ROCK ISLAND PARKS &
RECREATION – PARK BOARD
May 21st , 2024

Park and Recreation Board Meeting – 5:30 p.m.
Rock Island Fitness & Activity Center
4303 24th Street, Rock Island, Il.

A G E N D A

1. Call to order

2. Audience - Public Comment

3. Approval of the Minutes
    a. Approval of April Minutes

4. Correspondence
    a. Thank You: Moline Music Boosters
    b. Thank You: Christ the King Believers Together Community Center
    c. Thank You: Junior Board of Rock Island
    d. Thank You: Friends of Hauberg

5. Finances:
    a. Monthly Report from Finance Department
    b. Bills for the month of April 2024: $287,752.59

6. Directors Reports:
    a. Director's Report
    b. Assistant Director's / Golf Services Report

7. Rock Island Fitness and Activity Center & Whitewater Junction:
    a. Managers Report
    b. Preschool Report

8. Golf Maintenance:
    a. Golf Superintendents Reports
        i. Highland Springs

ii. Saukie

9. Recreational Field Reports:
   a. Community Recreation Manager
   b. Special Events & Fundraising Manager
   c. Marketing
   d. Sports Programming

10. Park Field Reports:
   a. Sports Fields Maintenance Manager Report
   b. Chief Horticulturist Report

11. Business:
   a. Augustana Presentation: Longview Park Master Plan
   b. Special Event Application: Fleet Feet
   d. Special Event Application: Mission Mighty Mississippi
   e. Longview Park OSLAD Update
   f. Carriage House Update
   g. Douglas Park Ribbon Cutting

12. Other Business:
   a. None

13. Items Not on the Agenda (Action cannot be taken on an item not on the agenda)

14. Adjourn

CITY OF ROCK ISLAND
PARK BOARD MEETING
RIFAC, Room 5
Rock Island IL 61201

4/16/24– Minutes

1. Call to Order

   President Fred Dasso called the meeting to order at 5:30 pm.

2. Attendance

   Members Present: Fred Dasso, Mike Foley, Paul Hansen, Bill Anderson, John McEvoy

   Members Absent: Venessa Taylor

   Staff Present: John Gripp, Executive Director; Todd Winter, Assistant Director; Kimberly Kruse, Parks Administrative Office Manager

   Staff Absent: none

   Audience: none

3. March Park Board Minutes

   There was a misprint that Mr. Anderson made motions when he was absent from the meeting. Mr. McEvoy motioned to approve the minutes as amended. Mr. Foley seconded. All voted yes.

4. Correspondence

   We have a thank you from Heart of Hope Ministries that were recognized.

5. Monthly Report from Finance Department as of February

   Finances are through February. First tax disbursement should occur in May. Golf is up 59% compared to this time last year. Had great weather in February and people got out. Membership are slightly up at 3% and programs are down 2%. Concessions and rentals are up slightly. Wages are up due to minimum wage increase 7% to $14 per hour. The series of increases will conclude next year, 2025 and cap out at $15 per hour. Supplies and services are up 13% due to rising costs and inflation. Overall revenue is up $12,000 and expenses down $58,000 as managers tighten budgets to take in to account inflation. Department monthly activity on the left and capital projects are on the right in the report. This provides a better monthly look. Capital projects currently are around $400,000 and will increase significantly when the Saukie Clubhouse construction begins. This revenue is recognized in 2023 however the expense will be seen in 2024. This is funded by the PARC grant and small amount by the city.

6. Approval of the Bills for the Month of February for $172,203.41

   Mr. Dasso: Aye Mr. Foley: Aye Mr. McEvoy: Aye Ms. Taylor: Abs Mr. Hansen: Aye Mr. Anderson: Aye

7. Director's Report and other reports

   Saukie Construction, Todd and John met with the construction manager for the city on the second rendering of the draft with J's Draft and will go out to bid for about three weeks and then based on the schedule hope to break ground this summer. The Saukie Stone House will be used as a temporary clubhouse. Been working with inspections and public works to make sure it can be used. There is also a preservation group that will go through to see what can be salvaged along with the person that used to teach House on the Prairie workshops as they do have items as well still in there.

   Three community conversations were held to meet with the public to talk about what is going on with the Library and Parks and was met with great dialogue with city officials and the public. Met with Friends of Longview Park and will be focusing their efforts on the lagoon and conservatory. Met with Alex Anderson from the Quad Cities Disc Club to discuss the disc golf course layout and working to modify the course and will update to make more sense. Augustana also working on the Longview Park strategic master plan. This will lead to working with more 501c3 groups and OSLAD grant funding applications that will get projects finished. One of the newer items would be to put in a soccer pitch in the northwest area as there is a large immigrant population in that area that would benefit greatly from this amenity.

   Met with the City Manager and Public Works Director for more electricity at MLK Jr Park. There used to be a concert and family fun day at the park that has grown significantly and several generators were used for this. The Interior lighting pole will have more electricity and upgraded outlet service around the park. This will make it quieter and safer for children to run around and play and easier to hear the music play.

   Lincoln Park bandshell had a new dance floor poured. Working with Eagle Scouts to build and enclosure for the porta pots to reduce vandalism as well as for Denkmann Park.

   Able to do presentation to the new Alderman, Kevin Maynard, to discuss how the Parks Department is funded, how alternate funding sources are obtained and how to look at the budget and how items that can be controlled and what needs funding assistance.

   Mel McKay pickleball courts will have a bid to go for lighting with remaining grant funds.

   RIFAC upgrades are almost done. There is a glass shortage so the last item to complete is in the pool area. All other areas have been completed.

   Golf Course opened on March 7th which is a really good head start with $170,000 already just through the new Fore Up system, not including the Active activity of memberships, league, classes. This Thursday is the first two man tournament of the season at Highland. League as Saukie starts next week with 64 golfers and 84 golfers for Thursday league. There's a Wednesday night league ran by a third party with over 60 golfers. Monday and Thursday league will be a shotgun start to accommodate the large groups. Ladies Swing and Sip along with Men's and Open golf lessons started last week and were all full. Classes were canceled this evening due to severe weather.

Library Community conversations are a way to work jointly to build the next series of 5-year strategic plan. Library put out a survey before the meetings. Working with staff to get information on what to use in the parks survey before putting out. The timing works well as budget time will be beginning soon too.

The Day of Caring is coming up on April 25th. There are a few projects. One at Longview Park to do cleanup and painting, Mel McKay to spread mulch and general maintenance, Saukie Stone House to do a clean out day. Fred asked about the mold in the kitchen to be addressed. John mentioned that it will be closed off. Porta pots will be used for bathroom facilities temporary while using the Stone House. The larger project will be to fully renovate the Stone House eventually. The current Saukie Clubhouse will be torn down and the new one place where the existing one is. For the Stone House, the threshold will have to be updated and a ramp will be added for ADA accessibility. Hole #1 will be #9 currently to reroute the course for being off the Stone House as the temporary clubhouse. It also encourages interest into the Stone House. The temporary construction trailer is $10,000 a month so this will save vital funds and increase visibility to the Stone House. John and Todd will be going to Springfield to raise awareness as well and interest in funding the renovation as well.

The First Tee classes are all full in all places in the Quad Cities. There will be a training for Level 1 certification.

RIFAC project is wrapping up. Lifeguard training is underway and all positions for Whitewater Junction have been filled. For preschool, one of the Day of Caring projects will be coming to RIFAC to do activities, games and crafts for educational outreach. There will be a new pathway going in front of RIFAC to lead to the playground for a safer way for kids to walk instead of through the parking lot.

For the golf courses, several trees have been cut down that now it's time to replant with new trees. There's several decent size in the no mow areas that could be dug out. Mentioned to reach out to Living Land and Waters for oak tree seeds and other areas to bring over.

The Campbells Sports Complex has minimal mowing going on with no activity now. All items will be salvaged and repurposed to other locations before listing. Douglas Park spectator area is almost finished. 50 tons of material was moved to intown fields to get them ready for play. Also reset sports lines. Marc has the calendar plants ready to go and will begin May 15th. These are grown all winter from seedlings. Mowing has started. QC Passport signs have been installed at Longview, Lincoln and Sylvan Slough that provide historical facts of those areas along with other spots around the Quad Cities. These have been reinforced so that they last longer with park usage.

This coming Monday, Earth Day is being observed and staff along with volunteers will walk the bike path and levy at Schwiebert Park going either way to pick up trash. The first Party in the Park is going to be held May 22nd at Douglas Park and Foundation will cook hot dogs.

New Business

Special Event Application: Grow it or Sew It

Grow it or Sew it is an event of about 40 vendors and will have a food truck at Longview Park on 6/1 from 10am to 4pm. Staff recommends approval. Mr. Foley motioned, Mr. Anderson seconded. All said yes.

Special Event Application: Quad City Heart Walk

Quad City Heart Walk at Schwiebert Park on 6/8 8am to 11am with amplified sound. Staff recommends approval. Mr. McEvoy motioned, Mr. Foley seconded. All said yes.

Special Event Application: Adams Fuller Wedding

Adams Fuller Wedding at Schwiebert Park on 7/13 3pm to 4:30pm with amplified sound. Staff recommends approval. Mr. Foley motioned, Mr. McEvoy seconded. All said yes.

Special Event Application: Grand Prix Concert

Grand Prix Concert at Schwiebert Park on 8/31 with amplified sound and alcohol sales. Staff recommends approval. Mr. Anderson motioned, Mr. Foley seconded. All said yes.

Special Event Application: Mopars in Sunset

Mopars in the Sunset on 9/8 10am to 3 pm amplified sound, food and coffee. Staff recommends approval. Mr. Hansen motioned, Mr. McEvoy seconded. All said yes.

Backwater Gamblers are looking at improving concessions operations by purchasing a 30-foot concessions trailer that will be mobile. Their intent is to be able to take it out when floods happen. It is a large investment and working with inspections and public works to have appropriate water and electrical hookups and would allow to attract larger competitions that would be greatly beneficial to the local economy.

Mr. Anderson moved to adjourn. Mr. Foley seconded. All said yes. The meeting adjourned at 5:54 pm.

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Kimberly B Kruse,
Parks & Recreation
Admin Office Manager

Thank you for the generous donation for the 2024 Moline Music Booster's Trivia Event. The event was a huge success and exceeded our fundraising goal.

We are grateful for our sponsors and your support of the Moline-Coal Valley school district music programs.

Sincerely,
Kevin Cook
MMB President

Dear Carrie,

On behalf of Christ the King Believers Together Community Center thank you for your donation for our Snowball fundraiser auction. Your generosity and continuing support help make our auction a success.

Thank You!

Margaret Osborn

Snowball Auction Chair

JUNIOR BOARD OF ROCK ISLAND
P.O. BOX 6041 | ROCK ISLAND, ILLINOIS 61204-6041 | WWW.JBRI.ORG

Dear Junior Board of Rock Island Donor,

I hope this letter finds you well. On behalf of Junior Board of Rock Island (JBRI) and everyone involved in our recent charity event, I want to express my deepest gratitude for your incredibly generous donation. Your contribution has made a significant impact and will go a long way in supporting our cause.

Your willingness to give back to the community is truly inspiring. It is through the generosity of individuals like you that we are able to continue our mission of serving children and families in the Quad City Community. Your donation will make a positive difference in the lives of those we serve.

