benefit and safety of the School District’s students and staff and the local community (“**Guidelines**”). The first set of Guidelines shall be adopted by the School District’s Superintendent and the Chief in substantially the same form as the Guidelines attached as Exhibit A hereto, but such guidelines may be modified with notice to and agreement of both Parties. The School District’s Superintendent and the Chief, or their designees, will meet to facilitate and review implementation of the Guidelines as often as necessary, but at least annually during the first quarter of the school year.
2. Camera Access.
 - a. The School District will provide access to its live security camera feeds to its buildings in the event of a health or safety emergency. Access is strictly to allow Department tactical forces to become familiar with current conditions that underlie the health or safety emergency in the School District’s buildings. In the event the Department must access the School District’s live security camera feed, after such access and in no event more than 48 hours later, the Department will notify the School District and provide an explanation of the health or safety emergency that required the Department to access the live security camera feed.

The parties’ Information Technology staff will coordinate in advance to ensure the technology described in this section is enabled and fully functional for law enforcement purposes as established in this section, and that appropriate training is provided as needed.

3. General Terms.

- a. Term and Termination. This Agreement shall commence on its Effective Date and shall continue in full force and effect until it is terminated, unless terminated by either Party with at least thirty (30) days prior written notice or by the Parties by written mutual consent and agreement.
- b. Relationship of the Parties. Nothing in this Agreement shall be construed to consider any party, or its respective employees or agents, as the agents or employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer, or joint venture relationship between the Department and the School District. No party shall become bound, with respect to third parties, by any representation, act or omission of the other party. This Agreement is for the benefit of the contracting parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.
- c. Cooperation Between the School District and Department. Nothing in this Agreement is intended to limit or restrict the authority of the School District to request Department aid and services for crimes, disturbances, or other emergencies occurring in or around School District property; nor is it intended to limit or restrict the duty or ability of any person attending or employed by the School District to provide information or otherwise cooperate in School District or law enforcement investigations.
- d. Compliance with All Laws. The Department and the School District shall at all times observe and comply with the laws, ordinances, regulations, and codes of the Federal, State, County and other local governmental agencies which may in any manner affect the performance of this Agreement.
- e. Amendments and Modifications. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modifications shall be effective unless reduced to writing and duly signed by an authorized representative of the parties.
- f. Indemnification. To the fullest extent permitted by law, the School District agrees to indemnify and hold harmless the Department, its officers, officials, agents, volunteers, employees, and their successors and assigns, in their individual and official capacities (the “Department Indemnified Parties”) from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys’ fees and litigation costs, incurred by the Department Indemnified Parties arising out of any activity of the School District in performance of this Agreement, or any act or omission of the School District or of any employee, agent, contractor, or volunteer of the School District (the “**School Indemnitors**”), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the School Indemnitors.

To the fullest extent permitted by law, the Department agrees to indemnify and hold harmless the School District, its Board and its members, employees, volunteers, agents, their successors, and assigns, in their individual and official capacities (the "School Indemnified Parties") from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys' fees and litigation costs, incurred by the School Indemnified Parties arising out of any activity of the Department in performance of this Agreement, or any act or omission of the Department or of any employee, agent, contractor or volunteer of the Department (the "**Department Indemnitors**"), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the Department Indemnitors.

- g. Requests and Cooperation Not Limited. Nothing in this Agreement shall limit or restrict the right of school personnel to request police assistance/services or to cooperate in law enforcement investigations.
- h. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

IN WITNESS, WHEREOF, the Parties have executed this Agreement on the date set forth below.

ROCK ISLAND POLICE DEPARTMENT,
Rock Island County, Illinois

THE BOARD OF EDUCATION OF
ROCK ISLAND-MILAN SCHOOL
DISTRICT NO. 41,
Rock Island County, Illinois

By: _____
Chief of Police

By: _____
President, Board of Education

ATTEST:

ATTEST:

By: _____

By: _____
Secretary, Board of Education

Date: _____

Date: _____

EXHIBIT A

**GUIDELINES FOR RECIPROCAL REPORTING AND COOPERATION
BETWEEN THE BOARD OF EDUCATION OF ROCK ISLAND-MILAN SCHOOL
DISTRICT NO. 41 AND THE ROCK ISLAND POLICE DEPARTMENT**

The following Guidelines are intended to meet the requirements of the Juvenile Court Act, the Illinois School Student Records Act and Sections 10-20.14 and 22-20 of the School Code, to reduce juvenile crime and to increase school safety by promoting the exchange of appropriate information between the police and school officials.

I. General Cooperation

- A. The Superintendent will designate “School Officials” and the Rock Island Police Department Chief will designate “Police Officials” who will have responsibility for implementing these Guidelines, including receiving and providing information. The School Officials and Police Officials shall provide each other, at the start of each new school year and update as necessary, with their regular and emergency telephone numbers, mobile numbers and e-mail addresses. The District will call 911 for emergencies outside of the SRO’s working hours and/or off High School campus.
- B. School Officials and Police Officials will meet to facilitate and review implementation of these Guidelines at least once during the first quarter of each school year and thereafter as often as necessary.

II. Reporting of Student Criminal Activity

A. By the School District to Police Officials

1. School Officials will report any alleged or suspected criminal activities committed by a student enrolled in School District to Police Officials. In accord with the Illinois School Code and the Illinois School Reporting of Drug Violations Act, 105 ILCS 5/10-27.1, 27.1A, 27.1B and 105 ILCS 127/1, School Officials are required to and will report the following incidents involving a student enrolled in School District to Police Officials:
 - Any complaint of a battery committed against any school employee or student.
 - A verified incident involving drugs on school property, within 1,000 feet of the school or on a school bus.
 - A firearm on school property or on a school bus – firearm is defined as any device, by whatever name known, which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas or escape of gas; excluding, however paint ball, bb guns, spring gun, pneumatic gun.

When a report may be required of both the Superintendent and Principal, a single report from one or the other shall meet the duty to report.

2. Where violence or other activity poses an imminent threat to the safety of students or

community members, the information will be shared as soon as possible; otherwise, the information will be shared within as soon as possible after the information becomes known to School Officials.

3. Written information regarding student activities reported under this Agreement may be shared with Police Officials if (a) it relates to an immediate threat to the safety of School District students or community members, (b) specific written parental consent is provided, (c) a court of proper jurisdiction orders the release, or (d) as provided for in Section 6(a)(6.5) of the Illinois School Student Records Act (see Section II.A.4.).
4. In accordance with Section 6(a)(6.5) of the Illinois School Student Records Act, and consistent with Section III.C. of these Guidelines, the School District may release school student records or information to juvenile authorities when necessary for the discharge of their official duties upon a request for information prior to adjudication of the student and if certified in writing that the information will not be disclosed to any other party except as provided under law or order of court. "Juvenile authorities" include probation officers, law enforcement officers and prosecutors, and others (including Police Officials).

B. By Police Officials to the School District

1. Police Officials will report to School Officials the same type of information referenced in Section A above, within the same time frames, where the activity by students or others might reasonably be a threat to others on school grounds or at school activities, unless such disclosure could jeopardize ongoing investigation or safety.
2. As currently provided by Section 1-7(A)(8)(A) of the Juvenile Court Act, Police Officials will share law enforcement records with School Officials related the following offenses or suspected offenses (to be modified as such Section is amended from time to time) with respect to a minor enrolled in the School District who has been taken into custody or arrested when Police Officials believe that there is an imminent threat of physical harm to students, school personnel, or others present in the school or on school grounds:
 - a. any violation of Article 24 of the Criminal Code of 1961 or the Criminal Code of 2012;
 - b. a violation of the Illinois Controlled Substances Act;
 - c. a violation of the Cannabis Control Act;
 - d. a forcible felony as defined in Section 2-8 of the Criminal Code of 1961 or the Criminal Code of 2012;
 - e. a violation of the Methamphetamine Control and Community Protection Act;
 - f. a violation of Section 1-2 of the Harassing and Obscene Communications Act;
 - g. a violation of the Hazing Act; or
 - h. a violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12 7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code of 1961 or the Criminal Code of 2012 (bodily harm and mob action).
3. Police Officials will share information with School Officials concerning a student who is the subject of a current police investigation that is directly related to school safety.

Such information shall only be shared verbally. An investigation means an official, systemic inquiry by law enforcement into actual or suspected criminal activity.

4. As required by Section 22-20, as amended from time to time, of the Illinois School Code, Police Officials shall report to School Officials whenever a student is detained for proceedings under the Juvenile Court Act or for any criminal offense or any violation of a municipal or County ordinance. The report shall include the basis for the detention, the circumstances surrounding the detention, and the status of the proceedings. Police Officials shall periodically update the report as significant stages of the proceedings occur and with the disposition of the matter.
5. Pursuant to Section 5-905(2.5) of the Juvenile Court Act, Police Officials may report to school officials the identity of the victim of certain specified offenses in an effort to prevent foreseeable future violence.
6. Information shared by Police Officials to School Officials shall be used solely to aid in the proper rehabilitation of the student and to protect the safety of students and employees in the schools.

III. Confidentiality and Records

- A. Content of Criminal Activity Information. All criminal activity information shall include the names of all involved persons, including District students and minors, except in cases where the name of the victim is protected under the Rights of Crime Victims and Witnesses Act, 725 ILCS 120/1, *et seq.*, as amended, or other applicable law.
- B. Confidentiality of Law Enforcement Records and Criminal Activity Information. Any law enforcement records subject to disclosure under these Guidelines shall not be disclosed or made available in any form to any person or agency other than as set forth in these Guidelines or as authorized by law. Police Officials and School Officials shall develop procedures to ensure such nondisclosure of criminal activity information (including to other employees except those with a demonstrable professional and privileged interest in receiving such information in order to take appropriate action), except as may be authorized by law or set forth in these Guidelines.
- C. Illinois School Student Records Act. This Section III and these Guidelines are intended to satisfy Section 6(a)(6.5) of the Illinois School Student Records Act, which authorizes a school district to release student records to law enforcement officers when necessary for the discharge of their official duties prior to adjudication of the student and upon written certification that the information disclosed by the school will not be disclosed to any other party, except as provided by law or order of court. School Resource Officer will be provided access to the following student information: student's name, address, guardians contact information, notes, and alert icons (i.e. restraining orders, probation officer, healths).
- D. Not Educational or School Records. School Officials shall follow State and Federal laws regarding student records. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of Police Officials working in a school shall be deemed the reports of a law enforcement professional and shall not be considered a student record. For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), Police

Officials designated to work with the School District pursuant to these Guidelines shall be considered a law enforcement unit of the school such that the records created by Police Officials for the purpose of law enforcement shall not be considered educational records. The information derived from law enforcement records shall be kept separate from and shall not become a part of the official school record of the student and shall not be a public record pursuant to Section 1-7(A)(8)(A) of the Juvenile Court Act.

- E. Freedom of Information Act. Records in the possession of the School District and/or Department related to this Agreement may be subject to the Illinois Freedom of Information Act (“FOIA”), 5 ILCS 140/5-1 et seq.; 5 ILCS 140/7(2). If the School District or Department receives a FOIA request for any School District digital images or records created or maintained pursuant to this Agreement, the receiving Party shall immediately notify the other Party and shall immediately provide any such records requested in order to timely respond to any FOIA request received. The School District or Department will review all such records to determine whether FOIA exemptions apply before disclosing the records, such that information properly exempt as proprietary or prohibited from release by other laws or exempt for other reasons will not be released.

Memorandum



To: Rock Island City Council
From: Tarah Sipes, Miles Brainard, Director
Subject: Report from the Community and Economic Development Department regarding a Consultant Services Agreement with dphilms.

Motion: Motion whether or not to approve the agreement and authorize the City Manager to execute the agreement, subject to minor attorney modifications.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

City staff issued a request for proposals for a Film Office Consultant to complete tasks that require technical or industry knowledge not possessed by staff. Activities will include the build-out of the website of the Quad Cities Regional Film Office, search engine optimization, and branding and marketing for the QCRFO.

The successful respondent to the RFP is dphilms. The proposed contract term will run through June of 2024 and will be paid from the State of Illinois grant for the Film Office.

Previous Council Action (if any):

Rock Island City Council previously approved a Consultant Services contract with Two Rivers & Associates in July of 2022 to advise City staff while establishing the Quad Cities Regional Film Office.

Budget Impact:

This contract will not have any budget impact on the City's general fund as it will be paid for from a State of Illinois grant for Film Office related activities.

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

NA

Council Goal (if applicable):

NA

Recommendation:

The Community and Economic Development Department recommends that the City Council authorize the City Manager to execute the attached agreement, subject to minor attorney modifications.

Submitted by: Tarah Sipes

Approved by: Joshua Adams

PROPOSAL

Quad City
Regional Film Office

9.15.23



firm description

With several decades of award-winning experience in all aspects of film production, dphilms, a long-standing business bastion in downtown Rock Island, would be an excellent choice for the role of consultant to assist in the establishment and operation of the Quad-Cities Regional Film Office.

The staff of dphilms offers a wide and diverse range of skills, an impeccable reputation, and a perfect fit for your needs.

~~As a full-service film and audio production company, dphilms fulfills all of the~~ qualifications for the job, having all required licensure and paperwork, as well as several decades of experience in all relevant fields of expertise.

Located at 2227 3rd Ave., Rock Island, dphilms offers over two-dozen staffers not only conversant in all elements of film/video and audio production, from direction to production to cinematography to editing and more, but also has a deep talent base of creative power that includes all aspects of marketing, public relations, copy writing, website creation and management, and other adjacent artistic fields. This would certainly be an advantage to the Film Office should any other creative needs arise.

Some of our local clients include Bally's Casino, Lee Enterprises, Davenport Community School District and many others. Feature film experience includes a number of projects with Max Allan Collins, including "Mommy" and "Mommy 2," as well as "Black Box: Shades of Neo Noir," "Real Time: Siege At Lucas Street Market," and others.

We've got a powerful crew of camera operators, audio engineers, jib operators, drone pilots, gaffers, and more, and would bring an unparalleled wealth of local and national film experience to the position, all from an established business already located here in the Quad-Cities.

proposal

Statement on the main challenge in attracting film production to the area

One of the main challenges in attracting film production to the area is in adequately educating potential partners on the advantages of this area and setting up a vital hub on the web where potential partners can locate us and educate themselves on the resources available.

There is an erroneous perception that the area is devoid of resources, infrastructure, and talent. However, that is not the case. For a community of this size, the Quad-Cities offers a wealth of each. Instead, there is a decided lack of community awareness, and regional and national awareness, of all the Quad-Cities has to offer.

How to build this awareness?

It all starts with a robust and active website and a vital and consistent Search Engine Optimization plan.

Everyone finds everything via search engine, usually using their mobile phone. Therefore, it's imperative to have an active and robust web, social media, and SEO plan. The website needs to be revamped with a full roster of benefits of filming in and around the area.

This should include a database of contemporary film production over the past two decades, especially to reflect the needs of digital filmmakers and contemporary film.

This should include an up-to-date database of local filmmakers and talent, and those adjacent to these pursuits. We at dphilms already have a significant database of talent and resources that we can fold into this effort. We offer location assistance and scouting, talent search and networking, and full production capabilities that have been seen on a national and international stage.

In terms of cultivating a local film culture, dphilms has been at the hub of a number of local film productions over the past few decades, large and small, as well as the source of regional and national projects filmed in and around the Quad-Cities. We've worked with everyone from national news networks to "American Pickers." We've got the experience to help put the Quad-Cities more prominently on the map, because we've worked to put ourselves on the map nationally from our base in the Quad-Cities.

An increase in film production in the area would offer an incredible financial and cultural impact to Rock Island and the surrounding region. Having the experience, drive, and talent of dphilms on your side would help you in realizing the full potential of your office.

proposal

National marketing experience

We have active, decades-deep relationships with a variety of national and international entities in the film industry.

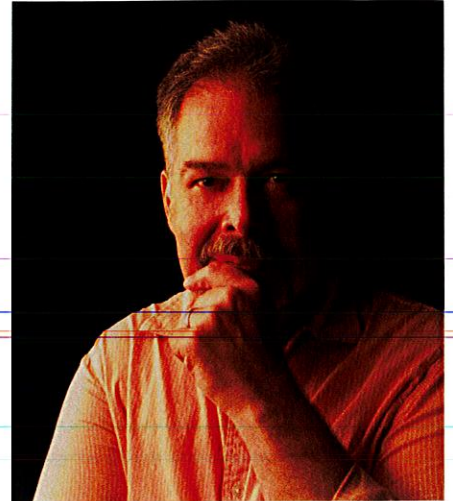
We've provided b-roll and other footage to a number of national networks, films, and television shows. Our national and international client network includes Bernina International, Fox, ABC, NBC, PBS, "Oprah," "Dr. Phil," "Maury," "Jerry Springer Show," John Deere, Crews Control, International Crew Booking, and more.

We offer full-service film work and experience to clients from coast to coast. We've worked to create the networks that the local film office is seeking to create. Why not let us work with you to build together upon the foundation we've already worked hard to craft?

the team

Phil Dingeldein

Phil Dingeldein decided long ago (longer than he will admit to) that production was going to be his passion. Earning a BA in Communications, he has devoted his entire career to pursuing excellence in everything he does. From directing sporting events out of remote trucks, as a Producer for an Advertising Agency, to eventually starting his own production company (predecessor to dphilms.) Phil has honed his many production skills and vision by constantly learning, and embracing, new techniques and technologies.



With almost 40-years behind the camera, Phil is constantly looking for the perfect shot, blending lighting, camera movement and his knowledge of composition. There are very few situations that he hasn't filmed in, from the most technical shots in a multi-camera studio production or feature films, to the most demanding locations filming with the hit TV show American Pickers. You'll be assured that your video will surpass your wildest expectations.

One of his specialized skills is operating Jimmy-Jibs and Remote Heads. Phil has worked on just about every type of show and production as a jib operator. His finesse on maneuvering a 30' crane in a studio has earned him credits on over a hundred Infomercials featuring George Foreman and Billy Mays, concert videos with Keith Urban and Bon Jovi, Special Olympics, feature films, Network shows, commercials and even a documentary produced by the BBC.

With his experience in operating jibs, it was a natural transition to aerial photography using UAS, or drones. Phil is a certified drone pilot, enabling him to capture extraordinary aerial cinematography.

As a Producer, Phil knows the bottom line on every budget, and knows what can and should be expected on every production. He can successfully maneuver between creative and fiscal responsibilities to maintain our mantra, On Time & On Budget.

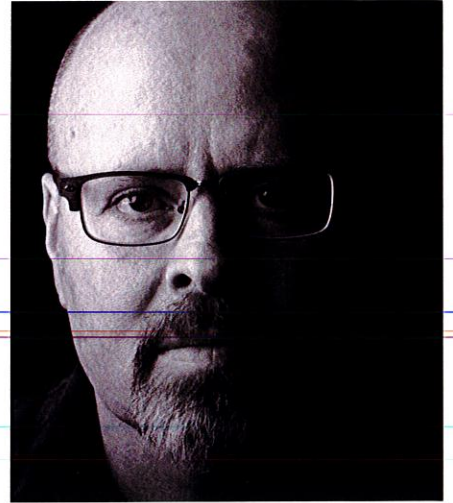
Phil and his team have successfully established a unique facility and have assembled a creative group of video professionals that are truly devoted to producing the very best product for our clients. This is dphilms.

the team

Quinn Kirkpatrick

Born and raised in Southern, IL Quinn Kirkpatrick has always had a passion for creating images. Most of his youth, his dad had a darkroom which spurred his interest in photography. After multiple major changes in college, he decided to pursue photography as a career. In 1989, Quinn received his photography degree from Southern Illinois University.

Quinn moved around the country for a while working in commercial studios and darkrooms, as well as a stint as a newspaper photojournalist. Quinn started shooting with the dphilms crew around 10 years ago, when the need for still photography combined with video popped up. Now he is our production coordinator and full-time photographer. He is a master at his craft and has mad skills when it comes to natural lighting!



references

Max Allan Collins

Filmmaker/Author

301 Fairview

Muscatine, IA

563-263-4473

macphilms@hotmail.com

Peter Hawley

Director of the Illinois Film Office

312-814-1658

peter.hawley@illinois.gov

Scott Beck/Brian Woods

Filmmakers

Beck & Woods

woods@beckwoods.com

beck@beckwoods.com

Justin Fairfax

Renovo Media Group

612-385-0478

jfairfax@renovomediagroup.com

Bob Blair

Film Distributor

VCI Entertainment

918-254-6337

rblair@vcientertainment.com

<https://www.vcientertainment.com>

fee schedule

Proposed fee schedule

The fee schedule is variable depending on the project and scope.

CONFIDENTIALITY NOTICE

This document contains confidential information belonging to dphilms which is legally privileged. The information is intended only for the use of the individual or entity to which it is addressed; disclosure, copying, distribution or the taking of any action in reliance of the contents of this information is strictly prohibited.

Brand & Website

PROPOSAL

Quad City
Regional Film Office

9.29.23



Executive Summary

Quad Cities Regional Film Office is a strong unifying presence for the local filmmaking community and a powerful lure for outside talent and filmmakers looking to bring their projects to the area. Given the importance of outreach to the national and international filmmaking community, a robust branding campaign and an SEO-optimized website are essential.

One of the main challenges in attracting film production to the area is in adequately educating potential partners on the advantages of this area and setting up a vital hub on the web where potential partners can locate us and educate themselves on the resources available.

There is an erroneous perception that the area is devoid of resources, infrastructure, and talent. However, that is not the case. For a community of this size, the Quad-Cities offers a wealth of each. Instead, there is a decided lack of community awareness, and regional and national awareness, of all the Quad-Cities has to offer.

How to build this awareness?

It all starts with a vibrant branding strategy, an active and helpful website and a vital and consistent Search Engine Optimization plan.

Everyone finds everything via search engine, usually using their mobile phone. Therefore, it's imperative to have an active and robust web, social media, and SEO plan. The website needs to be revamped with a full roster of benefits of filming in and around the area as an instructional and helpful aid to potential filmmakers in the area.

This should include a database of contemporary film production over the past two decades, especially to reflect the needs of digital filmmakers and contemporary film.

This should include an up-to-date database of local filmmakers and talent, and those adjacent to these pursuits. We at dphilms already have a significant database of talent and resources that we can fold into this effort. We offer location assistance and scouting, talent search and networking, and full production capabilities that have been seen on a national and international stage.

We propose a website to include video and photo archives for reference draws by interested parties, with room to grow as a repository of information.

We also propose a refresh of your brand identity with a new logo and possible name change, which would include social media optimization and art creation for FB, Instagram, LinkedIn, YouTube, and other relevant media.

Firm Overview

In terms of cultivating a local film culture, dphilms has been at the hub of a number of local film productions over the past few decades, large and small, as well as the source of regional and national projects filmed in and around the Quad-Cities. We've worked with everyone from national news networks to "American Pickers." We've got the experience to help put the Quad-Cities more prominently on the map, because we've worked to put ourselves on the map nationally from our base in the Quad-Cities.

An increase in film production in the area would offer an incredible financial and cultural impact to Rock Island and the surrounding region. Having the experience, drive, and talent of dphilms on your side would help you in realizing the full potential of your office.

The staff of dphilms offers a wide and diverse range of skills, an impeccable reputation, and a perfect fit for your needs.

As a full-service film and audio production company, dphilms fulfills all of the qualifications for the job, having all required licensure and paperwork, as well as several decades of experience in all relevant fields of expertise.

Located at 2227 3rd Ave., Rock Island, dphilms offers over two-dozen staffers not only conversant in all elements of film and audio production, from direction to production to cinematography to editing and more, but also has a deep talent base of creative power that includes all aspects of marketing, public relations, copy writing, website creation and management, and other adjacent artistic fields. This would certainly be an advantage to the Film Office should any other creative needs arise.

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We've got a powerful crew of camera operators, audio engineers, jib operators, drone pilots, gaffers, and more, and would bring an unparalleled wealth of local and national film experience to the position, all from an established business already located here in the Quad-Cities.

Proposal

CREATING A NEW WEB PRESENCE

At dphilms, we understand the importance of a visually stunning and user-friendly website in today's digital landscape. Our extensive experience in web design has equipped us with the knowledge and expertise to create a dynamic and engaging platform for Quad Cities Regional Film Office. We believe that a well-designed website can be a powerful tool in showcasing the beauty and charm of the Quad-Cities, and attracting clients from far and wide.

Along the same path, we believe it imperative that the office undergo a thorough review of its brand, branding, and social media policies to increase its outreach and maximize its potential.

From implementing a responsive design to your website that ensures seamless browsing across all devices to optimizing the site for search engines, we have considered every aspect to maximize your online visibility. Trust in our expertise as we guide you through the recommendations section, where we will unveil a comprehensive plan to enhance user experience, drive traffic, and ultimately boost your online presence. Get ready to embark on a remarkable journey with dphilms, where cutting-edge design meets strategic thinking.

CRAFTING DIGITAL EXPERIENCES THAT CAPTIVATE AND CONVERT.

Mobile-First Responsive Architecture and Engineering

What is Responsive Web Design?

Responsive web design (RWD) creates a system for a single site to react to the size of a user's device—with one URL and one content source. A responsive website has a fluid and flexible layout which adjusts according to screen size.

Google Approved

Google no longer ranks desktop versions of website; it only ranks mobile responsive versions. Thus, if your website is not mobile responsive, you are punished in Google search engine rankings.

Modern Optimized Code

Poor code quality is creating slower performance, confusing content for search engines when they crawl your website and poor accessibility.

Proposal

Custom Design

dphilms will begin with a blank page and provide you with a mobile-optimized, human-centric user experience that not only visually matches Quad Cities Regional Film Office's reputation but funnels visitors to the answers they are looking for quickly and easily.

This will include pages for local filmmaking events, an archive of previous film productions, a directory of local filmmakers and related crew and talent, a repository for any relevant pdfs and other documents, a page to feature podcasts, vlogs, and blogs, links to hotels and other amenities in the area for outside visitors, links to maps of the Quad Cities so outside filmmakers can become familiar with potential shooting locations, a media archive of local media stories on previous productions, and more.

This will also include click to call functionality, a Google Map with driving functions per location, and the ability to display video and/or photo galleries on every page. (If no video is available, player will collapse, and visitors will not be aware video could be present.) Your website is 53x more likely to be organically found with video embedded from YouTube.

ADA / WCAG 2.1 AA compliance

dphilms not only develops but designs all our websites to meet WCAG 2.1 AA, CCPA, and GDPR Compliance Standards to maximize audience and to mitigate the threat of legal action. Furthermore:

Our compliance officer visually audits all websites for compliance and runs digital compliance audits from over ten compliance vendors prior to launch.

We can provide compliance auditing on a yearly, quarterly or weekly ongoing basis to ensure compliance post-launch.

SEO Audit and Analysis

dphilms Google Certified Partner team members generate an extensive keyword study based on what your customers are typing into search engines to search for what you do and the geo location you wish to reach them in. These keywords are injected into page titles, headlines, meta descriptions body copy, callouts, and more on homepage and approved interior pages maximizing your organic SEO.

Analytics and Tracking

A new website from dphilms will provide standard analytic reporting monthly and the ability to place analytics, social, advertising and container tags across headers, footers, body, images and buttons

Advanced Google Tag Manager and Analytics integration across the entire site and conversion points (i.e., buttons) may be provided and estimated separately from this proposal.

Proposal

ExpressionEngine CMS

This is the world-class Content Management System platform your website would be built upon. ExpressionEngine allows you and your staff to easily make edits and additions to your website eliminating monthly management service expenses from dphilms.

Proven Secure hosting platform

A new website from dphilms would be hosted on the Nexcess platform. Headquartered in Southfield, Michigan, Nexcess holds data centers around the world that offer the best in terms of performance, reliability, and control.

