

ROCK ISLAND PARKS &
RECREATION – PARK BOARD
January 16th , 2024

Park and Recreation Board Meeting – 5:30 p.m.
Rock Island Fitness & Activity Center
4303 24th Street, Rock Island, Il.

AGENDA

1. Call to order
2. Audience - Public Comment
3. Approval of the Minutes
 - a. Approval of December Minutes
4. Correspondence
 - a. Thank You: CASI's Hat Bash
5. Finances:
 - a. Monthly Report from Finance Department
 - b. Bills for the month of December 2024: \$65,573.54
6. Directors Reports:
 - a. Director's Report
 - b. Assistant Director's / Golf Services Report
7. Rock Island Fitness and Activity Center & Whitewater Junction:
 - a. Managers Report
 - b. Preschool Report
8. Golf Maintenance:
 - a. Golf Superintendents Reports
 - i. Highland Springs

ii. Saukie

9. Recreational Field Reports:

- a. Community Recreation Manager
- b. Special Events & Fundraising Manager
- c. Marketing
- d. Sports Programming

10. Park Field Reports:

- a. Sports Fields Maintenance Manager Report
- b. Chief Horticulturist Report

11. Business:

- a. IPRA Conference Jan. 24th – 27th
- b. PARC Grant Update

12. Other Business:

- a. None

13. Items Not on the Agenda (Action cannot be taken on an item not on the agenda)

14. Adjourn

CITY OF ROCK ISLAND
PARK BOARD MEETING
RIFAC, Room 5
Rock Island IL 61201

12/19/23– Minutes

1. Call to Order

President Fred Dasso called the meeting to order at 5:30 pm.

2. Attendance

Members Present: Fred Dasso, Mike Foley, Paul Hansen, John McEvoy, Bill Anderson, Venessa Taylor

Members Absent: none

Staff Present: John Gripp, Executive Director; Todd Winter, Assistant Director

Staff Absent: Kimberly Kruse, Parks Administrative Office Manager

Audience: none

3. November Park Board Minutes

Mr. Foley motioned to approve the minutes. Mr. McEvoy seconded. All voted yes.

4. Thank you from the RISD41 Coat Drive, Rock Island Booster Club, Seton Catholic School, Quad City Land Bank Authority

5. Monthly Report from Finance Department as of October

Still have over \$520k tax support to come in. Will see construction expense for Highland Springs project until capital adjustments are made at the end of the year. In 2024, there will be RIFAC ARPA project and the Saukie clubhouse project expense. Happy to report that there will be an added column for Capital Expense in the reporting so we will be able to see more of a monthly look. Revenue up at golf, memberships, concessions and rentals however expenses are up for wages with minimum wage, increases in supplies and inflation in general.

6. Approval of the Bills for the Month of November for \$536,677.39

Mr. Dasso: Aye Mr. Foley: Aye Mr. McEvoy: Aye Ms. Taylor: Aye Mr. Hansen: Aye Mr. Anderson: Aye

Director's Report and other reports

Met with Tom Flaherty, new development manager. He is putting together a list of property that is owned by city. The Complex is a separate deal as it already discussed and the economic effect of bringing tax dollars into Rock Island with programming make sense. All items will be brought to the park board if parks property is discussed. Met with the park objectives meetings for playground repairs, tree work, and facilities updates. Met with HR to go over risk management and reviewing all departments current protocols to create a consistent city-wide approach to risk management. Todd and I and CED staff members went to a forestry grant presentation. There's going to be a number of grants coming up over a number of years that we can use towards tree management programs and for the downtown as well. ARPA project updates, mainly working on RIFAC. Lockers have all been cleared out. Steam and saunas are being constructed. Window work continues. Lockers will be completed estimated end of February but communication has been sent out to members for regular updates. Mel McKay is ready to go for the spring with a few minor tasks before play.

We received official letter that the Saukie grant has been approved and awaiting instructions before proceeding. The grant is for \$901,800 and the city will fund the remainder 10% of \$100,200 to build a new Saukie clubhouse. Last Saturday held an open house at Highland Springs to renew and sell season passes, gift cards, merchandise and Santa came for raffle drawings. Well attended of over 40 people. January 6, Rock Island Moose will hold the winter golf tournament Chilly Dipper Classic to benefit Christian Care and then go to the Moose Lodge for chilly and prizes. It will be a modified course due to weather and lessen wear of the course. A new golf software called ForeUp will be implemented and will have online tee time capabilities and POS items and better marketing options. Same software that Palmer Hills, Davenport courses and Fyre Lake so several local resources. It will be cost neutral to cost savings compared to Active. In the process of building and will do staff training at the end of January and will go live in March. The Special Olympics team had a double header against the Rock Island High School Special Olympics team last Thursday. They have a few more games and then go to Jacksonville for their state tournament so working on transportation to get 28 people down there using the various vans.

Preschool Christmas program was last week and used the whole gym. John mentioned the RIFAC locker room project and shared the letter to members. It will be really nice once all done. Daytrippers school program will start end of this week and will go through first week in January.

Park field reports, everything has been winterized. The Douglas Park retaining wall is coming along nicely. Marc has the greenhouse plants all planted now that the poly house extension is done. He's also worked on some railing repairs at Schwiebert Park.

Golf Maintenance, received a PO from Van-Wall so that we could get the money encumbered. Receiving a quote from Deere Run for three gators, one being a beverage cart. Will be about a \$5,000 savings.

Our first fall season of basketball ended at the end of November and first time doing a fall league. The winter season will start in January. The Mexican American basketball league play on Sundays and starting in January as well. Met with them to go over any concerns as there was a minor altercation last year so ensuring discipline measures

and make sure that they understand that it's a family facility and that language and attitudes reflect that. It's a way for us to offer adult programming that they provide.

New Business

2023 Highlights – Each year an annual report done that goes through life cycles of programs, analyzes prices and offerings and then goes through to identify highlights to present in an annual review available to the public. There is a theme that is decided on that summarizes the year and past themes so for instance 2020, took core values and showed how we were able to provide recreational services during the pandemic and then in 2021 theme was Return to the Parks and used our strategic plan and explained how we worked to bounce back from the pandemic. Last year was the Power of the Parks and focused on the NRPA info and how parks were essential to the community. This year our theme is Moving Forward to strengthen our community. One of our initiatives is to focus on this community hub to create a comprehensive, holistic intentional and interconnected way of delivering services. How we improve the well being of our community. Full presentation is available upon request.