Please know that your kindness does not go unnoticed. Your support is not only a financial contribution but also a symbol of hope and compassion for those in need. We are deeply grateful for your commitment to making the world a better place.

Once again, thank you from the bottom of our hearts for your kindness and generosity. We look forward to keeping you updated on the impact of your donation and hope to continue our partnership in the future.

Warm regards,

Junior Board of Rock Island, Fundraising Committee

FRIENDS OF
HAUBERG
CIVIC CENTER FOUNDATION

Parks and Recreation Dept.
ATTN: Todd Winter
4303 24th St.
Rock Island, IL. 61201

Hi Todd Winter,

We wanted to thank you for the items donated on 03/01/2024 to our annual fundraising event, Bunnies, Baskets, & Brews. The items graciously donated are used as prizes for giveaways during the event. Below are the items we received:

Golf Course Pass

Because we are a registered 501(c)3 organization, your donation is completely tax deductible. Please keep this for your tax records to claim your deduction. Again, we thank you for your support in helping to make the world a better place.

Thank you,

J.R.

Joshua Rounds - Hauberg Estate Assistant
Friends of Hauberg Civic Center Foundation

PARKS AND RECREATION
MONTHLY FINANCIAL REVIEW
STATEMENT OF REVENUES AND EXPENDITURES
For the One Month Ended March 31, 2024

	ORIGINAL BUDGET	REVISED BUDGET	YTD ACTUAL	% OF BUDGET
ADMIN				
REVENUES	420,846.00	420,846.00	105,213.50	25%
EXPENDITURES*	768,994.00	768,994.00	187,697.70	24%
NET	(348,148.00)	(348,148.00)	(82,484.20)	
PARKS MAINTENANCE				
REVENUES	1,407,832.00	1,407,832.00	17,868.81	1%
EXPENDITURES*	1,399,182.00	1,410,666.00	244,022.65	17%
NET	8,650.00	(2,834.00)	(226,153.84)	
RECREATION PROGRAMS				
REVENUES	1,098,744.00	1,098,744.00	31,578.55	3%
EXPENDITURES*	697,181.00	690,697.00	105,510.08	15%
NET	401,563.00	408,047.00	(73,931.53)	
WHITEWATER JUNCTION				
REVENUES	471,550.00	471,550.00	(305.00)	0%
EXPENDITURES*	480,011.00	480,011.00	6,533.64	1%
NET	(8,461.00)	(8,461.00)	(6,838.64)	
HIGHLAND SPRINGS GOLF COURSE				
REVENUES	1,272,746.00	1,272,746.00	71,881.84	6%
EXPENDITURES*	1,003,052.00	1,179,952.00	97,318.85	8%
NET	269,694.00	92,794.00	(25,437.01)	
SAUKIE GOLF COURSE				
REVENUES	742,200.00	742,200.00	53,249.02	7%
EXPENDITURES*	735,939.00	910,939.00	92,608.62	10%
NET	6,261.00	(168,739.00)	(39,359.60)	
GOLF PRO SHOP				
REVENUES	40,050.00	40,050.00	2,255.78	6%
EXPENDITURES*	25,250.00	25,250.00	6,738.84	27%
NET	14,800.00	14,800.00	(4,483.06)	
ROCK ISLAND FITNESS AND ACTIVITY CENTER				
REVENUES	1,677,483.00	1,677,483.00	391,505.45	23%
EXPENDITURES*	1,616,913.00	1,611,913.00	334,772.42	21%
NET	60,570.00	65,570.00	56,733.03	
SCHWIEBERT RIVERFRONT PARK				
REVENUES	136,292.00	136,292.00	8,595.92	6%
EXPENDITURES*	134,925.00	134,925.00	3,940.87	3%
NET	1,367.00	1,367.00	4,655.05	
TOTAL (LESS CAPITAL PROJECTS)				
REVENUES	7,267,743.00	7,267,743.00	681,843.87	9%
EXPENDITURES*	6,861,447.00	7,213,347.00	1,079,143.67	15%
DEPRECIATION	534,364.00	534,364.00	-	
NET	(128,068.00)	(479,968.00)	(397,299.80)	

*LESS DEPRECIATION

CAPITAL PROJECTS (MEL MCKAY PARK & HIGHLAND SPRINGS CLUBHOUSE)				
REVENUES	-	901,800.00	-	
EXPENDITURES*	406,296.00	1,402,669.00	800.00	
NET	(406,296.00)	(500,869.00)	(800.00)	

PARKS AND RECREATION
PRELIMINARY MONTHLY FINANCIAL REVIEW
2 YEAR COMPARISON
FOR THE ONE MONTH ENDED MARCH 31, 2024 & 2023

During the budget process for CY 2024, $420,846 was transferred from the General Fund surplus to the Parks and Recreation Fund to assist with balancing the 2024 budget. The City's annual audit for CY 2023 is ongoing and is expected to be completed in June. All applicable audit adjustments will be performed once the audit is complete. Monthly depreciation for 2024 will not be calculated until after the annual audit adjustments have been performed. The Parks and Recreation Fund should begin receiving property tax disbursements in May 2024.

1. Revenue:

Golf	Up $56,860 (282%) from the same period in 2023
Memberships	Down $12,633 (6%) from the same period in 2023
Programs	Up $10,609 (6%) from the same period in 2023
Concessions	Up $12,310 (219%) from the same period in 2023
Rentals	Up $22,810 (145%) from the same period in 2023

2. Wage Expenses are up $53,457 (12%) from the same period in 2023

3. Supply and Service Expenses are up $40,830 (11%) over the same period in 2023

4. Year-to-date Revenues and Transfers - All sources

2024	2023
$ 681,844	$ 571,483

5. Year-to-date Expenditures and Transfers - All sources - Excluding Depreciation Expense and Loss - Sale of Asset

2024	2023
$ 1,079,944	$ 987,690

6. Year-to-date Excess of Revenues over Expenditures excluding Depreciation Expense and Loss - Sale of Asset

2024	2023
$ (398,100)	$ (416,208)

Permanent Notes

In 2017, the City of Rock Island adopted a new policy on the purchase of capital assets. Beginning in 2017, only purchases $25,000 and over would be considered capital assets and depreciated over a period of time. Purchases under the $25,000 threshhold would be recorded as an expense in the year of the purchase. The previous threshhold was $10,000. The City's auditors suggested staff retroactively apply the new threshhold to all capital assets regardless of when the asset was purchased. This resulted in a loss on the disposal of this equipment of $200,226 which was not been included in expenditures for comparison reasons. This is a one-time charge as all of Park's capital assets under $25,000 have been removed from the capital asset list as of this report. The removal of these assets reduced Park's annual depreciation expense by approximately $42,000 ($3,500 per month). During the 2018 audit, the auditors determined that the disposals were from prior years and created a journal entry to remove the loss from the 2018 books.

2018 also had an additional expense of approximately $370,000 due to payments for accelerated payouts to IMRF. These payouts were for the years 2015-2017 when a few employees retired and were paid for their unused vacation time. The severance pay raised the retirees annual income and also raised the amount of their pension benefit which is why IMRF requested these additional funds. Since the expenditures were for years that are closed to adjustments, they had to be posted to 2018. This large amount should be a one time event due to the limitations that the city has placed on vacation time carried over each year. This event also caused the audit pension liability adjustment to be an unusually high amount in just under $1 million dollars.

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM APRIL 01 2024 TO APRIL 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
PARK/REC ADMINISTRATION				
17608	ATHENA ENERGY SERVICES HOLDINGS LLC	admin gas	100.00	555 PARK & RECREATION
16397	FIRST TEE OF THE QUAD CITIES	first tee qc dues	1000.00	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	admin elec	100.00	555 PARK & RECREATION
01240	OFFICE MACHINE CONSULTANTS INC	COPY CHARGES 1/1/24-3/31/24	1.09	555 PARK & RECREATION
		COPY CHARGES 1/1/24-3/31/24	75.46	555 PARK & RECREATION
			76.55	
		TOTAL :	1276.55	
RECREATION				
18813	ALLISON GIBEAU	Soccer Ref	72.00	555 PARK & RECREATION
		soccer ref	72.00	555 PARK & RECREATION
			144.00	
18821	ALYSSA LEILANI MAXINE MOWRY	Soccer Ref	72.00	555 PARK & RECREATION
18595	ANDREA LOPREATO	soccer teach	90.00	555 PARK & RECREATION
		soccer instructor	36.00	555 PARK & RECREATION
			126.00	
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	36.96	555 PARK & RECREATION
		TELEPHONE SERVICES	15.84	555 PARK & RECREATION
			52.80	
17917	ENTERPRISE FM TRUST	Enterprise Lease	1352.40	555 PARK & RECREATION
18091	GLOBAL SECURITY SERVICES-IA	plex security monitor	105.00	555 PARK & RECREATION
00146	HANDY TRUE VALUE	soccer keys	2.38	555 PARK & RECREATION
18655	KARINA CASTANEDA	soccer team instructor	36.00	555 PARK & RECREATION
		soccer teach	90.00	555 PARK & RECREATION
			126.00	
18594	MEGHANNE FREEHILL	soccer teach	90.00	555 PARK & RECREATION
		soccer instructor	36.00	555 PARK & RECREATION
			126.00	
00560	MIDAMERICAN ENERGY	elec/complex	197.05	555 PARK & RECREATION
		gas/hauberg	809.00	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM APRIL 01 2024 TO APRIL 30 2024

DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	elec/rec	534.31	555 PARK & RECREATION
	elec/hauberg	392.65	555 PARK & RECREATION

		1933.01	
01781 MILLENNIUM/BFI	hauberg garbage	2.29	555 PARK & RECREATION
12284 MYERS COX CO	douglas food	289.72	555 PARK & RECREATION
01240 OFFICE MACHINE CONSULTANTS INC	COPY CHARGES 1/1/24-3/31/24	385.57	555 PARK & RECREATION
	COPY CHARGES 1/1/24-3/31/24	226.39	555 PARK & RECREATION

		611.96	
01067 PERFORMANCE FOOD GROUP TPC	douglas food	477.18	555 PARK & RECREATION
18183 QC CUSTOM TEES & MORE	soccer uniforms	22.50	555 PARK & RECREATION
	soccer uniforms	37.50	555 PARK & RECREATION
	soccer uniforms	15.50	555 PARK & RECREATION
	soccer uniforms	196.50	555 PARK & RECREATION
	soccer number on uniforms	811.00	555 PARK & RECREATION

		1083.00	
16309 RICARDO MENDEZ JR	soccer ref	50.00	555 PARK & RECREATION
01174 STERN BEVERAGE INC	dougals beer	379.05	555 PARK & RECREATION
05600 THE PRINTERS MARK	soccer signs	58.00	555 PARK & RECREATION
18067 THYMET PEST CONTROL / BCRGEHN INC	hauberg bug spray	26.00	555 PARK & RECREATION
	carriage haus bug spray	60.00	555 PARK & RECREATION

		86.00	
17008 WP BEVERAGE LLC	douglas drinks	218.49	555 PARK & RECREATION
18410 ZACHARY BECKMAN	soccer ref	72.00	555 PARK & RECREATION
	soccer ref	36.00	555 PARK & RECREATION