Scalability

Security

Speed

Our Process

DESIGN

Design the homepage and internal pages to offer a user experience (UX) that provides a better first impression and effortlessly guides visitors through a visual hierarchy, on smartphones, tablets and desktop computers, that:

Provides a modern look

Increases engagement

Improves usability

Is designed with modern mobile first tactics to provide a user interface (UI) that logically guides visitors through content on mobile and desktop computers

ARCHITECTURE

We will develop a sitemap that provides recommendations for logical and easy to use navigation and architecture for maximum SEO

Creating an intuitive website navigation structure is important to help visitors explore other pages and features of the website

We will ensure that the navigation structure is intuitive, scalable and most importantly meets the needs of your customers

KEYWORDS & COPYWRITING

We perform a full keyword audit to determine the keywords customers are using to search for you

<H1> Headlines should be optimized with today's keywords

We write engaging body copy that informs and gets you organically found in search engines

COMPLIANCE

Design and develop to meet current, WCAG 2.1 AA (ADA and 508) and base GDPR

Compliance Standards to maximize audience and mitigate the threat of legal action

TECHNOLOGY

Redevelop in modern code: HTML 5, XHTML, CSS, jQuery and on a mobile responsive grid

Provide compliant technology and information architecture

Provide modern compression tactics

Our Process

Kickoff Meeting

Upon budget approval, we schedule and perform a kickoff meeting with the client to introduce the team, listen to your vision, and perform site design study to aid in creating the sitemap.

Sitemap

We develop the proposed architecture (sitemap) based on the client's mission and brand for review in for the architecture meeting to go over proposed sitemap for your approval.

Design and Approval Phase

Professionally trained multimedia designers generate custom homepage design and internal designs per your brand voice and mission. These designs are used to determine asset needs and develop your website.

Project Management (ongoing)

Weekly client progress calls are scheduled upon design approval. Our dedicated project manager administrates and communicates project phases and approvals; project calendar; asset collection, management and distribution; CMS digital manual creation and training for up to 10 people.

Search Engine Optimization

Our Google Certified Partner team members generate an extensive keyword study based on what your customers are searching for in relation to your industry; as well as help target the location your company serves. These keywords are injected into page titles, headlines, meta descriptions, body copy, callouts, and more on homepage and approved interior pages to maximize your organic SEO.

Development Phase

This phase generates your foundational framework within the client server environment which includes CMS purchase and installation of framework HTML such as architecture development, module development, page structure development and platform stability testing.

Functionality Phase

This is the development and deployment of the advanced functions within your website such as but not limited to: Search; Marketing Slider; Inbound Form Capacity; Custom Thank You Pages; Third party vendor integration; and more dependent on your mission, design and need.

Compliance Phase

Design and develop to meet WCAG 2.1 AA and CCPA/GDPR Compliance Standards to maximize audience and to mitigate the threat of legal action.

Our Process

Deployment Phase

We load all approved titles, headlines, meta descriptions, page copy, photos, biographies, cross links, company information, images, documents, videos, icons and more onto website for the client. This phase also includes building inbound forms, deploying confirmation pages, setting recipients. dphilms ensures all assets are accounted for including but not limited to CMS information, page copy, third-party feeds, photos, phone numbers, names, addresses and emails.

ExpressionEngine Licensure

This is the world-class Content Management System platform your website is built upon and allows you and your staff to easily make edits and additions to your website eliminating monthly management service expenses from dphilms.

Development Modules

We install the ExpressionEngine modules needed to provide the structural management and performance components of your website development and display.
Minimum: Structure, forms, CE Image and WYGWAM.

Professional Copywriting and Editing Services

Your professional digital copywriter researches your existing site and competitors' to compile an outline. Your copywriter then conducts interviews with key staff to ensure your message and voice are on point. Then they weave your approved keywords into a draft of your copy. dphilms provides a first draft to you to approve. Edits required are made from this draft and ultimately loaded to your website. Copywriting for web includes page titles, headlines, meta descriptions and callouts to maximize organic SEO.

DNS Phase

dphilms manages DNS and hosting and works with client to transition from previous vendor(s) to dphilms' platform.

dphilms & Client Website Audit

dphilms performs Technical, Marketing, Compliance, Content, Site Performance and Cross Browser Versioning Audits of development site. We make revisions as needed and once satisfied internally, we reveal to client and provide a test link for review within your team. Upon client approval site moves to launch phase.

Secure Hosting

Delivering secure, high-performance enterprise hosting with best-in-class support and unrivaled uptime since 2004.

Our Process

Optional Firewall Protection

Cloudflare speeds up & protects millions of websites, APIs, SaaS services, and more.

Public Launch Phase

Weekly client progress calls, CMS Digital Manual and Training for up to 10 people, 3 asset collection phases.

Search Engine Submission

dphilms submits your XML sitemap to Google, Yahoo!, Bing and more to speed up the SEO process with search engines upon launch.

Project Terms

Client approved sitemap determines final contract fee

Sitemap will be constructed upon project budget acceptance

Project will be placed into production schedule upon client signature of value estimate

Project timeline based on standard business days after sitemap approval

Production fees associated are subject to client input of future sitemap and approval of deliverables, and are provided as estimates only; Revisions to approved sitemap will require a website enhancement estimate

Design services / number of designs provided are determined by approved sitemap and budget

dphilms will provide all copy for the approved public facing pages of the website except:

Photo Descriptions

Downloadable Documents

Video content

Proprietary / specific descriptions and specifications

Third-party website content

Staff biographies

Event, blog and/or news posts

dphilms will provide up to 10 stock photos for content within the website, any photos beyond that will be charged at dphilms' standard stock photography rate of \$55/photo

Existing third-party links, websites and vendors will remain in place per this proposal

Additional third-party vendor expenses are not included in this proposal

Google Maps require a Google client account associated to a credit card

Secured Intranet / Login not provided for in this proposal

Timelines are subject to client input and approval of deliverables, and are provided as estimates only

All development reflected in this estimate falls under standard ExpressionEngine functionality and client approved design; other functionality needs will be estimated separately from this proposal

All development reflected in this estimate falls within dphilms website hosting environment; other hosting needs will be estimated separately from this proposal

Project Terms

We will place a "Site by " link on website

dphilms guarantees compatibility with: Microsoft Edge, Firefox 50+, Opera 38+, Chrome 51+ on Windows OS and on Mac OS, and Safari 10+ on Mac OS

Video will be embedded on website from YouTube feed; other video display needs will be estimated separately from this proposal

Video, photography, and illustrations, or other assets required will be supplied by client in a web-ready format or in the highest resolution format available; dphilms will purchase royalty free images if preferred on an individual basis separate from this proposal

Security or CMS upgrades required or requested post launch may require an estimate separate from this proposal

Email addresses and associated data gathered from sign-up form will be stored in the client's CMS database and will be accessible and exportable via CMS login; Email marketing estimated separately from this web estimate

dphilms does not provide Email hosting

Email hosting is the responsibility of the client

Client email set-up, troubleshooting and/or administration is the responsibility of the client

WCAG 2.1 AA and GDPR Compliance Standards per industry standards provided at time of public launch

Ongoing compliance needs will be estimated separately from this proposal

dphilms recommends companies take a proactive stance to website accessibility; dphilms is a web development company not a legal expert and makes no representations or warranties that our services provided are in compliance with the ADA; dphilms recommends seeking out a legal professional to ensure such compliance is proper

While websites are not required to be W3C (World Wide Web Consortium) Compliant, dphilms strives for maximum compliance with the latest W3C Compliance Standards; We cannot guarantee that external web modules used in your development will be 100% compliant. It is important to note that this will in NO way affect your web display, performance or SEO

If terms change per client input of approved sitemap client will be provided new terms for review and signature

Branding

At dphilms, we build brands that become household names in the Quad-Cities and beyond. Together, we will build a brand that means something – a brand that leaves a legacy to last a lifetime.

Having a strong brand is integral -- 77% of marketing leaders say a strong brand is critical to their growth plans. (Content Marketing Institute, 2015).

Having a strong brand is key to reaching your audience -- 57% of consumers say they will up their spending with a brand to which they feel connected. (Sprout Social, 2018).

Logos are the most recognizable brand identifiers at 75%, followed by visual style (60%), brand color (45%), and unique voice (25%). (Renderforest, 2021). In fact, 60% of consumers avoid brands that have odd, unattractive, or unappealing logos, regardless of whether they received good reviews. (Study Finds, 2020).

dphilms engages in in-depth discussion with our clients to dig deep and discover the core of their brand and the key elements of their direction. We create a narrative and visual design plan to build a brand which will resonate with your audience.

Discovery

dphilms will meet with key stakeholders to gain a strong understanding of the client's market position, company goals, and vision for the future. This will allow for a comprehensive plan which embodies the company's values.

Research

Visual research will be conducted to develop a concept and create a unique brand personalized to the client's wishes.

Concept Development

A visual concept will be developed and executed that reflects the values of the company and communicates with target audiences appropriately. Narrative support materials and other elements as needed will also be presented.

Review & Revisions

Together, we will review all elements of the branding concept, to the client's satisfaction.

Budget

TACTIC	INVESTMENT
Website as described	\$14,000
Branding, research, concept and logo	\$6,000

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Approval

Client

Signature _____ Date _____

dphilms

Signature _____ Date _____

Billing Procedure

dphilms will invoice 50% of the project total upon signing and is due upon receipt. The final 50% plus any agreed upon overages will be billed upon completion of the project.

dphilms understands any changes in the work scope resulting in overages going beyond the estimate need to be pre-approved ahead of time.

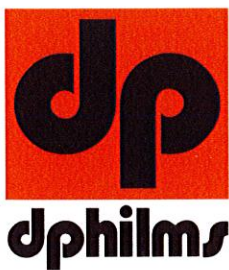
NOTE: This estimate remains valid and prices remain firm for 10 business days from date of proposal. Should project parameters change in any way from that noted herein, dphilms will notify the client during the course of the project and a change order will be provided for client signature. Also, should hours to complete the project exceed the parameters compensated for in the range of this proposal, dphilms will advise client immediately. This proposal is confidential and proprietary. This is an estimate and may vary as much as 10% over or under the amount above. Any variance will be noted and the price adjusted on the invoice. Any amounts outside of the allotted 10% will be discussed and approved prior to proceeding. This estimate includes up to two minor revisions prior to proceeding with , studio or video production. If an unusual number of modifications or changes in the scope of work are requested, the agency reserves the right to modify this estimate. In the event of client cancellation of any portion of any order/contract or failure to have paid for the specified number of deliverables, any rate discount built into ongoing agreement will be retroactively nullified and may result in a short-rate. In such event, the client must reimburse dphilms for the short-rate (which is the difference between the rate charged on the contracted frequency and the higher rate based on the reduced frequency of deliverables actually published and paid for) as well as any third party costs incurred within 30 days of invoice. This estimate of services by dphilms and Client listed above is based on a mutual agreement of the timeline dphilms has proposed for developing the project to completion. If client decides to delay the schedule agreed upon, dphilms will complete the billing sequence as agreed upon based on the original date. If the project is delayed in excess of 5 business days the completion schedule will have to be redeveloped and redeployed per dphilms' production schedule. If the project is delayed more than 30 days, dphilms will have the right to re-estimate the project based on new unanticipated costs to fully develop the project.

Social Media & SEO

PROPOSAL

Quad City
Regional Film Office

9.29.23



Executive Summary

Quad Cities Regional Film Office is a strong unifying presence for the local filmmaking community and a powerful lure for outside talent and filmmakers looking to bring their projects to the area. Given the importance of outreach to the national and international filmmaking community to fulfill the goal of bringing in outside investment and interest, consistent and energetic media outreach programs including social media, public relations, and blogging, are integral.

One of the main challenges in attracting film production to the area is in adequately educating potential partners on the advantages of this area and setting up a vital hub on the web where potential partners can locate us and educate themselves on the resources available.

There is an erroneous perception that the area is devoid of resources, infrastructure, and talent. However, that is not the case. For a community of this size, the Quad-Cities offers a wealth of each. Instead, there is a decided lack of community awareness, and regional and national awareness, of all the Quad-Cities has to offer.

One key to building this awareness and consistently reinforcing it is through social media, blogging, and public relations. This allows you to control the narrative and get your message out on a consistent basis to a wide audience.

Our dedicated team of social media strategists creates customized approaches to elevate your brand's online presence, engage your target audience, and drive tangible results, ensuring your success in the competitive digital landscape.

We recommend engaging in a consistent and focused media plan integrating social media, media outreach via public relations, and brand awareness and media outreach through blogging.

Firm Overview

In terms of cultivating a local film culture, dphilms has been at the hub of a number of local film productions over the past few decades, large and small, as well as the source of regional and national projects filmed in and around the Quad-Cities. We've worked with everyone from national news networks to "American Pickers." We've got the experience to help put the Quad-Cities more prominently on the map, because we've worked to put ourselves on the map nationally from our base in the Quad-Cities.

An increase in film production in the area would offer an incredible financial and cultural impact to Rock Island and the surrounding region. Having the experience, drive, and talent of dphilms on your side would help you in realizing the full potential of your office.

The staff of dphilms offers a wide and diverse range of skills, an impeccable reputation, and a perfect fit for your needs.

As a full-service film and audio production company, dphilms fulfills all of the qualifications for the job, having all required licensure and paperwork, as well as several decades of experience in all relevant fields of expertise.

Located at 2227 3rd Ave., Rock Island, dphilms offers over two-dozen staffers not only conversant in all elements of film and audio production, from direction to production to cinematography to editing and more, but also has a deep talent base of creative power that includes all aspects of marketing, social media, blogging, public relations, copy writing, website creation and management, and other adjacent artistic fields. This would certainly be an advantage to the Film Office should any other creative needs arise.

Some of our local clients include Bally's Casino, Lee Enterprises, Davenport Community School District and many others. Feature film experience includes a number of projects with Max Allan Collins, including "Mommy" and "Mommy 2," as well as "Black Box: Shades of Neo Noir," "Real Time: Siege At Lucas Street Market," and others.

We've got a powerful crew of camera operators, audio engineers, jib operators, drone pilots, gaffers, and more, and would bring an unparalleled wealth of local and national film experience to the position, all from an established business already located here in the Quad-Cities.

Proposal

SOCIAL MEDIA

Social media platforms have vast user bases, allowing companies to reach a wide audience and increase their brand visibility. A strong social media presence can help in making the brand more recognizable and memorable.

Social media platforms offer advanced targeting options, allowing companies to reach specific demographics, interests, and behaviors. This ensures that their marketing messages reach the right people who are more likely to convert into customers.

Social media enables direct interaction with the audience through likes, comments, shares, and messages. Companies can engage with their customers, respond to inquiries, and build relationships, leading to improved customer satisfaction and loyalty.

The vast majority of the world is on social media. You need to be aggressively engaging this audience. More than 90 percent of people are online every day, and more than 80 percent of those people are on social media. It's one of the most effective ways to reach your potential audience.

WHAT SOCIAL MEDIA SHOULD BE ENGAGED?

Facebook, with its 2.92 billion users and 1.93 billion daily users, should be utilized liberally. We also highly recommend YouTube, as it has almost 2 billion users, and it is the second-largest search engine on the web (just behind Google, which owns YouTube). Instagram (1.9 billion) and X, formerly Twitter (1.2 billion) should also be utilized. All of these platforms have a large demographic cross-section and reach a number of older users as well. Over 60 percent of people over age 65 use YouTube and Facebook, making them the top online vectors for information to an older demographic.

From an SEO standpoint, all of them are respected and active sites which are considered "authoritative" sites for backlinks and shares, which increase the SEO power and reach of your websites.

Of more niche appeal, but nevertheless potent, are TikTok, LinkedIn, Pinterest, and Snapchat, which we also recommend as tools of social media engagement. All of them have a user base in the realm of 1 billion daily, although each has a targeted audience that can be utilized in particular to distribute your message to a certain demographic.

Proposal

LinkedIn has a decidedly professional and business-minded audience. As it continues to grow from a business-centric platform into a wider social platform, its audience has expanded, and its demographics have widened to include more young adults. TikTok offers, by far, the greatest entrée to the younger demographics, particularly teens and young adults under 24. It's the fastest growing social media site over the past two years, and given its popularity among young people, especially Gen Z, and its lack of a direct competitor on its level, that trend is expected to continue. Any time you want to reach Gen Z, you want to use TikTok.

Along those lines, we also recommend utilizing Snapchat, which also has a heavy Gen Z audience and younger demographic. Snapchat, like TikTok, is a video-centric platform utilizing short clips, and Gen Z uses it to communicate via clips and chat.

All of these platforms, utilized properly, will help immeasurably with a positive branding experience and ongoing outreach.

OUR PLAN

1. Our experienced team of content writers will devise a social media plan to boost engagement and expand your audience.
2. This strategy will follow relevant industry trends and highlight specific functions of your company to broaden your reach. All social media copy is SEO optimized, earning your content a top spot in search engine results.
3. Our social media strategists will craft 12-15 posts per month that reflect the collaborative effort between your company's needs and our expertise.
4. All social media posts will require client approval to ensure that the desired message is brought to the forefront.
5. Posts will be scheduled automatically using specialized software, meaning that you will be worry-free when it comes to broadcasting social media content on a consistent basis.
6. The content team will then monitor all social media platforms to analyze engagement, respond to consumers, and continually widen your audience.

Proposal

BLOGGING

Content creation in the ever-evolving digital media landscape can be daunting, but you don't have to do it alone. Blogs are the cornerstone of generating leads, driving conversions, and increasing your ROI. However, simply writing a few hundred words and uploading it to your site will not be effective in boosting engagement and growing revenue. You need a team of experts to tailor your content to expand your audience, rank higher in search results, and increase traffic to your site. We do this by:

- Performing initial research to determine which keywords are already bringing customers to your site, and tailoring copy to optimize those phrases.

- Collaborating with your team to develop captivating blog posts that stimulate engagement and attract attention.

- Crafting two social media posts per blog to promote your content and open a new channel for audience participation.

77% of internet users read blogs daily.

80% of people prefer to read an article as opposed to viewing an advertisement.

60% of people credit online content for helping them make better purchasing decisions.

Small businesses with a public-facing blog see 126% more lead growth on average.

Proposal

PUBLIC RELATIONS

You have a story, let us bring it to the forefront.

The average American adult spends over half of their day deep in the sea of media, 10.5 hours on average. It's hard to break through the noise. Our experienced team of professionals creates buzzworthy campaigns that help you stand out. Every brand has a story, and we can bring that to the forefront, delivering your audience important and engaging information.

Public Relations is a vital tool for fostering positive public perception, creating consumer relationships, and managing reputations in the face of a crisis. No matter how big or small, your brand deserves a detailed plan of action.

Our team of PR professionals has extensive knowledge in building audience relationships and developing brand loyalty – the tools you need to drive growth for your brand.

In today's media climate, poor public perception can be detrimental to the success of a business venture. Armed with decades of expertise, your dphilms team will have your back – and your brand.

Trust the Team that Delivers Results

Utilizing an agency for Public Relations services provides your brand with an extensive array of industry resources and first-hand experience. We take the time to get to know you, your company, and your values to create a plan that speaks directly to your target audience. On top of this, our broad network of media connections assures that your message is viewed by the masses.

Our expertise not only equips us to handle your brand's successes, but it also allows us to counter any negative attention in an objective and efficient manner. Your voice matters – let us help you create positive press, manage brand reputations, and deliver tangible results.

61% of brand departments say that PR increases value by garnering more coverage and fostering more media relationships.

57% of brand departments tie Public Relations to key business growth and activity.

50% of brand departments say Public Relations drives measurable results.

Budget

TACTIC	INVESTMENT
Social Media, Public Relations, Blogging, from Dec. 23, 2023, through June 24, 2024	\$20,000

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Approval

Client

Signature _____ Date _____

dphilms

Signature _____ Date _____

Billing Procedure

dphilms will invoice 50% of the project total upon signing and is due upon receipt. The final 50% plus any agreed upon overages will be billed upon completion of the project.

dphilms understands any changes in the work scope resulting in overages going beyond the estimate need to be pre-approved ahead of time.

NOTE: This estimate remains valid and prices remain firm for 10 business days from date of proposal. Should project parameters change in any way from that noted herein, dphilms will notify the client during the course of the project and a change order will be provided for client signature. Also, should hours to complete the project exceed the parameters compensated for in the range of this proposal, dphilms will advise client immediately. This proposal is confidential and proprietary. This is an estimate and may vary as much as 10% over or under the amount above. Any variance will be noted and the price adjusted on the invoice. Any amounts outside of the allotted 10% will be discussed and approved prior to proceeding. This estimate includes up to two minor revisions prior to proceeding with , studio or video production. If an unusual number of modifications or changes in the scope of work are requested, the agency reserves the right to modify this estimate. In the event of client cancellation of any portion of any order/contract or failure to have paid for the specified number of deliverables, any rate discount built into ongoing agreement will be retroactively nullified and may result in a short-rate. In such event, the client must reimburse dphilms for the short-rate (which is the difference between the rate charged on the contracted frequency and the higher rate based on the reduced frequency of deliverables actually published and paid for) as well as any third party costs incurred within 30 days of invoice. This estimate of services by dphilms and Client listed above is based on a mutual agreement of the timeline dphilms has proposed for developing the project to completion. If client decides to delay the schedule agreed upon, dphilms will complete the billing sequence as agreed upon based on the original date. If the project is delayed in excess of 5 business days the completion schedule will have to be redeveloped and redeployed per dphilms' production schedule. If the project is delayed more than 30 days, dphilms will have the right to re-estimate the project based on new unanticipated costs to fully develop the project.

**AGREEMENT TO PROVIDE CONSULTANT SERVICES
BETWEEN THE CITY OF ROCK ISLAND AND DPHILMS**

This agreement made and entered into this _____ day of _____, 2023 by and between the CITY OF ROCK ISLAND, ILLINOIS, a municipal corporation, hereinafter referred to as “City” and dphilms, hereinafter referred to as “dphilms”.

WHEREAS, the City has received funding through the State of Illinois’s Department of Commerce and Economic Opportunity, and

WHEREAS, the City intends to use this funding to operate the Quad Cities Regional Film Office, hereinafter referred to as “Film Office”, and

WHEREAS, the City recognizes the need for assistance from those with technical skills and experience within the film industry, and

WHEREAS, pursuant to this Agreement, the City is engaging dphilms to provide consultant services (as defined below), and

WHEREAS, consultant services under this agreement shall include activities such as build out of the Film Office website and resource directory, creation of a branding and marketing plan, and optimization of website compatibility and visibility, and

WHEREAS, such services help to create an awareness of the resources, talent, and creative environment that exists in Rock Island and the Quad Cities region, and

WHEREAS, such services enhance the public interest by bringing new business to the City of Rock Island along with increased revenue, improved quality of life, and greater value for existing assets,

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the City and dphilms agree as follows:

I. TERMS AND CONDITIONS

A. Purpose: The purpose of this services agreement (the “Agreement”) is to outline the delivery and funding of consultant services provided by dphilms on behalf of the City of Rock Island. Services provided by dphilms will supplement, support, and complement the efforts of the Film Office. dphilms’ efforts will focus on communicating the industry assets that exist in the Quad Cities area and creating an active, digital footprint for the Quad Cities Regional Film Office in collaboration with City and Film Office staff.

B. Term: The term of this agreement shall be for a period of eight (8) months commencing upon the execution of this Agreement and terminating on June 30, 2024 unless terminated earlier by either party as herein provided.

Should the City and dphilms deem it beneficial, the terms of this Agreement may be extended for one additional period of one (1) year.

C. Payment Terms: The total amount of the contract shall not exceed \$40,000. Payment for creation of the website shall be issued in two parts. One half of the amount shall be paid after the execution of this contract and one half of the payment shall be paid after the completion of the website project. For all other

expenses, dphilms shall submit invoices for payment as work is completed. Invoices should be accompanied by a report of activities.

Upon the receipt of required documentation and invoice from dphilms, the City of Rock Island shall have thirty (30) days in which to process payment of the invoice.

D. Accountability: dphilms agrees to provide, in accordance with the terms of this Agreement, the following:

1. Monthly timesheets to verify the time expended on Film Office initiatives relative to the Scope of Work (Section II).
2. Monthly activity reports for website traffic and or inquiries received through the website.

II. SCOPE OF WORK

dphilms shall provide the services outlined in the Scope of Work. The City acknowledges that dphilms contracts with various entities and organizations unaffiliated with the City, and that under those agreements dphilms may perform services and activities in areas outside the City of Rock Island. However, the parties agree that funds provided by the City through this Agreement will be used for activities within the city limits of Rock Island and its extraterritorial jurisdiction for the purposes of the Film Office.

dphilms will provide the following services during the term of this Agreement:

1. Build out the Quad City Regional Film Office Website. Optimize compatibility with mobile devices, search engines, and existing directories/databases. Ensure the website showcases the Quad Cities region as a filming destination and provides relevant information to interested parties.
2. Create a brand for the Quad Cities Regional Film Office. Through the brand, create a recognizable identity so that filmmakers outside the Quad Cities Region will understand the area's value proposition.
3. Propose a marketing strategy for the Quad Cities Regional Film Office.

III. GRIEVANCE PROCEDURE

Any complaint or grievance regarding any aspect of this Agreement shall follow the procedure outlined below:

A. A complaint or grievance must be filed with the Community and Economic Development Director within 72 hours of the event or occurrence which precipitated the complaint/grievance or the grievance shall be deemed waived.

B. Upon receipt of a written complaint/grievance, the Community and Economic Development Director shall review the complaint and render a written decision within seven calendar days. The Community and Economic Development Director's decision may be appealed by submitting a written notice

of appeal to the City Manager within seven days of the date of the Community and Economic Development Director's decision.

C. Upon receipt of the appeal, the City Manager shall review the case and render a decision within seven calendar days of the date the appeal is received. The decision of the City Manager may be appealed by submitting a notice of appeal to the City Council within seven calendar days of the date of the City Manager's decision.

D. Upon receipt of an appeal, the City Council shall render a decision within fourteen (14) calendar days after the appeal is filed unless there is no City Council meeting scheduled to take place within a fourteen-day period immediately following the date the appeal is filed. If there is no regularly scheduled council meeting within fourteen days of the date the City Manager's decision is appealed, the appeal shall be heard at the next regularly scheduled meeting of the City Council and the City Council shall render a decision within seven (7) days of hearing the appeal of the City Manager's decision.

IV. DISCRIMINATION PROHIBITED

dphilms will comply with applicable City of Rock Island, State of Illinois and Federal rules and regulations pertaining to Equal Employment Opportunity, including those of the State of Illinois Fair Employment Practices Commission. dphilms further agrees that it will comply with:

A. Title VI of the Civil Rights Act of 1964 (P.L. 88-352), and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which dphilms receives financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to dphilms, this assurance shall obligate dphilms, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

B. Title VIII of the Civil Rights Act of 1968 (P.L. 90-284) as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services within dphilms' jurisdiction.

C. As applicable, Executive Order 11246 and the regulations issued pursuant thereto (41 CFR Chapter 60) provide that:

1. dphilms shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. dphilms shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

2. dphilms shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. dphilms shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

D. dphilms shall incorporate the aforesaid requirements in all subcontracts.

V. POLITICAL ACTIVITY

A. dphilms agrees to comply with the prohibition of directly or indirectly participating in, or intervening in, any political campaign on behalf of (or in opposition to) any candidate for elective public office under the Internal Revenue Code.

B. dphilms also agrees that it shall not use resources provided herein to support or oppose, or to influence others to support or oppose, any candidate for elected office in the Rock Island city government.

VI. CONFLICT OF INTEREST

dphilms agrees to establish safeguards to prohibit employees from using positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family business, or other ties. No member, officer, or employee of dphilms or its designees or agents, or other person who exercises any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this Agreement.

VII. APPLICABLE LAW

This agreement shall be governed by and enforced in accordance with the laws of the State of Illinois.

VIII. SUCESORS IN INTEREST

The conditions, covenants, and terms of this Lease agreement shall, in every case, apply to, be binding upon, and inure to the benefit of the respective parties hereto and their respective successors and assigns as the case may be, with the same force and effect specifically mentioned in each instance where a party hereto is named.

IX. GENERAL CONDITIONS

A. dphilms hereby agrees to defend, indemnify and hold harmless the City of Rock Island from any and all claims of any nature for damages which may arise from dphilms' negligent, willful or wanton conduct in any of its activities or in the performance of this Agreement. The obligation to indemnify shall include the obligation to indemnify and reimburse the City of Rock Island for any attorney fees, court costs and any other litigation costs.

