ROCK ISLAND PARKS &
RECREATION – PARK BOARD
October 15th, 2024

Park and Recreation Board Meeting – 5:30 p.m.
Rock Island Fitness & Activity Center
4303 24th Street, Rock Island, Il.

A G E N D A

1. Call to order

2. Audience - Public Comment

3. Approval of the Minutes
    a. Approval of September Minutes

4. Correspondence
    a. Thank You: LIVEFIT with LUPUS

5. Finances:
    a. Monthly Report from Finance Department
    b. Bills for the month of September 2024: $195,298.24

6. Directors Reports:
    a. Director's Report
    b. Assistant Director's / Golf Services Report

7. Rock Island Fitness and Activity Center & Whitewater Junction:
    a. Managers' Reports
    b. Preschool Report

8. Golf Maintenance:
    a. Golf Superintendents Reports
        i. Highland Springs

ii. Saukie

9. Recreational Field Reports:
    a. Community Recreation Manager
    b. Special Events & Fundraising Manager
    c. Marketing
    d. Sports Programming

10. Park Field Reports:
    a. Sports Fields Maintenance Manager Report
    b. Chief Horticulturist Report

11. Business:
    a. Special Event Request: BFL Regional Championship
    b. Special Event Request: Heart Walk
    c. RIFAC Donation: ADA Pool Door Openers
    d. Community Recreation-Adaptive Programming

12. Other Business:
    a. None

13. Items Not on the Agenda (Action cannot be taken on an item not on the agenda)

14. Adjourn

CITY OF ROCK ISLAND
PARK BOARD MEETING
RIFAC, Room 5
Rock Island IL 61201

9/17/24– Minutes

1. Call to Order

   President Fred Dasso called the meeting to order at 5:30 pm.

2. Attendance

   Members Present: Fred Dasso, Mike Foley, John McEvoy, Paul Hansen

   Members Absent: Venessa Taylor, Bill Anderson

   Staff Present: John Gripp, Executive Director; Todd Winter, Assistant Director; Kimberly Kruse, Parks Administrative Office Manager

   Staff Absent: none

   Audience: none

3. August Park Board Minutes

   Mr. McEvoy motioned to approve the minutes. Mr. Foley seconded. All voted yes.

4. Correspondence

   We have a thank you from Cursillo in Christianity were recognized.

5. Monthly Report from Finance Department as of July

   Finances are two months behind for better reporting.

6. Approval of the Bills for the Month of August for $379,925.26

   Mr. Dasso: Aye Mr. Foley: Aye Mr. McEvoy: Aye Ms. Taylor: Abs Mr. Hansen: Aye Mr. Anderson: Abs

7. Director's Report and other reports

   ARPA projects are mostly complete and all have done a great job to be able to even get some extra projects completed. Saukie is underway. The goal is to be up by November. The ARC awarded Advocate of the Year for adaptive programming. The boat launch will be extended into the water thanks to the BAAD grant. The Core of Engineers are dredging at Sunset Park. Staff are working on a new OSLAD grant for Longview Park.

Played in the DARI golf outing. Everyone has complemented Highland Springs. The lights are up at Mel McKay.

Saukie clubhouse has been torn down and now working out of the construction trailer. Staff have worked well together to empty the old clubhouse and storage. The course starts at hole 9 temporarily. Tomorrow is a Girls Conference meet for Rock Ridge. Golf outing planned as well as country meets for both golf courses.

Whitewater Junction is closed and winterized. Staff had a great year with very few issues. Communication was down with Moline and their pool. RIFAC spruce up is finished. Floors were grouted in family locker rooms, pool area had various repairs and the diving board is being repaired. Members were able to swim at Whitewater Junction during this time. Preschool is going great with full classrooms.

Greens were aerated at Highland Springs. A few tines were broken but had some spares. Saukie will be finished soon. Traps and bunker maintenance continue.

Field maintenance is ongoing to have play ready for sports programming. Mowing continues. Downtown plants are starting to be brought in and the plant calendar will continue until the temperatures drop.

8. New Business

Motion to approve Ready to Rock event made by Mr. McEvoy. Seconded by Mr. Foley. All said yes.

Motion to approve RIMSD Jr High X-Country Races event made by Mr. Foley. Seconded by Mr. McEvoy. All said yes.

Motion to approve Paranormal Night at the Park event made by Mr. McEvoy. Seconded by Mr. Foley. All said yes.

Motion to approve Rotary Reindeer Ramble event made by Mr. McEvoy. Seconded by Mr. Foley. All said yes.

Andrew Grau Eagle Scout Project has been completed. The Sunset Park picnic tables have been completed.

Realtor Park has an interested buyer of Mission Bible College to take over the park. Motion to work with CED and Mission Bible College to complete this. Made by Mr. McEvoy. Seconded by Mr. Foley. All said yes.

The Sports Complex land update. Stern Beverage is an interested party to move business into Rock Island. They are interested in utilizing the complex land for a grow factory and also have a location by Bally's.

Mr. Foley moved to adjourn. Mr. Hansen seconded. All said yes. The meeting adjourned at 5:55 pm.

Kimberly B Kruse,
Parks & Recreation
Admin Office Manager

2535 Maplecrest Rd., LL-4E . Bettendorf, Iowa 52722 . 844-539-5674
LIVEFIT WITH LUPUS is a 501c3 non-profit
EIN 46-4159866

August 21, 2024

Rock Island Parks and Recreation
4303-24th Street
Rock Island, IL 61201

On behalf of LIVEFIT WITH LUPUS, please let me extend my sincere appreciation for your very generous donation to our foundation. Your donation of two rounds golf at Saukie or Highland Springs for our 11th Annual Golf Outing enables us to fulfill our mission to support those with autoimmune diseases through our health and wellness programs. This is only possible because of thoughtful contributions from people like you.

Sincerely,

Lisa Lynn Eveleth

Lisa Lynn Eveleth
Founder & CEO
844-539-5674
lisa@livefitwithlupus.org

OUR MISSION

To promote health and wellness, inspire others to overcome their own obstacles and create autoimmune awareness in the community and eventually around the globe.

PARKS AND RECREATION
MONTHLY FINANCIAL REVIEW
STATEMENT OF REVENUES AND EXPENDITURES

For the One Month Ended August 31, 2024

	ORIGINAL BUDGET	REVISED BUDGET	YTD ACTUAL	% OF BUDGET
ADMIN				
REVENUES	420,846.00	420,846.00	280,668.10	67%
EXPENDITURES*	768,994.00	769,994.00	513,981.70	67%
NET	(348,148.00)	(349,148.00)	(233,313.60)	
PARKS MAINTENANCE				
REVENUES	1,407,832.00	1,686,232.00	753,498.41	45%
EXPENDITURES*	1,399,182.00	1,694,786.00	941,476.58	56%
NET	8,650.00	(8,554.00)	(187,978.17)	
RECREATION PROGRAMS				
REVENUES	1,098,744.00	1,106,244.00	680,764.22	62%
EXPENDITURES*	697,181.00	683,277.00	412,583.36	60%
NET	401,563.00	422,967.00	268,180.86	
WHITEWATER JUNCTION				
REVENUES	471,550.00	471,550.00	436,139.32	92%
EXPENDITURES*	480,011.00	485,011.00	418,116.28	86%
NET	(8,461.00)	(13,461.00)	18,023.04	
HIGHLAND SPRINGS GOLF COURSE				
REVENUES	1,272,746.00	1,277,746.00	891,232.36	70%
EXPENDITURES*	1,003,052.00	1,187,452.00	754,528.83	64%
NET	269,694.00	90,294.00	136,703.53	
SAUKIE GOLF COURSE				
REVENUES	742,200.00	742,200.00	579,109.68	78%
EXPENDITURES*	735,939.00	910,939.00	554,513.47	61%
NET	6,261.00	(168,739.00)	24,596.21	
GOLF PRO SHOP				
REVENUES	40,050.00	40,050.00	37,132.44	93%
EXPENDITURES*	25,250.00	25,250.00	26,909.90	107%
NET	14,800.00	14,800.00	10,222.54	
ROCK ISLAND FITNESS AND ACTIVITY CENTER				
REVENUES	1,677,483.00	1,677,483.00	1,021,945.25	61%
EXPENDITURES*	1,616,913.00	1,611,913.00	930,417.94	58%
NET	60,570.00	65,570.00	91,527.31	
SCHWIEBERT RIVERFRONT PARK				
REVENUES	136,292.00	136,292.00	48,372.25	35%
EXPENDITURES*	134,925.00	135,625.00	45,485.51	34%
NET	1,367.00	667.00	2,886.74	
TOTAL (LESS CAPITAL PROJECTS)				
REVENUES	7,267,743.00	7,558,643.00	4,728,862.03	63%
EXPENDITURES*	6,861,447.00	7,504,247.00	4,598,013.57	61%
DEPRECIATION	534,364.00	534,364.00	336,689.79	
NET	(128,068.00)	(479,968.00)	(205,841.33)	
CAPITAL PROJECTS (MEL MCKAY PARK, HIGHLAND SPRINGS & SAUKIE CLUBHOUSES)				
REVENUES	-	901,800.00	-	0%
EXPENDITURES*	406,296.00	1,402,669.00	64,974.60	31%
NET	(406,296.00)	(500,869.00)	(64,974.60)	
ARPA FUND PROJECTS (MEL MCKAY PARK, DENKMANN PARK & RIFAC REMODEL)				
EXPENDITURES	-	734,307.04	574,267.50	78%

*LESS DEPRECIATION

PARKS AND RECREATION
PRELIMINARY MONTHLY FINANCIAL REVIEW
2 YEAR COMPARISON
FOR THE ONE MONTH ENDED AUGUST 31, 2024 & 2023

During the budget process for CY 2024, $420,846 was transferred from the General Fund surplus to the Parks and Recreation Fund to assist with balancing the 2024 budget. The Parks and Recreation Fund received another property tax disbursement at the end of September in the amount of $432,533. In 2023, the Parks and Recreation Fund received ARPA funds in the amount of $600,000 that were used for the Highland Springs Clubhouse renovation. The Fund also received CDBG funds in the of $281,068 that were used for the Hauberg renovation. Finally, the Parks and Recreation Fund received a transfer from the City's General Fund that was $277,000 more for this period in 2023 than was budgeted in 2024.