		108.00	
	TOTAL :	7403.28	
WHITEWATER AQUATIC CTR			
15887 CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.68	555 PARK & RECREATION
00129 GLOBAL EQUIPMENT CO	Oudoor umbrella	93.56	555 PARK & RECREATION
	concrete umbrella's	3239.08	555 PARK & RECREATION

		3332.64	

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM APRIL 01 2024 TO APRIL 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
18091	GLOBAL SECURITY SERVICES-IA	wwj security monitor	150.00	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	elec/wwj	808.14	555 PARK & RECREATION
		gas/wwj	155.63	555 PARK & RECREATION
			963.77	
		TOTAL :	4478.09	
SCHWIEBERT RIVERFRONT PA				
08923	BALL HORTICULTURAL COMPANY	SRP plants	313.82	555 PARK & RECREATION
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28	555 PARK & RECREATION
18091	GLOBAL SECURITY SERVICES-IA	Schwiebert security monitor	105.00	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	elec/schwiebert	447.54	555 PARK & RECREATION
01370	MORRIS & COMPANY ENT	Red White Boom ball art, face	2400.00	555 PARK & RECREATION
		TOTAL :	3271.64	
PARKS				
08923	BALL HORTICULTURAL COMPANY	hort plants	803.52	555 PARK & RECREATION
		munic plants	847.04	555 PARK & RECREATION
		hort plants	1976.45	555 PARK & RECREATION
			3627.01	
18774	BOLDUC AND SONS INC	hort fuel	969.81	555 PARK & RECREATION
		hort fuel	2100.69	555 PARK & RECREATION
		munic fuel	450.00	555 PARK & RECREATION
		douglas fuel	400.00	555 PARK & RECREATION
			3920.50	
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28	555 PARK & RECREATION
		TELEPHONE SERVICES	21.12	555 PARK & RECREATION
			26.40	
01141	D & K PRODUCTS	douglas conc white	185.00	555 PARK & RECREATION
		rebate	203.97-	555 PARK & RECREATION
			18.97-	
17917	ENTERPRISE FM TRUST	Enterprise Lease	450.80	555 PARK & RECREATION
18547	ESI ENVIRONMENTAL SERVICES LLC	parks portapots	200.00	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM APRIL 01 2024 TO APRIL 30 2024

DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
03264 IL DEPT OF NATURAL	RTP 23-187 Award Fee	448.00	555 PARK & RECREATION
	Grant award fee - lake potter	2000.00	555 PARK & RECREATION
		2448.00	
00199 INTERSTATE BATTERY OF THE QC	hort mtp-65hd at ibl mtp	155.95	555 PARK & RECREATION
03530 KINGS MATERIAL INC	douglas stones, blade	633.62	555 PARK & RECREATION
00560 MIDAMERICAN ENERGY	elec/parks	1922.08	555 PARK & RECREATION
	gas/parks	704.98	555 PARK & RECREATION
		2627.06	
01781 MILLENNIUM/BFI	parks garbage	2.16	555 PARK & RECREATION
04206 MISSISSIPPI TRUCK AND TRAILER	hort trade in for tilt bed equ	5772.00	555 PARK & RECREATION
10605 NETHERLAND BULB CO	munic canna, gladiolus	603.28	555 PARK & RECREATION
01240 OFFICE MACHINE CONSULTANTS INC	COPY CHARGES 1/1/24-3/31/24	12.98	555 PARK & RECREATION
04242 OREILLY AUTOMOTIVE STORES INC	hort battery	149.89	555 PARK & RECREATION
18067 THYMET PEST CONTROL / BCRGEHN INC	chalet bug spray	26.00	555 PARK & RECREATION
	TOTAL :	20636.68	
HIGHLAND GOLF MAINTENANC			
16496 ADVANCED TURF SOLUTIONS INC	highland blade, green, auger	793.60	555 PARK & RECREATION
15725 ARNOLD MOTOR SUPPLY LLP	highland dewalt battery	170.49	555 PARK & RECREATION
16222 ARTHUR CLESEN INC	highland 2 wire ifc board	211.44	555 PARK & RECREATION
	highland adapter	83.34	555 PARK & RECREATION
	highland pib par + es	265.51	555 PARK & RECREATION
		560.29	
07146 BI STATE STEEL CO.	highland club car repair	423.60	555 PARK & RECREATION
00297 BLICK & BLICK OIL	highland gas	1425.17	555 PARK & RECREATION
	highland gas	547.40	555 PARK & RECREATION
		1972.57	
01768 BURNS STUMP REMOVAL	highland grind 41 stumps	1900.00	555 PARK & RECREATION
15887 CS TECHNOLOGIES, INC	TELEPHONE SERVICES	10.56	555 PARK & RECREATION
01141 D & K PRODUCTS	highland herbicides, fung	8487.00	555 PARK & RECREATION

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DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	highland ignition and et	16050.15	555 PARK & RECREATION

		24537.15	
18063 HYDROTEX PARTNERS LTD	highland hydro-syn	1330.15	555 PARK & RECREATION
08664 INTEGRITY CLEANING S	highland cleaning	262.50	555 PARK & RECREATION
00795 LINDE GAS & EQUIPMENT INC / PRAXAIR	highland tank	123.26	555 PARK & RECREATION
12959 M & M GOLF CARS LLC	highland belts, asm drive clut	816.07	555 PARK & RECREATION
00528 MENARDS INC	highland nozzle, mini	11.98	555 PARK & RECREATION
	highland cedar, rail	68.66	555 PARK & RECREATION
	highland bags	12.99	555 PARK & RECREATION
	highland bait	35.96	555 PARK & RECREATION

		129.59	
00560 MIDAMERICAN ENERGY	elec/highland	600.66	555 PARK & RECREATION
	gas/highland	382.49	555 PARK & RECREATION

		983.15	
12083 MTI DISTRIBUTING INC	highland drive assy	3041.03	555 PARK & RECREATION
04257 PHELPS UNIFORM SPECIALISTS INC	highland towels	9.61	555 PARK & RECREATION
	highland mats towel	28.27	555 PARK & RECREATION
	highland laundry	9.61	555 PARK & RECREATION
	highland laundry	9.61	555 PARK & RECREATION
	highland mats towels	28.27	555 PARK & RECREATION
	highland mats towels	28.27	555 PARK & RECREATION
	highland laundry	9.61	555 PARK & RECREATION
	highland mats towels	28.27	555 PARK & RECREATION
	highland mats towels	28.27	555 PARK & RECREATION
	highland laundry	9.61	555 PARK & RECREATION

		189.40	
01168 R & R PRODUCTS INC	highland tires	365.40	555 PARK & RECREATION
	highland rod end assy	100.85	555 PARK & RECREATION

		466.25	
03063 RAGAN MECHANICAL	highland rpz test	99.00	555 PARK & RECREATION
03477 RIVER CITY TURF & ORNAMENTAL	highland speedpro, aqualight,	7945.20	555 PARK & RECREATION
07760 SITEONE LANDSCAPE SUPPLY HOLDINGS, LLC	highland herbic, growth reg	2513.34	555 PARK & RECREATION
01185 TYLER ENTERPRISES OF ELWOOD INC	Highland Acelepryn, sulphate	25138.55	555 PARK & RECREATION

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DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	highland truprill	1980.00	555 PARK & RECREATION

		27118.55	
	TOTAL :	75385.75	
HIGHLAND CLUBHOUSE			
00297 BLICK & BLICK OIL	highland gas	1141.85	555 PARK & RECREATION
01492 BRIDGESTONE GOLF INC	highland balls/cups	556.99	555 PARK & RECREATION
18802 COUSINO CONSTRUCTION INC	highland repair broken piece	200.00	555 PARK & RECREATION
15887 CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.68	555 PARK & RECREATION
18547 ESI ENVIRONMENTAL SERVICES LLC	highland portapots	160.00	555 PARK & RECREATION
09929 EUCLID BEVERAGE OF GALESBURG	highland beer	256.65	555 PARK & RECREATION
	highland beer	199.40	555 PARK & RECREATION
	Highland Beer	279.45	555 PARK & RECREATION

		735.50	
18091 GLOBAL SECURITY SERVICES-IA	highland security	105.00	555 PARK & RECREATION
18711 GOLF COMPETE INC	highland software fee	428.00	555 PARK & RECREATION
15561 GPS TECHNOLOGIES, INC.	highland gps carts	630.00	555 PARK & RECREATION
02905 HIGHLAND PACKING CO INC	Highland Food	314.10	555 PARK & RECREATION
	highland food	453.92	555 PARK & RECREATION
	highland food	57.12	555 PARK & RECREATION
	highland food	223.01	555 PARK & RECREATION
	highland food	276.95	555 PARK & RECREATION

		1325.10	
14433 JEFFREY LEE LARUE	golf teacher	450.00	555 PARK & RECREATION
	Golf lesson instructor	450.00	555 PARK & RECREATION
	highland golf teach	450.00	555 PARK & RECREATION
	highland golf teacher	450.00	555 PARK & RECREATION

		1800.00	
16094 MICHAEL PHILHOWER	highland mileage	171.61	555 PARK & RECREATION
01781 MILLENNIUM/BFI	highland garbge	5.69	555 PARK & RECREATION
12284 MYERS COX CO	highland food	415.83	555 PARK & RECREATION
	highland snacks	504.70	555 PARK & RECREATION
	highland cups, forks	83.02	555 PARK & RECREATION

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DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	Highland Food	398.55	555 PARK & RECREATION
	Highland liners and lids	63.33	555 PARK & RECREATION
		1465.43	
01240 OFFICE MACHINE CONSULTANTS INC	COPY CHARGES 1/1/24-3/31/24	26.86	555 PARK & RECREATION
13776 RANGE SERVANT AMERICA, INC.	highland range tokens	320.00	555 PARK & RECREATION
01174 STERN BEVERAGE INC	highland beers	224.50	555 PARK & RECREATION
	Highland Beer	352.20	555 PARK & RECREATION
	highland beer	411.90	555 PARK & RECREATION
		988.60	
17008 WP BEVERAGE LLC	highland drink	410.45	555 PARK & RECREATION
13074 YAMAHA MOTOR CORP USA	highland golf cart lease	5140.79	555 PARK & RECREATION
	TOTAL :	15643.55	
GOLF PRO SHOP			
01147 HORNUNGS PRO GOLF SA	proshop merch	407.18	555 PARK & RECREATION
	proshop merch	173.95	555 PARK & RECREATION
	proshop merch	971.14	555 PARK & RECREATION
		1552.27	
01181 TITLEIST	proshop merch	57.69	555 PARK & RECREATION
	proshop merchn	57.69	555 PARK & RECREATION
	proshop merch	861.34	555 PARK & RECREATION
	proshop merch	582.26	555 PARK & RECREATION
	proshop merch	526.57	555 PARK & RECREATION
		2085.55	
	TOTAL :	3637.82	
SAUKIE GOLF MAINTENANCE			
15725 ARNOLD MOTOR SUPPLY LLP	saukie oil filter	25.92	555 PARK & RECREATION
	saukie spark plug, filter	21.66	555 PARK & RECREATION
	saukie air filter	61.95	555 PARK & RECREATION
	saukie bearing protector	22.13	555 PARK & RECREATION
	saukie filters	126.34	555 PARK & RECREATION
	saukie spark plugs	86.50	555 PARK & RECREATION
		344.50	
15887 CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28	555 PARK & RECREATION
01141 D & K PRODUCTS	saukie fungicides, insectides	17653.81	555 PARK & RECREATION