B. All work performed by dphilms here under shall be performed to the reasonable satisfaction of the City. The City shall have the right to terminate this Agreement, in whole or in part, if dphilms' work is not satisfactory to the City, as determined by the City in its sole discretion.

D. Upon a breach of this Agreement, either party may terminate this Agreement with 60 days written notice to the other party. The City of Rock Island reserves the right to re-evaluate the services provided

under this Agreement and the amount of each allocation hereunder to determine if said services are beneficial to the mission and direction of the City. If the City of Rock Island determines that some or all of the services provided no longer meet the City's mission or needs, the City may, at its discretion, reduce or terminate funding to any or all organizations listed in the Agreement. Prior to exercising its right to reduce or terminate funding as set forth in this paragraph, the City agrees to notify dphilms of the City's intent to reduce or terminate funding or to terminate the agreement in full 60 days in advance of any such reduction or termination of funding or the agreement. After such notification to dphilms by the City, the City agrees to negotiate and work with dphilms to address and resolve any concerns or alleged violations of the agreement during the 60-day period immediately after notification to dphilms. If the City and dphilms are not able to resolve the City's concerns during this 60-day period, the City or dphilms may terminate this agreement at either party's discretion.

E. Suspension or termination of this Agreement may occur if any or all organizations materially fail to comply with any term of this contract.

F. Upon termination of this Agreement, reversion of assets shall occur, such that the organization shall transfer to the City of Rock Island any funds on hand at the time of expiration and any accounts receivable attributable to the use of funds. In no circumstance will dphilms be required to return funds that have already been properly expensed as allowed under the terms of this agreement.

G. This Agreement may be executed by the parties in counterparts, all of which shall be considered one and the same agreement, and shall be binding when one or more counterparts have been signed by each of the parties and delivered to each of the parties.

H. This Agreement may be executed as evidenced by a document (or signed page thereto) signed and transmitted by facsimile machine or by PDF or by other electronic means delivered by e-mail and any such facsimile, PDF or other electronic signature shall be deemed an original.

I. No party may assign any of its rights or obligations hereunder, by operation of law or otherwise, without the prior written approval of the other party. This Agreement shall be binding upon and inure to the benefit of each of the parties hereto and their respective successors and assigns.

J. Nothing in this Agreement, express or implied, shall be deemed to create in any person other than the parties' signatory hereto and successors and assigns permitted hereby, any right, remedy, or claim under or by reason of this Agreement.

K. This Agreement (including the documents delivered pursuant hereto), constitutes the entire agreement of the parties hereto pertaining to the subject matter contained herein and supersedes all prior agreements of the parties hereto. This Agreement shall not be amended, modified or supplemented except by a written instrument signed by an authorized representative of each of the parties hereto. The failure of any party hereto to enforce at any time any provision of this Agreement shall not be construed to be a waiver of such provision nor in any way to affect the validity of this Agreement or any part hereof or the right of any party thereafter to enforce each and every such provision. No waiver of any breach of this Agreement shall be held to constitute a waiver of any other or subsequent breach.

VIII. SEVERABILITY

If any provision of this Agreement is invalid for any reason, such invalidation shall not affect other provisions of this Agreement which can be given effect without the invalid provision; and to this end, the provisions of this Agreement are to be severable.

IX. NOTICES

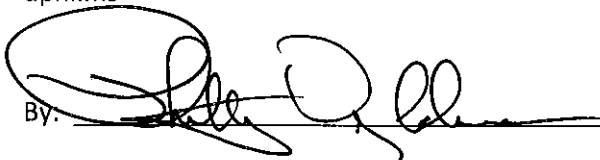
Any notice required to be given by either party to the other party under the terms of this contract shall be served upon it or mailed by United States certified mail to said party at its last known address.

dphilms
2227 3rd Avenue
Rock Island, IL 61201
Attn: Phil Dingeldein

City of Rock Island
1528 3rd Avenue
Rock Island, IL 61201
Attn: City Manager

IN WITNESS WHEREOF, the parties hereto have duly executed the foregoing instrument on the _____ day of _____, 2023.

dphilms

By: 

Phil Dingeldein, Executive Vice President/Chief Creative Officer

City of Rock Island

By: _____

City Manager

Attest: _____

City Clerk

Memorandum



To: Rock Island City Council
From: Miles Brainard, Director
Subject: Report from the Community and Economic Development Department Regarding a Letter of Intent to Sell the 31st Avenue Site to Community Home Partners.

Motion: Motion whether or not to approve the Letter of Intent; and authorize the City Manager to execute the document.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

Community Home Partners (CHP), an affiliate of the Rock Island Housing Authority, has approached staff with a proposal to develop housing on a City-owned property commonly referred to as the 31st Avenue site. The site is approximately five acres in size, located on the north side of 31st Avenue between 9th Street and 11th Street. It has never been developed, having historically been used as farm land and remains an open space. Originally acquired by the City in 2013, it has been held since that time for future development. A map of the site is attached for reference.

The proposed development would be permanent supportive housing for veterans. It would consist of small houses (not quite tiny houses) and a community center in a Planned Unit Development (PUD). According to local housing experts, there is a need for this type of housing in the region and similar developments in other regions have been successful. CHP is interested in diversifying its portfolio of housing options and the CED Department welcomes this type of housing in the community. The CED Department does, however, want to retain approximately one acre of the site for future commercial development. That section to be retained would have frontage on 31st Avenue adjacent to the McDonald's on the east side of the site. The new housing development would have access to 31st Avenue on the west side of the site.

As part of the funding application process with the Illinois Housing Development Authority (IHDA), CHP needs a letter of intent to sell executed by the City. The letter will demonstrate to IHDA that CHP has a site selected for the proposed development. In effect, the letter says that negotiation for the sale of the property has begun and lays out a few basic terms for that negotiation. The letter is not a formal sale agreement and does not obligate the City to proceed with the sale. Such an agreement would return for Council consideration following initial approval of funding by IHDA.

Previous Council Action (if any):

NA

Budget Impact:

Approval of this letter of intent will direct staff to solicit professional services to survey and appraise the subject property. These costs will be minimal.

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

NA

Council Goal (if applicable):

Council Goal 3, Objective 5: Expand programs and activities that improve existing housing and promote development of new housing.

Recommendation:

The Community & Economic Development Department recommends that the City Council approve the letter of intent to sell the 31st Avenue site and direct the City Manager to execute said letter.

Submitted by: Miles Brainard, Director

Approved by: Colleen Skolrood, Executive Assistant



31st Avenue Site
Sale of City Owned Lot
Parcel 10222, PIN #1611100071

Subject Property
 Parcels



City of Rock Island,
 Community and Economic Development Department

Drawn By: K. Douglass

Date Created: November 2023

0 25 50 100 150 200 Feet

John Chow
Community Home Partners
227 21st Street
Rock Island, IL 61201

Subject: Letter of Intent to Sell 31st Avenue Site to Community Home Partners

Dear Mr. Chow,

The City of Rock Island owns a parcel of vacant real estate with frontage on 31st Avenue between 9th Street and 11th Street totaling approximately five acres in size. Community Home Partners (CHP) has proposed the development of permanent supportive housing for veterans on the subject property consisting of small houses with a community building. The City wishes to retain an approximately one-acre size site with frontage on 31st Avenue for future commercial development, but is in favor of selling the remaining approximately four acres to CHP for their proposed development. This document serves as a letter of intent to sell said property and outlines the City's commitments to CHP as they pursue their development.

1. **Seller.** The City of Rock Island is a municipal corporation in the State of Illinois and has its offices located at 1528 3rd Avenue, Rock Island, Illinois.
2. **Buyer.** Community Home Partners is an affiliate of the Rock Island Housing Authority and has its offices at 227 21st Street, Rock Island, Illinois.
3. **Property.** The property to be sold is approximately four acres of a five-acre total parcel with an address of 950 31st Avenue and PIN 1611100071, which said property is legally described in Exhibit A attached hereto (the "Subject Property").
4. **Sales Price.** The buyer and seller agree that a fair market price shall be determined for the subject property using a professional real estate appraiser in conjunction with a professional land surveyor. Once that fair market price is determined, the seller may choose to donate the subject property to the buyer in lieu of other financial incentives to support the proposed development.
5. **Zoning and Land Use.** The buyer intends to develop the site in a manner necessitating the rezoning of the property from a business zoning district to a residentially-oriented Planned Unit Development (PUD). The seller, desiring that such a development takes place, hereby agrees to proceed with the rezoning process in good faith once final site plans are ready for review.

6. **Purchase Agreement.** A purchase agreement shall be mutually prepared and executed by the buyer and the seller no later than July 31, 2024. Following execution of said agreement, the purchaser shall make a deposit on the property and begin an investigation period as described below. Closing shall not take place until said investigation period is completed.
7. **Initial Deposit.** Upon execution of the purchase agreement, the buyer shall deposit into an escrow account an amount equal to five thousand dollars (\$5,000.00) as a refundable deposit toward and applicable to the purchase price ("the initial deposit"). The escrow agent shall be Meridian Title Company which has its offices at 423 17th Street, Rock Island, Illinois.
8. **Investigation Period.** Buyer shall have no later than November 30, 2024 to perform all feasibility and due diligence investigations regarding the Property. Seller shall reasonably cooperate with Buyer's due diligence and feasibility investigations.
9. **Conditions Precedent to Closing.** Among other conditions to be specified in the Purchase Agreement, Buyer's obligation to close the transaction shall be subject to the satisfaction of the following conditions: (A) Buyer's receipt of a title insurance policy in the full amount of the Purchase Price showing good and marketable title vested in Buyer, solely subject to such exceptions as Buyer approves, (B) Buyer's receipt of title to the Property free and clear of liens, (C) Buyer's satisfaction that all applicable private and governmental laws, rules, standards, covenants, conditions, restrictions, requirements and agreements, including, without limitation, all zoning, subdivision, building and use restrictions and all easements and matters of record, are consistent with Buyer's intended development of the Property; (D) Buyer obtaining, or Buyer verifying to Buyer's satisfaction that Buyer will be able to obtain, all private and governmental permits, certificates and other approvals and all variances, exemptions, waivers and zoning changes required for Buyer's intended development of the Property; (E) Buyer obtaining satisfactory written environmental assessments and/or evaluations of the Property (including "Phase I" assessments and, if Buyer deems necessary in Buyer's sole discretion, "Phase II" assessments, including laboratory testing of soil, water and other substances) from qualified environmental consultants of Buyer's choice; (F) Buyer receiving a funding award from the Illinois Housing and Development Authority ("IHDA") under the Permanent Supportive Housing Program in connection with Buyer's proposed development of the Property in an amount acceptable by Buyer; (G) Buyer obtaining commitments from a lender or lenders acceptable to Buyer for construction and permanent financing for the Property on terms and conditions acceptable to Buyer; and (H) Buyer obtaining grants in connection with its proposed development of the Property on terms and conditions acceptable to Buyer.

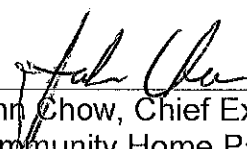
10. **Non-Solicitation.** During the period of time between the execution of this letter of intent and the purchase agreement, the seller shall not solicit other offers. If the seller receives a competing offer during this period, the seller shall notify the buyer of all material terms of such offer within seven (7) days, but shall take no action related to said offer.
11. **Closing Date.** The closing date shall be on or before December 31, 2024 or such date as the buyer and the seller mutually agree to in writing.
12. **Effect of the Letter of Intent.** Notwithstanding that this Letter of Intent contains many of the essential points regarding the transactions described herein, and this is intended to be a legally enforceable agreement, no cause of action shall arise in respect of the signing hereof.
13. **Offer Expiration.** If not executed by both parties, this letter of intent shall be automatically terminated on December 31, 2023. Both the buyer and the seller acknowledge and agree that this letter of intent shall be superseded by the purchase agreement. Until such time as the purchase agreement is executed, both parties agree to proceed in accordance with the terms, conditions, and provisions outlined in this letter of intent. If the purchase agreement is not fully executed by July 31, 2024, this letter of intent shall expire, be of no further force and effect, and neither the buyer nor the seller shall have any further rights or duties hereunder. In the event this letter of intent is terminated and the purchase agreement is not executed, both parties agree to return promptly to the other all documentation provided pursuant to this letter of intent.
14. **IHDA Site Control Compliance Form.** This Letter of Intent is subject to the terms set forth in Exhibit B attached hereto.

SELLER:

Todd Thompson, City Manager
City of Rock Island

Date

BUYER:


John Chow, Chief Executive Officer
Community Home Partners

11-1-23

Date

EXHIBIT A

Legal Description

EXHIBIT B

IHDA Site Control Compliance Form

Memorandum



To: Rock Island City Council
From: Jerad Irvine, Miles Brainard, Director
Subject: Report from the Community and Economic Development Department regarding the demolition of the Bear Manufacturing Building at 2015 5th Avenue, and the negotiation of the contract with Valley Construction in the amount not to exceed \$163,350.

Motion: Motion whether or not to approve the demolition; and direct staff to negotiate a contract with Valley Construction.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

In December 2022, the City acquired the Bear Manufacturing Building located at 2016 5th Avenue. The building had been caught in a cycle of abandonment for many years and was in a state of severe deterioration, necessitating City intervention. Two separate requests for proposals were issued, one for rehabilitating the building and another for demolishing it. Unfortunately, there were no responses to the redevelopment request. On the other hand, five demolition bids were received and all of them were found to be responsive and responsible. Staff recommends awarding a contract to the lowest bidder, Valley Construction, and using ARPA funds allocated for demolitions to cover the cost. Demolition of the building will create a relatively large site on a major thoroughfare for future development.

Previous Council Action (if any):

The City Council previously dedicated \$250,000 in ARPA funding for demolitions. This is the first project to be paid for using those funds.

Budget Impact:

ARPA funds allocated for demolitions will be utilized to undertake this demolition.

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

NA

Council Goal (if applicable):

Goal 3, Objective 1: Prioritize infrastructure investments that will benefit and attract businesses.

Recommendation:

The Community & Economic Development Department recommends that the City Council approve the demolition of the Bear Manufacturing Building at 2016 5th Avenue and direct staff to negotiate a contract with Valley Construction with a not to exceed amount of \$163,350.

Submitted by: Jerad Irvine

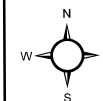
Approved by: Colleen Skolrood, Executive Assistant



Disclaimer: This map is not a substitute for an actual field survey or online investigation. The accuracy of the map is limited to the quality of the records from which it was assembled. The City of Rock Island makes no warranty concerning this information.

LOCATION MAP Former Bear Manufacturing Rock Island, Illinois

- Former Bear Manufacturing, 2016 5th Avenue
- Parcels



City of Rock Island,
Community and Economic Development Department

Drawn By: K. Douglass

Date Created: December 2022
Aerial Flown: April 2019

0 25 50 100 150 200 feet

BID TALLY RELEASE

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

SUBJECT: Request for Proposal (RFP) for Demolition of Bear Manufacturing

DATE: 11/1/2023

We received bids from 4 contractors for the Demolition Bid Package containing 1 commercial property.

CONTRACTOR:	BID AMOUNT:
Miller Trucking & Excavating	\$282,000.00
Dore & Associates, Inc.	\$293,300.00
Langman Construction, Inc.	\$193,897.00
Valley Construction	\$163,350.00

LOWEST RESPONSIBLE BIDDER: VALLEY CONSTRUCTION

CONTRACT TO BE AWARDED BY CITY COUNCIL ON 11/13/2023 TO VALLEY CONSTRUCTION FOR THE BASE PROPOSAL AMOUNT.

Miller Trucking & Excavating
3303 John Deere Road
Silvis, IL 61282
www.MTE47.com

Proposal



Phone: 309-755-7644
Fax: 309-796-2967

Proposal: 103123
Date: 10/31/2023

To: City of Rock Island 1309 Mill Street Rock Island, IL 61201	Project: Bear Manufacturing Demolition 2016 5th Ave Rock Island, IL 61201
--	---

Salesperson		Proposal Valid For
Megan Lohman		60 days from date above

Scope of Work

Asbestos abatement
Disconnect existing utilities
- Includes any street patching if required
Demolish existing building, slab, foundation walls, and footings
Import and place fill material at basement void
Import and place 6" of topsoil across disturbed area
Grade site for proper drainage
Seed disturbed areas

Exclusions

SWPPP preparation, plan or permit
Rock excavation
Removal or replacement of unsuitable soils
Removal of unforeseen obstructions
Removal of hazardous material
Overexcavation
Soil and compaction testing

Proposal Total:	282,000.00
------------------------	-------------------

Acceptance	
Accepted by:	_____
Title:	_____
Date:	_____



Nationwide Specialty Contractor • Demolition | Abatement | Remediation
P.O. Box 338 • Bay City, MI 48707-0338 • ph 989.684.8411 • fax 989.684.6663 • www.doreassoc.com

Date of Bid: October 31, 2023

Submitted to: The City of Rock Island, IL

Project Name: Demolition of Bear Manufacturing Bldg
Project Location: 2016 5th Ave. Rock Island, IL 61201

RE: Proposal

Dore & Associates, Inc. offers the following proposal to perform the demolition to Bear Manufacturing building 2016 5th Ave. Rock Island, IL 61201, according to the specs and drawings provided on Bid Net Direct.

All work will be done in accordance with all local, state, and federal regulations.

Demolition of 2016 5th Ave.: \$293,300.00
Two hundred ninety three thousand three hundred dollars and no / 100

Authorized by: Arthur M. Dore

Note: This proposal may be withdrawn if not accepted with 30 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications may involve an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Acceptance of Proposal: The prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date: _____

Signature: _____

Date: _____



Phone: (309)786-8944

Fax: (309)786-2107

Email: lcj@langmanco.com

220-34th Ave

Rock Island, IL 61201

October 30th, 2023

To: City of Rock Island – CED Department
1528 3rd Avenue
Rock Island, IL 61201

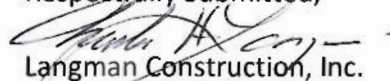
Re: Bear Manufacturing Demolition

Our bid for this project is, per the City of Rock Island's RFP: \$193,897.00

Our scope follows:

- Obtain permit.
- Abate Asbestos
- Contact Mid-American to disconnect electric & gas.
- Request final water meter reading and removal.
- Patch street
- Demo building with non-solid material going to landfill and call inspections before filling.
- Fill and grade site, and prep for seed
- Seed site
- Call for final inspection.

Respectfully Submitted,

 - CHAIRMAN 10-30-23
Langman Construction, Inc.

Estimated by: Charles H. Langman



October 31, 2023

Mr. Tanner Osing
City of Rock Island
1528 3rd Ave.
Rock Island, IL 61201

PROPOSAL

For the complete removal of the building at 2016 5th Ave.

Included in Valley Construction's price are the following.

- All State and local permits.
- Fence the site for the protection of the general public.
- Remove asbestos as shown in the report by Environet, Inc.
- Terminate one sewer and one water service to the property.
- Complete any street patching due to the terminations.
- Provide traffic control as needed for the project.
- Completely remove the building and its foundation.
- Remove all hard surface concrete on the property.
- Haul all waste to a licensed landfill or recycling center.
- Backfill the basement and foundations with soil.
- Cap the disturbed area with topsoil.
- Seed the lot with a turf mix.
- All salvage belongs to the contractor.

The price for this work is \$163,350.00.

Not included in this price is electric and gas terminations.

Bill Hass
Valley Construction

3610 78th Ave West, Rock Island, IL 61201 • Phone 1.309.787.0292

www.valleyconstruction.com

Memorandum



To: Rock Island City Council
From: Mike Bartels, Director
Subject: Report from the Public Works Department requesting approval to award a bid to McClintock Plumbing, Inc., Silvis, IL, to retain a plumber for the Water Meter Replacement Project in the amount of \$1,960,050.00 plus additional pricing as needed and use \$614,580.92 of ARPA funds towards the project.

Motion: Motion whether or not to award the bid as recommended; authorize the use of ARPA funds; and authorize the City Manager to execute the contract documents.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The Public Works Department/Meters Division opened bids to retain a plumber for the above referenced project on Wednesday, October 11, 2023. A copy of the bid tabulation is attached.

The invitation to bid was advertised in the Rock Island Argus Dispatch on October 3rd and 4th and was also posted on the City website on September 30th. The following contractors submitted proposals and were present at the bid opening:

Crawford and Co. of Rock Island, IL
J.L. Brady Co. of Moline, IL

J.C. Dillon, Inc. of Peoria, IL
McClintock Plumbing, Inc. of Silvis, IL

J.C. Dillon submitted the lowest base price for the project. However, it is estimated that at least 25% of all meter replacements will involve additional plumbing work, and because of this, McClintock Plumbing, Inc. would be the most cost effective of the bids after factoring in the extra costs related to labor rates and additional pricing for the extra work required. This bid also required the contractors to agree to the IMPACT agreement and McClintock Plumbing has a responsible bidder application on file with the City.

\$614,580.92 of American Rescue Plan Act (ARPA) dollars will be used towards this contract. Funding for future years is noted in the five-year Capital Improvement Plan and will be budgeted each year to complete the meter project.

The projected plumbing costs (minus any additional work needing to be done while replacing meters) are as follows:

- Year 1 - \$392,000
- Year 2 - \$407,000
- Year 3 - \$423,000
- Year 4 - \$440,000
- Year 5 - \$458,996

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

It is recommended that the City Council accept the Meters Division's recommendation of the bid award to McClintock Plumbing, Inc., Silvis, IL, in the base bid amount of \$1,960,050.00 plus additional pricing as needed and authorize the City Manager to execute the contract documents.

Submitted by: Michelle Martin, Manager

Approved by: Colleen Skolrood, Executive Assistant

BID TABULATION for Residential Water Meter Replacement Project(Page 1)

City of Rock Island Public Works Department
Utilities Maintenance Division
1309 Mill ST

Rock Island, IL 61201
Bid Date: October 11, 2023 February 15, 2023

			Crawford Heating & Cooling Co. Rock Island, IL.		JC Dillon, Inc. Peoria, IL.		J.L. Brady Co. Moline, IL.		McClintock Plumbing, Inc. Silvis, IL.	
Meter Size	ITEM DESCRIPTION	QTY	PRICE PER UNIT	TOTAL	PRICE PER UNIT	TOTAL	PRICE PER UNIT	TOTAL	PRICE PER UNIT	TOTAL
5/8"	Neptune T-10 Water Meter	12000	\$295.00	\$3,540,000.00	\$130.50	\$ 1,566,000.00	\$330.00	\$ 3,960,000.0	\$150.00	\$ 1,800,000.00
3/4"	Neptune T-10 Water Meter	578	\$295.00	\$170,510.00	\$138.00	\$ 79,764.00	\$330.00	\$ 190,740.00	\$150.00	\$ 86,700.00
1"	Neptune T-10 Water Meter	489	\$295.00	\$144,255.00	\$138.00	\$ 67,482.00	\$330.00	\$ 161,370.00	\$150.00	\$ 73,350.00
TOTAL BASE BID				\$3,854,765.00	\$	1,713,246.00	\$	4,312,110.00	\$	1,960,050.00
			\$	-	\$	-	\$	-	\$	-
TOTAL BID AMOUNT			\$	3,854,765.00	\$	1,713,246.00	\$	4,312,110.00	\$	1,960,050.00

Escalation factor in year 2	5.00%	2.50%	3.50%	4%
Escalation factor in year 3	10.00%	5.00%	3.50%	4%
Escalation factor in year 4	15.00%	7.50%	3.50%	4%
Escalation factor in year 5	20.00%	10.00%	3.50%	4%

BID TABULATION for Residential Water Meter Replacement Project(Page 2)

City of Rock Island Public Works Department
Utilities Maintenance Division
1309 Mill ST

Rock Island, IL 61201
Bid Date: October 11, 2023

			Crawford Heating & Cooling Co. Rock Island, IL.		JC Dillon, Inc. Peoria, IL.		J.L. Brady Co. Moline, IL.		McClintock Plumbing, Inc. Silvis, IL.	
	ITEM DESCRIPTION	QTY	PRICE PER UNIT	TOTAL	PRICE PER UNIT	TOTAL	PRICE PER UNIT	TOTAL	PRICE PER UNIT	TOTAL
Additional Pricing	New ground wire around meter	1	\$55.00	\$ 55.00	\$150.00	\$ 150.00	\$75.00	\$ 75.00	\$10.00	\$10.00
Additional Pricing	New wire from meter to radio unit	1	\$95.00	\$ 95.00	\$145.00	\$ 145.00	\$55.00	\$ 55.00	\$10.00	\$ 10.00
Additional Charge	Freeze water line	1	\$145.00	\$ 145.00	\$100.00	\$ 100.00	\$140.00	\$ 140.00	\$50.00	\$ 50.00
Man hour rate	Additional plumbing charges	1	\$110.00	\$ 110.00	\$128.00	\$ 128.00	\$110.00	\$ 110.00	\$125.00	\$ 125.00
Additional Pricing	Replace 5/8" ball valve w/labor	1	\$220.00	\$ 220.00	\$100.00	\$ 100.00	\$90.00	\$ 90.00	\$25.00	\$ 25.00
Additional Pricing	Replace 3/4" ball valve w/labor	1	\$220.00	\$ 220.00	\$125.00	\$ 125.00	\$105.00	\$ 105.00	\$25.00	\$ 25.00
Additional Pricing	Replace 1" ball valve w/labor	1	\$240.00	\$ 240.00	\$135.00	\$ 135.00	\$135.00	\$ 135.00	\$25.00	\$ 25.00
TOTAL BASE BID			\$	1,085.00	\$	883.00	\$	710.00	\$	270.00
			\$	-	\$	-	\$	-	\$	-
TOTAL BID AMOUNT			\$	1,085.00	\$	883.00	\$	710.00	\$	270.00

Memorandum



To: Rock Island City Council
From: Samantha Gange, City Clerk, Todd Thompson, City Manager
Subject: Report from the Mayor's Office and City Clerk regarding amendments to the City of Rock Island Code of Ordinances, Chapter 2, Article VI, Division 10: Police Community Relations Commission. (First Reading)

Motion: Motion whether or not to consider the amendments to the ordinance.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

In September 2021, the Rock Island City Council passed an ordinance that added the newly formed Police Community Relations Commission to the Code of Ordinances. The commission was created as a 12-member body that had very specific membership requirements, such as a high school student, college student, and member of a trauma-informed care profession. These requirements have hindered the recruitment of new commission members.

Over the past year, the Commission has struggled with quorum and has had to cancel several meetings and hasn't held a meeting since earlier in the summer of 2023.

Mayor Thoms and the city manager met with stakeholders regarding the direction of the commission. Feedback received was to reduce the number of members on the commission and eliminate some of the stringent membership requirements. Several of the commissioners also provided feedback to the City Clerk and Mayor indicating their desire to also eliminate several of the membership requirements.

The attached amendments to the ordinance include: reducing the commission from a twelve (12) member board to a seven (7) member board, eliminating the high school student and college student membership requirements, reducing the requirement for returning citizens or convicted felons from two to one, and eliminating the requirement of a trauma-informed care professional.

Previous Council Action (if any):

The Rock Island City Council approved the creation of the Commission in September 2021.

Budget Impact:

N/A

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

N/A

Council Goal (if applicable):

N/A

Recommendation:

Staff recommends that City Council consider the amendments to the ordinance.

Submitted by: Samantha Gange, City Clerk

Approved by:

ORDINANCE NO.

Amendments to Chapter 2, Article VI, -Division 10

AN ORDINANCE ESTABLISHING THE POLICE COMMUNITY RELATIONS COMMISSION

Whereas the City Council of the City of Rock Island has determined that it is in the City's best interest to create a Police Community Relations Commission to promote and nurture a positive relationship between its citizens and members of the police department.