1. Revenue:

Golf	Up $128,170 (21%) from the same period in 2023
Memberships	Down $94,584 (10%) from the same period in 2023
Programs	Up $42,132 (7%) from the same period in 2023
Concessions	Down $12,438 (3%) from the same period in 2023
Rentals	Up $40,349 (10%) from the same period in 2023

2. Wage Expenses are up $66,289 (3%) from the same period in 2023

3. Supply and Service Expenses are down $21,732 (1%) over the same period in 2023

4. Year-to-date Revenues and Transfers - All sources

2024	2023
$ 4,728,862	$ 5,752,937

5. Year-to-date Expenditures and Transfers - All sources - Excluding Depreciation Expense and Loss - Sale of Asset

2024	2023
$ 4,662,988	$ 5,106,143

6. Year-to-date Excess of Revenues over Expenditures excluding Depreciation Expense and Loss - Sale of Asset

2024	2023
$ 65,874	$ 646,794

Permanent Notes

In 2017, the City of Rock Island adopted a new policy on the purchase of capital assets. Beginning in 2017, only purchases $25,000 and over would be considered capital assets and depreciated over a period of time. Purchases under the $25,000 threshhold would be recorded as an expense in the year of the purchase. The previous threshhold was $10,000. The City's auditors suggested staff retroactively apply the new threshhold to all capital assets regardless of when the asset was purchased. This resulted in a loss on the disposal of this equipment of $200,226 which was not been included in expenditures for comparison reasons. This is a one-time charge as all of Park's capital assets under $25,000 have been removed from the capital asset list as of this report. The removal of these assets reduced Park's annual depreciation expense by approximately $42,000 ($3,500 per month). During the 2018 audit, the auditors determined that the disposals were from prior years and created a journal entry to remove the loss from the 2018 books.

2018 also had an additional expense of approximately $370,000 due to payments for accelerated payouts to IMRF. These payouts were for the years 2015-2017 when a few employees retired and were paid for their unused vacation time. The severance pay raised the retirees annual income and also raised the amount of their pension benefit which is why IMRF requested these additional funds. Since the expenditures were for years that are closed to adjustments, they had to be posted to 2018. This large amount should be a one time event due to the limitations that the city has placed on vacation time carried over each year. This event also caused the audit pension liability adjustment to be an unusually high amount in just under $1 million dollars.

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
PARK/REC ADMINISTRATION				
01809	ART MILTON	labor day reimburse	43.66	276 RI LABOR DAY PARADE
17608	ATHENA ENERGY SERVICES HOLDINGS LLC	admin gas	100.00	555 PARK & RECREATION
18591	ERIKA UBEDA	labor day parade balloons	2125.00	276 RI LABOR DAY PARADE
12959	M & M GOLF CARS LLC	labor day parade golf carts	2290.00	276 RI LABOR DAY PARADE
00560	MIDAMERICAN ENERGY	admin elec	100.00	555 PARK & RECREATION
03704	PEORIA CHARTER COACH CO	charter buses for band	14390.00	276 RI LABOR DAY PARADE
18065	PS3 ENTERPRISES INC	labor day parade portapots	805.00	276 RI LABOR DAY PARADE
00892	REGALIA MANUFACTURIN	labor day parade ribbons	531.92	276 RI LABOR DAY PARADE
18933	TDRCARRIAGES LLC	grand marshal carriage	1200.00	276 RI LABOR DAY PARADE
		TOTAL :	21585.58	
RECREATION				
18595	ANDREA LOPREATO	soccer ref	72.00	555 PARK & RECREATION
		soccer ref	36.00	555 PARK & RECREATION
		soccer ref	72.00	555 PARK & RECREATION
			180.00	
18947	AUSTIN BORN	flag football ump	90.00	555 PARK & RECREATION
00468	CRAWFORD COMPANY	douglas AC install	8221.00	555 PARK & RECREATION
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	15.84	555 PARK & RECREATION
		TELEPHONE SERVICES	36.95	555 PARK & RECREATION
			52.79	
17917	ENTERPRISE FM TRUST	Enterprise Lease	1352.40	555 PARK & RECREATION
17790	FRANCIS A PROCHASKA	baseball medal	54.75	555 PARK & RECREATION
18655	KARINA CASTANEDA	soccer ref	36.00	555 PARK & RECREATION
18938	KAYLA GARCIA	soccer teach	108.00	555 PARK & RECREATION
18594	MEGHANNE FREEHILL	soccer ref	36.00	555 PARK & RECREATION
		soccer ref	72.00	555 PARK & RECREATION
		soccer ref	72.00	555 PARK & RECREATION
			180.00	

010 CITY OF ROCK ISLAND

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FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
00560 MIDAMERICAN ENERGY	elec/hauberg	1136.67	555 PARK & RECREATION
	elec/complex	134.48	555 PARK & RECREATION
	gas/hauberg	105.69	555 PARK & RECREATION
		1376.84	
05278 MIDLAND PAPER	rec paper	200.00	555 PARK & RECREATION
01781 MILLENNIUM/BFI	hauberg garbage	153.80	555 PARK & RECREATION
01370 MORRIS & COMPANY ENT	face painter, caric, bounce	1250.00	555 PARK & RECREATION
01067 PERFORMANCE FOOD GROUP TPC	douglas food	49.08	555 PARK & RECREATION
	douglas food	239.07	555 PARK & RECREATION
		288.15	
08880 PETERSEN PLUMBING & HEATING	hauberg repair	150.00	555 PARK & RECREATION
18183 QC CUSTOM TEES & MORE	coach shirts	327.13	555 PARK & RECREATION
	adaptive shirts	252.50	555 PARK & RECREATION
	coach shirts	100.00	555 PARK & RECREATION
	flag football tees	18.50	555 PARK & RECREATION
	coach shirts	85.31	555 PARK & RECREATION
	adaptive shirts	54.00	555 PARK & RECREATION
	soccer tees	28.00	555 PARK & RECREATION
	flag football tees	7.25	555 PARK & RECREATION
	fall soccer	828.00	555 PARK & RECREATION
		1700.69	
18067 THYMET PEST CONTROL / BCRGEHN INC	hauberg bug spray	25.00	555 PARK & RECREATION
	carriage house bug spray	60.00	555 PARK & RECREATION
		85.00	
00638 TRI CITY ELECTRIC CO	TELEPHONE SERVICES	72.80	555 PARK & RECREATION
	TELEPHONE SERVICES	169.87	555 PARK & RECREATION
		242.67	
11026 VERIZON WIRELESS	309-520-4520	35.01	555 PARK & RECREATION
17008 WP BEVERAGE LLC	douglas drinks	228.12	555 PARK & RECREATION
	douglas drinks	213.30	555 PARK & RECREATION
		441.42	
	TOTAL :	16198.52	

010 CITY OF ROCK ISLAND

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FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
WHITEWATER AQUATIC CTR				
01274	A & A AC & REFRIGERATION INC	wwj ice machine rent	125.00	555 PARK & RECREATION
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.67	555 PARK & RECREATION
01261	DOORS INC	hardware/labor	2275.00	555 PARK & RECREATION
00365	GRAINGER	cogged v belt,air filter	81.36	555 PARK & RECREATION
		solenoid valve brass	527.56	555 PARK & RECREATION
		drainage mats	338.36	555 PARK & RECREATION
			947.28	
03166	HAPPY JOES PIZZA	wwj food	588.00	555 PARK & RECREATION
		wwj food	46.50	555 PARK & RECREATION
			634.50	
06030	HAWKINS INC	azone	1928.10	555 PARK & RECREATION
08664	INTEGRITY CLEANING S	wwj cleaning	700.00	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	gas/whitewater	1648.83	555 PARK & RECREATION
		elec/whitewater	4718.96	555 PARK & RECREATION
			6367.79	
01781	MILLENNIUM/BFI	wwj garbage	293.09	555 PARK & RECREATION
18070	ONMEDIA AD SALES	wwj ads	50.00	555 PARK & RECREATION
		wwj ads	244.00	555 PARK & RECREATION
			294.00	
01067	PERFORMANCE FOOD GROUP TPC	wwj food	213.43	555 PARK & RECREATION
		wwj food	729.16	555 PARK & RECREATION
			942.59	
00638	TRI CITY ELECTRIC CO	TELEPHONE SERVICES	145.60	555 PARK & RECREATION
17008	WP BEVERAGE LLC	wwj food	290.29	555 PARK & RECREATION
		TOTAL :	14974.91	
SCHWIEBERT RIVERFRONT PA				
18940	ALISON N KENDELL	market music	150.00	555 PARK & RECREATION
18936	CORY SCHNECKLOTH	SRP blues society show	800.00	555 PARK & RECREATION
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