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DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	saukie herbicides, plant foods	14380.40	555 PARK & RECREATION
		32034.21	
18091 GLOBAL SECURITY SERVICES-IA	saukie maint security	105.00	555 PARK & RECREATION
17720 H BROS ENTERPRISES INC	saukie tire repair	24.75	555 PARK & RECREATION
	saukie new tires and repair	2683.00	555 PARK & RECREATION
		2707.75	
00560 MIDAMERICAN ENERGY	elec/saukie	234.43	555 PARK & RECREATION
	gas./saukie	398.73	555 PARK & RECREATION
		633.16	
12962 QC POWER EQUIPMENT, INC.	saukie caddie, prop rope, stik	617.25	555 PARK & RECREATION
03477 RIVER CITY TURF & ORNAMENTAL	saukie lpro, ppz, flexguard	5587.95	555 PARK & RECREATION
01185 TYLER ENTERPRISES OF ELWOOD INC	saukie acelepryn, sulphate, tr	15618.39	555 PARK & RECREATION
	saukie defiance, meso	823.50	555 PARK & RECREATION
		16441.89	
12965 VAN WALL EQUIPMENT INC	saukie trimmer	287.99	555 PARK & RECREATION
	TOTAL :	58764.98	
SAUKIE CLUBHOUSE			
15731 BREAKTHRU BEVERAGE ILLINOIS, LLC	saukie alcohol	612.00	555 PARK & RECREATION
01492 BRIDGESTONE GOLF INC	saukie balls/cups	500.00	555 PARK & RECREATION
15887 CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.68	555 PARK & RECREATION
18547 ESI ENVIRONMENTAL SERVICES LLC	saukie portapots	160.00	555 PARK & RECREATION
09929 EUCLID BEVERAGE OF GALESBURG	saukie beer	396.85	555 PARK & RECREATION
	saukie beer	460.90	555 PARK & RECREATION
		857.75	
17985 G & M DISTRIBUTORS INC	Saukie Beer	134.00	555 PARK & RECREATION
18091 GLOBAL SECURITY SERVICES-IA	saukie security	105.00	555 PARK & RECREATION
18711 GOLF COMPETE INC	saukie software fee	428.00	555 PARK & RECREATION
00146 HANDY TRUE VALUE	saukie nails, tape	23.96	555 PARK & RECREATION

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DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
02905 HIGHLAND PACKING CO INC	saukie food	57.12	555 PARK & RECREATION
	saukie food	338.43	555 PARK & RECREATION
	Highland food	269.84	555 PARK & RECREATION
		665.39	
18815 JAY HENDERKOTT	Saukie clubhouse building plan	1620.00	555 PARK & RECREATION
01781 MILLENNIUM/BFI	saukie garbage	2.56	555 PARK & RECREATION
12284 MYERS COX CO	Saukie Towels and liners	144.10	555 PARK & RECREATION
	Saukie food	351.71	555 PARK & RECREATION
	saukie food	564.49	555 PARK & RECREATION
	Saukie Food	333.61	555 PARK & RECREATION
		1393.91	
18201 ODP BUSINESS SOLUTIONS LLC	TONER CARTRDIGE-SAUKIE	95.31	555 PARK & RECREATION
01174 STERN BEVERAGE INC	saukie beer	422.00	555 PARK & RECREATION
	saukie beer	540.70	555 PARK & RECREATION
	Saukie Beer	332.60	555 PARK & RECREATION
		1295.30	
17008 WP BEVERAGE LLC	saukie drinks	440.81	555 PARK & RECREATION
	Saukie drinks	436.17	555 PARK & RECREATION
	saukie drink	228.77	555 PARK & RECREATION
		1105.75	
13074 YAMAHA MOTOR CORP USA	saukie golf cart lease	3572.41	555 PARK & RECREATION
	TOTAL :	12603.02	
RIFAC			
18344 ALLISON SCHWEICKHARDT	Volleyball league ref	36.00	555 PARK & RECREATION
	volleyball ref	36.00	555 PARK & RECREATION
		72.00	
18595 ANDREA LOPREATO	volleyball instructor	54.00	555 PARK & RECREATION
	volleyball instructor	36.00	555 PARK & RECREATION
		90.00	
18082 ANDREW J DASSO / STREAMLINE ARCHITECTS	RIFAC ARPA renovation	475.00	248 AMERICAN RESCUE PLAN ACT (ARPA
17608 ATHENA ENERGY SERVICES HOLDINGS LLC	rifac gas	4690.15	555 PARK & RECREATION
10260 BI-STATE MASONRY	RIFAC ARPA	52965.00	248 AMERICAN RESCUE PLAN ACT (ARPA

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DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
15887 CS TECHNOLOGIES, INC	TELEPHONE SERVICES	21.12	555 PARK & RECREATION
	TELEPHONE SERVICES	68.65	555 PARK & RECREATION
		89.77	
08398 DANIEL P BAKER	rifac racquetball gloves	107.50	555 PARK & RECREATION
18445 DREGITS POPP GROUP LLC	soccer shots instruct	680.00	555 PARK & RECREATION
18091 GLOBAL SECURITY SERVICES-IA	rifac security monitor	70.00	555 PARK & RECREATION
00365 GRAINGER	Gaskets/rings/exp jnt/flanges	220.08	555 PARK & RECREATION
06030 HAWKINS INC	credit - chemicals	1080.00-	555 PARK & RECREATION
	chemicals	2235.17	555 PARK & RECREATION
		1155.17	
00153 HEMPEL PIPE & SUPPLY	supplies	947.00	555 PARK & RECREATION
08664 INTEGRITY CLEANING S	rifac cleaning	1420.00	555 PARK & RECREATION
14515 JOHNSON CONTROLS	boler sensors/display screen	2887.97	555 PARK & RECREATION
	RIFAC zone sensor	2652.57	555 PARK & RECREATION
		5540.54	
00528 MENARDS INC	s ook open 3"	24.32	555 PARK & RECREATION
	utility hook/bath scale	41.97	555 PARK & RECREATION
	Wood filler, coat hooks	47.86	555 PARK & RECREATION
		114.15	
00560 MIDAMERICAN ENERGY	rifac elec	4145.08	555 PARK & RECREATION
01781 MILLENNIUM/BFI	rifac garbage	3.87	555 PARK & RECREATION
18428 MODERN PIPING INC	Service call	251.00	555 PARK & RECREATION
	Quarterly maintenance	692.25	555 PARK & RECREATION
		943.25	
18201 ODP BUSINESS SOLUTIONS LLC	rifac 90#paper	92.50	555 PARK & RECREATION
01240 OFFICE MACHINE CONSULTANTS INC	COPY CHARGES 1/1/24-3/31/24	619.08	555 PARK & RECREATION
	COPY CHARGES 1/1/24-3/31/24	818.89	555 PARK & RECREATION
		1437.97	
04795 PAPER 101	rifac paper	564.75	555 PARK & RECREATION

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DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
18183 QC CUSTOM TEES & MORE	volleyball numbers	116.00	555 PARK & RECREATION
	preschool camp shirts	363.50	555 PARK & RECREATION
		479.50	
08283 TYRONE P WOODRUN BUDGET DRAIN AND SEWER CLEAN	RIFAC/camera/locate sewer	237.00	555 PARK & RECREATION
18181 UNIVERSAL BUILDING MAINTENANCE LLC	rifac cleaning	7925.79	555 PARK & RECREATION
17008 WP BEVERAGE LLC	rifac drinks	137.76	555 PARK & RECREATION
	rifac drinks	47.40	555 PARK & RECREATION
		185.16	
	TOTAL :	84651.23	
	GRAND TOTAL :	287752.59	

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SUMMARY BY FUND

248	AMERICAN RESCUE PLAN ACT (ARPA	53440.00
555	PARK & RECREATION	234312.59
	TOTAL :	287752.59

Rock Island Parks & Recreation Department: **Director**
April 2024 Edition **John Gripp**

- **Saukie Clubhouse**

  The Inspections Department is reviewing the final draft of the Saukie clubhouse. Once they have reviewed the plan IT will review it and it will be placed out for bid for a general contractor. We are shooting for a fall build to capture as much concession revenue as possible. The Stone House will have limited items available.

- **Family Fun Day**

  I met with King Center staff and members of the Polyrhythm group at MLK Park to discuss their event. Public Works is going to upgrade the power at the park to support larger events like this. The goal is to reduce the number of generators required for an event. The work will be completed in late May.

- **Pickleball Lighting**

  I met with Jeff Laxton, Construction Manager, to develop the RFP for lighting at the Mel McKay pickleball courts. This is part of the ARPA/OSLAD project that was approved by the City Council. If things go according to plan, the lights will be installed in June.

- **Communication**

  The Library, MLK staff and I met with the City Manager to discuss digital signage. We are exploring putting a digital sign back up at the intersection of 24th Street and 18th Avenue. The City would like to communicate things that are going on in the city.

- **Day of Caring**

  The Department hosted sites for Day of Caring at Longview Park, Mel McKay Park, Sylvan Park, Hauberg Mansion & Carriage House and the Stone House. A lot of projects were completed and each location looks great. Thank you to all of the folks that came out to make it a huge success!

- **Hodge Park**

  Environmental testing is going on at the park in preparation for the interior ADA walk paths. This project is made possible by the Illinois Trails Grant. Once the environmental testing comes back, the project will be put out for bids.

- **Lake Potter North Boat Launch**

  The Engineering Department has completed the RFP for the replacement of the Lake Potter North boat launch. This project will go out for bid in mid-May. This project was made possible by the BAAD (Boaters Access Area Development) Grant. The second portion of the BAAD Grant is for the refurbishment of the north entry road leading into the north boat trailer parking lot. That will be completed in 2025 in conjunction with a Public Works project. Public Works will be doing some road work at the end of 18th Avenue entering the park. We are going to package these projects to get better pricing and reduce disruption.

ARPA Projects Update – Note: All ARPA Project are Approved by City Council

- **Douglas Park**

  The lighting project at Douglas Park has been completed.

- **RIFAC**

  This project has been completed. The pool windows look amazing!

- **Highland Springs Clubhouse**

  The clubhouse project has been completed.

- **Denkmann Park**

  This project is complete. Cameras are being installed in the park.

- **Mel McKay**

  This project is nearing completion. The RFP for lighting will be opened in May and construction will begin in June.

