



Labor Day Parade Advisory Board

Meeting Minutes

August 5, 2024

Board Members present: David Diaz, Kathy Garrison, Vicki Hess, Art Milton, Grace Shirk, KJ Whitley, Mary Chappell

Board Members absent: Bill Sowards, Edna Sowards

City Staff present: Dan Gleason

The 13th meeting to discuss the **40th** annual Rock Island Labor Day parade was called to order at 12:04 pm. The meeting was held in the conference room at the Rock Island Fitness and Activity Center or RIFAC.

I. Additions to the Agenda

There were no additions to the agenda.

3. Approval of the July 22, 2024, Minutes

A motion was made by K. Whitley and seconded by G. Shirk to approve the minutes. Motion passed.

4. Treasurer's Report/ Entry Update

D. Gleason reported that \$1,100 was spent to order the 2,500 cups to be given away at the event. A deposit of \$80 was made from entries received. He circulated the recent list of entries that now totals 33.

5. Planning #40 Parade

M. Chappell reviewed topics listed under the Planning/Staging agenda item. She asked board members to complete their shirt orders with K. Whitley. She confirmed the city has placed the entry information and parade route map online. The new logo award will be presented at the August 12th City Council Meeting. An update was given on parade banners including the new street banner that will be hung across 18th Ave. Members took time to discuss volunteer support for the event.

There was discussion regarding how those entries who have been in the parade for all 40 years will be acknowledged. Following considerable discussion, a motion was made by G. Sirk and seconded by D. Diaz to order Rosette ribbons to be placed on the vehicles of those entries. The motion passed.

6. Discussion Items

Board members discussed various ideas for adding balloons décor to the parade. Ideas will be further discussed at the next meeting when Erika Ubeda from Isa Balloon Design will be present.

7. Misc. Items of Concern

No items were presented.

8. Public Comments

No one from the public was present at the meeting.

9. Adjournment

With nothing further to discuss, a motion was made by K. Garrison and seconded by D. Dias to adjourn. The motion passed and the meeting ended at 1:03 pm.

Respectfully submitted by Mary Chappell