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FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
18226	DSS RS COMPANIES LLC / DIGITAL SECURITY SOLUT	RWB security	2849.00	555 PARK & RECREATION
18547	ESI ENVIRONMENTAL SERVICES LLC	Red White Boom portapots	2160.00	555 PARK & RECREATION
03166	HAPPY JOES PIZZA	thurs groove food	93.00	555 PARK & RECREATION
		thurs groove food	93.00	555 PARK & RECREATION
		thurs groove food	93.00	555 PARK & RECREATION
		thurs groove food	93.00	555 PARK & RECREATION
			372.00	
01245	HORTON/KEVIN J	market music	200.00	555 PARK & RECREATION
17975	JAY BOHNSACK	SRP mums	500.00	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	elec/schwiebert	961.13	555 PARK & RECREATION
01781	MILLENNIUM/BFI	SRP garbage	145.38	555 PARK & RECREATION
01067	PERFORMANCE FOOD GROUP TPC	thurs groove food	540.79	555 PARK & RECREATION
		thurs groove food	125.64	555 PARK & RECREATION
		thurs groove food	546.94	555 PARK & RECREATION
		thurs groove food	842.80	555 PARK & RECREATION
			2056.17	
00638	TRI CITY ELECTRIC CO	TELEPHONE SERVICES	24.27	555 PARK & RECREATION
		TOTAL :	10223.23	
PARKS				
05754	BREEDLOVE'S SPORTING GOODS	douglas field paint	300.00	555 PARK & RECREATION
06405	CENTENNIAL CONTRACTOR OF THE QC	douglas topsoil	50.00	555 PARK & RECREATION
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28	555 PARK & RECREATION
		TELEPHONE SERVICES	21.11	555 PARK & RECREATION
			26.39	
17917	ENTERPRISE FM TRUST	Enterprise Lease	450.80	555 PARK & RECREATION
18547	ESI ENVIRONMENTAL SERVICES LLC	parks portapots	640.00	555 PARK & RECREATION
		parks portapots	640.00	555 PARK & RECREATION
			1280.00	
14850	FINER FINISH GROUNDS CARE LLC	parks mowing contract	9100.00	555 PARK & RECREATION
18939	JACQUELINE MENKE	longview drawings	3200.00	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT	VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	17975	JAY BOHNSACK	hort mums	500.00	555 PARK & RECREATION
	03530	KINGS MATERIAL INC	hort stones	4509.97	555 PARK & RECREATION
	07348	KYMBYL KOMPLETE KARE	parks mowing	3698.59	555 PARK & RECREATION
	00482	MARTIN EQUIPMENT OF ILLINOIS INC	hort oring, psi, parts	196.13	555 PARK & RECREATION
	00560	MIDAMERICAN ENERGY	gas/parks	260.33	555 PARK & RECREATION
			elec/parks	3026.19	555 PARK & RECREATION
				3286.52	
	01781	MILLENNIUM/BFI	parks maint garbage	79.52	555 PARK & RECREATION
	00607	RIVERSTONE GROUP INC	parks down comm	23.36	555 PARK & RECREATION
	18067	THYMET PEST CONTROL / BCRGEHN INC	chalet bug spray	25.00	555 PARK & RECREATION
	00638	TRI CITY ELECTRIC CO	TELEPHONE SERVICES	24.27	555 PARK & RECREATION
			TELEPHONE SERVICES	97.07	555 PARK & RECREATION
				121.34	
			TOTAL :	26847.62	
HIGHLAND GOLF MAINTENANC					
	15725	ARNOLD MOTOR SUPPLY LLP	highland vbelts	55.81	555 PARK & RECREATION
			highland v belt	37.28	555 PARK & RECREATION
				93.09	
	16222	ARTHUR CLESEN INC	highland OSM-S	247.25	555 PARK & RECREATION
			highland acme 80psi	1362.52	555 PARK & RECREATION
				1609.77	
	00297	BLICK & BLICK OIL	highland fuel	782.56	555 PARK & RECREATION
			highland fuel	408.41	555 PARK & RECREATION
				1190.97	
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	10.56	555 PARK & RECREATION
	18844	LASER TECH USA INC	highland can liners	104.25	555 PARK & RECREATION
	00795	LINDE GAS & EQUIPMENT INC / PRAXAIR	highland tanks	127.51	555 PARK & RECREATION
			highland tanks	131.76	555 PARK & RECREATION
			highland tanks	131.76	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
			391.03	
00482	MARTIN EQUIPMENT OF ILLINOIS INC	highland oring, parts	108.54	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	elec/highland	1501.90	555 PARK & RECREATION
		gas/highland	93.08	555 PARK & RECREATION
			1594.98	
12083	MTI DISTRIBUTING INC	highland starter	506.54	555 PARK & RECREATION
		highland pulley, clutch	494.95	555 PARK & RECREATION
			1001.49	
04257	PHELPS UNIFORM SPECIALISTS INC	highland laundry	9.61	555 PARK & RECREATION
		highland mats & towels	28.27	555 PARK & RECREATION
		highland laundry	9.61	555 PARK & RECREATION
		highland mats & towels	28.27	555 PARK & RECREATION
		highland laundry	9.61	555 PARK & RECREATION
		highland mats & towels	28.27	555 PARK & RECREATION
		highland mats & towels	28.27	555 PARK & RECREATION
		highland laundry	9.61	555 PARK & RECREATION
			151.52	
01168	R & R PRODUCTS INC	highland solenoid, mower blad	165.55	555 PARK & RECREATION
07760	SITEONE LANDSCAPE SUPPLY HOLDINGS, LLC	highland lesco	44.02	555 PARK & RECREATION
00638	TRI CITY ELECTRIC CO	TELEPHONE SERVICES	48.53	555 PARK & RECREATION
01185	TYLER ENTERPRISES OF ELWOOD INC	highland trupril	3031.20	555 PARK & RECREATION
		highland amm sulfate	495.00	555 PARK & RECREATION
			3526.20	
12965	VAN WALL EQUIPMENT INC	highland skid plate	1064.00	555 PARK & RECREATION
17980	WENDLING QUARRIES INC	highland material	2371.35	555 PARK & RECREATION
		highland bunker sand	1765.42	555 PARK & RECREATION
		highland bunker sand	1316.34	555 PARK & RECREATION
		highland material	3079.16	555 PARK & RECREATION
			8532.27	
		TOTAL :	19636.77	
HIGHLAND CLUBHOUSE				
01274	A & A AC & REFRIGERATION INC	highland ice machine rent	175.00	555 PARK & RECREATION
		highland ice machine rent	175.00	555 PARK & RECREATION
		highland ice machine rent	175.00	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
		525.00	
00297 BLICK & BLICK OIL	highland fuel	1114.07	555 PARK & RECREATION
15731 BREAKTHRU BEVERAGE ILLINOIS, LLC	highland alcohol	333.00	555 PARK & RECREATION
	highland alcohol	285.00	555 PARK & RECREATION
	highland alcohol	612.00	555 PARK & RECREATION
		1230.00	
15887 CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.67	555 PARK & RECREATION
18547 ESI ENVIRONMENTAL SERVICES LLC	highland portapots	160.00	555 PARK & RECREATION
	highland portapots	160.00	555 PARK & RECREATION
		320.00	
09929 EUCLID BEVERAGE OF GALESBURG	highland beer	274.30	555 PARK & RECREATION
	highland beer	604.05	555 PARK & RECREATION
	highland beer	236.50	555 PARK & RECREATION
	highland beer	146.20	555 PARK & RECREATION
		1261.05	
17985 G & M DISTRIBUTORS INC	highland beer	428.00	555 PARK & RECREATION
	highland beer	302.00	555 PARK & RECREATION
		730.00	
18711 GOLF COMPETE INC	highland golf software	428.00	555 PARK & RECREATION
15561 GPS TECHNOLOGIES, INC.	highland gps on carts	630.00	555 PARK & RECREATION
12721 HARRIS MOTOR SPORTS	highland cart repair	597.26	555 PARK & RECREATION
02905 HIGHLAND PACKING CO INC	highland food	83.13	555 PARK & RECREATION
	highland food	208.27	555 PARK & RECREATION
	highland food	242.47	555 PARK & RECREATION
	highland food	768.37	555 PARK & RECREATION
	highland food	136.70	555 PARK & RECREATION
	highland food	153.15	555 PARK & RECREATION
	highland food	262.97	555 PARK & RECREATION
		1855.06	
08664 INTEGRITY CLEANING S	highland cleaning	350.00	555 PARK & RECREATION
14433 JEFFREY LEE LARUE	highland golf teacher	450.00	555 PARK & RECREATION
	highland golf teacher	450.00	555 PARK & RECREATION
	highland golf teacher	450.00	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	highland golf teacher	450.00	555 PARK & RECREATION
		1800.00	
01781 MILLENNIUM/BFI	highland garbage	374.71	555 PARK & RECREATION
12284 MYERS COX CO	highland food	644.15	555 PARK & RECREATION
	highland advil, disif wipes, c	254.53	555 PARK & RECREATION
	highland food	811.63	555 PARK & RECREATION
	highland food	171.04	555 PARK & RECREATION
	highland food	825.30	555 PARK & RECREATION
	highland napkins, towels	106.33	555 PARK & RECREATION
	highland food	854.43	555 PARK & RECREATION
	highland towel, liners	182.42	555 PARK & RECREATION
		3849.83	
15161 NEXSTAR BROADCASTING INC	highland ads	1050.00	555 PARK & RECREATION
11921 ROCK RIVER ELECTRIC	highland truck repair	309.60	555 PARK & RECREATION
01174 STERN BEVERAGE INC	highland beer	362.70	555 PARK & RECREATION
	highland beer	701.05	555 PARK & RECREATION
	highland beer	468.10	555 PARK & RECREATION
	highland beer	714.45	555 PARK & RECREATION
		2246.30	
05600 THE PRINTERS MARK	highland stickers	40.00	555 PARK & RECREATION
00638 TRI CITY ELECTRIC CO	TELEPHONE SERVICES	145.60	555 PARK & RECREATION
17008 WP BEVERAGE LLC	highland drinks	843.07	555 PARK & RECREATION
	highland drinks	663.96	555 PARK & RECREATION
	highland drinks	379.91	555 PARK & RECREATION
	highland drinks	480.41	555 PARK & RECREATION
		2367.35	
13074 YAMAHA MOTOR CORP USA	highland golf carts	5140.79	555 PARK & RECREATION
	TOTAL :	26396.29	
GOLF PRO SHOP			
11410 TAYLOR MADE GOLF COMPANY INC	proshop tm21 distance	47.00	555 PARK & RECREATION
	TOTAL :	47.00	
SAUKIE GOLF MAINTENANCE			
15725 ARNOLD MOTOR SUPPLY LLP	saukie prime	25.56	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
16222	ARTHUR CLESEN INC	saukie par+faceplate assbly	546.64	555 PARK & RECREATION
00297	BLICK & BLICK OIL	saukie gas	200.00	555 PARK & RECREATION
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	5.28	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	elec/saukie	756.22	555 PARK & RECREATION
		gas/saukie	72.47	555 PARK & RECREATION
			828.69	
12083	MTI DISTRIBUTING INC	saukie pulley-idler	97.28	555 PARK & RECREATION
		saukie pulley, clutch	494.95	555 PARK & RECREATION
		saukie switch, roller asm	1208.07	555 PARK & RECREATION
			1800.30	
04257	PHELPS UNIFORM SPECIALISTS INC	saukie laundry	11.86	555 PARK & RECREATION
		saukie laundry	11.86	555 PARK & RECREATION
		saukie towels	14.55	555 PARK & RECREATION
		saukie laundry	11.86	555 PARK & RECREATION
		saukie towels	14.55	555 PARK & RECREATION
		saukie laundry	11.86	555 PARK & RECREATION
		saukie towels	14.55	555 PARK & RECREATION
		saukie towels	14.55	555 PARK & RECREATION
			105.64	
00638	TRI CITY ELECTRIC CO	TELEPHONE SERVICES	24.27	555 PARK & RECREATION
12965	VAN WALL EQUIPMENT INC	saukie spool	56.99	555 PARK & RECREATION
		saukie woodcutter bar oil	22.49	555 PARK & RECREATION
		saukie skid plate	1064.00	555 PARK & RECREATION
			1143.48	
17980	WENDLING QUARRIES INC	saukie 6460 USGA 35-60	2487.15	555 PARK & RECREATION
		TOTAL :	7167.01	
SAUKIE CLUBHOUSE				
00297	BLICK & BLICK OIL	saukie gas	1032.57	555 PARK & RECREATION
00451	COOPMAN TRUCKING EXCAVATING	Saukie Clubhouse demo	13700.00	555 PARK & RECREATION
15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	31.67	555 PARK & RECREATION
18547	ESI ENVIRONMENTAL SERVICES LLC	saukie portapots	160.00	555 PARK & RECREATION
		saukie portapots	160.00	555 PARK & RECREATION
			320.00	