Whereas as a home rule municipality the City of Rock Island is authorized to create a police community relations commission

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF ROCK ISLAND, Illinois that The Section of the Code of Ordinances of the City of Rock Island, is hereby amended by adding Division 10 to Chapter 2, Article VI of the City of Rock Island Code of ordinances which shall read as follows:

DIVISION 10. POLICE COMMUNITY RELATIONS COMMISSION

Sec. 2-271. Generally:

- (a) *Created:* There is hereby created the Rock Island Police Community Relations Commission, referred to in this division as the "Commission," which shall consist of ~~seven~~ ~~(7) twelve (12)~~ members who are residents of the city. Community leaders will have the opportunity to recommend members to the Mayor, who shall make appointments to the Commission and submit them to the City Council for approval. The membership of the commission shall be broadly representative of the community, including representative of diverse racial, cultural, sexual orientation, and gender groups, and shall include: (1) two current or former members of law enforcement, including the police union representative if they are in agreement, (2) ~~two one~~ returning residents or convicted felons, (3) ~~and~~ one member of the legal profession, ~~(4) one college/trade school student (18-23 years of age), (5) one high school student, and (6) one member of a trauma-informed profession.~~ Appropriate Commission members will demonstrate integrity, open-mindedness, problem-solving abilities, and a commitment to the main purposes of the Commission.
- (b) *Purpose:* The primary purposes of the Commission are to: (1) build a trusting relationship between law enforcement and communities that have historically lacked trust with law enforcement, (2) provide advice and guidance regarding applicants to the police department who are representative of the community it serves, (3) promote policies and procedures that support just and equitable treatment for all residents regardless of race, national origin, ancestry, sex, gender, sexual orientation, religion, marital status, disability status, and/or unfavorable discharge from military service, and (4) safeguard the rights of

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all residents as defined by the Constitution of the United States and state and local laws.

(c) *Objectives:* The objectives of the Commission shall be:

- (1) To receive, review, explore, and gather data through statutory processes on complaints filed by residents against the Rock Island Police Department. Once the Commission's review is complete, the data and recommendations will be presented to the Rock Island Mayor, city council, city manager, Police chief, and Rock Island residents. A mechanism to receive complaints will be established at the police department, city hall, the Martin Luther King Center and online.
- (2) To review the data gathered through statutory processes in all Rock Island Police cases where officer(s) is/are subjected to review from the Rock Island County Integrity Task Force. The Commission's primary responsibility will be to review the incidents and provide feedback on the officers' and residents' actions and provide suggested input on future interactions to prevent future negative outcomes. Once the Commission's review is complete, the Commission will present their completed review to the Rock Island County State's Attorney's Office, Rock Island Mayor, city council, Rock Island Police Chief and Rock Island residents. The Commission will not include case sensitive information to the public that is not already a matter of public record.
- (3) To recommend and implement programs with the Chief of Police that address the diversity of the community and police department.
- (4) To develop procedures to anticipate, prepare for and help ease community discomfort that may arise from police and community tensions.
- (5) To work for greater resident participation in the planning and execution of public policy in all phases of policing within Rock Island
- (6) To host quarterly community meet-and-greets with Rock Island law enforcement and the community as a whole, preferably at different community venues/places.
- (7) To host a community-wide meet-and-greet for all newly hired Rock Island police officers.
- (8) To review data gathered through statutory processes regarding hiring and promotion patterns and decisions and provide recommendations on strategies to attract, recruit, inspire, and prepare the next generation of police officers in Rock Island with a focus on retaining existing resident talent.

(d) *Appointments:* The members of the Commission shall self-nominate or be nominated by community leaders before being appointed by the Mayor with the approval of the city council.

(e) *Term:* ~~Each group of four members shall be appointed for a term of~~ Members shall be appointed to three (3) year terms, thus always assuring a balance of twelve members.
~~(During the first appointment appointees would serve staggered terms of 1, 2, or 3 years.)~~

(f) *Meetings:* The Commission shall meet monthly at city hall or other venues as decided by

the chairperson and with increased frequency as decided by the chairperson or majority of the members. A majority of the Commission shall constitute a quorum which shall be required before any business may be conducted. ~~At the _____? meeting of the Commission,~~ Commission members shall elect a chair and vice chair who shall serve for a term of one year. The chair shall not vote except to break ties.

- (g) The chair of the commission, in coordination with the Chief of Police, shall develop written standards for orientation, training, and continuing education for the commission members. All commission members must complete the initial training before participating in any data review.

Sec. 2-272. Duties and Powers:

- (a) *Generally:* The commission shall advise and consult with the Mayor, city manager and city council on all matters involving police community relations.
- (b) *Report:* The Commission shall render an annual report to the Mayor, city council and publicly to Rock Island residents.
- (c) *Community Groups:* The commission shall invite and enlist the cooperation of racial, religious, and ethnic groups, community organizations, fraternal and benevolent societies, veterans' organizations, professional and technical organizations, and other groups in the city in carrying out its work. The Commission may aid in the formation of local community groups in such neighborhoods as it deems necessary or desirable to carry out specific programs designed to lessen tensions or improve understanding in the community.
- (d) *City Departments:* The Commission shall request and receive such cooperation, assistance, and data from city departments through the city manager as is reasonably necessary to carry out its work.

All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as they do so conflict.

This ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Memorandum



To: Rock Island City Council

From:

Subject: Report from the Finance Department regarding an interfund loan in the amount of \$350,000, and an adjustment to the CY 2023 budget, increasing the Parks & Recreation Fund (555) revenue and expenses by \$350,000, and decreasing the General Fund (101) by \$350,000.

Motion: Motion whether or not to approve the interfund loan and budget adjustment as recommended.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The Parks and Recreation Department is requesting an interfund loan in the amount of \$350,000 from the General Fund for maintenance equipment. Per the attached memo, in 2018 the golf courses leased equipment from Toro (MTI) and financed the purchase from BMO Harris. The intent of this lease was to create a system that allows the Parks and Recreation Department golf courses to replace necessary pieces of equipment on a scheduled basis.

The attached amortization schedule is based on a loan amount of \$350,000, an annual interest rate of 3.51% for a six (6) year period. Over this period, the City will earn \$38,657 in interest. The annual principal and interest payment amount is \$64,776. There is a sufficient cash balance in the General Fund to cover the expenses.

Account Number	Description	Type	Amount
555-XXXXXX-49600-9101000	Parks – Transfer In	Revenue	\$350,000
101-211041-58100-9555000	General Fund – Transfer Out	Expense	\$350,000
555-83XXXX-53XXX-000000	Parks – Equipment Purchase	Expense	\$350,000

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

Council approve the interfund loan in the amount of \$350,000 and the CY 2023 budget adjustment increasing the Parks & Recreation Fund (555) revenue and expenses by \$350,000, and decreasing the General Fund (101) by \$350,000.

Submitted by: Linda Barnes, Director

Approved by: Colleen Skolrood, Executive Assistant

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager
SUBJECT: Interfund Loan – Budget Adjustment CY23

Number: 051-23
Date: 10/20/2023

The Parks and Recreation Department is requesting an interfund loan in the amount of \$350,000 from the General Fund for maintenance equipment. Per the attached memo, in 2018 the golf courses leased equipment from Toro (MTI) and financed the purchase from BMO Harris. The intent of this lease was to create a system that allows the Parks and Recreation Department golf courses to replace necessary pieces of equipment on a scheduled basis.

The attached amortization schedule is based on a loan amount of \$350,000, an annual interest rate of 3.51% for a six (6) year period. Over this period, the City will earn \$38,657 in interest. The annual principal and interest payment amount is \$64,776. There is a sufficient cash balance in the General Fund to cover the expenses.

Account Number	Description	Type	Amount
555-XXXXXX-49600-9101000	Parks – Transfer In	Revenue	\$350,000
101-211041-58100-9555000	General Fund – Transfer Out	Expense	\$350,000
555-83XXXX-53XXX-000000	Parks – Equipment Purchase	Expense	\$350,000

Recommendation: Council approve the interfund loan in the amount of \$350,000 and the CY 2023 budget adjustment increasing the Parks & Recreation Fund (555) revenue and expenses by \$350,000, and decreasing the General Fund (101) by \$350,000.

Submitted by: Linda J Barnes, Finance Director

Approved: Todd Thompson, City Manager

Memorandum

Parks & Recreation Department



To: City Council
Subject: Highland Springs/Saukie Golf Maintenance Equipment
Date: 10/20/23

Background Information:

Background: The City of Rock Island Parks and Recreation Department received bids on the purchase of eight (8) items of Maintenance Equipment for Highland Springs and Saukie Golf Courses. Equipment to be purchased includes two (2) Greens Mowers, two (2) Fairway Mowers, two (2) Pull Behind Rough Mowers, one (1) trim/surround mower, and one (1) Core Harvester.

Two equipment manufacturers submitted bids – John Deere (Van Wall) and Toro (MTI).

John Deere (Van Wall) guarantees their pricing through delivery. Toro (MTI) did not guarantee their pricing. Delivery estimates are to be determined due to the volatility of the supply chain.

In 2018 the golf courses leased 9 pieces of equipment from Toro (MTI) and financed the purchase from BMO Harris (Cincinnati). The intent of this lease was to create a system that allows the Parks and Recreation Department golf courses to replace necessary pieces of equipment on a scheduled basis. Greens mowers and Fairway mowers are heavily utilized on a daily basis and are critical to the operation of the golf courses.

The Parks & Recreation Department currently has \$56,000 budgeted for Principal and \$10,000 for Interest in the 2024 Budget.

Bid Tabulation:

Bid Results:

Toro (MTI) Grimes, IA

- (2) Greensmaster 3150 (Greens Mower)
- (2) Reelmaster 3575 (Fairway Mower)
- (2) Groundsmaster 1200 (Pull behind rough mower)
- (1) ProSweep (Core Harvester)
- (1) Ventrac Tractor with contour mower (Trim/Surround mower)

Total Cash Price = \$335,009.84 (Price not guaranteed through delivery)

John Deere (Van Wall) Rock Island, IL

- (2) 2400 Precision Cut Triplex Mower (Greens Mower)
- (2) 6700A Precision Cut Fairway Mower (Fairway Mower)
- (2) Trimax Snake (Pull behind rough mower)
- (1) 7400A Terrain Cut (Trim/Surround mower)
- (1) TC125 Turf Collection System (Core Harvester)

Total Cash Price = \$350,300 (Price guaranteed through delivery)

Includes 2% rebate on all new equipment that can be applied to sale price or used as a parts credit.

GL Account(s):

Fund:	555	Parks
Department:	834, 854	Highland Maintenance, Saukie Maintenance (Split)
Cost Center:	751, 701	Highland Maintenance, Saukie Maintenance (Split)
Object Code:	53XXX	Equipment Purchase
Object Code:	57101	Principal
Object Code:	57201	Interest

Recommendation:

The Parks & Recreation Department recommends that the City Council approve purchasing the equipment from John Deere (Van Wall) and financing the purchase utilizing an inter-fund loan from the City General Fund for six years and to authorize the City Manager to execute the contract.

Due to the volatility of pricing and delivery we believe that locking in the price from Van Wall (a Rock Island business) is the most prudent course of action.

Submitted by: Todd Winter, Assistant Director-Parks & Recreation

Approved by:

LOAN AMORTIZATION SCHEDULE

ENTER VALUES

Loan amount	\$350,000.00
Annual interest rate	3.51%
Loan period in years	6
Number of payments per year	12
Start date of loan	1/28/2024
Optional extra payments	\$0.00

LOAN SUMMARY

Scheduled payment	\$5,398.02
Scheduled number of payments	72
Actual number of payments	72
Total early payments	\$0.00
Total interest	\$38,657.40

LENDER NAME

City of Rock Island

PMT NO	PAYMENT DATE	BEGINNING BALANCE	SCHEDULE D PAYMENT	EXTRA PAYMENT	TOTAL PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE	CUMULATIVE INTEREST
1	1/28/2024	\$350,000.00	\$5,398.02	\$0.00	\$5,398.02	\$4,374.27	\$1,023.75	\$345,625.73	\$1,023.75
2	2/28/2024	\$345,625.73	\$5,398.02	\$0.00	\$5,398.02	\$4,387.06	\$1,010.96	\$341,238.67	\$2,034.71
3	3/28/2024	\$341,238.67	\$5,398.02	\$0.00	\$5,398.02	\$4,399.90	\$998.12	\$336,838.77	\$3,032.83
4	4/28/2024	\$336,838.77	\$5,398.02	\$0.00	\$5,398.02	\$4,412.77	\$985.25	\$332,426.00	\$4,018.08
5	5/28/2024	\$332,426.00	\$5,398.02	\$0.00	\$5,398.02	\$4,425.67	\$972.35	\$328,000.33	\$4,990.43
6	6/28/2024	\$328,000.33	\$5,398.02	\$0.00	\$5,398.02	\$4,438.62	\$959.40	\$323,561.71	\$5,949.83
7	7/28/2024	\$323,561.71	\$5,398.02	\$0.00	\$5,398.02	\$4,451.60	\$946.42	\$319,110.11	\$6,896.25
8	8/28/2024	\$319,110.11	\$5,398.02	\$0.00	\$5,398.02	\$4,464.62	\$933.40	\$314,645.49	\$7,829.64
9	9/28/2024	\$314,645.49	\$5,398.02	\$0.00	\$5,398.02	\$4,477.68	\$920.34	\$310,167.81	\$8,749.98
10	10/28/2024	\$310,167.81	\$5,398.02	\$0.00	\$5,398.02	\$4,490.78	\$907.24	\$305,677.03	\$9,657.22
11	11/28/2024	\$305,677.03	\$5,398.02	\$0.00	\$5,398.02	\$4,503.91	\$894.11	\$301,173.11	\$10,551.33
12	12/28/2024	\$301,173.11	\$5,398.02	\$0.00	\$5,398.02	\$4,517.09	\$880.93	\$296,656.03	\$11,432.26
13	1/28/2025	\$296,656.03	\$5,398.02	\$0.00	\$5,398.02	\$4,530.30	\$867.72	\$292,125.73	\$12,299.98
14	2/28/2025	\$292,125.73	\$5,398.02	\$0.00	\$5,398.02	\$4,543.55	\$854.47	\$287,582.17	\$13,154.45
15	3/28/2025	\$287,582.17	\$5,398.02	\$0.00	\$5,398.02	\$4,556.84	\$841.18	\$283,025.33	\$13,995.62
16	4/28/2025	\$283,025.33	\$5,398.02	\$0.00	\$5,398.02	\$4,570.17	\$827.85	\$278,455.16	\$14,823.47
17	5/28/2025	\$278,455.16	\$5,398.02	\$0.00	\$5,398.02	\$4,583.54	\$814.48	\$273,871.62	\$15,637.95
18	6/28/2025	\$273,871.62	\$5,398.02	\$0.00	\$5,398.02	\$4,596.94	\$801.07	\$269,274.68	\$16,439.03
19	7/28/2025	\$269,274.68	\$5,398.02	\$0.00	\$5,398.02	\$4,610.39	\$787.63	\$264,664.29	\$17,226.66
20	8/28/2025	\$264,664.29	\$5,398.02	\$0.00	\$5,398.02	\$4,623.88	\$774.14	\$260,040.41	\$18,000.80
21	9/28/2025	\$260,040.41	\$5,398.02	\$0.00	\$5,398.02	\$4,637.40	\$760.62	\$255,403.01	\$18,761.42
22	10/28/2025	\$255,403.01	\$5,398.02	\$0.00	\$5,398.02	\$4,650.97	\$747.05	\$250,752.05	\$19,508.47
23	11/28/2025	\$250,752.05	\$5,398.02	\$0.00	\$5,398.02	\$4,664.57	\$733.45	\$246,087.48	\$20,241.92
24	12/28/2025	\$246,087.48	\$5,398.02	\$0.00	\$5,398.02	\$4,678.21	\$719.81	\$241,409.26	\$20,961.73
25	1/28/2026	\$241,409.26	\$5,398.02	\$0.00	\$5,398.02	\$4,691.90	\$706.12	\$236,717.36	\$21,667.85
26	2/28/2026	\$236,717.36	\$5,398.02	\$0.00	\$5,398.02	\$4,705.62	\$692.40	\$232,011.74	\$22,360.25
27	3/28/2026	\$232,011.74	\$5,398.02	\$0.00	\$5,398.02	\$4,719.39	\$678.63	\$227,292.36	\$23,038.88
28	4/28/2026	\$227,292.36	\$5,398.02	\$0.00	\$5,398.02	\$4,733.19	\$664.83	\$222,559.17	\$23,703.71
29	5/28/2026	\$222,559.17	\$5,398.02	\$0.00	\$5,398.02	\$4,747.03	\$650.99	\$217,812.14	\$24,354.70
30	6/28/2026	\$217,812.14	\$5,398.02	\$0.00	\$5,398.02	\$4,760.92	\$637.10	\$213,051.22	\$24,991.80
31	7/28/2026	\$213,051.22	\$5,398.02	\$0.00	\$5,398.02	\$4,774.84	\$623.17	\$208,276.37	\$25,614.97
32	8/28/2026	\$208,276.37	\$5,398.02	\$0.00	\$5,398.02	\$4,788.81	\$609.21	\$203,487.56	\$26,224.18

PMT NO	PAYMENT DATE	BEGINNING BALANCE	SCHEDULE D PAYMENT	EXTRA PAYMENT	TOTAL PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE	CUMULATIVE INTEREST
33	9/28/2026	\$203,487.56	\$5,398.02	\$0.00	\$5,398.02	\$4,802.82	\$595.20	\$198,684.74	\$26,819.38
34	10/28/2026	\$198,684.74	\$5,398.02	\$0.00	\$5,398.02	\$4,816.87	\$581.15	\$193,867.88	\$27,400.54
35	11/28/2026	\$193,867.88	\$5,398.02	\$0.00	\$5,398.02	\$4,830.96	\$567.06	\$189,036.92	\$27,967.60
36	12/28/2026	\$189,036.92	\$5,398.02	\$0.00	\$5,398.02	\$4,845.09	\$552.93	\$184,191.83	\$28,520.53
37	1/28/2027	\$184,191.83	\$5,398.02	\$0.00	\$5,398.02	\$4,859.26	\$538.76	\$179,332.58	\$29,059.29
38	2/28/2027	\$179,332.58	\$5,398.02	\$0.00	\$5,398.02	\$4,873.47	\$524.55	\$174,459.10	\$29,583.84
39	3/28/2027	\$174,459.10	\$5,398.02	\$0.00	\$5,398.02	\$4,887.73	\$510.29	\$169,571.38	\$30,094.13
40	4/28/2027	\$169,571.38	\$5,398.02	\$0.00	\$5,398.02	\$4,902.02	\$496.00	\$164,669.35	\$30,590.13
41	5/28/2027	\$164,669.35	\$5,398.02	\$0.00	\$5,398.02	\$4,916.36	\$481.66	\$159,752.99	\$31,071.79
42	6/28/2027	\$159,752.99	\$5,398.02	\$0.00	\$5,398.02	\$4,930.74	\$467.28	\$154,822.25	\$31,539.07
43	7/28/2027	\$154,822.25	\$5,398.02	\$0.00	\$5,398.02	\$4,945.16	\$452.86	\$149,877.09	\$31,991.92
44	8/28/2027	\$149,877.09	\$5,398.02	\$0.00	\$5,398.02	\$4,959.63	\$438.39	\$144,917.46	\$32,430.31
45	9/28/2027	\$144,917.46	\$5,398.02	\$0.00	\$5,398.02	\$4,974.14	\$423.88	\$139,943.32	\$32,854.20
46	10/28/2027	\$139,943.32	\$5,398.02	\$0.00	\$5,398.02	\$4,988.69	\$409.33	\$134,954.64	\$33,263.53
47	11/28/2027	\$134,954.64	\$5,398.02	\$0.00	\$5,398.02	\$5,003.28	\$394.74	\$129,951.36	\$33,658.27
48	12/28/2027	\$129,951.36	\$5,398.02	\$0.00	\$5,398.02	\$5,017.91	\$380.11	\$124,933.45	\$34,038.38
49	1/28/2028	\$124,933.45	\$5,398.02	\$0.00	\$5,398.02	\$5,032.59	\$365.43	\$119,900.86	\$34,403.81
50	2/28/2028	\$119,900.86	\$5,398.02	\$0.00	\$5,398.02	\$5,047.31	\$350.71	\$114,853.55	\$34,754.52
51	3/28/2028	\$114,853.55	\$5,398.02	\$0.00	\$5,398.02	\$5,062.07	\$335.95	\$109,791.48	\$35,090.47
52	4/28/2028	\$109,791.48	\$5,398.02	\$0.00	\$5,398.02	\$5,076.88	\$321.14	\$104,714.60	\$35,411.61
53	5/28/2028	\$104,714.60	\$5,398.02	\$0.00	\$5,398.02	\$5,091.73	\$306.29	\$99,622.87	\$35,717.90
54	6/28/2028	\$99,622.87	\$5,398.02	\$0.00	\$5,398.02	\$5,106.62	\$291.40	\$94,516.25	\$36,009.29
55	7/28/2028	\$94,516.25	\$5,398.02	\$0.00	\$5,398.02	\$5,121.56	\$276.46	\$89,394.69	\$36,285.75
56	8/28/2028	\$89,394.69	\$5,398.02	\$0.00	\$5,398.02	\$5,136.54	\$261.48	\$84,258.15	\$36,547.23
57	9/28/2028	\$84,258.15	\$5,398.02	\$0.00	\$5,398.02	\$5,151.56	\$246.46	\$79,106.58	\$36,793.69
58	10/28/2028	\$79,106.58	\$5,398.02	\$0.00	\$5,398.02	\$5,166.63	\$231.39	\$73,939.95	\$37,025.07
59	11/28/2028	\$73,939.95	\$5,398.02	\$0.00	\$5,398.02	\$5,181.75	\$216.27	\$68,758.20	\$37,241.35
60	12/28/2028	\$68,758.20	\$5,398.02	\$0.00	\$5,398.02	\$5,196.90	\$201.12	\$63,561.30	\$37,442.47
61	1/28/2029	\$63,561.30	\$5,398.02	\$0.00	\$5,398.02	\$5,212.10	\$185.92	\$58,349.20	\$37,628.38
62	2/28/2029	\$58,349.20	\$5,398.02	\$0.00	\$5,398.02	\$5,227.35	\$170.67	\$53,121.85	\$37,799.06
63	3/28/2029	\$53,121.85	\$5,398.02	\$0.00	\$5,398.02	\$5,242.64	\$155.38	\$47,879.21	\$37,954.44
64	4/28/2029	\$47,879.21	\$5,398.02	\$0.00	\$5,398.02	\$5,257.97	\$140.05	\$42,621.24	\$38,094.48
65	5/28/2029	\$42,621.24	\$5,398.02	\$0.00	\$5,398.02	\$5,273.35	\$124.67	\$37,347.89	\$38,219.15
66	6/28/2029	\$37,347.89	\$5,398.02	\$0.00	\$5,398.02	\$5,288.78	\$109.24	\$32,059.11	\$38,328.39
67	7/28/2029	\$32,059.11	\$5,398.02	\$0.00	\$5,398.02	\$5,304.25	\$93.77	\$26,754.87	\$38,422.17
68	8/28/2029	\$26,754.87	\$5,398.02	\$0.00	\$5,398.02	\$5,319.76	\$78.26	\$21,435.10	\$38,500.42
69	9/28/2029	\$21,435.10	\$5,398.02	\$0.00	\$5,398.02	\$5,335.32	\$62.70	\$16,099.78	\$38,563.12
70	10/28/2029	\$16,099.78	\$5,398.02	\$0.00	\$5,398.02	\$5,350.93	\$47.09	\$10,748.86	\$38,610.21
71	11/28/2029	\$10,748.86	\$5,398.02	\$0.00	\$5,398.02	\$5,366.58	\$31.44	\$5,382.28	\$38,641.65
72	12/28/2029	\$5,382.28	\$5,398.02	\$0.00	\$5,382.28	\$5,366.53	\$15.74	\$0.00	\$38,657.40

Memorandum



To: Rock Island City Council
From: Linda Barnes, Director
Subject: Report from the Finance Department regarding an adjustment to the CY 2023 budget, increasing the General Fund Excess (102) and decreasing the General Fund (101) by \$7,816,860.87.

Motion: Motion whether or not to approve the budget adjustment as recommended.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The Finance Department is requesting a budget approval to transfer CY22 excess General Fund revenue in the amount of \$7,816,860.87 from the General Fund (101) to a General Fund sub-account (102). The General Fund sub-account was established as a temporary holding account until final decisions are made regarding the allocation of the excess funds. This transfer also allows a clearer picture of the current year's General Fund balance.

Financial policies state that any General Fund balance in excess of the required 60-90 days of budgeted operating expenditures, that has not been assigned to fund the general fund operations of the next fiscal year will be transferred to the Capital Improvement Fund at the completion of the annual audit. Once decisions are made regarding the allocation, CY2024 budget entries will be made by transferring funds from the General Fund Excess account to the appropriate accounts.

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

Council approve the CY23 budget adjustment decreasing the General Fund (101) and increasing the General Fund Excess (102) by \$7,816,860.87.

Submitted by: Linda Barnes, Director

Approved by: Colleen Skolrood, Executive Assistant

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager **Number:** 052-23
SUBJECT: General Fund Excess Budget Adjustment CY23 **Date:** 10/23/2023

The Finance Department is requesting a budget approval to transfer CY22 excess General Fund revenue in the amount of \$7,816,860.87 from the General Fund (101) to a General Fund sub-account (102). The General Fund sub-account was established as a temporary holding account until final decisions are made regarding the allocation of the excess funds. This transfer also allows a clearer picture of the current year's General Fund balance.

Financial policies state that any General Fund balance in excess of the required 60-90 days of budgeted operating expenditures, that has not been assigned to fund the general fund operations of the next fiscal year will be transferred to the Capital Improvement Fund at the completion of the annual audit. Once decisions are made regarding the allocation, CY2024 budget entries will be made transferring funds from the General Fund Excess account to the appropriate accounts.

Recommendation: Council approve the CY23 budget adjustment decreasing the General Fund (101) and increasing the General Fund Excess (102) by \$7,816,860.87.

Submitted by: Linda J Barnes, Finance Director

Approved: Todd Thompson, City Manager

General Fund Excess

(599,049)	Encumbrance amount from Standard Balance Sheet
13,543,902	Fund Balance amount from Standard Balance Sheet
7,540,822	Income from Standard Balance Sheet
20,485,675	General Fund Balance as of 12/31/22
(1,150,000)	Less Unspent ARPA Transfers in CY 2022 see Income statement below
19,335,675	General Fund Balance after removing unspent ARPA as of 12/31/22
50,324,504	Determine General Fund amount for CY 2023
(5,367,710)	Remove APRPA Expenses budgeted in GF for CY2023 (101-211041-59201-00
44,956,794	General Fund Expenses after removing ARPA for CY2023
11,239,199	Determine 90 day fund reserve amount for CY 2022
8,096,477	Determine amount to be transferred to fund 301
279,616	Remaining excess from 2021
7,816,861	Remaining excess to be tranferred to CIP

1,710,895 12,668,815

49,639,446.00 **2023 GF Revenue Budget**

(50,324,504.00) **2023 GF Expenditure Budget**

(746,221) Schweibert Park Boat Dock

279,616

JOURNA ENTRY / DESCRIPTION

Transfer of Excess CY 2022 General Fund Balance to General Fund Excess

Sub-Account*

	DEBIT	CREDIT
101-211041-58100-9301000	7,816,860.87	-
102-000000-49600-9101000	-	7,816,860.87

*Various revenue transfer accounts

Memorandum



To: Rock Island City Council
From: Jessica Sager, Finance Manager
Subject: Report from the Finance Department regarding an adjustment to the CY 2023 budget, increasing the Parks & Recreation Fund (555) revenue and expenses by \$11,912.48.

Motion: Motion whether or not to approve the budget adjustment as recommended.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The Parks & Recreation Department is requesting a budget adjustment in the amount of \$11,912.48 for a donation received from the Park Foundation. Per the included memo, the funds will be used for expenses related to the Highland Springs Clubhouse project.

Account Number	Type	Amount
555-835000-48505-6482000	Revenue	\$11,912.48
555-835753-56201-6488000	Expense	\$11,912.48

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

Council approve the budget adjustment increasing the Parks & Recreation Fund (555) revenue and expense budget for CY 2023 by \$11,912.48.