CDBG Funding Application for Hodge Park for moving a lot of sports programming into town and one of those parks is Hodge and received a grant to create a permeable path way and ADA walkways to all areas. There needs to be a maintenance road down the middle and would be about \$50,000. This will also be for ADA bleachers.

7. Other Business

AA group has met at the Hauberg Estate for over 50 years being one of the longest standing groups. Originally met in the Hauberg basement and when the Parks admin moved to RIFAC and vacated the old park office, they took over that space and as that deteriorated, and now they have moved into the Carriage House. They have made small donations to the Friends of Hauberg over the years. They are a park sponsored program. This is mentioned as the Hauberg President wants to have a contract with them but it's been stressed that it is a park sponsored program. It is stated in the agreement with FOHCC that park sponsored programs will take precedent over any new programs. Looking at STEAM and other educational programs in the future in the space but AA will always have a home there. It was mentioned that there is a bar in both locations (Hauberg and the Carriage House). Members are escorted to the restrooms. This is brought to the boards attention in case there are questions and/or concerns. It is a great program for our community.

PARC was received and accepted for a new Saukie Clubhouse. Renderings were done for the submission of the potential space but it would be a way to provide a year-round space.

8. Items Not on the Agenda

Todd and John reached out to Jerry from MLK Center and want to get involved in the West End revitalization project.

Mr. Anderson will be absent till April.

Motion to adjourn by Mr. Anderson. Mr. Foley. All voted yes.

The meeting adjourned at 6:26 pm.

Kimberly B Kruse,
Parks & Recreation
Admin Office Manager



December 2023

Dear Friend of CASI and Supporter of Hat Bash.

YOU made a huge difference! CASI's 15th Holiday Hat Bash was a tremendous success thanks to the outpouring of generosity and support you provided to ensure that CASI will continue to serve Quad Cities area seniors throughout the coming year. Thank you for your donation toward this important fundraiser for CASI.

We are particularly grateful for your investment in CASI's mission, for the opportunity to continue the tradition of providing Holiday gifts and meet ongoing needs throughout the year for over 1000 of our community's most vulnerable low-income seniors.

Gwen Tombergs, chair, and an exceptional group of volunteers completed a highly successful pre-event fundraiser - Pass the Hat. Then on the night of Hat Bash, CASI was filled with over 400 guests who enjoyed amazing food, and bidders and buyers in person and on-line supported the event buying over 200 Silent Auction, Raffle, Wine and Spirit Pulls, and Pick packages. Plus, one lucky participant won a week in Estes Park, Colorado. You made this all possible with your sponsorship, your donations, and your participation. Thank you.

It is our honor to share that because of your investment in Hat Bash 2023, CASI grossed over **\$150,000** for our mission. **Thank you** – two small words that carry the gratitude of thousands of seniors served by CASI each year!

You make it possible for CASI to help seniors to age with dignity and grace. You are appreciated. Wishing you a peace and joy filled 2023.

Most gratefully,

Gwen Tombergs and the Hat Bash Committee

PS Mark your calendar for CASI's 16th Hat Bash on Thursday, November 21, 2024.

CASI is a 501(c)(3) non-profit organization. Tax ID # 42-1011267. Your gift to CASI is Tax Deductible.
You have received no goods or services in return for this contribution.

PARKS AND RECREATION
MONTHLY FINANCIAL REVIEW
STATEMENT OF REVENUES AND EXPENDITURES
For the One Month Ended November 30, 2023

	ORIGINAL BUDGET	REVISED BUDGET	YTD ACTUAL	% OF BUDGET
ADMIN				
REVENUES	859,666.00	1,228,789.30	1,157,743.76	94%
EXPENDITURES*	729,551.00	735,789.25	665,671.07	90%
NET	130,115.00	493,000.05	492,072.69	
PARKS MAINTENANCE				
REVENUES	1,233,257.00	1,650,957.00	1,268,458.72	77%
EXPENDITURES*	1,272,037.00	1,825,254.76	1,568,340.08	86%
NET	(38,780.00)	(174,297.76)	(299,881.36)	
RECREATION PROGRAMS				
REVENUES	1,062,257.00	1,065,657.00	1,049,619.61	98%
EXPENDITURES*	826,608.00	811,178.33	610,938.41	75%
NET	235,649.00	254,478.67	438,681.20	
WHITEWATER JUNCTION				
REVENUES	429,600.00	429,600.00	551,688.05	128%
EXPENDITURES*	468,389.00	480,689.51	504,400.74	105%
NET	(38,789.00)	(51,089.51)	47,287.31	
HIGHLAND SPRINGS GOLF COURSE				
REVENUES	1,047,250.00	1,449,858.60	1,296,707.58	89%
EXPENDITURES*	1,012,020.00	1,886,430.96	1,562,917.47	83%
NET	35,230.00	(436,572.36)	(266,209.89)	
SAUKIE GOLF COURSE				
REVENUES	568,000.00	568,000.00	653,713.77	115%
EXPENDITURES*	709,581.00	889,255.90	682,464.77	77%
NET	(141,581.00)	(321,255.90)	(28,751.00)	
GOLF PRO SHOP				
REVENUES	32,000.00	32,000.00	42,315.47	132%
EXPENDITURES*	25,250.00	29,950.00	30,263.12	101%
NET	6,750.00	2,050.00	12,052.35	
ROCK ISLAND FITNESS AND ACTIVITY CENTER				
REVENUES	1,487,651.00	1,487,651.00	1,383,683.30	93%
EXPENDITURES*	1,623,928.00	1,610,373.20	1,436,032.18	89%
NET	(136,277.00)	(122,722.20)	(52,348.88)	
SCHWIEBERT RIVERFRONT PARK				
REVENUES	84,698.00	84,698.00	71,561.46	84%
EXPENDITURES*	137,015.00	132,237.45	103,073.97	78%
NET	(52,317.00)	(47,539.45)	(31,512.51)	
TOTAL				
REVENUES	6,804,379.00	7,997,210.90	7,475,491.72	93%
EXPENDITURES*	6,804,379.00	8,401,159.36	7,164,101.81	85%
NET BEFORE DEPRECIATION	-	(403,948.46)	311,389.91	
DEPRECIATION	516,993.00	498,317.00	445,648.97	
NET	(516,993.00)	(902,265.46)	(134,259.06)	