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT	VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
	18711	GOLF COMPETE INC	golf software	428.00	555 PARK & RECREATION
	12721	HARRIS MOTOR SPORTS	saukie cart repair	599.60	555 PARK & RECREATION
	02905	HIGHLAND PACKING CO INC	saukie food	181.44	555 PARK & RECREATION
	16094	MICHAEL PHILHOWER	saukie mileage	360.25	555 PARK & RECREATION
	01781	MILLENNIUM/BFI	saukie garbage	171.72	555 PARK & RECREATION
	15161	NEXSTAR BROADCASTING INC	saukie ads	225.00	555 PARK & RECREATION
			saukie ads	225.00	555 PARK & RECREATION
				450.00	
	01174	STERN BEVERAGE INC	saukie beer	414.90	555 PARK & RECREATION
	05600	THE PRINTERS MARK	saukie construction signs	150.00	555 PARK & RECREATION
	00638	TRI CITY ELECTRIC CO	TELEPHONE SERVICES	145.60	555 PARK & RECREATION
	13074	YAMAHA MOTOR CORP USA	saukie golf carts	3572.41	555 PARK & RECREATION
			TOTAL :	21558.16	
RIFAC					
	00046	ADEL WHOLESALERS INC	supplies	199.30	555 PARK & RECREATION
	15507	AMALGAMATED BANK OF CHICAGO	Bond Series-2017A Admin fee	199.50	555 PARK & RECREATION
	17608	ATHENA ENERGY SERVICES HOLDINGS LLC	rifac gas	1368.58	555 PARK & RECREATION
	18947	AUSTIN BORN	LEAD: basketball	45.00	555 PARK & RECREATION
	16732	BRENT PETERSON	rifac preschool radon testing	700.00	555 PARK & RECREATION
	01829	BSN SPORTS LLC	rifac basketball	239.94	555 PARK & RECREATION
	18426	CENTRAL POOL SUPPLY QC	DE powder diatomaceous	598.92	555 PARK & RECREATION
	15887	CS TECHNOLOGIES, INC	TELEPHONE SERVICES	21.11	555 PARK & RECREATION
			TELEPHONE SERVICES	68.62	555 PARK & RECREATION
				89.73	
	08398	DANIEL P BAKER	rifac racquetball tourn	89.90	555 PARK & RECREATION
	00365	GRAINGER	reversibl drainage mat	310.52	555 PARK & RECREATION
			soap/loation disp	110.58	555 PARK & RECREATION

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

DEPT VENDOR NBR	VENDOR NAME	INVOICE DESCRIPTION	AMOUNT	FUND DESCRIPTION
			421.10	
00146	HANDY TRUE VALUE	nuts/bolts/screws/duapower kit	45.59	555 PARK & RECREATION
08664	INTEGRITY CLEANING S	rifac cleaning	1440.00	555 PARK & RECREATION
00560	MIDAMERICAN ENERGY	rifac elec	9658.37	555 PARK & RECREATION
05278	MIDLAND PAPER	rifac paper	479.14	555 PARK & RECREATION
01781	MILLENNIUM/BFI	rifac garbage	255.77	555 PARK & RECREATION
18428	MODERN PIPING INC	AHU #2 not working	661.00	555 PARK & RECREATION
		remove/install air dryer	2051.19	555 PARK & RECREATION
		hot water line leaking on boil	452.45	555 PARK & RECREATION
			3164.64	
18183	QC CUSTOM TEES & MORE	coach shirts	85.31	555 PARK & RECREATION
		coach shirts	426.00	555 PARK & RECREATION
			511.31	
03063	RAGAN MECHANICAL	backflow test	101.00	555 PARK & RECREATION
00638	TRI CITY ELECTRIC CO	TELEPHONE SERVICES	315.47	555 PARK & RECREATION
		TELEPHONE SERVICES	97.07	555 PARK & RECREATION
			412.54	
18181	UNIVERSAL BUILDING MAINTENANCE LLC	rifac cleaning	7925.79	555 PARK & RECREATION
06568	W.F. SCOTT PAINTING & DECORATING	prep/paint rifac pool locker	2660.00	555 PARK & RECREATION
17008	WP BEVERAGE LLC	rifac drinks	57.03	555 PARK & RECREATION
		TOTAL :	30663.15	
		GRAND TOTAL :	195298.24	

010 CITY OF ROCK ISLAND

LIST OF BILLS PRESENTED TO THE BOARD OF TRUSTEES
FROM SEPTEMBER 01 2024 TO SEPTEMBER 30 2024

SUMMARY BY FUND

276	RI LABOR DAY PARADE	21385.58
555	PARK & RECREATION	173912.66
	TOTAL :	195298.24

Rock Island Parks & Recreation Department: September 2024 Edition

Director John Gripp

- **Red White & Boom**

  We hosted Red, White & Boom on the make up date in September. While we were a little short staffed due to the rescheduled date, the event was a huge success. There were several thousand people in attendance and the band and fireworks were amazing.

- **Quad City Park Director Meeting**

  I hosted the quarterly Quad City Park Director meeting in September. It was nice to share ideas and challenges we all face. We will continue to find ways to collaborate, and keep communication open as not to schedule large events/concerts on the same days in an effort to increase cooperation and attendance.

- **Hodge Park**

  The interior ADA walk paths at Hodge Park have been completed. The project turned out great and folks can now easily navigate to all of the amenities within the park. The next project will be to complete the exterior permeable path around the exterior of the park. Both of these projects were made possible by the Illinois Trails Grant and HUD funding.

- **First Tee of the Quad Cities**

  As First Tee Board members, Todd and I had the privilege of participating the in the First Tee Golf Fundraiser held at TPC Deere Run. The event was a huge success and raised several thousand dollars for the First Tee program. Special thank you to Sara Cross and her team for what they do at Highland Springs and other area golf courses for the youth in our community.

- **Genesius Guild**

  The City Council has approved the use of ARPA to the Genesius Guild for a structural engineer study for the Genesius Guild facility in Lincoln Park. This study will be used to develop a plan to restore the facility. I will be working with the Genesius Guild group to begin fundraising for the project once the scope of work has been completed. This will be a long project.

- **City Council Meeting**

I sat in for the City Manager at the last city council meeting in September.

ARPA Projects Update – Note: All ARPA Project are Approved by City Council

- **Douglas Park**

  The lighting project at Douglas Park has been completed.

- **RIFAC**

  This project has been completed.

- **Highland Springs Clubhouse**

  The clubhouse project has been completed. A new pavilion and sand trap work is being done by unused ARPA funds.

- **Denkmann Park**

  This project is complete. Cameras are being installed in the park.

- **Mel McKay**

  This project has been completed.

Meetings for September:

- Department Head
- Budget Review
- Management Meeting
- Fundraising
- Friends of Hauberg
- Friends of Douglas Park
- Safety Review
- First Tee
- City Council
- TRI-Play Township Meeting
- Park Foundation
- Park Board
- Construction Meetings
- ARPA project meetings

Submitted by: Todd Winter, Assistant Director

- Saukie Clubhouse project update: The clubhouse was demolished September 17th and 18th. The golf course is operating out of temporary construction trailer. Operations have gone smoothly during this phase. Construction will begin in October.
- Hosted 5 Charity Golf Outings at Highland Springs and Saukie in the month of September.
- Hosted the 60+ and 50+ 2-Man events at Highland. We will continue to host these through November if weather allows. These events are selling out each month.
- Participated in the annual First Tee golf outing at TPC Deere Run. This event is a significant source of revenue for the First Tee organization.
- High School and College golf season is fully underway. Augustana hosted their annual Fall Invitational Labor Day weekend. It was a great tournament with over 120 players. Rockridge High School hosted the Three Rivers Athletic Conference girls' meet at Highland Springs.
- The annual Brissman-Lundeen Cross Country meet was hosted by Augustana College at Saukie on September 28th. This is the first of five cross country meets that will be held at Saukie this fall.
- Work will begin on the new picnic pavilion at Highland Springs in October. This new shade structure will be used for outings, events, and rentals. It will be easily accessible and located in the open lot directly off the west side of the parking lot.
- The Rock Island Library is offering golf club rentals for Library patrons that can be used at Saukie and Highland Springs. This is one of the many ways that Parks & Recreation and the Library collaborate.
- The Special Olympics basketball team will begin practicing at RIFAC in October. 38 total participants are registered. The Department will be expanding into other Adaptive and Special Needs programming to supplement the basketball team, the Adaptive Baseball program and Adaptive Golf lessons.
- Our department's monthly Recreation Team meetings resumed in September. We took the summer months off due to staff's busy schedules. This fall we will discuss successes/highlights of the year so far, ongoing and upcoming challenges and solutions, Parks & Recreation industry trends, and more. The intent of these meetings is to provide a time for staff to share ideas and information with their coworkers.


ROCK ISLAND
PARKS&
RECREATION
ROCK ISLAND
PUBLIC
LIBRARY

Submitted by: Michele Gonzalez – RIFAC Preschool Director

RIFAC Preschool is off to a great start for the 2024-2025 RIFAC Preschool year! RIFAC Preschool is thrilled to announce we will now be offering additional enrollment options to meet family's needs.

RIFAC Preschool hallway and bulletins board showcase how much fun RIFAC Preschoolers had fun learning during the month of September!