Submitted by: Jessica Sager, Finance Manager

Approved by: Colleen Skolrood, Executive Assistant

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager
SUBJECT: Adjustment to the CY 2023 Budget

Number: 053-23
Date: 10/31/2023

The Rock Island Parks & Recreation Department is requesting a budget adjustment in the amount of \$11,912.48 for a donation received from the Park Foundation. Per the included memo, the funds will be used for expenses related to the Highland Springs Clubhouse project.

Account Number	Type	Amount
555-835000-48505-6482000	Revenue	\$11,912.48
555-835753-56201-6488000	Expense	\$11,912.48

Recommendation: Council approve the CY23 budget adjustment increasing the Parks & Recreation Fund (555) revenue and expense budget for CY 2023 by \$11,912.48.

Submitted by: Jessica Sager, Finance Manager

Approved: Todd Thompson, City Manager

Memorandum
Parks & Recreation Department



To: Jessica Sager, Finance Manager
From: John Gripp, Director of Parks & Recreation
Subject: Fund 555 Budget Adjustment
Date: 10/30/23

Background:

The Rock Island Parks & Recreation Department is requesting a budget adjustment in the amount of \$11,912.48 to cover expenses related to the Highland Springs Clubhouse project. The Park Foundation has provided a check to cover a large portion of this expense and a budget adjustment is required to cover the payment. Attached is the total invoice. The Park Foundation is covering \$11,912.48 and the Parks Department is covering the remainder.

Increase Expenditure line	555-835753-56201-6488000	\$11,912.48
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Recommendation:

The Parks & Recreation Department recommends that the City Council approve the budget adjustment increasing expenditure line item 555-835753-56201-6488000 by \$11,912.48.

Submitted by: John Gripp, Director of Parks and Recreation



1505 46th Ave
Moline, IL 61265
Phone: (309) 736-1212
Fax: (309) 736-1280

Invoice

Invoice Number
22022
Invoice Date
5/3/2023

Bill To: City of Rock Island
1528 3rd Avenue

Rock Island, IL 61254

Re: CityRI-2022-23PatchProgram
Various

Rock Island, IL 61201

Job No	Customer Job No	Customer PO	Payment Terms		Due Date
ROC40			Net 30 Days		6/2/2023
Date	Description	Quantity	U/M	Rate/Unit	Price
	Curb & Gutter	213.00	FT	55.00	11,715.00
	Type II Patch	13.66	SY	150.00	2,049.00
	Agg Base	28.97	TN	30.00	869.10
	Catch Basin Force Acct	1.00	LS	3,101.57	3,101.57

Subtotal	\$	17,734.67
Retainage (if applicable)	\$	0.00
Sales Tax (if applicable)	\$	0.00
Total Current Due	\$	17,734.67

Thank you for your business!

Memorandum



To: Rock Island City Council
From: Jessica Sager, Finance Manager
Subject: Report from the Finance Department regarding a budget adjustment increasing expenses in the TIF #5 Columbia Park Fund (205) by \$17,000.00.

Motion: Motion whether or not to approve the budget adjustment as recommended.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The Rock Island Community and Economic Development Department is requesting a budget adjustment in the amount of \$17,000.00 to repair the bridge decks along the riverfront multi-use path in the Columbia Park TIF District. The TIF #5 Columbia Park Fund (205) has a sufficient fund balance for the expenditure.

Fund	205	TIF #5 Columbia Park
Department	312	Economic Development
Cost Center	801	General Development
Object Code	53801	Buildings & Grounds S/C
Project Code	0000000	

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

Council approve the budget adjustment, increasing the TIF #5 Columbia Park Fund (205) expenditures for CY 2023 by \$17,000.00.

Submitted by: Jessica Sager, Finance Manager

Approved by: Colleen Skolrood, Executive Assistant

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager
SUBJECT: Adjustment to the CY 2023 Budget

Number: 055-23
Date: 11/13/2023

The Rock Island Community and Economic Development Department is requesting a budget adjustment in the amount of \$17,000.00 to repair the bridge decks along the riverfront multi-use path in the Columbia Park TIF District. The TIF #5 Columbia Park Fund (205) has a sufficient fund balance for the expenditure.

Fund	205	TIF #5 Columbia Park
Department	312	Economic Development
Cost Center	801	General Development
Object Code	53801	Buildings & Grounds S/C
Project Code	0000000	

Recommendation: Council approve the budget adjustment, increasing the TIF #5 Columbia Park Fund (205) expenditures for CY 2023 by \$17,000.00

Submitted by: Jessica Sager, Finance Manager

Approved: Todd Thompson, City Manager

Memorandum**Community and Economic Development Department****To:** Jessica Sager, Finance Manager**Subject:** Budget Adjustment for Riverfront Multi-use Path Bridge Deck Repairs**Date:** November 1, 2023

The Rock Island Public Works Department has found the bridge decks on the riverfront multi-use path to need replacement. The multi-use path is enjoyed by residents and visitors alike and must be maintained in order to continue to be an amenity for our community.

The Public Works Department has priced out the materials needed to perform the work to repair the bridge decks. This portion of the multi-use path is located within the Columbia Park TIF District and the repairs are eligible as infrastructure maintenance.

Staff requests the transfer of \$17,000.00 from the available cash balance in the Columbia Park TIF to account 205-312801-53801-0000000 to to cover the cost of the multi-use path bridge deck replacement.

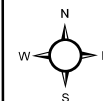
Submitted by: Tarah Sipes, Economic Development Manager
Melissa Holderfield, CED Administrative Assistant
Miles Brainard, Community & Economic Development Director

Disclaimer: This map is not a substitute for an actual field survey or online investigation.
The accuracy of the map is limited to the quality of the records from which it was assembled.
The City of Rock Island makes no warranty concerning this information.



**Wooden Bridge Locations Along the Great River Trail
Within the Columbia Park TIF District, Rock Island, IL**

 Wooden Bridge Location



City of Rock Island,
Community and Economic Development Department

Drawn By: K. Douglass

Date Created: November 2023
Aerial Flown: April 2019

0 25 50 100 150 feet

Memorandum



To: Rock Island City Council
From: Jessica Sager, Finance Manager
Subject: Report from the Finance Department regarding a budget adjustment increasing the General Fund (248) budget by \$614,580.92.

Motion: Motion whether or not to approve the budget adjustment as recommended.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

An adjustment to the CY 2023 budget in the amount of \$614,580.92 is requested by the Public Works Department. Per the attached memo, the funds will be used for plumbing services related to the water meter replacement project. The American Rescue Plan Act (ARPA) grant will be the funding source.

The requested budget adjustment is for the following account number:

Account Number	Description	Amount
248-000000-43102-0000297	ARPA Revenue	\$614,580.92
248-613358-53804-8518648	Water Meter Maintenance and Equipment	\$614,580.92

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

Council approve the budget adjustment increasing the ARPA Fund (248) budget for CY 2023 by \$614,580.92.

Submitted by: Jessica Sager, Finance Manager

Approved by: Colleen Skolrood, Executive Assistant

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager
SUBJECT: Adjustment to the CY 2023 Budget

Number: 056-23
Date: 11/13/2023

An adjustment to the CY 2023 budget in the amount of \$614,580.92 is requested by the Public Works Department. Per the attached memo, the funds will be used for plumbing services related to the water meter replacement project. The American Rescue Plan Act (ARPA) grant will be the funding source.

The requested budget adjustment is for the following account number:

Account Number	Description	Amount
248-000000-43102-0000297	ARPA Revenue	\$614,580.92
248-613358-53804-8518648	Water Meter Maintenance and Equipment	\$614,580.92

Recommendation: Council approve the budget adjustment increasing the General Fund (248) budget for CY 2023 by \$614,580.92.

Submitted by: Jessica, Finance Manager

Approved: Todd Thompson, City Manager

Memorandum

Public Works Department



To: Finance Director
Subject: Fund 248 Budget Adjustment
Date: November 2, 2023
Number: 2023-242

Background:

The Public Works Department Utilities Services Division submitted a memo to the city council on November 13, 2023 requesting contract plumbing services be awarded to McClintock Plumbing Services for installation of water meters using American Rescue Plan Act (ARPA) funding.

Recommendation:

The Public Works Department recommends the Finance Department approve the transfer of funds in the amount of \$614,580.92 for the water meter replacement project using American Rescue Plan Act (ARPA) funding.

Vendor: McClintock Plumbing, Inc., Silvis, IL
Payment Amount: \$614,580.92

Fund:	248	American Rescue Plan Act (ARPA)
Department:	613	Water Meter Maintenance
Cost Center:	358	Water Meter System
Object Code:	53804	Equipment S/C
Project:	8518	Water Meter replacement Program
Grant:	648	American Rescue Plan Act (ARPA)

Submitted by: Jason Upton, Utilities Superintendent
Patrick S. O'Brien, Utilities Maintenance Supervisor

Approved by: Michael T. Bartels, Public Works Director

Memorandum



To: Rock Island City Council
From: Jessica Sager, Finance Manager
Subject: Report from the Finance Department regarding a budget transfer and adjustment from the North 11th Street TIF (203) to the Capital Improvements - Streets Fund (302) in the amount of \$48,000.00

Motion: Motion whether or not to approve the budget transfer and adjustment as recommended.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The Rock Island Community and Economic Development Department is requesting a budget transfer and adjustment in the amount of \$48,000.00 to cover the cost of brick street repair on Eighth (8th) Avenue, between 11th Street and 12th Street. The Public Works Department has recommended repair of the street due to an uneven surface and increased water management issues.

If approved, funding for the repairs will be transferred from the North 11th Street TIF (203) into the Capital Improvements - Streets Fund (302).

Account Number	Description	Type	Amount	Action
203-312801-53801-0000000	Building & Grounds S/C	Expense	\$48,000.00	Budgeted funds transfer to Op/Tr account
203-312801-58100-9302000	Op/Tr to Capital Improvements - Street	Expense	\$48,000.00	Transfer Out to Trans-CED revenue account
302-000000-49600-9203000	Trans-CED	Revenue	\$48,000.00	Transfer In from Op/Tr increasing revenue for CY 2023
302-616301-53805-2411000	Street/Lot S/C	Expense	\$48,000.00	Increase budgeted expense amount for CY 2023

Previous Council Action (if any):

Budget Impact:

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

Council Goal (if applicable):

Recommendation:

Council approve the CY 2023 budget adjustment to transfer \$48,000.00 from the North 11th Street TIF (203) to the Capital Improvements - Streets Fund (302) and increase the revenue and expense budget in the Capital Improvements - Streets Fund (302) for CY 2023 for street repairs on Eighth (8th) Avenue.

Submitted by: Jessica Sager, Finance Manager

Approved by: Colleen Skolrood, Executive Assistant

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager
SUBJECT: Adjustment to the CY 2023 Budget

Number: 054-23
Date: 11/13/2023

The Rock Island Community and Economic Development Department is requesting a budget transfer and adjustment in the amount of \$48,000.00 to cover the cost of brick street repair on Eighth (8th) Avenue, between 11th Street and 12th Street. The Public Works Department has recommended repair of the street due to an uneven surface and increased water management issues.

If approved, funding for the repairs will be transferred from the North 11th Street TIF (203) into the Capital Improvements – Streets Fund (302).

Account Number	Description	Type	Amount	Action
203-312801-53801-0000000	Building & Grounds S/C	Expense	\$48,000.00	Budgeted funds transfer to Op/Tr account
203-312801-58100-9302000	Op/Tr to Capital Improvements - Streets	Expense	\$48,000.00	Transfer Out to Trans-CED revenue account
302-000000-49600-9203000	Trans-CED	Revenue	\$48,000.00	Transfer In from Op/Tr increasing revenue for CY 2023
302-616301-53805-2411000	Street/Lot S/C	Expense	\$48,000.00	Increase budgeted expense amount for CY 2023

Recommendation: Council approve the CY 2023 budget adjustment to transfer \$48,000.00 from the North 11th Street TIF (203) to the Capital Improvements – Streets Fund (302) and increase the revenue and expense budget in the Capital Improvements – Streets Fund (302) for CY 2023 for street repairs on Eighth (8th) Avenue.

Submitted by: Jessica Sager, Finance Manager

Approved: Todd Thompson, City Manager

Memorandum

Community and Economic Development Department

To: Jessica Sager, Finance Manager

Subject: Budget Adjustment for Brick Street Repair

Date: November 1, 2023



The Rock Island Public Works Department has identified a brick street in need of repair. Eighth (8th) Avenue, between 11th Street and 12th Street has been patched and mended multiple times which has created an uneven surface and exacerbated water management issues on the street.

The Public Works Department has obtained bids from contractors qualified to perform the needed repairs to the brick street and to create a suitable curb and gutter system for the block to better manage storm water runoff. This street is located within the North 11th Street TIF District and expenses are TIF eligible.

\$87,125 was budgeted in FY'23 for Buildings and Grounds in the North 11th Street TIF in account 203-312801-53801-0000000. Staff requests the transfer of \$48,000.00 from account 203-312801-53801-0000000 to 302-616301-53805-2411000 to cover the cost of the brick street repair.

Submitted by: Tarah Sipes, Economic Development Manager
Melissa Holderfield, CED Administrative Assistant
Miles Brainard, Community & Economic Development Director

Memorandum



To: Rock Island City Council
From: Nichole Mata, Miles Brainard, Director
Subject: Report from the Community and Economic Development Department Regarding the Use of Remaining APRA Funds for Housing Rehabilitation.

Motion: Motion whether or not approve \$140,287.00 in ARPA restricted funds for Housing Rehabilitation.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The City Council adopted \$250,000 of restricted ARPA funds for housing rehabilitation. Earlier this year, the City Council approved \$109,713.00 of ARPA restricted funds from the housing rehabilitation category to fund the Quad City Land Bank Authority, which will be doing work in alignment with the City's priorities to improve the housing stock. Staff intend to use the remaining \$140,287 to supplement the existing CDBG-funded housing rehabilitation program. This additional funding will allow for a larger number of projects to be completed. The housing rehabilitation program is meant to help residents extend the useful life of their homes. It is also meant to improve the overall housing stock of the City, which is aging and, very often, deteriorating.

Previous Council Action (if any):

The City Council adopted \$250,000 for housing rehabilitation in October 2022. The City Council approved \$109,713 of this allocation in May 2023 to the regional land bank.

Budget Impact:

The remaining ARPA funds dedicated to housing rehabilitation shall be expended in accordance with US Treasury guidelines and obligated by December 31, 2023.

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

NA

Council Goal (if applicable):

Goal 3, Objective 5: Expand programs and activities that improve existing housing and promote development of new housing.

Recommendation:

The Community and Economic Development Department recommends that the City Council approve that the remaining ARPA funds dedicated to housing rehabilitation be used to

supplement the CDBG-funded housing rehabilitation program.

Submitted by: Nichole Mata

Approved by: Colleen Skolrood, Executive Assistant

General Owner-Occupied Housing Rehabilitation Program

1. **INTRODUCTION.** This appendix establishes the policies and procedures for the City of Rock Island's General Owner-Occupied Housing Rehabilitation Program (hereafter "the Program" or "the General Rehab Program"). It is funded using a Community Development Block Grant annual entitlement award from the US Department of Housing and Urban Development.
2. **CDBG PROGRAM.** The Community Development Block Grant (CDBG) program was established by Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, 42 United States Code 5301. Under the CDBG program, the U.S. Department of Housing and Urban Development (HUD) awards grants to State and local governments to aid in the development of viable urban communities. To be eligible for funding, program-funded projects must satisfy one of three HUD national program national objectives required in 24 CFR (Code of Federal Regulations) 570.208:
 - a. To benefit low- and moderate-income persons which are identified as persons with incomes below 80% of the area median household income; these income limits are determined and established by HUD utilizing Median Family Income estimates for each metropolitan area. Income limits are updated annually;
 - b. Prevention and elimination of slums and blight; and
 - c. Meeting urgent needs.
3. **NATIONAL OBJECTIVE.** The Program will be administered using the Low-Mod Housing benefit. CDBG funds shall be utilized for housing activities to assist income qualified homeowners with repair and rehabilitation of owner-occupied units. Eligible activities include: general rehabilitation of existing housing structures, including substantial rehabilitation to bring homes up to local codes and standards. The Program will address deferred maintenance. Repair and rehabilitation of the home's principal fixtures and components, including special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners will also be addressed. All program activities shall meet the National Objectives and the Public Benefit to existing income qualified homeowners. CDBG eligible costs for homeowner rehabilitation include:
 - a. Labor and materials,
 - b. Repair directed toward an accumulation of deferred maintenance,
 - c. Repair or replacement of principal fixtures and components of existing structures,
 - d. Installation of safety devices,
 - e. Renovations through alterations, additions to, or enhancement of existing structures and improvements, and
 - f. Special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners
4. **ELIGIBLE HOUSING TYPES.** Single-family structures must be owner-occupied by the primary applicant. Structures containing two units must have one unit occupied by the owner/primary applicant. Rehabilitation services will only take place within the owner-occupied portion of the structure, except for roof replacements. Properties with more than two dwelling units shall not be eligible to receive assistance.
5. **AUTHORITY TO UNDERTAKE HOUSING REHABILITATION.** The Housing and Community Development Act of 1974 (HCDA) and the CDBG regulations permit the use of CDBG funds for repair and rehabilitation activities. Section 105(d) of the HCDA permits the use of CDBG funds

Emergency Owner-Occupied Housing Rehabilitation Program

1. **INTRODUCTION.** This appendix establishes the policies and procedures for the City of Rock Island's Emergency Owner-Occupied Housing Rehabilitation Program (hereafter "the Program" or "the Emergency Rehab Program"). It is funded using a Community Development Block Grant annual entitlement award from the US Department of Housing and Urban Development.
2. **CDBG PROGRAM.** The Community Development Block Grant (CDBG) program was established by Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, 42 United States Code 5301. Under the CDBG program, the U.S. Department of Housing and Urban Development (HUD) awards grants to State and local governments to aid in the development of viable urban communities. To be eligible for funding, program-funded projects must satisfy one of three HUD national program national objectives required in 24 CFR (Code of Federal Regulations) 570.208:
 - a. To benefit low- and moderate-income persons which are identified as persons with incomes below 80% of the area median household income; these income limits are determined and established by HUD utilizing Median Family Income estimates for each metropolitan area. Income limits are updated annually;
 - b. Prevention and elimination of slums and blight; and
 - c. Meeting urgent needs.
3. **NATIONAL OBJECTIVE.** The Program will be administered using the Low-Mod Housing benefit. CDBG funds shall be utilized for housing activities to assist income qualified homeowners with repair and rehabilitation of owner-occupied units. Eligible activities include: general rehabilitation of existing housing structures, including substantial rehabilitation to bring homes up to local codes and standards. The Program will address deferred maintenance. Repair and rehabilitation of the home's principal fixtures and components, including special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners will also be addressed. All program activities shall meet the National Objectives and the Public Benefit to existing income qualified homeowners. CDBG eligible costs for homeowner rehabilitation include:
 - a. Labor and materials,
 - b. Repair directed toward an accumulation of deferred maintenance,
 - c. Repair or replacement of principal fixtures and components of existing structures,
 - d. Installation of safety devices,
 - e. Renovations through alterations, additions to, or enhancement of existing structures and improvements, and
 - f. Special purpose rehabilitation items that affect quality of life and threaten the health and safety of the homeowners
4. **ELIGIBLE HOUSING TYPES.** Single-family structures must be owner-occupied by the primary applicant. Structures containing two units must have one unit occupied by the owner/primary applicant. Rehabilitation services will only take place within the owner-occupied portion of the structure, except for roof replacements. Properties with more than two dwelling units shall not be eligible to receive assistance.
5. **AUTHORITY TO UNDERTAKE HOUSING REHABILITATION.** The Housing and Community Development Act of 1974 (HCDA) and the CDBG regulations permit the use of CDBG funds for repair and rehabilitation activities. Section 105(d) of the HCDA permits the use of CDBG funds

for “clearance, demolition, removal, reconstruction, and rehabilitation (including rehabilitation which promotes energy efficiency) of buildings and improvements (including interim assistance, and financing public or private acquisition for reconstruction or rehabilitation, and reconstruction or rehabilitation, of privately-owned properties, and including the renovation of closed school buildings).” This provision is codified in the CDBG Entitlement program regulations at 24 CFR 570.202(a)(1) and 24 CFR 570.202(b)(2), which read as follows:

- (a)(1) Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building; and
- (b)(2) Labor, materials, and other costs of rehabilitation of properties, including repair directed toward an accumulation of deferred maintenance, replacement of principal fixtures and components of existing structures, installation of security devices, including smoke detectors and dead bolt locks, and renovation through alterations, additions to, or enhancement of existing structures and improvements, abatement of asbestos hazards (and other contaminants) in buildings and improvements that may be undertaken individually or in combination with other programs or resources.

6. **FORGIVABLE LOAN.** Financial assistance shall be provided to income eligible homeowners as a forgivable loan secured through a recapture agreement. Recapture agreements in the amount equal to the cost of rehabilitation will be required for rehabilitation projects. Said agreements shall be recorded at the Rock Island County Recorder’s Office for a period of five (5) years to serve as a lien against the property for the duration of the recapture agreement requirements. The terms of the recapture agreement require that the home owner remain in the home for a period of five years. Once the five (5) year period has been fulfilled, either the homeowner or the City may have the lien released from the property.
7. **RECAPTURE EVENTS.** The income qualified homeowner will be responsible for repayment of the grant amount if one or more of the following events occur during the recapture period:
 - a. The homeowner sells, conveys, or transfers title of the property for consideration to another person;
 - b. The homeowner rents or leases the property;
 - c. The homeowner forfeits ownership rights to the property due to foreclosure, bankruptcy, or any other similar means.
8. **NON-RECAPTURE EVENTS.** The following events are not recapture events:
 - a. Transfer of title to homeowners' surviving spouse upon death of a joint tenant-owner;
 - b. Transfer of title to a spouse as a result of a divorce;
 - c. A transfer of title by will upon death;
 - d. Refinancing of the property to reduce interest rates; or
 - e. In the event that extenuating circumstances occur that are not listed above, the City will evaluate the situation and will, at its discretion, determine if the circumstances are appropriate by the City.
9. **MAXIMUM ASSISTANCE AVAILABLE.** No project undertaken through the Program shall have a hard cost that exceeds \$24,999 with the exception of projects involving lead-poisoned children as described below for which there shall be no funding limit. The homeowner may, but is not

required to, contribute their own matching funds if a broader scope of work is desired. There is no limit on the number of times a homeowner may receive assistance through the Program.

10. **APPLICATION REQUIREMENTS.** To be considered eligible to participate in the Program, the residence must be located within the municipal boundary of the City and be owner occupied confirmed as such through title search, tax records, and insurance policy information. The property must also be a legal conforming use according to the City's adopted zoning code, all property taxes must be current, all utility billing with the City must be current, and the applicant must meet all of the following requirements:
 - a. **Household Income.** To be considered eligible for assistance, the applicant must meet the HUD income of limit of 80% or lower of the area median income (AMI). The City shall calculate and verify income qualifications using the Adjusted Gross Income as provided on the IRS 1040. Adjusted Gross Income is defined as individuals age 18 and older reporting to the Internal Revenue Service on Form 1040. Other income includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit). In order to determine applicant eligibility, the applicant shall submit the most current 1040 federal tax return and two months of income verification (pay stubs, social security statements etc.).
 - b. **Household Definition.** A Household shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the residence will not be considered to be household members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.
11. **APPLICATION PROCESS.** Applicants shall complete an application as provided by the City and include any and all required documentation. In the event that the applicant requires assistance completing the application, the applicant may schedule an appointment with the Housing Officer. The application will be reviewed for completeness and the applicant will be income verified at the time of application in order to determine Program eligibility. Adjusted Gross Income as outlined in IRS form 1040 will be used to determine total household income. Applicant must fall below 80% of the established HUD AMI guidelines for the current year. Upon review of completed application and submission supporting documentation, the Housing & Loan Program Officer will verify that the applicant does not have weed/grass and nuisance code violations, residency and homeownership ownership requirements, homeowner insurance and income verification will also be completed. Property ownership will be confirmed through the title search using Laredo (Rock Island County Recorder's Office electronic records database). If a copy of the title is not available in Laredo, the applicant will be required to furnish a copy. The Housing & Loan Program Officer will ensure that all persons listed on the property's title are listed as an applicant. At this time Laredo will also be used to identify any liens or judgments on the property. An assessment search will be performed via www.rockislandcounty.org to verify that all Property Taxes have been paid to date. Any delinquent taxes will need to be paid in order to move forward with the application.

12. **WAITING LIST.** Following verification of income eligibility, applicants shall not be placed on a waiting list and will instead be assisted as quickly as possible.
13. **INITIAL INSPECTION.** Once an applicant's eligibility has been determined, an initial inspection of the property shall be undertaken by the Construction Officer using a standardized form. The Program is focused on addressing a narrow category of emergency situations that require immediate action. These are limited to the following.
 - a. Furnace failure occurring between November and April confirmed in writing by a third-party licensed contractor retained by the homeowner.
 - b. Hot water heater failure confirmed in writing by a third-party licensed contractor retained by the homeowner.
 - c. Water service failure confirmed in writing by the Public Works Department.
 - d. Sewer lateral failure confirmed in writing by the Public Works Department.
 - e. Roof failure so severe that mechanical and electrical systems are substantially threatened by water infiltration as confirmed by the Construction Officer in consultation with the Building Official.
 - f. Barriers to accessibility so severe that a disabled homeowner is unable to reasonably enter or exist the house or utilize its primary facilities as confirmed by the Construction Officer in consultation with the Building Official.
 - g. Lead poisoning in children under the age of six (6) confirmed through a blood test ordered by a qualified medical professional.
14. **SCOPE OF WORK.** Following the initial inspection, a scope of work shall be prepared by the Construction Officer. Activities in the scope shall include only what is necessary to address the emergency situations described above. In the case of a lead-poisoned child, the scope of work shall be those actions required to undertake full abatement of lead-based paint hazards.
15. **ENVIRONMENTAL REVIEW.** When a scope of work is completed, the environmental review process shall begin. The environmental review record documents shall be prepared by the Geographic Information Systems (GIS) Specialist under the direction of the Planning & Zoning Manager. The Section 106 review process as required by the National Historic Preservation Act of 1966, as part of the environmental review documents, shall be overseen directly by the Planning & Zoning Manager. If the State Historic Preservation Office (SHPO) determines in the course of the Section 106 review process that the proposed undertaking
16. **CONTRACTOR SELECTION.**
 - a. **DEFINITIONS**
 - i. Contractor - A term used to apply to both general contractors and subcontractors.
 - ii. Contractor Guidelines - A shortened term used to refer to "Contractor Selection/Qualification Guidelines for Targeted Neighborhood Housing Stimulation Programs by the Planning and Redevelopment Division, Community and Economic Development Department, City of Rock Island, Illinois."
 - iii. General Contractor - A contractor, who contracts to undertake an entire rehabilitation job under the City's Targeted Neighborhood Housing Stimulation Programs, using subcontractors and supervising them as needed while taking full responsibility for the job.

- iv. Subcontractor - A contractor who contracts to undertake one or more phases of a rehabilitation job under the City's Targeted Neighborhood Housing Stimulation Programs, with the City or some other contractor acting as general contractor.
- v. City - The City of Rock Island, Illinois; specifically, with reference to the Targeted Neighborhood Housing Stimulation Programs, is represented by the staff of the Planning and Redevelopment Division of the Community and Economic Development Department. References to the City in these guidelines refer to that staff, its policies and programs as approved by the City Council.
- vi. Housing & Loan Program Officer - A member of the staff of the Planning and Redevelopment Division, Community and Economic Development Department of the City, who processes applications for rehabilitation assistance, including the financial portion.
- vii. Construction Officer - A member of the staff of the Planning and Redevelopment Division, Community and Economic Development Department of the City, who prepares work write-ups manages bids and contract documents, and supervises construction.
- viii. Community and Economic Development Director – the supervisor of the Community and Economic Development Department.

b. CONTRACTOR QUALIFICATIONS

- i. Prospective contractors must complete a Contractor Information Form. B. References and credit will be checked.
- ii. Contractors must have satisfactory client references.
- iii. Judgments against a contractor must be released prior to program participation.
- iv. Contractors must be registered with Duns & Bradstreet (www.dnb.com) and System of Award Management (www.sam.gov). There is no registration fee, for both of these federal requirement registrations.
- v. Registration with the City of Rock Island as well Liability insurance coverage is required and a certificate of insurance must be provided. \$100,000 each occurrence/\$300,000 aggregate bodily injury, including death. \$100,000 property damage.
- vi. Lead Certifications and Licenses when applicable to the Scope of Work.
- vii. No contractor will be added to the City's list of qualified contractors until requirements of II-A, B, and C are met.
- viii. Prospective contractors must be bonded and licensed as required by the City Inspection Division and Community and Economic Development Department.
- ix. Contractors must complete work in a manner which meets City Rehabilitation Specifications and all adopted City codes.
- x. Quality work is required.
- xi. Timely completion of work is required.
- xii. Contractors are required to furnish a current address and phone number where they may be contacted.
- xiii. Change of address and/or phone number must be reported immediately.
- xiv. At any time that contractor's address and phone number are incorrect and the Planning and Redevelopment Division cannot contact the contractor, that

contractor will be dropped from the list(s) of contractors until the required information is furnished to the Planning and Redevelopment Division.