Meetings for April:

- Department Head
- Budget Review
- Management Meeting
- Fundraising
- Friends of Hauberg

- Friends of Douglas Park
- Safety Review
- First Tee
- City Council
- TRI-Play Township Meeting
- Park Foundation
- Park Board
- Construction Meetings
- ARPA project meetings

Submitted by: Todd Winter, Assistant Director

- Saukie Clubhouse project update: The draft plans are currently with the Inspections department. Their team is reviewing the plans and will provide any necessary recommendations to meet codes. Once this is finalized and RFP will go out to receive bids from contractors.
- Several volunteers from John Deere participated in the United Way Day of Caring on April 25th. A group cleaned out the entire first floor of the Saukie Stone House. This was a huge help in the first phase of restoring the Stone House. Two community volunteers helped lead the project. Fundraising efforts are underway to restore the exterior and interior of the building.
- Several volunteers also participated in the United Way Day of Caring at Longview Park and Mel McKay park. This annual event is always a big help in completing projects and cleaning up our parks.
- Our first 2-man event at Highland Springs was cancelled due to rain. We will have bi-weekly 2 man events starting in May. These are popular events that have been very successful.
- The Saukie Monday night league started April 22nd. We have 64 golfers participating this season which is almost 20 more golfers than last season. Our Thursday league at Highland Springs starts May 2nd. We have 80 golfers participating in that league.
- The Ladies' Swing & Sip clinics started in April. We had 12 participants and several more on the waiting list. We are adding two additional classes in May to meet the demand. We also have a sponsor for these clinics, Chris Elsberg of State Farm Insurance. We are planning more Ladies' events to accommodate the growth in this program.
- The men's and open group golf clinics started in April. We will hold several sessions throughout the season.
- First Tee classes are full through May. We are hosting a First Tee Level 2 coaches training at Highland Springs in early May. This is an exciting opportunity to show off the classroom and practice facility to coaches from around the Midwest.
- Our Recreation team participated in a fun afternoon with the MLK and Library staff at the King Center. We played games and shared some info on upcoming events, programs and projects. I look forward to continuing our collaboration efforts with our internal partners.

Submitted by: Michele Gonzalez – RIFAC Preschool Director

All three morning preschool classrooms are at full-student capacity with 20 children per classroom. We currently have 17 children enrolled in our afternoon preschool class. A total of 77 students enrolled in RIFAC Preschool.

RIFAC Preschool Summer Camp is now open for registration! We have 8 fun-filled weeks of summer camp fun planned!

RIFAC Preschool registration is now open for the 2024-2025 RIFAC Preschool year! RIFAC Preschool is thrilled to announce we will now be offering additional enrollment options to meet family's needs.

With the warmer days we had during the month of April, RIFAC Preschoolers had an exciting time planting beautiful flowers in our flower garden!

RIFAC Preschoolers learned about reptiles in the month of April!
Mr. Adams made a special visit and brought in a two very friendly lizards to show our preschoolers!





Learning is the BEST!
RIFAC Preschoolers learned the letter **X**, continued practicing using fine motor scissor skills and math counting skills!

ECLIPSE DAY!!

RIFAC Preschoolers were safely able to view the total solar eclipse! The next total solar eclipse is predated to be in 20 years!

Many of our preschoolers will be well into their 20's!!!




<u>Under</u> starts with the letter **U!**

We are so thankful for the amazing 19 volunteers from **John Deere** and **QCR Holding Inc**. who helped make the **United Way- Day of Caring; Uplifting Education** project a huge success!

RIFAC Preschoolers participated in various age-appropriable activity's that fostered literacy, language arts, math, empathy, compassion, social, and cognitive growth!

THANK YOU VOLUNTEERS!!!




The countdown begins for an unforgettable milestone! Our little learners are growing up and are ready to shine in kindergarten!

RIFAC Preschool Graduation 2024!!!


Join us for
PRESCHOOL
GRADUATION
Class of
2024
FRIDAY
MAY 24th
3:00 PM
(graduates arrive by 2:45pm)
Schwiebert Park
Stage
RIFAC
ROCK ISLAND FITNESS & ACTIVITY CENTER
PRESCHOOL

Submitted by: Nikki Carr, Community Recreation & Facilities Manager

Special Interest Programs/Events Offered	# of Participants	Revenue
Tai Chi Chuan – Beginner & Intermediate	11	$612.00

RIFAC	Revenue
Membership	$53,386.15
Guest Pass	$2,742.00
Punch Pass (Fitness)	$830.00
Land Fitness	$2,697.00
Aquatic Fitness	$2,027.00
Swim Lessons	$3,377.00
Pickleball	$546.00
Concessions	$705.50
Rentals	$1,280.00

Upcoming Activities/General Info

- We are getting ready for summer! Whitewater Junction hiring is done. We have 86 total staff working at WWJ this summer. We will open for the season May 25th. We have spent most of April and will spend all of May training staff.
- Adventure Camp training is underway as well. Camp will start June 3.
- All RIFAC ARPA Projects are completed.
- I have been working with MLK and the Library to provide CPR/First Aid training to their staff.

Submitted by: Dan Gleason, Special Event & Fundraising Manager

Events Offered | **Number of Participants** | **Rev. for Program/Event**

Facility Rentals	Number of Attendees	Revenue from Rental
Field Trip Picnic – Longview	50	0
Birthday Party - Hodge	50	65
Birthday Party – Longview	50	95
	150	160

Schweibert Events Offered | **Number of Participants** | **Rev. for Program/Event**

Schwiebert Facility Rentals	Number of Attendees	Revenue from Rental

Upcoming Activities/General Info

- Had a sponsorship meeting with Amazon to how we can partner together.
- Held our first RIPE (Rock Island Programming and Events) gathering at MLK Center. This is a group of employees from the Parks Department, Library, and MLK Center that all do some sort of programming and events for the city. This group was created to bring us all together to increase partnership and relationships between the three departments. It was very well received and we look forward to continuing these types of events in the future.
- Work on our Garage Sale. We had a lot of interest this year and spots filled up fast.

- Worked a lot on Earth Day event stuff, which went over really well.

For the Apparel fundraiser, we raised just under $200 for our Outdoor Adventure Camp Financial Assistance program.

- Attended a groundbreaking event in Downtown Rock Island for the big renovations.

- Met with City Clerk's office for the Special Event Calendar that goes out and made sure that we are all putting information on it correctly.

- Held our Earth Day Clean Up Event at Century Woods and along the Bike Path in Schwiebert. We had a nice turnout and some community partners came out to help out.


- We also did a photo contest for Earth Day and got a couple good photos!


- Prepared for Spring Community Garage Sale in Longview Park. Ended up with expected bad weather so we postponed to May 4th.

- Still did our Rain Barrel Giveaway in Partnership with River Action and Earth Day. We gave away 50 Rain Barrels in about 15 minutes at Longview Park. This was a fun and quick thing that people really enjoyed.

Submitted by: Carrie Roelf, Marketing Coordinator

Social Media:

Channel	Posts	Reach
Parks & Rec Facebook Page	22	47,687 post Reach Followers 7,617
Parks & Rec Instagram	10	Reach 663 1,480 followers
Parks & Rec Twitter	0	163 followers
Whitewater Junction Facebook	2	5,676 organic reach 7,529 followers
Whitewater Junction Instagram	2	838 followers 744 reach
Golf Facebook Page	16	9,463 organic reach (total 1,753 followers)
RIFAC Facebook Page	5	7,832 organic reach (followers 2,288)

(Organic Reach: The number of unique people who saw your content)
(New page likes: The number of new people who liked your page this month)
(post clicks: The number of times your posts were clicked on)
(Likes/Comments/Shares: the number of times people like, comment on or share your post)

eBlasts:

Channel	Eblasts sent by staff	Reach
Golf Eclub	6	37% average open rate 4,103 opens 45 clicks
eFUN	1	400 85 clicks
Active Net	**Promotions** RIFAC WWJ discount 6837 WWJ Passes 862 Sports sponsors 14857 Baseball 1093 Summer AG 3780 **Updates/Changes** RIFAC closures 16124 **Communications**	24429 16124
		40,553
	Total	
	Grand Total	45,056

(Open Rate: Industry average is 23.9%, so whenever our open rate is above that we are doing very well)

News Releases

Garage Sale	4/22
Garage Sale postponed	4/25

Text Messaging

- RIFAC
  - Direct Mail postcards, Website lead pop ups, email drip campaign, and online ads
    - 29,830 postcards sent to prospective members
    - 379 web leads
    - 773 emails sent
    - 1,864,712 google ads
    - 117,151 Facebook and Instagram ads
    - 92,577 gmail ads
    - 5,151 youtube ads
    - 70,635 behavioral ads

- Our managed Google display ads for April : 36,316 with 805 clicks
- Began pushing new WWJ pass discount for members
- Spruce up signs ready

- Golf
  - Updated scorecard designs and sent to printer
  - Commercials updated and radio Ads began on 97X, WOC, KCQQ
  - WQAD Golf Deals began
- WWJ
  - Began pushing season passes
  - Ad buys for summer
  - IHMVCU BOGO contract
- Recreation
  - Activity Guide came out with 1,800 views so far
  - Donation requests
  - Preschool graduation invites and programs made
  - Preschool summer camp promotional
  - Got Drove footage of new pickleball courts
  - Sports shirt designs with sponsors
  - Staff Webinar
  - Media ad buys for WWJ
  - New disability social group flyer
  - New signs for Lincoln tennis courts

Submitted by: Chris Steeber- Golf Course Superintendent Highland Springs

- April was a rather wet month. We had 7.4 inches of rain which resulted in 10 cart path- only days. We also had a couple days where the course was closed due to snow.
- The irrigation system was turned on. We have fixed numerous leaks and have a few more to do.
- We continued clean- up from stump removal.
- All greens and tees were verticut.
- All greens were vented to help with air and water movement.
- Our new equipment from the equipment lease began arriving. So far, we have received our pull behind rough mower, out-front rough mower and core harvester. Still waiting on the fairway mower.
- Most of the rough has been sprayed for broadleaves.
- First fungicide application was made to greens, tees and fairways.
- Spring fertilizer was applied to greens, tees and fairways. The tee and fairway application included grub and crabgrass control. The rough received an application of grub and crabgrass control.
- Ten grass carp were put into the ponds to help with weed control.

May Projects

- We will be solid tineing around five greens and adding topdressing to them.
- Our deep tine aerification to greens is scheduled for May 21st.
- Continue on bunker projects if the rain stops.
- Verticut greens.
- Sod tile project valley of eighteen.

Grass Carp

New pull behind rough mower

Submitted by: Robert "Tanner" Thompson- Golf Course Superintendent Saukie

- April was a wet month with several days of cart path only
- Green, tee, fairway, and rough fertilizer has been applied.
- The irrigation system is charged for the season. So far, we have had only a few minor issues
- We are in the process of spraying broadleaf weeds in the rough. The continued wet weather has slowed the process
- The first applications of fungicide have been applied to greens, tees, and fairways
- Greens and tees were verticut for the first time
- Greens were aerifyed with a mini hollow tine to remove thatch from the top of the rooting zone. We are hoping to complete this once per month, following with a light topdressing to fill the small holes
- We are working on a few tee sign flowerbeds, edging, adding new perennial plants, and mulching

Verticutting #17 green

Upcoming Work for May

- Greens and tees will be verticut a second time
- The greens will be deep tine aerifyed May 21st
- Fairways will be spiked again
- We will finish spraying broadleaf weeds weather permitting
- Plant growth regulator will be applied to greens, tees, and fairways for the first time
- Work on #8 mounds will take place

Submitted by: Lauren Pannier – RIFAC Front Office Manager

44 new members, not counting those sales that noted past member/transfer/renewal

How People Heard About RIFAC:
former/past member/renewal/transfer – 61
referral – 7
employer/school – 2
drive by/walk in/local - 14
programs – 5
Google/online – 0
Silversneakers - 14
Silver/Active and Fit - 0
Fitness Passport - 2

Cancellations
ECP/Payroll Cancellations - 36
Top Reasons People Canceled their ECP in April:

1. Don't use- 18
2. Moving away - 6
3. Health – 4
4. Seasonal - 4

Babysitting Room – 150
RIFAC Rentals – 9 party rentals

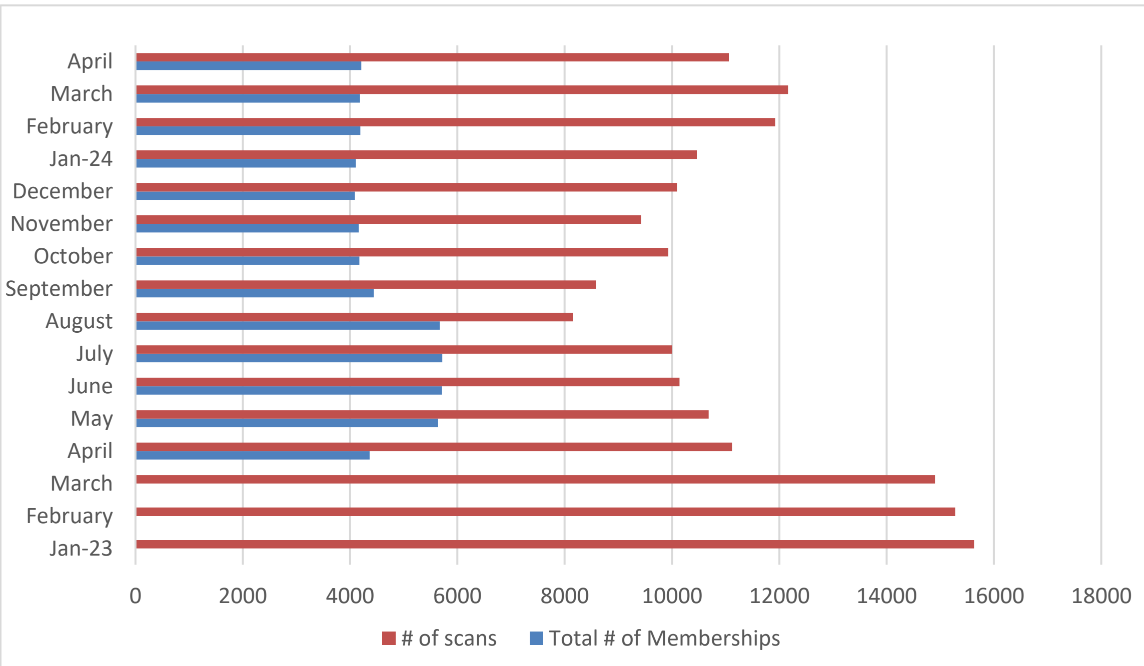
Guest Pass Revenue

Type of Pass	Amount	Total Revenue
Youth 0-17	140	$1,120.00
Adult 18+	107	$1,284.00
Family	16	$320.00
		$2,724.00

Pickleball Revenue

Type of Pass	Amount	Total Revenue
Drop In Member	71	$142.00
Drop In Non-Member	101	$404.00
		$546.00

Members Total- 4212
Membership Scans – 11057



Submitted by: Pete Peña, Sports Recreation Manager

Programs/Events Offered	Number of Participants *718*	Revenue	**YTD**
1. Tennis Lessons	6	$ 330	
2.	**TOTAL**	**$ 19,791**	**38,692**

Facility Rental – Douglas Ball Diamonds	Number of Events *9*	Revenue	
1. 12u QC Cannons practice	8	$ 240	
2. 12u QC Cannons game	1	$ 50	
	TOTAL	**$ 290**	**290**

Facility Rental – Intown Ball Diamonds	Number of Events *11*	Revenue
1. QC Bombers 12u softball practice	7	$ 210

2. 14u Baseball practice – Schomer	4		$	120	
		TOTAL	**$**	**330**	**330**

Facility Rental – Rec Gym	Number of Events *34*		Revenue		
1. Bible Missionary Institute Volleyball rental	1		$	270	
2. NY2LA – AAU basketball tournament	3 days		$	3,525	
		TOTAL	**$**	**3,795**	**10,370**

Douglas Concessions

Monthly Revenue:	$ 2,083.50	PTD (Rev minus Exp): + $	719.06	34.5 %
Monthly Expenditures:	$ 1,364.44	YTD (Rev minus Exp): + $	719.06	34.5 %
Yearly Revenue:	**$ 2,083.50**			

49,682

Upcoming Activities/General Info

- Attended "GAME DAY" rec team/MLK/Library team bonding event at MLK
- Helped WWJ staff with a walk through to evaluate concession equipment needs
- Participated in Earth Day clean up at Schwiebert Park
- Volleyball season went well with the earlier league dates
- Tennis Lesson partnership with QC Tennis Club is going strong. Added more sessions
- Soccer program was invited to Youth Soccer night at the Varsity Girls soccer game

Submitted by: David Driskill, Sports Field Maintenance

Campbell Sports Complex

- Started weekly maintenance by,
    - Cutting grass
    - Picking up litter

Douglas Park

- Multi use field spectator area had the caps set and sod installed
- Painted bathroom doors, planters, and sign posts
- Maintained soccer fields for the spring season.
- Completed field start up and prepared fields for rentals during the month.

In-town

- Spread all available ag-lime in the in-town fields.
- Reset in-town fields for the upcoming programs and rentals
- Performed daily maintenance and rental prep for in-town fields.

Submitted by: Marc DeMarlie, Chief Horticulturist

Greenhouse and plant maintenance are done daily. Calendar is changed every morning. Annuals have been going out into the beds when we can get to them. Mowing is in full throttle. Watering route is done as needed. Mulching and cleanup is underway. We had a school group help plant multiple flower beds in May. We added more beds in the preschool gardens and planted the existing one with our classes.

Projects: New areas developed or anything that is not our normal day-to-day tasks. **Lawn Care:** Areas that we mow every week. **Irrigation systems:** Multiple systems throughout the city. **Landscape areas:** Areas that we maintain and visit at least once a week. **Watering:** Areas that need to be watered on our weekly schedule.

<u>Lawn Care</u>- Longview, Lincoln, SRP, RIFAC, Sylvan, Realtor.

<u>Irrigation systems</u>-5 Bridge, SRP, WWJ.

<u>Watering</u>- Longview greenhouse up to 3 times a week. Hanging baskets and planters as needed.

<u>Landscape areas-23</u> Parks and City entryways. Work as weather allows

<u>Projects- </u>New signs at Longview, Lincoln and Shadybrook, mowing naturalized areas, Hodge walk path.

Memorandum
Parks & Recreation Department

To: Park Board
Subject: 8.2 Fleet Feet Davenport Race Pool Party
Date: Tuesday, March 5, 2024

Background Information:
Fleet Feet came to us to host a new race in Rock Island. They are asking to run a 5k in Longview Park with the finish line at White Water Junction. They are asking for an amplified sound permit for the race announcements and music before the race. They will also be renting WWJ for a private renter for all racers.

Recommendation:

It would be the staffs recommendation to approve the application as written.

Fee:

Deposit: $100

Park Rental: $135

WWJ Rental: $550

City Amplified Sound Permit: $25

Submitted by: **Daniel Gleason, Special Events & Fundraising Manager**

Approved by:
Park Board: ☐ Yes ☐ No

Reviewed: John Gripp, Director; Todd Winter, Asst Director

SPECIAL EVENT PERMIT APPLICATION

A Special Event refers to an event that takes place on parks & Recreation property that is open to the public, or where an admission fee is charged, or food/alcohol is served or sold. This application to the Park Board should be submitted at least six weeks prior to the event; or eight weeks if requesting alcohol service or sales. The Park Board meets the third Tuesday of each month. The request MUST be received one week prior to the Park Board meeting to be included in agenda for approval.

APPLICANT INFORMATION

Name of Applicant/Event Organizer: Fleet Feet Davenport/Moira Kelly

Organization/Production Company:

Federal Tax ID or 501©3 #: (attach current verification)

Address: 4257 Elmore Ave Apt/Ste:

City: Davenport State: IA Zip: 52807

Email: moira.kelly@fleetfeet.com Phone: 773-503-6698

Event Day On-Site Contact: Moira Kelly Cell: 773-503-6698

Event Sponsor: (Are you, the applicant, organizing this event on behalf of another organization?) NO YES

Only fill out if you answered YES above.

Name of Organization:

Sponsoring Organization Contact Name:

Address: Apt/Ste:

City: State: Zip:

EVENT INFORMATION

Event Name: We're still workshopping this

Location/Facility Requested (Check all that apply):

- ○ Schwiebert Riverfront Park
  - ○ Main Stage & Great Lawn
  - ○ Observation Shelter
  - ○ Triangle Lawn
- ○ Other ___________________________________
- ○ Sunset Park
- ● Longview Park
- ○ Douglas Park
- ○ Lincoln Park
  - ○ Band Shell & Shelter
  - ○ Gazebo
  - ○ Wedding Plaza
- ○ Martin Luther King Jr. Park
  - ○ Terry Brooks Performance Stage & Shelter

Event Date(s): Friday August 2, 2024 Event Time: 6PM to 9PM

Set-Up Date(s): Friday August 2, 2024 Set-Up Time: 5 to 6

Tear-Down Date(s): Friday August 2, 2024 Tear-Down Time: 9 to 10

Estimated Number of Attendees/Participants: 200

Will this event interfere with/impede normal use of the area by the public? NO $\boxed{\text{YES}}$

What actions will be taken to reduce impact to others?

we will rent the pool and park for the community event

Previous Year Date/Location: Has this event been previously held? $\boxed{\text{NO}}$ YES

Location: Date:

Do you plan to charge admission/participation fees? NO $\boxed{\text{YES}}$ (Please fill out info below)

Fee Per Adult: $ Fee Per Child: $ or General Admission: $ 40

Who is the recipient of the monies collected? Fleet Feet Davenport

Additional Fees may apply with admission/participation fees.

EVENT INFORMATION Cont.

Event Description:

Provide a detailed description of your event. Additional information may be attached.

Let's end summer with a splash! Run a 5k through beautiful Longview Park and cross the finish line at Whitewater Junction!

EVENT FEATURES

All event features are subject to the approval of the Park Board. Additionally, certain features such as street closures and those mentioned below may require separate permits from the City of Rock Island. For more information regarding City of

FOOD & NON-ALCOHOLIC BEVERAGES

Are you requesting permission to **sample** food and/or beverages?

● Yes (Event Participants only) ○ Yes (to the General Public) ○ No

Are you requesting permission to **sell** food and/or beverages?

● Yes (Event Participants only) ○ Yes (to the General Public) ○ No

IF FOOD IS DISTRIBUTED OR SOLD, THE CITY HEALTH INSPECTOR MUST BE CONTACTED AT 309-732-2915.

If vendors/caterers are known please list: ______

Indicate the number of vendors and type of stand for each (tent/trailer/grill/table only/truck/etc.):

Beverages: ______ Food: ______

Merchandise: ______ Info/Registration: ______

Other: ______

ALCOHOL

Alcohol for Special Events is only allowed on park property when a permit has been issued and the alcohol being provided is by a company that has appropriate licenses from the State of Illinois Liquor Commission, and has been approved by the Rock Island Park Board and given a license from the City of Rock Island. Request must be given to the Park Board eight-weeks in advance. Requests must be given to the City of Rock Island at least 30 days in advance. Approved copy of the appropriate licenses must be submitted to the Park Board within 30 days of the event. Please plan accordingly by **submitting all appropriate paperwork at least eight week prior to your event date** to allow the Park Board and City of Rock Island time to make recommendations to ensure participant and public

Are you requesting permission to have beer or wine at your event? NO YES (Please continue)

○ Serve ○ Sell **Please attach a detailed plan for serving alcohol and preventing underage drinking.**

Proof of dram show insurance coverage will be required.