READING books with our friends is the BEST!

RIFAC Preschool Picture Day!

Dancing with rhythm sticks; then practicing calming yoga!

Chugga Chugga Choo Choo!

Math and literacy learning!

Future creative artists!

Having fun in the classroom and outside the classroom!











Submitted by: Nikki Carr, Community Recreation & Facilities Manager

Submitted by: Dan Gleason, Special Event & Fundraising Manager

Events Offered	Number of Participants	Rev. for Program/Event
Fall Community Garage Sale & Vendor Fair	1000	
Mopars in Sunset	200	$200
Hap's Cruise into Sunset	600	$275
Cornbelt Running Club	100	$95
Paranormal Night in Longview	20	
Jr High Cross Country Meet Sunset	500	$90

Facility Rentals	Number of Attendees	Revenue from Rental
Party – Longview	50	95
Picnic – Longview	75	95
Picnic – Lincoln	50	95
Picnic – Longview	80	95
Wedding – Lincoln	25	75
Picnic – McKay	25	75
Yoga Group – Lincoln	20	95
Gathering – Sunset	75	95
Memorial – Longview	50	65
Potluck – Lincoln	75	95
Birthday – Longview	50	95
Picnic – Sunset	75	95
Celebration – Hodge	50	95
Birthday – McKay	20	75
Picnic – McKay	100	130
Picnic – Longivew	75	95

Birthday – Lincoln	25	75
Birthday – Longview	50	95
Birthday – Longview	75	95

Schweibert Events Offered	Number of Participants	Rev. for Program/Event
Revive Rock Island Fall Market Fest	700	
Coast Guard	400	
Red White and Boom	8000	
TNG – Soul Storm	650	1211.50
TNG – Crooked Cactus	600	1145.00
TNG – Dietz Soliz	500	1038.00
TNG – For those about to Yacht	500	1257.00
Race Against Racism	200	600

Schweibert Facility Rentals	Number of Attendees	Revenue from Rental
Birthday	20	95

Upcoming Activities/General Info

- Worked the Labor Day Parade, was a great turn out and the Illini Marching Band was a huge hit!
- WHBF morning interview for Revive Rock Island Fall Market Fest
- Worked on OSLAD 2024 Longview Park Project Grant

- Hosted Red Whtie and Boom at Schwiebert. Was another great year even though it was postponed.


- Interview on KWQC QC LIVE for Revive Rock Island Fall Market Fest. https://www.kwqc.com/2024/09/12/revive-fall-market-fest-is-happening-sunday-rock-islands-schwiebert-park/

- Worked on the Hodge Park grant project by meeting at the park to work on trail placement along with concrete and bench placements.

- Thursday Night Groove has been amazing this year! So many good nights with a lot of happy people loving the series.

- Hosted Revive Rock Island Fall Market Fest at Schwiebert


- Held our annual Community Garage Sale and Vendor Fair at Longview.

- Coast Guard hosted their annual Mission Mighty Mississippi Family event at Schwiebert.



Submitted by: Carrie Roelf, Marketing Coordinator

Social Media:

Channel	Posts	Reach
Parks & Rec Facebook Page	22	115,478 post Reach Followers 8,059
Parks & Rec Instagram	9	Reach 869 1,499 followers
Parks & Rec Twitter	0	161 followers
Whitewater Junction Facebook	8	13,956 organic reach 8,225 followers
Whitewater Junction Instagram	1	892 followers 1,049 reach
Golf Facebook Page	14	9,857 organic reach (total 1,797 followers)
RIFAC Facebook Page	ads	6,277 organic reach (followers 2,332)

(Organic Reach: The number of unique people who saw your content)
(New page likes: The number of new people who liked your page this month)
(post clicks: The number of times your posts were clicked on)
(Likes/Comments/Shares: the number of times people like, comment on or share your post)

eBlasts:

Channel	Eblasts sent by staff	Reach
Golf Eclub	2	45% average open rate 1,627 opens 22 clicks
Active Net	**Promotions** Fall Sports 910 Daytrippers Fall 136 Fall BBall and cheer 912 **Updates/Changes** **Communications** WWJ survey 276 Adaptive BBall Survey 15	1,958 291
	Total	2,249
	Grand Total	3,876

(Open Rate: Industry average is 23.9%, so whenever our open rate is above that we are doing very well)

News Releases

Revive Fall Market	9/9/24
Garage Sale	9/18/24
Saukie Groundbreaking	9/26/24

Text Messaging

- RIFAC
    - Sept ad stats:
        - Google online ads PM: 16,707 displays, 319 clicks
        - Google online ads-us: 12,392 impressions, 995 clicks
        - Web Leads- 46
        - Facebook ads- 368 clicks, 7,705 ad displays
        - Behavioral Ads-26 clicks, 11,359 ad displays
        - Youtube ads- 16 ad displays
        - Gmail Ads- 259 clicks, 17,052 ad displays
        - Website to Mailbox:56
    - Beginning fall ad buys
    - Update hours signs, websites, member guides, flyers

- Recreation
    - Park Maps -updating with Bi-State
    - Donation requests
    - Fall sports flyers
    - Completed links for summer surveys for participants

- Golf
    - Tv Commercials running
    - Online ads running: Google ads 14,360 impressions, 677 clicks
    - WQAD golf deals running and free ads
    - WHBF commercials running on all PGA
    - Golf Throw Back Thursday posts for Saukie

- WWJ
    - Ads ending- season closure, hours updates
    - Sign quotes for updated sign for 2025.

Submitted by: Chris Steeber- Golf Course Superintendent Highland Springs

- Bi weekly applications of fungicides, wetting agents and plant growth regulators were applied to greens and tees.
- Fall fertilizer was applied to greens and tees.
- Greens and tees were aerified the second week of September. Afterwards greens were top dressed and healed up quickly.
- The contractor doing bunker was able to complete eleven bunkers in the time he had to work. He did the shaping and installed the drainage. Highland Springs staff added the sand, sod, seed, fertilizer and straw mat. Despite the dry weather we had a great grow in. The plan is to have all these open by Memorial Day 2025.
- Leaf clean-up has begun.

October Projects

- Close driving range tee and get it ready for 2025 by over seeding and filling divots.
- Winterize course restrooms.
- Continue leaf clean up.
- Continue on some projects as I have time.

New bunker hole two.

New bunker hole eleven.

Submitted by: Robert "Tanner" Thompson- Golf Course Superintendent Saukie

- Greens were aerifyed
- Tees were aerifyed
- Greens and tees were top dressed with sand after aerification
- Greens, tees, and fairways have all been fertilized
- Greens and tees were seeded with a new variety of Bentgrass
- Several areas around greens and tees were hand watered before and after the aerification process
- We have started to outline and reshape the tee boxes back to the original shapes after a season of mowing has slowly changed them

Aerification on #17

Upcoming Work for October

- Seed around green and tee banks where needed
- Trim ornamental grasses before winter
- Aerify fairways if the New Holland tractor is repaired in time
- Trim around sprinkler heads
- Leaf clean-up will begin by the end of the month

Submitted by: Lauren Pannier – RIFAC Front Office Manager

38 new members, not counting those sales that noted past member/transfer/renewal

How People Heard About RIFAC:
former/past member/renewal/transfer – 56
referral – 7
employer/school – 4
drive by/walk in/local - 13
programs – 0
Google/online – 0

Silversneakers - 9
Silver/Active and Fit - 0
Fitness Passport - 5

Cancellations
ECP/Payroll Cancellations - 36
Top Reasons People Canceled their ECP in September:

1. Don't use- 15
2. Moving away - 12
3. Traveling - 5

Babysitting Room – 146
RIFAC Rentals – 6 party rentals

Guest Pass Revenue

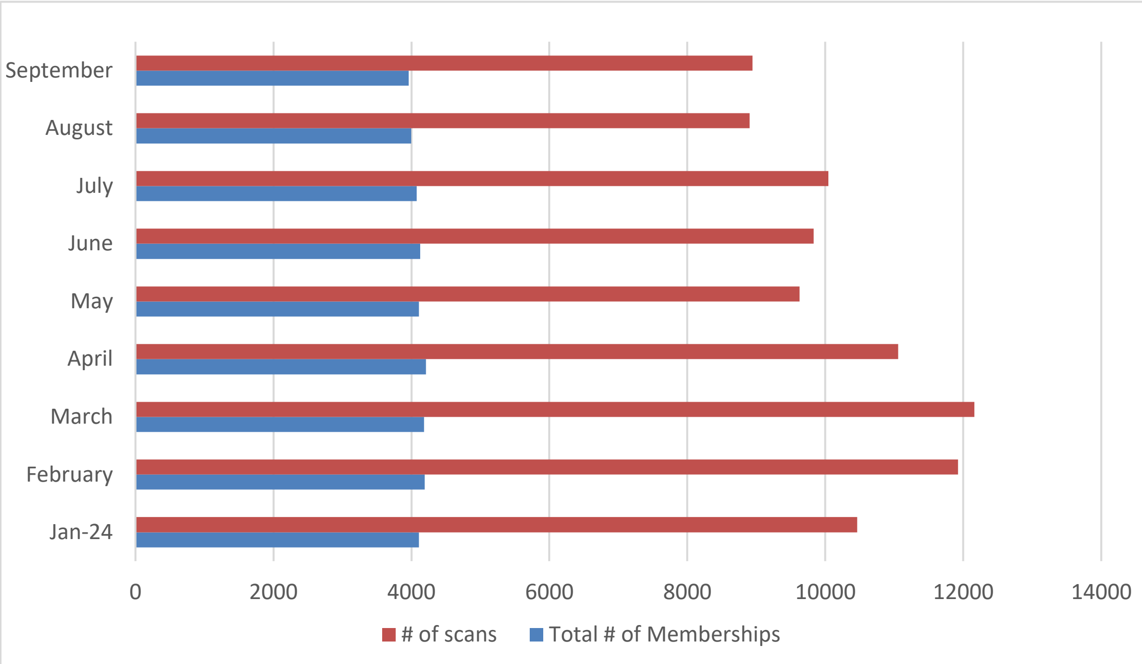
Type of Pass	Amount	Total Revenue
Youth 0-17	77	$616.00
Adult 18+	79	$948.00
Family	6	$120.00
		$1,684.00

Pickleball Revenue

Type of Pass	Amount	Total Revenue
Drop In Member	0	$0
Drop In Non-Member	0	$0
		$0

Members Total- 3959

Membership Scans – 8945



Submitted by: David Driskill, Sports Field Maintenance

Campbell Sports Complex

- Continued weekly maintenance by,
    - Cutting grass
    - Picking up litter
- Began removing assets
    - Picnic tables
    - Irrigation valves

Douglas Park

- Maintain soccer and football fields for fall programs
- Fertilized turf in sports field
- Began work to finish brick walkway
- Raised some irrigation heads and valve boxes
- Purchased player benches with NFL grant

In-town

- Installed soccer nets at Hauberg for public use
- Maintained soccer goals for programs

Submitted by: Marc DeMarlie, Chief Horticulturist

Greenhouse and plant maintenance are done daily. Calendar will be coming down for the year. All the annuals have been removed for this season and beds clean-up is underway. Annuals for next season have been ordered. RIFAC playground expansion has been completed. We will start fundraising for play structures in the upcoming months. Highland shade structure frame will be up in the next two weeks and Hodge path started. New walkway and gardens at Longview will be started this fall.