- xv. It is the contractor's responsibility to notify the Construction Officer and the homeowner of any delays or absences from the job once a Proceed Order has been issued.
- xvi. Working hours shall be from 8:00 a.m. to 5:00 p.m., Monday through Friday unless other arrangements are approved by the homeowner and the Construction Officer.

- c. **CONTRACTOR DISQUALIFICATION.** Failure by a contractor to meet the above qualifying criteria shall result in disqualification from further participation in the program. Prior to execution of the contract, the homeowner may request rejection of a contractor for good and substantiated reasons. The City will approve or deny this request. Additional reasons which may be grounds for contractor disqualification:

- i. Repeated and substantiated homeowner complaints.
- ii. Failure to honor the warranty as specified in the contract with the homeowner, or failure of the contractor to supply homeowner with warranties on products with warranties exceeding one year.
- iii. Failure of a contractor to resolve warranty issues will result in withholding work write-ups and bidding until issues are resolved or disqualification has taken place.
- iv. Repeated credit problems.
- v. Unprofessional or un-businesslike contract negotiation or implementation.
- vi. Discovery of fraud, life-threatening irresponsibility, or other immediate incapacity.
- vii. Repeated failure to bid with or without notification to the City.

- d. **NOTICE OF DISQUALIFICATION.** Contractors considered for disqualification shall be notified of such pending disqualification in writing. The notice shall include at a minimum:

- i. Reason for pending disqualification.
- ii. Maximum time frame for abating disqualifying item(s).
- iii. Mailing of Pending Disqualification Notice –The "Pending Disqualification Notice" shall be mailed or hand-delivered to the latest known address or whereabouts of the contractor. No further notice shall be required.

The City retains the right to disqualify any contractor immediately when fraud, life-threatening irresponsibility or other immediate incapacity is evident. The City also retains the right to disqualify immediately a contractor who cannot be or one who has repeatedly failed to bid. No "Pending Disqualification Notice" is required. Reinstatement of any contractor after disqualification will be at the sole discretion of the city.

- e. **SUBCONTRACTORS.** General contractors must furnish for the City a list of the subcontractors they propose to use on that job when they submit the bid. The City reserves the right to deny the use of any subcontractor who has been previously disqualified. If the contract awarded to the general contractor requires a change in subcontractor(s), the general contractor must notify the City before the new subcontractor begins work. Proposed subcontractors may be rejected by the City for

good and substantiated reasons. General contractors are required to show that subcontractors meet appropriate licensing and bonding requirements and that they meet liability insurance coverage requirements as stated in II-C.

- f. **BIDDING.** All projects shall be put out for competitive bidding for no less than one (1) week and no more than four (4) weeks.
- i. Bids shall be posted on the City website and provided to any contractor in any format upon their request. Contractors shall submit bids for consideration in sealed envelopes labeled as instructed in the invitation to bind instructions. Late bids will not be accepted.
 - ii. All bids will be opened in public at a set time and place. At least two City staff members shall be present at any bid opening. Contractors retain the right to attend all bid openings.
 - iii. After the bid opening, the successful bidder will be allowed to bid on another rehabilitation job, but may only hold a maximum of three projects at one time unless approved by the city.
 - iv. The contractor may decline to bid one job (pass). This pass will be treated as if the contractor had submitted an unsuccessful bid.
 - v. Contractors who repeatedly decline to bid or fail to notify the City of their intent to pass may be dropped from the contractor list at the discretion of the City.
 - vi. When a contractor is already under contract for or has been awarded the bid for a total of three (3) rehabilitation jobs through City programs, the contractor will not be invited to bid on a new job until no more than one contract remains open unless approved by the City.
 - vii. If a contractor has been dropped from the City's list(s) of qualified bidders, the City reserves the right to refuse to accept a bid from that contractor even if that contractor would otherwise qualify under V-D.
 - viii. The policy of the City, in general, shall be to award the contract(s) to the lowest qualified, responsive, responsible bidder(s):
 - 1. Bidders may be disqualified at the discretion of the City, as having bid too low, if a bid is more than 10% lower than the in-house estimate.
 - 2. Bidders may also be disqualified for having a bid too high in excess of 20% of the in-house estimate.
 - 3. Bids submitted with miscalculations will be disqualified.
 - 4. Any or all bids may be rejected at the discretion of the City for good cause.
 - ix. Each bidder is required to bid each line item in the work write-up individually (if a general contractor) or each line item of the relevant trade (if a subcontractor).
 - x. The City retains the right to delete any line item(s) after bidding is complete.
 - xi. The City retains the right to negotiate modifications to the contract with the successful bidder in each case.
17. **PRE-CONSTRUCTION.** For every project undertaken through the Program, there shall be a pre-construction meeting with the homeowner, contractor, and staff. At this meeting there shall be a review of the contract documents, the scope of work, and the project timeline. Following this, contract documents shall be signed by the respective parties. The Project may thereafter begin.

18. **CONTRACTOR PAYMENT.** When work is complete, a final inspection of the property shall be undertaken using a standardized form. If the work is determined to be satisfactory and complete, the contractor may submit a request for payment using a standardized form provided by the City. The request for payments must include a final lien waiver, sworn statement, signed one (1) year warranty, and invoice. The Housing Officer, Construction Officer, and the homeowner must sign off to approve the request for payment before it can be process. If thirty (30) days elapse from the date the request has been received and the homeowner is unable or unwilling to sign despite reasonable attempts to address their concerns, the City shall retain the right to process the request and issue payment to the contractor. 

- a. If the Construction Officer judges a change order to be excessive, the City reserves the right to obtain other bids.
- b. Payments to contractors shall be made in accordance with the provisions in the Rehabilitation Contract.
- c. Lump sum payments will be made after the inspection division's final inspection, approval by the Construction Officer(s) of the completed work, and approval by the Planning and Redevelopment Administrator and the Community and Economic Development Director is completed.
- d. In situations deemed appropriate by the City, progress payments may be approved, however, no more than 75% of the total contract (less the usual 10% retainer) may be paid in progress payments. The final payment will be made only after final inspection and approval and after all punch list items have been completed, inspected, and approved.
- e. There shall be no more than a total of two-progress payments and one final payment on a contract totaling \$15,000 or less (total of three payments).
- f. The total number of payments on a contract in excess of \$15,000 may be increased by one payment for each \$5,000 or portion thereof. (Examples: Maximum of four payments on a contract for \$18,000; maximum of five payments on a contract for \$24,900.)
- g. Each general contractor shall be required to furnish to the City the Federal Employer Identification Number for the general contractor's firm and for all subcontractor's firms.

19. **GENERAL PROGRAM GUIDELINES.**

- a. **EXPENSES.** Eligibility of expenses for the CDBG program are itemized in the most recent version of "Guide to National Objectives and Eligible Activities for CDBG Entitlement Communities" as published by HUD. A summary of the eligible costs are as follows:
 - i. **Rehabilitation (hard costs)** — Rehabilitation hard costs are actual costs to accomplish rehabilitation. Costs of labor, materials, supplies and other expenses required for completion of the rehabilitation of property, including repair or replacement of principal fixtures and components of existing structures (e.g., items eligible for repair within the program, individually or combined). This will be the total amount of the Contractor's invoice and the amount noted on the Recapture Agreement.
 - ii. **Service Delivery (soft costs)** — Staff costs and related expenses required for outreach efforts for marketing the program, rehabilitation counseling, screening potential applicant households and structures, energy auditing, preparing work

specifications, loan underwriting and processing, inspections, and other services related to assisting owners, tenants, contractors, and other entities who are participating or seeking to participate in rehabilitation. The following are examples of soft costs:

1. Financing fees, credit reports, title binders and insurance, recording fees, transaction taxes, impact fees, legal and accounting, appraisals, architectural and engineering fees.
 2. Administrative costs.
 3. Environmental review costs.
 4. Lead Safe Housing Rule Compliance expenses. This includes any costs that are associated with complying with the Lead Rule that are not normally incurred as part of rehabilitation if the Rule did not apply. This can include:
 - a. Evaluation costs (risk assessments, visual assessments or inspections)
 - b. Laboratory and analysis fees
 - c. Lead sample testing supplies
 - d. Occupant protection, including relocation, storage or protection of belongings
 - e. Waste handling attributable to lead-based paint hazard reduction.
 - f. Specialized cleaning designed to remove LBP dust. The contractor can provide an estimate of the incremental costs associated with LBP hazard reduction.
 - g. Clearance activities, including visual assessments, dust wipes, and reports.
- b. **LMH HOUSING DOCUMENTATION REQUIRED.** In addition to the main documentation required for each project/activity, the following records must be maintained for projects/activities that are using LMH as a national objective:
- i. A written agreement with each landlord or developer receiving CDBG assistance. The agreement must specify:
 1. Total number of dwelling units in each multi-unit structure, and
 2. The number of those units which will be occupied by LMI households after assistance.
 - ii. Total cost of the activity, including both CDBG and non-CDBG funds
 - iii. The household size, ethnicity and income eligibility for each of the LMI households occupying assisted units
 - iv. Accomplishments for LMH activities include the number of owner-occupied units rehabilitated, including the number of these units occupied by the elderly.
- c. **HOUSEHOLD INCOME DOCUMENTATION REQUIRED.** The following definitions shall be used in the determination of a household's total AGI:
- i. Adjusted Gross Income shall be defined as adjusted gross income reported to the Internal Revenue Service on Internal Revenue Service (IRS) Form 1040 as follows:

1. Wages, salaries, tips, etc.
 2. Taxable interest.
 3. Dividends.
 4. Taxable refunds, credits or offsets of State and local income taxes.
There are some exceptions - refer to Form 1040 instructions.
 5. Alimony (or separate maintenance payments) received.
 6. Business income (or loss).
 7. Capital gain (or loss).
 8. Other gains (or losses) (i.e., assets used in a trade or business that were exchanged or sold).
 9. Taxable amount of individual retirement account (IRA) distributions.
(Includes simplified employee pension [SEP] and savings incentive match plan for employees [SIMPLE] IRA.)
 10. Taxable amount of pension and annuity payments.
 11. Rental real estate, royalties, partnerships, S corporations, trusts, etc.
 12. Farm income (or loss).
 13. Unemployment compensation payments.
 14. Taxable amount of Social Security benefits.
 15. Other income. (Includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; Alaska Permanent fund dividends; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit).
- ii. Total Adjusted Gross Income for the household shall be defined as the sum of the total adjusted gross income of each household member aged 18 or over. A household member shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the home will not be considered to be household members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.
- d. RECORD RETENTION PERIOD. Under the uniform administrative requirements of the CDBG regulations, grantees and sub recipients are required to retain CDBG records for a period of not less than four years. For sub recipients, the record retention period begins from the date of the submission of the CAPER in which the specific activity was reported on for the final time rather from the date of submission of the final expenditure report for the award.
- e. ACCESS TO RECORDS. HUD and the Comptroller General of the United States, or their authorized representatives, have the right to access grantee and sub recipient program records. This right is not limited to the retention period. Requirements regarding public access to records include:
- i. CDBG grantees are required to provide citizens with reasonable access to records regarding the past use of CDBG funds, consistent with applicable state and local laws regarding privacy and confidentiality; and

- ii. The Consolidated Plan regulations require that grantees provide citizens, public agencies and other interested parties with reasonable and timely access to information and records relating to the jurisdiction's Consolidated Plan and the use of assistance under the programs covered by the Consolidated Plan.
- f. CDBG ALLOCATION PROCESS. Refer to the City's main CDBG Program Manual to find details on how the City's overall application and allocation process works. The TNHSP submits two applications for Entitlement funds, one for staffing and support costs and another application for programmatic costs (hard costs and soft costs). City Council normally finalizes the allocation recommendations for the upcoming program year (April 1st-March 31st) in September of each year yet final Entitlement allocation amounts from HUD are announced in the Spring/Summer each year (after the program year has already started).
- g. CONSOLIDATED PLAN. The Community Development Manager is responsible for making sure that the Consolidated Plan is completed accurately and timely. The Consolidated Plan is prepared by the City of Rock Island every five years and describes needs, resources, priorities and proposed activities to be undertaken with respect to CDBG funds. An approved Consolidated Plan is one which has been approved by HUD. TNHSP staff is responsible for making sure that their proposed activities for the next five years are included in this analysis in order to continue being funded.
- h. ANNUAL ACTION PLAN. The Community Development Manager is responsible for making sure that the Annual Action Plan is completed accurately and timely. This document serves as an annual application to HUD for funding and must reflect the proposed activities that are in the Consolidated Plan. If a new activity is being proposed for funding, the Consolidated Plan must be amended. Further information on what triggers a Consolidated Plan amendment can be found in the City's main CDBG Policies and Procedures manual. Information on TNHSP staff and support costs are detailed in the Annual Action Plan as well as the expected accomplishments for each activity. A majority of the information used for the Annual Action Plan will be used from the applications submitted for funding for that program year. It is the TNHSP staff responsibility to make sure that the proposed accomplishments are adjusted with the final allocation amounts. Also, it is the TNHSP staff responsibility to track accomplishments on a 5-year basis to ensure that the Consolidated Plan goals are being met. If they are not, then a possible amendment to the Consolidated Plan may need to be made.
- i. DRAWDOWN REQUESTS. Drawdown requests should be made on a routine basis from TNHSP staff to Planning and Redevelopment Administrator. The information that should be included in these drawdown requests include:
 - i. Funds budgeted for project;
 - ii. Funds received in drawdowns to date;
 - iii. Funds obligated in most recent period and to date;
 - iv. Funds expended in most recent period and to date;
 - v. Cash on hand (including program income identified as such); and
 - vi. Previous drawdowns requested but not yet received.

- j. **QUARTERLY PROGRESS REPORTS.** Quarterly accomplishment reports are due to the Planning and Redevelopment Administrator from sub recipients by the following dates: April 15, July 15, October 15, and January 15. These progress reports should contain the following information: track actual project accomplishments, obligations, and spending patterns against planned operations and accomplishments.

20. OTHER REGULATIONS.

- a. **RECORDS TO BE MAINTAINED (570.506).** HUD regulation § 570.506 defines the process and types of records that must be maintained by the city. Records and documentation are maintained in order to demonstrate activity eligibility, national objective compliance, allowability of costs, and cost reasonableness. Appropriate staff will maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded. Such records shall include but are not limited to:
 - i. Records providing a full description of each activity undertaken;
 - ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
 - iii. Records required to determine the eligibility of activities;
 - iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
 - v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
 - vi. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
 - vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

The CED department shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the HUD CDBG program. The retention period begins on the date of the activities are recorded in IDIS. In the event of litigation, claims, audits, negotiations, or other actions that involve the above cited records that have been initiated before the expiration of the five-year period, then such records shall be retained through the resolution of all issues.

- b. **CONFIDENTIALITY.** The City of Rock Island and its employees shall maintain the confidentiality of all applicant information. Confidentiality shall apply to the applicant's identity and location of the subject property, as well as personal information supplied by the applicant and received by the City of Rock Island to determine the applicant's eligibility.
- c. **FINANCIAL MANAGEMENT SYSTEMS (85.20).** CDBG funded Neighborhood Housing programs execute outside contracts. The City of Rock Island CDBG program records an encumbrance/obligation when contracts are executed, purchase orders issued, etc. The city's CDBG program maintains grant compliance by maintaining supporting documentation for expenditures with invoices, contracts, or purchase orders, etc. The City of Rock Island has segregated the duties and controls to effectively reduce the opportunity for the perpetration or concealment of errors or irregularities in the normal course of duties. The City of Rock Island has internal control procedures that support its ability to prepare financial statements that are fairly presented in conformity with generally accepted and appropriate accounting principles and regulatory requirements. The city undergoes an annual single audit, which ensures the accuracy and integrity of data provided through a qualified opinion on the audited annual financial statements

and internal controls. Staff reviews financial information (e.g., drawdowns, unexpended balances) recorded in HUD's financial management systems (e.g., LOCCS, IDIS) to ensure that it matches the official accounting records of the Program for the period covered by the last CPD-required performance report? [24 CFR 570.507; 24 CFR 91.520] The Community Economic Development, Budget and Grant Manager works directly with the Finance Department to ensure that the information on obligations, expenditures, and program income submitted to HUD reconcile with the program participant's accounting records? [24 CFR 570.504; 24 CFR 570.507; 24 CFR 91.520]

- d. **TIMESHEETS.** The City of Rock Island internal payroll control procedures support its ability to meet HUD regulatory requirements. All CDBG funded staff position timesheets are reviewed and approved by the supervisor prior to submission for payroll processing. Community and Economic Development Department employees working on the CDBG programs shall have their salaries and wages supported by periodic monitoring to ensure that CDBG funds have been appropriately allocated and expended for the period covered by the monitoring. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]. Monitoring will be conducted annually prior to the completion of the Consolidated Annual Performance Evaluation Report. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]
- e. **PROGRAM INCOME (24 CFR 570.503 AND 570.504).** All proceeds collected under the recapture requirements of the Neighborhood Housing Programs shall be considered Program Income. Program Income shall be receipted into IDIS as Program Income and shall be expended on other projects before entitlement funds are obligated to projects.
- f. **PROCUREMENT, EQUIPMENT, AND REAL PROPERTY.** The Rock Island's CDBG programs shall follow the City of Rock Island procurement standards or the HUD procurement standards at § 85.36 (whichever is more stringent) when equipment and services are procured. All expenses for supplies and equipment and their use (e.g., uniforms/coveralls, handheld computers, gasoline, vehicle lease payments or use allowances) are eligible expenses for the delivery of Neighborhood Housing Program services.
- g. **LABOR STANDARDS (24 CFR 570.603).** The City of Rock Island's CDBG program shall adhere to all applicable regulations regarding labor standards. All laborers and mechanics employed by contractors or subcontractors on construction work in excess of \$2,000 and financed in whole or in part with CDBG funds must be paid "prevailing wages" that have been determined in accordance with the Davis-Bacon Act as amended (40 U.S.C. 276a–276a-5). The Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333) also applies to such activities. These labor standards shall apply only to the rehabilitation of residential property if the property contains more than four (4) units.
- h. **ENVIRONMENT REQUIREMENTS (24 CFR 570.604).** At the start of every Program Year an environmental review of CDBG Service Delivery programs is completed and up loaded in to the HUD HEROS system. Grantees are required to assume responsibility for environmental review, decision making, and other actions that would otherwise apply to HUD under the National Environmental Policy Act of 1969 and other related provisions of law. Under no circumstance shall CDBG assistance be obligated to the project. This includes but is not limited to, incurring project costs, entering into an agreement, or letting bids until the appropriate environmental review and public notification process has been completed, and it has been determined that no other environmental measures are to be undertaken. Activities not subject to this restriction are those the regulations define as exempt from environmental review. However,

before any party involved with the project can incur costs, even for activities that are exempt, the grantee must first make a formal determination that the activity is exempt. (The list of activities that are exempt from environmental review are found in 24 CFR part 58.34 and 58.35(b).)

- i. HISTORIC PRESERVATION (36 CFR PART 800). It is the responsibility of the city to evaluate properties receiving federal assistance and consult with the State Historic Preservation Office as to whether the property:
 - i. is or could be determined eligible for listing on the National Register of Historic Places;
 - ii. is located in a historic district or an area which could be determined eligible as a historic district;
 - iii. involves proposed changes that could have an adverse effect to a historic property that has been landmarked.

In the event that the undertaking has been determined to be an adverse effect to a historic property, the city will identify all consulting parties to discuss the project impact and possible mitigation measures. Once the consulting parties agree on the mitigation, a Memorandum of Agreement must be completed with stipulations that provide clear and concise mitigation measures with all parties identified (36 CFR Part 800).

- j. NATIONAL FLOOD INSURANCE PROGRAM (24 CFR 570.605). The City of Rock Island participates in the National Flood Insurance Program and is protected by a United States Army Corps of Engineers flood wall, which has been certified by the National Emergency Management Agency. Areas within the flood wall are prone to ponding, projects undertaken in the ponding areas are required to have flood insurance and provide proof of flood insurance prior to and during the completion of the project.
 - i. Note: There is a statutory prohibition against providing Federal assistance to a person who had previously received Federal flood disaster assistance conditioned on obtaining and maintaining flood insurance and the person failed to obtain and maintain such insurance (24 CFR 58.6(b)).
- k. FLOODPLAIN MANAGEMENT (24 CFR PART 55). Potential projects receiving federal assistance that propose new construction or substantial improvements of existing buildings located within the floodplain or special flood hazard areas shall be subject to 24 CFR Part 55.20, the "Eight Step Decision Making Process." Until such time as the Decision-Making Process is complete and mitigation measures in place, no federal funding or commitments can be obligated or agreements entered into.
 - i. Note: Executive Order 11988, Floodplain Management, directs agencies "to avoid direct or indirect support of floodplain development wherever there is a practicable alternative" (24 CFR Part 55).
- l. RELOCATION AND ONE-FOR-ONE HOUSING REPLACEMENT (24 CFR 570.606). The City of Rock Island's CDBG Neighborhood Housing Programs comply with the following:
 - i. the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), 24 CFR 570.606(b), and 49 CFR Part 24;
 - ii. the requirements of 24 CFR 570.606(c) and 24 CFR Part 42 governing the Residential Anti-displacement and Relocation Assistance Plan (Plan) under Section 104(d) of the HCD Act.

Under the URA and the Plan, the city provides relocation assistance to persons (families, individuals, businesses, non-profit organizations, and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition, or conversion for a CDBG-assisted project. All property occupants must be issued certain notices on a timely basis. The

Plan also requires the one-for-one replacement of any occupied or vacant occupiable low/moderate-income housing that is demolished or converted to another use in connection with a CDBG-assisted project. Finally, the Plan requires the identification of the steps that will be taken to minimize displacement.

- m. LEAD-BASED PAINT (24 CFR 570.608). CDBG-funded activities, such as the acquisition, construction, or rehabilitation of residential structures, may not use lead-based paint. Certain requirements apply to the use of CDBG funds for the rehabilitation of a residential property that was constructed before 1978. At a minimum, grantees are required to:
 - i. notify a purchaser or lessee of the presence of any known lead-based paint and/or lead-based paint hazards;
 - ii. paint test surfaces to be disturbed or removed during rehabilitation for the presence of lead-based paint, or presume lead-based paint and notify the occupants of the results within 15 days of when the evaluation report is received or the presumption is made;
 - iii. provide each occupied dwelling unit outlined in the preceding section with the EPA-approved lead hazard information pamphlet "Protect Your Family From Lead in Your Home" or an EPA-approved equivalent;
 - iv. reduce lead hazards as required by the applicable subparts of Part 35;
 - v. perform clearance testing, including dust testing, before re-occupancy after all but minimal ("de minimis") amounts of paint disturbances. (See in the following section for details). The CDBG regulation at 24 CFR 570.608 states that the following subparts of Part 35 apply to the use of CDBG funds in pre-1978 housing:
 - 1. Disclosure of Known Lead-Based Paint and/or Lead-Based Paint Hazards Upon Sale or Lease of Residential Property,
 - 2. General Lead-Based Paint Requirements and Definitions for All Programs,
 - 3. Rehabilitation,
 - 4. Acquisition, Leasing, Support Services, or Operation, and
 - 5. Methods and Standards for Lead-Based Paint Hazard Evaluation and Hazard Reduction Activities. Part 35, Subpart A, is called the Lead Disclosure Rule; and Part 35, Subparts B through R, are called the Lead Safe Housing Rule.
 - vi. Certain properties are exempt from the requirements of the Lead Safe Housing Rule. They include:
 - 1. Housing built on or after January 1, 1978;
 - 2. Zero-bedroom dwellings, including efficiency apartments, single-room occupancy housing, dormitories, or military barracks;
 - 3. Housing exclusively for the elderly or people with disabilities, unless a child age 6 or under resides or is expected to reside there;
 - 4. Units that have been found to be free of lead-based paint by a certified lead-based paint inspector;
 - 5. Units where all lead-based paint has been removed;
 - 6. Unoccupied housing that will remain vacant until it is demolished;
 - 7. Non-residential portions of mixed-use buildings, except that spaces serving both residential and non-residential uses are covered by the rule;

8. Units that are to be rehabilitated without disturbing a painted surface; and
 9. Units that are subject to emergency repair action needed to safeguard against imminent danger to human life, health or safety, or to protect the property from further structural damage.
- vii. For properties that are covered by the Lead Safe Housing Rule, the lead-based paint requirements for rehabilitation is contingent upon the amount of Federal rehabilitation assistance provided. The amount of Federal rehabilitation assistance is the average per unit amount of Federal assistance provided for the hard costs of rehabilitation, excluding lead-based paint hazard evaluation and hazard reduction activities. In calculating this assistance amount, the total amount of Federal assistance to be used (including CDBG and other funds) and the hard costs of rehabilitation (including Federal and non-Federal funds) must be considered. Whenever these two amounts are not the same, the smaller of the two determines the type and level of lead-based paint requirement. For a structure with more than one dwelling unit, the thresholds are applied against the average amount of Federal assistance per unit or the average hard cost of rehabilitation per unit, whichever is lower. The following guide outlines the funding amounts and the level of lead safe work practices (Subpart J: Rehabilitation):
1. Up to \$4,999 per unit hard costs
 - a. Paint testing and repair
 - b. Use Lead Safe Work Practices (LSWP)
 - c. Clearance
 2. \$5,000 up to \$24,999 per unit hard costs
 - a. Risk Assessment
 - b. Interim Controls
 - c. Clearance
 3. Over \$25,000 per unit hard costs
 - a. Risk Assessment
 - b. Abatement of all identified LBP Hazards (Not all LBP)
 - c. Clearance
- viii. For federally assisted projects that only requires repair, the de minimis levels for lead safe work practices will apply (24 CFR Part 35.1350 (d)). Safe work practices are not required when maintenance or hazard reduction activities do not disturb painted surfaces that total more than:
1. 20 square feet (2 square meters) on exterior surfaces;
 2. 2 square feet (0.2 square meters) in any one interior room or space; or
 3. 10 percent of the total surface area on an interior or exterior type of component with a small surface area. Examples include window sills, baseboards, and trim.
- ix. The City shall follow 24 CFR 35.1350(d) for minor repairs undertaken as part of the program. Compliance shall be documented using project specifications. Substantial rehabilitation activities undertaken shall follow the lead safe rules as outlined in 24 CFR 35.1350.
- n. CONFLICT OF INTEREST (24 CFR 570.611). The Program shall follow the provisions of 24 CFR 84.42 and 570.611, which include (but are not limited to) the following:

- The city maintains a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds (All employee policies and guidelines can be found at intranet.rigov.org/human-resources/personnel-policies).
- No employee, officer, or agent of the city shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or perceived, would be involved.

No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a “covered person” includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee, the Subrecipient, or any designated public agency. There are two conflict of interest provisions applicable to activities carried out with CDBG funding. The first, applies to the procurement of goods and services by subrecipients (24 CFR 84.42 and 85.36 and 24 CFR 570.611(a)(1)) The second provisions is located at 24 CFR 570.611(a)(2). These provisions cover situations not covered by parts 84 and 85. With respect to procurement activities, the subrecipient must maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. At a minimum, these standards must require that no employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if a real or perceived conflict would be involved. Such a conflict would arise when any of the following parties have a financial or other interest in the firm selected for an award:

- An employee, officer, or agent of the subrecipient;
- Any member of an employee's, officer's, or agent's immediate family;
- An employee's, agent's, or officer's partner; or
- An organization which employs or is about to employ any of the in the preceding section.