*LESS DEPRECIATION

PARKS AND RECREATION
PRELIMINARY MONTHLY FINANCIAL REVIEW
2 YEAR COMPARISON
FOR THE ONE MONTH ENDED November 30, 2023 & 2022

Golf revenue continues to surpass 2022 levels. Over the summer, Whitewater Junction saw increased membership revenue over 2022. To date, memberships, programs, merchandise sales and food and alcohol concessions revenues have all exceeded 2022 levels as well. Supply and service expenses include grant expenditures for the pickleball courts at the Mel McKay Park.

During the budget process for CY2023, \$859,666 was transferred from the General Fund surplus to the Parks and Recreation Fund to assist with balancing the 2023 budget. The City's audit of the 2022 financials has been completed. All audit adjustments are included in the monthly financial review.

1. Revenue:

Golf	Up \$65,638 (9%) from the same period in 2022
Memberships	Up \$146,597 (15%) from the same period in 2022
Programs	Up \$107,984 (16%) from the same period in 2022
Concessions	Up \$81,264 (17%) from the same period in 2022
Rentals	Up \$74,983 (18%) from the same period in 2022

2. Wage Expenses are up \$318,021 (14%) from the same period in 2022.

3. Supply and Service Expenses are up \$617,980 (29%) over the same period in 2022.

4. Year-to-date Revenues and Transfers - All sources

2023	2022
\$ 7,475,492	\$ 5,676,053

5. Year-to-date Expenditures and Transfers - All sources - Excluding Depreciation Expense and Loss - Sale of Asset

2023	2022
\$ 7,164,102	\$ 6,735,327

6. Year-to-date Excess of Revenues over Expenditures excluding Depreciation Expense and Loss - Sale of Asset

2023	2022
\$ 311,390	\$ (1,059,275)

Permanent Notes

In 2017, the City of Rock Island adopted a new policy on the purchase of capital assets. Beginning in 2017, only purchases \$25,000 and over would be considered capital assets and depreciated over a period of time. Purchases under the \$25,000 threshold would be recorded as an expense in the year of the purchase. The previous threshold was \$10,000. During the most recent audit, our auditors suggested that we retroactively apply the new threshold to all capital assets regardless of when the asset was purchased. This resulted in a loss on the disposal of this equipment of \$200,226 which has not been included in Expenditures for comparison reasons. This is a one-time charge as all of Park's capital assets under \$25,000 have been removed from the capital asset list as of this report. The removal of these assets will also reduce Park's annual depreciation expense by approximately \$42,000 (\$3,500 per month). During the 2018 audit, our auditors determined that the disposals were from prior years and created a journal entry to remove the loss from the 2018 books.

2018 also had an additional expense of approximately \$370,000 due to payments for accelerated payouts to IMRF. These payouts were for the years 2015-2017 when a few employees retired and were paid for their unused vacation time. The severance pay raised the retirees annual income and also raised the amount of their pension benefit which is why IMRF requested these additional funds. Since the expenditures were for years that are closed to adjustments, they had to be posted to 2018. This large amount should be a one time event due to the limitations that the city has placed on vacation time carried over each year. This event also caused the audit pension liability adjustment to be an unusually high amount in just under \$1 million dollars.

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM DECEMBER 01 2023 TO DECEMBER 31 2023

DEPT	VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT
PARK/REC ADMINISTRATION				
	17608	ATHENA ENERGY SERVICES HOLDINGS LLC	admin gas	100.00
	00560	MIDAMERICAN ENERGY	admin elec	100.00
			TOTAL :	200.00
RECREATION				
	18243	CHRIS ONTIVEROS	tennis lessons	170.00
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	15.84
			TELEPHONE SERVICES	36.97
				52.81
	10176	EDWARDS CREATIVE SERVICES LLC	design work	1200.00
	17917	ENTERPRISE FM TRUST	Enterprise Lease	1352.40
	17790	FRANCIS A PROCHASKA	trophy updte	5.00
	00560	MIDAMERICAN ENERGY	elec/rec	533.83
			gas/hauberg	1015.71
			elec/hauberg	353.56
			elec/complex	234.57
				2137.67
	18201	ODP BUSINESS SOLUTIONS LLC	rec paper	389.90
	01067	PERFORMANCE FOOD GROUP TPC	plex popcorn kit	85.68
	01168	R & R PRODUCTS INC	plex bedknife	235.50
			plex bedknife	585.30
			plex reels	2309.70
				3130.50
	02021	TRI STATE TRAVEL RIVER TRAILS TRANSIT LINES I	bus trip	745.00
	14419	ZOLL MEDICAL CORP	AED replacements	5690.15
			TOTAL :	14959.11
WHITEWATER AQUATIC CTR				
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.69
	03166	HAPPY JOES PIZZA	wwj food	536.50
	00560	MIDAMERICAN ENERGY	elec/wwj	488.34

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LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM DECEMBER 01 2023 TO DECEMBER 31 2023