Projects: New areas developed or anything that is not our normal day-to-day tasks. **Lawn Care:** Areas that we mow every week. **Irrigation systems:** Multiple systems throughout the city. **Landscape areas:** Areas that we maintain and visit at least once a week. **Watering:** Areas that need to be watered on our weekly schedule.

<u>Lawn Care</u>- Longview, Lincoln, SRP, RIFAC, Sylvan, Realtor.

<u>Irrigation systems</u>-5 Bridge, SRP, WWJ.

<u>Watering</u>- Longview greenhouse up to 3 times a week. Hanging baskets and planters as needed.

<u>Landscape areas-23</u> Parks and City entryways. Work as weather allows

<u>Projects-</u> New signs at Longview, Lincoln and Shadybrook, mowing naturalized areas, Hodge walk path. Longview gardens circle garden.

Memorandum
Parks & Recreation Department

To: Park Board
Subject: 10.1.25 BFL Regional Fishing Championship
Date: Monday, September 23, 2024

Background Information:
Visit Quad Cities and the Bass Fishing League are looking to bring back the regional championship back to Rock Island in 2025. They will be launching and weighing in Sunset Park, using both the Marina and Potter's Lake.

Recommendation:

It would be the Staff's recommendation to approve the application as written.

Fee:

Rental Fees: $350 per day x 4 days = $1400

Submitted by: **Daniel Gleason, Special Events & Fundraising Manager**

Approved by:
Park Board: ☐ Yes ☐ No

Reviewed: John Gripp, Director; Todd Winter, Asst Director

ROCK ISLAND ILLINOIS PARKS & RECREATION

SPECIAL EVENT PERMIT APPLICATION

A Special Event refers to an event that takes place on parks & Recreation property that is open to the public, or where an admission fee is charged, or food/alcohol is served or sold. This application to the Park Board should be submitted at least six weeks prior to the event; or eight weeks if requesting alcohol service or sales. The Park Board meets the third Tuesday of each month. The request MUST be received one week prior to the Park Board meeting to be included in agenda for approval.

APPLICANT INFORMATION

Name of Applicant/Event Organizer: Chris Hoover - Major League Fishing

Organization/Production Company: Major League Fishing

Federal Tax ID or 501©3 #: (attach current verification)

Address: 30 Gamble Ln. Apt/Ste:

City: Benton State: KY Zip: 42025

Email: Chris.hoover@majorleaguefishing.com Phone: 270-252-1585

Event Day On-Site Contact: Chris Hoover Cell: 270-703-9119

Event Sponsor: (Are you, the applicant, organizing this event on behalf of another organization?) NO YES

Only fill out if you answered YES above.

Name of Organization: Visit Quad Cities

Sponsoring Organization Contact Name: Jessica VanDyke -309-736-6823 or

Address: 1601 River Dr. #110 ~~Apt/Ste~~: cell: 563-343-5594

City: Moline State: IL Zip: 61265

EVENT INFORMATION

Event Name:

Location/Facility Requested (Check all that apply):

- o Schwiebert Riverfront Park
  - o Main Stage & Great Lawn
  - o Observation Shelter
  - o Triangle Lawn
- ☑ Sunset Park + marina
- o Longview Park
- o Douglas Park
- o Lincoln Park
  - o Band Shell & Shelter
  - o Gazebo
  - o Wedding Plaza
- o Martin Luther King Jr. Park
  - o Terry Brooks Performance Stage & Shelter
- o Other ______________

Event Date(s): 10/2/2025 - 10/4/2025 Event Time: 6:30 am to 6:00 pm

Set-Up Date(s): 10/1/2025 Set-Up Time: 6:00 am (TBD) to

Tear-Down Date(s): 10/4/2025 Tear-Down Time: 7:00 pm to

Estimated Number of Attendees/Participants: 130 boats or 260 participants

Will this event interfere with/impede normal use of the area by the public? NO YES

What actions will be taken to reduce impact to others? There will be extra traffic + boats at Sunset during this time but it will still be open to the public

Previous Year Date/Location: Has this event been previously held? (This will be slightly smaller than 2024) NO YES

Location: Sunset Park + Marina Date: 10/9/24 - 10/13/24

Do you plan to charge admission/participation fees? NO YES (Please fill out info below)

Fee Per Adult: $ Fee Per Child: $ or General Admission: $

Who is the recipient of the monies collected?

Additional Fees may apply with admission/participation fees.

EVENT INFORMATION Cont.

Event Description:

Provide a detailed description of your event. Additional information may be attached.

Major League Fishing would like to host their Phoenix Bass Fishing League Classic at Sunset Park + Marina again in 2025. The amount of anglers + boats for 2025 would be 130. This event will also bring the boaters in early for practice days as well, but they will utilize various QC ramps during practice dates.

EVENT FEATURES

All event features are subject to the approval of the Park Board. Additionally, certain features such as street closures and those mentioned below may require separate permits from the City of Rock Island. For more information regarding City of

FOOD & NON-ALCOHOLIC BEVERAGES

Are you requesting permission to **sample** food and/or beverages?

○ Yes (Event Participants only) ○ Yes (to the General Public) ✓ No

Are you requesting permission to **sell** food and/or beverages?

○ Yes (Event Participants only) ○ Yes (to the General Public) ✓ No

IF FOOD IS DISTRIBUTED OR SOLD, THE CITY HEALTH INSPECTOR MUST BE CONTACTED AT 309-732-2915.

If vendors/caterers are known please list: No Vendors / Caterers

Indicate the number of vendors and type of stand for each (tent/trailer/grill/table only/truck/etc.):

Beverages: ______ Food: ______

Merchandise: ______ Info/Registration: ______

Other: ______

ALCOHOL

Alcohol for Special Events is only allowed on park property when a permit has been issued and the alcohol being provided is by a company that has appropriate licenses from the State of Illinois Liquor Commission, and has been approved by the Rock Island Park Board and given a license from the City of Rock Island. Request must be given to the Park Board eight-weeks in advance. Requests must be given to the City of Rock Island at least 30 days in advance. Approved copy of the appropriate licenses must be submitted to the Park Board within 30 days of the event. Please plan accordingly by **submitting all appropriate paperwork at least eight week prior to your event date** to allow the Park Board and City of Rock Island time to make recommendations to ensure participant and public

Are you requesting permission to have beer or wine at your event? NO YES (Please continue)

○ Serve ○ Sell **Please attach a detailed plan for serving alcohol and preventing underage drinking.**

Proof of dram show insurance coverage will be required.

Who will be selling/serving the alcohol? ______

Additional charges may apply with Serving/Selling Alcohol.

EVENT FEATURES

MERCHANDISE

Are you requesting permission to **sample** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) ✓ No

Are you requesting permission to **sell** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) ✓ No

ELECTRICAL (Additional fees may apply)

Indicate the number of electrical outlets that will be needed, and attach a description or site map: NO

Electrical outlets needed: ________ Location: ________________ Purpose: ________________

Electrical outlets needed: ________ Location: ________________ Purpose: ________________

AMPLIFIED SOUND (Additional fees may apply)

Are you requesting permission to have amplified sound? NO YES (Please continue)

Hours of Amplified Sound: __________ to __________

Description (Please describe purpose and plans for amplified sound)

Amplified Sound provided by MLF Stage + trailer

Will music/sound be monitored for language content? NO YES

Are you planning to provide live entertainment as a feature of your event? NO YES (Please continue)

Description: There will be an awards ceremony on Saturday, but not live music

Will you provide sound equipment or rent from Rock Island Parks & Recreation? (Renting only available to Schwiebert Park)

○ Provide ○ Rent Includes 2 speakers, 2 microphones with stands, and adaptor for CD player, MP3 Player or IPOD (players not included). System is designated for speaking and solo artists; not suitable for band amplification.

N/A

How will you be using the System? ________________

VEHICLES

The Park Board may consider granting permission for the delivery of equipment and supplies for event set-up and tear-down. Additional Fees apply.

Driving and/or Parking vehicles on grass/athletic fields is STRICTLY PROHIBITED.

Are you requesting permission to operate staff/supply vehicles on Park Board service roads for delivery of equipment and supplies? NO YES (Please continue)

Cars: ________ # Trailers: ________ # Buses: ________ # Semi Trucks: ________

Golf Carts: ________ # Other: ________ Describe: ________________

EVENT ADDITIONS

If you're planning to erect, install, or use any of these structures, describe below. A separate sheet with additional details may be attached.

Will your event include the installation of **STAGES/PLATFORMS**? NO YES (Please continue)

Description: The MLF trailer has a built-in Stage & sets up themselves

Will your event include the use of **PORTABLE TOILETS**? NO YES (Please continue)

Required at MLK Jr. Park & Park Board may require at other locations. we will bring in ~3 portalets & a handwash station near Sunset Marina

Number of Toilets: 3 Locations:

Will your event include the use of **DUMPSTERS** or Garbage Control? NO YES (Please continue)

Park Board may require, Garbage May Not Overflow at any time during your event.

Description:

Are you requesting that your event include the installation of **FENCING**? NO YES (Please continue)

Required at any park if Serving Alcohol.

Describe purpose and location:

Will signage be used in the Park and what type: Sponsor Sail Flags, Directional Signage

Will your event include the use of **OTHER STRUCTURES OR FEATURES** no identified above?