Who will be selling/serving the alcohol? Going to reach out to Radicle Effect, haven't initiated that conversation yet

Additional charges may apply with Serving/Selling Alcohol.

EVENT FEATURES

MERCHANDISE

Are you requesting permission to **sample** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) ● No

Are you requesting permission to **sell** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) ● No

ELECTRICAL (Additional fees may apply)

Indicate the number of electrical outlets that will be needed, and attach a description or site map:

Electrical outlets needed: ________ Location: ________ Purpose: ________

Electrical outlets needed: ________ Location: ________ Purpose: ________

AMPLIFIED SOUND (Additional fees may apply)

Are you requesting permission to have amplified sound? NO YES (Please continue)

Hours of Amplified Sound: 6:30 to 9:00

Description (Please describe purpose and plans for amplified sound)

Will music/sound be monitored for language content? NO YES

Are you planning to provide live entertainment as a feature of your event? NO YES (Please continue)

Description: We are going to try to get either a DJ or a band to add to the experience.

Will you provide sound equipment or rent from Rock Island Parks & Recreation? (Renting only available to Schwiebert Park)

● Provide ○ Rent Includes 2 speakers, 2 microphones with stands, and adaptor for CD player, MP3 Player or IPOD (players not included). System is designated for speaking and solo artists; not suitable for band amplification.

How will you be using the System? ________

VEHICLES

The Park Board may consider granting permission for the delivery of equipment and supplies for event set-up and tear-down. Additional Fees apply.

Driving and/or Parking vehicles on grass/athletic fields is STRICTLY PROHIBITED.

Are you requesting permission to operate staff/supply vehicles on Park Board service roads for delivery of equipment and supplies? NO YES (Please continue)

Cars: ________ # Trailers: ________ # Buses: ________ # Semi Trucks: ________

Golf Carts: ________ # Other: ________ Describe: ________

EVENT ADDITIONS

If you're planning to erect, install, or use any of these structures, describe below. A separate sheet with additional details may be attached.

Will your event include the installation of **STAGES/PLATFORMS**? NO YES (Please continue)

Description: ______________________

Will your event include the use of **PORTABLE TOILETS**? NO YES (Please continue)

Required at MLK Jr. Park & Park Board may require at other locations.

Number of Toilets: __________ Locations: ______________________

Will your event include the use of **DUMPSTERS** or Garbage Control? NO YES (Please continue)

Park Board may require, Garbage May Not Overflow at any time during your event.

Description: ______________________

Are you requesting that your event include the installation of **FENCING**? NO YES (Please continue)

Required at any park if Serving Alcohol.

Describe purpose and location: ______________________

Will signage be used in the Park and what type: ______________________

Directional signage for the race at most

Will your event include the use of **OTHER STRUCTURES OR FEATURES** no identified above?

(Inflatable's, Fireworks, Barricades, Bleachers, Table/Chairs, Etc…) NO YES (Please continue)

Description: ______________________

Will your event require the use of **TENTS OR CANOPIES**? NO YES (Please continue)

Permit required for tents over 1,000 square feet. Additional fees may also apply.

Number of Tents: __________ Size: _____x_____

Number of Tents: __________ Size: _____x_____

RENTAL OF EQUIPMENT

Rental of Chairs, Tables, Stanchions & Fences are **ONLY** available at Schwiebert Riverfront Park.

Are you requesting rental of any of the following from RI Parks & Rec? NO YES (Please continue)

Chairs: ________ (90 Available)

Tables: ________ (10 Available)

Stanchions: ________ (20 Available)

of Fence Sections: _______ (60 Available) (Each 8' wide x 4' high) **(Required if serving alcohol)**

Attach a Site Map if you plan to include any of the previously mentioned features at your event. The Site Map should indicate the relative location of the following: all sources of amplifies sound and direction of sound, tents and canopies with sizes, stages, promotional cars, inflatable's, portable toilets, dumpsters, fences & barricades, and other structures; proposed driving paths for all equipment and supply vehicles, location of vehicles you wish to retain on Park Board property during the event; locations a alcohol, food and merchandise services/sales; and proposed street closures. Site Maps are subject to the approval of the Park Board.

EVENT PLANS

ADVERTISING AND MARKETING

Please note that all costs incurred promoting and marketing events prior to the insurance of an approved Special Event Permit from the Rock Island Park Board and Changes/modifications relative to the event from the Park Board/or City of Rock Island is at the sole expense of the Event Organizer.

How will your event attendees be notified or invited to the event?
We will market the event via email, socials, print, and other outlets.

Will your event be publicly advertised? NO **YES** (Please continue)

Description: We will advertise until we sell out!

Will your event have a Webpage and/or Social Media? **NO** YES (Please continue)

Link:

Link:

SECURITY (Park Board may require)

Have you made provisions for on-site security services? **NO** YES (Please continue)

Security Company:

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #: Insurance Company:

MEDICAL SERVICES (Park Board may require)

Have you made provisions for on-site medical services? **NO** YES (Please continue)

Medical Company:

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #:

STREET CLOSURES OR USE OF PUBLIC WAY

If you are requesting the closure of/use of park roads you must receive permission from the Park Board. For closure of public city street or public city way (including sidewalks or street closing) you must obtain approval and all necessary permits from the City of Rock Island. For more information, call 309-732-2010. If your event is a run, walk or other activity in which participants will be following a course, attach a map with a written description of the proposed

Will you be requesting permission from the City of Rock Island to close a street/other public way for your event?
NO **Yes** (Please continue)

Location Description: Entrance into Longview during the race

Will you be requesting permission to close a park road from the Rock Island Park Board?
NO **Yes** (Please continue)

Location Description: Inner road in Longview Park

PARKING AND TRANSPORATION PLAN

Parking is only allowed in parking lots and designated street parking.

Have you made provisions for safe transportation and/or parking? **NO** Yes (Please continue)

Description:

INSURANCE

"Certificate of Insurance in the amount of $1,000,000 worth of General liability coverage that name the Rock Island Park B Board as an additional insured" required by Park Board. ***Certificate required AFTER event approval by Park Board - Submit to Events Manager

Is your agency covered by Liability Insurance? NO **Yes**

Please attach letter of verification is applicable.

POLICIES

• Alcohol is not allowed in the park without proper documentation and fees.
• No set-up or decorating may take place until RI Parks & Rec staff is present.
• Refundable damage deposit is required for special event along with a valid credit card on file.
• Applicant is responsible for set-up and tear-down of all chairs, tables, equipment and decoration, as well as clean-up and taking trash to dumpster. Failure to do so will result in additional fees.
• Parks Staff will set up sound system (if rented) and applicant will appoint person to operate system.
• Prohibited: confetti, bird seed, rice, silk petals, or any other material that may cause litter.
• In case of inclement weather, equipment rental fees will be refunded. Park rental fee is non-refundable.
• Stakes may not be used in lawn due to irrigation system.
• Failure to clean up park after use may result in additional clean-up fees.
• Glass bottles are not allowed in the park for safety reasons.
• Cancellation policy: With at least a 30-day notice, the applicant will receive a refund of fees, less a cancellation of a $50 fee.
With at least a 15-day notice, the applicant will receive a refund of fees, less a cancellation of a $100 fee.
Within a 15-day notice, no refunds will be issued.
Inclement Weather cancellations must be discussed with Parks Special Event Manager.

SIGNATURE

Approval of this application will reserve for the applicant the requested event date/place, providing all requirements outlined by the Special Event Policy in writing to the applicant are met.

GENERAL CONDITIONS

Applicant agrees: to bear all costs of policing; cleaning and restoring park property used pursuant to the permit, to reimburse the Park Board of all such costs incurred by the Park Board; to pay by credit card on file if damage cost are greater than the refundable deposit; to indemnify the Park Board and hold the Park Board harmless from any liability to any person resulting g from damage or injury occurring in connection with the permitted event proximity caused by the action of the applicant, its officers, employees, or agents or any person under applicant's contract; to limit all activities conducted on Park Board property to the terms of the permit; and that failure to abide by the terms of the permit or any other applicable laws, rules or regulations may result in revocation of the permit, retention of all or a portion of the damage deposit, fines or result in revocation of the permit. The undersigned agrees by the execution hereof to indemnify and hold harmless the Rock Island Park Board against all liabilities, costs, and expenses which may arise in consequence of the granting of this permit.
I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I acknowledge that I have received, read and agree to the terms of the event and facility rules and the Rock Island Park Board Code of Ordinances and I agree to abide by them.
The Undersigned has full authority to represent the sponsoring organization:

Printed Name: Moira M Kelly

Signature: Moira Kelly Date: 02/28/2024

Memorandum
Parks & Recreation Department

To: Park Board
Subject: 9.22 Mission Mighty Mississippi
Date: Wednesday, May 15, 2024

Background Information:
This is the second year that the US Coast Guard will be holding its Mission Mighty Mississippi event at Schwiebert Park. They have different departments of the US Coast Guard set up around the park for families to come and explore. They are asking for an Amplified Sound Permit.

Recommendation:

It would be the staffs recommendation to approve as written.

Fee:

Park Rental: $2600

Permits/Fees: $100

Toral: $2700

Submitted by: **Daniel Gleason, Special Events & Fundraising Manager**

Approved by:
Park Board: ☐ Yes ☐ No

Reviewed: John Gripp, Director; Todd Winter, Asst Director

SPECIAL EVENT PERMIT APPLICATION

A Special Event refers to an event that takes place on parks & Recreation property that is open to the public, or where an admission fee is charged, or food/alcohol is served or sold. This application to the Park Board should be submitted at least six weeks prior to the event; or eight weeks if requesting alcohol service or sales. The Park Board meets the third Tuesday of each month. The request MUST be received one week prior to the Park Board meeting to be included in agenda for approval.

APPLICANT INFORMATION

Name of Applicant/Event Organizer: United States Coast Guard

Organization/Production Company: LMD Agency

Federal Tax ID or 501©3 #: (attach current verification)

Address: 14409 Greenview Dr #200 Apt/Ste:

City: Laurel State: MD Zip: 20708

Email: outreach@lmdagency.com Phone: 301-498-6656

Event Day On-Site Contact: Alison Cooke Cell:

Event Sponsor: (Are you, the applicant, organizing this event on behalf of another organization?) NO YES

Only fill out if you answered YES above.

Name of Organization: United States Coast Guard

Sponsoring Organization Contact Name:

Address: Apt/Ste:

City: State: Zip:

EVENT INFORMATION

Event Name: Mission Might Mississippi

Location/Facility Requested (Check all that apply):

- ● Schwiebert Riverfront Park
  - ○ Main Stage & Great Lawn
  - ○ Observation Shelter
  - ○ Triangle Lawn
- ○ Sunset Park
- ○ Longview Park
- ○ Douglas Park
- ○ Lincoln Park
  - ○ Band Shell & Shelter
  - ○ Gazebo
  - ○ Wedding Plaza
- ○ Martin Luther King Jr. Park
  - ○ Terry Brooks Performance Stage & Shelter
- ○ Other Parking lots at the park

Event Date(s): Sept 22 Event Time: 8am - 8pm to

Set-Up Date(s): Sept 21 Set-Up Time: 9am to

Tear-Down Date(s): Sept 23 Tear-Down Time: 8pm to

Estimated Number of Attendees/Participants: 150

Will this event interfere with/impede normal use of the area by the public? NO YES ☒

What actions will be taken to reduce impact to others? Yes

Previous Year Date/Location: Has this event been previously held? October 21, 2023 NO YES ☒

Location: Riverfront Park Date:

Do you plan to charge admission/participation fees? NO ☒ YES (Please fill out info below)

Fee Per Adult: $ Fee Per Child: $ or General Admission: $

Who is the recipient of the monies collected?