DEPT	VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT
			gas/wwj	184.99
				673.33
			TOTAL :	1241.52
SCHWIEBERT RIVERFRONT PA				
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28
	00560	MIDAMERICAN ENERGY	elec/SRP	415.97
			TOTAL :	421.25
PARKS				
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	21.12
			TELEPHONE SERVICES	5.28
				26.40
	17917	ENTERPRISE FM TRUST	Enterprise Lease	450.80
	18547	ESI ENVIRONMENTAL SERVICES LLC	parks portapots	720.00
	16556	IMEG CORP	mel mckay ARPA	5575.00
	03530	KINGS MATERIAL INC	douglas bricks	772.78
	00560	MIDAMERICAN ENERGY	elec/parks	1883.37
			tennis court lights	169.92
			gas/parks	987.09
				3040.38
	01781	MILLENNIUM/BFI	garbage	157.93
			garbage	384.97
			garbage	262.72
			garbage	149.27
				954.89
	00607	RIVERSTONE GROUP INC	douglas clean comm	94.48
	18067	THYMET PEST CONTROL / BCRGEHN INC	chalet bug spray	25.00
			TOTAL :	11659.73
HIGHLAND GOLF MAINTENANC				
	15725	ARNOLD MOTOR SUPPLY LLP	highland crazy clean	13.10
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	10.56

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LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM DECEMBER 01 2023 TO DECEMBER 31 2023

DEPT	VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT
	18091	GLOBAL SECURITY SERVICES-IA	highland security monitor	105.00
	00560	MIDAMERICAN ENERGY	gas/highland	175.62
			elec/highland	648.87

				824.49
	01168	R & R PRODUCTS INC	highland alloy solid tine retu	216.75-
			TOTAL :	736.40
HIGHLAND CLUBHOUSE	01274	A & A AC & REFRIGERATION INC	highland ice machine	175.00
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.69
	18547	ESI ENVIRONMENTAL SERVICES LLC	highland portapots	160.00
	18711	GOLF COMPETE INC	highland set up fee	650.00
	15561	GPS TECHNOLOGIES, INC.	highland gps on carts	630.00
	08664	INTEGRITY CLEANING S	highland cleaning	217.00
			TOTAL :	1863.69
SAUKIE GOLF MAINTENANCE	15725	ARNOLD MOTOR SUPPLY LLP	saukie spark plugs	11.15
			saukie pm 5W30 syn	33.35
			saukie filters	86.81
			return starter solenoid	47.72-
			saukie brk clnr	11.04

				94.63
	18709	BRANDON HAYES	saukie tree removal	5600.00
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28
	12959	M & M GOLF CARS LLC	saukie solenoid	47.77
	00528	MENARDS INC	saukie drain pans	31.33
			saukie atlas	89.82
			saukie	22.94
			saukie	11.99
			saukie	3.88
			saukie	3.99
			saukie	6.99
			saukie	21.97
			saukie	3.73

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LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM DECEMBER 01 2023 TO DECEMBER 31 2023

DEPT	VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT
				196.64
	00560	MIDAMERICAN ENERGY	gas/saukie	380.74
			elec/saukie	276.38

				657.12
	12083	MTI DISTRIBUTING INC	saukie drive assy	590.33
	04257	PHELPS UNIFORM SPECIALISTS INC	saukie towels	14.52
			saukie laundry	11.86
			saukie towels	14.52
			saukie laundry	11.86
			saukie towels	14.52
			saukie laundry	11.86
			saukie laundry	14.11
			saukie towel	23.52

				116.77
	01168	R & R PRODUCTS INC	saukie bedknife	326.40
			saukie return tines	1531.15-
			saukie tines return	1179.40-

				2384.15-
			TOTAL :	4924.39
SAUKIE CLUBHOUSE				
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.69
	18547	ESI ENVIRONMENTAL SERVICES LLC	saukie portapots	160.00
	18711	GOLF COMPETE INC	saukie setup fee	650.00
	01781	MILLENNIUM/BFI	saukie garbage	176.34
			TOTAL :	1018.03
RIFAC				
	17608	ATHENA ENERGY SERVICES HOLDINGS LLC	rifac gas	4043.96
	18143	CARI WINTER	tumbling program	360.00
			cheer programs	675.00

				1035.00
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	84.49
	18723	DAVAREA D LOGGINS	basketball ref	60.00

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LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM DECEMBER 01 2023 TO DECEMBER 31 2023

DEPT	VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT
	18091	GLOBAL SECURITY SERVICES-IA	rifac security monitor	70.00
	00365	GRAINGER	Couplings	894.30
			Transformer	28.80
			Handle, repair kits	314.72
			Worm gear hose clamps	30.98

				1268.80
	00146	HANDY TRUE VALUE	covers	30.98
	06030	HAWKINS INC	Chemicals	2240.17
	00099	HY VEE FOOD STORES	rifac membership appr promotio	50.00
	08664	INTEGRITY CLEANING S	rifac cleaning	1420.00
	00216	JOHANNES BUS SERVICE INC	daytrippers field trip bus	450.00
	01631	LAMAR COMPANIES	rifac posters	750.00
			rifac ads	1620.00

				2370.00
	15000	MAKING FRIENDS WELCOME SERVICE INC	rifac october	30.00
	00560	MIDAMERICAN ENERGY	rifac elec	3312.43
	18713	NATAVIA JONES	basketball ref	60.00
	12822	RAUL CERVANTES SR.	basketball ref	75.00
	00899	REPUBLIC COMPANIES	LED Electronic drivers	700.00
	17374	RUBEN RANGEL	basketball ref	60.00
	00961	STATE CHEMICAL SOLUTIONS	HWS-135	1977.80
	01057	THE SHERWIN WILLIAMS COMPANY	Paint	313.40
	18712	TODD HOFFSTATTER	basketball ref	60.00
	18181	UNIVERSAL BUILDING MAINTENANCE LLC	rifac cleaning services	6940.39
	14419	ZOLL MEDICAL CORP	AED replacements	1897.00
			TOTAL :	28549.42
			GRAND TOTAL :	65573.54

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM DECEMBER 01 2023 TO DECEMBER 31 2023

SUMMARY BY FUND			

248	American Rescue Plan Act (ARPA	5575.00	
555	PARK & RECREATION	59998.54	

TOTAL :		65573.54	



**Rock Island Parks & Recreation Department:
December 2023 Edition**

**Director
John Gripp**

- **Hodge Park**

Plans are being put together to install the exterior path around the perimeter of Hodge Park. The Department obtained a trail grant for the materials, and staff will be installing the path. We are also working on the installation of ADA interior walkways in the park that will lead people to the amenities within the park. We have applied for CDBG funding for the interior walkways.