(Inflatable's, Fireworks, Barricades, Bleachers, Table/Chairs, Etc...) NO YES (Please continue)

Description:

Will your event require the use of **TENTS OR CANOPIES**? NO YES (Please continue)

Permit required for tents over 1,000 square feet. Additional fees may also apply.

Number of Tents: ______ Size: ___x___

Number of Tents: ______ Size: ___x___

RENTAL OF EQUIPMENT

Rental of Chairs, Tables, Stanchions & Fences are **ONLY** available at Schwiebert Riverfront Park.

Are you requesting rental of any of the following from RI Parks & Rec? NO YES (Please continue)

Chairs: ______ (90 Available) # Tables: ______ (10 Available) # Stanchions: ______ (20 Available) # of Fence Sections: ______ (60 Available) (Each 8' wide x 4' high) **(Required if serving alcohol)**

Attach a Site Map if you plan to include any of the previously mentioned features at your event. The Site Map should indicate the relative location of the following: all sources of amplifies sound and direction of sound, tents and canopies with sizes, stages, promotional cars, inflatable's, portable toilets, dumpsters, fences & barricades, and other structures; proposed driving paths for all equipment and supply vehicles, location of vehicles you wish to retain on Park Board property during the event; locations a alcohol, food and merchandise services/sales; and proposed street closures. Site Maps are subject to the approval of the Park Board.

EVENT PLANS

ADVERTISING AND MARKETING

Please note that all costs incurred promoting and marketing events prior to the insurance of an approved Special Event Permit from the Rock Island Park Board and Changes/modifications relative to the event from the Park Board/or City of Rock Island is at the sole expense of the Event Organizer.

How will your event attendees be notified or invited to the event? website, email, social

Will your event be publicly advertised? NO **YES** (Please continue)

Description: " "

Will your event have a Webpage and/or Social Media? NO **YES** (Please continue)

Link:

Link:

SECURITY (Park Board may require)

Have you made provisions for on-site security services? **NO** YES (Please continue)

Security Company:

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #: Insurance Company:

MEDICAL SERVICES (Park Board may require)

Have you made provisions for on-site medical services? **NO** YES (Please continue)

Medical Company:

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #:

STREET CLOSURES OR USE OF PUBLIC WAY

If you are requesting the closure of/use of park roads you must receive permission from the Park Board. For closure of public city street or public city way (including sidewalks or street closing) you must obtain approval and all necessary permits from the City of Rock Island. For more information, call 309-732-2010. If your event is a run, walk or other activity in which participants will be following a course, attach a map with a written description of the proposed

Will you be requesting permission from the City of Rock Island to close a street/other public way for your event? **NO** Yes (Please continue)

Location Description:

Will you be requesting permission to close a park road from the Rock Island Park Board? **NO** Yes (Please continue)

Location Description:

PARKING AND TRANSPORATION PLAN

Parking is only allowed in parking lots and designated street parking.

Have you made provisions for safe transportation and/or parking? NO **Yes** (Please continue)

Description: we will utilize overflow parking on the other side of Sunset Ln.

INSURANCE

"Certificate of Insurance in the amount of $1,000,000 worth of General liability coverage that name the Rock Island Park B Board as an additional insured" required by Park Board. ***Certificate required AFTER event approval by Park Board - Submit to Events Manager

Is your agency covered by Liability Insurance? COI available after march, 15 2025 NO **Yes**

Please attach letter of verification is applicable.

POLICIES

- Alcohol is not allowed in the park without proper documentation and fees.
- No set-up or decorating may take place until RI Parks & Rec staff is present.
- Refundable damage deposit is required for special event along with a valid credit card on file.
- Applicant is responsible for set-up and tear-down of all chairs, tables, equipment and decoration, as well as clean-up and taking trash to dumpster. Failure to do so will result in additional fees.
- Parks Staff will set up sound system (if rented) and applicant will appoint person to operate system.
- Prohibited: confetti, bird seed, rice, silk petals, or any other material that may cause litter.
- In case of inclement weather, equipment rental fees will be refunded. Park rental fee is non-refundable.
- Stakes may not be used in lawn due to irrigation system.
- Failure to clean up park after use may result in additional clean-up fees.
- Glass bottles are not allowed in the park for safety reasons.
- Cancellation policy: With at least a 30-day notice, the applicant will receive a refund of fees, less a cancellation of a $50 fee.

With at least a 15-day notice, the applicant will receive a refund of fees, less a cancellation of a $100 fee.
Within a 15-day notice, no refunds will be issued.
Inclement Weather cancellations must be discussed with Parks Special Event Manager.

SIGNATURE

Approval of this application will reserve for the applicant the requested event date/place, providing all requirements outlined by the Special Event Policy in writing to the applicant are met.

GENERAL CONDITIONS

Applicant agrees: to bear all costs of policing; cleaning and restoring park property used pursuant to the permit, to reimburse the Park Board of all such costs incurred by the Park Board; to pay by credit card on file if damage cost are greater than the refundable deposit; to indemnify the Park Board and hold the Park Board harmless from any liability to any person resulting g from damage or injury occurring in connection with the permitted event proximity caused by the action of the applicant, its officers, employees, or agents or any person under applicant's contract; to limit all activities conducted on Park Board property to the terms of the permit; and that failure to abide by the terms of the permit or any other applicable laws, rules or regulations may result in revocation of the permit, retention of all or a portion of the damage deposit, fines or result in revocation of the permit. The undersigned agrees by the execution hereof to indemnify and hold harmless the Rock Island Park Board against all liabilities, costs, and expenses which may arise in consequence of the granting of this permit.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I acknowledge that I have received, read and agree to the terms of the event and facility rules and the Rock Island Park Board Code of Ordinances and I agree to abide by them.

The Undersigned has full authority to represent the sponsoring organization:

Printed Name: Jessica Van Dyke

Signature: Jess Van Dyke Date: 9/13/2024

Memorandum
Parks & Recreation Department

To: Park Board
Subject: 6.14 American Heart Association Heart Walk
Date: Monday, September 30, 2024

Background Information:
Heart Association is asking to hold their annual Quad Cities Heart Walk at Schwiebert Park again this year. This is a low impact event, that starts and stops at Schwiebert Park. They will have a DJ and are asking for an Amplified Sound permit.

Recommendation:

It would be staffs recommendation to approve the application as written.

Fee:

Amp Sound Permit: $25

Schwiebert Park Rental: $1000

Submitted by: **Daniel Gleason, Special Events & Fundraising Manager**

Approved by:
Park Board: ☐ Yes ☐ No

Reviewed: John Gripp, Director; Todd Winter, Asst Director

ROCK ISLAND ILLINOIS PARKS & RECREATION

SPECIAL EVENT PERMIT APPLICATION

A Special Event refers to an event that takes place on parks & Recreation property that is open to the public, or where an admission fee is charged, or food/alcohol is served or sold. This application to the Park Board should be submitted at least six weeks prior to the event; or eight weeks if requesting alcohol service or sales. The Park Board meets the third Tuesday of each month. The request MUST be received one week prior to the Park Board meeting to be included in agenda for approval.

APPLICANT INFORMATION

Name of Applicant/Event Organizer: Cathy Brandt

Organization/Production Company: American Heart Association

Federal Tax ID or 501©3 #: 13-5613797 (attach current verification)

Address: 1035 N Center Point Rd, Suite B Apt/Ste:

City: Hiawatha State: Iowa Zip: 52233

Email: Cathy.Brandt@heart.org Phone: 815-541-1945

Event Day On-Site Contact: Cathy Brandt Cell: 815-541-1945

Event Sponsor: (Are you, the applicant, organizing this event on behalf of another organization?) X NO YES

Only fill out if you answered YES above.

Name of Organization:

Sponsoring Organization Contact Name:

Address: Apt/Ste:

City: State: Zip:

EVENT INFORMATION

Event Name: Quad Cities Heart Walk

Location/Facility Requested (Check all that apply):

- [x] Schwiebert Riverfront Park
  - [x] Main Stage & Great Lawn
  - [ ] Observation Shelter
  - [x] Triangle Lawn
- [ ] Sunset Park
- [ ] Longview Park
- [ ] Lincoln Park
  - [ ] Band Shell & Shelter
  - [ ] Gazebo
  - [ ] Wedding Plaza
- [ ] Martin Luther King Jr. Park
  - [ ] Terry Brooks Performance Stage & Shelter

Event Date(s): Saturday, June 14, 2025 Event Time: 8AM to 11AM

Set-Up Date(s): Saturday, June 14, 2025 Set-Up Time: 6AM to 8AM

Tear-Down Date(s): Saturday, June 14, 2025 Tear-Down Time: 11AM to 2PM

Estimated Number of Attendees/Participants: 2,000

Will this event interfere with/impede normal use of the area by the public? X NO YES

What actions will be taken to reduce impact to others?

Previous Year Date/Location: Has this event been previously held? NO X YES

Location: Schwiebert Park Date: 8Saturday, June 8, 2024

Do you plan to charge admission/participation fees? X NO YES (Please fill out info below)

Fee Per Adult: $ Fee Per Child: $ or General Admission: $

Who is the recipient of the monies collected?

Additional Fees may apply with admission/participation fees.

EVENT INFORMATION Cont.

Event Description:

Provide a detailed description of your event. Additional information may be attached.

Free, outdoor, non-competitive event. Stations/Tents are positioned around the park.
Participants are encouraged to visit stations 8AM-9AM. Stations include education, awareness, activities, etc.
promoting healthy living - Eat Smart. Move More. Be Well. Opening Ceremonies start at 9AM followed by the
launch of the 1- and/or 3.8-mile walk. The Heart Walk serves as a celebration after a year of forwarding our mission
to be a RELENTLESS force for a world of longer, healthier lives.

EVENT FEATURES

All event features are subject to the approval of the Park Board. Additionally, certain features such as street closures and those mentioned below may require separate permits from the City of Rock Island. For more information regarding City of

FOOD & NON-ALCOHOLIC BEVERAGES

Are you requesting permission to **sample** food and/or beverages?

○ Yes (Event Participants only) ○ Yes (to the General Public) X No

Are you requesting permission to **sell** food and/or beverages?

○ Yes (Event Participants only) ○ Yes (to the General Public) X No

IF FOOD IS DISTRIBUTED OR SOLD, THE CITY HEALTH INSPECTOR MUST BE CONTACTED AT 309-732-2915.