Additional Fees may apply with admission/participation fees.

EVENT INFORMATION Cont.

Event Description:

Provide a detailed description of your event. Additional information may be attached.

Objective of this event is to bring visibiliy to the US Coast Guard and its' missions & capabilities. The

event will highlight current career paths withing the service. The event will include interactive disploays such as response boats, K-9 units

search & rescue demonstrations, and a gaming tournament.

EVENT FEATURES

All event features are subject to the approval of the Park Board. Additionally, certain features such as street closures and those mentioned below may require separate permits from the City of Rock Island. For more information regarding City of

FOOD & NON-ALCOHOLIC BEVERAGES

Are you requesting permission to **sample** food and/or beverages?

X Yes (Event Participants only) ○ Yes (to the General Public) ○ No

Are you requesting permission to **sell** food and/or beverages?

X Yes (Event Participants only) ○ Yes (to the General Public) ○ No

IF FOOD IS DISTRIBUTED OR SOLD, THE CITY HEALTH INSPECTOR MUST BE CONTACTED AT 309-732-2915.

If vendors/caterers are known please list: ______

Indicate the number of vendors and type of stand for each (tent/trailer/grill/table only/truck/etc.):

Beverages: ______ Food: ______

Merchandise: ______ Info/Registration: ______

Other: ______

ALCOHOL

Alcohol for Special Events is only allowed on park property when a permit has been issued and the alcohol being provided is by a company that has appropriate licenses from the State of Illinois Liquor Commission, and has been approved by the Rock Island Park Board and given a license from the City of Rock Island. Request must be given to the Park Board eight-weeks in advance. Requests must be given to the City of Rock Island at least 30 days in advance. Approved copy of the appropriate licenses must be submitted to the Park Board within 30 days of the event. Please plan accordingly by **submitting all appropriate paperwork at least eight week prior to your event date** to allow the Park Board and City of Rock Island time to make recommendations to ensure participant and public

Are you requesting permission to have beer or wine at your event? X NO YES (Please continue)

○ Serve ○ Sell **Please attach a detailed plan for serving alcohol and preventing underage drinking.**

Proof of dram show insurance coverage will be required.

Who will be selling/serving the alcohol? ______

Additional charges may apply with Serving/Selling Alcohol.

EVENT FEATURES

MERCHANDISE

Are you requesting permission to **sample** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) ○ No

Are you requesting permission to **sell** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) ○ No

ELECTRICAL (Additional fees may apply)

Indicate the number of electrical outlets that will be needed, and attach a description or site map:

Electrical outlets needed: ________ Location: ________________ Purpose: ______________________

Electrical outlets needed: ________ Location: ________________ Purpose: ______________________

AMPLIFIED SOUND (Additional fees may apply)

Are you requesting permission to have amplified sound? NO YES (Please continue)

Hours of Amplified Sound: 9am to 6pm

Description (Please describe purpose and plans for amplified sound)

Announcements / Music

Will music/sound be monitored for language content? NO YES X

Are you planning to provide live entertainment as a feature of your event?

NO YES (Please continue)

Description: Unknown at this time

Will you provide sound equipment or rent from Rock Island Parks & Recreation? (Renting only available to Schwiebert Park)

○ Provide ○ Rent Includes 2 speakers, 2 microphones with stands, and adaptor for CD player, MP3 Player or IPOD (players not included). System is designated for speaking and solo artists; not suitable for band amplification.

How will you be using the System? ______________________

VEHICLES

The Park Board may consider granting permission for the delivery of equipment and supplies for event set-up and tear-down. Additional Fees apply.

Driving and/or Parking vehicles on grass/athletic fields is STRICTLY PROHIBITED.

Are you requesting permission to operate staff/supply vehicles on Park Board service roads for delivery of equipment and supplies? NO YES (Please continue)

Cars: ________ # Trailers: 2-3 # Buses: 5-6 # Semi Trucks: ________

Golf Carts: ________ # Other: ________ Describe: ______________________

EVENT ADDITIONS

If you're planning to erect, install, or use any of these structures, describe below. A separate sheet with additional details may be attached.

Will your event include the installation of **STAGES/PLATFORMS**? NO YES (Please continue) X

Description:

Will your event include the use of **PORTABLE TOILETS**? NO YES (Please continue) X

Required at MLK Jr. Park & Park Board may require at other locations.

Number of Toilets: 2 Locations:

Will your event include the use of **DUMPSTERS** or Garbage Control? NO YES (Please continue) X

Park Board may require, Garbage May Not Overflow at any time during your event.

Description:

Are you requesting that your event include the installation of **FENCING**? NO X YES (Please continue)

Required at any park if Serving Alcohol.

Describe purpose and location:

Will signage be used in the Park and what type: USCG Logo Signage

Will your event include the use of **OTHER STRUCTURES OR FEATURES** no identified above?

(Inflatable's, Fireworks, Barricades, Bleachers, Table/Chairs, Etc...) NO YES (Please continue)

Description: Bounce houses, food trucks, tables & Chairs

Will your event require the use of **TENTS OR CANOPIES**? NO YES (Please continue)

Permit required for tents over 1,000 square feet. Additional fees may also apply.

Number of Tents: 4 Size: 20 x 20

Number of Tents: ______ Size: _____x_____

RENTAL OF EQUIPMENT

Rental of Chairs, Tables, Stanchions & Fences are **ONLY** available at Schwiebert Riverfront Park.

Are you requesting rental of any of the following from RI Parks & Rec? NO YES (Please continue)

# Chairs: ________	# Tables: ________	# Stanchions: ________	# of Fence Sections: _______
(90 Available)	(10 Available)	(20 Available)	(60 Available) (Each 8' wide x 4' high) **(Required if serving alcohol)**

Attach a Site Map if you plan to include any of the previously mentioned features at your event. The Site Map should indicate the relative location of the following: all sources of amplifies sound and direction of sound, tents and canopies with sizes, stages, promotional cars, inflatable's, portable toilets, dumpsters, fences & barricades, and other structures; proposed driving paths for all equipment and supply vehicles, location of vehicles you wish to retain on Park Board property during the event; locations a alcohol, food and merchandise services/sales; and proposed street closures. Site Maps are subject to the approval of the Park Board.

EVENT PLANS

ADVERTISING AND MARKETING

Please note that all costs incurred promoting and marketing events prior to the insurance of an approved Special Event Permit from the Rock Island Park Board and Changes/modifications relative to the event from the Park Board/or City of Rock Island is at the sole expense of the Event Organizer.

How will your event attendees be notified or invited to the event? Yes, email invites

Will your event be publicly advertised? NO YES (Please continue)

Description: Social media / Website

Will your event have a Webpage and/or Social Media? NO YES (Please continue)

Link: GoCoastGuard.org

Link:

SECURITY (Park Board may require)

Have you made provisions for on-site security services? NO ~~YES~~ (Please continue)

Security Company: Have not hired at this time, will provide contact information

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #: Insurance Company:

MEDICAL SERVICES (Park Board may require)

Have you made provisions for on-site medical services? NO YES (Please continue)

Medical Company:

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #:

STREET CLOSURES OR USE OF PUBLIC WAY

If you are requesting the closure of/use of park roads you must receive permission from the Park Board. For closure of public city street or public city way (including sidewalks or street closing) you must obtain approval and all necessary permits from the City of Rock Island. For more information, call 309-732-2010. If your event is a run, walk or other activity in which participants will be following a course, attach a map with a written description of the proposed

Will you be requesting permission from the City of Rock Island to close a street/other public way for your event?
~~NO~~ Yes (Please continue)

Location Description:

Will you be requesting permission to close a park road from the Rock Island Park Board?
~~NO~~ Yes (Please continue)

Location Description:

PARKING AND TRANSPORATION PLAN

Parking is only allowed in parking lots and designated street parking.

Have you made provisions for safe transportation and/or parking? NO ~~Yes~~ (Please continue)

Description: Students attending will be bussed in, busses will be parking offsite

INSURANCE

"Certificate of Insurance in the amount of $1,000,000 worth of General liability coverage that name the Rock Island Park B Board as an additional insured" required by Park Board. ***Certificate required AFTER event approval by Park Board - Submit to Events Manager

Is your agency covered by Liability Insurance? NO ~~Yes~~

Please attach letter of verification is applicable.

POLICIES

- Alcohol is not allowed in the park without proper documentation and fees.
- No set-up or decorating may take place until RI Parks & Rec staff is present.
- Refundable damage deposit is required for special event along with a valid credit card on file.
- Applicant is responsible for set-up and tear-down of all chairs, tables, equipment and decoration, as well as clean-up and taking trash to dumpster. Failure to do so will result in additional fees.
- Parks Staff will set up sound system (if rented) and applicant will appoint person to operate system.
- Prohibited: confetti, bird seed, rice, silk petals, or any other material that may cause litter.
- In case of inclement weather, equipment rental fees will be refunded. Park rental fee is non-refundable.
- Stakes may not be used in lawn due to irrigation system.
- Failure to clean up park after use may result in additional clean-up fees.
- Glass bottles are not allowed in the park for safety reasons.
- Cancellation policy: With at least a 30-day notice, the applicant will receive a refund of fees, less a cancellation of a $50 fee.

With at least a 15-day notice, the applicant will receive a refund of fees, less a cancellation of a $100 fee.
Within a 15-day notice, no refunds will be issued.
Inclement Weather cancellations must be discussed with Parks Special Event Manager.

SIGNATURE

Approval of this application will reserve for the applicant the requested event date/place, providing all requirements outlined by the Special Event Policy in writing to the applicant are met.

GENERAL CONDITIONS

Applicant agrees: to bear all costs of policing; cleaning and restoring park property used pursuant to the permit, to reimburse the Park Board of all such costs incurred by the Park Board; to pay by credit card on file if damage cost are greater than the refundable deposit; to indemnify the Park Board and hold the Park Board harmless from any liability to any person resulting g from damage or injury occurring in connection with the permitted event proximity caused by the action of the applicant, its officers, employees, or agents or any person under applicant's contract; to limit all activities conducted on Park Board property to the terms of the permit; and that failure to abide by the terms of the permit or any other applicable laws, rules or regulations may result in revocation of the permit, retention of all or a portion of the damage deposit, fines or result in revocation of the permit. The undersigned agrees by the execution hereof to indemnify and hold harmless the Rock Island Park Board against all liabilities, costs, and expenses which may arise in consequence of the granting of this permit.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I acknowledge that I have received, read and agree to the terms of the event and facility rules and the Rock Island Park Board Code of Ordinances and I agree to abide by them.

The Undersigned has full authority to represent the sponsoring organization:

Printed Name: Alison Cooke

Signature: Alison Cooke Date: 5/13/2024