- **State of the City**

The Mayor will be presenting the State of the City address on January 22nd at 10AM at Bally's Casino in Rock Island. We have provided him the Department's accomplishments in 2023 as part of his presentation. Staff and I will be in attendance.

- **Highland Springs Open House**

Highland Springs hosted an open house in December. It was a great way to keep our customers engaged. A lot of season passes and gift certificates were sold during the open house. The event was well attended and everyone enjoyed themselves. Thanks, Santa!

- **Campground Consulting Group**

Public Works and I participated in a virtual meeting with the Campground Consulting Group regarding the feasibility study for a campground in Sunset Park. The consultants are nearing completion of the study and will be presenting it to the City Council during a study session in February. The campground feasibility study is a council initiative that staff has been working on.

- **2024 Planning**

There is a lot of planning for 2024 that has taken place in December and beyond. It is going to be a busy year for programming, events, facilities and projects. I am very pleased with the staff and their performance. The teamwork and collaboration that takes place is the reason why the team has been so successful.

- **Holiday Break**

A lot of staff took some well-deserved time off in December. Many of them do not take a great deal of time off, so it was nice for them to use their “use it or lose it” accrued leave time.

ARPA Projects Update – Note: All ARPA Project are Approved by City Council

- **Douglas Park**

The lighting project at Douglas Park has been completed.

- **RIFAC**

This project has started. Both adult locker rooms are under construction. Members are using the family locker rooms during this time. Contractors are installing the windows in the pool area. The exterior building maintenance, preschool glass entry wall and pool slide projects will begin later as contractors receive materials.

- **Highland Springs Clubhouse**

The clubhouse project has been completed.

- **Denkmann Park**

This project is complete. Cameras are being installed in the park.

- **Mel McKay**

This project is nearing completion. ADA entrances and walks have been installed. The contractor has completed installing the court center straps and anchors. There are a few minor items that will be completed in the spring. The facility will be ready for play in the spring.

Meetings for December:

- Department Head
- Budget Review
- Management Meeting
- Fundraising
- Friends of Hauberg
- Friends of Douglas Park
- Safety Review
- First Tee
- City Council
- TRI-Play Township Meeting

- Park Foundation
- Park Board
- Construction Meetings
- ARPA project meetings

Submitted by: Todd Winter, Assistant Director

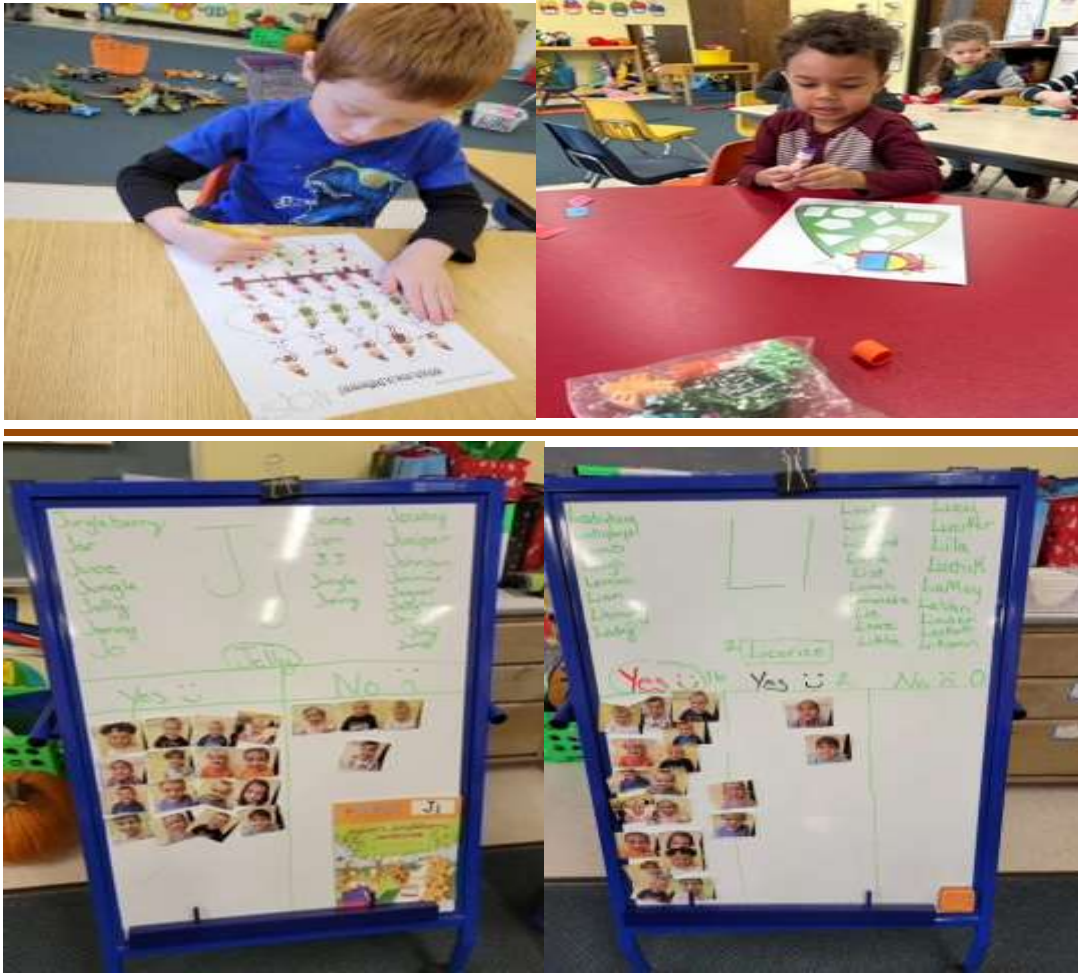
- We received official approval of the PARC grant for a new clubhouse at Saukie. IDNR will publish an official press-release in January and provide additional instructions for project implementation. Meetings with staff are scheduled to begin preliminary planning.
- Hosted a Holiday Open House at Highland Springs on December 16th. It was nice turnout. Approximately 40 people attended. We sold season passes, gift cards, and merchandise. We also raffled off several items with a surprise visit from Santa!
- Hosted two rentals of the Highland Springs clubhouse in December. We have a rental in January and two in February.
- The Rock Island Moose is hosting a winter golf event at Saukie on Saturday January 6th. It is called the Chili Dipper Classic and funds raised will go Christian Care in Rock Island.
- Continued the implementation process of ForeUp software. ForeUp will be our online tee time system and Point of Sale at Highland Springs and Saukie. This will be a big improvement and will help us with direct marketing, better reporting, and the ability to dynamically price our tee times. Staff trainings will begin in January.
- Met with Sara Cross from First Tee and Jeff LaRue, our teaching pro to discuss plans for 2024. We are going to host an Adaptive golf program as well as expanded Ladies' and Couples' clinics.
- The Special Olympics basketball team played a double-header against the Rock Island High School team on December 14th. It was a really fun night. They play against Davenport teams in January and will go to Jacksonville, IL in February for their state regional tournament.
- Met with Spring Forward to discuss program and funding plans for 2024. They are a great partner and we will continue with sports clinics, swim lessons and more.
- Met with CED staff to discuss potential projects for HUD/CDBG funds including a new ADA walk path at Hodge Park in conjunction with the IDNR Trails Grant project.