If vendors/caterers are known please list: We will be offering refreshments at no cost. All refreshments will be shelf-stable & individually-wrapped (bananas, trail mix, granola bars, fruit snacks, bottled water). No food prep. No food sales.

Indicate the number of vendors and type of stand for each (tent/trailer/grill/table only/truck/etc.):

Beverages: 10'x20' tent w/ tables & iced coolers for water Food: 10'x20' tent w/ tables & iced coolers for water

Merchandise: Info/Registration: 10'x10' tent with table

Other:

ALCOHOL

Alcohol for Special Events is only allowed on park property when a permit has been issued and the alcohol being provided is by a company that has appropriate licenses from the State of Illinois Liquor Commission, and has been approved by the Rock Island Park Board and given a license from the City of Rock Island. Request must be given to the Park Board eight-weeks in advance. Requests must be given to the City of Rock Island at least 30 days in advance. Approved copy of the appropriate licenses must be submitted to the Park Board within 30 days of the event. Please plan accordingly by **submitting all appropriate paperwork at least eight week prior to your event date** to allow the Park Board and City of Rock Island time to make recommendations to ensure participant and public

Are you requesting permission to have beer or wine at your event? X NO YES (Please continue)

○ Serve ○ Sell **Please attach a detailed plan for serving alcohol and preventing underage drinking.**

Proof of dram show insurance coverage will be required.

Who will be selling/serving the alcohol?

Additional charges may apply with Serving/Selling Alcohol.

EVENT FEATURES

MERCHANDISE

Are you requesting permission to **sample** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) X No

Are you requesting permission to **sell** merchandise?

○ Yes (Event Participants only) ○ Yes (to the General Public) X No

ELECTRICAL (Additional fees may apply)

Indicate the number of electrical outlets that will be needed, and attach a description or site map:

Electrical outlets needed: 1 Location: Stage area Purpose: Audio Equipment

Electrical outlets needed: ______ Location: ______ Purpose: ______

AMPLIFIED SOUND (Additional fees may apply)

Are you requesting permission to have amplified sound? NO X YES (Please continue)

Hours of Amplified Sound: 8 AM to 11 AM

Description (Please describe purpose and plans for amplified sound)

Welcome Music 8AM-11AM with announcements as needed. Opening Ceremonies at 9AM

Will music/sound be monitored for language content? NO X YES

Are you planning to provide live entertainment as a feature of your event?

X NO YES (Please continue)

Description: ______

Will you provide sound equipment or rent from Rock Island Parks & Recreation? (Renting only available to Schwiebert Park)

X Provide ○ Rent Includes 2 speakers, 2 microphones with stands, and adaptor for CD player, MP3 Player or IPOD (players not included). System is designated for speaking and solo artists; not suitable for band amplification.

How will you be using the System? Welcome Music 8AM-11AM with announcements as needed. Opening Ceremonies at 9AM

VEHICLES

The Park Board may consider granting permission for the delivery of equipment and supplies for event set-up and tear-down. Additional Fees apply.

Driving and/or Parking vehicles on grass/athletic fields is STRICTLY PROHIBITED.

Are you requesting permission to operate staff/supply vehicles on Park Board service roads for delivery of equipment and supplies? NO YES (Please continue)

Cars: 1 # Trailers: 0 # Buses: 0 # Semi Trucks: 0

Golf Carts: 0 # Other: 1 Describe: 16' Penske Truck

EVENT ADDITIONS

If you're planning to erect, install, or use any of these structures, describe below. A separate sheet with additional details may be attached.

Will your event include the installation of **STAGES/PLATFORMS**? X NO YES (Please continue)

Description: ______

Will your event include the use of **PORTABLE TOILETS**? X NO YES (Please continue)

Required at MLK Jr. Park & Park Board may require at other locations.

Number of Toilets: ______ Locations: ______

Will your event include the use of **DUMPSTERS** or Garbage Control? NO X YES (Please continue)

Park Board may require, Garbage May Not Overflow at any time during your event.

Description: Receptacles for recycling and trash removal

Are you requesting that your event include the installation of **FENCING**? X NO YES (Please continue)

Required at any park if Serving Alcohol.

Describe purpose and location: ______

Will signage be used in the Park and what type: A-Frames by stations; banners zip-tied on fencing; real-estate style signs with H brackets in grass

Will your event include the use of **OTHER STRUCTURES OR FEATURES** no identified above?

(Inflatable's, Fireworks, Barricades, Bleachers, Table/Chairs, Etc...) NO X YES (Please continue)

Description: Tables and chairs at each station

Will your event require the use of **TENTS OR CANOPIES**? NO X YES (Please continue)

Permit required for tents over 1,000 square feet. Additional fees may also apply.

Number of Tents: up to 25 Size: 10 x 10

Number of Tents: ______ Size: ______ x ______

RENTAL OF EQUIPMENT

Rental of Chairs, Tables, Stanchions & Fences are **ONLY** available at Schwiebert Riverfront Park.

Are you requesting rental of any of the following from RI Parks & Rec? NO X YES (Please continue)

# Chairs: 50	# Tables: 10	# Stanchions: 0	# of Fence Sections: 0
(90 Available)	(10 Available)	(20 Available)	(60 Available) (Each 8' wide x 4' high) **(Required if serving alcohol)**

Attach a Site Map if you plan to include any of the previously mentioned features at your event. The Site Map should indicate the relative location of the following: all sources of amplifies sound and direction of sound, tents and canopies with sizes, stages, promotional cars, inflatable's, portable toilets, dumpsters, fences & barricades, and other structures; proposed driving paths for all equipment and supply vehicles, location of vehicles you wish to retain on Park Board property during the event; locations a alcohol, food and merchandise services/sales; and proposed street closures. Site Maps are subject to the approval of the Park Board.

EVENT PLANS

ADVERTISING AND MARKETING

Please note that all costs incurred promoting and marketing events prior to the insurance of an approved Special Event Permit from the Rock Island Park Board and Changes/modifications relative to the event from the Park Board/or City of Rock Island is at the sole expense of the Event Organizer.

How will your event attendees be notified or invited to the event?

Company recruitment, website, emails, media promotions, fliers, posters, etc.

Will your event be publicly advertised? NO X YES (Please continue)

Description: online, TV, radio, print

Will your event have a Webpage and/or Social Media? NO YES (Please continue)

Link: www.QuadCitiesHeartWalk.org

Link:

SECURITY (Park Board may require)

Have you made provisions for on-site security services? NO YES (Please continue)

Security Company: PerMar if able to set-up on 6/13 is an option

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #: Insurance Company:

MEDICAL SERVICES (Park Board may require)

Have you made provisions for on-site medical services? NO X YES (Please continue)

Medical Company:

Contact Name:

Address: City: St: Zip:

Email Address: Phone:

Event Day Cell #:

STREET CLOSURES OR USE OF PUBLIC WAY

If you are requesting the closure of/use of park roads you must receive permission from the Park Board. For closure of public city street or public city way (including sidewalks or street closing) you must obtain approval and all necessary permits from the City of Rock Island. For more information, call 309-732-2010. If your event is a run, walk or other activity in which participants will be following a course, attach a map with a written description of the proposed

Will you be requesting permission from the City of Rock Island to close a street/other public way for your event?

X NO Yes (Please continue)

Location Description:

Will you be requesting permission to close a park road from the Rock Island Park Board?

X NO Yes (Please continue)

Location Description:

PARKING AND TRANSPORATION PLAN

Parking is only allowed in parking lots and designated street parking.

Have you made provisions for safe transportation and/or parking? NO X Yes (Please continue)

Description:

INSURANCE

"Certificate of Insurance in the amount of $1,000,000 worth of General liability coverage that name the Rock Island Park B Board as an additional insured" required by Park Board. ***Certificate required AFTER event approval by Park Board - Submit to Events Manager

Is your agency covered by Liability Insurance? NO X Yes

Please attach letter of verification is applicable.

POLICIES

- Alcohol is not allowed in the park without proper documentation and fees.
- No set-up or decorating may take place until RI Parks & Rec staff is present.
- Refundable damage deposit is required for special event along with a valid credit card on file.
- Applicant is responsible for set-up and tear-down of all chairs, tables, equipment and decoration, as well as clean-up and taking trash to dumpster. Failure to do so will result in additional fees.
- Parks Staff will set up sound system (if rented) and applicant will appoint person to operate system.
- Prohibited: confetti, bird seed, rice, silk petals, or any other material that may cause litter.
- In case of inclement weather, equipment rental fees will be refunded. Park rental fee is non-refundable.
- Stakes may not be used in lawn due to irrigation system.
- Failure to clean up park after use may result in additional clean-up fees.
- Glass bottles are not allowed in the park for safety reasons.
- Cancellation policy: with at least 15 day notice applicant will receive a refund, less a cancellation fee. Within 15 days notice will forfeit entire fees & deposit.

SIGNATURE

Approval of this application will reserve for the applicant the requested event date/place, providing all requirements outlined by the Special Event Policy in writing to the applicant are met.

GENERAL CONDITIONS

Applicant agrees: to bear all costs of policing; cleaning and restoring park property used pursuant to the permit, to reimburse the Park Board of all such costs incurred by the Park Board; to pay by credit card on file if damage cost are greater than the refundable deposit; to indemnify the Park Board and hold the Park Board harmless from any liability to any person resulting g from damage or injury occurring in connection with the permitted event proximity caused by the action of the applicant, its officers, employees, or agents or any person under applicant's contract; to limit all activities conducted on Park Board property to the terms of the permit; and that failure to abide by the terms of the permit or any other applicable laws, rules or regulations may result in revocation of the permit, retention of all or a portion of the damage deposit, fines or result in revocation of the permit. The undersigned agrees by the execution hereof to indemnify and hold harmless the Rock Island Park Board against all liabilities, costs, and expenses which may arise in consequence of the granting of this permit.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I acknowledge that I have received, read and agree to the terms of the event and facility rules and the Rock Island Park Board Code of Ordinances and I agree to abide by them.

The Undersigned has full authority to represent the sponsoring organization:

Printed Name: Ani Snyder

Signature: Date: September 09, 2024

APPROVED AS TO FORM
Date: 9-9-2024
By: JZK
AHA LEGAL DEPT