It is also required that employees, agents, and officers of subrecipients neither solicit nor accept gratuities, favors, or anything of value from contractors, or parties to sub-agreements. However, subrecipients may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. Disciplinary actions for any violations of the regulations or policies by employees, agents, or officers of the subrecipient agency will be handled according to the above policies. With respect to all other CDBG-assisted activities, the general standard is that no employee, agent, or officer of the subrecipient, who exercises decision-making responsibility with respect to CDBG funds and activities, is allowed to obtain a financial interest in or benefit from CDBG activities, or have a financial interest in any contract, subcontract, or agreement regarding those activities or in the proceeds of the activities. Specific provisions include:

- Any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, a designated public agency, or a subrecipient, and to their immediate family members, and business partner(s).
- During employee tenure and for a period of 1 year after leaving the grantee or subrecipient organization.

Upon written request, exceptions may be granted by HUD on a case-by-case basis, after consideration of the cumulative effect of various factors listed at 24 CFR 570.611(d), and only with: (a) full disclosure of the potential conflict, and (b) a legal opinion of the grantee's attorney that there would be no violation of state or local laws in granting the exception.

- o. PROGRAM MONITORING (24 CFR 570.501(B), 24 CFR 85.40(A) AND (E), AND 24 CFR 84.51(A)). The Community and Economic Development Department is responsible for ensuring that all CDBG funds under its oversight are used in accordance with all program requirements, and for determining the adequacy of its subrecipients' performance. Accordingly, the Community Development staff is empowered to make site visits and review program files of the CDBG recipients as necessary to fulfill these responsibilities.
- p. SUSPENSION AND TERMINATION (24 CFR 570.503 (B) (6), 24 CFR 85.43 AND 44, AND 24 CFR 84.62). When problems arise in the performance of a subrecipient, the grantee is responsible for taking appropriate actions for correcting these deficiencies, including suspending or terminating the CDBG activities being carried out by the subrecipient (24 CFR 570.501(b)). Consistent with 24 CFR 570.503(b)(6), the written agreement between the grantee and the subrecipient must specify that suspension or termination may occur if the subrecipient materially fails to comply with any term of the CDBG award, and that the agreement may also be terminated for convenience (also see 24 CFR 85.43–85.44 and 84.62).
- q. UNALLOWABLE COSTS. The City of Rock Island excludes any unallowable costs as itemized in 2 CFR Part 225, Appendix B, including: entertainment, contributions and donation, fines and penalties, general government expenditures, lobbying and political activities from direct or indirect funding through the CDBG Code Enforcement Program.
- r. LOBBYING. The City of Rock Island prohibits the use of any federal, state, or locally appropriated funds to be used to compensate any person for influencing, or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. If any federal, state, or locally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the city will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- s. POLITICAL ACTIVITY (24 CFR 570.207(A)(3)). Pursuant to the Hatch Act, no Neighborhood Housing program funds will be used for political activities. Personnel employed with CDBG funding will in no way, or to any extent, engage in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C. The City prohibits the use of CDBG funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as sponsoring candidate forums,

distributing brochures, voter transportation, or voter registration. However, a facility originally assisted with CDBG funds may be used on an incidental basis to hold meetings, candidate forums, or voter registration, provided that all parties and organizations have access to the facility on an equal basis and are assessed equal rent or use charges, if any.

- t. **NON-DISCRIMINATION AND ACTIONS TO FURTHER FAIR HOUSING.** Pursuant to 24 CFR 5.105 (a), CDBG grantees and sub-grantees must also comply with various fair housing and civil rights laws, including but not limited to the Fair Housing Act, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973. Grantees and sub-grantees must assure that all CDBG-funded activities, including Code Enforcement and Neighborhood Housing Program activities, do not discriminate on the basis of race, color, religion, sex, disability, familial status, or national origin.
- i. Title VI of the Civil Rights Act of 1964 (Public Law 88-352 Implemented in 24 CFR Part 1). This law states that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
 - ii. Women and Minority Business Enterprises – Refer to 570.506(g), 85.36(e), and 84.44, affirmative steps documentation.
 - iii. Section 109 of Title I of the Housing and Community Development Act of 1974 prohibits CDBG grantees and sub-grantees from conduct that will cause discrimination on the ground of race, color, national origin, religion, or sex, in the participation in any program or activity funded in whole or in part with Federal financial assistance.
 - iv. Executive Order 11063, as amended by Executive Order 12259 (implemented in 24 CFR Part 107): This order and its implementing regulations require HUD to take all actions necessary to prevent discrimination because of race, color, religion, sex, or national origin in the use, occupancy, sale, leasing, rental, or other disposition of residential property assisted with Federal loans, advances, grants, or contributions.
 - v. Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq.): This law provides that any grant under Section 104 shall be made only if the grantee certifies to the satisfaction of the Secretary of HUD that the grantee will, among other things, affirmatively further fair housing.
 - vi. Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq., particularly 42 U.S.C. 6101 et. seq., and 29 U.S.C. 794): This law mandates that no person on the grounds of race, color, national origin, sex, or religion shall be excluded from participation, denied the benefits of, or otherwise be subject to discrimination under any activity funded in whole or part with CDBG funds.
 - vii. Section 3 of the Housing and Community Development Act of 1968 (12 U.S.C. 1701u): This section implemented at 24 CFR Part 135 requires that, to the greatest extent feasible, a subrecipient must:
 1. Ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low-and very low-income persons residing within the metropolitan area in which the CDBG-

- funded project is located; where feasible, priority should be given to low-and very low-income residents within the service area of the project or the neighborhood in which the project is located, and to low-and very low-income participants in other HUD programs.
2. Award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to business concerns that provide economic opportunities for low-and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns which provide economic opportunities to low-and very low-income residents within the service area or the neighborhood in which the project is located and to low-and very low-income participants in other HUD programs.
- viii. Section 504 of the Rehabilitation Act of 1973, as amended (implemented at 24 CFR Part 135): This section specifies that no otherwise qualified individual shall solely by reason of his or her handicap be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving Federal assistance. Part 8 requires that recipients ensure that their programs are accessible to and usable by persons with disabilities. Part 8 also prohibits recipients from employment discrimination based upon disability.
 - ix. The Americans with Disabilities Act (ADA) of 1990: This law prohibits discrimination on the basis of disability in employment by state and local governments and in places of public accommodation and commercial facilities. The ADA also requires that facilities that are newly constructed or altered, by, on behalf of, or for use of a public entity, be designed and constructed in a manner that makes the facility readily accessible to and usable by persons with disabilities. The Act defines the range of conditions that qualify as disabilities and the reasonable accommodations that must be made to assure equality of opportunity, full participation, independent living, and economic self-sufficiency for persons with disabilities.
 - x. The Age Discrimination Act of 1975, as amended: This law provides that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving Federal assistance.
 - xi. Executive Order 11246 (as amended by Executive Orders 11375 and 12086) — Equal Opportunity Under HUD Contracts and HUD-assisted Construction Contracts: This order requires that grantees and subrecipients and their contractors and subcontractors agree not to discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
 - xii. The Architectural Barriers Act of 1968: The Architectural Barriers Act (ABA) of 1968 (ABA) (42 U.S.C. 4151-4157) requires that certain buildings financed with Federal funds must be designed, constructed, or altered in accordance with standards that ensure accessibility for persons with physical disabilities. The ABA covers any building or facility financed in whole or in part with Federal funds, except privately owned residential structures. Covered buildings and

facilities designed, constructed, or altered with CDBG funds are subject to the ABA and must comply with the Uniform Federal Accessibility Standards.

- xiii. Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (Public Law 90-234): The Fair Housing Act prohibits discrimination in housing practices on the basis of race, color, religion, sex, and national origin. The Fair Housing Act was amended in 1988 to provide protections from discrimination in any aspect of the sale or rental of housing for families with children and persons with disabilities. The Fair Housing Act also establishes requirements for the design and construction of new rental or for-sale multi-family housing to ensure a minimum level of accessibility for persons with disabilities.
- xiv. Limited English Proficiency. Recipients of CDBG funds should take reasonable steps to ensure meaningful access to their programs and activities to limited English proficient individuals. As an aid to recipients, the Department published Final Guidance to Federal Financial Assistance Recipients: Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (LEP Guidance) in the Federal Register at 72 FR 2732.
For assistance regarding LEP obligations, go to:
www.justice.gov/crt/lep/guidance/HUD_guidance_Jan07.pdf
For more information on LEP, please visit:
www.hud.gov/offices/fheo/promotingfh/lep.cfm
- xv. Affirmatively Further Fair Housing. CDBG recipients and subrecipients must affirmatively further fair housing in their use of such funds. Grantees may offer services to affirmatively further fair housing through the Program. Such costs, examples of which follow, are not eligible code enforcement expenses but could be eligible as public services or program administrative costs. Both of these categories have caps on the overall activity expenses.
 - 1. Providing mobility counseling or referrals to housing counseling agencies for persons temporarily or permanently displaced by code enforcement actions;
 - 2. Training staff on fair housing requirements;
 - 3. Providing outreach to marginalized populations
 - 4. Establishing partnerships with Fair Housing Organizations, state and local fair housing agencies, and community-based organizations representing protected classes under the Fair Housing Act.

for “clearance, demolition, removal, reconstruction, and rehabilitation (including rehabilitation which promotes energy efficiency) of buildings and improvements (including interim assistance, and financing public or private acquisition for reconstruction or rehabilitation, and reconstruction or rehabilitation, of privately-owned properties, and including the renovation of closed school buildings).” This provision is codified in the CDBG Entitlement program regulations at 24 CFR 570.202(a)(1) and 24 CFR 570.202(b)(2), which read as follows:

- (a)(1) Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building; and
- (b)(2) Labor, materials, and other costs of rehabilitation of properties, including repair directed toward an accumulation of deferred maintenance, replacement of principal fixtures and components of existing structures, installation of security devices, including smoke detectors and dead bolt locks, and renovation through alterations, additions to, or enhancement of existing structures and improvements, abatement of asbestos hazards (and other contaminants) in buildings and improvements that may be undertaken individually or in combination with other programs or resources.

6. **FORGIVABLE LOAN.** Financial assistance shall be provided to income eligible homeowners as a forgivable loan secured through a recapture agreement. Recapture agreements in the amount equal to the cost of rehabilitation will be required for rehabilitation projects. Said agreements shall be recorded at the Rock Island County Recorder’s Office for a period of five (5) years to serve as a lien against the property for the duration of the recapture agreement requirements. The terms of the recapture agreement require that the home owner remain in the home for a period of five years. Once the five (5) year period has been fulfilled, either the homeowner or the City may have the lien released from the property.
7. **RECAPTURE EVENTS.** The income qualified homeowner will be responsible for repayment of the grant amount if one or more of the following events occur during the recapture period:
 - a. The homeowner sells, conveys, or transfers title of the property for consideration to another person;
 - b. The homeowner rents or leases the property;
 - c. The homeowner forfeits ownership rights to the property due to foreclosure, bankruptcy, or any other similar means.
8. **NON-RECAPTURE EVENTS.** The following events are not recapture events:
 - a. Transfer of title to homeowners' surviving spouse upon death of a joint tenant-owner;
 - b. Transfer of title to a spouse as a result of a divorce;
 - c. A transfer of title by will upon death;
 - d. Refinancing of the property to reduce interest rates; or
 - e. In the event that extenuating circumstances occur that are not listed above, the City will evaluate the situation and will, at its discretion, determine if the circumstances are appropriate by the City.
9. **MAXIMUM ASSISTANCE AVAILABLE.** No project undertaken through the Program shall have a hard cost that exceeds \$24,999. The homeowner may, but is not required to, contribute their

own matching funds if a broader scope of work is desired. A household may only receive assistance through the Program once every five (5) years.

10. **APPLICATION REQUIREMENTS.** To be considered eligible to participate in the Program, the residence must be located within the municipal boundary of the City and be owner occupied confirmed as such through title search, tax records, and insurance policy information. The property must also be a legal conforming use according to the City's adopted zoning code, all property taxes must be current, all utility billing with the City must be current, and the applicant must meet all of the following requirements:
 - a. **Household Income.** To be considered eligible for assistance, the applicant must meet the HUD income of limit of 80% or lower of the area median income (AMI). The City shall calculate and verify income qualifications using the Adjusted Gross Income as provided on the IRS 1040. Adjusted Gross Income is defined as individuals age 18 and older reporting to the Internal Revenue Service on Form 1040. Other income includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit). In order to determine applicant eligibility, the applicant shall submit the most current 1040 federal tax return and two months of income verification (pay stubs, social security statements etc.).
 - b. **Household Definition.** A Household shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the residence will not be considered to be household members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.
11. **APPLICATION PROCESS.** Applicants shall complete an application as provided by the City and include any and all required documentation. In the event that the applicant requires assistance completing the application, the applicant may schedule an appointment with the Housing Officer. The application will be reviewed for completeness and the applicant will be income verified at the time of application in order to determine Program eligibility. Adjusted Gross Income as outlined in IRS form 1040 will be used to determine total household income. Applicant must fall below 80% of the established HUD AMI guidelines for the current year. Upon review of completed application and submission supporting documentation, the Housing & Loan Program Officer will verify that the applicant does not have weed/grass and nuisance code violations, residency and homeownership ownership requirements, homeowner insurance and income verification will also be completed. Property ownership will be confirmed through the title search using Laredo (Rock Island County Recorder's Office electronic records database). If a copy of the title is not available in Laredo, the applicant will be required to furnish a copy. The Housing & Loan Program Officer will ensure that all persons listed on the property's title are listed as an applicant. At this time Laredo will also be used to identify any liens or judgments on the property. An assessment search will be performed via www.rockislandcounty.org to verify that all Property Taxes have been paid to date. Any delinquent taxes will need to be paid in order to move forward with the application.

12. **WAITING LIST.** Following verification of income eligibility, applicants shall be placed on a waiting list on a first come, first serve basis. Income eligibility shall be reverified every six (6) months.
13. **INITIAL INSPECTION.** When an applicant's turn on the waiting list arrives, an initial inspection of the property shall be undertaken by the Construction Officer using a standardized form. The Program is focused on addressing code violations and making housing both safe and sanitary. All applicable building, mechanical, electrical, plumbing, and health codes as adopted by the City are used to determine code violations. Such violations are hereafter ranked by severity as major, moderate, of minor. A copy of the General Rehabilitation Program Inspection Checklist is attached at the
14. **SCOPE OF WORK.** Following the initial inspection, a scope of work shall be prepared by the Construction Officer. Activities in the scope shall be undertaken in order of priority corresponding with the code violations described above.
15. **ENVIRONMENTAL REVIEW.** When a scope of work is completed, the environmental review process shall begin. The environmental review record documents shall be prepared by the Geographic Information Systems (GIS) Specialist under the direction of the Planning & Zoning Manager. The Section 106 review process as required by the National Historic Preservation Act of 1966, as part of the environmental review documents, shall be overseen directly by the Planning & Zoning Manager. If the State Historic Preservation Office (SHPO) determines in the course of the Section 106 review process that the proposed undertaking
16. **CONTRACTOR SELECTION.**
 - a. **DEFINITIONS**
 - i. Contractor - A term used to apply to both general contractors and subcontractors.
 - ii. Contractor Guidelines - A shortened term used to refer to "Contractor Selection/Qualification Guidelines for Targeted Neighborhood Housing Stimulation Programs by the Planning and Redevelopment Division, Community and Economic Development Department, City of Rock Island, Illinois."
 - iii. General Contractor - A contractor, who contracts to undertake an entire rehabilitation job under the City's Targeted Neighborhood Housing Stimulation Programs, using subcontractors and supervising them as needed while taking full responsibility for the job.
 - iv. Subcontractor - A contractor who contracts to undertake one or more phases of a rehabilitation job under the City's Targeted Neighborhood Housing Stimulation Programs, with the City or some other contractor acting as general contractor.
 - v. City - The City of Rock Island, Illinois; specifically, with reference to the Targeted Neighborhood Housing Stimulation Programs, is represented by the staff of the Planning and Redevelopment Division of the Community and Economic Development Department. References to the City in these guidelines refer to that staff, its policies and programs as approved by the City Council.
 - vi. Housing & Loan Program Officer - A member of the staff of the Planning and Redevelopment Division, Community and Economic Development Department of the City, who processes applications for rehabilitation assistance, including the financial portion.

- vii. Construction Officer - A member of the staff of the Planning and Redevelopment Division, Community and Economic Development Department of the City, who prepares work write-ups manages bids and contract documents, and supervises construction.
- viii. Community and Economic Development Director – the supervisor of the Community and Economic Development Department.

b. CONTRACTOR QUALIFICATIONS

- i. Prospective contractors must complete a Contractor Information Form. B. References and credit will be checked.
- ii. Contractors must have satisfactory client references.
- iii. Judgments against a contractor must be released prior to program participation.
- iv. Contractors must be registered with Duns & Bradstreet (www.dnb.com) and System of Award Management (www.sam.gov). There is no registration fee, for both of these federal requirement registrations.
- v. Registration with the City of Rock Island as well Liability insurance coverage is required and a certificate of insurance must be provided. \$100,000 each occurrence/\$300,000 aggregate bodily injury, including death. \$100,000 property damage.
- vi. Lead Certifications and Licenses when applicable to the Scope of Work.
- vii. No contractor will be added to the City's list of qualified contractors until requirements of II-A, B, and C are met.
- viii. Prospective contractors must be bonded and licensed as required by the City Inspection Division and Community and Economic Development Department.
- ix. Contractors must complete work in a manner which meets City Rehabilitation Specifications and all adopted City codes.
- x. Quality work is required.
- xi. Timely completion of work is required.
- xii. Contractors are required to furnish a current address and phone number where they may be contacted.
- xiii. Change of address and/or phone number must be reported immediately.
- xiv. At any time that contractor's address and phone number are incorrect and the Planning and Redevelopment Division cannot contact the contractor, that contractor will be dropped from the list(s) of contractors until the required information is furnished to the Planning and Redevelopment Division.
- xv. It is the contractor's responsibility to notify the Construction Officer and the homeowner of any delays or absences from the job once a Proceed Order has been issued.
- xvi. Working hours shall be from 8:00 a.m. to 5:00 p.m., Monday through Friday unless other arrangements are approved by the homeowner and the Construction Officer.

- c. **CONTRACTOR DISQUALIFICATION.** Failure by a contractor to meet the above qualifying criteria shall result in disqualification from further participation in the program. Prior to execution of the contract, the homeowner may request rejection of a contractor for

good and substantiated reasons. The City will approve or deny this request. Additional reasons which may be grounds for contractor disqualification:

- i. Repeated and substantiated homeowner complaints.
 - ii. Failure to honor the warranty as specified in the contract with the homeowner, or failure of the contractor to supply homeowner with warranties on products with warranties exceeding one year.
 - iii. Failure of a contractor to resolve warranty issues will result in withholding work write-ups and bidding until issues are resolved or disqualification has taken place.
 - iv. Repeated credit problems.
 - v. Unprofessional or un-businesslike contract negotiation or implementation.
 - vi. Discovery of fraud, life-threatening irresponsibility, or other immediate incapacity.
 - vii. Repeated failure to bid with or without notification to the City.
- d. **NOTICE OF DISQUALIFICATION.** Contractors considered for disqualification shall be notified of such pending disqualification in writing. The notice shall include at a minimum:
- i. Reason for pending disqualification.
 - ii. Maximum time frame for abating disqualifying item(s).
 - iii. Mailing of Pending Disqualification Notice –The "Pending Disqualification Notice" shall be mailed or hand-delivered to the latest known address or whereabouts of the contractor. No further notice shall be required.
- The City retains the right to disqualify any contractor immediately when fraud, life-threatening irresponsibility or other immediate incapacity is evident. The City also retains the right to disqualify immediately a contractor who cannot be or one who has repeatedly failed to bid. No "Pending Disqualification Notice" is required. Reinstatement of any contractor after disqualification will be at the sole discretion of the city.
- e. **SUBCONTRACTORS.** General contractors must furnish for the City a list of the subcontractors they propose to use on that job when they submit the bid. The City reserves the right to deny the use of any subcontractor who has been previously disqualified. If the contract awarded to the general contractor requires a change in subcontractor(s), the general contractor must notify the City before the new subcontractor begins work. Proposed subcontractors may be rejected by the City for good and substantiated reasons. General contractors are required to show that subcontractors meet appropriate licensing and bonding requirements and that they meet liability insurance coverage requirements as stated in II-C.
- f. **BIDDING.** All projects shall be put out for competitive bidding for no less than one (1) week and no more than four (4) weeks.
- i. Bids shall be posted on the City website and provided to any contractor in any format upon their request. Contractors shall submit bids for consideration in sealed envelopes labeled as instructed in the invitation to bind instructions. Late bids will not be accepted.

- ii. All bids will be opened in public at a set time and place. At least two City staff members shall be present at any bid opening. Contractors retain the right to attend all bid openings.
 - iii. After the bid opening, the successful bidder will be allowed to bid on another rehabilitation job, but may only hold a maximum of three projects at one time unless approved by the city.
 - iv. The contractor may decline to bid one job (pass). This pass will be treated as if the contractor had submitted an unsuccessful bid.
 - v. Contractors who repeatedly decline to bid or fail to notify the City of their intent to pass may be dropped from the contractor list at the discretion of the City.
 - vi. When a contractor is already under contract for or has been awarded the bid for a total of three (3) rehabilitation jobs through City programs, the contractor will not be invited to bid on a new job until no more than one contract remains open unless approved by the City.
 - vii. If a contractor has been dropped from the City's list(s) of qualified bidders, the City reserves the right to refuse to accept a bid from that contractor even if that contractor would otherwise qualify under V-D.
 - viii. The policy of the City, in general, shall be to award the contract(s) to the lowest qualified, responsive, responsible bidder(s):
 - 1. Bidders may be disqualified at the discretion of the City, as having bid too low, if a bid is more than 10% lower than the in-house estimate.
 - 2. Bidders may also be disqualified for having a bid too high in excess of 20% of the in-house estimate.
 - 3. Bids submitted with miscalculations will be disqualified.
 - 4. Any or all bids may be rejected at the discretion of the City for good cause.
 - ix. Each bidder is required to bid each line item in the work write-up individually (if a general contractor) or each line item of the relevant trade (if a subcontractor).
 - x. The City retains the right to delete any line item(s) after bidding is complete.
 - xi. The City retains the right to negotiate modifications to the contract with the successful bidder in each case.
17. **PRE-CONSTRUCTION.** For every project undertaken through the Program, there shall be a pre-construction meeting with the homeowner, contractor, and staff. At this meeting there shall be a review of the contract documents, the scope of work, and the project timeline. Following this, contract documents shall be signed by the respective parties. The Project may thereafter begin.
18. **CONTRACTOR PAYMENT.** When work is complete, a final inspection of the property shall be undertaken using a standardized form. If the work is determined to be satisfactory and complete, the contractor may submit a request for payment using a standardized form provided by the City. The request for payments must include a final lien waiver, sworn statement, signed one (1) year warranty, and invoice. The Housing Officer, Construction Officer, and the homeowner must sign off to approve the request for payment before it can be process. If thirty (30) days elapse from the date the request has been received and the homeowner is unable or unwilling to sign despite reasonable attempts to address their concerns, the City shall retain the right to process the request and issue payment to the contractor.

- a. If the Construction Officer judges a change order to be excessive, the City reserves the right to obtain other bids.
- b. Payments to contractors shall be made in accordance with the provisions in the Rehabilitation Contract.
- c. Lump sum payments will be made after the inspection division's final inspection, approval by the Construction Officer(s) of the completed work, and approval by the Planning and Redevelopment Administrator and the Community and Economic Development Director is completed.
- d. In situations deemed appropriate by the City, progress payments may be approved, however, no more than 75% of the total contract (less the usual 10% retainer) may be paid in progress payments. The final payment will be made only after final inspection and approval and after all punch list items have been completed, inspected, and approved.
- e. There shall be no more than a total of two-progress payments and one final payment on a contract totaling \$15,000 or less (total of three payments).
- f. The total number of payments on a contract in excess of \$15,000 may be increased by one payment for each \$5,000 or portion thereof. (Examples: Maximum of four payments on a contract for \$18,000; maximum of five payments on a contract for \$24,900.)
- g. Each general contractor shall be required to furnish to the City the Federal Employer Identification Number for the general contractor's firm and for all subcontractor's firms.

19. GENERAL PROGRAM GUIDELINES.

- a. **EXPENSES.** Eligibility of expenses for the CDBG program are itemized in the most recent version of "Guide to National Objectives and Eligible Activities for CDBG Entitlement Communities" as published by HUD. A summary of the eligible costs are as follows:
 - i. **Rehabilitation (hard costs)** — Rehabilitation hard costs are actual costs to accomplish rehabilitation. Costs of labor, materials, supplies and other expenses required for completion of the rehabilitation of property, including repair or replacement of principal fixtures and components of existing structures (e.g., items eligible for repair within the program, individually or combined). This will be the total amount of the Contractor's invoice and the amount noted on the Recapture Agreement.
 - ii. **Service Delivery (soft costs)** — Staff costs and related expenses required for outreach efforts for marketing the program, rehabilitation counseling, screening potential applicant households and structures, energy auditing, preparing work specifications, loan underwriting and processing, inspections, and other services related to assisting owners, tenants, contractors, and other entities who are participating or seeking to participate in rehabilitation. The following are examples of soft costs:
 - 1. Financing fees, credit reports, title binders and insurance, recording fees, transaction taxes, impact fees, legal and accounting, appraisals, architectural and engineering fees.
 - 2. Administrative costs.
 - 3. Environmental review costs.

4. Lead Safe Housing Rule Compliance expenses. This includes any costs that are associated with complying with the Lead Rule that are not normally incurred as part of rehabilitation if the Rule did not apply. This can include:
 - a. Evaluation costs (risk assessments, visual assessments or inspections)
 - b. Laboratory and analysis fees
 - c. Lead sample testing supplies
 - d. Occupant protection, including relocation, storage or protection of belongings
 - e. Waste handling attributable to lead-based paint hazard reduction.
 - f. Specialized cleaning designed to remove LBP dust. The contractor can provide an estimate of the incremental costs associated with LBP hazard reduction.
 - g. Clearance activities, including visual assessments, dust wipes, and reports.
- b. LMH HOUSING DOCUMENTATION REQUIRED. In addition to the main documentation required for each project/activity, the following records must be maintained for projects/activities that are using LMH as a national objective:
 - i. A written agreement with each landlord or developer receiving CDBG assistance. The agreement must specify:
 1. Total number of dwelling units in each multi-unit structure, and
 2. The number of those units which will be occupied by LMI households after assistance.
 - ii. Total cost of the activity, including both CDBG and non-CDBG funds
 - iii. The household size, ethnicity and income eligibility for each of the LMI households occupying assisted units
 - iv. Accomplishments for LMH activities include the number of owner-occupied units rehabilitated, including the number of these units occupied by the elderly.
- c. HOUSEHOLD INCOME DOCUMENTATION REQUIRED. The following definitions shall be used in the determination of a household's total AGI:
 - i. Adjusted Gross Income shall be defined as adjusted gross income reported to the Internal Revenue Service on Internal Revenue Service (IRS) Form 1040 as follows:
 1. Wages, salaries, tips, etc.
 2. Taxable interest.
 3. Dividends.
 4. Taxable refunds, credits or offsets of State and local income taxes.
There are some exceptions - refer to Form 1040 instructions.
 5. Alimony (or separate maintenance payments) received.
 6. Business income (or loss).
 7. Capital gain (or loss).