Submitted by: Michele Gonzalez – RIFAC Preschool Director

All three morning preschool classrooms are at full student capacity with 20 children per classroom. We currently have 15 children enrolled in our afternoon preschool class. A total of 75 students enrolled in RIFAC Preschool.

The month of December was a month filled with holiday spirit, while continuing to work on preschool age appropriate academics! The preschoolers learned about the letters **J & L** this month!



The preschoolers had a wonderful time getting in the holiday spirit by beautifully decorating trees, their classrooms, and the preschool hallway!



RIFAC Preschoolers performed a heart-warming holiday performance. The following day of the holiday performance, the children were surprised with a special fun day that included gingerbread house making, jungle room and bounce house fun!



The preschoolers had a special time making "Santa Seekers", having a pajama day, and watched a holiday movie!



Happy Holidays from RIFAC Preschool!



Submitted by: Nikki Carr, Community Recreation & Facilities Manager

Special Interest Programs/Events Offered	# of Participants	Revenue
Tai Chi Chuan – Beginner & Intermediate	11	\$612.00
Winter Break Camp	20-35 per day	\$6,168.00

RIFAC	Revenue
Membership	\$56,705.51
Guest Pass	\$3,976.00
Punch Pass (Fitness)	\$2,950.00
Land Fitness	\$3,020.00
Aquatic Fitness	\$2,383.00
Pickleball	\$1,094.00
Concessions	\$617.50
Rentals	\$2,850.00

Upcoming Activities/General Info

- We had several special holiday parties for RIFAC classes and staff.
- This year for the Letter from Santa program, we were able to offer the program for free through the Rock Island Parks and Recreation Foundation. We mailed 112 letter this year, which is more than double the number we sent in the past two years.
- Winter Break Camp was from Dec 20-22,27-29, Jan 2-3. We had more participants for this camp than we have for previous Winter Camps. We swam at RIFAC and bounced in the bounce house.
- The RIFAC ARPA projects are moving along slowly. But the work being done looks really good.

Submitted by: Dan Gleason, Special Event & Fundraising Manager

Events Offered Number of Participants Rev. for Program/Event

<u>Facility Rentals</u>	<u>Number of Attendees</u>	<u>Revenue from Rental</u>

Schweibert Events Offered Number of Participants Rev. for Program/Event

<u>Schwiebert Facility Rentals</u>	<u>Number of Attendees</u>	<u>Revenue from Rental</u>

Upcoming Activities/General Info

- Attended OMA/CivicClerk training at City Hall with the City Clerk and City Lawyer.
- Logged into IPRA's monthly webinar series.
- Met with the City Clerk for Labor Day Parade logistics and made sure that the Advisory Board was following all city policies and procedures.
- Worked on 2024 Sponsorship renewals for Golf/Sports/Events/ and others. We are off to a great start already. Very happy with our response. We have a long way to go, but I am having a good feeling about 2024.

Submitted by: Carrie Roelf, Marketing Coordinator

Social Media:

Channel	Posts	Reach
Parks & Rec Facebook Page	11	24,058 post Reach Followers 7,338
Parks & Rec Instagram	7	Reach 556 1,457 followers
Parks & Rec Twitter	1	164 followers
Whitewater Junction Facebook	1	1,351 organic reach
Whitewater Junction Instagram		7,529 followers 827 followers reach
Golf Facebook Page	14	5,870 organic reach (total 1,604 followers)
RIFAC Facebook Page	15	12,037 organic reach (followers 2,178)

(Organic Reach: The number of unique people who saw your content)

(New page likes: The number of new people who liked your page this month)

(post clicks: The number of times your posts were clicked on)

(Likes/Comments/Shares: the number of times people like, comment on or share your post)

eBlasts:

Channel	Eblasts sent by staff	Reach
Golf Eclub	4	40% average open rate 3,032 opens 27 clicks
eFUNews	1	41% average open rate 423 opens 72 clicks
Active Net	Promotions Basketball 2,923 Daytrippers 139 Winter ActivityGuide 3,563 Updates/Changes RIFAC Pool Hours 2307 RIFAC Construction 1,749 Communications Golf Passholders 920 Day trippers calendar 20 RIFAC Members 2,284	13,905
	Total	
	Grand Total	17,360

(Open Rate: Industry average is 23.9%, so whenever our open rate is above that we are doing very well)

News Releases

Text Messaging

- RIFAC
 - Billboards all up
 - Direct Mail postcards, Website lead pop ups, email drip campaign, and online ads
 - 29,600 postcards sent to prospective members
 - 148 web leads
 - 28,255 google ads

- 10,397 facebook and Instagram ads
- 20,031 gmail ads
- 1,562 youtube ads
- 20,740 behavioral ads
- Our managed Google display ads: 27,442, 530 clicks
- Member Appreciation Week
 - Free giveaways, raffles, specials, classes. 1,612 raffle entries, sold 22 fitness passes and a training session, and had 1,091 check ins.
 - Set up City of Rock Island Water bill envelop ad
- Recreation
 - Winter Spring Activity Guide released and had 906 online views so far with 3 ½ minute average read time.
 - Donation requests
 - Basketball Academy flyer
 - Kids Yoga Flyer
 - Finished RIFAC Room 6 wall mural
 - Annual Highlights Report design
 - Staff Webinar

Submitted by: Chris Steeber- Golf Course Superintendent Highland Springs

- Tree work has continued. To date we have taken down nineteen trees. Mainly ash but also a few oaks and crab apples.
- I was able to get started on the bunker on the left side of one green. This bunker is going to be filled in. I got quite a bit done and hope to finish up this spring when the dirt dries up.
- We started painting golf course supplies.
- Our reel grinder has ground its last reel. Remaining reels will be sent out to an outside vendor.



Left side number one green bunker being filled in.

January Projects

- Continue tree work.
- Continue bunker work weather permitting.
- Finish painting golf course supplies.
- Begin looking for seasonal help for 2024 season.

Submitted by: Robert “Tanner” Thompson- Golf Course Superintendent Saukie

- Greens were sprayed with fungicide to prevent Snow Mold
- Sand topdressing was applied to the greens to help protect them during the cold winter months
- Tree maintenance and removal has begun
- Equipment maintenance has begun
- Our reel grinder that is at Highland Springs is no longer operational, so the remaining reels that need to be sharpened will be sent to an outside vendor



Sand topdressing applied to green

Dead Ash tree on #14

Upcoming Work for January

- Bi-State bids for chemicals and grass seed will be awarded to vendors
- Tree maintenance will continue, depending on weather
- Golf course supplies will be painted for the upcoming season
- Equipment maintenance will continue
- Golf course supply bids will be sent out

Submitted by: Lauren Pannier – RIFAC Front Office Manager

69 new members, not counting those sales that noted past member/transfer/renewal

How People Heard About RIFAC:

former/past member/renewal/transfer – 86

referral – 24

employer/school – 3

drive by/walk in/local - 13

programs – 5

Google/online – 3

Silversneakers- 5

Silver/Active and Fit - 5

Fitness Passport- 11

Cancellations

ECP/Payroll Cancellations - 34

Top Reasons People Canceled their ECP in December:

1. Don't use- 17
2. Moving away - 9
3. No reason - 3

Babysitting Room – 160

RIFAC Rentals – 15 party rentals

Guest Pass Revenue

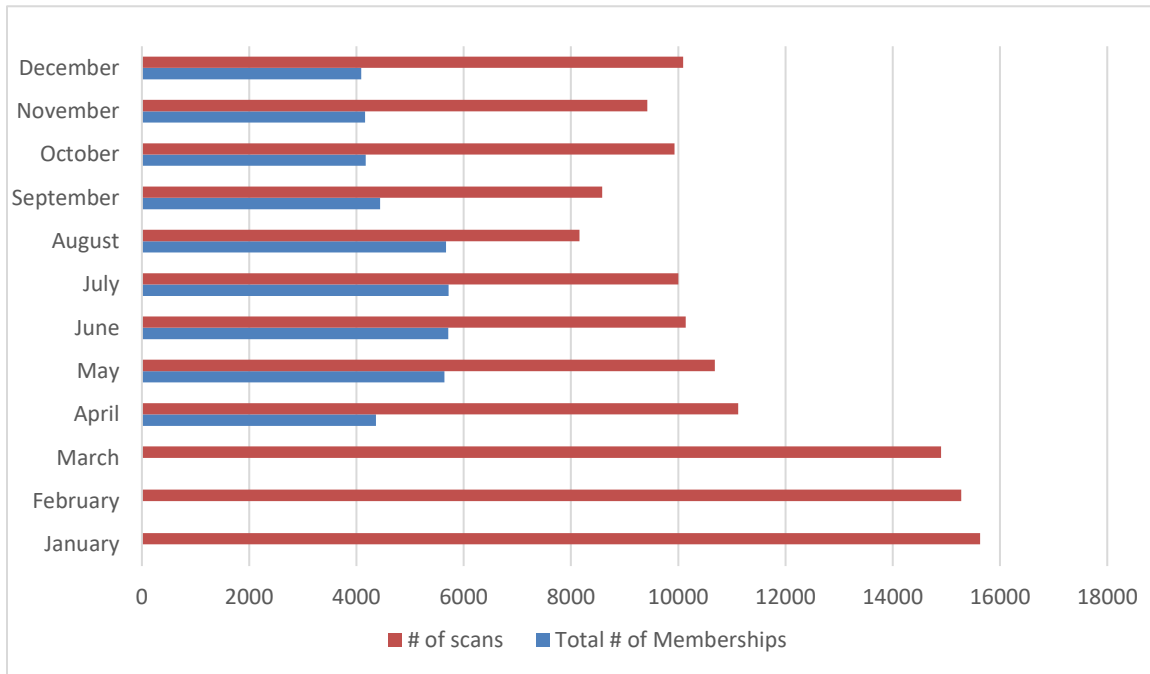
Type of Pass	Amount	Total Revenue
Youth 0-17	151	\$1,208.00
Adult 18+	169	\$2,028.00
Family	36	\$720.00
		\$3,956.00

Pickleball Revenue

Type of Pass	Amount	Total Revenue
Drop In Member	147	\$294.00
Drop In Non-Member	200	\$800.00
		\$1,094.00

Members Total- 4092

Membership Scans – 10,093



Submitted by: Pete Peña, Sports Recreation Manager

Month – Dec 2023

Pete Peña – Sports Recreation Manager

<u>Programs/Events Offered</u>	<u>Number of Participants</u>	<u>Revenue</u>	<u>YTD</u>
1.		\$	
	TOTAL	\$ 0	121,817
<u>Facility Rental – Sports Complex</u>	<u>Number of Events</u>	<u>Revenue</u>	
1.		\$	
	TOTAL	\$ 0	15,458
<u>Facility Rental – Douglas Ball Diamonds</u>	<u>Number of Events</u>	<u>Revenue</u>	
1.		\$	
	TOTAL	\$ 0	4,624
<u>Facility Rental – Intown Ball Diamonds</u>	<u>Number of Events</u>	<u>Revenue</u>	
1.		\$	
	TOTAL	\$ 0	651
<u>Facility Rental – Rec Gym</u>	<u>Number of Events</u>	<u>Revenue</u>	
1. Basketball rental – Martens	3	\$ n/a	