8. Other gains (or losses) (i.e., assets used in a trade or business that were exchanged or sold).
 9. Taxable amount of individual retirement account (IRA) distributions. (Includes simplified employee pension [SEP] and savings incentive match plan for employees [SIMPLE] IRA.)
 10. Taxable amount of pension and annuity payments.
 11. Rental real estate, royalties, partnerships, S corporations, trusts, etc.
 12. Farm income (or loss).
 13. Unemployment compensation payments.
 14. Taxable amount of Social Security benefits.
 15. Other income. (Includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; Alaska Permanent fund dividends; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit).
- ii. Total Adjusted Gross Income for the household shall be defined as the sum of the total adjusted gross income of each household member aged 18 or over. A household member shall be defined as any person occupying the housing unit as a permanent resident as of the date of application, regardless of that person's relationship to the homeowner or other members of the household. Persons living outside the home will not be considered to be household members unless they are a college student living in a dormitory but are claimed as dependents on a resident household member's income tax form.
- d. RECORD RETENTION PERIOD. Under the uniform administrative requirements of the CDBG regulations, grantees and sub recipients are required to retain CDBG records for a period of not less than four years. For sub recipients, the record retention period begins from the date of the submission of the CAPER in which the specific activity was reported on for the final time rather from the date of submission of the final expenditure report for the award.
 - e. ACCESS TO RECORDS. HUD and the Comptroller General of the United States, or their authorized representatives, have the right to access grantee and sub recipient program records. This right is not limited to the retention period. Requirements regarding public access to records include:
 - i. CDBG grantees are required to provide citizens with reasonable access to records regarding the past use of CDBG funds, consistent with applicable state and local laws regarding privacy and confidentiality; and
 - ii. The Consolidated Plan regulations require that grantees provide citizens, public agencies and other interested parties with reasonable and timely access to information and records relating to the jurisdiction's Consolidated Plan and the use of assistance under the programs covered by the Consolidated Plan.
 - f. CDBG ALLOCATION PROCESS. Refer to the City's main CDBG Program Manual to find details on how the City's overall application and allocation process works. The TNHSP submits two applications for Entitlement funds, one for staffing and support costs and another application for programmatic costs (hard costs and soft costs). City Council

normally finalizes the allocation recommendations for the upcoming program year (April 1st-March 31st) in September of each year yet final Entitlement allocation amounts from HUD are announced in the Spring/Summer each year (after the program year has already started).

- g. **CONSOLIDATED PLAN.** The Community Development Manager is responsible for making sure that the Consolidated Plan is completed accurately and timely. The Consolidated Plan is prepared by the City of Rock Island every five years and describes needs, resources, priorities and proposed activities to be undertaken with respect to CDBG funds. An approved Consolidated Plan is one which has been approved by HUD. TNHSP staff is responsible for making sure that their proposed activities for the next five years are included in this analysis in order to continue being funded.
- h. **ANNUAL ACTION PLAN.** The Community Development Manager is responsible for making sure that the Annual Action Plan is completed accurately and timely. This document serves as an annual application to HUD for funding and must reflect the proposed activities that are in the Consolidated Plan. If a new activity is being proposed for funding, the Consolidated Plan must be amended. Further information on what triggers a Consolidated Plan amendment can be found in the City's main CDBG Policies and Procedures manual. Information on TNHSP staff and support costs are detailed in the Annual Action Plan as well as the expected accomplishments for each activity. A majority of the information used for the Annual Action Plan will be used from the applications submitted for funding for that program year. It is the TNHSP staff responsibility to make sure that the proposed accomplishments are adjusted with the final allocation amounts. Also, it is the TNHSP staff responsibility to track accomplishments on a 5-year basis to ensure that the Consolidated Plan goals are being met. If they are not, then a possible amendment to the Consolidated Plan may need to be made.
- i. **DRAWDOWN REQUESTS.** Drawdown requests should be made on a routine basis from TNHSP staff to Planning and Redevelopment Administrator. The information that should be included in these drawdown requests include:
 - i. Funds budgeted for project;
 - ii. Funds received in drawdowns to date;
 - iii. Funds obligated in most recent period and to date;
 - iv. Funds expended in most recent period and to date;
 - v. Cash on hand (including program income identified as such); and
 - vi. Previous drawdowns requested but not yet received.
- j. **QUARTERLY PROGRESS REPORTS.** Quarterly accomplishment reports are due to the Planning and Redevelopment Administrator from sub recipients by the following dates: April 15, July 15, October 15, and January 15. These progress reports should contain the following information: track actual project accomplishments, obligations, and spending patterns against planned operations and accomplishments.

20. OTHER REGULATIONS.

- a. **RECORDS TO BE MAINTAINED (570.506).** HUD regulation § 570.506 defines the process and types of records that must be maintained by the city. Records and documentation are maintained in order to demonstrate activity eligibility, national objective compliance, allowability of costs, and cost reasonableness. Appropriate staff will

maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded. Such records shall include but are not limited to:

- i. Records providing a full description of each activity undertaken;
- ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- iii. Records required to determine the eligibility of activities;
- iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- vi. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

The CED department shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the HUD CDBG program. The retention period begins on the date of the activities are recorded in IDIS. In the event of litigation, claims, audits, negotiations, or other actions that involve the above cited records that have been initiated before the expiration of the five-year period, then such records shall be retained through the resolution of all issues.

- b. **CONFIDENTIALITY.** The City of Rock Island and its employees shall maintain the confidentiality of all applicant information. Confidentiality shall apply to the applicant's identity and location of the subject property, as well as personal information supplied by the applicant and received by the City of Rock Island to determine the applicant's eligibility.
- c. **FINANCIAL MANAGEMENT SYSTEMS (85.20).** CDBG funded Neighborhood Housing programs execute outside contracts. The City of Rock Island CDBG program records an encumbrance/obligation when contracts are executed, purchase orders issued, etc. The city's CDBG program maintains grant compliance by maintaining supporting documentation for expenditures with invoices, contracts, or purchase orders, etc. The City of Rock Island has segregated the duties and controls to effectively reduce the opportunity for the perpetration or concealment of errors or irregularities in the normal course of duties. The City of Rock Island has internal control procedures that support its ability to prepare financial statements that are fairly presented in conformity with generally accepted and appropriate accounting principles and regulatory requirements. The city undergoes an annual single audit, which ensures the accuracy and integrity of data provided through a qualified opinion on the audited annual financial statements and internal controls. Staff reviews financial information (e.g., drawdowns, unexpended balances) recorded in HUD's financial management systems (e.g., LOCCS, IDIS) to ensure that it matches the official accounting records of the Program for the period covered by the last CPD-required performance report? [24 CFR 570.507; 24 CFR 91.520] The Community Economic Development, Budget and Grant Manager works directly with the Finance Department to ensure that the information on obligations, expenditures, and program income submitted to HUD reconcile with the program participant's accounting records? [24 CFR 570.504; 24 CFR 570.507; 24 CFR 91.520]
- d. **TIMESHEETS.** The City of Rock Island internal payroll control procedures support its ability to meet HUD regulatory requirements. All CDBG funded staff position timesheets are reviewed and approved by the supervisor prior to submission for payroll processing.

Community and Economic Development Department employees working on the CDBG programs shall have their salaries and wages supported by periodic monitoring to ensure that CDBG funds have been appropriately allocated and expended for the period covered by the monitoring. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]. Monitoring will be conducted annually prior to the completion of the Consolidated Annual Performance Evaluation Report. [24 CFR 570.502; 2 CFR Part 225, Appendix B (2013 edition)]

- e. PROGRAM INCOME (24 CFR 570.503 AND 570.504). All proceeds collected under the recapture requirements of the Neighborhood Housing Programs shall be considered Program Income. Program Income shall be receipted into IDIS as Program Income and shall be expended on other projects before entitlement funds are obligated to projects.
- f. PROCUREMENT, EQUIPMENT, AND REAL PROPERTY. The Rock Island's CDBG programs shall follow the City of Rock Island procurement standards or the HUD procurement standards at § 85.36 (whichever is more stringent) when equipment and services are procured. All expenses for supplies and equipment and their use (e.g., uniforms/coveralls, handheld computers, gasoline, vehicle lease payments or use allowances) are eligible expenses for the delivery of Neighborhood Housing Program services.
- g. LABOR STANDARDS (24 CFR 570.603). The City of Rock Island's CDBG program shall adhere to all applicable regulations regarding labor standards. All laborers and mechanics employed by contractors or subcontractors on construction work in excess of \$2,000 and financed in whole or in part with CDBG funds must be paid "prevailing wages" that have been determined in accordance with the Davis-Bacon Act as amended (40 U.S.C. 276a–276a-5). The Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333) also applies to such activities. These labor standards shall apply only to the rehabilitation of residential property if the property contains more than four (4) units.
- h. ENVIRONMENT REQUIREMENTS (24 CFR 570.604). At the start of every Program Year an environmental review of CDBG Service Delivery programs is completed and up loaded in to the HUD HEROS system. Grantees are required to assume responsibility for environmental review, decision making, and other actions that would otherwise apply to HUD under the National Environmental Policy Act of 1969 and other related provisions of law. Under no circumstance shall CDBG assistance be obligated to the project. This includes but is not limited to, incurring project costs, entering into an agreement, or letting bids until the appropriate environmental review and public notification process has been completed, and it has been determined that no other environmental measures are to be undertaken. Activities not subject to this restriction are those the regulations define as exempt from environmental review. However, before any party involved with the project can incur costs, even for activities that are exempt, the grantee must first make a formal determination that the activity is exempt. (The list of activities that are exempt from environmental review are found in 24 CFR part 58.34 and 58.35(b).)
- i. HISTORIC PRESERVATION (36 CFR PART 800). It is the responsibility of the city to evaluate properties receiving federal assistance and consult with the State Historic Preservation Office as to whether the property:
 - i. is or could be determined eligible for listing on the National Register of Historic Places;
 - ii. is located in a historic district or an area which could be determined eligible as a historic district;

- iii. involves proposed changes that could have an adverse effect to a historic property that has been landmarked.

In the event that the undertaking has been determined to be an adverse effect to a historic property, the city will identify all consulting parties to discuss the project impact and possible mitigation measures. Once the consulting parties agree on the mitigation, a Memorandum of Agreement must be completed with stipulations that provide clear and concise mitigation measures with all parties identified (36 CFR Part 800).

- j. NATIONAL FLOOD INSURANCE PROGRAM (24 CFR 570.605). The City of Rock Island participates in the National Flood Insurance Program and is protected by a United States Army Corps of Engineers flood wall, which has been certified by the National Emergency Management Agency. Areas within the flood wall are prone to ponding, projects undertaken in the ponding areas are required to have flood insurance and provide proof of flood insurance prior to and during the completion of the project.
 - i. Note: There is a statutory prohibition against providing Federal assistance to a person who had previously received Federal flood disaster assistance conditioned on obtaining and maintaining flood insurance and the person failed to obtain and maintain such insurance (24 CFR 58.6(b)).
- k. FLOODPLAIN MANAGEMENT (24 CFR PART 55). Potential projects receiving federal assistance that propose new construction or substantial improvements of existing buildings located within the floodplain or special flood hazard areas shall be subject to 24 CFR Part 55.20, the "Eight Step Decision Making Process." Until such time as the Decision-Making Process is complete and mitigation measures in place, no federal funding or commitments can be obligated or agreements entered into.
 - i. Note: Executive Order 11988, Floodplain Management, directs agencies "to avoid direct or indirect support of floodplain development wherever there is a practicable alternative" (24 CFR Part 55).
- l. RELOCATION AND ONE-FOR-ONE HOUSING REPLACEMENT (24 CFR 570.606). The City of Rock Island's CDBG Neighborhood Housing Programs comply with the following:
 - i. the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), 24 CFR 570.606(b), and 49 CFR Part 24;
 - ii. the requirements of 24 CFR 570.606(c) and 24 CFR Part 42 governing the Residential Anti-displacement and Relocation Assistance Plan (Plan) under Section 104(d) of the HCD Act.

Under the URA and the Plan, the city provides relocation assistance to persons (families, individuals, businesses, non-profit organizations, and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition, or conversion for a CDBG-assisted project. All property occupants must be issued certain notices on a timely basis. The Plan also requires the one-for-one replacement of any occupied or vacant occupiable low/moderate-income housing that is demolished or converted to another use in connection with a CDBG-assisted project. Finally, the Plan requires the identification of the steps that will be taken to minimize displacement.

- m. LEAD-BASED PAINT (24 CFR 570.608). CDBG-funded activities, such as the acquisition, construction, or rehabilitation of residential structures, may not use lead-based paint. Certain requirements apply to the use of CDBG funds for the rehabilitation of a residential property that was constructed before 1978. At a minimum, grantees are required to:
 - i. notify a purchaser or lessee of the presence of any known lead-based paint and/or lead-based paint hazards;

- ii. paint test surfaces to be disturbed or removed during rehabilitation for the presence of lead-based paint, or presume lead-based paint and notify the occupants of the results within 15 days of when the evaluation report is received or the presumption is made;
- iii. provide each occupied dwelling unit outlined in the preceding section with the EPA-approved lead hazard information pamphlet "Protect Your Family From Lead in Your Home" or an EPA-approved equivalent;
- iv. reduce lead hazards as required by the applicable subparts of Part 35;
- v. perform clearance testing, including dust testing, before re-occupancy after all but minimal ("de minimis") amounts of paint disturbances. (See in the following section for details). The CDBG regulation at 24 CFR 570.608 states that the following subparts of Part 35 apply to the use of CDBG funds in pre-1978 housing:
 - 1. Disclosure of Known Lead-Based Paint and/or Lead-Based Paint Hazards Upon Sale or Lease of Residential Property,
 - 2. General Lead-Based Paint Requirements and Definitions for All Programs,
 - 3. Rehabilitation,
 - 4. Acquisition, Leasing, Support Services, or Operation, and
 - 5. Methods and Standards for Lead-Based Paint Hazard Evaluation and Hazard Reduction Activities. Part 35, Subpart A, is called the Lead Disclosure Rule; and Part 35, Subparts B through R, are called the Lead Safe Housing Rule.
- vi. Certain properties are exempt from the requirements of the Lead Safe Housing Rule. They include:
 - 1. Housing built on or after January 1, 1978;
 - 2. Zero-bedroom dwellings, including efficiency apartments, single-room occupancy housing, dormitories, or military barracks;
 - 3. Housing exclusively for the elderly or people with disabilities, unless a child age 6 or under resides or is expected to reside there;
 - 4. Units that have been found to be free of lead-based paint by a certified lead-based paint inspector;
 - 5. Units where all lead-based paint has been removed;
 - 6. Unoccupied housing that will remain vacant until it is demolished;
 - 7. Non-residential portions of mixed-use buildings, except that spaces serving both residential and non-residential uses are covered by the rule;
 - 8. Units that are to be rehabilitated without disturbing a painted surface; and
 - 9. Units that are subject to emergency repair action needed to safeguard against imminent danger to human life, health or safety, or to protect the property from further structural damage.
- vii. For properties that are covered by the Lead Safe Housing Rule, the lead-based paint requirements for rehabilitation is contingent upon the amount of Federal rehabilitation assistance provided. The amount of Federal rehabilitation assistance is the average per unit amount of Federal assistance provided for the hard costs of rehabilitation, excluding lead-based paint hazard evaluation and hazard reduction activities. In calculating this assistance amount, the total

amount of Federal assistance to be used (including CDBG and other funds) and the hard costs of rehabilitation (including Federal and non-Federal funds) must be considered. Whenever these two amounts are not the same, the smaller of the two determines the type and level of lead-based paint requirement. For a structure with more than one dwelling unit, the thresholds are applied against the average amount of Federal assistance per unit or the average hard cost of rehabilitation per unit, whichever is lower. The following guide outlines the funding amounts and the level of lead safe work practices (Subpart J: Rehabilitation):

1. Up to \$4,999 per unit hard costs
 - a. Paint testing and repair
 - b. Use Lead Safe Work Practices (LSWP)
 - c. Clearance
 2. \$5,000 up to \$24,999 per unit hard costs
 - a. Risk Assessment
 - b. Interim Controls
 - c. Clearance
 3. Over \$25,000 per unit hard costs
 - a. Risk Assessment
 - b. Abatement of all identified LBP Hazards (Not all LBP)
 - c. Clearance
- viii. For federally assisted projects that only requires repair, the de minimis levels for lead safe work practices will apply (24 CFR Part 35.1350 (d)). Safe work practices are not required when maintenance or hazard reduction activities do not disturb painted surfaces that total more than:
1. 20 square feet (2 square meters) on exterior surfaces;
 2. 2 square feet (0.2 square meters) in any one interior room or space; or
 3. 10 percent of the total surface area on an interior or exterior type of component with a small surface area. Examples include window sills, baseboards, and trim.
- ix. The City shall follow 24 CFR 35.1350(d) for minor repairs undertaken as part of the program. Compliance shall be documented using project specifications. Substantial rehabilitation activities undertaken shall follow the lead safe rules as outlined in 24 CFR 35.1350.
- n. CONFLICT OF INTEREST (24 CFR 570.611). The Program shall follow the provisions of 24 CFR 84.42 and 570.611, which include (but are not limited to) the following:
- The city maintains a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds (All employee policies and guidelines can be found at intranet.rigov.org/human-resources/personnel-policies).
 - No employee, officer, or agent of the city shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or perceived, would be involved.

No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract,

subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a “covered person” includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee, the Subrecipient, or any designated public agency. There are two conflict of interest provisions applicable to activities carried out with CDBG funding. The first, applies to the procurement of goods and services by subrecipients (24 CFR 84.42 and 85.36 and 24 CFR 570.611(a)(1)) The second provisions is located at 24 CFR 570.611(a)(2). These provisions cover situations not covered by parts 84 and 85. With respect to procurement activities, the subrecipient must maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. At a minimum, these standards must require that no employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if a real or perceived conflict would be involved. Such a conflict would arise when any of the following parties have a financial or other interest in the firm selected for an award:

- An employee, officer, or agent of the subrecipient;
- Any member of an employee's, officer's, or agent's immediate family;
- An employee's, agent's, or officer's partner; or
- An organization which employs or is about to employ any of the in the preceding section.

It is also required that employees, agents, and officers of subrecipients neither solicit nor accept gratuities, favors, or anything of value from contractors, or parties to sub-agreements. However, subrecipients may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. Disciplinary actions for any violations of the regulations or policies by employees, agents, or officers of the subrecipient agency will be handled according to the above policies. With respect to all other CDBG-assisted activities, the general standard is that no employee, agent, or officer of the subrecipient, who exercises decision-making responsibility with respect to CDBG funds and activities, is allowed to obtain a financial interest in or benefit from CDBG activities, or have a financial interest in any contract, subcontract, or agreement regarding those activities or in the proceeds of the activities. Specific provisions include:

- Any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, a designated public agency, or a subrecipient, and to their immediate family members, and business partner(s).
- During employee tenure and for a period of 1 year after leaving the grantee or subrecipient organization.

Upon written request, exceptions may be granted by HUD on a case-by-case basis, after consideration of the cumulative effect of various factors listed at 24 CFR 570.611(d), and only with: (a) full disclosure of the potential conflict, and (b) a legal opinion of the grantee's attorney that there would be no violation of state or local laws in granting the exception.

- o. PROGRAM MONITORING (24 CFR 570.501(B), 24 CFR 85.40(A) AND (E), AND 24 CFR 84.51(A)). The Community and Economic Development Department is responsible for ensuring that all CDBG funds under its oversight are used in accordance with all program

requirements, and for determining the adequacy of its subrecipients' performance. Accordingly, the Community Development staff is empowered to make site visits and review program files of the CDBG recipients as necessary to fulfill these responsibilities.

- p. **SUSPENSION AND TERMINATION** (24 CFR 570.503 (B) (6), 24 CFR 85.43 AND 44, AND 24 CFR 84.62). When problems arise in the performance of a subrecipient, the grantee is responsible for taking appropriate actions for correcting these deficiencies, including suspending or terminating the CDBG activities being carried out by the subrecipient (24 CFR 570.501(b)). Consistent with 24 CFR 570.503(b)(6), the written agreement between the grantee and the subrecipient must specify that suspension or termination may occur if the subrecipient materially fails to comply with any term of the CDBG award, and that the agreement may also be terminated for convenience (also see 24 CFR 85.43–85.44 and 84.62).
- q. **UNALLOWABLE COSTS**. The City of Rock Island excludes any unallowable costs as itemized in 2 CFR Part 225, Appendix B, including: entertainment, contributions and donation, fines and penalties, general government expenditures, lobbying and political activities from direct or indirect funding through the CDBG Code Enforcement Program.
- r. **LOBBYING**. The City of Rock Island prohibits the use of any federal, state, or locally appropriated funds to be used to compensate any person for influencing, or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. If any federal, state, or locally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the city will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- s. **POLITICAL ACTIVITY** (24 CFR 570.207(A)(3)). Pursuant to the Hatch Act, no Neighborhood Housing program funds will be used for political activities. Personnel employed with CDBG funding will in no way, or to any extent, engage in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C. The City prohibits the use of CDBG funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as sponsoring candidate forums, distributing brochures, voter transportation, or voter registration. However, a facility originally assisted with CDBG funds may be used on an incidental basis to hold meetings, candidate forums, or voter registration, provided that all parties and organizations have access to the facility on an equal basis and are assessed equal rent or use charges, if any.
- t. **NON-DISCRIMINATION AND ACTIONS TO FURTHER FAIR HOUSING**. Pursuant to 24 CFR 5.105 (a), CDBG grantees and sub-grantees must also comply with various fair housing and civil rights laws, including but not limited to the Fair Housing Act, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973. Grantees and sub-grantees must assure that all CDBG-funded activities, including Code Enforcement and Neighborhood Housing Program activities, do not discriminate on the basis of race, color, religion, sex, disability, familial status, or national origin.
 - i. Title Vi of the Civil Rights Act of 1964 (Public Law 88-352 Implemented in 24 CFR Part 1). This law states that no person shall, on the grounds of race, color, or

national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

- ii. Women and Minority Business Enterprises – Refer to 570.506(g), 85.36(e), and 84.44, affirmative steps documentation.
- iii. Section 109 of Title I of the Housing and Community Development Act of 1974 prohibits CDBG grantees and sub-grantees from conduct that will cause discrimination on the ground of race, color, national origin, religion, or sex, in the participation in any program or activity funded in whole or in part with Federal financial assistance.
- iv. Executive Order 11063, as amended by Executive Order 12259 (implemented in 24 CFR Part 107): This order and its implementing regulations require HUD to take all actions necessary to prevent discrimination because of race, color, religion, sex, or national origin in the use, occupancy, sale, leasing, rental, or other disposition of residential property assisted with Federal loans, advances, grants, or contributions.
- v. Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq.): This law provides that any grant under Section 104 shall be made only if the grantee certifies to the satisfaction of the Secretary of HUD that the grantee will, among other things, affirmatively further fair housing.
- vi. Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et. seq., particularly 42 U.S.C. 6101 et. seq., and 29 U.S.C. 794): This law mandates that no person on the grounds of race, color, national origin, sex, or religion shall be excluded from participation, denied the benefits of, or otherwise be subject to discrimination under any activity funded in whole or part with CDBG funds.
- vii. Section 3 of the Housing and Community Development Act of 1968 (12 U.S.C. 1701u): This section implemented at 24 CFR Part 135 requires that, to the greatest extent feasible, a subrecipient must:
 - 1. Ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low-and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to low-and very low-income residents within the service area of the project or the neighborhood in which the project is located, and to low-and very low-income participants in other HUD programs.
 - 2. Award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to business concerns that provide economic opportunities for low-and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns which provide economic opportunities to low-and very low-income residents within the service

area or the neighborhood in which the project is located and to low-and very low-income participants in other HUD programs.

- viii. Section 504 of the Rehabilitation Act of 1973, as amended (implemented at 24 CFR Part 135): This section specifies that no otherwise qualified individual shall solely by reason of his or her handicap be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving Federal assistance. Part 8 requires that recipients ensure that their programs are accessible to and usable by persons with disabilities. Part 8 also prohibits recipients from employment discrimination based upon disability.
- ix. The Americans with Disabilities Act (ADA) of 1990: This law prohibits discrimination on the basis of disability in employment by state and local governments and in places of public accommodation and commercial facilities. The ADA also requires that facilities that are newly constructed or altered, by, on behalf of, or for use of a public entity, be designed and constructed in a manner that makes the facility readily accessible to and usable by persons with disabilities. The Act defines the range of conditions that qualify as disabilities and the reasonable accommodations that must be made to assure equality of opportunity, full participation, independent living, and economic self-sufficiency for persons with disabilities.
- x. The Age Discrimination Act of 1975, as amended: This law provides that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving Federal assistance.
- xi. Executive Order 11246 (as amended by Executive Orders 11375 and 12086) — Equal Opportunity Under HUD Contracts and HUD-assisted Construction Contracts: This order requires that grantees and subrecipients and their contractors and subcontractors agree not to discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
- xii. The Architectural Barriers Act of 1968: The Architectural Barriers Act (ABA) of 1968 (ABA) (42 U.S.C. 4151-4157) requires that certain buildings financed with Federal funds must be designed, constructed, or altered in accordance with standards that ensure accessibility for persons with physical disabilities. The ABA covers any building or facility financed in whole or in part with Federal funds, except privately owned residential structures. Covered buildings and facilities designed, constructed, or altered with CDBG funds are subject to the ABA and must comply with the Uniform Federal Accessibility Standards.
- xiii. Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (Public Law 90-234): The Fair Housing Act prohibits discrimination in housing practices on the basis of race, color, religion, sex, and national origin. The Fair Housing Act was amended in 1988 to provide protections from discrimination in any aspect of the sale or rental of housing for families with children and persons with disabilities. The Fair Housing Act also establishes requirements for the design and construction of new rental or for-sale multi-family housing to ensure a minimum level of accessibility for persons with disabilities.
- xiv. Limited English Proficiency. Recipients of CDBG funds should take reasonable steps to ensure meaningful access to their programs and activities to limited

English proficient individuals. As an aid to recipients, the Department published Final Guidance to Federal Financial Assistance Recipients: Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (LEP Guidance) in the Federal Register at 72 FR 2732.

For assistance regarding LEP obligations, go to:

www.justice.gov/crt/lep/guidance/HUD_guidance_Jan07.pdf

For more information on LEP, please visit:

www.hud.gov/offices/fheo/promotingfh/lep.cfm

- xv. Affirmatively Further Fair Housing. CDBG recipients and subrecipients must affirmatively further fair housing in their use of such funds. Grantees may offer services to affirmatively further fair housing through the Program. Such costs, examples of which follow, are not eligible code enforcement expenses but could be eligible as public services or program administrative costs. Both of these categories have caps on the overall activity expenses.
 - 1. Providing mobility counseling or referrals to housing counseling agencies for persons temporarily or permanently displaced by code enforcement actions;
 - 2. Training staff on fair housing requirements;
 - 3. Providing outreach to marginalized populations
 - 4. Establishing partnerships with Fair Housing Organizations, state and local fair housing agencies, and community-based organizations representing protected classes under the Fair Housing Act.

Memorandum



To: Rock Island City Council
From: Samantha Gange, City Clerk
Subject: Report from the Mayor's Office regarding the temporary appointment of Jessica Sager as City Treasurer.

Motion: Motion whether or not to approve the appointment as recommended.

RC Roll Call vote is needed.

Date: November 13, 2023

Introduction and Background Information:

The Illinois Municipal Code, 65 ILCS 5-5-2-19 allows the the appointment of the City Treasurer under the Council/Manager form of government. Section 2-101 of the City of Rock Island Code of Ordinances reflects this state law and provides for such an appointment every four years by the Mayor with approval of the City Council.

The Mayor and City Manager are recommending that Jessica Sager, Interim Finance Director, be appointed to perform the duties of the City Treasurer until a permanent finance director has been named.

Previous Council Action (if any):

In previous years, Linda Barnes and Stephanie Masson served as Finance Directors and were appointed by the Mayor to perform the duties of City Treasurer.

Budget Impact:

N/A

Additional Information as applicable (i.e. provide alternative options, community or staff input, staffing impact; resident impact; etc.):

N/A

Council Goal (if applicable):

N/A

Recommendation:

It is the recommendation of the Mayor and City Manager that Council approve the appointment of Jessica Sager as City Treasurer.

Submitted by: Samantha Gange, City Clerk

Approved by: Colleen Skolrood, Executive Assistant