2. Basketball rental - Hernandez	3	\$	225	
3. Basketball rental – Wynn	3	\$	195	
	TOTAL	\$	420	4,546

Douglas Concessions

Monthly Revenue:	\$	00.00	PTD (Rev minus Exp): + \$	0.00	0.0 %
Monthly Expenditures:	\$	00.00	YTD (Rev minus Exp): + \$	7,467.42	66.1 %
Yearly Revenue:	\$	11,285.00			

Sports Complex Concessions

Monthly Revenue:	\$	0.00	PTD (Rev minus Exp): - \$	0.00	0.0 %
Monthly Expenditures:	\$	0.00	YTD (Rev minus Exp): + \$	27,823.03	60.1 %
Yearly Revenue:	\$	46,312.90			

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- The newly added Fall Season of Youth Basketball – enrollment numbers 152
- First Fall Season of Cheer Program – enrollment numbers are excellent – 52
- Partnership with QC Tennis Club is going strong with Tennis Lessons.
- I held Fall Sports Registration Event at MLK informing parents about Financial Assistance Program. We enrolled 33 children in Basketball, Cheer and Wrestling Camp.
- Wrestling camp participation increased.

Basketball League



Volunteer coaches will instruct participants in basic basketball fundamentals such as: dribbling, passing, shooting, team play, and (most importantly) good sportsmanship. Participants will be encouraged to show respect for teammates, opponents, and coaches. Teams will have a practices and games on Saturday mornings in the rec gym at the Rock Island Fitness and Activity Center.

FALL LEAGUE

Early bird registration by Sept 8th to save \$5 off registration.
Registration deadline is Oct 6, 2023. After Oct 6th, if space is available, a \$5 late fee will be charged.

Kindergarten & 1st grade

12354 Sa 10/21-12/2 8:00 AM-12:00 PM \$45

2nd/3rd Grade

12352 T, Th, Sa 10/21-12/7 T/Th 5:30 PM-8:30 PM
Sat 1:00 PM-6:00 PM \$55

4th-6th Grade

12353 W, Sun 10/15-12/6 Wed 5:30 PM- 8:30 PM
Sun 11:30 AM-3:30 PM \$65

WINTER LEAGUE

Early bird registration by Dec 8th to save \$5 off registration.
Registration deadline is Jan 5, 2023. After Jan 5th, if space is available, a \$5 late fee will be charged.

Kindergarten & 1st grade

12357 Sa 1/20-3/2 8:00 AM-12:00 PM \$45

2nd/3rd Grade

12355 T, Th, Sa 1/23-3/9 T/Th 5:30 PM-8:30 PM
Sat 1:00 PM-6:00 PM \$55

4th-6th Grade

12356 M,W 1/22-3/6 5:30 PM-8:30 PM \$65



Register: 4303 24th St Rock Island
(309)732-7275
Register online at: www.rigov.org/ePark



CHEER

Join us for CHEER fun!
We will learn group & spirit cheers.

Practices will be on Sundays with two performances at half time of the youth basketball games on Wednesday nights at Rock Island Fitness & Activity Center.

FALL

Early bird registration by Sept 8th: \$45
Registration from Sept 9th-Oct 6th: \$50
Registration deadline is Oct 6th. After Oct 6th, if space is available, a \$5 late fee will be charged.

Pre K & Kindergarten #12424 Sundays 10/15-11/19 1:00 PM-1:45 PM

1st & 2nd Grade #12423 Sundays 10/15-11/19 1:00 PM-2:35 PM

3rd - 5th Grade #12422 Sundays 10/15-11/19 2:40 PM-3:30 PM

WINTER

Early bird registration by Dec 8: \$45
Registration from Dec 9-Jan 5, 2024: \$50
Registration deadline is Jan 5th. After Jan 5th, if space is available, a \$5 late fee will be charged.

Pre K & Kindergarten #12433 Sundays 1/21-2/25 1:00 PM-1:45 PM

1st & 2nd Grade #12432 Sundays 1/21-2/25 1:50 PM-2:35 PM

3rd - 5th Grade #12431 Sundays 1/21-2/25 2:40 PM-3:30 PM



To Register:
rigov.org/ePark
(309) 732-7275
4303 24th Street, Rock Island



Submitted by: David Driskill, Sports Field Maintenance

Campbell Sports Complex

- Perform regular check-ins
- Brought freezable equipment and supplies to Longview heated buildings

Douglas Park

- Progressed with building the retaining wall for the multi-use ball field
- Brought freezable supplies to Longview heated buildings
- Organized areas of the shed and prepped supplies for brick install.

General

- Used up a good portion of my excess vacation.
- Began planning for 2024 season

Submitted by: Marc DeMarlie, Chief Horticulturist

Greenhouse and plant maintenance are done daily. Ran new electrical for poly house. Equipment maintenance has started. Most of the landscape cleanup has been done. RIFAC landscaping has been updated. Longview natural areas have been mowed down and will be kept mowed moving forward. We are expanding the preschool gardens this year with all the success we had last season. We have built new planters for the kids to plant and start some fruits along with more vegetables.

Projects: New areas developed or anything that is not our normal day-to-day tasks. **Lawn Care:** Areas that we mow every week. **Irrigation systems:** Multiple systems throughout the city. **Landscape areas:** Areas that we maintain and visit at least once a week. **Watering:** Areas that need to be watered on our weekly schedule.

Lawn Care- Longview, Lincoln, SRP, RIFAC, Sylvan, Realtor.

Irrigation systems-5 Bridge, SRP, 11th street point, WWJ, Hauberg ball fields.

Watering- Longview greenhouse up to 3 times a week.

Landscape areas-23 Parks and City entryways. Work as weather allows

Projects- New signs at Longview, Lincoln and Shadybrook, mowing naturalized areas, Greenhouse doors.